

1. What is a *City of Stirling Permit to Provide Food at Events*? This is an annual Permit (financial year) specific to the City of Stirling, that allows vendors to setup and operate a food vehicle or temporary food stall at public events. All vendors that sell or give away food and/or drink must hold a *City of Stirling Permit to Provide Food at Events*.
2. How do I obtain a *Permit to Provide Food at Events*? Vendors are to apply directly to the City and need to:
 - Have Public Liability Insurance to the value of \$10million
 - Have a Food Act 2008 Certificate of Registration
 - Prepare a detailed site plan/floor layout of the temporary kitchen (refer to the Minimum Standards for Use of Temporary Food Premises for One or Two Day Events included on the Application form)
 - Prepare a menu
 - Complete an [Application for a Permit to Provide Food at Events](#), and attach all supporting documentation
 - Submit the full Application a minimum of four (4) weeks prior to the event to environmentalhealth@stirling.wa.gov.au.
3. Do I need a *Food Act 2008 Certificate of Registration*? Yes all food businesses require registration **except charitable or community organisations** who are exempt under legislation.
4. I am a not-for-profit group/community organisation and want to sell 'low risk' food at an event (sausage sizzle, fairy floss, popcorn, cakes, jams etc). Do I need a Permit? Yes.
5. Can not-for-profit group/community organisation sell food other than 'low risk' foods? Yes, however the foods must be appropriately cooked on-site and served for immediate consumption. In this scenario the City will assess Permit Applications to ensure that food safety standards are met and food handlers can demonstrate the required level of skills and knowledge to prepare food safely. Skills and knowledge can be obtained via the City's online I'm Alert program or by completing a food safety training course.
6. I am an individual/home cook preparing and selling food/drink products for individual profit, as part of a one-off community event. Am I required to hold a *Permit to Provide Food at Events* and a *Food Act 2008 Certificate of Registration*? Yes.
7. I am selling pre-packaged goods only that have been manufactured by someone else and do not require preparation, heating or other modification to the food/drink (eg. canned drinks, pre-packaged muffins and biscuits, pre-packaged chocolates). Do I need a Permit? Yes.
8. I am a restaurant/café and want to sell food from a temporary stall at an event. Do I need a Permit? Yes
9. I am operating a bar and selling alcohol only at my event. Do I need a Permit? Yes.
10. I am offering wine tasting but no sales of alcohol, do I need a food permit? You will need a Liquor Licence from the Department of Racing, Gaming and Liquor and a *City of Stirling Permit to Provide Food at Events*.
11. How do I set up a temporary food stall and ensure my food is prepared safely? Please refer to the Minimum Standards for Use of Temporary Food Premises for One or Two Day Events included on the Application form.
12. When does my Food Permit expire? All Permits expire at the end of the financial year it is issued. Permit holders will be invited to renew their permit before it expires via email application.
13. Is there is a fee for a food permit? No, there are currently no application or ongoing fees for Permits.
14. Will any one-off approvals be issued (vs an annual permit)? On occasion the City will determine that a once off approval (via letter) is appropriate rather than an annual permit (i.e. for once-off school events).

For more information on operating a food business or temporary food stall, please visit the [City's website](#) or contact the Environmental Health department at environmentalhealth@stirling.wa.gov.au or telephone (08) 9205 8555.