

## Privacy

The personal information collected on this form will only be used by the City of Stirling for the sole purpose of providing requested and related services. Information will be stored securely by us and will not be disclosed to any third parties without your express written consent.

This application form is to be used by organisations seeking exemption from rates, pursuant to the provisions of Section 6.26 of the Local Government Act 1995. In doing so you are objecting to the rate book under Section 6.26(2)( ) of the Local Government Act 1995. The application for exemption will be checked based on the information you have provided, and you will be advised of the outcome in due course. Please attach any additional documents requested, as failure to do so may result in the application being refused.

Please ensure that **annual exemption applications are submitted by 30 June for the next financial year**. Rates and charges remain due and payable as detailed on your rates notice until notified otherwise.

Please note that where exemption from rates is approved, the property will still be subject to the Emergency Services Levy and any other service fees or charges, if applicable, such as rubbish collection charges. All properties granted exemptions from rates are subject to periodic reviews to ensure continued approval.

**Instructions: Please print clearly in the spaces provided for sections 1 to 7. Also complete the Statutory Declaration included with this application.**

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### 1. Property Address Details

Address

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Suburb

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Rates Assessment Number (if known)

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### 2. What Is The Current Use Of The Property?

Please provide full details:

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### 3. Property Owner Details

Organisation:

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Property Owner (if different to above):

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Postal Address:

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Telephone:

Mobile:

E-mail:

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### 4. Applicant Details

Contact Person:

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Position Title:

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Postal Address:

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Telephone:

Mobile:

E-mail:

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## 5. Organisation Information

Is/does the organisation:

**An incorporated body as per the Associations Incorporations Act 1987 (WA)?** Yes  No

If yes, provide a Certificate of Incorporation

**Provide an extract of the relevant certificate from the ACNC?** Yes  No

**Have a tax exemption from the Australian Tax Office (ATO)?** Yes  No

**If yes, provide a certificate of tax exemption from the ATO?** Yes  No

**Leasing the property?** Yes  No

If yes, provide a copy of the lease and confirm if the lessee is responsible for payment of the rates

**Have planning approval for the land use of the property?** Yes  No

A site inspection may be required before the application is processed

## 6. Documentation Requirements

Please provide a copy of (in addition to those specified in Section 4):

Organisation's Constitution

Written statement outlining the nature of the Organisation's operations.

It should include the following details:

- Confirm the grounds upon which an objection is being made to the rate record under Section 6.76 of the Local Government Act 1995
- Confirm the grounds upon which the exemption application applies under Section 6.26 of the Local Government Act 1995
- Use and occupancy of the land, inclusive of date of commencement
- Type of service provided (e.g. food, accommodation etc)
- Frequency of service provision (e.g. full-time, daily, weekly etc)
- Whether payment is received for the service
- If there is commercial activity conducted on the land, provide details of the activity and if revenue is raised, where it is disbursed

A plan of the property, showing all buildings and outbuildings

OR

A floor plan of the leased property area, if only part of the property is the subject of this application

A Copy of the current years audited financial statements for the Organisation

(If this exemption applies to only a portion of land owned by this Organisation, provide the relevant statements for the land this application applies to.)

## 7. Authorisation

By signing this application, I hereby certify that the information provided is true and correct to the best of my knowledge.

Name:

Position:

Organisation:

Signature of

Applicant:

## Office Use Only

### 1. Considerations

Approval with Town Planning Scheme? Yes  No

Has the property been inspected? Yes  No

Recommend for non-rateable status? Yes  No

Applicant/Owner Name: \_\_\_\_\_

Section of the Local Government Act 1995 6.26(2) \_\_\_\_\_

Exemption Description: \_\_\_\_\_

Reason for non-rateable status: New Application  Review of Exemption

Amount of rates to be exempted and dates to be applicable from (application date).  
The approval will be for a period of \_\_\_\_\_ years, unless circumstances change.

Amount: \_\_\_\_\_ Date (from): \_\_\_\_\_

Rubbish bin changes to be levied and dates to be applicable from:

Amount: \_\_\_\_\_ Date (from): \_\_\_\_\_

### 2. Decision Under Delegated Authority

This application has been:

DECLINED   
for non-rateable status

APPROVED   
for partial non-rateable status

APPROVED   
for non-rateable status

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

OR

Council Resolution Reference: \_\_\_\_\_

Date of Council Meeting: \_\_\_\_\_

## Western Australia

Oaths, Affidavits And Statutory Declarations Act 2005

### Statutory Declaration

Application For Rates Exemption Under  
Section 6.26 Of The Local Government Act 1995.  
Statement Of Property Use For The Year Ending 30 June 20\_\_

1. Christian name or names and surname of declarant in full

I

2. Address

of

3. Occupation In the State of Western Australia

Sincerely declare as follows:

The property located at

is used by

for the purposes of

Description of the activities the property is used for

for the period of:

to

or from:

to

The applicant agrees to advise the Local Government's Rating Services Section as soon as there is ANY change to the purpose/s as stated above.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*

Declared at this

day of 200

In the presence of

(Signature of authorised witness)

4. Signature of person making the declaration

(Name of authorised witness and qualification as such a witness)

**\*Important This Declaration must be made before any of the following persons:**

- Academic {post-secondary institution}
- Accountant
- Architect
- Australian Consular Officer
- Australian Diplomatic Officer
- Bailiff
- Bank Manager
- Chartered secretary
- Chemist
- Chiropractor
- Company auditor or liquidator
- Court officer {Judge, magistrate, registrar or clerk}
- Defence Force officer {Commissioned, Warrant or NCO {with 5 years continuous service}}
- Dentist
- Doctor
- Electorate Officer {State – WA only}
- Engineer
- Industrial organisation secretary
- Insurance broker
- Justice of the Peace {any State}
- Lawyer
- Local government CEO or deputy CEO
- Local government councillor
- Loss adjuster
- Marriage Celebrant
- Member of Parliament {State or Commonwealth}
- Minister of religion
- Nurse
- Optometrist
- Patent Attorney
- Physiotherapist
- Podiatrist
- Police officer
- Post Office Manager
- Psychologist
- Public Notary
- Public Servant {State or Commonwealth}
- Real Estate agent
- Settlement agent
- Sheriff or deputy Sheriff
- Surveyor
- Teacher
- Tribunal officer
- Veterinary surgeon.

Or,

Any person before whom, under the Statutory Declarations Act 1959 of the Commonwealth, a Statutory Declaration may be made.

**For Information:**

Any authorised witness for the State of Western Australia may also witness a Commonwealth Statutory Declaration, as long as they are in Western Australia at the time of witnessing {Schedule 2, item 231 of the Commonwealth Statutory Declarations Regulations 1993}.

**Important Information:**

As of 1 January 2006 there is no provision for commissioners for declarations in the state of Western Australia.