

Responsible Directorate	Community Development
Responsible Business Unit/s	Community Safety
Responsible Officer	Manager Community Safety
Affected Business Unit/s	Community Safety Engineering Design Engineering Operations City Planning Development Services

Objective

The City will issue Parking Permits in accordance with this policy, the *City of Stirling Parking Local Law 2014* and the eligibility criteria.

This policy provides guidance and direction to the City (Elected Members and employees) and community on the provision of Parking Permits and establishes the eligibility criteria and conditions that apply to the issue, retention and management of Parking Permits.

Scope

This policy is to assist residents who do not have sufficient on-site parking at their residence and who reside in predominately residential precincts of the City where the availability of public parking is significantly affected by activities that:

- would not normally be experienced in the majority of the City's residential precincts;
- are not of a residential nature;
- detract from the residential amenity of the area; and
- have the potential to adversely impact on resident's quality of life if not appropriately managed.

The policy does not provide a mechanism for residents to have access to unlimited public parking.

This policy recognises that while there may be some exceptions, Parking Permits will be needed mainly during high parking demand periods of business, commercial, retailing and commuter activity, which for the most part would be Monday to Saturday 8.00am to 6.00pm. These periods will be broadened if required to cater for parking in areas where Sunday trading is applied.

This policy reaffirms:

- a) that there is a limit to the amount of public parking that will be provided by the City particularly within Centre Locations, where the key role of public parking is to support the business activities and viability of the Centres;
- b) that it is not the responsibility of the City to provide or ensure that a parking bay is available for residents, their visitors or any motorist to park anywhere in the City;
- c) that the City encourages all residents who have on-site parking available for their exclusive use, to use that parking and leave the public parking available for public use;

- d) the City's support for reduced reliance on the use of private motor vehicles and increased use of alternative transport options including public transport.

Policy

1. Policy Application

- 1.1 The City will provide Parking Permits in accordance with this policy, the City of Stirling Parking Local Law 2014 and the applicable eligibility criteria.
- 1.2 Parking Permits will not be issued in "Centre Locations".
- 1.3 Parking Permits may apply in:
- (a) "Area Controlled Parking Zones"; or
 - (b) Residential streets subject to high parking demand generated by business, commercial, retail educational or other activities not associated with residential activity; and where time restrictions of two (2) hours or greater are in force.

2. Requirements

- 2.1 The following requirements apply for all Parking Permits issued by the City.
- 2.1.1 Eligible residents who are the property owner (Owner Occupiers) may be issued with Resident and/or Transitional Parking Permits.
 - 2.1.2 Eligible residents who are not property owners (Tenants) may be issued with Transitional Parking Permits.
 - 2.1.3 Permits will only be valid until the date of expiry.
 - 2.1.4 Permits are only valid for use within the streets outlined on the permit.
 - 2.1.5 Permits cannot be used within paid parking areas (parking bays where ticket/fee parking applies):
 - 2.1.6 Permits will not be issued for use in time restricted streets or parking stations where a parking time restriction less than two (2) hours applies. (In such circumstances, permits will be issued for use in designated nearby streets or City managed parking stations where time restrictions are two (2) hours or greater and no paid parking applies).
 - 2.1.7 Permits will not be issued for and are not to be used on a vehicle which is classified as any of the following:
 - a. Commercial vehicle (with a tare weight greater than 2,500 kilograms)
 - b. Caravan
 - c. Bus
 - d. Semi-trailer
 - e. Tow truck
 - f. Tractor
 - g. Trailer
 - h. Bicycle
- 2.2 A fully completed Parking Permit Application Form is to be submitted to the City's Parking Services to enable assessment of the nominated property and the eligibility criteria.
- 2.3 Where the resident is not the property owner, the Parking Permit Application Form must be accompanied by proof of occupancy to the satisfaction of the Parking Coordinator.
- 2.4 A set of Conditions of Issue and Use apply to Parking Permits.

- 2.5 Where a resident of a property in a Centre Location without on-site parking chooses to own a vehicle/s, it is the resident's responsibility to obtain suitable parking for their vehicle/s.
- 2.6 The City reserves the right to cap the total number of Parking Permits issued to a residential address.
- 2.7 To limit fraudulent use of Parking Permits and to recover a proportion of the cost of administering and enforcing the Parking Permit scheme, the Council may adopt fees for each Parking Permit issued.
- 2.8 Residents may apply for a replacement Parking Permit during the year. The Council may adopt a fee for the replacement of Parking Permits.
- 2.9 The issue of Parking Permits does not guarantee availability of a parking bay as more permits may be issued than available parking bays and not all permits will be used at the same time and day.
- 2.10 Fraudulent use of a Parking Permit or failure to use the permit in accordance with the Conditions of Issue and Use may result in the cancellation of all permit/s issued to the property and/or applicant.
- 2.11 The number of Parking Permits issued by the City will be reviewed periodically in response to changes in areas where they apply, and may result in adjustments to the eligibility for, and number of Parking Permits issued.
- 2.12 The provisions outlined under this policy will be reviewed from time to time and may change at the discretion of the Council.

3. Number of Permits to apply:

- 3.1 A maximum of three (3) Parking Permits may be issued for each rateable residential property subject to the criteria as detailed below:

Eligibility Criteria			
On-site parking spaces	Owner Occupier (maximum entitlement)	Tenant Occupier (maximum entitlement)	Cost per permit pa
0	2 Resident, 1 Transitional	3 Transitional	As adopted
1	1 Resident, 1 Transitional	2 Transitional	As adopted
2	0 Resident, 1 Transitional	1 Transitional	As adopted
3 or more	0	0	Not applicable

Note:

1. Annual and replacement parking permit fees shall be as outlined in the City's Fees and Charges Schedule.
2. Permits issued after June will incur 50% of the annual fee (not applicable to replacement permits).
3. Parking permits may be issued contrary to the above criteria in extenuating circumstances that are accepted and approved by the Parking Coordinator.

Definitions

Area Controlled Parking Zone means a predominately residential area, where parking time restrictions apply for a distance of approximately 400 metres from business, commercial or retail and other high parking demand locations (e.g. rail stations), to retain the use of public parking within the controlled area for residential activities.

Centre Locations means locations that are developed predominately for the conduct of business, commerce and retailing activities and may include some multi residential dwelling developments that may

or may not have on-site parking provided. This includes but is not limited to the following areas which will be amended from time to time:

- Stirling City Centre
- Scarborough Beach Development Precinct
- Mirrabooka Town Centre
- Karrinyup Shopping Centre Precinct
- Flora Terrace (between Lawley and Malcolm Streets)

Resident Parking Permit means a permit that expires annually on December 31st that is issued by the City which authorises a vehicle to park for longer than the sign posted time restrictions in designated locations.

Transitional Parking Permit means a permit that expires on a predetermined date* that is issued by the City which authorises a vehicle to park longer than the sign posted time restrictions in designated locations. *Transitional permits will not be issued for a period longer than 12 months.

Authorised Vehicle means a vehicle authorised by the local government, the Chief Executive Officer or an Authorised Person under the City of Stirling Parking Local Law or by any other written law to park on a thoroughfare or parking facility.

Relevant management practices/documents

Parking Permit Application Form including Conditions of Issue and Use
The City's Local Planning Scheme 3 and the Local Planning Policy Manual

Legislation/local law requirements

The *City of Stirling Parking Local Law 2014* provides for the issue and management of Parking Permits.

Developers may appeal to various State Government agencies, to have the parking provision requirement for a development, reduced or removed as a condition of development.

Applicants may appeal a decision of the City in relation to a Parking Permit. Appeals may be made in writing to the City and subsequently to the State Administrative Tribunal.

Office use only			
Relevant delegations	Prohibit or Regulate Parking		
Initial Council adoption	Date	30 September 2014	Resolution # 0914/005
Last reviewed	Date	26 May 2020	Resolution # 0520/027
Next review due	Date	2021	