

Responsible Directorate	Corporate Services
Responsible Business Unit/s	Human Resources
Responsible Officer	Chief Executive Officer
Affected Business Unit/s	All

Objective

The City is committed to providing a safe working environment for all City employees (including volunteers), contractors, visitors and members of the public. The City recognises that to achieve these goals we need the positive involvement and commitment of all levels of Management including the active participation and support of our employees. We strive for safety excellence in the local government environment in which we work.

Scope

This policy applies to all employees (including volunteers), visitors, contractors and workplaces within the City.

Policy

To achieve this, the City will:

- Commit to zero target in work related injuries to City employees and Contractors while promoting and maintaining the highest degree of physical, mental and social wellbeing in all occupations;
- Provide demonstrated safety leadership to drive continuous improvement through the setting and meeting of measurable safety objectives and targets as outlined by the Chief Executive Officer and Executive Team;
- Provide and maintain a working environment, plant and systems of work, so far as is practicable, such that employees are not exposed to hazards;
- Encourage our employees and Contractors to identify, report, assess and control safety and health risks and continuously improve Occupational Safety and Health (OSH) in the workplace;
- Ensure that all employees are provided with information, instruction, training and supervision appropriate to the scope of work required;
- Recognise and celebrate those who contribute to excellence in OSH performance;
- Consult and collaborate with our key stakeholders by encouraging and supporting our people to innovate and promote positive safety outcomes;
- Be proactive in identifying workplace hazards, reviewing of incidents, identifying incident trends and managing workplace health and safety risks;
- Comply with all applicable laws, regulations, statutory obligations and other relevant requirements;
- Develop an exceptional safety culture where our people embrace ownership of safety for themselves and others;
- Strive to be the leader in the safe design and execution of all local government activities and works.

All employees are required to take reasonable care for their own safety and health, and that of any other person that may be affected by their work activities. Employees are required to comply with all instructions and directions established to provide a safe and healthy working environment.

The City of Stirling is committed to this Occupational Safety and Health Policy and shall review its content on an annual basis in accordance with the review date set.

Stuart Jardine
Chief Executive Officer

Definitions

City means City of Stirling.

Employees (includes volunteers).

OSH means Occupational Safety and Health.

Relevant management practices/documents

City of Stirling Workforce Plan 2018 - 2022

Legislation/local law requirements

Occupational Safety and Health Act 1984 (WA)

Occupational Safety and Health Regulations 1996 (WA)

Office use only

Relevant delegations	Not applicable			
Initial Council adoption	Date	4 July 2017	Resolution #	0717/014
Last reviewed	Date	26 May 2020	Resolution #	0520/027
Next review due	Date	2021		

Occupational Safety and Health Policy

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Stuart Jardine
Chief Executive Officer
Signed: 10 December 2018



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