

Responsible Directorate	Community Development
Responsible Business Unit/s	Recreation and Leisure Services
Responsible Officer	Manager Recreation and Leisure Services
Affected Business Unit/s	Recreation and Leisure Services Parks and Sustainability

Objective

To provide parameters and guidelines on the approval of Hamersley Public Golf Course bookings that will require the closure of the Hamersley Public Golf Course to the general public.

Scope

This policy pertains to requests for events and major bookings that will be held at the Hamersley Public Golf Course that will impact on the day-to-day operation and use of the course by casual course users. This policy does not relate to regular rounds of golf that the golf course management will deal with on a day-to-day basis.

Policy

As a public golf course, the City of Stirling will endeavour to minimise golf course closures to the general public. However, clubs who regularly play at the Hamersley Public Golf Course will be provided limited access to the golf course to conduct a number of tournaments in an organised manner. Upon request the Manager Recreation and Leisure Services has the authority to consider minor amendments to the policy exclusive of applicable fees and charges pertaining to the Hamersley Public Golf Course.

When receiving a booking request for an event or tournament at the Hamersley Public Golf Course that will result in the closing of the course to the general public the following conditions / criteria will apply to gain City approval:

Hamersley Public Golf Course Closure

The City of Stirling permits the closure of the Hamersley Public Golf Course to the general public for the following annual tournaments:

1. Autumn Cup; and
2. Hamersley Classic.

Another recognised annual event is the Sandgroper Open, however this event is exempt for any course closure but the applicable fees of this policy apply.

All other requests for course closures will be assessed on a case by case basis to a maximum of five bookings per calendar year, inclusive of the above tournaments. The City will only consider booking requests for the Hamersley Public Golf Course from the following groups:

1. Social golf clubs that play at the Hamersley Public Golf Course on a regular basis;
2. State Sporting Associations;
3. Not for profit organisations; and
4. Corporate organisations.

Booking Conditions

All bookings, outside of the allocated tournaments, will be assessed on a first-in-first served basis and will only be considered when the following conditions are met:

1. The tournament / event must be of a golfing nature;
2. Bookings requiring closure of the golf course will only be accepted on weekdays;
3. All booking requests must be received a minimum 60 days prior to the event date;
4. Payment is required in full prior to the tournament commencing.

Applicable Fees

The fee that will be applied for any exclusive use booking of the Hamersley Public Golf Course will be based on the following criteria:

1. The fee will be endorsed by Council as part of the Fees and Charges Schedule.
2. For all pre-approved tournaments that have less than 100 players, the tournament organiser has the option of paying the community rate (per head) or the lump sum tournament fee
3. For all other exclusive use tournaments requiring a course closure there will be one set booking tournament event fee.
4. Any tournament with more than 100 players, is required to pay a per player charge for any player in excess of 100.
5. Payment of the tournament event fee must be paid in one lump sum seven days prior to the booking. Part payments are not permitted for tournament bookings
6. A copy of the booking receipt must be presented to the Pro Shop as proof of payment on the day of the event.

Shotgun Starts

To ensure consistency in the flow of play across the golf course the method of a “shotgun start” to an event or tournament is not permitted.

Notification of Course Closure

Golf course patrons must be provided with a minimum of 30 days’ notice of any course closures as the result of an event / tournament booking. Notifications will include (but will not be limited to) the City’s website, social media and on site signage.

The Golf Course Controller is responsible for notifying golf course patrons of course closures on the day of and during the booking. This includes course closure signage at the entrance of the Hamersley Public Golf Course.

Definitions

Booking means approved exclusive use of the Hamersley Public Golf Course where the all or part of the course is required to be closed the general public are necessary for the duration of the Tournament / Event.

Corporate Organisation means any organisation that conducts business activities for the purposes of generating profit for its stakeholders.

Golf Round means a group of golfers playing nine (9) holes or eighteen (18) holes.

Golf Course Controller means the City’s delegated person charged with the management and operation of the golf course in accordance with a Lease/Management Agreement with the City.

Golf Club/Golf Group means a group of golfers that share a common commitment to play golf at the same time that number over twenty (20) individuals.

Golf Association means a local, state or national governing body for the sport of golf.

Golf Course Patrons means customers who attend the Hamersley Public Golf Course on a one-off or regular basis.

Not For Profit Organisation means any organisation that conducts business activities not in order to gain profit for its stakeholders.

Pre-Approved Tournament means a tournament that traditionally is hosted at the Hamersley Public Golf Course which has been identified as part of this policy such as the Autumn Cup, Sandgroper Open and Hamersley Classic.

Shot Gun Start means a golf tournament format in which all groups of players tee off simultaneously from different holes with the start of play being signified by a siren and all groups starting at the same time.

Tournament / Event mean a one-off booking for the purposes of an organised golf competition or social golfing event.

State Sporting Association means the governing body of a sport within Western Australia.

Relevant management practices/documents

City of Stirling Fees and Charges

Legislation/local law requirements

Local Government Act 1995

City of Stirling Local Government Property Local Law 2009

Office use only			
Relevant delegations	Not applicable		
Initial Council adoption	Date 3 May 2016	Resolution #	0516/007
Last reviewed	Date 26 May 2020	Resolution #	0520/027
Next review due	Date 2021		

City's fees and charges adopted in the annual budget on 3 July 2018 – (updated on the adoption of the annual budget)

Category	Description	GST	Basis of Charge	2018/19 Charge \$
Hamersley Public Golf Course	Green Fees – Weekdays – Tournament Booking	Including	Up to 100 People	\$1,950.00
Hamersley Public Golf Course	Green Fees – Weekday Tournament Booking - Individual	Including	Per Person	\$19.50
Hamersley Public Golf Course	Green Fees – Weekdays – 18 Holes	Including	Per Person	\$27.00
Hamersley Public Golf Course	Green Fees – Weekdays – 18 Holes (Concession)	Including	Per Person	\$20.50