

Application for Internal Review
Freedom of Information Act 1992

25 CEDRIC STREET
STIRLING WA 6021
Telephone (08) 9205 8555
Facsimile (08) 9345 8822
Email stirling@stirling.wa.gov.au

Applicant Details

Surname		Given Names	
Address		Suburb	
Contact no	(H)	(M)	
Email			

If application is on behalf of an Organisation

Name of Organisation/Business	
Agent/Representative Name	

Details of Request

I wish to apply for an Internal Review to the decision made by _____ on ____/____/____ (date of decision) for the following reason/s:

- I have been refused access to a document
- I have been refused access to all of the requested documents
- I have been refused access to a part of a document and I want access to the parts that were deleted
- I have been refused a request to amend a personal record
- I have been granted access to a document but access has been deferred
- I am a third party that has been consulted but disagree with the decision to release the documents to the applicant
- Other: _____

Please list the document/s (by the document number) in dispute (example: FOI Document 3, FOI Document 12)

Comments

You may wish to include any additional comments to support your application. **Note:** Your application and any comments provided will be reviewed in accordance to the *Freedom of Information Act 1992*.

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Additional information

- This application **MUST** be lodged within 30 days of receiving the written Notice of Decision.
- You may be required to provide proof of identity.
- A Notice of Decision will be provided within 15 days from the date an application for internal review is received.
Note: The day after an application is received is "day 1."
- There is **no lodgement fee** to apply for an internal review of a decision.
- The internal review is conducted by a Senior Officer who is not the person who made the initial decision.
- Further information can be obtained from the [City's website](#) and [The Office of the Information Commissioner](#) Western Australia website. The *FOI Act 1992* is available for download from the [State Law Publisher website](#).

Application Lodgement

In Person or Post Administration Centre 25 Cedric Street Stirling WA 6021	Email Stirling@stirling.wa.gov.au
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