

Overview

The Living Green Schools Fund has been developed to support the planning and development of projects and activities at schools that contribute to a more sustainable environment.

Funding available

Grants are available of up to \$5000 for primary and secondary schools within the City of Stirling. Eligible activities include sustainability focused incursions, activities, programs and teacher-relief for hands-on activities for teachers or students to learn about sustainability adequately linked to the WA curriculum. Funding can also cover the delivery of improvements to overall sustainability planning and culture in the school environment.

Eligibility

- Primary and secondary schools located within the City of Stirling.
- Projects and activities should have clear sustainability outcomes that result in the school community:
 - Reducing water use and/or protecting/improving water health;
 - Reducing energy use and/or increase use of renewable energy;
 - Reducing carbon emissions associated with travel to and from school;
 - Valuing, protecting and increasing habitat for biodiversity (for example plants, animals and trees);
 - Increasing the use of recycled or re-used materials, reduce use of raw materials, single-use items and packaging, reduce waste going to landfill and increase recycling; or
 - Including sustainability objectives in key school documents to improve the sustainability culture into the future.
- Online content should be made available for the City of Stirling to share or distribute amongst the City of Stirling Community where possible.

The following will not be eligible for funding:

- applicants that have not met the terms and conditions of previous grants, or have outstanding debts to the City;
- organisations aligned to a political cause;
- the faith-based activities of religious organisations, however community-based activities and events of faith-based groups may be supported;
- projects that do not align with the City's values and strategic priorities;
- activities or projects that are already funded by the City of Stirling;
- activities or projects that have been started and completed prior to the award of the grant; or
- recurrent administration expenses such as utilities, photocopying, etc.

Assessment criteria

Eligible applications will be assessed against the following:

Sustainability outcomes

- The potential for the project to achieve the sustainability outcomes listed in the eligibility section.
- Potential for the sustainability outcomes to be measurable.

Education outcomes

- Links to the WA school curriculum.
- Potential for the project to raise awareness of sustainability issues among students and school community.

- Involvement of students in developing or delivering the project.

Project viability

- Project team has a diversity of roles and people who will deliver the project.
- That the likelihood of proposed outcomes will be met together with the ability of applicant to deliver the project.
- Financial viability of the project.

Acknowledgement of grant funding

Successful grant recipients are required to acknowledge the City's contribution to funding by at least one or more of the following:

- Verbal and/or written acknowledgment of City of Stirling support
- Social media hashtags and @ mentions
- Logo on public project materials

Assessment and notification of funding

- Eligible applications will be assessed against the criteria and funding recommendations made by a designated panel of up to two City of Stirling Officers.
- Notification of outcomes will occur within four weeks of the deadline for applications.
- The Assessment Panel may recommend full, part or no funding.
- Officers may request further information in considering any application, as well as the right to reject any application that is not eligible or does not adequately satisfy the criteria.
- Successful applicants will receive formal notification along with a checklist of requirements to access the funding.
- Unsuccessful applicants will be notified within four weeks of the deadline for applications and provided with feedback as to the reasons the application was not successful and the procedure for appealing a decision.

Acquittal

Following completion of the project applicants are required to submit an acquittal, giving a brief overview of the project, whether expected outcomes were met, plus details and evidence of project expenditure and a short video clip of the project or a small collection of photos for use on the City's social media platforms.

Canvassing of Elected Members

Please note that, if prior to the determination of a grant, an applicant (or any agent) canvasses any Elected Member of the City of Stirling, or attempts to provide additional information, either directly or indirectly, on any matter relating to the application to an Elected Member, the organisation may be disqualified and the grant application excluded from being considered for approval.

Ready to apply?

Step One	Please visit www.stirling.wa.gov.au/livinggreen to find out about key dates, eligibility and application process. If you have any additional queries about the fund, please contact the Sustainability Team at the City of Stirling either via phone on 9205 8555 or email sustainability@stirling.wa.gov.au
Step Two	Complete the Living Green Schools Fund Application Form online via the City's Smarty Grants portal before the closing date. You should answer all the questions provided with as much detail as possible. Your responses will enable the assessors to make their decision.

Step Three	<p>Submit your application.</p> <p>Once you have submitted your application you will receive an email acknowledging receipt. We aim to provide an outcome within four weeks of the closing date for applications, though in some circumstances this may not be possible.</p> <p>Applicants will be notified of funding decisions via email.</p>
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Contact us

For more information or to discuss your funding application, contact the City of Stirling Sustainability Team on 9205 8555 or email sustainability@stirling.wa.gov.au.

The Translating and Interpreting Service (TIS) is available on 13 14 50 and can contact the City on your behalf.

The National Relay Service (NRS) can contact the City on your behalf

TTY/voice calls 133 677

Speak & Listen 1300 555 727

SMS relay 0423 677 767.