



# Stirling Parking

# Application to enter in to a Parking Agreement

(Pursuant to City of Stirling Parking Local Law)

Application Date: ...../...../.....

**PARKING AGREEMENT TYPE:**

**PRIVATE**   
(1-99 car bays) (Form 1)

**COMMERCIAL**   
(100+ car bays) (Form 2)

Application Fee: \$.....  
(See Information Sheet for applicable fees.)

Annual Fee: \$.....

*\*Please do not submit payment with your application, an invoice will be sent to you once the application has been processed.*

**APPLICANT:**

**Property Owner**

**Managing Agent \***

Owners Name or Agent: .....

Postal Address: .....

Contact Person/Agent.....

Contact Telephone Numbers: .....

Email: .....

Australian Business Number (ABN): .....

**NOTE:**

*\*If applicant is a Managing Agent, please attach a letter or extract from Strata Minutes indicating authority to act.*

**PROPERTY REQUIRING PARKING AGREEMENT:**

Property Address: .....

Name of Building (if applicable): .....

Postal Address (if different from applicant).....

Number of parking bays requiring management: .....

**NOTE:**

*\*Please ensure a layout of the parking bays associated with your property is attached along with any proposed restrictions.*



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### Reason for Agreement

The City would like to know what type of parking problem you have experienced which has lead you to seek the City's assistance in controlling your parking area. Please indicate why a Parking Enforcement Agreement is requested and the frequency of this occurrence below:

**Reason**

Eg: Unauthorised parking

**Frequency**

3 times weekly/daily

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.....  
.....  
.....  
.....

The above information will give Parking and Ranger staff an indication of what level and type of enforcement may be required to rectify the matter.

### Hours and Days your Business Operates

Please indicate the days and span of hours your business operates and what span of hours you would like the enforcement of parking bays to apply. This information will help in determining when you may place a call for assistance and if the parking bays may be free for use outside of your core business hours.

Days and Time span:

Eg: Mon – Fri 8.00am to 6.00pm      Sat 8.00am to 12.00 noon

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.....  
.....  
.....

### Alternative Bay Use

Do you have any objection to the parking bays you want to be covered by the agreement, being available for use outside of those hours?

Yes / No

.....  
Signature of applicant

Date:...../...../.....



# Stirling Parking Application to enter in to a Parking Agreement

Form 1

## Private Parking Agreement (1-99 car bays)

PROPERTY ADDRESS: .....

### Contact persons:

A maximum of three 'Contact Persons' may be registered for this type of agreement. The persons nominated to act as Contact Persons may request the attendance of City Rangers or Parking Officers to issue notices for unauthorised parking, or any other parking offence in contravention of the Parking Local Law, and as displayed on the signs.

The nominated Contact Persons for this agreement are:  
(Please Print)

1. Name: .....

Address: .....

Contact Numbers: (W) ..... (Mob).....

2. Name: .....

Address: .....

Contact Numbers: (W) ..... (Mob).....

3. Name: .....

Address: .....

Contact Numbers: (W) ..... (Mob).....

I acknowledge that;

- If any of the above Contact Persons named above change, I will immediately advise the City in writing of the updated information.
- Only the designated Contact Persons can request the attendance of a Ranger or Parking Officer to issue notices.

.....  
Signature of applicant

Date:...../...../.....



# Stirling Parking Application to enter in to a Parking Agreement

Form 2

## Commercial Parking Agreement (100+ car bays)

PROPERTY ADDRESS: .....

### Authorised persons:

The City will appoint 'Authorised Persons' nominated by the property owner/agent to issue parking infringements under the City's Parking Local Law. The City can either accept or reject any such nominated person to carry out enforcement duties. The City will train the appointed staff with the intent of maximising compliance and payment of any infringements issued, along with minimising any complaint or appeal by infringement recipients.

The persons nominated to act as Authorised Persons for the purpose of issuing notices to any unauthorised vehicles, or vehicles who contravene the Parking Local Law under this agreement are as follows:

(Please Print)

1. Name: .....

Address: .....

Contact Numbers: (W) ..... (Mob).....

2. Name: .....

Address: .....

Contact Numbers: (W) ..... (Mob).....

I acknowledge that;

- I need to advise the City in writing if any of the above Authorised Persons cease to be engaged by our organisation.
- Each person authorised by the City is at a cost of \$80.
- Only the designated Authorised Persons can issue notices.

.....  
Signature of applicant

Date:...../...../.....

**NOTE:**

\*Please ensure a layout of the parking bays associated with your property is attached along with any proposed restrictions.