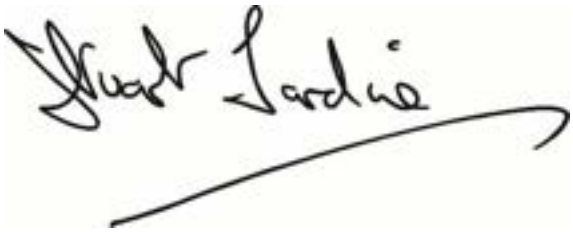
Community and Resources Committee

3 March 2020

Minutes

To: The Mayor and Councillors

Here within the Minutes of the Community and Resources Committee meeting of the City of Stirling held Tuesday 3 March 2020 in the City of Stirling Parmelia Room, 25 Cedric Street, Stirling.



Stuart Jardine PSM | Chief Executive Officer

Our Vision, Mission and Values

Vision

The City of Stirling will be a place where people choose to live, work, visit and invest. We will have safe and thriving neighbourhoods with a range of housing, employment and recreational opportunities. We will engage with our diverse community to help shape our future into the City of Stirling – City of Choice.

Mission

To serve the City's diverse community through delivering efficient, responsive and sustainable services

Values

The City of Stirling's core values are:-

- Integrity
- Community Participation
- Accountability
- Respect
- Environment
- Diversity

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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MINUTES OF THE COMMUNITY AND RESOURCES COMMITTEE MEETING OF TUESDAY 3 MARCH 2020 HELD IN CITY OF STIRLING PARMELIA ROOM, 25 CEDRIC STREET, STIRLING

1. OFFICIAL OPENING

The Presiding Member declared the Community and Resources Committee meeting open at 6.00pm.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Deputy Presiding Member Councillor Keith Sargent

Members
Mayor Mark Irwin
Councillor Karen Caddy
Councillor Joe Ferrante (deputy for Councillor Suzanne Migdale)
Councillor David Lagan (until 8.38pm)
Councillor Karlo Perkov
Councillor Elizabeth Re (from 6.01pm)
Councillor Lisa Thornton

Observers
Councillor Felicity Farrelly
Councillor Chris Hatton
Councillor Stephanie Proud JP
Councillor Bianca Sandri (until 7.49pm)
Councillor Adam Spagnolo (until 7.57pm)

Employees
Chief Executive Officer - Stuart Jardine PSM
Director Community Development - Michael Quirk
Director Corporate Services - Ingrid Hawkins
Director Infrastructure - Michael Littleton
Manager Customer and Communications - Meriel Pickering
Manager Facilities, Projects and Assets - Paul Kellick
Manager Finance - Dan Richards
Manager Parks and Sustainability - Ian Hunter
Manager Waste and Fleet - Rick Bryant
Acting Manager Governance - John Beaton
Service Lead Project Management - Leon Kroep
Coordinator Strategic Development - Phil Crabbe
Coordinator Sustainability - Clayton Chipper
Senior Governance Officer - Regan Clyde
Senior Governance Officer - Jaclyn Robins
Senior Projects Officer - Kim Bindon

Public 5

Press 0

APOLOGIES

Councillor Suzanne Migdale.

Councillor Elizabeth Re arrived at the meeting at 6.01pm prior to consideration of Item 3.

3. APPROVED LEAVE OF ABSENCE

Councillor Bianca Sandri (granted a leave of absence for the period 20 July 2020 to 30 August 2020 inclusive).

4. MEMORANDUM OF OUTSTANDING BUSINESS

	Item Resolution	Meeting Presented/Item Council Resolution	Responsible Officer	Status
1.	**Walk of Fame Public Artwork Report** *"3. That the Public Art Working Party REPORTS its findings and recommendations to Council on or before 6 December 2016."*	31 May 2016 Item Number 10.1/MC1 **Council Resolution Number 0516/065**	Manager Customer and Communications /Manager City Planning	At its meeting held 17 April 2018, Council noted (Council Resolution Number 0418/008) that the Walk of Fame project would be progressed through development and implementation of the Mount Lawley Streetscape Study. This Study was the subject of a Councillor Workshop held 3 February 2020 and a further report considering the items will be presented to the Community and Resources Committee meeting to be held 31 March 2020.
2.	**Transfer of Management Order Over Portion of Crown Reserve 24890 being Lot 6370, House Number 6, Hamer Parade, Inglewood to the Department of Education** *"That the Item relating to Transfer of Management Order over Portion of Crown Reserve 24890 being Lot 6370, House Number 6, Hamer Parade, Inglewood to the Department of Education be REFERRED to a future Community and Resources Committee Meeting to allow the City to investigate the house on the site and whether it can be heritage listed."*	4 September 2018 Item Number 12.1/PRS1 **Council Resolution Number 0918/013**	Director Infrastructure	A Councillor workshop was held 2 September 2019 and subsequently a report was presented to the Council meeting held 15 October 2019 in relation to the Heritage List and Local Heritage Survey Review. At this meeting, Council resolved (Council Resolution Number 1019/016) to defer the survey to effectively consult with the community on properties to be added to the Local Heritage List. A further report considering this item will be presented to a future Community and Resources Committee meeting following Council's determination of the City's Local Heritage List. Until this time, negotiations with the Department of Education have been put on hold.

	Item Resolution	Meeting Presented/Item Council Resolution	Responsible Officer	Status
3.	**Notice of Motion – Councillor Elizabeth Re – Funding for Women's Change Rooms at Innaloo and Woodlands** *"That a report BE PRESENTED to a future Community and Resources Committee meeting in 2019, outlining projects related to change room upgrades to be considered for grant funding submission once details regarding the grant funding have been released."*	16 April 2019 Item 14.3 **Council Resolution Number 0419/029**	Manager Recreation and Leisure Services	The Prime Minister of Australia, The Hon Scott Morrison MP announced on 30 March 2019 that additional funding to support the development of female change room facilities at sporting grounds and community swimming facilities across Australia will be available in this year's budget. The announcement advised that further details on the fund will be released later in 2019. There has been no further update in relation to Round Four of the Community Sport Infrastructure Grants program although given recent findings regarding previous rounds it is expected that this may be delayed.
4.	**Notice of Motion - Councillor David Lagan - Costs and Design Of Public Open Space at 236 The Strand, Dianella** *"That a report be PRESENTED to a future meeting of Council outlining the costs and possible design of a designated Public Open Space area on City land - Lot 2, House Number 236, The Strand, Dianella behind the health services building, and to be inclusive of benches and play facilities, and a water fountain suitable for family usage."*	13 August 2019 Item 14.6 **Council Resolution Number 0819/025**	Manager Parks and Sustainability	Community consultation will be undertaken to assist the City to understand the need for Public Open Space at that location and the functionality preferred. To avoid public consultation over the Christmas/New Year period, City residents within 200m of the reserve were contacted by letterbox drop during February. Following consultation, a report outlining the design and costs for the Public Open Space will be presented to the Community and Resources Committee meeting to be held 31 March 2020.

	Item Resolution	Meeting Presented/Item Council Resolution	Responsible Officer	Status
5.	**Attendance at Events Policy and Approval of Reception Hall Use 2020** *"3. That the City REVIEWS existing Elected Member policies in light of the new Elected Member and Chief Executive Officer Attendance at Events Policy and PRESENTS a report to Council by 30 June 2020."*	19 November 2019 Item 12.2/GOV3 **Council Resolution Number 1119/010**	Manager Governance	It is anticipated that the reviewed policies will be presented to Council in June 2020.
6.	**Elected Member Continuing Professional Development Policy** *"2. That the City REVIEWS existing Elected Member policies in light of the new Elected Member Continuing Professional Development Policy and PRESENTS a report to Council by 30 June 2020."*	19 November 2019 Item 12.2/GOV4 **Council Resolution Number 1119/011**	Manager Governance	It is anticipated that the reviewed policies will be presented to Council in June 2020.
7.	**Draft Community Arts and Events Fund Policy** *"3. That the Community Arts and Events Fund Policy be reviewed and a report be PRESENTED to Council after a period of 12 months to assess its effectiveness."*	19 November 2019 Item 12.2/CC2 **Council Resolution Number 1119/015**	Manager Customer and Communications	The new Community Arts and Events Fund Policy has been implemented - a report assessing its effectiveness will be presented to Council in the first quarter of 2021.

	Item Resolution	Meeting Presented/Item Council Resolution	Responsible Officer	Status
8.	**Strategic Direction: Stirling** *"That Council PROCEEDS with the confidential alternative recommendation as outlined in the conclusion of this report."*	19 November 2019 Item 12.2/9.2 **Council Resolution Number 1119/030**	Director Infrastructure	The City will be holding discussions with the selected proponent in February 2020. It is expected that a report to consider the outcome of these discussions will be presented to the Community and Resources Committee meeting to be held 1 September 2020.
9.	**Notice of Motion - Councillor Bianca Sandri - Christmas Lights** *"That a report be PRESENTED to Council in the first quarter of 2020 with a proposal for Christmas Lights along/within Beaufort Street Mount Lawley and Inglewood, Main Street in Osborne Park, the Doubleview Commercial Precinct, Mirrabooka Town Centre and the Scarborough Foreshore with estimated budgets for consideration within the City's 2020/2021 Financial Year budget."*	3 December 2019 Item 14.2 **Council Resolution Number 1219/056**	Manager Customer and Communications	Officers are currently seeking a suitable consultant to undertake the budgeting and report drafting work, with a report to be presented to the Community and Resources Committee meeting to be held 31 March 2020.

	Item Resolution	Meeting Presented/Item Council Resolution	Responsible Officer	Status
10.	**Careniup Wetlands Reserve Management Plan** *"1. That Council ENDORSES the revised Careniup Wetlands Reserve Management Plan for the purpose of supplementary public consultation (round 2) with additions including a date.* *2. That a further report be PRESENTED to Council on the outcomes of the second round of public consultation."*	11 February 2020 Item 12.2/PS2 **Council Resolution Number 0220/011**	Manager Parks and Sustainability	Public consultation for the draft management plan is scheduled for March to April, with a report planned for the 2 June 2020 meeting of the Community and Resources Committee.
11.	**Coastal Community Garden Application** *"1. That Council ENDORSES community consultation for the proposed Coastal Community Garden at both the east and west locations identified at Laurie Strutt Reserve, 30 Elvire Street, Watermans Bay as soon as possible, with a report being presented to Council.*	11 February 2020 Item 12.2/PS2 **Council Resolution Number 0220/017**	Manager Parks and Sustainability	A report will be presented to Community and Resources Committee mid 2020 once public consultation has been completed.

	Item Resolution	Meeting Presented/Item Council Resolution	Responsible Officer	Status
12.	**Electors' General Meeting 2019** *"9. That Council CONSIDERS actions available to the City under the incentives approach in the Urban Forest Plan to preserve significant trees on private land and present a progress report to Council by September 2020."* *"10. That a report be PRESENTED to the Community and Resources Committee meeting in May 2020 in relation to stopping the practice of spraying herbicides around the base of trees and consider alternatives."* *"15. That a report be PREPARED for the Council meeting in April 2020 on the North Beach Jetty with regards to where the City of Stirling's Annual Report is the trust money of $212,000 that was given to the City of Stirling around the 1980s from the Porter family written how much interest is generated from that money now and has anything been done to have any recognition for the Porter family as well."*	11 February 2020 Item 13.1 **Council Resolution Number 0220/028**	Manager Parks and Sustainability Manager Finance	9. It is anticipated that a report will be presented to the Community and Resources Committee meeting to be held 1 September 2020. 10. The Parks and Sustainability Business Unit are currently gathering information to enable a report to be presented to the Community and Resources Committee meeting to be held 5 May 2020. 15. It is anticipated that a report will be presented to the Council meeting to be held 7 April 2020.

	Item Resolution	Meeting Presented/Item Council Resolution	Responsible Officer	Status
13.	**Notice of Motion - Councillor Suzanne Migdale - Implications of Amending Tree Pruning Techniques** *"That Item 14.3 - Notice of Motion - Councillor Suzanne Migdale - Implications of Amending Tree Pruning Techniques be REFERRED to a future Council meeting to allow further information to be provided to Councillors."*	11 February 2020 Item 14.3 **Council Resolution Number 0220/030**	Manager Parks and Sustainability	It is anticipated that a report will be presented to the Council meeting to be held 12 May 2020.
14.	**Notice of Motion - Councillor Felicity Farrelly - Scarborough Beach Hubs** *"That a report be PRESENTED to Council in March 2020 providing details of what is proposed for the Scarborough Beach Hubs and options that are available for Council to consider, including:-* • *Tenure over proposed location.* • *Height and scale of the beach hub developments.* • *Timeframe for building proposed beach hubs.* • *Nature of tenancy proposed."*	11 February 2020 Item 14.7 **Council Resolution Number 0330/033**	Director Infrastructure	A report will be presented to the Council meeting to be held 10 March 2020.

	Item Resolution	Meeting Presented/Item Council Resolution	Responsible Officer	Status
15.	**Notice of Motion - Councillor Keith Sargent - New Year's Eve and Australia Day Events** *"That the City INVESTIGATES options for an event (either City-run or in partnership/sponsorship) for next year's New Year's Eve and Australia Day celebration with a report to be presented to Council for consideration and inclusion in the 2020/2021 budget."*	11 February 2020 Item 14.10 **Council Resolution Number 0220/036**	Manager Customer and Communications	City officers will investigate event options for next year's New Year's Eve and Australia Day, with a report to be presented to the Community and Resources Committee meeting to be held 2 June 2020.

5. DISCLOSURES OF INTEREST

Mayor Mark Irwin disclosed an Impartial Interest in Item RL1 as he is an honorary member and bowler.

Councillor Karen Caddy disclosed an Impartial Interest in Item RL1 as she is a member of the Club.

Councillor David Lagan disclosed an Impartial Interest in Item RL1 as he is a patron of the Club.

Councillor Bianca Sandri disclosed an Impartial Interest in Item RL1 as she is a patron of the Mount Lawley Tennis Club.

6. CONFIRMATION OF MINUTES

Moved Councillor Caddy, seconded Councillor Perkov

That the Minutes of the Community and Resources Committee of 4 February 2020 be confirmed as a true and correct record of proceedings.

The motion was put and declared CARRIED (8/0).

For: Councillors Caddy, Ferrante, Lagan, Perkov, Re, Sargent, Thornton and Mayor Irwin.
Against: Nil.

7. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil.

8. COMMUNITY AND RESOURCES COMMITTEE ITEMS

PARKS AND SUSTAINABILITY

L Jack addressed the Committee regarding Item PS1, and spoke against the recommendation.

PS1 SUSTAINABLE ENERGY ACTION PLAN (CORPORATE) 2020-2030

Report Information

Location:	Not Applicable
Applicant:	Not Applicable
Reporting Officer:	Manager Parks and Sustainability
Business Unit:	Parks and Sustainability
Ward:	City Wide
Suburb:	City Wide

Authority/Discretion

Definition

☐	Advocacy	*when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☒	Executive	*the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☐	Legislative	*includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
☐	Quasi-Judicial	*when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
☐	Information Purposes	*includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

Moved Councillor Caddy, seconded Mayor Irwin

That Council ENDORSES the Sustainable Energy Action Plan (Corporate) 2020-2030 to be advertised for community consultation.

Procedural Motion

Moved Councillor Re

That the Item relating to Sustainable Energy Action Plan (Corporate) 2020-2030 be REFERRED to the Community and Resources Committee meeting to be held 31 March to allow officers to address concerns raised prior to consultation.

The motion LAPSED for want of a seconder.

Moved Councillor Caddy, seconded Mayor Irwin

THE COMMITTEE RECOMMENDS TO COUNCIL

That Council ENDORSES the Sustainable Energy Action Plan (Corporate) 2020-2030 to be advertised for community consultation.

The motion was put and declared CARRIED (6/2).

For: Councillors Caddy, Ferrante, Perkov, Sargent, Thornton and Mayor Irwin.
Against: Councillors Lagan and Re.

Recommendation

That Council ENDORSES the Sustainable Energy Action Plan (Corporate) 2020-2030 to be advertised for community consultation.

Report Purpose

To present the Sustainable Energy Action Plan (Corporate) 2020-2030 ('the Plan') to Council so it can be advertised for community consultation.

Relevant Documents

Attachments

Attachment 1 - Sustainable Energy Action Plan (Corporate) 2020-2030 ⇩

Available for viewing at meeting

Nil

Background

The City has been measuring, tracking and working to reduce its energy consumption, energy costs and carbon emissions since 2001. The City produced an endorsed Local Greenhouse Action Plan in 2003 and reported on this until 2009. In 2010 Council endorsed the WALGA Climate Change Declaration and the City began publicly reporting on corporate energy consumption and carbon emissions via its Annual Report.

In 2012, the City produced a Corporate Energy Management Plan that identified key actions to reduce carbon emissions and energy costs. The Corporate Energy Management Plan led to two successful federal energy efficiency grants that facilitated a suite of corporate energy efficiency projects. Building on the success of these projects, the City implemented an ongoing program of energy efficiency upgrades and solar PV installations to its facilities.

In 2015, Council endorsed the City's Fleet Emissions Reduction Action Plan 2015-2020. The Plan set a target to reduce fleet carbon emissions by 25% by 2020 (from 2013/2014 baseline) with an aspirational goal to have zero emissions generated from the vehicle fleet.

In its strategic plans, the City pledged the following:-

- Strategic Community Plan 2018 – 2028, under the key result area of Natural environment, outcome N1: Sustainable natural resources to 'Reduce the City's energy use and greenhouse emissions'
- Corporate Business Plan 2018 – 2022, the City made the commitment under the key result area of Natural environment – Sustainable natural environment to 'Develop and implement a Sustainability Strategy – Energywise'.

The Sustainable Energy Action Plan (Corporate) (referred to as 'the Plan') aims to set targets and a clear direction to focus the City's actions to reduce carbon emissions and contribute to the global efforts to avoid the worst effects of climate change. The Plan is shown in Attachment 1.

Comment

Climate Change and the Paris Agreement

Australia's climate is changing; there is increased uncertainty around climate future with sea-level rise, increasing temperatures, reduced rainfall and infiltration, and increased frequency and intensity of weather events and fires. Greenhouse gas emissions (carbon emissions) continue to increase globally and are acknowledged by the scientific community as the main contributor to climate change.

The energy that powers the City of Stirling's operations and services comes from both non-renewable and renewable sources. When the City uses non-renewable energy supplies (grid-powered electricity, gas, and fuel in the form of diesel, petrol and LPG), carbon emissions are released. In relation to electricity, this is when it is being produced offsite.

The Australian Federal Government, as part of its commitment to the United Nations Paris Agreement 2016, has set a target to reduce carbon emissions by 26% to 28% by 2030 (on a 2005 base year). Australia is not on track to achieve this, with the latest Department of Environment and Energy report stating emissions may be reduced by only 16% by 2030 (Department of the Environment and Energy, 2018). Local government has a key role to play in contributing to national and international emissions reduction targets.

Our Vision

The Sustainable Energy Action Plan (Corporate) is guided by the following future vision:-

- The City is a recognised innovator and leader in the local government sector, taking action to reduce carbon emissions and invest in renewable energy;
- The City conserves energy and its facilities, parks and reserves are energy efficient;
- The City is 100% powered by renewable energy;
- Our people are engaged and take positive action; and
- Our data enables strategic decision making and reporting.

The City is not currently a recognised leader in carbon emissions reductions. The recently released report 'Net Zero Momentum Tracker' produced by Climateworks (January 2020), reviewed 57 of Australia's largest Councils assessing their net zero targets aligned with the Paris Agreement goals of achieving net zero emissions by 2050. The City of Stirling was noted in this report as undertaking activities but with no targets set.

Setting an ambitious target for emissions reductions and renewable energy will help to position the City as one of the leaders in the local government sector.

Our targets

The Plan has two main targets, for both carbon emissions reductions and renewable energy consumption:-

Reduce corporate emissions by 70% by 2030

	2018/19 Baseline	2025 KPI	2030 Target
Carbon emissions reduction target	-	at least 35%	70%
Total emissions (t CO_2-e)	13,596	8,837	4,079
Emissions reduced (t CO_2-e)	-	-4,759	-9,517

Currently the City has an average carbon emissions reduction of 3% per year which would equate to 30% from 2020-2030 if the rate of reduction is able to be maintained. The current business as usual approach to carbon emissions reductions would not reach the target.

Given that carbon emissions from electricity equates to almost two-thirds of the City's total carbon emissions, the key priority of the Plan is to reduce the consumption of carbon-intensive grid-powered electricity, and replace it with renewable energy sources. With this goal in mind, the City is proposing to set a 100% renewable energy target.

Source 100% of total electricity demand from renewable energy by 2030

	2018/19 Baseline	2025 KPI	2030 Target
Renewable electricity as % of total electricity consumption	5%	50%	100%
Renewable energy generated or purchased	0.62 GWh	5.8 GWh	11.6 GWh

The City has been installing solar photovoltaic (PV) on buildings since 2012/2013, and over these seven years the City has reached 5% renewable energy consumption (from total electricity consumption). At this rate, by 2030, the City would likely achieve 12% renewable energy consumption. A new approach is required if the City is to maximise the generation of renewable energy by 2030. To achieve the target it requires the production and / or procurement of approximately 11.6 GWh of renewable energy annually. This is equivalent to providing renewable energy to power 2,100 homes.

When the City achieves 100% renewable energy consumption, total carbon emissions would reduce by 60%. Other local governments that are already 100% powered by renewable energy include the City of Melbourne, City of Sydney, City of Newcastle and City of Adelaide. All of these Councils used power purchase agreements for renewable energy to fill the gap that on-site renewable energy installs could not achieve, to make it to 100%.

Strategy and Programs

The City has the following key program areas that will focus its efforts to achieve the emissions reductions and renewable energy targets:-

- *Energy conservation and efficiency*: avoid energy consumption by using smart technology and control systems to reduce the amount assets are used, and ensure assets are efficient and minimise energy consumption when in use, especially at night.
- *Renewable energy*: increase the proportion of energy provided by renewable sources via solar PV, other renewables, new and emerging technology and a power purchase agreement.
- *Engagement*: enable employees to reduce the impact of their individual actions and corporate projects on energy consumption and carbon emissions, and promote progress of the Plan.
- *Data and reporting*: improve data management for strategic decision making and reporting.

A summary of the City's strategy is as follows:-

1. Undertake energy conservation and efficiency projects;

2. Undertake solar PV installations and investigate other renewables and emerging technologies; and

3. Procure a power purchase agreement to fill the renewable energy gap to achieve 50% renewable energy KPI by 2025 and 100% renewable energy target by 2030.

The Plan covers all program areas in detail providing information on the key challenges, completed actions, continuing actions, new actions and scheduling of these actions over the first four years of the Plan. A summary of the new actions is provided below:

Future Actions: Energy Conservation and Efficiency

The City will complete an annual strategic review of existing facilities to identify improvement opportunities, focusing on the top energy consuming sites and inefficient plant and equipment. Projects arising from the review are included in the four-year program of works based on an optimal payback of typically four to seven years.

The City will improve Heating Ventilation and Cooling (HVAC) and building management systems, replace lighting with energy-efficient LEDs, and upgrade irrigation pumps. The City is working to improve business software to reduce energy consumption associated with Information, Communications and Technology (ICT).

In addition, the City will develop guidelines to outline standardised thermal comfort levels, and ensure the design and specification of refurbishment and new build projects include Environmentally Sustainable Design standards. There will be a review of irrigation upgrades and floodlighting and irrigation controllers to determine further opportunities to improve energy efficiency.

Future Actions: Renewable Energy

The City will install solar PV systems at suitable facilities until saturation point is reached. In addition, the City will review new options for generation of renewable energy including geothermal on aquatic centres, wind and other renewables, batteries and peer-to-peer trading.

The City will determine potential energy generation from installed renewables, investigate power purchase agreements and complete a tender process to procure renewable energy to achieve the 100% renewable energy target.

The City is already in initial talks with Procurement Australia in relation to a potential power purchase agreement they aim to deliver which would aggregate multiple Western Australian Councils together and implement a bulk purchase of renewable energy for the sector.

Future Actions: Engagement

The City would set-up a Sustainable Energy steering group from across the business to drive progress of the Plan. In addition, regular reports will be sent to relevant managers to raise awareness of energy consumption and emissions and a behaviour change campaign will be developed to provide training and raise awareness for employees and building users on how individual actions can reduce carbon emissions.

The City will demonstrate commitment to reducing carbon emissions by joining the Cities Power Partnership (CPP) and promote the City's actions to the community.

Future Actions: Data and Reporting

The City would define business processes and responsibilities for data, including collection, verification, authorisation, change management and reporting and aim to produce a single data management system. The City would investigate installing additional sub-meters, and potentially automatic meter readers, at tenanted sites to improve on-billing and exclusion of data in reporting. In addition, a business case to install automatic meter readers on main electricity supplies to improve data collection and monitoring will be developed.

Measuring our progress and success

The City will track and report on progress against actions in the Plan and monitor energy consumption, carbon emissions and renewable energy production. Success will be measured by the actions completed and a reduction in carbon emissions.

The Plan will be reviewed after three years to determine further actions to prioritise. Interim KPIs have been set for 2025 to ensure the City is on track to achieve the 2030 targets.

Community carbon emissions

This Plan includes only corporate energy consumption; it excludes community energy and emissions.

The City is developing a Sustainable Energy Action Plan (Community), investigating opportunities to assist residents to reduce their energy consumption and carbon emissions. This will be presented to Council in 2020. It will include a plan to consult with clubs and community groups that lease property from the City, to determine how best to support them to reduce their energy consumption and carbon emissions.

Should Council declare a Climate Emergency?

At its meeting held 11 February 2020, Council received an ePetition with 54 verified signatures requesting that the City declare a Climate Emergency. Over 1,355 jurisdictions and local governments worldwide have declared a Climate Emergency, with approximately 90 local governments in Australia doing so. 'Council and Community Action in the Climate Emergency' (CACE) note that declaring a Climate Emergency means that Council should:-

1. Pass a motion that acknowledges:-
    a. The 'climate emergency'.
    b. That all levels of government need to act.
    c. That "business as usual" transition is not fast enough.
    d. Calls for fast action (10 years or less) to reach zero or negative net emissions.
2. Develop a Climate Emergency Plan (CEP).

    The Plan should:-

    1. Set a target of net negative emissions in an emergency timeframe (10 years).
    2. Quantify what council can do towards reaching the target.
    3. Identify what the community can do toward reaching the target.
    4. Identify what state or federal governments will need to do for the target to be achieved.

3. Ensure the response is given priority, e.g. prioritise the CEP in the Council's strategic plan, which is the Council Plan in Victoria.

4. Undertake a change management process within Council and build the capacity of employees around the climate emergency and help them understand the why and how.

5. Continue to communicate about the climate emergency and engage the community so the community can support an entry into an emergency mode.

At this stage, the City is not recommending that Council declare a Climate Emergency. The City has calculated what its science-based emissions reductions should be, based upon the Paris Agreement (38% reduction by 2030), and has proposed that much higher targets be set for emissions reductions (70% by 2030). However, the City has not set a net zero emissions target within a 10 year timeframe, meaning that would have to be achieved by 2030.

Whilst 90 Councils in Australia have declared a Climate Emergency, there are very few Australian Councils that have actually set targets aligned to declaring a Climate Emergency. The recently released report 'Net Zero Momentum Tracker' produced by Climateworks (January 2020), reviewed 57 of Australia's largest Councils assessing their net zero targets and they found that only 11 had Net Zero Targets by or before 2050 for all operational emissions, and only five had a similar target for the community.

The Australian Councils that have set a target for net zero emissions by 2050 would still not align with the Climate Emergency guidelines timeline which would need to be achieved by 2030. Therefore, the City recommends that Council not declare a Climate Emergency at this time but continue to align City targets with the Paris Agreement targets which aims for zero net emissions by 2050. The City's proposed target to reduce carbon emissions by 70% by 2030 would put the City on track to be net zero by or before 2050.

Consultation/Communication Implications

In preparing the Plan, consultation was carried out with relevant business units and teams, including Recreation and Leisure; Corporate Information Services; Facilities, Projects and Assets; and Parks and Sustainability.

The draft Plan was provided to the Environmental Advisory Group for comment and was presented to Council at a Councillor Briefing held Monday 10 February 2020.

If the Plan is endorsed the City would undertake community consultation. The City would open consultation for four weeks inviting community and stakeholder feedback and comments via the City's Your Say portal.

Policy and Legislative Implications

The City will review the existing Sustainability Policy to ensure energy consumption and carbon emissions impacts are adequately addressed.

Financial Implications

There are several key factors that will affect the financial considerations for the plan including the level of investment and returns from generating renewable energy and increasing energy efficiency, the cost and savings from a Power Purchase Agreement, and the level of human resources allocated to go above business as usual.

Overall it is likely that the City will save money in the long term, if it invests funds in energy efficiency, renewable energy and a power purchase agreement.

Investing in energy efficiency and renewable energy

Allocating funds to energy efficiency and renewable energy installations is an investment that provides financial returns as energy cost savings. For example the City currently invests $250,000 per year on energy projects; the average payback is four to seven years, which means that the initial capital cost is repaid in at least seven years.

A seven year payback is equivalent to a 14% return on investment or $35,000 per year in projected energy cost savings over the life of the installation. As a comparison, the City would receive returns of only 2-3% when investing surplus funds in term deposits. The life of an energy project such as a solar installation may be up to 25 years. In most cases the efficiency of installations can decrease slightly over time, maintenance will be required and equipment may need to be replaced periodically.

The City invested $621,346 over seven years to install solar PV systems, achieving 5% of total electricity consumption via renewable energy. The City estimates that the annual energy cost saving on this investment is $172,160 per year which equates to a 3.6 year payback or 28% return on investment in simple terms.

As part of the Plan, the City will be undertaking a Renewable Energy Review and Energy Efficiency Review to ascertain the investment required and returns for the maximum level of installations and upgrades that could be achieved over a five and 10 year period. This will identify the gap that a power purchase agreement would need to fill to reach the 100% renewable energy target. The City has budgeted $70,000 for these reviews.

Power Purchase Agreements for renewable energy

The costs and benefits for undertaking a Power Purchase Agreement (PPA) for 100% renewable energy in Western Australia are not yet known, however indications from other Australian Councils shows that the City could make a saving compared to its current energy costs.

The City of Melbourne was the first Australian local government to be powered by 100% renewable energy via a PPA; however the financial costs or benefits were not published. Other large Councils have published estimated cost savings from entering into a PPA for 100% renewable energy. For example, the City of Sydney stated that as a result of their new renewable energy PPA, it will achieve savings of up to $500,000 per year over the next 10 years.

The City of Newcastle continued this trend, noting that their new renewable energy PPA would save local ratepayers a combined $1.8 million over the 10-year term. The City of Adelaide followed on, saying that their recent renewable energy PPA would deliver electricity cost savings in the order of 20% compared to their most recent energy contract.

Human Resources

To go beyond business as usual the City would require additional employees to deliver projects and outcomes outlined in the Plan. This will be further considered in the 2020/2021 budget.

Consultation

It is estimated that the City would expend approximately $500 to undertake community consultation for the Plan.

Strategic Implications

Natural Environment: Sustainable natural environment

Outcome N1: Sustainable natural resources

Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	**Comment**
Energy consumption	'Energy conservation and efficiency' is one of the four programs within the Plan. A key outcome of the Plan is to reduce corporate energy consumption.
Greenhouse emissions	The Plan includes a target to: Reduce corporate carbon emissions by 70% by 2030 (from 2015/2016 baseline).

SOCIAL	
Issue	**Comment**
Nil.	

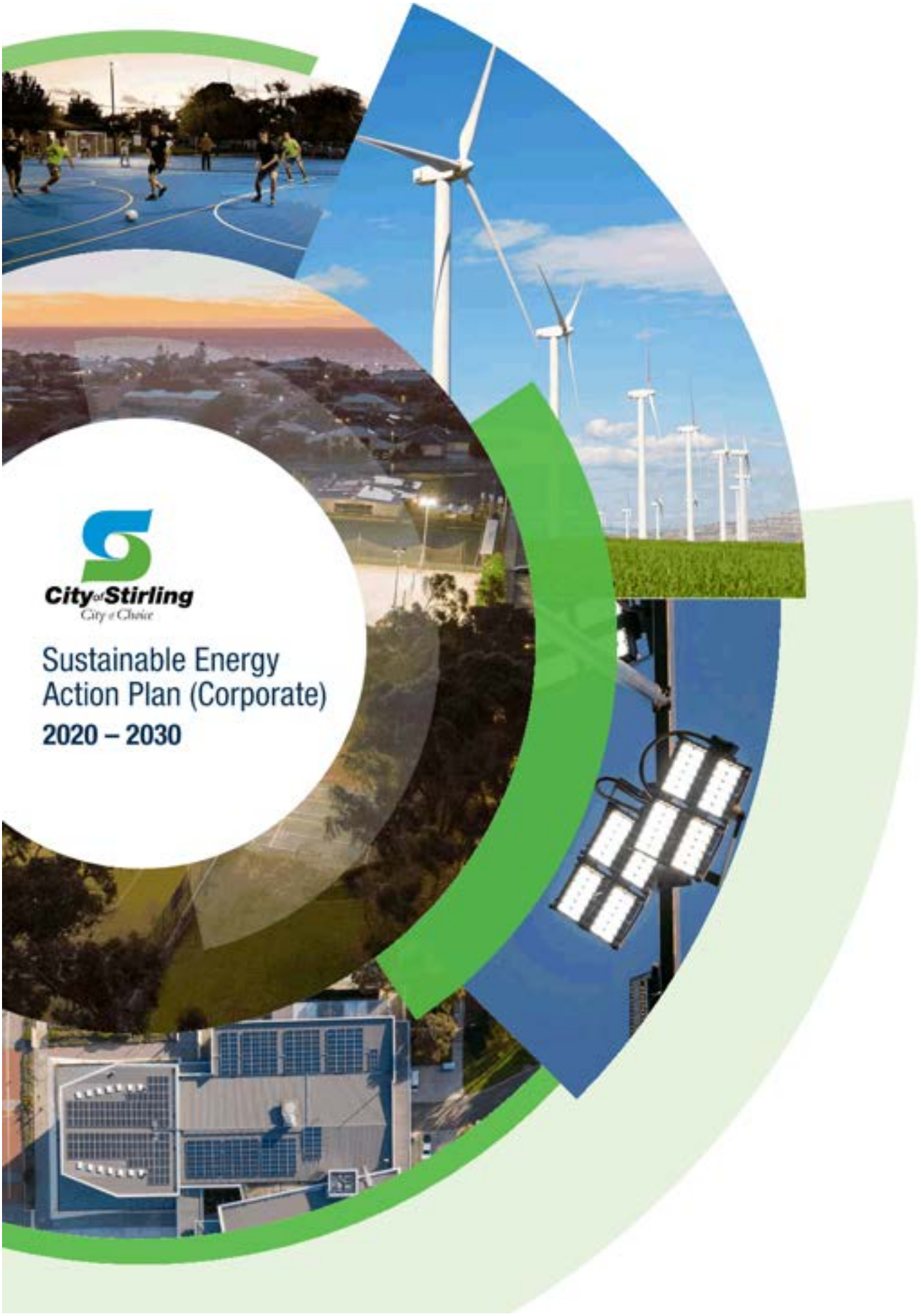
ECONOMIC	
Issue	**Comment**
Dvlpmt of key business sectors	Setting ambitious renewable energy targets in the Plan sends a signal to the energy market to change and this stimulates the development key business sectors.

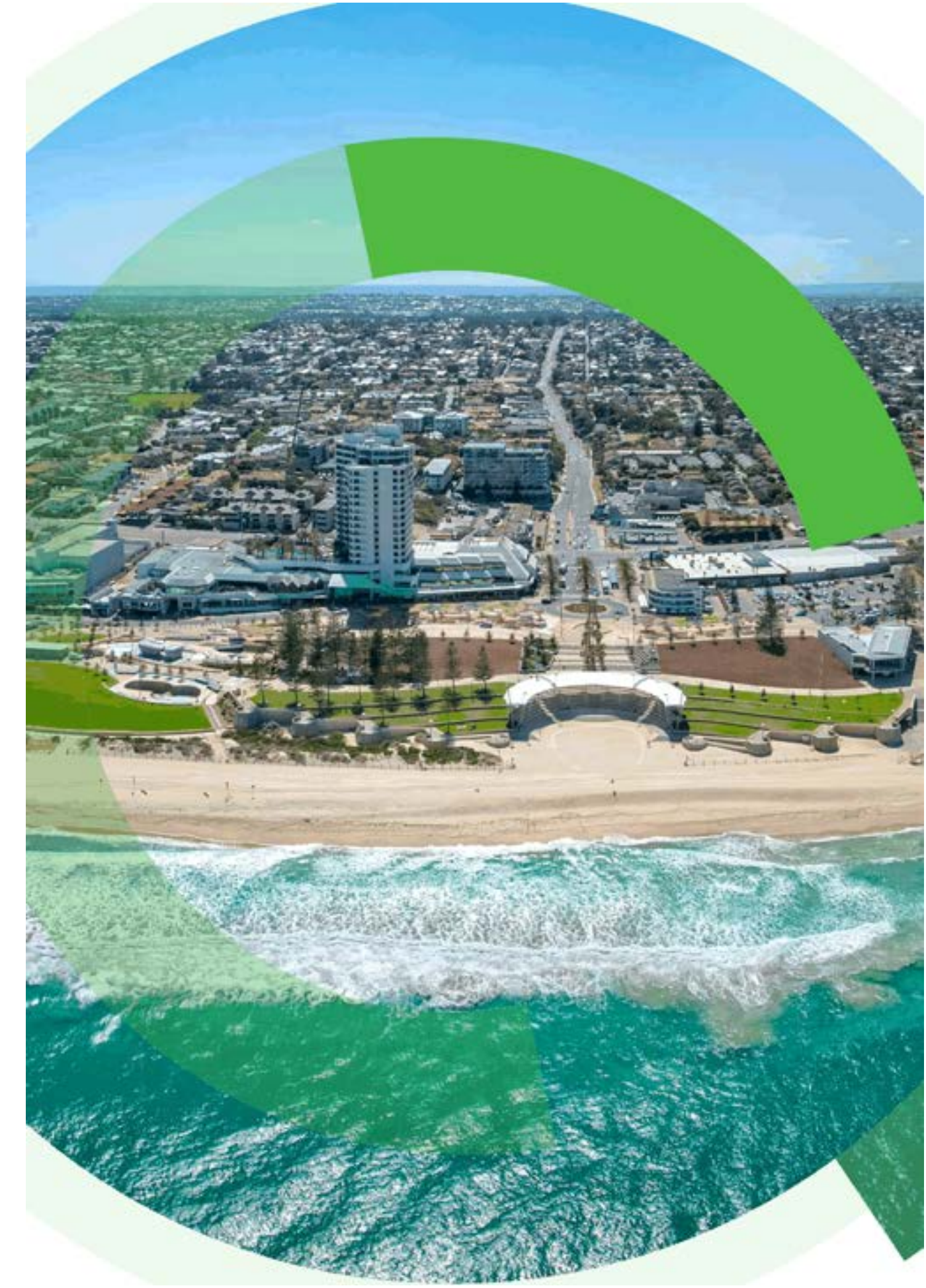
Conclusion

The City has a long history of measuring and tracking its energy consumption, energy costs and carbon emissions and working to reduce emissions and invest in renewable energy.

In line with strategic goals, the City has developed a Sustainable Energy Action Plan (Corporate) which sets targets to reduce corporate emissions by 70% and source 100% of total electricity demand from renewable energy by 2030. This would be achieved through four concurrent programs: energy efficiency and conservation, renewable energy, engagement, and data and reporting.

It is recommended that Council endorse this plan to enable the City to undertake community consultation, and provide a clear direction and focus for the City in its aim to reduce emissions and avoid the worst impacts from climate change.


City of Stirling
City of Choice
Sustainable Energy
Action Plan (Corporate)
2020 – 2030





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Solar PV systems reduce the City's carbon emissions and energy costs

Snapshot of our plan

Our vision

- The City is a recognised innovator and leader in the local government sector, taking action to reduce carbon emissions and invest in renewable energy
- The City conserves energy and its facilities, parks and reserves are energy efficient
- The City is 100% powered by renewable energy
- Our people are engaged and take positive action
- Our data enables strategic decision making and reporting.

Science-based carbon emissions reduction

Carbon emissions reductions are considered 'science-based' if they comply with the Paris Agreement to limit global average temperature increase to below 2°C above pre-industrial levels. In 2016 the City calculated it would need to reduce corporate carbon emissions by 38% by 2030 to comply with the Paris Agreement.

To achieve this, the City would need to reduce total annual emissions to 9,217 tonnes carbon dioxide equivalent emissions (t CO_2-e) in 2030. This provided the City with guidance as to the minimum carbon emissions reduction effort to be achieved.

Carbon emissions reduction target

The City desires to go beyond its minimum requirements and aims to achieve the following target from a 2018/19 baseline:

Reduce corporate carbon emissions by 70% by 2030.

To achieve this requires a reduction in total annual emissions to 4,079 t CO_2-e in 2030.

Carbon emissions reduction target

	2018/19 Baseline	2025 KPI	2030 Target
Carbon emissions reduction target	-	at least 35%	70%
Total emissions (t CO_2-e)	13,596	8,837	4,079
Emissions reduced (t CO_2-e)	-	-4,759	-9,517

Renewable energy target

The City aims to:

Source 100% of total electricity demand from renewable energy by 2030.

We currently produce 0.62 GWh of solar energy annually, or 5% of the City's total electricity consumption. To achieve the target requires the production and/or procurement of around 11.6 GWh of renewable energy annually, based on 2018/19 energy consumption.

Our strategy

- Continue energy conservation and efficiency projects
- Continue solar PV installations and investigate other renewables and emerging technologies
- Procure a power purchase agreement to achieve 50% renewable energy KPI by 2025 and 100% renewable energy target by 2030.

Renewable energy target

	2018/19 Baseline	2025 KPI	2030 Target
Renewable electricity as % of total electricity consumption	5%	50%	100%
Renewable energy generated or purchased	0.62 GWh	5.8 GWh	11.6 GWh

Our key priority

The key focus of this Plan is to reduce the consumption of grid-powered electricity or replace it with renewable sources in order to decrease carbon emissions in the most efficient manner.

The electricity from the South West Interconnected System (SWIS) that powers the City is a relatively carbon intensive energy source. While grid-powered electricity accounts for only a third of the City's total energy consumption, it contributes almost two-thirds of carbon emissions.

Our programs

- **Energy conservation and efficiency**: avoid energy consumption by using smart technology and control systems to reduce the amount assets are used, and ensure assets are efficient and minimise energy consumption when in use, especially at night
- **Renewable energy:** increase the proportion of energy provided by renewable sources via solar PV, other renewables, new and emerging technology and a power purchase agreement
- **Engagement:** enable staff to reduce the impact of their individual actions and corporate projects on energy consumption and carbon emissions, and promote progress of the plan
- **Data and reporting:** improve data management for strategic decision making and reporting.

Our action plan

Energy conservation and efficiency program

- Carry out facility and equipment audits to identify energy retrofit projects
- Continue energy efficiency projects, replacement of irrigation pumps using efficient technology, and nine-year floodlight LED plan
- Install business software to reduce number of printers and to enable overnight energy reductions.
- Develop Environmentally Sustainable Design (ESD) standards and scorecard to ensure all refurbishment and new build projects contribute to reducing energy consumption
- Demonstrate best practice in new build design and construction by building an energy-efficient showcase building
- Review irrigation pump upgrades and irrigation and floodlighting control systems to determine opportunities for efficiencies.

Renewable energy program

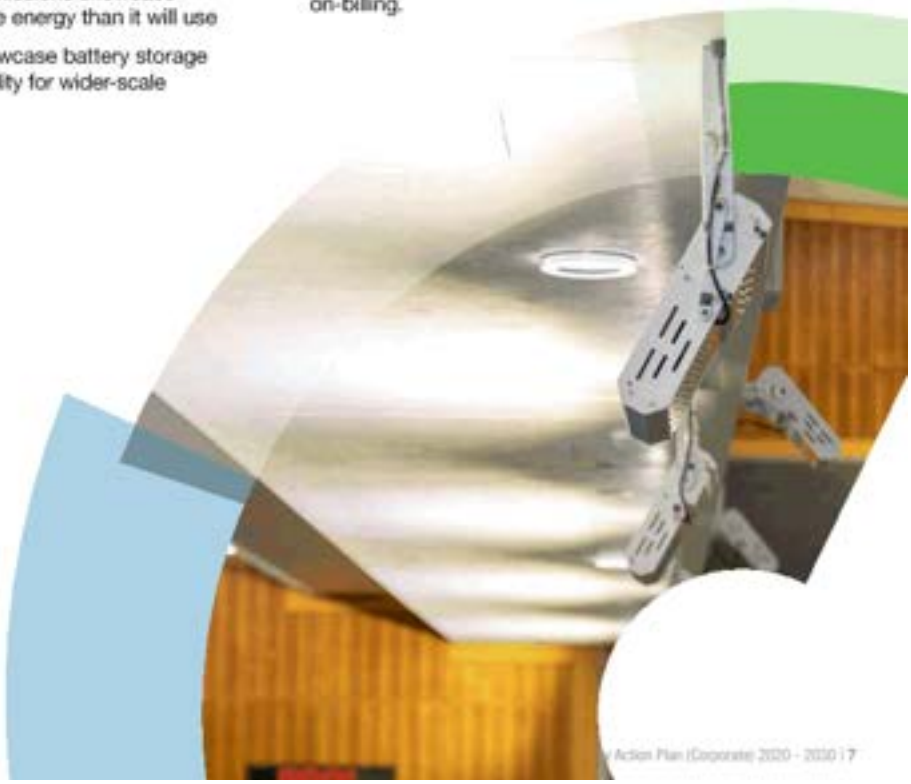
- Continue program of installing renewables, including facility audits and review of new technologies to identify priority projects, until saturation point is reached
- Review options for renewable energy on City facilities and land, project the City's future renewable energy generation, and complete a tender process for a power purchase agreement (PPA) to purchase renewable energy
- Develop Environmentally Sustainable Design (ESD) standards to consider renewable energy systems in all new-build projects where the return on investment is less than seven years
- Design and build a net zero emissions showcase building that will produce more energy than it will use
- Develop and implement a showcase battery storage project to determine its feasibility for wider-scale implementation.

Engagement program

- Report on energy consumption and carbon emissions in the Annual Report and corporate Sustainable Energy Report
- Review existing Sustainability Policy and Project Charter to ensure energy consumption and carbon emissions impacts are adequately addressed
- Report energy consumption and carbon emissions periodically to relevant managers
- Develop a staff and building-users behaviour change campaign and a community awareness campaign
- Drive progress of this Sustainable Energy Action Plan (Corporate) through a steering group with a high-level project sponsor and relevant managers from across the business
- Demonstrate commitment to reducing carbon emissions by joining the Cities Power Partnership.

Data and reporting program

- Use and improve online systems to manage energy, emissions, renewables and building data
- Map energy supplies at remaining complex and multi-use sites to improve understanding of energy consumption by individual assets
- Produce a single data management system for main meter, renewable energy and sub-meter data
- Define business processes and responsibilities for data collection, verification, authorisation, change management and reporting
- Develop a business case for installing additional sub-meters at tenanted sites and automatic meter readers on main electricity supplies to improve data collection and on-billing.

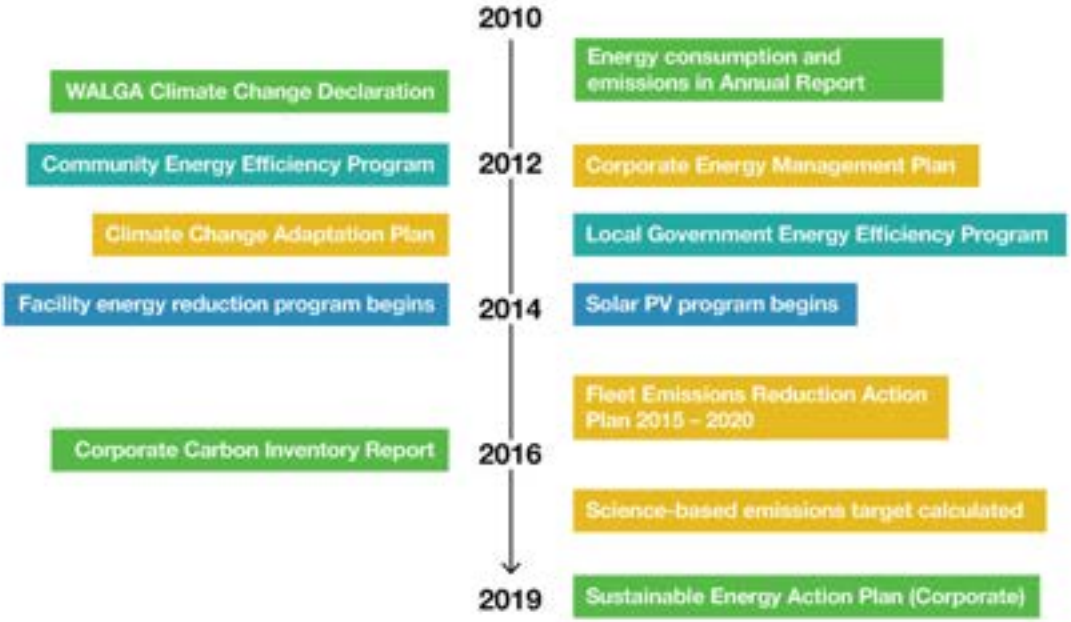




Replacing lighting with energy efficient light-emitting diodes (LED) has contributed to reducing the City's carbon emissions.

Background

The City of Stirling has a long history of measuring, tracking and reducing its energy consumption, carbon emissions and costs.



The City has demonstrated a long commitment to measuring, tracking and reducing its energy consumption, energy costs and carbon emissions. The City produced an endorsed Local Greenhouse Action Plan in 2003 and reported on this until 2009. In 2010 Council endorsed the WALGA Climate Change Declaration and the City began publicly reporting on corporate energy consumption and carbon emissions via its Annual Report.

In 2012 the City produced a Corporate Energy Management Plan that identified key actions to reduce carbon emissions and energy costs. The Corporate Energy Management Plan led to two successful federal energy efficiency grants – the Community Energy Efficiency Program Grant and Local Government Energy Efficiency Grant. The grants enabled a range of corporate energy efficiency projects, and building on the success of these projects the City produced subsequent plans and reports, and implemented an ongoing program of energy reduction upgrades and solar PV installations to its facilities.

Strategic development

The City pledged in its Strategic Community Plan 2018 – 2028 under the key result area of Natural environment, outcome N1: Sustainable natural resources to:

Reduce the City's energy use and greenhouse emissions

And in its Corporate Business Plan 2018 – 2022, the City made the commitment under the key result area of Natural environment – Sustainable natural environment to:

Develop and implement a Sustainability Strategy – Energywise

This Enerywise City Plan aims to set a target and clear direction to focus the City's actions to reduce carbon emissions and contribute to global efforts to avoid the worst effects of climate change.

Our climate is changing

"The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause." (WALGA Climate Change Policy 2018)

Australia's climate is changing; we are facing a more uncertain climate future with more frequent and extreme weather events. Some Australian councils, such as Darwin, Hobart, Melbourne and Sydney City Councils, have declared this a 'climate emergency'.

Since 1910, the temperature has warmed by around 1°C, resulting in the increased frequency of extreme heat events and marine heatwaves. Sea levels around Australia are rising, increasing the risk of inundation in coastal areas. In Western Australia, 2018 was the sixth warmest year on record with mean maximum temperatures above average across the state and a decrease in the April to October rainfall across the southwest (Bureau of Meteorology, 2018).

Carbon emissions and climate change

Greenhouse gas emissions (carbon emissions) continue to increase globally and are acknowledged by the scientific community as the main contributor to climate change.

The energy that powers the City of Stirling's operations and services comes from both non-renewable and renewable sources. When the City uses non-renewable energy supplies (grid-powered electricity, natural gas, and fuel in the form of diesel, petrol and LPG), carbon emissions are released into the air.

There is a finite amount of carbon emissions the earth's atmosphere can absorb before critical temperature thresholds are reached; this is estimated to be 1,010 gigatonnes (Gt) of carbon dioxide equivalent emissions (CO_2-e) to keep average temperature increase to below 2°C and 400 Gt CO_2-e to keep average temperature increase to below 1.5°C (Science-based Targets initiative, 2017). This sets a 'carbon budget' for governments, regardless of growth in population or services.

United Nations Paris Agreement

Australia is a signatory at a federal level to the United Nations Paris Agreement 2016, which sets a goal to hold the rise in global average temperature to well below 2°C above pre-industrial levels, and to pursue efforts to limit the increase even further to 1.5°C.

The Australian Federal Government has set a target to reduce carbon emissions by 26% to 28% by 2030 (on a 2005 base year). Australia is not on track to achieve this, with the latest Department of Environment and Energy report stating emissions may be reduced by only 16% by 2030 (Department of the Environment and Energy, 2019).

Local government has a key role to play in contributing to national and international emissions reduction targets. In its Climate Change Policy 2018, the Western Australia Local Government Association (WALGA) recognises that local government is 'in a unique position to drive and implement mitigation programs, foster innovation and support sustainability'.


Scarborough Beach Pool has a
6-star energy rating and is heated by
renewable geothermal energy.


Solar black matting at Stirling Leisure Centres – Leisurepark – Bags heats swimming pool water

Our vision and targets

Our vision

- The City is a recognised innovator and leader in the local government sector, taking action to reduce carbon emissions and invest in renewable energy
- The City conserves energy and its facilities, parks and reserves are energy efficient
- The City is 100% powered by renewable energy
- Our people are engaged and take positive action
- Our data enables strategic decision making and reporting.

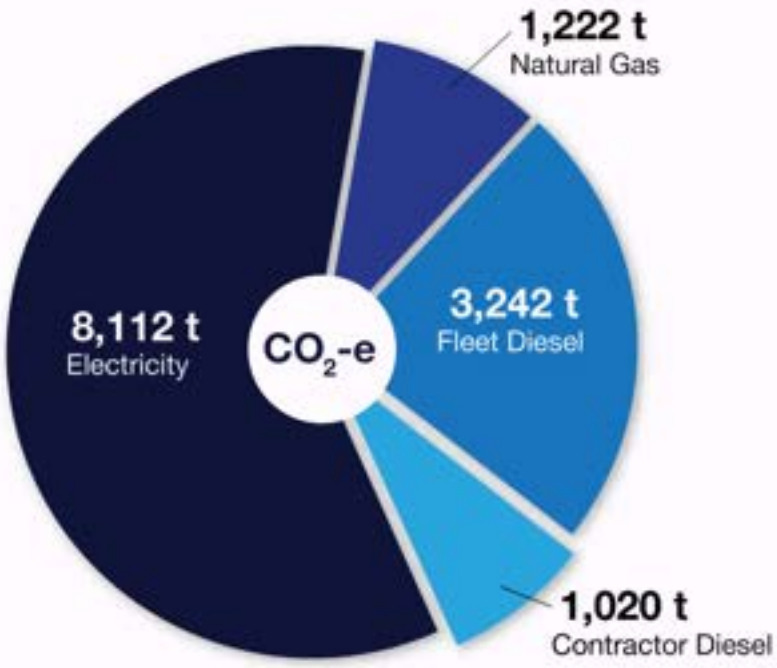
Our baseline

In 2018/19 the City, from the key sources of grid-powered electricity, natural gas, and fleet fuel (diesel, petrol and waste contractor diesel):

- Consumed 126,918 gigajoules (GJ) of energy
- Generated 13,596 t CO_2-e emissions
- Spent $4.95 million.

Emissions are measured from corporate activities, ie, from energy used in the delivery of City services by the City's building facilities, parks and reserves, fleet, and waste contractor vehicles (Appendix 1).

Carbon emissions breakdown – 2018/19



Science-based carbon emissions reduction

Carbon emissions reductions are considered 'science-based' if they comply with the Paris Agreement to limit global average temperature increase to below 2°C above pre-industrial levels.

In 2016, the City calculated its science-based emissions reduction using the Sectoral Decarbonisation Approach. This is a standard method for companies and organisations to calculate their contribution to the Paris Agreement commitment. The City's science-based emissions reduction is to reduce corporate emissions by 38% by 2030.

To achieve this, the City needs to reduce total annual emissions to 9,217 tonnes carbon dioxide equivalent emissions (t CO_2-e) in 2030. This provides the City with guidance as to the minimum carbon emissions reduction effort that should be achieved.

Carbon emissions reduction target

The science-based carbon emissions reduction is the minimum that we aim to achieve. However, the City desires to go beyond its minimum requirements and aims to achieve the following target from a 2018/19 baseline:

Reduce corporate carbon emissions by 70% by 2030.

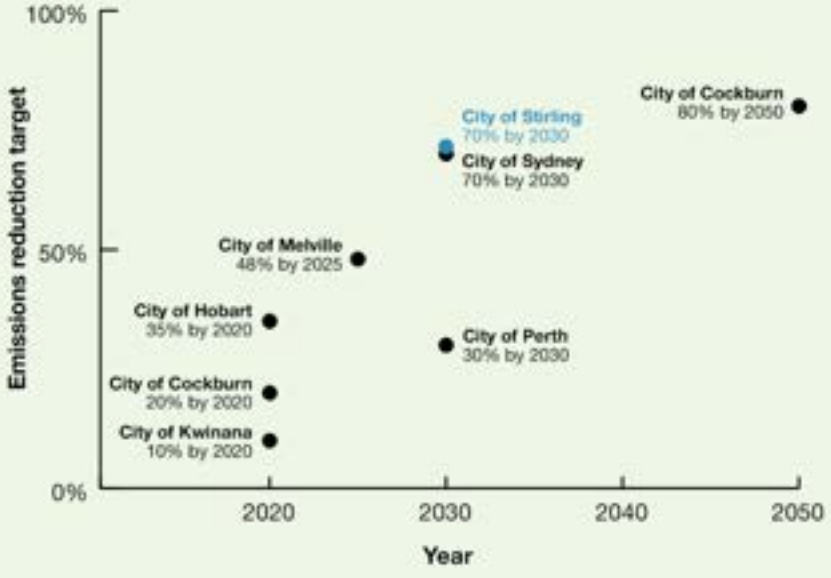
To achieve this requires a reduction in total annual emissions to 4,079 t CO_2-e.

Carbon emissions reduction target

	2018/19 Baseline	2025 KPI	2030 Target
Carbon emissions reduction target	-	at least 35%	70%
Total emissions (t CO_2-e)	13,596	8,837	4,079
Emissions reduced (t CO_2-e)	-	-4,759	-9,517

Carbon emissions reduction targets

Other Australian cities have developed carbon emissions reduction targets. The focus of the targets and inclusion of sources varies; many adopt 'carbon neutral' or 'net zero emissions' policies which do not necessarily aim to reduce emissions. The City of Stirling target is ambitious compared with other councils that have the same focus and timescale.



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Floodlighting, car park lighting and facilities all contribute to the City's carbon emissions when in use.

Renewable energy target

The City aims to:

Source 100% of total electricity demand from renewable energy by 2030.

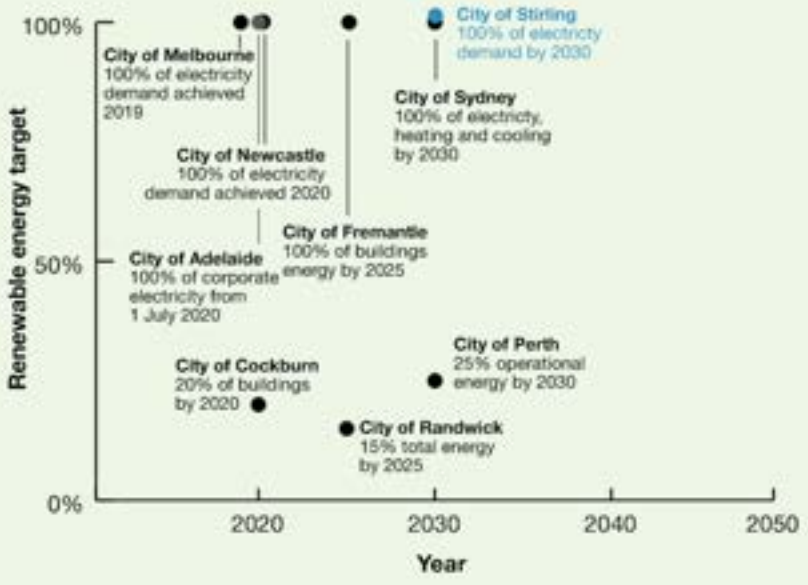
We are currently producing 0.62 GWh of solar energy annually, or 5% of the City's total electricity consumption. To achieve the target requires the production and/or procurement of approximately 11.6 GWh of renewable energy annually based on 2018/19 electricity consumption. This is achievable with a combination of investment in renewable energy systems and purchasing renewable energy via a power purchase agreement (PPA).

Renewable energy target

	2018/19 Baseline	2025 KPI	2030 Target
Renewable electricity as % of total electricity consumption	5%	50%	100%
Renewable energy generated or purchased	0.62 GWh	5.8 GWh	11.6 GWh

Renewable energy production targets

Other Australian cities have developed renewable energy production targets. It is important to note that the criteria of the targets vary; many cover only some assets that consume electricity, for example buildings, and not the total electricity consumption. The City of Stirling's target to source 100% from renewable energy by 2030 covers its total electricity demand.



Key priority – grid-powered electricity

2018/19	Electricity	Fuel	Gas
% of energy	33%	47%	20%
% of emissions	60%	31%	9%

The key priority of this Plan is to reduce the consumption of carbon-intensive grid-powered electricity, or replace it with renewable sources in order to decrease carbon emissions in the most efficient manner.

The City's carbon emissions are measured from the key sources of grid-powered electricity, natural gas, and fleet fuel (diesel, petrol and waste contractor diesel).

Grid-powered electricity accounts for a third of the City's total energy consumption, but almost two-thirds of carbon emissions. The electricity from the South West Interconnected System (SWIS) that powers the City is primarily produced from coal-fired power plants, with some input from renewable solar and wind, and is a relatively carbon intensive energy source.

Natural gas contributes the least to the City's energy consumption and carbon emissions and is a relatively low-carbon energy source. Natural gas is used by the City for heating, hot water and to a lesser extent cooking. Improvements to natural gas appliances and infrastructure are already made as part of end-of-life planning and further actions are not a key priority of this plan.

Fuel contributes almost half of the City's energy consumption. The City has an endorsed Fleet Emissions Reduction Action Plan 2015 – 2020 to drive down carbon emissions from fuel, therefore fuel is not a key priority of this plan.

Two-thirds of the City's electricity is consumed in facilities, including the administration office, operations centre, waste transfer station, community centres, recreation and aquatic centres, day care centres, food services, and associated lighting (security, street and carpark).

One-third of the City's electricity is consumed in parks and reserves, including groundwater pumps, irrigation pumps, floodlighting, barbeques, toilet blocks and associated lighting (security and carpark).

Energy costs

The City's energy costs from the key sources of grid-powered electricity, natural gas and fuel have increased by around $130,000 over the past four years to $4.95 million, despite energy consumption reducing over this same period. This is due to an increase in both supply and unit charges across all energy sources, over which the City has no control. Because of this, reducing energy costs is not a key target of this plan. However, by virtue of reducing energy consumption and investing in renewables, energy costs should reduce in real or comparative terms.



Grid-powered electricity is used to power the City's facilities and lighting.



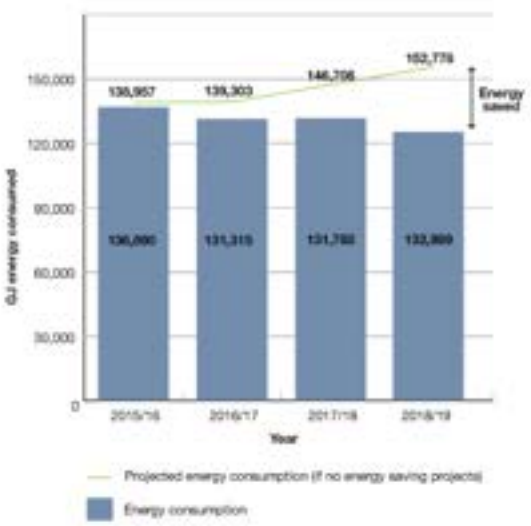
Energy efficiency works at Stirling Leisure Centres – Balga – were partly funded by government grants and continue to reduce the City's energy consumption and carbon emissions

Reducing energy and emissions

The City has already completed many projects to reduce energy consumption and carbon emissions through the Community Energy Efficiency Program, Local Government Energy Efficiency Program, corporate energy reduction program, corporate renewable energy program (Appendix 2) and the Fleet Emissions Reduction Action Plan 2015 – 2020.

Investing in energy reduction initiatives pays off. Energy consumption from the key sources of grid-powered electricity, natural gas, and fuel has decreased by almost 3% and carbon emissions by 9% since 2015/16. Without completing energy reduction projects, energy consumption from these sources would have increased by almost 12% over the same period.

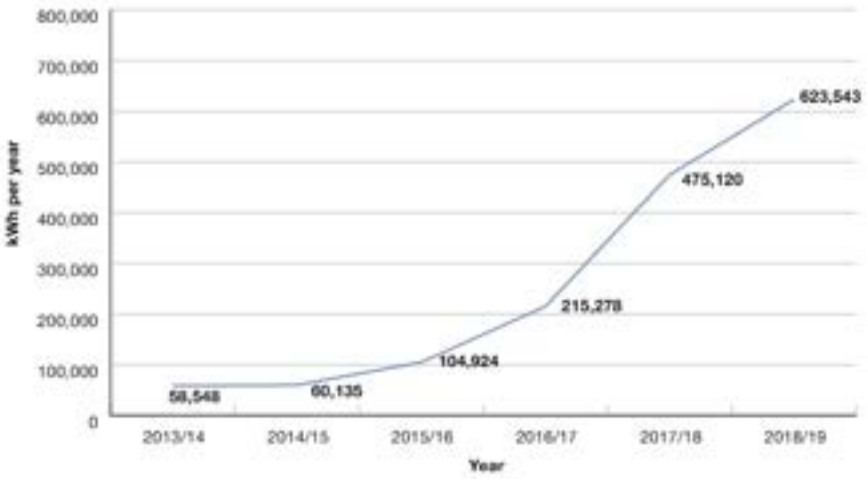
Corporate energy consumption reductions



Renewable energy

The City has installed 11 solar photovoltaic (PV) systems on City facility roof space with a total capacity of 685 kilowatt-peak (kWp). The annual production of solar energy has significantly increased over the last four years to 623,543 kWh (0.62 GWh). The solar systems currently produce around 5% of the City's electricity consumption, with 98% of the solar energy generated being used by the City.

Renewable energy generation



Expansion in facilities

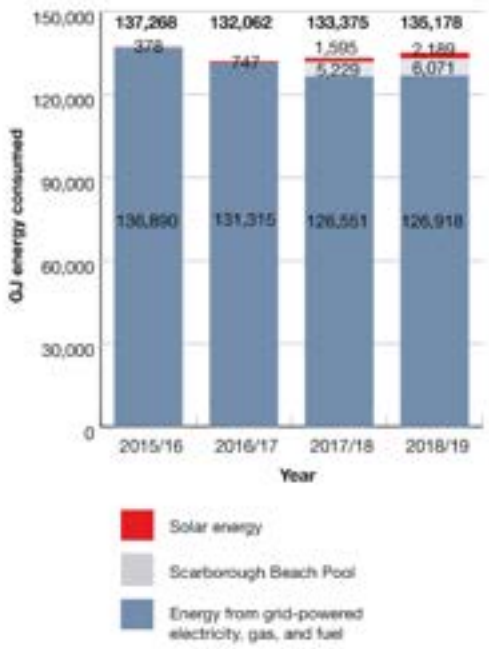
Alongside efforts to reduce energy consumption and carbon emissions, the City continues to grow in resident numbers and services.

Energy consumption from the key sources of grid-powered electricity, natural gas, and fuel has decreased over the past four years. However, when energy consumption is combined with solar energy consumption, total consumption of energy by the City has actually increased over the past two years. One contributor to this is the Scarborough Beach Pool which opened on 22 January 2018 and contributed 6,071 GJ in the 2018/19 financial year.

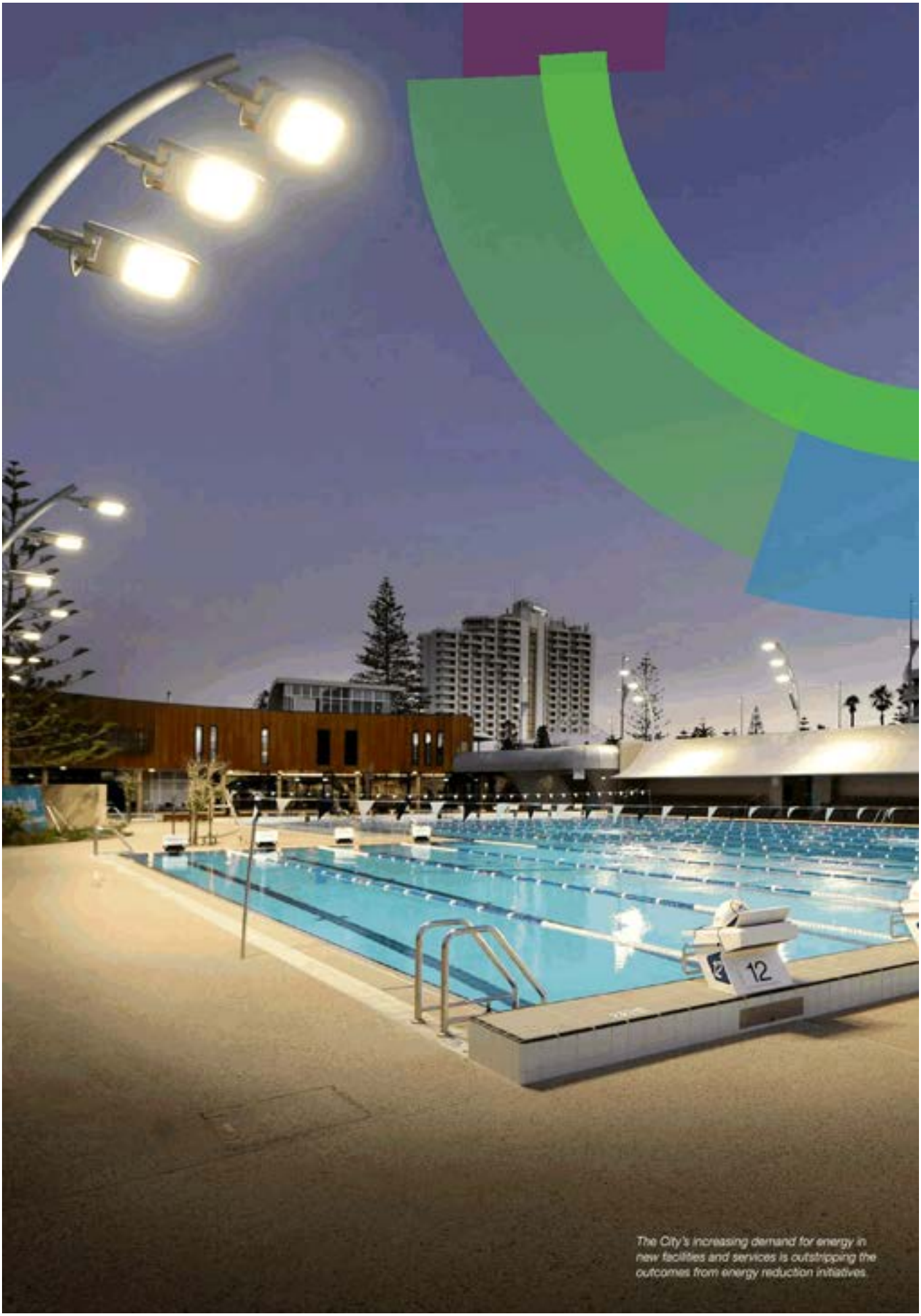
In the current four-year program of works, the City has planned to extend clubrooms and create additional public facilities. The expansion of sports lighting for playing fields will increase electricity consumption, even with the use of LED lamps. The installation of energy intensive reverse-cycle air-conditioners in more of the City's buildings will also increase electricity consumption.

The City cannot continue to increase energy consumption and the resultant carbon emissions as service levels increase. Services provided must be sustainable and meet the community's environmental expectations. Any increase in energy consumption and carbon emissions will require the City to work harder to reduce emissions elsewhere.

Corporate energy consumption







The City's increasing demand for energy in new facilities and services is outstripping the outcomes from energy reduction initiatives.

Energy conservation energy and efficiency program

The City aims to avoid energy consumption by using smart technology and control systems to reduce the amount assets are used, and for assets to be efficient and minimise energy consumption when in use, especially at night.

Key challenges

- **Scale and complexity:** the City has a considerable number of energy consuming assets with varying physical characteristics, energy consumption profiles and operational control, making it a challenge to identify the most appropriate and cost-effective energy reduction solutions
- **Retrofitting:** building fabric retrofit projects on an ageing infrastructure can be technically complex and not always cost effective
- **Diminishing returns:** as more is achieved, projects become increasingly difficult to identify and the financial and carbon emissions returns diminish
- **Expectations:** facility users expect a level of comfort in heating and cooling, lighting, and pool temperature; the community expects irrigated parks and lighting for recreation and sporting events
- **Conflicting priorities:** increased lighting levels (LUX) and illuminated areas at sporting grounds, walkways and carparks required to meet Australian Standards may counteract savings from energy efficient light-emitting diode (LED) installation
- **Information and communication technology (ICT):** the City has an extensive network of ICT equipment, including computers, laptops, servers, printers and displays, diverse users, and an ageing and geographically spread ICT infrastructure.
- **Vegetation health:** irrigation is required to keep vegetation healthy and free of pests and diseases
- **System configuration:** irrigation and floodlights are grouped into stations and the configurations do not always enable fine-tuned scheduling control
- **System compatibility:** technology to improve remote floodlighting control is not compatible with existing systems and requires hardware and software upgrades to facilitate
- **Expansion:** the City continues to grow in resident numbers; increasing and improving services to residents can increase energy consumption.

Completed actions – facilities

- **Heating, ventilation and cooling (HVAC):** upgraded HVAC systems in priority buildings to more energy efficient models; optimised control strategies to reduce the amount air-conditioning and heating are used; reduced use of HVAC in transient and infrequently occupied spaces
- **Building management system (BMS):** upgraded BMS to monitor and manage HVAC efficiency at the City of Stirling Administration Centre, three aquatic centres and four libraries
- **Maintenance schedule:** developed outcome-based maintenance schedules at three aquatic centres to ensure that plant and equipment are operating at their most efficient
- **Heating:** efficient condensing boilers installed when boilers reach end-of-life
- **Variable speed drives (VSDs):** installed VSDs on air-conditioning condenser water pumps in priority buildings and on pool pumps in aquatic centres
- **Lighting:** installed high-efficiency LED lighting and automation for lighting controls (eg, motion sensors) in priority buildings
- **Fixtures, fittings and equipment (FFE) list:** developed a FFE list for staff to use when planning building projects and included energy saving items
- **Environmentally Sustainable Design (ESD):** developed ESD guidelines for HVAC, lighting and water fixtures to guide staff when planning building projects
- **ICT:** defined specifications with a new supplier for devices with reduced power requirements. Desktop computers use only 10% and monitors use half the energy of the previous devices.

Completed actions – parks and reserves

- **Hydrozoning:** developed a Water Smart Parks Strategy to define irrigation requirements according to hydrozones, local soil moisture and weather conditions
- **Irrigation schedules:** utilised a centralised irrigation management system (CIMS) to remotely monitor soil moisture and weather, and to program and maintain irrigation run times
- **Irrigation meters:** installed R1 tariff meters on all irrigation sites (while this doesn't reduce energy consumption, it does utilise reduced overnight electricity costs)
- **Irrigation pumps:** upgraded irrigation pumps and starters with the most energy-efficient fit-for-purpose options as part of a rolling 25-year asset upgrade and renewal program
- **Floodlighting schedules:** used CIMS software to program floodlight brightness (LUX), timing and stations according to user group requirements. Program can be manually overridden if floodlight station is no longer required and floodlight infrastructure can be switched off manually if not needed
- **Floodlighting:** implemented a nine-year upgrade plan to replace existing floodlight installations with more energy efficient LED lighting based on club requirements.

Current actions

- **Facility energy audits:** complete annual strategic review of existing facilities to identify improvement opportunities, focussing on the top energy consuming sites and inefficient plant and equipment
- **Rolling four-year program of facility maintenance and refurbishment works:** include projects arising from the audits in the program of works based on an optimal payback of typically four to seven years
- **Energy efficiency projects:** continue HVAC, BMS and lighting upgrade/renewal projects based on condition; upgrade and replace irrigation pumps based on rolling 25-year asset upgrade and renewal program using efficient technology; and complete nine-year floodlight LED plan
- **ICT:** improve business software with the utilisation of CIAnywhere; this should enable overnight energy reductions
- **ICT:** install 'follow-me' printing to reduce the number of printers and the amount of wasted printing.

New actions

- **Thermal comfort guidelines:** for City buildings to outline effective summer and winter air temperature and building zone settings on HVAC systems
- **Develop Environmentally Sustainable Design (ESD) standards and scorecard:** review ESD guidelines and develop methodology to ensure design and specification of refurbishment and new build projects include building thermal performance (eg, insulation, solar design and shading), infrastructure to reduce energy consumption, and high energy star ratings for equipment and appliances
- **Energy efficient showcase building:** demonstrate best practice in new build design and construction, including careful selection of materials and clever design such as shading and optimal orientation aspects
- **Irrigation upgrade review:** produce a business case to upgrade pumps to more energy efficient models before the 25-year end-of-life
- **Irrigation and floodlighting control review:** produce a business case to investigate fine-tuned control scheduling by revising station configurations and using new control systems recently introduced to the market.



Renewable energy program

The City aims to be 100% powered by renewable energy sources. Renewable energy does not burn fossil fuels and therefore does not produce carbon emissions in operation.

Key challenges

- **Diminishing returns:** as more renewables are installed, space and opportunity for additional systems based on current technology decreases, and the cost savings and carbon emissions returns diminish
- **Capacity:** the total capacity for solar PV installation on existing assets is unknown and potential for other renewable technologies has not been determined
- **Energy use profile:** current solar PV technology has the best payback when used on-site; facilities with low daytime energy use may not benefit
- **Cost effectiveness:** storing renewable energy (eg, via batteries) to use outside of generation hours is not yet cost effective, with an on-average 10-year warranty and 17-year payback
- **Technology:** new renewable energy technology is emerging and becoming increasingly available and cost-effective. This provides opportunities but also uncertainties
- **Decentralisation:** new methods to supply and purchase renewable energy, such as peer-to-peer trading and power purchase agreements (PPAs), are emerging but there is limited information on their feasibility in a Western Australian local government context
- **Site constraints:** use of renewable energy in parks and reserves is limited due to their overnight energy use profile and lack of roof or available ground space.

Completed actions

- **Solar PV:** installed 11 systems on operational buildings with a total capacity of 685 kilowatt peak (kWp)
- **Solar black matting:** installed solar black matting at Stirling Leisure Centres – Leisurepark – Balga to heat swimming pool water
- **Solar hot water:** installed 19 solar hot water systems on community facilities
- **Pool heating:** installed a geothermal pool heating system at Scarborough Beach Pool.

Current actions

- **Rolling four-year program of works:** continually review new technologies and facility audits to identify priority buildings and specific renewable projects to deliver
- **Projects:** continue to install solar PV systems at suitable facilities until saturation point is reached.

New actions

- **Renewable energy review:** review options and opportunities for generation of renewable energy, including solar PV installation on City facilities and land, geothermal on aquatic centres, wind and other renewables, batteries and peer-to-peer trading
- **Renewable energy generation plan:** project the City's energy generation from installed renewables at 2025 and 2030
- **Power Purchase Agreement:** review options and opportunities for a power purchase agreement (PPA); complete a tender process to procure renewable energy to fill any gap identified by the renewable energy review and renewable energy generation plan
- **Develop Environmentally Sustainable Design (ESD) standards:** incorporate renewable energy systems into the ESD guidelines for consideration for all new-build projects where the return on investment is less than seven years
- **Net zero emissions showcase building:** include renewable energy systems that will produce more energy than the building will use
- **Battery storage trial:** develop and implement a project to showcase battery storage on a building to determine its feasibility for wider-scale implementation.



Tesla lithium batteries store energy from solar PV.



What are batteries, peer-to-peer trading and PPAs?

Batteries allow the storage of solar energy for use outside of solar generation periods. They may enable the installation of solar panels at sites that have high evening use, such as recreational facilities and reserves hired for evening sporting events.

Peer-to-peer trading involves excess renewable energy generated at one site being sold or 'transferred' to other site/s. It can improve the economics of renewables by enabling the energy generated to be used across more than one site and allowing installation of larger systems than might otherwise be viable. Peer-to-peer trading is an emerging concept, and is not yet available for the City to utilise. The main barriers are regulatory (market rules), technical (metering) and market-based (establishing a pricing structure). However, these are changing quickly and opportunities may open up in the near future.

A potentially cost-effective and large-scale way for the City to procure renewable energy is through an off-site corporate power purchase agreement (PPA). A PPA is where a contractor builds, owns and operates a renewable energy asset (eg, a solar or wind turbine farm) and sells power to partner(s) for an agreed price under a long-term contract. Under this structure, the City would benefit from the renewable energy source while avoiding both upfront funding and ongoing maintenance responsibilities. Energy purchased via a PPA may be procured cheaper than standard grid electricity. However, it risks locking in energy prices for the medium to long-term, which may not end up being favourable.

While PPAs are standard practice for large scale renewable energy projects, PPAs signed with non-retailers such as councils and other organisations are relatively new within Australia, although they are growing in popularity.

Wind and solar farms provide energy for renewable power purchase agreements.



Engagement program

The City aims for its staff to understand and seek to reduce the impact of their individual actions and corporate projects on energy consumption and carbon emissions. The City will evaluate and promote its progress and learnings internally and to the wider community.

Key challenges

- **Corporate policy and targets:** there is no policy or target to guide energy consumption and carbon emissions reductions
- **Corporate responsibility:** there is no defined cross-business unit support network and responsibility pathway to drive and deliver carbon emissions reductions
- **Staff awareness:** there is limited awareness among officers as to how their business unit, assets and projects contribute to energy consumption, carbon emissions and climate change
- **Ongoing support:** there is no ongoing staff training and awareness program to build knowledge and to support real and ongoing behaviour change
- **Community awareness:** there is no ongoing community awareness program to build knowledge of the City's corporate carbon emissions saving initiatives among the wider community.

Completed actions

- **Corporate planning:** included energy use and emissions in the Strategic Community Plan
- **Engagement:** developed staff 'Switch off' campaigns for extended holiday closures, where business units compete to reduce energy use over a set period of time
- **Training:** included energy and emissions in staff induction e-learning module
- **Annual Report:** included energy consumption and carbon emissions data in the City of Stirling Annual Report since 2012
- **Carbon Inventory Report:** produced an annual Corporate Carbon Inventory Report since 2015.

Current actions

- **Corporate planning:** produce a Sustainable Energy Action Plan (Corporate) including a corporate carbon emissions target
- **Reporting:** continue to report on energy consumption and carbon emissions in the City of Stirling Annual Report.

New actions

- **Review Sustainability Policy:** to acknowledge climate change impacts and the City's commitment to reducing carbon emissions
- **Sustainable Energy steering group:** include a high-level project sponsor and relevant managers from across the business to meet quarterly and drive progress of the Sustainable Energy Action Plan (Corporate)
- **Budget planning:** submit a carbon reduction plan annually to the steering group as part of the operational and capital works budget process to ensure the required annual cumulative carbon emissions reduction is achieved
- **Energy consumption and emissions report:** send biannually to relevant managers to raise awareness of energy consumption, cost and carbon emissions
- **Review Project Charter:** to ensure energy and emissions impacts and risks are adequately considered and mitigated at the project planning and design stage
- **Behaviour change campaign:** to provide training and raise awareness for staff and building users on how individual actions can reduce energy consumption, carbon emissions and climate change
- **Sustanable Energy Report:** include progress against Sustainable Energy Action Plan (Corporate) actions and detailed energy consumption and carbon emissions data
- **Cities Power Partnership (CPP):** demonstrate commitment to reducing carbon emissions by joining the CPP
- **Community awareness campaign:** to promote the City's emissions reductions efforts, learnings and achievements.

Data and reporting program

The City aims to build a complete register of energy utility accounts and meters and the assets they service. Energy data should be managed in one central system, improving accuracy and access to data for strategic decision making and reporting.

Key challenges

- **Scale:** there are in excess of 400 electricity accounts and 70 natural gas accounts, making gathering and analysing data complex
- **Complexity:** there is a complex system of meters with often multiple assets running from one main meter. It is not always known (even by the energy provider) which meters power what assets
- **Disparate data sets:** there are numerous disparate energy data sets. They may not have the same details and are not synced so updates to one are not universal to all
- **Multiple data sets:** having multiple data sets means there is no one single source of information for planning, prioritising and evaluating energy use
- **Corporate process:** there are limited business processes to guide the capture, processing and reporting of data, leading to inconsistency across the business
- **Data exclusions:** data from tenanted or leased-out areas should be excluded as it is out of full operational control, however this is not possible as not all tenanted or leased-out areas are adequately sub-metered
- **Data accuracy:** sub-meters at tenanted sites are read and the data collated manually. This increases the potential to introduce errors in both the reading and data entry processes.

Completed actions

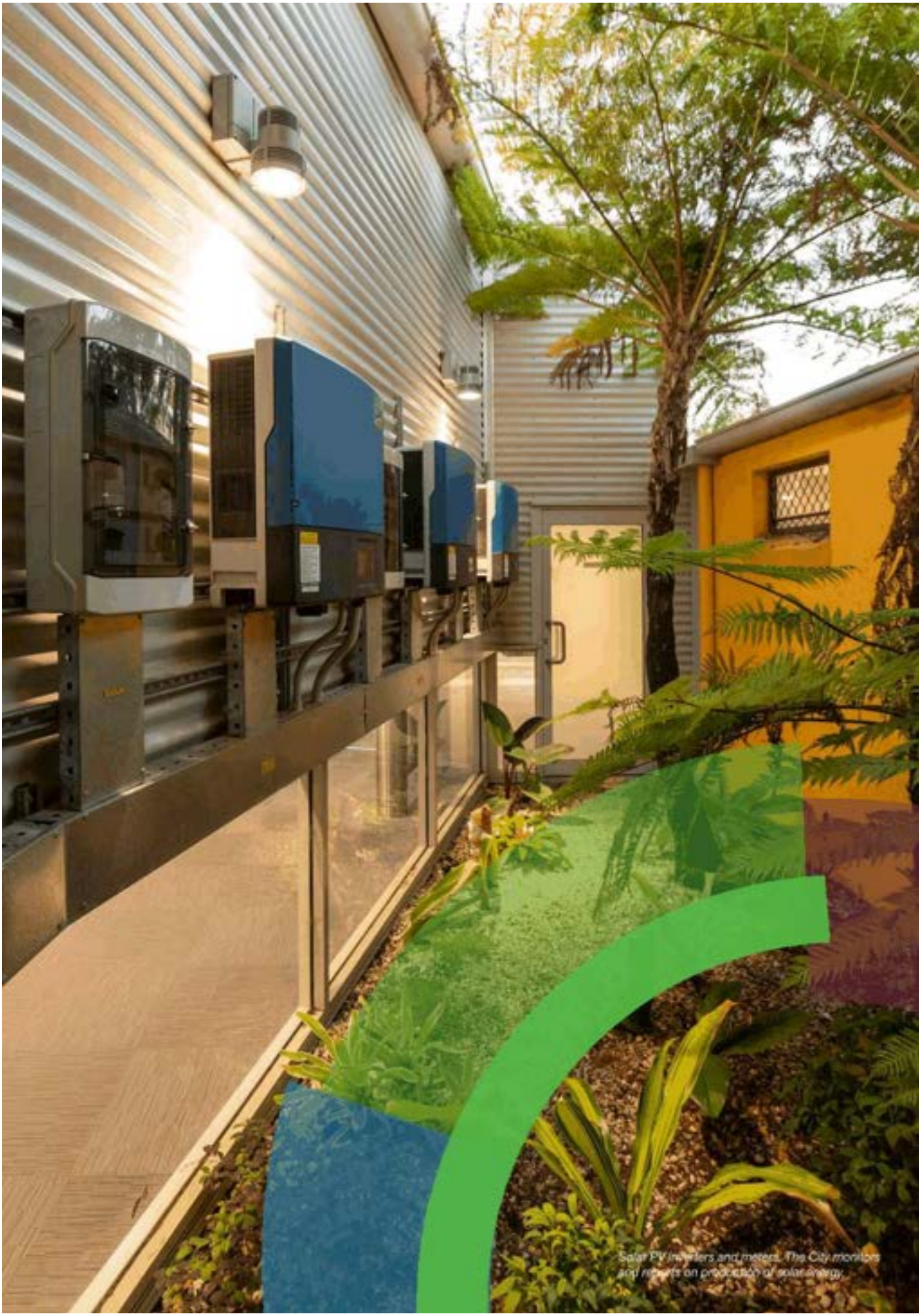
- **Energy data management:** procured an online system to manage historical and current energy and emissions data using invoices obtained directly from suppliers
- **Renewables data management:** used online portals to access half-hourly solar PV output data
- **Building data management:** used building management systems (BMS) and other online platforms to monitor real-time electricity and water use for priority buildings
- **Site mapping:** mapped 45 priority sites to determine which meters service what assets
- **Reserves data management:** developed report on energy use (kWh) for floodlighting and run time (minutes run) for irrigation from the Centralised Irrigation Management Systems (CIMS) in 2018
- **Data review:** completed city-wide utilities data review in 2017, detailing how data is managed and the improvements required to develop one single source of data.

Current actions

- **Online data management systems:** continue to use online systems to manage energy, emissions, renewables and building data
- **Site mapping project:** continue to map energy supplies at remaining complex and multi-use sites to improve understanding of energy consumption by individual assets.

New actions

- **Produce single data management system:** incorporate main meter, renewable energy and sub-meter data
- **Energy data management practice:** define business processes and responsibilities for data, including collection, verification, authorisation, change management and reporting
- **Sub-meters review:** produce a business case to install additional sub-meters, and potentially automatic meter readers, at tenanted sites to improve on-billing and exclusion of data in reporting
- **Smart-meters review:** determine feasibility, cost and business case to install automatic meter readers on main electricity supplies to improve data collection and monitoring.


Solar PV inverters and meters. The City monitors and reports on production of solar energy.

Action plan and timeframe

This timeframe outlines the first four years of the plan, reflecting the rolling four-year program of works.

Action		Responsibility	2020 /21	2021 /22	2022 /23	2023 /24	Measuring progress
Energy conservation and efficiency program							
1.01	Complete 10 facility energy audits annually	Facilities, Projects and Assets (FPA)	✓	✓	✓	✓	Number of completed audits
1.02	Produce rolling four-year program of works	FPA	✓	✓	✓	✓	Number of planned and budgeted projects
1.03	Deliver energy efficiency projects – HVAC, BMS, lighting upgrade/ renewal	FPA	✓	✓	✓	✓	Number of completed projects
1.04	Upgrade and replace irrigation pumps – rolling 25-year asset upgrade and renewal program	Parks and Sustainability	✓	✓	✓	✓	Progress against program
1.05	Install LED floodlights – nine year plan	Parks and Sustainability	✓	✓	✓	✓	Progress against program
1.06	Install CIAnywhere business software	Corporate Information Services	✓				Software installed and operational
1.07	Install follow-me printing	Corporate Information Services	✓				Software installed and operational
1.08	Produce thermal comfort guidelines	FPA		✓			Completed guidelines
1.09	Develop Environmentally Sustainable Design (ESD) standards and scorecard	FPA		✓			Completed standards and scorecard
1.10	Design and build Energy-efficient showcase building	FPA				✓	Deliver at least one showcase building
1.11	Complete irrigation upgrade review	Steering group	✓				Completed review
1.12	Complete irrigation and floodlighting control review	Steering group	✓				Completed review
Renewable energy program							
2.01	Produce rolling four-year program of works	FPA	✓	✓	✓	✓	Number of planned and budgeted projects
2.02	Install solar PV systems	FPA	✓	✓	✓	✓	kWp of systems installed
2.03	Complete renewable energy review	Parks and Sustainability and FPA	✓				Completed review
2.04	Complete renewable energy generation plan	Parks and Sustainability and FPA	✓				Completed review
2.05	Complete Power Purchase Agreement tender process	Parks and Sustainability, FPA, Finance				✓	Procurement of PPA
2.06	Develop Environmentally Sustainable Design (ESD) standards	FPA		✓			Completed standards and scorecard

Action		Responsibility	2020 /21	2021 /22	2022 /23	2023 /24	Measuring progress
2.07	Build net zero emissions showcase building	FPA				✓	Deliver at least one showcase building
2.08	Complete battery storage trial	FPA				✓	Deliver at least one battery storage trial
Engagement program							
3.01	Produce Sustainable Energy Action Plan (Corporate)	Parks and Sustainability	✓				Completed plan
3.02	Produce Annual Report	Parks and Sustainability	✓	✓	✓	✓	Completed report; includes carbon emissions
3.03	Review Sustainability Policy	Parks and Sustainability	✓				Updated policy
3.04	Develop Sustainable Energy steering group	Parks and Sustainability	✓	✓	✓	✓	Number of meetings and attendance of participants
3.05	Carbon reduction plan in budget planning	Parks and Sustainability and FPA	✓	✓	✓	✓	Completed budgets
3.06	Produce biannual energy consumption and emissions report	Parks and Sustainability		✓	✓	✓	Completed reports
3.07	Review Project Charter	Parks and Sustainability	✓				Updated Project Charter
3.08	Develop behaviour change campaign	Parks and Sustainability and FPA			✓	✓	Number of events completed
3.09	Produce Sustainable Energy Report	Parks and Sustainability	✓	✓	✓	✓	Completed report
3.10	Commit to Cities Power Partnership	Parks and Sustainability	✓	✓			Confirmed membership
3.11	Develop community awareness campaign	Parks and Sustainability and FPA			✓	✓	Number of communications published externally
Data and reporting program							
4.01	Use online data management system	Parks and Sustainability	✓	✓	✓	✓	Subscription to data management system
4.02	Continue site mapping project	Parks and Sustainability and FPA	✓	✓	✓	✓	Number of sites with energy supplies mapped
4.03	Produce single data management system	Steering group	✓	✓	✓	✓	Combine main meter and renewable energy data
							Combine main meter and sub-meter data
4.04	Produce energy data management practice	Steering group			✓		Completed management practice
4.05	Complete sub-meters review	Steering group		✓	✓		Completed review
4.06	Complete smart-meters review	Steering group		✓	✓		Completed review

Measuring our progress and success

The City will monitor and report on, at least annually:

- Progress on actions in the Sustainable Energy Action Plan (Corporate)
- Energy consumption, carbon emissions and renewable energy production.

Success will be measured by the actions completed and a reduction in carbon emissions.

The Sustainable Energy Action Plan (Corporate) will be reviewed after three years to determine further actions to prioritise. The interim KPIs will be assessed in 2025 to ensure we are on track to achieving the 2030 targets.

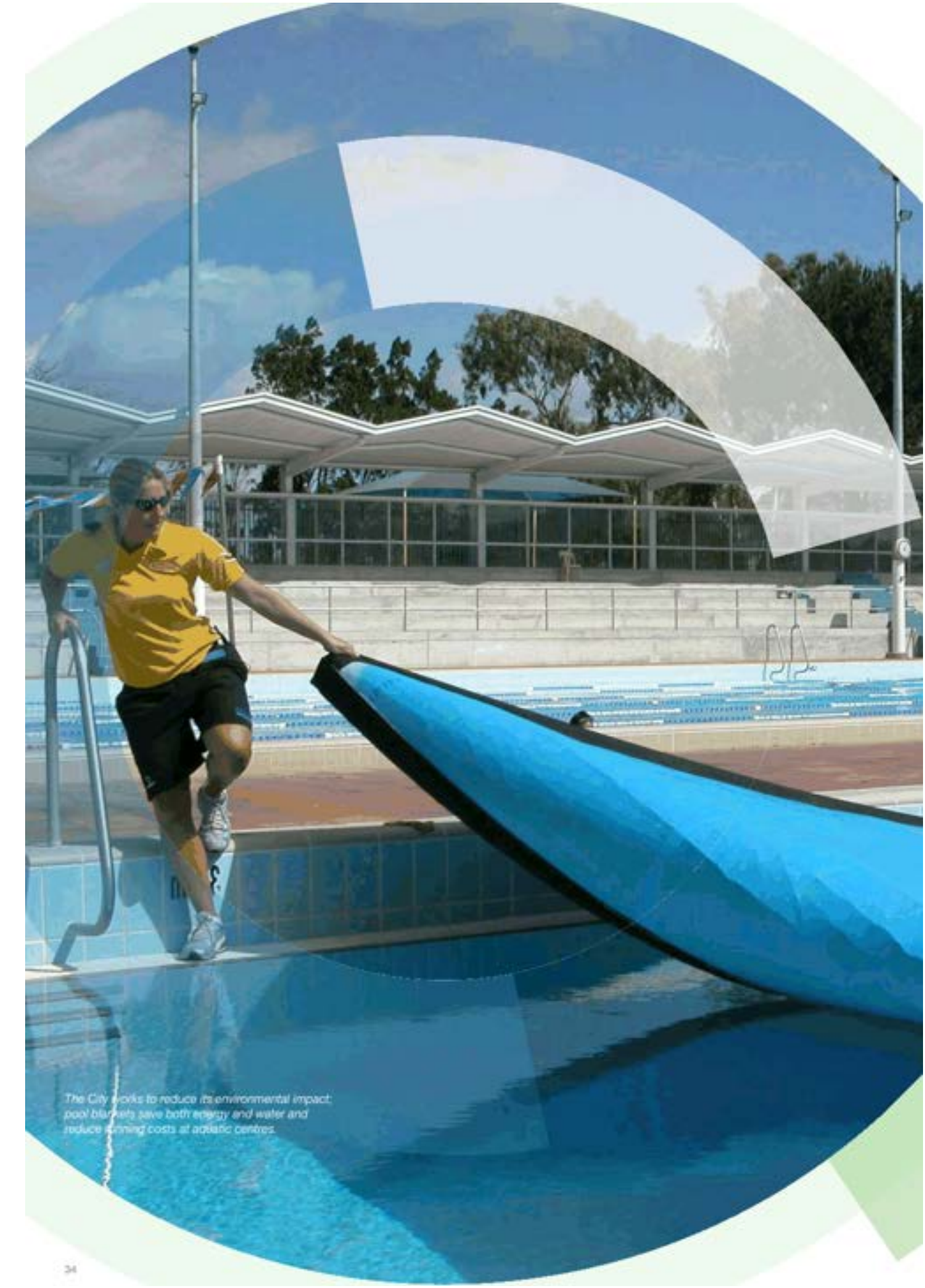
Emissions intensity – grid-powered electricity

The grid intensity, or the amount of emissions produced by supplying electricity, for the South West Interconnected System (SWIS) used by the City of Stirling is currently 0.69 t CO_2-e per kWh.

The emissions intensity of the grid should decrease as a result of actions to achieve Australia's carbon emissions reduction target, its Renewable Energy Target and the rapid growth of the renewable energy industry. There is a high degree of uncertainty around this due to policy and technology uncertainty. The City will monitor grid intensity reductions and adjust carbon emission reduction expectations accordingly.




Irrigation consumes energy, but is essential to keep vegetation healthy and surfaces suitable for recreational users.



The City works to reduce its environmental impact: pool blankets save both energy and water and reduce running costs at aquatic centres.



Appendices

Appendix 1 – Inclusions and exclusions

Scope rationale

In 2015/16, the City produced the first annual internal Corporate Carbon Inventory Report that measured energy consumption, energy costs and carbon emissions in accordance with Greenhouse Gas Protocol. Greenhouse Gas Protocol is a global standardised framework to measure and manage greenhouse gas emissions in the public and private sector.

This Plan includes only corporate energy consumption, costs and emissions, ie, energy used in the delivery of City services by the City's building facilities, parks and reserves, City-owned streetlights, fleet, and waste contractor vehicles.

It excludes energy and emissions from assets where the City does not have full operational control, such as Western Power streetlights, tenanted properties (where data can be excluded), and community energy and emissions. It also excludes business travel, waste treatment and disposal, refrigerants and material use as the City has not yet begun to measure embodied energy and emissions.

This plan excludes transmission and distribution (T&D) emissions. Although the City is responsible for these emissions by virtue of using energy, they are not included in this Plan as they are not under the direct control of the City, and reducing use of electricity, natural gas and fuel will automatically reduce T&D emissions.

Western Power streetlights

Western Power owns around 20,000, or 98%, of the City's streetlights. The City has a legal responsibility to provide and pay for the energy used in residential streetlights. As Western Power manages the run-time, installation, maintenance and replacement of streetlights, they are not considered to be operational assets for the City and are not included in the City's energy consumption or emissions.

Western Power streetlights cost the City approximately $4.1 million per annum or 46% of total energy costs. The tariff Western Power charges the City is not based on energy consumed in either kWh or run-time, but instead includes supply, maintenance and replacement costs. Switching to energy efficient lights, for example LEDs, will reduce energy consumption and significantly lower maintenance costs as an LED globe has a much longer life and therefore does not need to be replaced as often. However, there is no incentive for Western Power to reduce energy consumption and pass on cost savings due to this regulated, non-contestable tariff structure.

The only opportunity available for the City is to effect change via advocacy. The City is on a WALGA working group and seeks to advocate to replace inefficient streetlights with more efficient (eg, LED) varieties; develop a reduced tariff for LED lighting to reflect decreased energy and maintenance costs; and produce a business case for LED replacements, empowering the City to replace WP streetlights and recover costs via a reduced tariff.

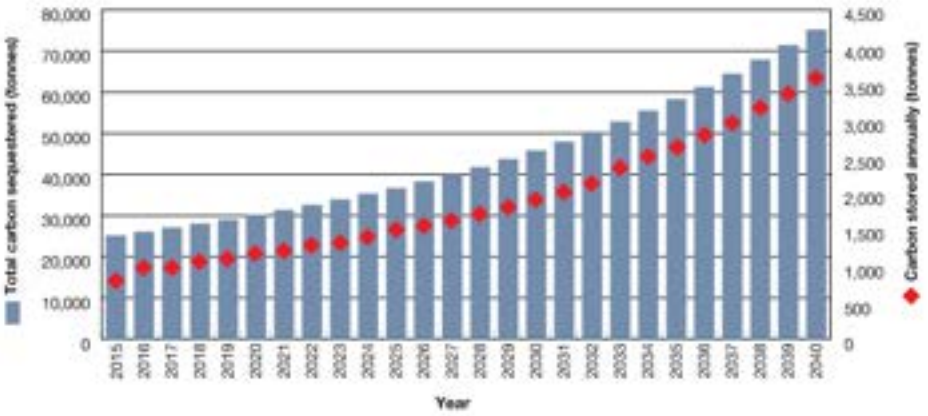
Green power, carbon offsets and carbon sinks

Green Power is renewable energy purchased from an energy retailer at a surcharge. The City previously purchased green power for its administration building for four years from 2007. It was decided to divert the additional spend to energy efficiency and renewable energy projects.

Carbon offsets are certificates created by projects that reduce or avoid emissions that would otherwise have occurred, or actively sequester carbon from the atmosphere into permanent 'sinks' such as forests and soils. One carbon credit is equal to one tonne of carbon dioxide equivalent avoided, reduced or sequestered. The City purchased carbon offsets for fleet carbon emissions for five years from 2005. Offsets cannot be used to achieve science-based targets, and therefore do not contribute to the City's carbon emissions reduction target.

The City manages approximately 80,000 street trees and has an active program to plant 1 million trees and shrubs. The City produced an iTree report in 2016 which showed that the City's street trees sequester 807 tonnes of carbon per year and store 25,180 tonnes of carbon. By 2040, the City will manage an estimated 201,000 street trees and it is estimated that these will sequester 3,920 tonnes of carbon per year and store 75,174 tonnes of carbon. Street trees cannot currently contribute to official offsets under the National Carbon Offset Standard and therefore do not contribute to the City's carbon emissions reduction target.

Carbon stored and sequestered in City of Stirling street trees



Scope of Sustainable Energy Action Plan (Corporate)

Business area	Corporate	Community	Other organisation / business
Building facilities owned and occupied by the City	✓		
Irrigation	✓		
Floodlighting	✓	✓	✓
Park assets, eg, toilets and BBQs	✓		
Streetlights – City-owned	✓		
Streetlights – Western Power-owned			✓
Fleet fuel including business and allowable private use	✓		
Waste contractor fuel	✓		✓
Sole occupancy tenant		✓	✓
Combined occupancy e.g. City, tenant and community use	✓	Non-City occupancy should sit here, but data cannot be excluded without extensive further metering	
Use of materials/services	Not currently measured – out of scope		
Waste treatment and disposal			
Business travel by rail or plane			
A/C refrigeration			
Transmission and distribution (T&D)	Indirect emissions – out of scope		

Appendix 2 – Projects completed to date

Energy conservation and efficiency program

Financial year	Project	Site name	Estimated annual carbon emissions reduction (t CO_2-e)
2012/13	Lighting – LED	Stirling Leisure Centres – Leisurepark – Balga	–
		Stirling Leisure Centres – Terry Tyzack Aquatic Centre – Inglewood	10.5
2013/14	Lighting – LED and lighting motion sensors	Administration Centre	18.4
		Karrinyup Civic Centre	0.1
2013/14	Lighting – motion sensors	Stirling Leisure Centres – Terry Tyzack Aquatic Centre – Inglewood	–
2014/15	Lighting – LED	Scarborough Library	17.1
		Works Depot	10.6
		Jim Satchell	-
2014/15	VSD – pool pumps	Stirling Leisure Centres – Leisurepark – Balga	25.2
2014/15	HVAC – optimisation	Works Depot	16.0
		Mirrabooka Library	+4.4
2014/15	HVAC – upgrade	Stirling Leisure Centres – Herb Graham Recreation Centre – Mirrabooka – Multicultural Centre	4.5
2015/16	Lighting – LED	Administration Centre	22.1
		Stirling Food Services	14.4
		Osborne Civic Centre	19.8
		Inglewood Civic Centre	14.6
		Scarborough Civic Centre	27.3
		Stirling Leisure Centres – Leisurepark – Balga	67.1
		Mirrabooka Civic Centre	40.4
		Works Depot	24.5
2015/16	VSDs – A/C	Stirling Leisure Centres – Leisurepark – Balga	14.2
		Administration Centre	10.6
2015/16	VSDs – pool pumps and A/C	Stirling Leisure Centres – Terry Tyzack Aquatic Centre – Inglewood	13.3
2015/16	HVAC – upgrade	Mirrabooka Civic Centre	–
2015/16	HVAC controls optimisation	Scarborough Community Centre	1.8
2016/17	Lighting – LED	Dianella Library	19.9
		Stirling Leisure Centres – Herb Graham Recreation Centre – Mirrabooka	16.5
		Mirrabooka Civic Centre	36.7
2016/17	HVAC controls optimisation	Tuart Hill Community Centre	–
2016/17	HVAC – upgrade	Inglewood Civic Centre	–

Financial year	Project	Site name	Estimated annual carbon emissions reduction (t CO_2-e)
2017/18	HVAC – optimisation	Scarborough Civic Centre	2.8
		Administration Centre	42.6
		Osborne Civic Centre	–
		Dianella Library Services	–
		Mirrabooka Civic Centre	–
2017/18	HVAC controls optimisation	Charles Riley Community Centre	–
2017/18	Lighting – LED	Scarborough Civic Centre	47.3
		Stirling Day Centre	5.0
		Nollamara Adult Day Centre	5.6
		Joe Camilleri Adult Day Centre	7.2
		Balga Community Centre	–
		Carine Hall	–
2018/19	Lighting – LED	Inglewood Civic Centre	4.3
2018/19	Lighting – LED	Osborne Civic Centre	27.9
2018/19	HVAC – optimisation	Community Centres (Balga Work depot + Osborne Community Centre)	14
2018/19	HVAC – optimisation	Libraries (Mirrabooka, Dianella and Inglewood)	14.9

Renewable energy program

Financial year	Project	Site name	Estimated Annual carbon emissions reduction (t CO_2-e)
2012/13	Solar – PV	Administration Centre (36 kWp)	46.2
2012/13	Solar – black matting	Stirling Leisure Centres – Leisurepark – Balga	40.9
2013/14	Solar – hot water systems	19 community facilities	–
2014/15	Solar – PV	Scarborough Community Centre (15 kWp) and Library (15 kWp)	41.2
2015/16	Solar – PV	Stirling Leisure Centres – Herb Graham Recreation Centre – Mirrabooka (40 kWp)	47.4
		Inglewood Library (15 kWp)	19.7
		Mirrabooka Library (15 kWp)	19.4
2017/18	Geothermal pool heating	Scarborough Beach Pool	–
2017/18	Solar – PV	Stirling Leisure Centres – Hamersley (25 kWp)	31.9
		Administration Centre – extension (64 kWp)	77.9
		Stirling Leisure Centres – Leisurepark – Balga (75 kWp)	102.2
		Works Depot (92 kWp)	121.4
		Osborne Civic Centre (33 kWp)	43.7
2018/19	Solar – PV	Stirling Leisure Centres – Terry Tyzack Aquatic Centre – Inglewood – (200 kWp)	213
2018/19	Solar – PV	Stirling Leisure Centres – Herb Graham Recreation Centre – Mirrabooka – extension (60 kWp)	63

Glossary

Gigajoules: a gigajoule (GJ) is a standard measure of energy use equal to one thousand million joules. Electricity is measured in kilowatt hours (kWh), natural gas in megajoules (MJ) and fuel in litres (L). These are all converted to GJ to standardise the measurement for energy use among the different energy sources.

Carbon emissions: there are several greenhouses gases that contribute to climate change, including methane, nitrous oxide and carbon dioxide. These endure in the atmosphere for different periods of time. The most common greenhouse gas is carbon dioxide and scientists often standardise these gases into 'carbon dioxide equivalents', commonly abbreviated to 'carbon emissions'.

CO_2-e: denotes carbon dioxide equivalent emissions.

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The City's Main Administration Centre with a 100kWp solar PV system on its roof which produces around 10% of the building's total electricity consumption.


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Mayor Mark Irwin disclosed an Impartial Interest in Item RL1 as he is an honorary member and bowler.

Councillor Karen Caddy disclosed an Impartial Interest in Item RL1 as she is a member of the Club.

Councillor David Lagan disclosed an Impartial Interest in Item RL1 as he is a patron of the Club.

Councillor Bianca Sandri disclosed an Impartial Interest in Item RL1 as she is a patron of the Mount Lawley Tennis Club.

D Sheppard addressed the Committee regarding Item RL1, and spoke in favour of the recommendation.

Councillor Felicity Farrelly left the meeting at 6.54pm prior to consideration of Item RL1 and returned at 7.11pm.

RECREATION AND LEISURE SERVICES

RL1 COMMUNITY SPORTING AND RECREATION FACILITIES FUND APPLICATIONS – SUMMER SMALL GRANTS ROUND

Report Information

Location:	City Wide
Applicant:	Not Applicable
Reporting Officer:	Manager Recreation and Leisure Services
Business Unit:	Recreation and Leisure Services
Ward:	Not Applicable
Suburb:	Not Applicable

Authority/Discretion

Definition

☐	Advocacy	*when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☒	Executive	*the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☐	Legislative	*includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
☐	Quasi-Judicial	*when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
☐	Information Purposes	*includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

Moved Councillor Re, seconded Councillor Perkov

THE COMMITTEE RECOMMENDS TO COUNCIL

That Council ENDORSES the three Community Sporting and Recreation Facilities Fund applications and the priority rating for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:-

PRIORITY 1 – North Beach Bowling Club Green Conversion

COS (ex GST)	**$69,601.66**
CLUB (ex GST)	**$69,601.66**
DLGSCI (ex GST)	**$69,601.66**
TOTAL (ex GST)	**$208,805**
TOTAL (incl. GST)	**$229,683**

PRIORITY 2 – Mount Lawley Bowling Club Green Conversion

COS (ex GST)	**$60,966.66**
CLUB (ex GST)	**$60,966.66**
DLGSCI (ex GST)	**$60,966.66**
TOTAL (ex GST)	**$182,900**
TOTAL (incl. GST)	**$202,990**

PRIORITY 3 – Mount Lawley Tennis Club Court Floodlights Upgrade

COS (ex GST)	**$22,601.33**
CLUB (ex GST)	**$22,601.33**
DLGSCI (ex GST)	**$22.601.33**
TOTAL (ex GST)	**$67,804**
TOTAL (incl. GST)	**$74,584**

Total of Priority 1, 2 and 3

COS (ex GST)	**$153,169.65**
CLUB (ex GST)	**$153,169.65**
DLGSCI (ex GST)	**$153,169.65**
TOTAL (ex GST)	**$459,509**
TOTAL (incl. GST)	**$507,257**

The motion was put and declared CARRIED (7/1).

For: Councillors Caddy, Lagan, Perkov, Re, Sargent, Thornton and Mayor Irwin.
Against: Councillor Ferrante.

Recommendation

That Council ENDORSES the three Community Sporting and Recreation Facilities Fund applications and the priority rating for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:-

PRIORITY 1 – North Beach Bowling Club Green Conversion

COS (ex GST)	$69,601.66
CLUB (ex GST)	$69,601.66
DLGSCI (ex GST)	$69,601.66
TOTAL (ex GST)	$208,805
TOTAL (incl. GST)	$229,683

PRIORITY 2 – Mount Lawley Bowling Club Green Conversion

COS (ex GST)	$60,966.66
CLUB (ex GST)	$60,966.66
DLGSCI (ex GST)	$60,966.66
TOTAL (ex GST)	$182,900
TOTAL (incl. GST)	$202,990

PRIORITY 3 – Mount Lawley Tennis Club Court Floodlights Upgrade

COS (ex GST)	$22,601.33
CLUB (ex GST)	$22,601.33
DLGSCI (ex GST)	$22.601.33
TOTAL (ex GST)	$67,804
TOTAL (incl. GST)	$74,584

Total of Priority 1, 2 and 3

COS (ex GST)	$153,169.65
CLUB (ex GST)	$153,169.65
DLGSCI (ex GST)	$153,169.65
TOTAL (ex GST)	$459,509
TOTAL (incl. GST)	$507,257

Report Purpose

To seek endorsement for the submission of applications to the Department of Local Government, Sport and Cultural Industries' (the Department) Community Sporting and Recreation Facilities Fund (CSRFF) 'Summer Small Grant 2020/2021' round. There are three project submissions including North Beach Bowling Club Green Conversion, Mount Lawley Bowling Club Green Conversion, and the Mount Lawley Tennis Club Floodlights Upgrade.

Relevant Documents

Attachments

Nil.

Available for viewing at the meeting

Nil.

Background

Local Government Authorities and not-for-profit sport/recreation organisations are eligible to apply for CSRFF grants aimed towards increasing participation through the development of basic sustainable infrastructure that is well planned and designed. Priority consideration is given to projects that lead to facility sharing and rationalisation with floodlights, synthetic surfaces, change rooms and sports storage listed as one of the Department's priorities.

The Department will invest $12 million across three rounds for the 2020/2021 financial year. Round one of Annual and Forward Planning Grants is reported to Council in September and the two rounds of 'Small Grants' are reported to Council in March and August.

The maximum grant awarded by the Department will be no greater than one third of the total cost of the project up to a maximum of $2 million. The CSRFF grant must be at least matched by the applicant's own cash contribution equivalent to one third of the total project cost, with any remaining funds being sourced by the applicant. In some cases funds provided by the Department do not equate to one third of the project costs and the applicants are advised that they are expected to fund any such shortfall.

The Department will assess the total eligible cost of the project (excluding GST) from the information provided. Any ineligible items will be deducted from the eligible project cost. This may result in the funding eligible for the project being less than the amount requested. The Department does not guarantee that the full grant amount requested or the maximum level of funding will be received. The level of financial assistance offered is based on the overall significance of the proposed project, including the benefits provided to the community. Receiving financial assistance through the program does not guarantee that future stages of the project will be funded.

The City utilises the CSRFF assessment principles and guidelines, as well as relevant strategic plans and policies, to assess the need, viability and priority of applications. After consideration by Council, the CSRFF applications are submitted to the Department for formal assessment. Announcements on successful/unsuccessful Annual and Forward Planning Grants are scheduled for December 2019/January 2020.

CSRFF Grant Categories:-

Grant Category	Total Project Cost Range (excl. GST)	Standard DLGSCI Contribution	Frequency
Small Grants	$7,500 - $300,000	$2,500 - $100,000	Bi-annual
Annual Grants	$300,001 - $500,000	$100,001- $166,666	Annual
Forward Planning Grants	$500,001 +	$166,667 - $2 million	Annual

The Department provides specific criteria to assess (rank and rate) each application received by the City, as follows:-

A	Well planned and needed by municipality
B	Well planned and needed by applicant
C	Needed by municipality, more planning required
D	Needed by applicant, more planning required
E	Idea has merit, more preliminary work required
F	Not recommended

Comment

Three applications are submitted for Council consideration as part of the Department's CSRFF Summer Small Grants Round.

1. North Beach Bowling Club Green Conversion

There are eight public bowling clubs within the City's boundaries that provide both bowling opportunities and wider community benefits. In 2017, the City undertook a Bowls Review in consultation with Bowls Australia and Bowls WA. This Review identified many of the challenges facing bowling clubs including declining volunteerism, changing industry trends, changing demographics, perceptions of bowls, increased community bowls and aging facilities. One of the key directions that came out of the Review was that bowling clubs need to adapt and diversify their services to remain relevant as a hub of activity within their community.

Outcomes of the Review identified North Beach Bowling Club as one of the Clubs with the highest resilience levels and a low risk rating. The Club has a sizeable membership of approximately 291 people, high operating surplus, substantial net cash reserves, a clear strategic direction, and an active and organised management group. The Club has a very strong club culture with broad member involvement and social programs, a good volunteer group, and high levels of engagement with the local community.

The Club currently has three greens - two natural grass and one synthetic grass. This CSRFF application seeks to convert one of the two remaining grass greens to a synthetic surface. Synthetic greens allow use all year round whereas grass greens have limitations through the winter period and cold evenings, are prone to weeds, and need year round curation. This makes Club programming difficult and requires significant curation expenditure.

The membership of this Club is quite unique when compared to the other bowling clubs across the City, with a high bowling membership which continues to grow annually, and as such further growth is limited based on existing infrastructure. With social bowling events currently being played from Tuesday to Sunday, the demand for an additional year round surface is now a necessity. There are already three days per week that the Club cannot cater for the demand of the existing bowling programs let alone the additional demand that is being experienced. Current competitions include social bowls, scroungers, pennants, and 2-4-2 that all require a year round surface which currently cannot be catered for on the existing surfaces.

In addition to allowing even more bowling growth, the conversion of the surface will allow the Club to save almost $50,000 annually in turf curation costs. This gives the Club the ability to further increase their resilience and sustainability as per the Bowls Review.

The total project cost is $208,805 (exclusive of GST). The City will list $69,601.66 on the City's 2020/2021 capital works budget for this project as the one third contribution to the total project cost if the application is successful.

Overall, this project will enable the Club to accommodate demands for membership growth and social bowling growth as well as reducing green curation expenditure. This project is rated A - Well planned and needed by the municipality, in line with the Department's specific criteria to assess each project.

2. Mount Lawley Bowling Club Green Conversion

This is the second of two CSRFF applications for the conversion of a lawn green to a synthetic surface. Such conversions are important as they reduce the asset management and financial burden on bowling clubs. Bowls WA and Bowls Australia are advocating for grass conversion to improve the long term viability of clubs.

The City's Bowls Review rated this Club as having high resilience and a low risk rating given their management depth, active volunteer base, and good strategic focus. Current membership is approximately 101.

The Club currently has three greens including two natural grass and one synthetic grass. The Club's Action Plan (2017) identified the need to consider converting grass greens to synthetic greens to ensure their long term viability. While the Club had planned to convert the two natural grass greens and replace the existing synthetic grass green, their previous CSRFF application through the 2020/2021 Annual and Forward Planning Grant Round was unsuccessful.

The Club has since reassessed its options and identified that its financial capacity to contribute to the conversion of greens was decreasing annually while having to invest almost $100,000 per annum on curation costs. This CSRFF application is to convert one natural grass green to a synthetic surface with the Club then self-funding conversion of the remaining grass green. Importantly, the Club's 10-year budget forecast demonstrates their capacity to contribute to a sinking fund for future synthetic green replacement and other facility improvements as required.

The Club has identified a number of areas to potentially increase participation which builds on its social and competitive memberships. Current programs such as Bowl, Beat and Burgers and Barefoot Bowls have experienced limited growth given the lack of year round greens.

The total project cost is $182,900 (exclusive GST). The City will list $60,966.66 on the City's 2020/2021 capital works budget for this project as the one third contribution to the total project cost if the application is successful.

Overall, this project will significantly reduce the Club's green curation expenditure and assist with their ongoing financial viability as well as providing greater capacity to accommodate social and competitive bowling activities. This project is rated A - Well planned and needed by the municipality, in line with the Department's specific criteria to assess (rank and rate) each project.

3. Mount Lawley Tennis Club Floodlights Upgrade

Mount Lawley Tennis Club is one of six tennis clubs within the City delivering tennis participation opportunities and wider community benefits. The Club has a long history of success with a vibrant membership, strong coaching programs, excellent tennis facilities and they are actively engaged with the local community. Current membership is approximately 309 which is consistent with previous years.

The Club has 24 courts including 14 grass courts and 10 hard courts. Of these 10 hard courts, only six are floodlit to the relevant Australian Standard for night time use whereas four do not meet this standard so cannot be safely used at night. In 2012, the Club converted six grass courts to a synthetic court surface and installed Australian Standard lighting to support greater night time use and provide a more sustainable surface option. Night time participation and access to floodlights is considered important to delivering increased physical activity opportunities for both Club members and recreational tennis participants. With CSRFF focussing on increased participation it is considered that the delivery of floodlit, all-weather tennis courts will meet this objective.

This CSRFF application seeks to install floodlights to the four courts that currently have inferior lighting. In accordance with the City's Sports Floodlight Policy and Lease Agreement, the Club will then be responsible for maintaining, operating and repairing all sports floodlighting infrastructure to the appropriate Australian Standard. Importantly, the Club has demonstrated over an extended period that it is well governed and managed, and has consistently submitted its annual Health Checks to the City. They also have a proven ability to effectively maintain infrastructure in accordance with their Lease obligations.

The total project cost is $67,804 (exclusive GST). The City will list $22,601.33 on the City's 2020/2021 capital works budget for this project as the one third contribution to the total project cost if the application is successful.

Overall, this project has the potential to increase evening use of the four courts by more than 80 hours per week, which will make them more attractive to community hirers as well as players engaged in tennis participation programs, competitions and coaching programs offered by the Club. This project is rated B - Well planned and needed by applicant, in line with the Department's specific criteria to assess (rank and rate) each project.

Consultation/Communication Implications

The Department has been consulted in relation to these projects and has advised that green conversions are generally considered a high priority and particularly those that will increase physical activity. Floodlighting is also considered a priority if the existing floodlights are at the end of their useful life and/or the installation of new floodlights will increase physical activity.

North Beach Bowling Club Green Conversion

The Club has liaised with City Officers, the Department, Bowls WA and Bowls Australia who support the application.

Mount Lawley Bowling Club Green Conversion

The Club has liaised with City Officers, the Department, Bowls WA, and Bowls Australia who support the application.

Mount Lawley Tennis Club Court Floodlights Upgrade

The Club has liaised with City Officers, the Department and Tennis West who support the application.

Further community consultation with residents surrounding the Clubs will be required as part of any future Development Application associated with each project.

Policy and Legislative Implications

The City's Sports Floodlighting Policy makes provision for City contribution to the capital costs of installing sports floodlighting to the relevant Australian Standard with the Club responsible for ongoing maintenance and replacement costs.

Financial Implications

Subject to Council decision making, the City will list the relevant capital funding contributions within the draft 2020/2021 capital works budget, as follows:-

North Beach Bowling Club Green Conversion

City of Stirling	$69,601.66
North Beach Bowling Club	$69,601.66
CSRFF	$69,601.66
Total Project Cost (excl. GST)	$208,805
Total Project Cost (incl. GST)	$229,683

Mount Lawley Bowling Club Green Conversion

City of Stirling	$60,966.66
Mount Lawley Bowling Club	$60,966.66
CSRFF	$60,966.66
Total Project Cost (excl. GST)	$182,900
Total Project Cost (incl. GST)	$202,990

Mount Lawley Tennis Club Court Floodlights Upgrade

City of Stirling	$22,601.33
Mount Lawley Tennis Club	$22,601.33
CSRFF	$22,601.33
Total Project Cost (excl. GST)	$67,804
Total Project Cost (incl. GST)	$74,584

CSRFF 2020/21 Summer Small Grants Total

City of Stirling	$153,169.55
Sporting Clubs	$153,169.55
CSRFF	$153,169.55
Total Projects Cost (excl. GST)	$459,509
Total Projects Cost (incl. GST)	$507,257

Each of the three projects is subject to one third of the total estimated cost contribution from the City, one third from the Department through CSRFF and the remaining one third from the Club. Where CSRFF funding is not successful, Council will need to further consider whether the projects will proceed in the 2020/2021 financial year through an additional funding allocation through the budget review process, or be submitted for reconsideration in the next relevant grant round.

Strategic Implications

Social: Thriving local communities

Outcome S2: Active and healthy City

Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	**Comment**
Water consumption and quality	The conversion of grass surfaces to synthetic will reduce the need to water natural surfaces and reduce the reliance on ground water for irrigation purposes.

SOCIAL	
Issue	**Comment**
Amenity	Infrastructure upgrades to these City assets will provide higher quality amenities for sporting clubs and users from throughout the community.
Community engagement	Infrastructure upgrades to these City assets will provide the sporting clubs with the ability to accommodate growth by increasing community access and engagement.

ECONOMIC	
Issue	**Comment**
Job creation	The construction phase associated with these proposed capital works projects may generate economic activity and job creation.

Conclusion

Three applications have been prepared for the CSRFF Summer Small Grant Round as detailed in this report, and they have been prioritised as follows:-

2020/2021 CSRFF Summer Small Grant Applications Ranking and Rating

Applicant	Project	Ranking	Rating	City Contribution	Total Project Cost
North Beach Bowling Club	Bowling Green Conversion	1	A	$69,601.66 (ex GST)	$208,805 (ex GST)
Mount Lawley Bowling Club	Bowling Green Conversion	2	A	$60,966.66 (ex GST)	$182,900 (ex GST)
Mount Lawley Tennis Club	Court Floodlights Upgrade	3	B	$22,601.33 (ex GST)	$67,804 (ex GST)

The North Beach Bowling Club Green Conversion is ranked first given the current membership trends, the continued growth of programs and events, and the direct link between the project and increased community participation.

The Mount Lawley Bowling Club Green Conversion is ranked second given the positive impact on their ongoing financial sustainability and potential for the project to increase community participation.

The Mount Lawley Tennis Club is ranked third given the potential for this project to increase evening use of courts and make the facility more attractive to both players and community hirers, and therefore increase community participation.

The assessment and prioritisation of applications by local government is an essential element of the CSRFF application process. Following endorsement by Council, the applications will be forwarded to the Department for their formal assessment. Any successful projects must then be completed and acquitted no later than June 2021.

CUSTOMER AND COMMUNICATIONS

CC1 DRAFT GRANTS AND FUNDING POLICY

Report Information

Location:	City Wide
Applicant:	Not Applicable
Reporting Officer:	Manager Customer and Communications
Business Unit:	Customer and Communications
Ward:	City Wide
Suburb:	City Wide

Authority/Discretion

Definition

☐	Advocacy	*when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☐	Executive	*the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☒	Legislative	*includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
☐	Quasi-Judicial	*when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
☐	Information Purposes	*includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

Moved Councillor Re, seconded Councillor Perkov

THE COMMITTEE RECOMMENDS TO COUNCIL

That Council ADOPTS the Grants and Funding Policy.

The motion was put and declared CARRIED (8/0).

For: Councillors Caddy, Ferrante, Lagan, Perkov, Re, Sargent, Thornton and Mayor Irwin.
Against: Nil.

Recommendation

That Council ADOPTS the Grants and Funding Policy.

Report Purpose

To seek adoption of the Grants and Funding Policy.

Relevant Documents

Attachments

Attachment 1 - Grants and Funding Policy (Draft) ⇩

Available for viewing at meeting

Nil

Background

The City offers financial assistance to organisations, community groups and individuals in the form of grants across a number of Business Units. Each grant program varies in regard to the amount of funding available, objectives, eligibility requirements and criteria. Grants currently available include:-

- Community Arts and Events Fund (formerly Cultural Development Fund)
- Get to Know Your Neighbours
- Schools Community Grants
- Club Development Grants
- Heritage Restoration Grants
- Grass to Natives Rebate

The Grants and Funding Policy has been developed with the aim of providing overarching guidance to City Officers to ensure key requirements are met by all grants in a consistent manner, irrespective of the target groups or aims of the various grants.

Comment

Grants are an effective way to support, engage and connect with the community, providing a unique avenue for the City to achieve its strategic priorities. Through the provision of grant funding for specific projects, events and activities the City can directly engage with the community by enabling ideas to be implemented. Grants encourage innovation, empower and strengthen communities, improve the natural and built environment, and help to deliver upon the City's commitment to sustainability.

There is currently no overarching policy that guides the City's various grants and funding programs. Each grant has an individual policy or management practice/procedure which outlines the specifics of the grant however there is no City-wide document which guides the development or management of these grants. The adoption of this policy will clearly outline the requirements when providing grants to eligible recipients, and ensure consistency across the organisation.

Consultation/Communication Implications

Relevant internal stakeholders were consulted throughout the development of the draft Grants and Funding Policy. The Policy was provided to Councillors and internal Business Units for review and comment in July 2019. Comments received have been incorporated into the proposed, draft policy.

Policy and Legislative Implications

The proposed policy would provide an overarching framework for City grants and funding. Existing grant policies and management practices/procedures may require review to align with the new policy. In addition, other donations and funding arrangements may require review to determine whether they should realign with the new policy.

Financial Implications

All City grant program budgets are considered and adopted by Council as part of the annual budget process. In 2019/20, the total amount is approx. $507,000 comprising:

Grant Program	Annual Budget
Community Arts and Events Fund	$400,000
Get to Know your Neighbours	$ 10,000
Schools Community Grants	$ 2,000
Club Development Grants	$ 25,000
Heritage Restoration Grants	$ 60,000
Grass to Natives Rebate	$ 10,000
TOTAL	**$507,000**

Strategic Implications

Governance: Making it happen

Outcome G1: Good governance

Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	**Comment**
Energy consumption	The provision of grant and funding programs may identify opportunities and support initiatives that reduce energy consumption and to encourage applicants to consider their energy use and consumption when applying for grants and funding from the City.
Greenhouse emissions	The provision of grant and funding programs may identify opportunities and support initiatives that result in reductions in greenhouse emissions.
Pollution	The provision of grant and funding programs may identify opportunities and support initiatives that reduce pollution across the City.
Vegetation impact	The provision of grant and funding programs may identify opportunities and support initiatives that increase the amount and diversity of vegetation across the City.
Waste generation	The provision of grant and funding programs may identify opportunities and support initiatives that encourage the community to reduce, reuse and recycle, and encourage greater waste recovery.
Water consumption and quality	The provision of grant and funding programs may identify opportunities and support initiatives that reduce water consumption.

SOCIAL	
Issue	**Comment**
Amenity	Adoption of this Policy will support the use and activation of public and community spaces.
Community engagement	Adoption of this Policy will encourage individuals and the wider community to be active members of society, providing avenues for participation and engagement across a variety of areas.
Community services	Provision of grant and funding programs will enable the City to increase the number and variety of opportunities available to the community.
Equity	Adoption of this policy will ensure a fair and consistent approach to the administration of grant and funding programs across the City. It enables the City to be responsive and work within diverse communities.
Health, wellbeing and safety	The provision of grant and funding programs may identify opportunities and support initiatives that improve community health and well-being and increase community safety.
Transport and access	The provision of grants and funding programs enables the City to encourage the use of alternative transport options and has the potential to support initiatives, which increases public awareness around transport and access.

ECONOMIC	
Issue	**Comment**
Job creation	The provision of grants and funding allows the City the opportunity to support individuals, organisations and small businesses in a variety of ways, creating more appealing places to live and invest, in turn attracting visitors to the City and facilitating economic growth.

Conclusion

The proposed Grants and Funding Policy has been developed to provide guidance and direction when developing and managing the City's various grants and funding programs. The Policy will ensure a consistent approach to the management of grants across the City ensuring they are effective, unbiased and delivering positive community outcomes that align with Council's strategic priorities.

Grants and Funding Policy

Responsible directorate	Community Development
Responsible business unit/s	Customer and Communications
Responsible officer	Manager Customer and Communications
Affected business unit/s	All

Objective

The City of Stirling (the City) provides financial assistance to community groups, organisations and individuals through the form of grants and funding which align with the City's values and strategic priorities and support the City's commitment to sustainability. The objective of this Policy is to document the requirements for the City when providing grants to eligible recipients.

Scope

This Policy covers:

- Funds given in the form of a grant from the City to organisations or individuals for activities on private or public land that is considered to be of benefit to the community and/or the City of Stirling.

This Policy does not cover:

- Sponsorship arrangements.
- Grants or funds received by the City from an external organisation.
- Partnership arrangements where the city expends funds on behalf of, or in support of, a partner organisation or a collaborative project.
- Donations to individuals participating in cultural, sporting or educational activities.
- Approved waivers for City fees and charges.

Policy

Documentation

All grants and funding programs should have a Management Practice and supporting Procedure.

The Management Practice should detail:

- How the grant program aligns with the City's values and strategic priorities.
- The objective of the fund and types of activities/projects to be funded.
- The amount of funding available
- How the grant supports the City's commitment to sustainability

DRAFT

The Procedure should detail:

- How the grant will be administered
- Eligibility of individuals, organisations or businesses to apply
- How to apply for a grant and key timeframes
- Grant guidelines and conditions of funding
- Budget requirements
- Evaluation and assessment processes
- How applicants will be notified of the outcome of their application
- The appeals process
- Acquittal and financial reporting requirements
- How the City's contribution should be acknowledged

Grant Recipients and Eligible Activities

Applicants should refer to the individual grant conditions to determine eligibility for a specific grant.
Funding should only be provided to organisations/activities that observe Federal, State and Local laws and comply with City of Stirling Local Laws.

As a minimum all funds awarded should:

- Be held within, or directly benefit residents of, the City of Stirling.
- Be adequately insured to carry out the proposed activity.

The following will not be eligible for funding:

- Applicants that have not met the terms and conditions of previous grants or that have outstanding debts to the City.
- Organisations aligned to a political cause.
- The faith-based activities of religious organisations.
- Projects that do not align with the City's values and strategic priorities.
- Activities or projects that are already receiving financial support from the City of Stirling.

Conflict of Interest

Officers assessing grants have a responsibility to declare any conflict of interest with an applicant or project.

Financial Considerations

All City grant and funding program budgets are required to be listed in an applicable natural account and to have a financial year budget approved by Council. The budget need not be expended if no suitable applications are received.

Administration

The City should ensure procedures are clear and consistent, process applications within prescribed timeframes and promote available grants and funding to the community.

Review

Each of the City's grant and funding programs will be subject to review in order to ensure they remain responsive to the community's needs and in line with the City's strategic objectives.

Definitions

Applicant means a group, organisation or individual applying for grant funding.

Donation means the provision of financial support by the City to an individual or group.

Grant means an amount of money given to a recipient by the City for an agreed purpose.

Partnership means an arrangement where parties agree to cooperate to advance their mutual interests.

Sponsorship means a contribution in money or in-kind by the corporate sector or private individuals in support of a City activity, or by the City in support of an event/activity, with the right to associate the sponsor's name, products and services with the event/activity in return for negotiated benefits.

Relevant policies/documents

Strategic Community Plan

Corporate Business Plan

Legislation local law requirements

Nil

Office use only			
Relevant delegations	<<Corporate Compliance to insert relevant delegations>>		
Initial executive endorsement	<<Select field and type date of Executive Team endorsement>>		
Last reviewed	Date	Officer	
Next review due	Date		

FACILITIES, PROJECTS AND ASSETS

Councillor David Lagan left the meeting at 7.26pm during consideration of Item FPA1, and returned to the meeting at 7.31pm.

Councillor Bianca Sandri retired from the meeting at 7.49pm during consideration of Item FPA1.

FPA1 FUTURE OF 'BOND COTTAGE'

Report Information

Location:	Operations Centre
Applicant:	Not applicable
Reporting Officer:	Manager Facilities, Projects & Assets
Business Unit:	Facilities, Projects & Assets
Ward:	Hamersley
Suburb:	Balcatta

Authority/Discretion

Definition

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☒	Executive	*the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☐	Legislative	*includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
☐	Quasi-Judicial	*when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
☐	Information Purposes	*includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

Moved Mayor Irwin, seconded Councillor Lagan

THE COMMITTEE RECOMMENDS TO COUNCIL

That a further report be PRESENTED to a future Community and Resources Committee, including a brief history of Bond Cottage and the costs to transport and locate it to the Balcatta Men's Shed (or other suitable site) to be restored, noting that the funds for relocation and restoration are to be allocated from the Strategic Waste Development Reserve.

The motion was put and declared CARRIED (8/0).

For: Councillors Caddy, Ferrante, Lagan, Perkov, Re, Sargent, Thornton and Mayor Irwin.
Against: Nil.

Reason for change

Council recognises the importance of maintaining a historically significant building and believes the funding could be sourced as part of the redevelopment of the Balcatta Waste facility as it is located there currently and will contribute to landfill if demolished.

Recommendation

That Council PROCEEDS with Option 1, the demolition of Bond Cottage.

Report Purpose

To seek Council approval for the demolition of the building known as 'Bond Cottage'.

Relevant Documents

Attachments

Nil.

Available for viewing at the meeting

Nil.

Background

The City has been considering the future of Bond Cottage since 2009 when it was relocated to the Operations Centre as the cottage's then owners were close to applying for a demolition licence.

The City commissioned a feasibility study into Bond Cottage in 2015 which noted there were no heritage listings associated with the cottage and outbuildings, although it is an intact example of an early 20th century settler's cottage. It also provided a number of options for future use:-

1. Demolition and disposal.
2. Gift agreement with another party.
3. Partial retention as interpretation/museum display/public art.
4. Partial restoration (exterior only) and relocation.
5. Full restoration, relocation, adaption for new use and compliance.

In order to gauge interest in the City 'gifting' the cottage to a third party willing to partially or fully restore the cottage, a 'Request for Proposal' (RFP) was developed. The RFP sought proposals from third parties that would be willing to relocate and restore the cottage at their own cost (not the City's).

This was advertised via the 'Public Notices' section of the West Australian on 3 April 2019, as well as three community newspapers.
Seven requests for the documentation were received from:-

- Clinton Long Project Management;
- City of Nedlands;
- Stephen Carrick Architects;
- Karrinyup Community Men's Shed;
- Nyland House Transport;
- HS Hyde & Son; and
- IQ Construction.

There were no submissions made to the RFP.

Comment

The cottage has remained at the Operations Centre for many years and, as it is currently located on the RCB site which is soon to be redeveloped, a decision on its future must be made.

The City has been unable to identify alternative suitable sites within the City of Stirling to relocate the cottage. Notwithstanding the cost of restoration, one of the main impediments for placing it in a Public Open Space is the risk of vandalism and arson.

One of the reports on the cottage mentions that the City of Nedlands has relocated similar cottages to Swanbourne and informal contact has been made with them. The City of Wanneroo also has a cottage that is open for school visits, and Whiteman Park has some similar restored cottages. Due to the size of the cottage and current compliance requirements, it would be very difficult to bring the cottage up to a functional compliant standard.

Feedback from those receiving the RFP documentation was sought to better understand the reason that no submissions were made.

Generally, the feedback was that there was an expectation that this was more of an RFQ for paid work to be undertaken rather than looking for someone to take on ownership and restoration of the cottage at their cost. One requester originally relocated the cottage to the Operations Centre and was interested in more work.

Serious consideration was given by the Karrinyup Men's Shed (Jedda Road, Balcatta) who also provided some detailed feedback, although made no formal submission. They considered having it relocated to Jason Reserve, adjacent to their current lease in Jedda Road, (subject to the City's approval) where they would restore it over a five to eight year period and eventually use it as a meeting space. However, they noted that the cottage was in poor condition and they did not have the financial resources to undertake the works as no funding opportunities existed. They also wanted the City to retain ownership and undertake the stakeholder engagement on the idea.

Discussions with the Stirling Community Men's Shed (Vasto Place, Balcatta) have also taken place with no interest or space for the cottage being identified.

It has also been suggested that a location adjacent to Settler's Cottage (180 Pearson Street, Churchlands) may provide an opportunity. Settler's Cottage is the last remaining of the forty identical cottages built on the perimeter of Herdsman Lake, in the early 1930s, under a combined project by the Department of Lands and Surveys and the Workers' Homes Board. It is currently owned by the National Trust and is used for artist studios. It was relocated 75m eastwards from its original location in order to clear the proposed Stephenson Highway. No proposal was submitted by the National Trust and a follow up with them confirmed they had no interest in taking on ownership of the cottage.

The City has exhausted all known opportunities to enter into partnerships which would see Bond Cottage retained and has received little interest to its RFP. On that basis it is recommended that the Cottage be demolished. If this option is supported, the City would undertake an assessment of Bond Cottage buildings and artefacts, in order to install an exhibition using selected artefacts, images and infrastructure of Bond Cottage, within the Mount Flora Regional Museum. Photography of the building and objects will also be undertaken before the building is demolished.

Consultation/Communication Implications

A Request for Proposal was advertised in the West Australian and Community Newspapers.

Policy and Legislative Implications

Nil.

Financial Implications

All figures shown are 2020 estimates escalated from 2015 estimates (excluding GST).

	Option	Estimated cost
1	Demolition and disposal	$10,400
2	Gift agreement with another party (relocation cost)	$57,100
3	Partial retention as interpretation/museum display/public art	Up to $41,500
4	Partial restoration (exterior only) and relocation	$171,300
5	Full restoration, relocation, adapted for new use and compliance	Up to $274,000

Strategic Implications

Built Environment: Liveable and accessible City

Outcome B3: Built infrastructure that meets community needs

This building does not meet community needs.

Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	**Comment**
Nil.	

SOCIAL	
Issue	**Comment**
Cultural and heritage value	There are no heritage listings associated with the cottage and outbuildings, although it is an intact example of an early 20th century settler's cottage.

ECONOMIC	
Issue	**Comment**
Nil.	

Conclusion

Bond Cottage is in poor condition with no identified need or use.

FINANCE

Councillor Adam Spagnolo retired from the meeting at 7.57pm during consideration of Item F1.

F1 SCHEDULE OF ACCOUNTS FOR PERIOD 7 ENDING 31 JANUARY 2020

Report Information

Location:	Not Applicable
Applicant:	Not Applicable
Reporting Officer:	Manager Finance
Business Unit:	Finance Services
Ward:	Not Applicable
Suburb:	Not Applicable

Authority/Discretion

Definition

☐	Advocacy	*when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☒	Executive	*the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☐	Legislative	*includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
☐	Quasi-Judicial	*when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
☐	Information Purposes	*includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

Moved Councillor Lagan, seconded Mayor Irwin

THE COMMITTEE RECOMMENDS TO COUNCIL

That the schedule of cheques drawn and payments made for Period 7, 1 January – 31 January 2020 amounting to:-

Municipal Fund	**$32,749,348.87**
Trust Fund	**0**
Reserve Fund	**0**
TOTAL	**$32,749,348.87**

be RECEIVED.

The motion was put and declared CARRIED (8/0).

For: Councillors Caddy, Ferrante, Lagan, Perkov, Re, Sargent, Thornton and Mayor Irwin.
Against: Nil.

Recommendation

That the schedule of cheques drawn and payments made for Period 7, 1 January – 31 January 2020 amounting to:-

Municipal Fund	$32,749,348.87
Trust Fund	0
Reserve Fund	0
TOTAL	$32,749,348.87

be RECEIVED.

Report Purpose

To inform Council of funds disbursed for the period 1 January to 31 January 2020.

Relevant Documents

Attachments

Attachment 1 - Schedule of Accounts - January 2020 ⇩

Attachment 2 - Cheque Listing Attachment - January 2020 - (ECM Document No: 11981497) (previously circulated to Councillors under separate cover)* ⇨

Available for viewing at meeting

Nil

Background

Nil.

Comment

The reported schedules are submitted in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996.

Consultation/Communication Implications

Nil.

Policy and Legislative Implications

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented to the Council at the next ordinary meeting of Council after the list is prepared.

Financial Implications

Nil.

Strategic Implications

Governance: Making it happen

Outcome G4: Sustainable organisation

Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	**Comment**
Nil.	

SOCIAL	
Issue	**Comment**
Nil.	

ECONOMIC	
Issue	**Comment**
Nil.	

Conclusion

The schedule of cheques drawn and payments made during the reporting period be presented.

SCHEDULE FOR PERIOD 7 - 01/01/20 - 31/01/2020

PAYMENT	TRANSACTION	DATE	A/C VOUCHER NUMBERS	AMOUNT $	MUNICIPAL $	TRUST $	RESERVE $
CREDITOR PAYMENTS	VARIOUS	2-Jan	511762-511787	10,526.78	10,526.78		
CREDITOR PAYMENTS	CANCEL	3-Jan	EF186630				
CREDITOR PAYMENTS	VARIOUS	3-Jan	511788-511790	7,875.87	7,875.87		
CREDITOR PAYMENTS	VARIOUS	3-Jan	EF186631-EF186632	29,780.83	29,780.83		
CREDITOR PAYMENTS	VARIOUS	3-Jan	511791-511792	5,755.00	5,755.00		
CREDITOR PAYMENTS	VARIOUS	3-Jan	EF186633-EF186660	126,290.26	126,290.26		
CREDITOR PAYMENTS	VARIOUS	3-Jan	EF186661	222,658.82	222,658.82		
CREDITOR PAYMENTS	VARIOUS	3-Jan	EF186662-EF186690	199,626.85	199,626.85		
CREDITOR PAYMENTS	VARIOUS	3-Jan	EF186691	1,384.05	1,384.05		
CREDITOR PAYMENTS	VARIOUS	3-Jan	EF186692	1,336,551.29	1,336,551.29		
CREDITOR PAYMENTS	VARIOUS	3-Jan	511793-511824	7,372.15	7,372.15		
CREDITOR PAYMENTS	VARIOUS	6-Jan	EF186693-EF186719	149,443.53	149,443.53		
CREDITOR PAYMENTS	VARIOUS	6-Jan	EF186720-EF186746	163,970.89	163,970.89		
CREDITOR PAYMENTS	VARIOUS	6-Jan	511825-511826	3,945.17	3,945.17		
CREDITOR PAYMENTS	VARIOUS	6-Jan	EF186747-EF186751	65,975.94	65,975.94		
CREDITOR PAYMENTS	VARIOUS	6-Jan	EF186752-EF186777	63,627.79	63,627.79		
CREDITOR PAYMENTS	VARIOUS	6-Jan	EF186778-EF186801	119,785.26	119,785.26		
CREDITOR PAYMENTS	VARIOUS	6-Jan	EF186802-EF186831	134,336.05	134,336.05		
NATIONAL BANK	INVESTMENT	7-Jan	EF186832	2,300,000.00	2,300,000.00		
CREDITOR PAYMENTS	VOID	7-Jan	EF186833				
COS TRUST FUND	TRANSFER	7-Jan	EF186834	11,331.61	11,331.61		
CREDITOR PAYMENTS	CANCEL	7-Jan	511497				
CREDITOR PAYMENTS	VOID	7-Jan	511827				
CREDITOR PAYMENTS	VARIOUS	7-Jan	511828-511829	255.00	255.00		
CREDITOR PAYMENTS	VARIOUS	7-Jan	EF186835	3,300.00	3,300.00		
CREDITOR PAYMENTS	VARIOUS	7-Jan	511830-511832	8,065.40	8,065.40		
CREDITOR PAYMENTS	VARIOUS	7-Jan	EF186836-EF186842	38,239.84	38,239.84		
CREDITOR PAYMENTS	VARIOUS	7-Jan	EF186843-EF186867	183,701.62	183,701.62		
CREDITOR PAYMENTS	VARIOUS	7-Jan	EF186868	411,329.09	411,329.09		
CREDITOR PAYMENTS	VARIOUS	7-Jan	EF186869	207,906.76	207,906.76		
CREDITOR PAYMENTS	VARIOUS	7-Jan	EF186870	221,060.03	221,060.03		
CREDITOR PAYMENTS	VARIOUS	7-Jan	EF186871-EF186884	2,783.75	2,783.75		
CREDITOR PAYMENTS	VARIOUS	7-Jan	511833-511862	35,436.10	35,436.10		
CREDITOR PAYMENTS	CANCEL	8-Jan	511526-508807				
CREDITOR PAYMENTS	CANCEL	8-Jan	511801	-436.20	-436.20		
CREDITOR PAYMENTS	VARIOUS	8-Jan	511863-511864	647.63	647.63		
CREDITOR PAYMENTS	VARIOUS	8-Jan	EF186885-EF186887	4,010.36	4,010.36		
			Sub Totals	**6,076,537.52**	**6,076,537.52**	**0.00**	**0.00**

SCHEDULE FOR PERIOD 7 - 01/01/20 - 31/01/2020							
PAYMENT	TRANSACTION	DATE	A/C VOUCHER NUMBERS	AMOUNT $	MUNICIPAL $	TRUST $	RESERVE $
CREDITOR PAYMENTS	VARIOUS	8-Jan	EF186888-EF186917	116,289.93	116,289.93		
CREDITOR PAYMENTS	VARIOUS	8-Jan	EF186918-EF186947	144,778.94	144,778.94		
CREDITOR PAYMENTS	VARIOUS	8-Jan	511865	1,254.00	1,254.00		
CREDITOR PAYMENTS	VARIOUS	8-Jan	EF186948-EF186973	78,385.24	78,385.24		
CREDITOR PAYMENTS	VARIOUS	8-Jan	511866-511900	47,268.83	47,268.83		
CREDITOR PAYMENTS	VARIOUS	9-Jan	511901-511903	1,152.41	1,152.41		
CREDITOR PAYMENTS	VARIOUS	9-Jan	EF186974	800,000.00	800,000.00		
CREDITOR PAYMENTS	VARIOUS	9-Jan	511904-511906	3,419.77	3,419.77		
CREDITOR PAYMENTS	VARIOUS	9-Jan	EF186975-EF186980	261,079.30	261,079.30		
CREDITOR PAYMENTS	VARIOUS	9-Jan	EF186981	1,590.70	1,590.70		
BANK OF QUEENSLAND	Investment	10-Jan	EF186982	2,000,000.00	2,000,000.00		
CREDITOR PAYMENTS	VARIOUS	10-Jan	511907	1,500.00	1,500.00		
CREDITOR PAYMENTS	VARIOUS	10-Jan	EF186983-EF186988	75,390.03	75,390.03		
CREDITOR PAYMENTS	VARIOUS	10-Jan	EF186989-EF187009	3,635.00	3,635.00		
CREDITOR PAYMENTS	VARIOUS	10-Jan	511908	889.00	889.00		
CREDITOR PAYMENTS	VARIOUS	10-Jan	EF187010-EF187038	153,079.52	153,079.52		
CREDITOR PAYMENTS	VARIOUS	10-Jan	EF187039-EF187068	88,259.08	88,259.08		
CREDITOR PAYMENTS	VARIOUS	10-Jan	EF187069-EF187098	139,216.56	139,216.56		
CREDITOR PAYMENTS	VARIOUS	10-Jan	EF187099-EF187127	151,543.29	151,543.29		
CREDITOR PAYMENTS	VARIOUS	10-Jan	EF187128-EF187163	283,979.57	283,979.57		
CREDITOR PAYMENTS	VARIOUS	10-Jan	EF187164	363,647.63	363,647.63		
CREDITOR PAYMENTS	VARIOUS	10-Jan	511909-511937	30,929.68	30,929.68		
CREDITOR PAYMENTS	VARIOUS	13-Jan	EF187165-EF187171	27,337.07	27,337.07		
CREDITOR PAYMENTS	VARIOUS	13-Jan	511938-511941	28,687.91	28,687.91		
CREDITOR PAYMENTS	Cancel	43843	511938-511941	-28,687.91	-28,687.91		
CREDITOR PAYMENTS	VOID	43843	511942				
CREDITOR PAYMENTS	VARIOUS	13-Jan	51194-511948	29,359.91	29,359.91		
CREDITOR PAYMENTS	VARIOUS	13-Jan	511950	700.00	700.00		
CREDITOR PAYMENTS	VARIOUS	14-Jan	EF187172	2,300.00	2,300.00		
CREDITOR PAYMENTS	VARIOUS	14-Jan	EF187173-EF187200	59,284.16	59,284.16		
CREDITOR PAYMENTS	VARIOUS	14-Jan	EF187201-EF187230	113,870.73	113,870.73		
CREDITOR PAYMENTS	VARIOUS	14-Jan	EF187231-EF187260	154,172.95	154,172.95		
CREDITOR PAYMENTS	VARIOUS	14-Jan	EF187261-EF187273	216,184.40	216,184.40		
CREDITOR PAYMENTS	Cancel	15-Jan	506667 / 5087771 / 508967				
CREDITOR PAYMENTS	Cancel	15-Jan	509630 / 509820 / 510860				
CREDITOR PAYMENTS	Cancel	15-Jan	511237 / 511491				
CREDITOR PAYMENTS	Cancel	15-Jan	511829	-95.00	-95.00		
			Sub Totals	**11,426,940.22**	**11,426,940.22**	**0.00**	**0.00**

SCHEDULE FOR PERIOD 7 - 01/01/20 - 31/01/2020							
PAYMENT	TRANSACTION	DATE	A/C VOUCHER NUMBERS	AMOUNT $	MUNICIPAL $	TRUST $	RESERVE $
ME BANK	INVESTMENT	15-Jan	EF187274	2,300,000.00	2,300,000.00		
BANK OF QUEENSLAND	INVESTMENT	15-Jan	EF187275	2,000,000.00	2,000,000.00		
RURAL BANK	INVESTMENT	15-Jan	EF187276	1,600,000.00	1,600,000.00		
CREDITOR PAYMENTS	VARIOUS	15-Jan	511951-511955	16,453.76	16,453.76		
CREDITOR PAYMENTS	VARIOUS	15-Jan	EF1857277-EF187281	95,722.33	95,722.33		
CREDITOR PAYMENTS	VARIOUS	15-Jan	EF187282-EF187316	81,393.52	81,393.52		
CREDITOR PAYMENTS	VARIOUS	15-Jan	EF187317-EF187330	38,826.33	38,826.33		
CREDITOR PAYMENTS	VARIOUS	15-Jan	EF187331	11,695.48	11,695.48		
CREDITOR PAYMENTS	VARIOUS	16-Jan	511956	126,526.00	126,526.00		
CREDITOR PAYMENTS	VARIOUS	16-Jan	511957-512001	46,209.48	46,209.48		
CREDITOR PAYMENTS	VARIOUS	16-Jan	EF187332-EF187339	1,272.18	1,272.18		
CREDITOR PAYMENTS	VARIOUS	16-Jan	512002-512005	15,960.62	15,960.62		
CREDITOR PAYMENTS	VARIOUS	16-Jan	EF187340-EF187342	647,991.70	647,991.70		
CREDITOR PAYMENTS	VARIOUS	16-Jan	512006	1,893.93	1,893.93		
CREDITOR PAYMENTS	VARIOUS	16-Jan	512007-512009	15,123.93	15,123.93		
CREDITOR PAYMENTS	VARIOUS	16-Jan	EF187343-EF187348	9,946.63	9,946.63		
CREDITOR PAYMENTS	VARIOUS	16-Jan	EF187349	447.60	447.60		
CREDITOR PAYMENTS	VARIOUS	16-Jan	512010-512020	4,912.99	4,912.99		
NOT TO EXCEED	VARIOUS	9-Jan	417243	136.00	136.00		
NOT TO EXCEED	VARIOUS	10-Jan	417244	220.00	220.00		
CREDITOR PAYMENTS	VARIOUS	17-Jan	EF187350	359,135.74	359,135.74		
CREDITOR PAYMENTS	VARIOUS	17-Jan	EF187351-EF187354	53,700.69	53,700.69		
CREDITOR PAYMENTS	VARIOUS	17-Jan	512021-512024	12,217.17	12,217.17		
CREDITOR PAYMENTS	VARIOUS	17-Jan	EF187355-EF187382	109,426.08	109,426.08		
CREDITOR PAYMENTS	VARIOUS	17-Jan	512025	760.00	760.00		
CREDITOR PAYMENTS	VARIOUS	17-Jan	512026-512061	35,031.49	35,031.49		
CREDITOR PAYMENTS	VARIOUS	17-Jan	EF187383	2,000,000.00	2,000,000.00		
CREDITOR PAYMENTS	VARIOUS	17-Jan	512062-12064	1,924.00	1,924.00		
CREDITOR PAYMENTS	VARIOUS	20-Jan	512065-512066	3,368.24	3,368.24		
CREDITOR PAYMENTS	VARIOUS	20-Jan	EF187384-187385	18,360.15	18,360.15		
CREDITOR PAYMENTS	VARIOUS	20-Jan	EF187376-187395	1,702.69	1,702.69		
CREDITOR PAYMENTS	VARIOUS	20-Jan	EF187396	525.00	525.00		
CREDITOR PAYMENTS	VARIOUS	21-Jan	512067	400.00	400.00		
CREDITOR PAYMENTS	VARIOUS	21-Jan	EF187397-187409	12,299.10	12,299.10		
CREDITOR PAYMENTS	VARIOUS	21-Jan	EF187410-187430	134,592.55	134,592.55		
CREDITOR PAYMENTS	VARIOUS	21-Jan	512068-512101	32,217.76	32,217.76		
CREDITOR PAYMENTS	VARIOUS	22-Jan	512103-512104	8,340.20	8,340.20		
CREDITOR PAYMENTS	VARIOUS	22-Jan	512105-512111	13,419.44	13,419.44		
			Sub Totals	**21,239,093.00**	**21,239,093.00**	**0.00**	**0.00**

SCHEDULE FOR PERIOD 7 - 01/01/20 - 31/01/2020							
PAYMENT	TRANSACTION	DATE	A/C VOUCHER NUMBERS	AMOUNT $	MUNICIPAL $	TRUST $	RESERVE $
CREDITOR PAYMENTS	VARIOUS	22-Jan	512113-512118	115,753.38	115,753.38		
CREDITOR PAYMENTS	CANCEL	22-Jan	506097 / 506822 / 506841				
CREDITOR PAYMENTS			508752 / 508811 / 510642				
CREDITOR PAYMENTS			511499				
CREDITOR PAYMENTS	VARIOUS	22-Jan	EF187431-187432	1,945.38	1,945.38		
CREDITOR PAYMENTS	VARIOUS	22-Jan	512119	208.10	208.10		
CREDITOR PAYMENTS	VARIOUS	22-Jan	EF187433	1,409.95	1,409.95		
CREDITOR PAYMENTS	VARIOUS	22-Jan	EF187434	696,999.18	696,999.18		
CREDITOR PAYMENTS	VARIOUS	22-Jan	EF187435-187438	1,406.28	1,406.28		
CREDITOR PAYMENTS	VARIOUS	22-Jan	EF187439-187441	298,252.75	298,252.75		
CREDITOR PAYMENTS	VARIOUS	22-Jan	512120-512163	81,932.35	81,932.35		
CREDITOR PAYMENTS	VARIOUS	23-Jan	512164-512167	9,402.97	9,402.97		
CREDITOR PAYMENTS	VARIOUS	23-Jan	EF187442-187447	47,748.46	47,748.46		
CREDITOR PAYMENTS	VARIOUS	23-Jan	512168-512171	3,889.98	3,889.98		
CREDITOR PAYMENTS	VARIOUS	23-Jan	EF187448-187453	233,069.30	233,069.30		
CREDITOR PAYMENTS	VARIOUS	23-Jan	512172-512209	42,064.00	42,064.00		
CREDITOR PAYMENTS	VARIOUS	23-Jan	EF187454-187456	2,902.09	2,902.09		
CREDITOR PAYMENTS	VARIOUS	23-Jan	EF187457	180,296.86	180,296.86		
CREDITOR PAYMENTS	VARIOUS	23-Jan	EF187458-187487	131,075.67	131,075.67		
CREDITOR PAYMENTS	VARIOUS	24-Jan	512210-512212	21,500.00	21,500.00		
CREDITOR PAYMENTS	VARIOUS	24-Jan	512213-512215	7,688.88	7,688.88		
CREDITOR PAYMENTS	VARIOUS	24-Jan	EF187488-187491	168,587.10	168,587.10		
CREDITOR PAYMENTS	VARIOUS	24-Jan	EF187492-187500	4,146.73	4,146.73		
CREDITOR PAYMENTS	VARIOUS	28-Jan	EF187501	227,863.76	227,863.76		
CREDITOR PAYMENTS	VARIOUS	28-Jan	512216	727.51	727.51		
CREDITOR PAYMENTS	VARIOUS	28-Jan	EF187502-187529	61,558.16	61,558.16		
CREDITOR PAYMENTS	VARIOUS	28-Jan	EF187530-187561	93,232.02	93,232.02		
CREDITOR PAYMENTS	VARIOUS	28-Jan	EF187562-187583	23,088.33	23,088.33		
CREDITOR PAYMENTS	VARIOUS	28-Jan	EF187584-187611	191,768.85	191,768.85		
ME BANK	INVESTMENT	17-Jan	EF187612	1,200,000.00	1,200,000.00		
NATIONAL BANK	INVESTMENT	20-Jan	EF187613	800,000.00	800,000.00		
RURAL BANK	INVESTMENT	21-Jan	EF187614	800,000.00	800,000.00		
RURAL BANK	INVESTMENT	22-Jan	EF187615	800,000.00	800,000.00		
CREDITOR PAYMENTS	VARIOUS	28-Jan	EF187616	371,298.55	371,298.55		
CREDITOR PAYMENTS	VARIOUS	28-Jan	EF187617	164,276.81	164,276.81		
CREDITORS PAYMENTS	VARIOUS	28-Jan	512217-512255	11,728.25	11,728.25		
NOT TO EXCEED	VARIOUS	28-Jan	417249	227.70	227.70		
			Sub Totals	28,035,142.35	28,035,142.35	0.00	0.00

SCHEDULE FOR PERIOD 7 - 01/01/20 - 31/01/2020							
PAYMENT	TRANSACTION	DATE	A/C VOUCHER NUMBERS	AMOUNT $	MUNICIPAL $	TRUST $	RESERVE $
CREDITORS PAYMENTS	CANCEL	29-Jan	511847	-100.00	-100.00		
CREDITORS PAYMENTS	VARIOUS	29-Jan	512256-512260	10,408.22	10,408.22		
CREDITORS PAYMENTS	VARIOUS	29-Jan	EF187618-187640	124,858.83	124,858.83		
CREDITORS PAYMENTS	VARIOUS	29-Jan	512261	294.40	294.40		
CREDITORS PAYMENTS	VARIOUS	29-Jan	EF187641-187661	46,391.78	46,391.78		
CREDITORS PAYMENTS	VARIOUS	29-Jan	EF187662	450,633.25	450,633.25		
CREDITORS PAYMENTS	VARIOUS	29-Jan	EF187663	282,295.44	282,295.44		
CREDITORS PAYMENTS	VARIOUS	29-Jan	512262-512265	3,598.41	3,598.41		
CREDITORS PAYMENTS	VARIOUS	29-Jan	EF187664-187667	44,812.54	44,812.54		
CREDITORS PAYMENTS	VARIOUS	29-Jan	512266-512269	16,358.06	16,358.06		
CREDITORS PAYMENTS	VARIOUS	29-Jan	EF187668-187670	565,650.80	565,650.80		
CREDITORS PAYMENTS	VARIOUS	29-Jan	512270-512299	21,375.47	21,375.47		
CREDITORS PAYMENTS	CANCEL	30-Jan	506951				
CREDITORS PAYMENTS	VARIOUS	30-Jan	512300-512302	850.42	850.42		
CREDITORS PAYMENTS	VARIOUS	30-Jan	512303-512304	5,694.68	5,694.68		
CREDITORS PAYMENTS	VARIOUS	30-Jan	EF187671-187672	13,082.07	13,082.07		
CREDITORS PAYMENTS	VARIOUS	30-Jan	EF187673-187676	17,888.34	17,888.34		
CREDITORS PAYMENTS	VARIOUS	31-Jan	512305-512306	1,029,568.00	1,029,568.00		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187677	992,886.41	992,886.41		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187678	75,436.88	75,436.88		
CREDITORS PAYMENTS	VARIOUS	31-Jan	512307	3,300.00	3,300.00		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187679-187685	1,306.21	1,306.21		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187686-187714	153,846.64	153,846.64		
CREDITORS PAYMENTS	VARIOUS	31-Jan	512308-512309	1,686.00	1,686.00		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187715-187742	167,855.17	167,855.17		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF109544.24	109,544.24	109,544.24		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187772-187801	297,028.74	297,028.74		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187802-187834	158,545.22	158,545.22		
WESTPAC QUICK SUPER	JOURNAL	31-Jan	GJ645871	-8.66	-8.66		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187835-187837	6,998.53	6,998.53		
CREDITORS PAYMENTS	VARIOUS	31-Jan	512310-512316	2,911.66	2,911.66		
CREDITORS PAYMENTS	VARIOUS	31-Jan	512317-512318	16,236.59	16,236.59		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187838-187843	60,131.59	60,131.59		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187844	1,896.00	1,896.00		
CREDITORS PAYMENTS	VARIOUS	31-Jan	EF187845-187872	4,043.61	4,043.61		
CREDITORS PAYMENTS	VARIOUS	31-Jan	512319-512350	26,900.98	26,900.98		
			TOTALS	32,749,348.87	32,749,348.87	0.00	0.00

F2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDING 31 JANUARY 2020

Report Information

Location:	Not Applicable
Applicant:	Not Applicable
Reporting Officer:	Manager Finance
Business Unit:	Finance Services
Ward:	Not Applicable
Suburb:	Not Applicable

Authority/Discretion

Definition

☐	Advocacy	*when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☒	Executive	*the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☐	Legislative	*includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
☐	Quasi-Judicial	*when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
☐	Information Purposes	*includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

Moved Councillor Caddy, seconded Councillor Lagan

THE COMMITTEE RECOMMENDS TO COUNCIL

That the monthly Statement of Financial Activity and other relevant Financial Reports for the month ending 31 January 2020 be RECEIVED.

The motion was put and declared CARRIED (8/0).

For: Councillors Caddy, Ferrante, Lagan, Perkov, Re, Sargent, Thornton and Mayor Irwin.
Against: Nil.

Recommendation

That the monthly Statement of Financial Activity and other relevant Financial Reports for the month ending 31 January 2020 be RECEIVED.

Report Purpose

To apprise Council of the financial position of the City at 28 February 2019 in compliance with the provisions of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 as amended.

Relevant Documents

Attachments

Attachment 1 - A Statement of Financial Activity in the form of a Rate Setting Statement ⇩

Attachment 2 - A Statement of Comprehensive Income by Programme - City Wide ⇩

Attachment 3 - An Operating Statement by Nature - City Wide ⇩

Attachment 4 - An Operating Statement by Nature - Directorate ⇩

Attachment 5 - A Statement of Financial Position ⇩

Attachment 6 - Current Assets Less Restricted Assets ⇩

Attachment 7 - A Statement of Cash Flows ⇩

Attachment 8 - A Statement of Capital Transactions - Summary ⇩

Attachment 9 - A Statement of Capital Transactions - Detail by Business Unit ⇩

Attachment 10 -An Investment Summary ⇩

Attachment 11 -An Investment Report ⇩

Attachment 12 -A Statement of Financial Performance of City Services ⇩

Available for viewing at meeting

Nil

Background

The City's Financial Reports are produced in accordance with the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996 as amended.

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires that local governments produce a monthly statement of financial activity and such other supporting information as is considered relevant by the local government. The City of Stirling (City) produces a number of reports to assist in the understanding of its operations and financial position.

The City's financial reporting framework provides Council, management and employees with a broad overview of the City Wide financial position. The format for the financial report is in two parts:-

1. A financial summary comprising a Statement of Financial Activity and an explanation of the composition of net current assets, less committed assets and restricted assets plus an explanation of each material variance in accordance with the requirements of Regulation 34 (Attachment 1 and 13).

2. A package of other relevant financial reports as detailed above (Attachment 2 – 12 and 14 - 24).

Comment

To comply with the requirements of Regulation 34, a Statement of Financial Activity in the form of a Rate Setting Statement is attached. A summary of this statement follows:-

Comments are required for variances that are more than 10% of budget and $100,000.

Part 1

Monthly Statement of Financial Activity for period ending 31 January 2020

It should be noted that this statement only includes transactions as they relate to the Municipal Fund and it removes the non-cash items to allow an assessment of the City's dependency on rate levies. A summary of this statement follows:-

	YTD Actual $'000	YTD Budget $'000	Adopted Budget $'000

	YTD Actual $'000	YTD Budget $'000	Adopted Budget $'000
Opening Funds	34,488	25,932	25,932
Operating Revenue	71,642	66,108	87,492
Operating Expenditure	(132,579)	(137,821)	(237,813)
Net Operating Surplus/(Deficit)	**(60,937)**	**(71,714)**	**(150,320)**
Operating Activities Excluded	31,090	26,057	42,124
Amount Attributed to Operating Activities	(29,846)	(45,657)	(108,196)
Investment Activities			
Grants & Subsidies	4,117	8,585	34,490
Equity Share of Investment	482	833	1,667
Proceeds from Disposal of Assets	2,216	1,193	4,828
Profit / (Loss) on Disposals	891	(193)	(1,642)
Capital Expenditure	(22,644)	(32,194)	(99,467)
Amount attributed to Investment Activities	(14,939)	(21,776)	(56,840)
Funded From			
Transferred to/from Accumulated Funds	(97)	-	(1,624)
Total Amount Raised from General Rates	140,236	140,273	140,728
Closing Funds Net Current Assets at End of Period - Surplus/(Deficit)	**129,842**	**98,772**	**0**

An explanation of major variances between YTD Actual and YTD Budget for the period ending 31 January 2020 is as follows:-

Operating Revenue

1. Underground Power

This item is revenue associated with the Menora Underground Power project that has been carried over to match expected expenditure for the current year. The treatment of this type of revenue and expenditure is required by the Australian Accounting Standards.

2. Grants & Subsidies

This revenue item has a positive variance of 20% of YTD Budget. This can mainly be attributed to revenue from the Commonwealth Home Support Programme for period 1 January 2020 – 31 March 2020 being received in December. This is a phasing issue only.

3. Contributions, Reimbursements & Donations

This revenue item has a positive variance of 17% of YTD Budget. This can mainly be attributed to revenue from insurance cost recovered, utility charges and miscellaneous reimbursements being higher than forecast in budget.

4. Interest

This revenue item has a negative variance of 16% of YTD Budget. This can be attributed to lower interest rates and slower receipt of annual rates than forecast in budget.

5. Fees & Charges

This revenue item has a positive variance of 12% of YTD Budget. This can mainly be attributed to revenue from hire of facilities and lease fee from commercial properties being higher than forecast in budget.

Operating Expenditure

6. Employee Costs

This expenditure item has a positive variance of 11% of YTD Budget. This can be attributed to existing vacancies and the timing of recruitment.

7. Underground Power

This item is expenditure associated with the Menora Underground Power project that has been offset by revenue but not allowed for in budget.

8. Depreciation

This expenditure item has a negative variance of 13% of YTD Budget. This is mainly due to the revaluation of assets, which was undertaken after the budget process, resulting in higher depreciation cost for buildings, mobile fleet and recreation equipment. The recognition of the Scarborough Foreshore Redevelopment contributes to this increase.

Non - Operating Activity

9. Profit or Loss on Disposal of Assets and Proceeds from Disposal of Assets

Profit on disposal of assets is mainly the result of the disposal of Lot 109, House Number 80, Grindleford Drive, Balcatta during October.

10. Gifted & Previously Unrecognised Asset

This relates to the recognition of assets associated with the Metropolitan Redevelopment Authority share of costs for the Scarborough Foreshore Redevelopment.

Investment Activity

11. Grants & Subsidies

This revenue item has a negative variance of 54% of YTD Budget. This can mainly be attributed to phasing of grants money receivable from Department of Main Roads for the Stephenson Avenue Phase 2 construction. This is a timing issue only.

12. Equity Share of Investment

This revenue is a non-cash adjustment and is the recognition of the City's equity share of sales by Tamala Park Regional Council.

13. Capital Expenditure

See separate report for details on variances in capital expenditure "A Statement of Capital Transactions – Detail by Business Unit".

Regulation 34 also requires an explanation of the composition of the Net Current Assets less committed assets and restricted assets. The following table provides this information: -

CURRENT ASSETS	**$'000**
Cash and cash equivalent	192,645
Trade receivables	34,738
Inventory	2,228
Other current assets	680
Total Current Assets	230,291
CURRENT LIABILITIES	
Trade and other payable	(25,398)
Employee related provisions	(14,586)
Total Current Liabilities	(39,984)
NET CURRENT ASSETS	**190,307**
Less Restricted Assets	(75,051)
Net Current Assets adjusted for Committed and Restricted Assets	**115,256**
Add Back Cash Backed Leave Provisions	14,586
CLOSING FUNDS	**129,842**

Part 2

Other Relevant Financial Reports

Other supporting information considered relevant to this financial report is attached. The report comprises:-

- A Statement of Comprehensive Income by Programme - City Wide;
- An Operating Statement by Nature - City Wide;
- An Operating Statement by Nature - by Directorate;
- A Statement of Financial Position;
- A Statement of Cash Flows;
- A Statement of Capital Transactions - Summary;
- A Statement of Capital Transactions - Detail by Business Unit;
- An Investment Summary;
- An Investment Report; and
- A Statement of Financial Performance of City Services.

The following table summarises the City's operations as reported by the Operating Statement by Nature (Attachment 3). These are more traditional accrual-based Operating Statements consolidating all Council operations except Trust Fund transactions. They contain both cash and non-cash (e.g. depreciation) transactions.

	YTD Actual $'000	YTD Budget $'000	Adopted Budget $'000
Operating Activity			
Revenue	211,878	206,381	228,221
Expenditures	(132,579)	(137,821)	(237,813)
Change in Net Assets Resulting from Operations	79,299	68,560	(9,592)
Non-Operating Activity			
Total Non-Operating Activity	6,995	9,225	37,799
Net Result	86,294	77,785	28,207
Capital	(21,824)	(32,194)	(95,924)
Position Compared with Budget	64,470	45,591	(67,718)

Consultation/Communication Implications

Each month business units are issued detailed management reports for their review and a budget control meeting is held with the Chief Executive Officer, Executive Team and Finance to discuss significant variances and status of capital works programs.

Policy and Legislative Implications

Regulation 34 of the Local Government (Financial Management) Regulations 1996 as amended requires all local governments to prepare each month a Statement of Financial Activity reporting on the revenue and expenditure for the month in question.

Financial Management Regulation 34 also requires this statement to be accompanied by:-

a. An explanation of the composition of the net current assets, less committed assets and restricted assets;
b. An explanation of material variances; and
c. Such supporting information that is relevant to the Local Government.

Financial Implications

The administration is mandated by Council to operate in a financially sustainable and responsible manner. As such, the City ensures that it closely monitors its financials against approved budget.

Strategic Implications

Governance: Making it happen

Outcome G4: Sustainable organisation

Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	**Comment**
Nil.	

SOCIAL	
Issue	**Comment**
Nil.	

ECONOMIC	
Issue	**Comment**
This report demonstrates responsible financial management in line with the City's strategic priorities to ensure that the City remains in a solid financial position.	

Conclusion

Local Government (Financial Management) Regulation 34 requires local governments to prepare each month a Statement of Financial Activity, reporting on revenue and expenditure for the month in question.

This report demonstrates responsible financial management in line with the City's strategic priorities to ensure that the City remains in a sustainable financial position.

City of Stirling
Rate Setting Statement
For the Period Ending 31 January 2020

Description	Notes	YTD Actual $'000	YTD Budget $'000	Variance $'000	%	Original Budget $'000
OPERATING ACTIVITIES						
Net surplus/(deficit) start of financial year		**34,488**	**25,932**			**25,932**
Revenue from operating activity (excluding rates)						
Other Rates Revenue		680	660	20	3	660
Underground Power Rates	(1)	1,610	-	1,610	100	-
Security Charge		3,016	2,972	44	1	2,972
Grants & Subsidies	(2)	8,125	6,764	1,361	20	12,332
Contributions,Reimbursements & Donations	(3)	1,936	1,648	288	17	2,766
Interest	(4)	1,973	2,341	(368)	(16)	4,051
Registration,Licences & Permits		2,525	2,761	(236)	(9)	4,483
Service Charges		37,882	36,396	1,487	4	38,583
Fees & Charges	(5)	11,977	10,733	1,244	12	18,480
Other		1,918	1,833	85	5	3,165
Total Operating Revenue		**71,642**	**66,108**	**5,534**	8	**87,492**
Expenditure from operating activities						
Employee Costs	(6)	(43,836)	(48,782)	4,946	11	(82,985)
Materials & Contracts Direct MTC of NCA		(11,725)	(12,561)	835	7	(22,181)
Materials & Contracts Other Works		(39,228)	(42,661)	3,432	8	(75,880)
Underground Power Expenditure	(7)	(756)	-	(756)	(100)	-
Utilities		(4,100)	(4,203)	103	2	(8,187)
Depreciation	(8)	(29,332)	(25,864)	(3,468)	(13)	(43,766)
Insurance		(1,763)	(1,744)	(19)	(1)	(1,744)
Other		(1,839)	(2,007)	168	8	(3,069)
Total Operating Expenditure		**(132,579)**	**(137,821)**	5,243	4	**(237,813)**
Sub Total Operating Result		**(60,937)**	**(71,714)**	**10,777**	15	**(150,320)**
Operating activities excluded						
Profit on disposal of assets	(9)	1,537	86	1,451	1,678	2,231
(Loss) on disposal of assets	(9)	(647)	(279)	(367)	(131)	(589)
Movement Leave Provisions & Commited Grants		1,144	-	1,144		-
Gifted & Previously Unrecognised Assets	(10)	(1,506)	-	(1,506)	(100)	-
Depreciation on Assets	(8)	(29,332)	(25,864)	(3,468)	(13)	(43,766)
Total Excluded from Operating Result		31,090	26,057	5,033	19	42,124
Amount attributed to operating activities		**(29,846)**	**(45,657)**	15,810	35	**(108,196)**
INVESTMENT ACTIVITIES						
Grants & Subsidies	(11)	4,117	8,585	(4,468)	(52)	34,490
Equity Share of Investment	(12)	482	833	(351)	(42)	1,667
Proceeds from Disposal of Assets	(9)	2,216	1,193	1,023	86	4,828
Profit / (Loss) on Disposals	(9)	891	(193)	1,084	562	1,642
Total Capital Expenditure	(13)	(22,644)	(32,194)	(9,550)	(30)	(99,467)
Amount attributed to investment activities		**(14,939)**	**(21,776)**	6,837	31	**(56,840)**
FINANCIAL ACTIVITIES						
Proceeds from Disposal of Assets						
Transfers to & from Town Planning Schemes						
Transfers to Reserves		(2,188)	-	(2,188)	(100)	(14,498)
Transfers to Accum Funds		2,091	-	2,091	100	12,874
Amount attribute to financial activities		**(97)**	-	**(97)**	**(100)**	**(1,624)**
Surplus/(deficient) before general rates		**(140,236)**	**(140,273)**			**(140,728)**
Total amount raised from general rates		140,236	140,273			140,728
Net current assets at end of period - suplus/(deficit)		**129,842**	**98,772**			**0**

City of Stirling
Statement of Comprehensive Income by Programme
City Wide
For the Period Ending 31 January 2020

MTD Actual $'000	MTD Budget $'000	MTD Variance $'000	MTD %	Description	YTD Actual $'000	YTD Budget $'000	YTD Variance $'000	YTD %	Adopted Budget $'000
				Operating Revenue					
274	338	(64)	(19)	General Purpose Funding	144,081	145,652	(1,571)	(1)	150,214
222	158	64	41	Governance	1,098	1,097	1	0	1,660
90	45	45	102	Law Order & Public Safety	3,525	3,325	200	6	3,583
10	18	(8)	(45)	Health	180	129	51	40	220
880	880	(20)	(2)	Education And Welfare	8,322	8,335	1,987	31	10,825
1,049	671	377	56	Community Amenities	41,207	38,733	2,474	6	42,621
1,570	1,128	441	39	Recreation & Culture	8,633	7,566	1,068	14	13,092
285	236	29	12	Transport	1,670	1,697	(27)	(2)	3,193
68	165	(97)	(59)	Economic Services	2,921	1,508	1,413	94	2,335
41	26	15	55	Other Property & Services	241	341	(99)	(29)	478
4,449	**3,666**	**783**	**21**	**Total Operating Revenue**	**211,878**	**206,381**	**5,497**	**3**	**226,221**
				Operating Expenditure					
0	(5)	5	100	General Purpose Funding	(36)	(35)	(1)	(4)	(80)
(854)	(400)	(454)	(114)	Governance	(7,335)	(9,507)	2,171	23	(14,994)
(520)	(630)	110	17	Law Order & Public Safety	(4,381)	(4,937)	556	11	(8,299)
(163)	(227)	64	28	Health	(1,584)	(1,811)	227	13	(3,060)
(1,269)	(1,913)	644	34	Education And Welfare	(10,372)	(11,678)	1,306	11	(18,962)
(3,269)	(3,819)	550	14	Community Amenities	(24,085)	(26,098)	2,013	8	(48,123)
(4,816)	(5,138)	322	6	Recreation & Culture	(39,274)	(38,894)	(380)	(1)	(66,710)
(3,975)	(5,047)	1,072	21	Transport	(30,820)	(32,958)	2,138	6	(57,240)
(285)	(410)	124	30	Economic Services	(3,575)	(3,175)	(400)	(13)	(5,404)
(2,219)	(842)	(1,377)	(163)	Other Property & Services	(11,118)	(8,729)	(2,387)	(27)	(14,960)
(17,369)	**(18,431)**	**1,061**	**6**	**Total Operating Expenditure Excluding Finance Costs**	**(132,579)**	**(137,821)**	**5,243**	**4**	**(237,813)**
				Finance Costs					
0	0	0	0		0	0	0	0	0
0	**0**	**0**	**0**	**Total Finance Costs**	**0**	**0**	**0**	**0**	**0**
(12,921)	**(14,765)**	**1,845**	**12**	**Total Operating**	**79,299**	**68,560**	**10,739**	**16**	**(9,592)**
				Non-Operating					
				Non-Operating Grants, Subsidies, Contributions					
0	0	0	0	General Purpose Funding	497	1,101	(605)	(55)	2,203
0	0	0	0	Community Amenities	0	40	(40)	(100)	57
0	0	0	0	Recreation & Culture	158	0	158	100	301
256	250	6	3	Transport	2,507	2,877	(369)	(13)	3,263
0	0	0	0	Other Property & Services	955	4,567	(3,612)	(79)	28,666
256	**250**	**6**	**3**	**Total Non-Operating Grants, Subsidies, Contributions**	**4,117**	**8,585**	**(4,468)**	**(52)**	**34,490**
				Equity Share of Investment					
0	0	0	0	Other Property & Services	482	833	(351)	(42)	1,667
0	**0**	**0**	**0**	**Total Equity Share of Investment**	**482**	**833**	**(351)**	**(42)**	**1,667**
				Loss on Revaluation of Assets					
0	0	0	0		0	0	0	0	0
0	**0**	**0**	**0**	**Total Loss on Revaluation of Assets**	**0**	**0**	**0**	**0**	**0**
				Profit/(Loss) On Disposal Of Assets					
(10)	0	(10)	(100)	Governance	(99)	0	(99)	(100)	0
0	0	0	0	Law Order & Public Safety	(42)	0	(42)	(100)	0
(172)	0	(172)	(100)	Education And Welfare	(163)	0	(163)	(100)	0
(7)	0	(7)	(100)	Community Amenities	36	0	36	100	0
0	0	0	0	Recreation & Culture	(75)	0	(75)	(100)	0
0	0	0	0	Transport	9	0	9	100	0
8	0	8	100	Economic Services	5	0	5	100	0
15	(21)	36	169	Other Property & Services	1,220	(193)	1,413	733	1,642
(167)	**(21)**	**(145)**	**(678)**	**Total Profit/(Loss) on Disposal of Assets**	**891**	**(193)**	**1,084**	**562**	**1,642**
				Gifted & Previously Unrecognised Assets					
0	0	0	0	Other Property & Services	1,506	0	1,506	100	0
0	**0**	**0**	**0**	**Total Gifted & Previously Unrecognised Assets**	**1,506**	**0**	**1,506**	**100**	**0**
90	**229**	**(139)**	**(61)**	**Total Non Operating**	**6,995**	**9,225**	**(2,230)**	**(24)**	**37,799**
(12,831)	**(14,537)**	**1,706**	**12**	**Net Result**	**86,294**	**77,785**	**8,509**	**11**	**28,207**
0	0	0	0	**Other Comprehensive Income**	0	0	0	0	0
0	0	0	0	Not Applicable	0	0	0	0	0
(12,831)	**(14,537)**	**1,706**	**12**	**Total Comprehensive Income**	**86,294**	**77,785**	**8,509**	**11**	**28,207**

City of Stirling
Operating Statement by Nature
City Wide
For the Period Ending 31 January 2020

MTD Actual $'000	MTD Budget $'000	MTD Variance $'000	MTD %	Description	YTD Actual $'000	YTD Budget $'000	YTD Variance $'000	YTD %	Adopted Budget $'000
				Operating Revenue					
16	2	14	669	Rates	140,916	140,933	(17)	(0)	141,388
1	0	1	100	Underground Power	1,610	0	1,610	100	0
5	0	5	100	Security Charge	3,016	2,972	44	1	2,972
588	614	(26)	(4)	Grants & Subsidies	8,125	6,764	1,361	20	12,332
508	214	294	138	Contributions, Reimbursements & Donations	1,936	1,648	288	17	2,766
257	334	(77)	(23)	Interest	1,973	2,341	(368)	(16)	4,051
306	344	(38)	(11)	Registration, Licences & Permits	2,525	2,761	(236)	(9)	4,483
368	355	13	4	Service Charges	37,882	36,396	1,487	4	38,583
2,148	1,555	593	38	Fees & Charges	11,977	10,733	1,244	12	18,480
252	248	4	2	Other	1,918	1,833	85	5	3,165
4,449	**3,666**	**783**	**21**	**Total Operating Revenue**	**211,878**	**206,381**	**5,497**	**3**	**228,221**
				Operating Expenditure					
(4,935)	(5,837)	902	15	Employee Costs	(43,836)	(48,782)	4,946	10	(82,985)
(1,939)	(1,726)	(214)	(12)	Materials & Contracts Direct MTC of NCA	(11,725)	(12,561)	835	7	(22,181)
(5,350)	(5,795)	445	8	Materials & Contracts Other Works	(39,228)	(42,661)	3,432	8	(75,880)
0	0	0	0	Underground Power	(756)	0	(756)	(100)	0
(737)	(1,213)	476	39	Utilities	(4,100)	(4,203)	103	2	(8,187)
(4,248)	(3,703)	(545)	(15)	Depreciation	(29,332)	(25,864)	(3,468)	(13)	(43,766)
0	0	0	0	Interest	0	0	0	0	0
(9)	0	(9)	(100)	Insurance	(1,763)	(1,744)	(19)	(1)	(1,744)
(152)	(158)	6	4	Other	(1,839)	(2,007)	168	8	(3,069)
(17,369)	**(18,431)**	**1,061**	**6**	**Total Operating Expenditure**	**(132,579)**	**(137,821)**	**5,243**	**4**	**(237,813)**
(12,921)	**(14,765)**	**1,845**	**12**	**OPERATING SURPLUS / (DEFICIT) BEFORE ALLOCATIONS**	**79,299**	**68,560**	**10,739**	**16**	**(9,592)**
0	0	0	0	Allocations	0	0	0	0	0
(12,921)	**(14,765)**	**1,845**	**12**	**OPERATING SURPLUS / (DEFICIT) AFTER ALLOCATIONS**	**79,299**	**68,560**	**10,739**	**16**	**(9,592)**
				Non Operating Activity					
256	250	6	100	Grants & Subsidies	4,117	8,585	(4,468)	(100)	34,490
0	0	0	0	Gifted and Previously Unrecognised Assets	1,506	0	1,506	100	0
0	0	0	0	Equity Share of Investment	482	833	(351)	(42)	1,667
0	0	0	0	Loss on Asset Revaluation	0	0	0	0	0
18	7	10	136	Profit on Asset Disposal	1,537	86	1,451	1,678	2,231
(184)	(29)	(155)	(537)	Loss on Asset Disposal	(647)	(279)	(367)	(131)	(589)
90	**229**	**(139)**	**(61)**	**Total Non Operating Activity**	**6,995**	**9,225**	**(2,230)**	**(24)**	**37,799**
(12,831)	**(14,537)**	**1,706**	**12**	**NET RESULT**	**86,294**	**77,785**	**8,509**	**11**	**28,207**
				OTHER COMPREHENSIVE INCOME					
0	0	0	0	Change in revaluation of non -current assets	0	0	0	0	0
(12,831)	**(14,537)**	**1,706**	**12**	**TOTAL COMPREHENSIVE INCOME**	**86,294**	**77,785**	**8,509**	**11**	**28,207**
(3,681)	**(4,399)**	**717**	**16**	**Capital Expenditure**	**(21,824)**	**(32,194)**	**10,370**	**32**	**(95,924)**
(16,512)	**(18,935)**	**2,423**	**13**	**POSITION COMPARED WITH BUDGET**	**64,470**	**45,591**	**18,879**	**41**	**(67,718)**

City of Stirling
City Wide
YTD Operating Statement by Nature
For the Month Ending 31 January 2020

CITY WIDE					CENTRAL FINANCE				CEO				CORPORATE SERVICES				PLANNING AND DEVELOPMENT				INFRASTRUCTURE				COMMUNITY DEVELOPMENT			
Actual $'000	Budget $'000	Variance $'000	%	Description	Actual $'000	Budget $'000	Variance $'000	%	Actual $'000	Budget $'000	Variance $'000	%	Actual $'000	Budget $'000	Variance $'000	%	Actual $'000	Budget $'000	Variance $'000	%	Actual $'000	Budget $'000	Variance $'000	%	Actual $'000	Budget $'000	Variance $'000	%
				Operating Revenue																								
140,916	140,933	(17)	(1)	Rates	140,916	140,933	(17)	(1)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1,610	0	1,610	100	Underground Power	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,610	0	1,610	100	0	0	0	0
3,016	2,972	44	1	Security Charge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	3,016	2,972	44	1
8,125	6,764	1,361	20	Grants & Subsidies	1,161	2,278	(1,117)	(49)	0	0	0	0	0	0	0	0	0	0	0	0	92	0	92	100	6,871	4,485	2,386	53
1,936	1,648	288	17	Contributions, Reimbursements & Donations	0	0	0	0	0	2	(2)	(105)	493	508	(15)	(3)	0	3	(3)	(103)	968	877	91	10	474	258	216	84
1,973	2,341	(368)	(16)	Interest	1,973	2,335	(362)	(16)	0	0	0	0	0	0	0	0	0	0	0	0	0	6	(6)	(104)	0	0	0	0
2,525	2,761	(236)	(9)	Registration, Licences & Permits	0	0	0	0	0	0	0	0	0	0	0	0	2,216	2,547	(330)	(13)	6	12	(6)	(51)	303	203	100	49
37,882	36,396	1,487	4	Service Charges	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	37,882	36,396	1,487	4	0	0	0	0
11,977	10,733	1,244	12	Fees & Charges	26	30	(4)	(13)	1	1	0	0	3	1	2	171	9	1	8	1,097	1,871	1,056	816	77	10,068	9,645	423	4
1,918	1,833	85	5	Other	5	125	(120)	(96)	319	305	14	5	247	251	(4)	(2)	249	143	106	74	224	69	155	225	874	941	(66)	(7)
211,878	**206,381**	**5,498**	**3**	**Total Operating Revenue**	**144,081**	**145,702**	**(1,620)**	**(1)**	**320**	**308**	**12**	**4**	**742**	**760**	**(17)**	**(2)**	**2,475**	**2,694**	**(219)**	**(8)**	**42,654**	**38,415**	**4,239**	**11**	**21,665**	**18,504**	**3,103**	**17**
				Operating Expenditure																								
(43,836)	(48,782)	4,946	10	Employee Costs	0	0	0	0	(2,326)	(2,494)	168	7	(6,705)	(7,050)	345	5	(6,431)	(6,819)	388	6	(7,622)	(10,281)	2,659	26	(20,753)	(22,138)	1,385	6
(11,725)	(12,561)	835	7	Materials & Contracts Direct MTC of NCA	0	0	0	0	(2)	(11)	9	83	(16)	(14)	(1)	(7)	(10)	(7)	(3)	(40)	(11,358)	(12,237)	879	7	(338)	(292)	(47)	(16)
(39,228)	(42,661)	3,432	8	Materials & Contracts Other Works	(0)	(12)	12	103	(947)	(1,330)	383	29	(7,489)	(6,558)	(931)	(14)	(938)	(1,543)	605	39	(23,354)	(25,273)	1,919	8	(6,501)	(7,945)	1,445	18
(756)	0	(756)	100	Underground Power	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(756)	0	(756)	100	0	0	0	0
(4,100)	(4,203)	103	2	Utilities	0	0	0	0	(24)	(25)	1	4	(50)	(46)	(4)	(9)	(59)	(48)	(11)	(23)	(3,027)	(2,980)	(47)	(2)	(939)	(1,104)	165	15
(29,332)	(25,864)	(3,468)	(13)	Depreciation	0	0	0	0	(101)	(83)	(17)	(20)	(276)	(360)	84	23	(27)	(52)	26	50	(25,339)	(22,372)	(2,968)	(13)	(3,589)	(2,997)	(593)	(20)
0	0	0	0	Interest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(1,763)	(1,744)	(19)	(1)	Insurance	0	0	0	0	(37)	(69)	32	46	(75)	(103)	28	27	(0)	(9)	8	93	(1,097)	(1,003)	(94)	(9)	(552)	(560)	8	1
(1,839)	(2,007)	168	8	Other	(36)	(23)	(13)	(56)	(1,053)	(1,224)	171	14	(6)	0	(6)	(100)	(7)	(59)	52	88	(2)	(52)	51	98	(735)	(648)	(87)	(13)
(132,579)	**(137,821)**	**5,241**	**4**	**Total Operating Expenditure**	**(37)**	**(35)**	**(1)**	**(3)**	**(4,490)**	**(5,237)**	**747**	**14**	**(14,616)**	**(14,131)**	**(485)**	**(3)**	**(7,473)**	**(8,537)**	**1,065**	**12**	**(72,554)**	**(74,197)**	**1,643**	**2**	**(33,408)**	**(35,685)**	**2,276**	**6**
79,299	**68,560**	**10,739**	**16**	**OPERATING SURPLUS / (DEFICIT) BEFORE ALLOCATIONS**	**144,044**	**145,667**	**(1,623)**	**(1)**	**(4,170)**	**(4,929)**	**759**	**15**	**(13,874)**	**(13,371)**	**(503)**	**(4)**	**(4,998)**	**(5,844)**	**846**	**14**	**(29,900)**	**(35,782)**	**5,882**	**16**	**(11,802)**	**(17,181)**	**5,379**	**31**
0	(0)	0	0	Allocations	(5,864)	(7,132)	1,268	18	4,176	4,675	(499)	(11)	10,283	11,588	(1,324)	(11)	(1,572)	(1,769)	197	11	(4,167)	(4,212)	44	1	(2,836)	(3,150)	314	10
79,299	**68,560**	**10,739**	**16**	**OPERATING SURPLUS / (DEFICIT) AFTER ALLOCATIONS**	**149,908**	**152,799**	**(2,891)**	**(2)**	**(8,346)**	**(9,604)**	**1,258**	**13**	**(24,157)**	**(24,959)**	**821**	**3**	**(3,426)**	**(4,075)**	**649**	**16**	**(25,732)**	**(31,570)**	**5,838**	**18**	**(8,966)**	**(14,031)**	**5,065**	**36**
				Non Operating Activity																								
4,117	8,585	(4,468)	(52)	Grants & Subsidies	497	1,101	(605)	(55)	0	0	0	0	0	0	0	0	0	0	0	0	3,620	7,483	(3,863)	(52)	0	0	0	0
1,506	0	1,506	100	Gifted and Previously Unrecognised Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,506	0	1,506	100	0	0	0	0
482	833	(351)	(42)	Equity Share of Investment	482	833	(351)	(42)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	Impairment of Financial Asset	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1,537	86	1,451	1,678	Profit on Asset Disposal	0	0	0	0	0	0	0	0	(3)	0	(3)	100	1	0	1	100	1,540	86	1,454	1,682	0	0	0	0
(647)	(279)	(367)	(131)	Loss on Asset Disposal	0	0	0	0	0	0	0	0	(96)	0	(96)	(100)	2	0	2	100	(264)	(279)	15	5	(288)	0	(288)	(100)
																			0	0							0	0
6,995	**9,225**	**(2,229)**	**(24)**	**Total Non Operating Activity**	**978**	**1,935**	**(956)**	**(49)**	**0**	**0**	**0**	**0**	**(99)**	**0**	**(99)**	**(100)**	**2**	**0**	**3**	**100**	**6,402**	**7,290**	**(888)**	**(12)**	**(288)**	**0**	**(288)**	**(100)**
86,294	**77,785**	**8,509**	**11**	**NET RESULT**	**150,886**	**154,733**	**(3,847)**	**(2)**	**(8,346)**	**(9,604)**	**1,258**	**13**	**(24,237)**	**(24,959)**	**722**	**3**	**(3,423)**	**(4,075)**	**651**	**16**	**(19,331)**	**(24,280)**	**4,949**	**26**	**(9,254)**	**(14,031)**	**4,777**	**34**
				OTHER COMPREHENSIVE INCOME																								
0	0	0	0	Change in revaluation of non -current assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
86,294	**77,785**	**8,509**	**11**	**TOTAL COMPREHENSIVE INCOME**	**150,886**	**154,733**	**(3,847)**	**(2)**	**(8,346)**	**(9,604)**	**1,258**	**13**	**(24,237)**	**(24,959)**	**722**	**3**	**(3,423)**	**(4,075)**	**651**	**16**	**(19,331)**	**(24,280)**	**4,949**	**26**	**(9,254)**	**(14,031)**	**4,777**	**34**
(21,824)	**(32,194)**	**10,370**	**32**	**Capital Expenditure**	**0**	**0**	**0**	**0**	**(8)**	**(142)**	**134**	**94**	**(393)**	**(1,128)**	**735**	**65**	**0**	**(19)**	**19**	**100**	**(21,019)**	**(29,755)**	**8,736**	**29**	**(404)**	**(1,150)**	**746**	**65**
64,470	**45,591**	**18,879**	**41**	**POSITION COMPARED WITH BUDGET**	**150,886**	**154,733**	**(3,847)**	**(2)**	**(8,353)**	**(9,746)**	**1,393**	**14**	**(24,630)**	**(26,087)**	**1,457**	**6**	**(3,423)**	**(4,094)**	**670**	**16**	**(48,350)**	**(54,035)**	**13,685**	**25**	**(9,658)**	**(15,181)**	**5,522**	**36**

City of Stirling
Statement of Financial Position
As At 31 January 2020

	$'000
ASSETS	
CURRENT ASSETS	
Cash and cash equivalents	192,645
Trade receivables	34,738
Other financial assets at amortised cost	680
Inventories	2,228
Total Current Assets	230,291
NON CURRENT ASSETS	
Trade receivables	-
Investments	39,532
Other financial assets at amortised cost	175
Other Receivables	1,542
Property, Plant & Equipment	760,456
Infrastructure	2,235,481
Total Non Current Assets	3,037,186
TOTAL ASSETS	3,267,476
LIABILITIES	
CURRENT LIABILITIES	
Trade and other payables	25,398
Employee related provisions	14,586
Total Current Liabilities	39,984
NON CURRENT LIABILITIES	
Trade and other payables	8,564
Employee related provisions	1,183
Total Non Current Liabilities	9,748
TOTAL LIABILITIES	**49,732**
NET ASSETS	**3,217,745**
EQUITY	
Accumulated Surplus	1,067,666
Change in Net Assets resulting from Operations	86,294
Reserves - Cash Backed	75,051
Reserves - Asset Revaluation	1,988,734
TOTAL EQUITY	**3,217,745**

City of Stirling
Net Current Asset Position Statement
As At 31 January 2020

	$'000
CURRENT ASSETS	
Cash and cash equivalents	192,645
Trade receivables	34,738
Inventories	2,228
Other current assets	680
Total Current Assets	230,291
CURRENT LIABILITIES	
Trade and other payables	25,398
Employee related provisions	14,586
Total Current Liabilities	39,984
Closing Funds	190,307
Restricted Assets	
Restricted Investments	75,051
Total Restricted Assets	75,051
NET CURRENT ASSETS LESS RESTRICTED	**115,256**
Add Cash Backed Leave	14,586
CLOSING FUNDS	**129,842**

City of Stirling
Statement of Cash Flows
For the Period Ending January - 2020

	$ ' 000
CASH FLOWS FROM OPERATING ACTIVITIES	
Receipts	
Rates	133,503
Fees from Regulatory Services	3,282
User Charges	52,030
Interest Earned	1,829
Other Grants and Contributions	871
Government Grants (Operating)	8,125
Capital Expenditure - Specific Governement Grants	986
Activity Functional Operating Revenue	1,181
	201,807
Payments	
Staff Expenses	(60,034)
Accommodation Expenses	(6,922)
Office Equipment, Plant and Equipment	(4,174)
Sanitation	(12,435)
Maintenance of Community Infrastructure	(10,188)
Stock Purchases	(30)
Activity Functional Operating Expense	(22,330)
	(116,113)
NET CASH FLOWS FROM OPERATING ACTIVITIES	**85,694**
CASH FLOWS USED IN INVESTING ACTIVITIES	
New and Redevelopment of Community Infrastructure	(16,068)
Payments for Purchases of Property, Plant and Equipment	(4,390)
Proceeds from Sale of Property, Plant and Equipment	2,431
Capital Grants and Contributions (Govt & Non Govt)	3,130
NET CASH FLOWS FROM INVESTING	**(14,897)**
NET INCREASE/(DECREASE) IN CASH HELD	70,797
CASH AT BEGINNING OF REPORTING PERIOD	121,847
CASH AT END OF REPORTING PERIOD	**192,645**

City of Stirling
Total Capital Expenditure
By Nature
For the Period Ending 31 January 2020

MTD					YTD					
Actual $'000	Budget $'000	Variance $'000	% Budget	Description	Actual $'000	Budget $'000	Variance $'000	% Budget	Budget $'000	Adopted Budget $'000
129	176	47	27	Land & Buildings	2,294	4,134	1,839	44	37,465	37,565
94	49	(45)	(91)	Plant and Equipment	620	876	256	29	1,708	1,568
874	586	(288)	(49)	Motor Vehicles & Plant	2,126	5,352	3,225	60	10,235	10,235
107	153	46	30	Furniture & Office Equipment	561	1,861	1,300	70	3,960	3,960
5	0	(5)	(100)	Recreation Equipment	179	462	283	61	1,447	1,587
2,091	3,188	1,097	34	Construction Infrastructure Roads	11,487	14,011	2,524	18	27,500	27,500
382	247	(135)	(55)	Construction Infastructure Other	4,557	5,499	942	17	13,610	13,510
3,681	4,399	717	16	**Total Capital Expenditure**	21,824	32,194	10,370	32	95,924	95,924

Total Capital Expenditure
For the Period Ending 31 January 2020

Description	Actuals YTD	Commitments -For the Period Ending 31 January 2020	Actuals+Commitments	Budget YTD	Variance of Actuals vs YTD Budget	YTD % Variance (NO COMMITMENTS)	Variance of Actual + Commitments vs YTD Budget	YTD % Variance (WITH COMMITMENTS)	Comment Number	Budget	Variance of Actuals+Commitments vs Full Yr Budget
	$	$	$	$	$	%	$	$		$	$
Directorate: 2 - Office of the CEO											
21 - Chief Executive Office Administration	0	0	0	0	0	0	0	0	No comment requir	0	0
72 - Governance	7,700	0	7,700	142,000	134,300	95	134,300	95	(1)	503,663	495,963
Total Directorate Capital Expenditure	7,700	0	7,700	142,000	134,300	95	134,300	95		503,663	495,963
Directorate: 3 - Corporate Services											
23 - Human Resources	0	0	0	0	0	0	0	0	No comment requir	60,000	60,000
31 - Corporate Services Admin	0	0	0	200,000	200,000	100	200,000	100	(2)	500,000	500,000
32 - Finance Services	0	0	0	99,759	99,759	100	99,759	100	(3)	199,518	199,518
33 - Corporate Information Services	393,379	57,788	451,167	828,469	435,090	53	377,302	46	(4)	1,542,469	1,091,302
Total Directorate Capital Expenditure	393,379	57,788	451,167	1,128,228	734,849	65	677,061	60		2,301,987	1,850,820
Directorate: 4 - Planning & Development											
44 - Development Services	0	0	0	19,000	19,000	100	19,000	100	No comment requir	59,000	59,000
Total Directorate Capital Expenditure	0	0	0	19,000	19,000	100	19,000	100		59,000	59,000
Directorate: 5 - Infrastructure											
46 - Facilities, Projects & Assets (FPA)	4,969,380	7,989,938	12,959,318	4,365,507	(603,874)	(14)	(8,593,811)	(197)	(5)	41,183,558	28,224,240
54 - Engineering Services	10,832,504	6,906,350	17,738,853	14,499,315	3,666,812	25	(3,239,538)	(22)	(6)	28,300,704	10,561,851
56 - Parks and Sustainability	4,591,860	2,193,630	6,785,490	5,601,697	1,009,837	18	(1,183,793)	(21)	(7)	11,571,775	4,786,284
58 - Waste and Fleet	2,135,416	4,084,927	6,220,344	5,288,481	3,153,065	60	(931,863)	(18)	(8)	10,171,965	3,951,621
Total Directorate Capital Expenditure	22,529,160	21,174,845	43,704,005	29,755,000	7,225,840	24	(13,949,005)	(47)		91,228,002	47,523,997
Directorate: 6 - Community Development											
22 - Customer and Communications	71,917	0	71,917	170,500	98,583	58	98,583	58	(9)	170,500	98,583
62 - Community Services	34,945	66,946	101,891	79,931	44,986	56	(21,960)	(27)	No comment requir	692,903	591,012
65 - Recreation & Leisure Services	259,447	136,848	396,296	874,188	614,740	70	477,892	55	(10)	914,188	517,892
73 - Community Safety	37,685	3,510	41,195	25,083	(12,602)	(50)	(16,112)	(64)	No comment requir	54,220	13,025
Total Directorate Capital Expenditure	403,994	207,304	611,299	1,149,702	745,707	65	538,403	47		1,831,811	1,220,512
Total City Wide Capital Expenditure	23,334,233	21,439,938	44,774,171	32,193,930	8,859,697	28	(12,580,241)	(39)		95,924,463	

Variance <= $50,000 and/or <= 10%of YTD Budget	Within Agreed Tolerance
Variance >= $50,000 or >=10% of YTD Budget-Underspent	Underspent
Variance >= $50,000 or >=10% of YTD Budget-Overspent	Overspent

Comments:

1)
72 - Governance
Capital funds required for the refurbishment of the Parmelia Room.

2)
31 - Corporate Services Admin
Budget relates to Smart Cities initiatives to be implemented on completion of a strategy for the City.

3)
32 - Finance Services
The electronic invoice workflow project will be a carry forward to 2020/21 as other key projects, including Open Windows Procurement software were prioritised for this year.

4)
33 - Corporate Information Services
Underspend mainly relates to expenditure of $180k which is to be transferred from operating expenditure, along with three projects which are underway at a cost of $162k. $230k of budget will be released at mid year budget review, due to changing priorities.

5)
46 - Facilities, Projects & Assets (FPA)
The variances can be mainly explained by:
A0147 – Facilities, Projects and Assets Administration – Variance primarily relates to unbudgeted entries for $1.5m for Acquired Assets to recognise capitalisation of various assets.
G0690 – Master Plan Moyle Pavilion – Multi-year project. Detailed design approved & design development to be completed by April 2020. Majority of YTD actuals are for Architectural fees. Schedule to be amended
G0920 – Air Conditioning Kevin Smith – Works have commenced and practical completion estimated February 2020. Not anticipated to exceed budget. Final claim from contractor will be received in March 2020.
G0921 – Air Conditioning Operations Centre – Multi-year project, currently in phase two. Works have been awarded to Contractor and will be delivered May 2020. Not anticipated to exceed budget.
G0924 – Security Review Main Admin Building – Works have been completed. Waiting on final claim from contractor. Not anticipated to exceed budget.
G0927 – Des Penman Clubroom Refurbishment – Tender closed and contract has been awarded. Works have commenced on site. Estimated completion August 2020. Not anticipated to exceed budget
G0929 – Bennet Park, Cricket & Football Club - Design currently being finalised & documentation to be completed by Architect February 2020. Grant application was unsuccessful. Scope and estimates to be reviewed.
G0931 – Princess Wallington Reserve – Multi-year project. Contract has been awarded, site works have commenced for phase 1.
G0935 – Stephenson Avenue Design – Multi-year project. Design is completed. Design documentation underway and tender expected to be released by February 2020.
G0940 – Hamersley Sports Hall LED lighting –Contract has been awarded, works will commence February 2020. Not anticipated to exceed budget.
G0954 – Carine Cricket Club Shed – Contract has been awarded. Building permits have been approved. Construction will commence February 2020. Not anticipated to exceed budget.
Project Variations: Under delegation, the Director Infrastructure has 0 project variations over $10,000 this month.

6)
54 - Engineering Services
The variances can be explained by:
C3248 - RF_Ravenswood Drive (Wardong - Flinders)-Works to start in February. Not expected to exceed allocated budget
C3258 - RS_Greenacre St - Timewell St - Webber- Works to start in February. Not expected to exceed allocated budget
C3274 - RS_Balga Avenue (Walderton - Keemore), B-Works to start in February. Not expected to exceed allocated budget
C3288 - DR_Central Avenue UGDB, Mt Lawley- Drainage tanks purchased, works to commence in April 2020
C3292 - DR_Swan St / Hayes Ave Roundabout Drainage- Works in progress not expected to exceed allocated budget
C3329 - RL_ROW 16060 - East of Wilding St, Doube- Works to start in February. Not expected to exceed allocated budget
C3332 - RL_ROW 22021 - East of Waterloo St, Joon- Phasing issue - Project commenced. Not expected to exceed allocated budget.
C3333 - RL_ROW 28017 - North of Sixth Ave, Ingle- Phasing issue - Project commenced. Not expected to exceed allocated budget.
C3334 - RL_ROW 28031 - North of First Ave, Mt La- Phasing issue - Project commenced. Not expected to exceed allocated budget.
C3342 - RT_McDonald Street (Albert & Edward), Os- Works in progress not expected to exceed budget
C3349 - RG_Powell Street / Waterloo Street, Joon- Works complete
At this stage, all other projects scheduled to be completed this year are on track to do so.

7)
56 - Parks and Sustainability
The variances can be explained by:
P1745 - CW Playground Renewal - Works underway ahead of scheduling.
P1746 - POS Forward Design - Works underway ahead of scheduling.
P1756 - Alexander Park Tennis Hit Up Wall - Works completed ahead of scheduling.
P1771 - Admin Pond Removal and Reinstatement - Works completed ahead of schedule.
P1785 - Bushland restoration - Works proceeding ahead of budget phasing to take advantage of the season.
P1790 - Coastal dune revegetation - Works proceeding ahead of budget phasing to take advantage of the season.
At this stage, all other projects scheduled to be completed this year are on track to do so.

8)
58 - Waste and Fleet
The current fleet replacement programme is tracking as per schedule, commitments and actual are elevated however this is due to the entire fleet replacement programme now falling under *A0200-Transport Fleet Management*

9)
22 - Customer and Communications
The unspent amounts in capital relate to desks and other office equipment being purchased for the front counter security works. This purchase should be made in early 2020 and so this budget will be spent by the end of 2019/20. Likewise there is $40,000 of outstanding capital works that is scheduled for Beaufort Street Mt Lawley which should be expended before the end of the financial year.

10)
65 - Recreation & Leisure Services
Delay in implementation of replacement Leisure Management Solution to resolve outstanding issues with current system prior to commencement of new implementation. The budget will be a carry forward to 2020/21

Investments As At 31 January 2020

Fund	ID	Borrower	Principal	Inv. Date	Maturity	Term	Rate
Municipal Fund							
	6558	Westpac	12,000,000.00	22/08/2019	19/03/2020	210	1.97
	6574	Bankwest	5,000,000.00	28/08/2019	19/06/2020	296	1.50
	6607	Bank Of Queensland	1,500,000.00	4/09/2019	5/02/2020	154	1.65
	6612	ME Bank	1,500,000.00	6/09/2019	19/02/2020	166	1.65
	6614	ME Bank	1,000,000.00	9/09/2019	12/02/2020	156	1.67
	6615	NAB	1,000,000.00	9/09/2019	12/02/2020	156	1.72
	6618	NAB	1,210,000.00	11/09/2019	26/02/2020	168	1.78
	6630	Bank Of Queensland	1,000,000.00	19/09/2019	3/02/2020	137	1.55
	6631	ME Bank	800,000.00	20/09/2019	4/02/2020	137	1.70
	6632	ME Bank	800,000.00	23/09/2019	6/02/2020	136	1.70
	6633	ME Bank	800,000.00	24/09/2019	26/02/2020	155	1.70
	6634	ME Bank	800,000.00	24/09/2019	7/02/2020	136	1.70
	6635	ME Bank	500,000.00	26/09/2019	4/03/2020	160	1.67
	6637	Bankwest	800,000.00	27/09/2019	10/02/2020	136	1.53
	6642	NAB	2,000,000.00	1/10/2019	11/03/2020	162	1.67
	6643	NAB	600,000.00	1/10/2019	11/02/2020	133	1.68
	6644	NAB	800,000.00	2/10/2019	13/02/2020	134	1.63
	6645	ME Bank	800,000.00	2/10/2019	14/02/2020	135	1.65
	6646	Bankwest	1,000,000.00	4/10/2019	4/03/2020	152	1.45
	6647	Bankwest	800,000.00	4/10/2019	18/02/2020	137	1.42
	6648	Westpac	800,000.00	4/10/2019	17/02/2020	136	1.52
	6649	Westpac	800,000.00	7/10/2019	21/02/2020	137	1.52
	6650	Westpac	800,000.00	7/10/2019	20/02/2020	136	1.52
	6653	Bank Of Queensland	800,000.00	10/10/2019	24/02/2020	137	1.57
	6655	Bank Of Queensland	800,000.00	11/10/2019	25/02/2020	137	1.60
	6656	Bank Of Queensland	800,000.00	14/10/2019	27/02/2020	136	1.60
	6657	Bankwest	800,000.00	15/10/2019	28/02/2020	136	1.43
	6661	Bankwest	800,000.00	17/10/2019	3/03/2020	138	1.42
	6662	Bank Of Queensland	500,000.00	18/10/2019	18/03/2020	152	1.60
	6663	Bankwest	900,000.00	18/10/2019	5/03/2020	139	1.43
	6664	Bank Of Queensland	800,000.00	21/10/2019	6/03/2020	137	1.58
	6665	Bank Of Queensland	500,000.00	21/10/2019	18/03/2020	149	1.60
	6667	ME Bank	800,000.00	25/10/2019	9/03/2020	136	1.60
	6670	NAB	800,000.00	29/10/2019	10/03/2020	133	1.58
	6673	ME Bank	500,000.00	30/10/2019	18/03/2020	140	1.60
	6677	Westpac	1,200,000.00	1/11/2019	24/03/2020	144	1.62
	6678	NAB	800,000.00	1/11/2019	12/03/2020	132	1.57
	6679	ME Bank	1,500,000.00	4/11/2019	1/04/2020	149	1.60
	6680	ME Bank	800,000.00	4/11/2019	25/03/2020	142	1.60
	6681	NAB	750,000.00	5/11/2019	16/03/2020	132	1.57
	6682	NAB	800,000.00	5/11/2019	13/03/2020	129	1.57
	6683	Bankwest	1,400,000.00	6/11/2019	15/04/2020	161	1.30
	6684	NAB	800,000.00	7/11/2019	17/03/2020	131	1.58
	6685	NAB	650,000.00	8/11/2019	23/03/2020	136	1.58
	6686	NAB	500,000.00	8/11/2019	19/03/2020	132	1.58
	6687	NAB	800,000.00	8/11/2019	20/03/2020	133	1.58
	6688	ME Bank	600,000.00	11/11/2019	8/04/2020	149	1.60
	6689	NAB	800,000.00	11/11/2019	24/03/2020	134	1.57
	6690	NAB	600,000.00	12/11/2019	26/03/2020	135	1.57
	6691	NAB	1,400,000.00	12/11/2019	8/04/2020	148	1.56
	6692	Bankwest	1,500,000.00	13/11/2019	22/04/2020	161	1.30
	6693	Bank Of Queensland	500,000.00	13/11/2019	22/04/2020	161	1.55
	6694	NAB	800,000.00	14/11/2019	27/03/2020	134	1.57
	6695	Bank Of Queensland	800,000.00	14/11/2019	30/03/2020	137	1.58
	6696	Bank Of Queensland	800,000.00	14/11/2019	31/03/2020	138	1.58
	6697	Bank Of Queensland	800,000.00	14/11/2019	2/04/2020	140	1.58

Investments As At 31 January 2020

Fund	ID	Borrower	Principal	Inv. Date	Maturity	Term	Rate
	6698	Bank Of Queensland	1,500,000.00	14/11/2019	29/04/2020	167	1.58
	6699	NAB	800,000.00	15/11/2019	3/04/2020	140	1.55
	6700	Bank Of Queensland	800,000.00	15/11/2019	6/04/2020	143	1.55
	6702	ME Bank	500,000.00	18/11/2019	6/05/2020	170	1.60
	6703	Bank Of Queensland	800,000.00	18/11/2019	7/04/2020	141	1.55
	6705	Bank Of Queensland	730,000.00	19/11/2019	14/04/2020	147	1.55
	6706	Bank Of Queensland	800,000.00	19/11/2019	9/04/2020	142	1.55
	6707	Bank Of Queensland	800,000.00	22/11/2019	16/04/2020	146	1.55
	6708	ME Bank	800,000.00	25/11/2019	17/04/2020	144	1.60
	6709	NAB	1,000,000.00	26/11/2019	6/05/2020	162	1.51
	6710	NAB	1,500,000.00	27/11/2019	13/05/2020	168	1.51
	6712	NAB	500,000.00	3/12/2019	6/05/2020	155	1.52
	6713	NAB	800,000.00	3/12/2019	20/04/2020	139	1.52
	6714	ME Bank	700,000.00	4/12/2019	21/04/2020	139	1.60
	6715	NAB	2,000,000.00	6/12/2019	20/05/2020	166	1.52
	6716	Westpac	800,000.00	10/12/2019	23/04/2020	135	1.46
	6717	NAB	650,000.00	10/12/2019	24/04/2020	136	1.58
	6718	NAB	550,000.00	11/12/2019	28/04/2020	139	1.58
	6729	Westpac	800,000.00	13/12/2019	30/04/2020	139	1.48
	6730	Westpac	750,000.00	16/12/2019	1/05/2020	137	1.47
	6731	ME Bank	800,000.00	18/12/2019	8/05/2020	142	1.60
	6734	NAB	600,000.00	20/12/2019	5/05/2020	137	1.60
	6735	Westpac	800,000.00	27/12/2019	4/05/2020	129	1.50
	6736	NAB	800,000.00	30/12/2019	12/05/2020	134	1.60
	6737	Westpac	800,000.00	2/01/2020	11/05/2020	130	1.51
	6738	NAB	1,500,000.00	2/01/2020	27/05/2020	146	1.60
	6739	NAB	800,000.00	2/01/2020	14/05/2020	133	1.60
	6740	Westpac	800,000.00	3/01/2020	7/05/2020	125	1.50
	6742	ME Bank	800,000.00	6/01/2020	15/05/2020	130	1.60
	6743	NAB	800,000.00	8/01/2020	18/05/2020	131	1.60
	6744	Bank Of Queensland	2,000,000.00	9/01/2020	3/06/2020	146	1.60
	6745	ME Bank	800,000.00	13/01/2020	19/05/2020	127	1.60
	6746	ME Bank	1,500,000.00	13/01/2020	10/06/2020	149	1.60
	6747	Bank Of Queensland	2,000,000.00	14/01/2020	17/06/2020	155	1.60
	6748	Rural Bank	800,000.00	15/01/2020	21/05/2020	127	1.65
	6749	Rural Bank	800,000.00	15/01/2020	22/05/2020	128	1.65
	6751	NAB	800,000.00	16/01/2020	25/05/2020	130	1.60
	6752	NAB	2,000,000.00	16/01/2020	1/07/2020	167	1.60
	6753	ME Bank	800,000.00	17/01/2020	26/05/2020	130	1.60
	6754	ME Bank	1,200,000.00	17/01/2020	24/06/2020	159	1.60
	6756	NAB	800,000.00	20/01/2020	29/05/2020	130	1.60
	6757	NAB	800,000.00	20/01/2020	28/05/2020	129	1.60
	6758	NAB	800,000.00	21/01/2020	2/06/2020	133	1.58
	6760	Rural Bank	800,000.00	21/01/2020	4/06/2020	135	1.65
	6761	Rural Bank	800,000.00	22/01/2020	5/06/2020	135	1.65
	6762	NAB	800,000.00	23/01/2020	8/06/2020	137	1.57
	6763	NAB	800,000.00	24/01/2020	9/06/2020	137	1.57
			108,890,000.00				
Reserve Fund							
	6638	NAB	1,395,232.09	27/09/2019	30/03/2020	185	1.65
	6639	Suncorp Metway Bank	2,757,547.22	27/09/2019	28/02/2020	154	1.65
	6651	Bank Of Queensland	7,061,050.01	8/10/2019	8/04/2020	183	1.60
	6652	ME Bank	6,274,822.42	9/10/2019	16/04/2020	190	1.65
	6659	Bendigo & Adelaide Bank Limited	2,588,257.79	17/10/2019	18/02/2020	124	1.50
	6660	NAB	5,615,540.90	17/10/2019	18/02/2020	124	1.60
	6666	Bank Of Queensland	1,011,048.30	22/10/2019	3/02/2020	104	1.53
	6668	Bank Of Queensland	535,823.00	25/10/2019	14/02/2020	112	1.55

Investments As At 31 January 2020

Fund	ID	Borrower	Principal	Inv. Date	Maturity	Term	Rate
	6671	Bank Of Queensland	4,352,973.52	29/10/2019	10/03/2020	133	1.55
	6674	ME Bank	3,088,174.31	30/10/2019	12/03/2020	134	1.60
	6675	ME Bank	3,924,840.14	31/10/2019	19/03/2020	140	1.60
	6676	Bank Of Queensland	2,883,181.78	1/11/2019	17/03/2020	137	1.55
	6701	Westpac	4,378,882.82	18/11/2019	26/03/2020	129	1.48
	6704	Bank Of Queensland	3,442,564.72	18/11/2019	26/03/2020	129	1.55
	6711	Bank Of Queensland	4,726,549.24	28/11/2019	28/04/2020	152	1.55
	6728	Suncorp Metway Bank	3,804,315.89	13/12/2019	11/05/2020	150	1.53
	6732	NAB	2,341,450.01	18/12/2019	17/04/2020	121	1.59
	6741	Bank Of Queensland	4,180,641.72	3/01/2020	8/04/2020	96	1.50
	6750	Bank Of Queensland	417,092.13	15/01/2020	22/04/2020	98	1.55
	6755	Bank Of Queensland	5,760,799.43	20/01/2020	28/05/2020	129	1.55
	6766	Bendigo & Adelaide Bank Limited	4,510,162.49	30/01/2020	31/03/2020	61	1.25
			75,050,949.93				
Special Trust Fund							
	6719	Bendigo & Adelaide Bank Limited	1,070,639.73	12/12/2019	12/03/2020	91	1.45
	6720	Bendigo & Adelaide Bank Limited	823,234.51	12/12/2019	12/03/2020	91	1.45
	6721	Bendigo & Adelaide Bank Limited	190,065.64	12/12/2019	12/03/2020	91	1.45
	6722	Bendigo & Adelaide Bank Limited	434,485.38	12/12/2019	12/03/2020	91	1.45
	6723	Bendigo & Adelaide Bank Limited	1,145,809.94	12/12/2019	12/03/2020	91	1.45
	6724	Bendigo & Adelaide Bank Limited	11,910,003.86	12/12/2019	12/03/2020	91	1.45
	6725	Bendigo & Adelaide Bank Limited	97,802.61	12/12/2019	12/03/2020	91	1.45
	6726	Bendigo & Adelaide Bank Limited	2,765,936.13	12/12/2019	12/03/2020	91	1.45
			18,437,977.80				
Trust Fund							
	6759	Bendigo & Adelaide Bank Limited	1,140,327.45	21/01/2020	2/06/2020	133	1.53
	6764	Bendigo & Adelaide Bank Limited	1,000,000.00	28/01/2020	30/03/2020	62	1.30
	6765	Bendigo & Adelaide Bank Limited	6,619,189.42	28/01/2020	28/04/2020	91	1.45
			8,759,516.87				
Total for all Funds			211,138,444.60				

CITY OF STIRLING
CASH & INVESTMENT REPORT AS AT 31 JANUARY 2020

	Short term Rating	Long-term Rating	Allocation %	AV RATE %	TOTAL FUNDS $	MUNI FUNDS $	TRUST FUNDS $	RESERVE FUNDS $
IN HOUSE INVESTMENTS								
Banks								
Bank of Queensland	A2	A-	26	1.58%	53,401,724	19,030,000	-	34,371,724
Commonwealth Bank	A-1+	AA-	0	1.52%	-	-	-	-
Bendigo / Adelaide Bank	A2	A-	18	1.52%	34,295,915	-	27,197,495	7,098,420
ME Bank	A2	BBB+	15	1.60%	32,387,837	19,100,000	-	13,287,837
NAB	A1+	AA-	21	1.60%	43,562,223	34,210,000	-	9,352,223
Rural Bank	A2	A-	2	1.65%	3,200,000	3,200,000	-	-
Sun Corp Metway	A-1	A+	3	1.65%	6,561,863	-	-	6,561,863
Westpac	A1+	AA-	12	1.52%	24,726,883	20,350,000	-	4,376,883
Bankwest	A-1+	AA-	6	1.43%	13,000,000	13,000,000	-	-
TOTAL INVESTMENTS			**100**	**1.59%**	**$ 211,138,445**	**$ 108,890,000**	**$ 27,197,495**	**$ 75,050,950**
		0						

	INTEREST RECEIVED TO DATE	%	BUDGET
INTEREST EARNED			
Municipal Fund	1,972,950	48.71%	4,050,680
TOTAL	**1,972,950**	**48.71%**	**4,050,680**

INTEREST RATES

	JUL	AUG	SEP	OCT	NOV	DEC
AVGE EARNED RATE (ALL INVESTMENTS)	2.33	1.72	1.70	1.65	1.62	1.59
BENCHMARK RATE	1.32	1.29	1.27	1.24	1.21	1.18
30 DAY MARKET RATE	1.07	1.04	1.02	0.99	0.96	0.79

	JAN	FEB	MAR	APR	MAY	JUN
AVGE EARNED RATE	1.59					
BENCHMARK RATE	1.18					
30 DAY MARKET RATE	0.79					

MARKET AVERAGE INTEREST RATES	At Call	30 Day	90 Day	180 Days	5 Yr Bond	YTD Av
FOR 2019-20 YEAR ONLY	0.90	0.93	0.92	0.98	0.97	1.59

COMMENTARY

1. The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA *Local Government Act 1995* and its Amendments 2012.
2. For this financial year 2019/20, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.
3. This report is supported by detailed statements of borrowers of the City's funds with details thereto.
4. In terms of investment returns for this financial year and an outlook of diminishing returns, the City's planned targets above the daily Bank Bill Swap Rate (BBSW) is 25 basis points.
5. The return on investment is 48.71% against the original budget for the year.





TRUST FUND DETAILS	BALANCE $
Verge Bonds	1,633,251
Book Bonds	90
Client Bonds	350
Hall Hire Bonds	47,040
Other Bonds	723,834
Key Bonds	1,530
Performance Bonds	3,166,247
Reserve Hire Bonds	1,000
Unclaimed Monies	161,956
Section 152 Land	1,722,744
Right of Way Bonds	951,407
Payment in Lieu of Public Open Space	13,299,083
Other Trusts	41,850
Home Care Monies	573,568
Street Trees Bonds	1,253,501
Town Planning Schemes	2,765,936
Builders Registration Board Levy	75,158
FINANCE ONE	26,418,545
INVESTMENT REGISTER	27,197,495
Funds to be Transferred	**-778,949**

RESERVE FUND DETAILS	BALANCE $
Capital Investment Reserve	4,857,933
Security Service Reserve	575,982
Workers Compensation Reserve	2,647,511
Plant Replacement Reserve	4,284,569
Long Service Leave Reserve	637,287
Leave Liability Reserve	13,063,947
Road Widening Compensation Reserve	136,428
Asset Acquisition Reserve	2,844,363
Corporate Project Fund	1,113,668
Payment in Lieu of Parking Reserve	2,839,599
Tree Fund Reserve	555,731
Tamala Park Reserve	2,441,187
Churchlands Lighting Reserve	39,741
Strategic Waste Development Reserve	26,374,241
Investment Income Reserve	1,753,461
Public Parking Strategy Reserve	10,885,293
FINANCE ONE	**75,050,950**
INVESTMENT REGISTER	**75,050,950**
Funds to be Transferred	**0.00**

City of Stirling
Financial Performance of City Services
For the Period Ending 31 January 2020

YTD_Prev_Year 2018/2019 Actual $	YTD_Prev_Year 2018/2019 Budget $	YTD_Prev_Year 2018/2019 Variance $	YTD_Prev_Year 2018/2019 Variance %	Description	YTD Actual $	YTD Budget $	YTD Variance $	YTD Variance %	Full Year Budget $
				Community Safety					
				Dog Control					
406,056	265,942	140,115	53	Revenue	357,969	261,170	96,799	37	444,507
(183,018)	(206,724)	23,707	11	Operating Expenditure	(167,432)	(219,275)	51,843	24	(354,244)
223,039	59,217	163,822	277	**Total Revenue & Expenses**	190,527	41,896	148,631	355	90,263
(10,245)	(10,203)	(42)	(0)	Depreciation Expense	(14,377)	(10,278)	(4,099)	(40)	(17,448)
(146,555)	(146,555)	0	0	Internal Charges/Overheads	(136,351)	(144,639)	8,289	6	(247,949)
66,239	(97,541)	163,780	168	**Profit/(Loss)**	39,800	(113,021)	152,821	135	(175,134)
Total Community Safety				**Total Community Safety**	**Total Community Safety**				
406,056	265,942	140,115	53	Revenue	357,969	261,170	96,799	37	444,507
(183,018)	(206,724)	23,707	11	Operating Expenditure	(167,432)	(219,275)	51,843	24	(354,244)
223,039	59,217	163,822	277	**Total Revenue & Expenses**	190,527	41,896	148,631	355	90,263
(10,245)	(10,203)	(42)	(0)	Depreciation Expense	(14,377)	(10,278)	(4,099)	(40)	(17,448)
(146,555)	(146,555)	0	0	Internal Charges/Overheads	(136,351)	(144,639)	8,289	6	(247,949)
66,239	(97,541)	163,780	168	**Profit/(Loss)**	39,800	(113,021)	152,821	135	(175,134)
				Community Services					
				Food Services					
615,909	1,123,447	(507,538)	(45)	Revenue	939,829	1,024,929	(85,299)	(8)	1,757,019
(1,095,978)	(1,239,754)	143,777	12	Operating Expenditure	(971,247)	(1,192,736)	221,489	19	(2,039,675)
(480,068)	(116,307)	(363,761)	(313)	**Total Revenue & Expenses**	(31,418)	(167,808)	136,190	81	(282,655)
(25,335)	(35,845)	10,510	29	Depreciation Expense	(23,511)	(25,335)	1,824	7	(43,010)
(217,395)	(217,397)	2	0	Internal Charges/Overheads	(187,088)	(209,941)	22,853	11	(359,869)
(722,798)	(369,549)	(353,249)	(96)	**Profit/(Loss)**	(242,138)	(403,085)	160,947	40	(685,764)
				Kevin Smith Community Centre					
30,325	34,945	(4,619)	(13)	Revenue	31,002	51,000	(19,998)	(39)	51,000
(8,288)	(16,743)	8,455	50	Operating Expenditure	(14,323)	(15,562)	1,239	8	(32,433)
22,037	18,202	3,835	21	**Total Revenue & Expenses**	16,679	35,438	(18,759)	(53)	18,567
(1,165)	(1,165)	0	0	Depreciation Expense	(1,595)	(1,165)	(430)	(37)	(1,978)
(21,574)	(21,574)	0	0	Internal Charges/Overheads	(17,233)	(15,152)	(2,080)	(14)	(25,975)
(702)	(4,537)	3,835	85	**Profit/(Loss)**	(2,149)	19,120	(21,269)	(111)	(9,386)
				Balga Community Centre					
27,914	23,333	4,581	20	Revenue	26,111	23,333	2,778	12	40,000
(104,842)	(121,755)	16,913	14	Operating Expenditure	(29,995)	(42,910)	12,915	30	(67,888)
(76,928)	(98,422)	21,494	22	**Total Revenue & Expenses**	(3,883)	(19,577)	15,693	80	(27,888)
(28,080)	(29,844)	1,765	6	Depreciation Expense	(33,705)	(26,105)	(7,600)	(29)	(44,317)
(56,580)	(56,584)	4	0	Internal Charges/Overheads	(46,720)	(46,685)	(36)	(0)	(80,025)
(161,588)	(184,850)	23,262	13	**Profit/(Loss)**	(84,309)	(92,366)	8,057	9	(152,230)

City of Stirling
Financial Performance of City Services
For the Period Ending 31 January 2020

YTD_Prev_Year 2018/2019 Actual $	YTD_Prev_Year 2018/2019 Budget $	YTD_Prev_Year 2018/2019 Variance $	YTD_Prev_Year 2018/2019 Variance %	Description	YTD Actual $	YTD Budget $	YTD Variance $	YTD Variance %	Full Year Budget $
				Dianella Community Centre					
25,281	18,667	6,615	35	Revenue	13,339	20,417	(7,078)	(35)	35,000
(9,046)	(12,224)	3,179	26	Operating Expenditure	(180,861)	(18,140)	(162,721)	(897)	(24,667)
16,236	**6,443**	**9,793**	**152**	**Total Revenue & Expenses**	**(167,522)**	**2,277**	**(169,799)**	**(7,456)**	**10,333**
(10,194)	(11,914)	1,720	14	Depreciation Expense	(10,584)	(10,194)	(390)	(4)	(17,306)
(23,741)	(23,741)	0	0	Internal Charges/Overheads	(17,032)	(14,010)	(3,023)	(22)	(24,017)
(17,700)	**(29,213)**	**11,513**	**39**	**Profit/(Loss)**	**(195,139)**	**(21,927)**	**(173,212)**	**(790)**	**(30,990)**
				Nollamara Community Centre					
8,272	7,000	1,272	18	Revenue	13,357	8,167	5,190	64	14,000
(21,931)	(19,368)	(2,562)	(13)	Operating Expenditure	(11,172)	(13,398)	2,226	17	(24,298)
(13,658)	**(12,368)**	**(1,290)**	**(10)**	**Total Revenue & Expenses**	**2,184**	**(5,232)**	**7,416**	**142**	**(10,298)**
(9,797)	(11,184)	1,387	12	Depreciation Expense	(9,982)	(9,884)	(98)	(1)	(16,780)
(93,134)	(93,134)	0	0	Internal Charges/Overheads	(95,634)	(102,762)	7,128	7	(176,163)
(116,589)	**(116,686)**	**96**	**0**	**Profit/(Loss)**	**(103,432)**	**(117,877)**	**14,446**	**12**	**(203,241)**
				North Beach Community Centre					
13,128	18,667	(5,539)	(30)	Revenue	15,884	17,500	(1,616)	(9)	30,000
(12,633)	(25,678)	13,045	51	Operating Expenditure	(10,414)	(18,253)	7,838	43	(27,573)
495	**(7,011)**	**7,506**	**107**	**Total Revenue & Expenses**	**5,470**	**(753)**	**6,223**	**827**	**2,427**
(6,846)	(9,792)	2,947	30	Depreciation Expense	(6,335)	(6,846)	510	7	(11,622)
(38,076)	(38,074)	(2)	(0)	Internal Charges/Overheads	(30,203)	(29,917)	(286)	(1)	(51,285)
(44,428)	**(54,877)**	**10,451**	**19**	**Profit/(Loss)**	**(31,068)**	**(37,515)**	**6,447**	**17**	**(60,480)**
				Osborne Community Centre					
46,386	30,333	16,052	53	Revenue	45,787	43,750	2,037	5	75,000
(51,162)	(60,408)	9,246	15	Operating Expenditure	(72,439)	(54,907)	(17,532)	(32)	(81,631)
(4,776)	**(30,075)**	**25,298**	**84**	**Total Revenue & Expenses**	**(26,652)**	**(11,157)**	**(15,495)**	**(139)**	**(6,631)**
(6,977)	(5,734)	(1,243)	(22)	Depreciation Expense	(10,361)	(6,929)	(3,431)	(50)	(11,763)
(34,519)	(34,520)	0	0	Internal Charges/Overheads	(24,110)	(21,582)	(2,528)	(12)	(37,004)
(46,272)	**(70,328)**	**24,056**	**34**	**Profit/(Loss)**	**(61,122)**	**(39,668)**	**(21,454)**	**(54)**	**(55,399)**
				Scarborough Community Centre					
36,249	29,167	7,082	24	Revenue	37,331	35,000	2,331	7	60,000
(74,039)	(96,744)	22,704	23	Operating Expenditure	(41,977)	(33,946)	(8,031)	(24)	(61,091)
(37,791)	**(67,577)**	**29,786**	**44**	**Total Revenue & Expenses**	**(4,646)**	**1,054**	**(5,700)**	**(541)**	**(1,091)**
(33,156)	(29,143)	(4,013)	(14)	Depreciation Expense	(33,317)	(32,497)	(820)	(3)	(55,169)
(45,067)	(45,069)	2	0	Internal Charges/Overheads	(33,049)	(30,854)	(2,194)	(7)	(52,889)
(116,013)	**(141,789)**	**25,776**	**18**	**Profit/(Loss)**	**(71,012)**	**(62,297)**	**(8,713)**	**(14)**	**(109,149)**
				Inglewood Community Centre					
28,461	28,000	461	2	Revenue	38,353	33,833	4,520	13	58,000
(55,822)	(91,344)	35,523	39	Operating Expenditure	(35,756)	(22,070)	(13,686)	(62)	(31,083)
(27,360)	**(63,344)**	**35,984**	**57**	**Total Revenue & Expenses**	**2,598**	**11,764**	**(9,166)**	**(78)**	**26,917**
(19,565)	(27,784)	8,219	30	Depreciation Expense	(23,376)	(22,489)	(887)	(4)	(33,271)
(45,077)	(45,080)	3	0	Internal Charges/Overheads	(33,129)	(29,918)	(3,212)	(11)	(51,281)
(92,002)	**(136,208)**	**44,206**	**32**	**Profit/(Loss)**	**(53,908)**	**(40,643)**	**(13,264)**	**(33)**	**(57,636)**
				Day Centres					
1,160,800	1,204,775	(43,975)	(4)	Revenue	1,706,561	1,197,302	509,259	43	2,052,518
(1,072,151)	(1,022,806)	(49,345)	(5)	Operating Expenditure	(1,091,699)	(1,133,487)	41,787	4	(1,914,666)
88,649	**181,969**	**(93,320)**	**(51)**	**Total Revenue & Expenses**	**614,861**	**63,815**	**551,046**	**864**	**137,852**
(24,638)	(25,920)	1,282	5	Depreciation Expense	(24,841)	(24,567)	(275)	(1)	(41,708)
(268,053)	(268,047)	(5)	(0)	Internal Charges/Overheads	(285,817)	(322,615)	36,798	8	(553,050)
(204,042)	**(111,998)**	**(92,044)**	**(82)**	**Profit/(Loss)**	**284,203**	**(283,367)**	**577,569**	**204**	**(457,105)**
				Dianella Library					

City of Stirling
Financial Performance of City Services
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YTD_Prev_Year 2018/2019					YTD				Full Year
Actual $	Budget $	Variance $	%	Description	Actual $	Budget $	Variance $	%	Budget $
7,877	8,633	(756)	(9)	Revenue	9,084	7,613	1,472	19	13,050
(554,326)	(653,928)	99,602	15	Operating Expenditure	(597,356)	(651,101)	53,745	8	(1,104,036)
(546,449)	**(645,295)**	**98,846**	**15**	**Total Revenue & Expenses**	**(588,272)**	**(643,488)**	**55,217**	**9**	**(1,090,986)**
(31,963)	(38,398)	6,435	17	Depreciation Expense	(33,506)	(31,457)	(2,049)	(7)	(53,403)
(183,672)	(183,671)	(1)	(0)	Internal Charges/Overheads	(92,778)	(97,339)	4,561	5	(166,868)
(762,084)	**(867,364)**	**105,280**	**12**	**Profit/(Loss)**	**(714,556)**	**(772,284)**	**57,728**	**7**	**(1,311,257)**
				Inglewood Library					
4,694	5,198	(504)	(10)	Revenue	8,092	4,439	1,652	37	7,610
(522,004)	(535,755)	13,751	3	Operating Expenditure	(530,968)	(543,586)	12,617	2	(935,721)
(517,310)	**(530,557)**	**13,247**	**2**	**Total Revenue & Expenses**	**(524,877)**	**(539,146)**	**14,270**	**3**	**(928,111)**
(37,024)	(38,465)	1,441	4	Depreciation Expense	(43,249)	(36,096)	(7,152)	(20)	(61,270)
(215,159)	(215,163)	4	0	Internal Charges/Overheads	(83,922)	(85,358)	1,436	2	(146,325)
(769,493)	**(784,185)**	**14,692**	**2**	**Profit/(Loss)**	**(652,048)**	**(660,601)**	**8,553**	**1**	**(1,135,705)**
				Karrinyup Library					
8,360	7,531	829	11	Revenue	8,386	7,000	1,386	20	12,000
(816,768)	(841,810)	25,043	4	Operating Expenditure	(865,791)	(870,856)	5,065	1	(1,558,526)
(808,408)	**(834,280)**	**25,872**	**4**	**Total Revenue & Expenses**	**(857,405)**	**(863,856)**	**6,451**	**1**	**(1,146,526)**
(43,878)	(41,467)	(2,411)	(6)	Depreciation Expense	(44,495)	(43,911)	(583)	(1)	(74,547)
(261,175)	(261,175)	0	0	Internal Charges/Overheads	(98,278)	(100,178)	1,898	2	(171,730)
(913,461)	**(934,921)**	**21,460**	**3**	**Profit/(Loss)**	**(800,177)**	**(807,943)**	**7,766**	**1**	**(1,392,802)**
				Osborne Library					
8,148	7,601	1,545	20	Revenue	9,497	7,251	2,246	31	12,430
(581,598)	(673,085)	91,487	14	Operating Expenditure	(576,128)	(631,576)	55,448	9	(1,092,825)
(572,452)	**(665,484)**	**93,032**	**14**	**Total Revenue & Expenses**	**(566,631)**	**(624,325)**	**57,694**	**9**	**(1,080,395)**
(79,050)	(83,153)	4,103	5	Depreciation Expense	(80,074)	(79,151)	(923)	(1)	(134,373)
(256,282)	(256,280)	(2)	(0)	Internal Charges/Overheads	(93,747)	(99,466)	5,719	6	(170,516)
(907,784)	**(1,004,897)**	**97,133**	**10**	**Profit/(Loss)**	**(740,453)**	**(802,942)**	**62,489**	**8**	**(1,385,284)**
				Scarborough Library					
10,584	9,042	1,543	17	Revenue	12,059	7,963	4,096	51	13,650
(558,136)	(608,448)	49,312	8	Operating Expenditure	(556,297)	(575,939)	19,642	3	(989,953)
(547,552)	**(597,406)**	**49,854**	**8**	**Total Revenue & Expenses**	**(544,238)**	**(567,976)**	**23,738**	**4**	**(956,303)**
(41,110)	(42,696)	1,586	4	Depreciation Expense	(44,734)	(40,803)	(3,930)	(10)	(69,271)
(237,351)	(237,349)	(2)	(0)	Internal Charges/Overheads	(90,830)	(91,882)	1,252	1	(157,515)
(826,013)	**(877,451)**	**51,438**	**6**	**Profit/(Loss)**	**(679,802)**	**(700,661)**	**21,059**	**3**	**(1,213,089)**
				Mirrabooka Library					
18,556	14,467	4,088	28	Revenue	21,747	13,271	8,476	64	22,750
(591,364)	(654,830)	63,466	10	Operating Expenditure	(570,953)	(646,683)	75,930	12	(1,085,978)
(572,829)	**(640,363)**	**67,534**	**11**	**Total Revenue & Expenses**	**(549,206)**	**(633,612)**	**84,406**	**13**	**(1,063,228)**
(54,326)	(72,649)	18,324	23	Depreciation Expense	(52,685)	(54,021)	1,336	2	(91,690)
(349,532)	(349,531)	(2)	(0)	Internal Charges/Overheads	(91,712)	(96,491)	4,779	5	(165,416)
(976,687)	**(1,060,543)**	**83,856**	**8**	**Profit/(Loss)**	**(693,614)**	**(784,125)**	**90,511**	**12**	**(1,320,335)**

City of Stirling
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YTD_Prev_Year 2018/2019 Actual $	YTD_Prev_Year 2018/2019 Budget $	YTD_Prev_Year 2018/2019 Variance $	YTD_Prev_Year 2018/2019 Variance %	Description	YTD Actual $	YTD Budget $	YTD Variance $	YTD Variance %	Full Year Budget $
Total Community Services				**Total Community Services**	**Total Community Services**				
2,351,942	2,570,805	(518,862)	(20)	Revenue	2,934,219	2,502,766	431,453	17	4,264,027
(5,930,106)	(6,472,679)	542,573	8	Operating Expenditure	(5,957,377)	(6,265,349)	307,972	5	(10,692,443)
(3,578,164)	**(3,901,874)**	**23,711**	**1**	**Total Revenue & Expenses**	**(3,023,158)**	**(3,762,583)**	**739,425**	**20**	**(6,428,416)**
(453,104)	(503,153)	50,049	10	Depreciation Expense	(476,361)	(451,451)	(24,910)	(6)	(761,477)
(2,346,367)	(2,346,368)	1	0	Internal Charges/Overheads	(1,331,001)	(1,394,146)	63,145	5	(2,389,659)
(6,677,634)	**(6,751,395)**	**73,761**	**1**	**Profit/(Loss)**	**(4,830,520)**	**(5,605,180)**	**777,660**	**14**	**(9,579,853)**
				Development Services					
				Building Plan Approvals					
591,718	933,333	(341,615)	(37)	Revenue	783,214	945,000	(161,786)	(17)	1,620,000
(770,089)	(938,404)	168,315	18	Operating Expenditure	(1,001,361)	(1,168,051)	166,690	14	(1,982,151)
(178,370)	**(5,071)**	**(173,300)**	**(3,418)**	**Total Revenue & Expenses**	**(218,146)**	**(223,051)**	**4,904**	**2**	**(362,151)**
(572)	(989)	417	42	Depreciation Expense	(8,662)	(13,535)	6,873	51	(21,650)
(410,444)	(415,444)	0	0	Internal Charges/Overheads	(561,586)	(659,218)	97,633	15	(1,130,089)
(589,386)	**(416,504)**	**(172,882)**	**(42)**	**Profit/(Loss)**	**(788,394)**	**(895,804)**	**109,410**	**12**	**(1,513,889)**
				Swimming Pool Inspections & Control					
352,254	335,833	16,421	5	Revenue	350,110	355,833	(5,723)	(2)	360,000
(170,197)	(185,813)	15,616	8	Operating Expenditure	(167,777)	(183,787)	16,009	9	(322,117)
182,056	**150,020**	**32,036**	**21**	**Total Revenue & Expenses**	**182,333**	**172,047**	**10,286**	**6**	**37,883**
(257)	(453)	196	43	Depreciation Expense	(0)	(453)	453	100	(769)
(90,747)	(90,747)	0	0	Internal Charges/Overheads	(75,548)	(89,131)	13,583	15	(152,796)
91,052	**58,820**	**32,232**	**55**	**Profit/(Loss)**	**106,784**	**82,462**	**24,322**	**29**	**(115,683)**
Total Approvals				**Total Development Services**	**Total Approvals**				
943,972	1,269,166	(325,194)	(26)	Revenue	1,133,324	1,300,833	(167,509)	(13)	1,980,000
(940,286)	(1,124,217)	183,931	16	Operating Expenditure	(1,169,138)	(1,351,837)	182,699	14	(2,304,268)
3,686	**144,949**	**(141,263)**	**(97)**	**Total Revenue & Expenses**	**(35,814)**	**(51,004)**	**15,190**	**30**	**(324,268)**
(829)	(1,442)	614	43	Depreciation Expense	(8,662)	(13,969)	7,326	52	(22,419)
(501,191)	(501,191)	0	0	Internal Charges/Overheads	(637,134)	(748,350)	111,216	15	(1,282,885)
(498,334)	**(357,684)**	**(140,650)**	**(39)**	**Profit/(Loss)**	**(679,610)**	**(813,342)**	**133,732**	**16**	**(1,629,572)**
Total Waste Services				**Total Waste Services**	**Total Waste Services**				
35,704,625	36,231,444	(526,819)	(1)	Revenue	35,508,921	35,499,838	9,083	0	37,887,181
(17,459,141)	(18,059,345)	600,205	3	Operating Expenditure	(19,635,722)	(17,665,037)	(1,970,685)	(11)	(33,866,497)
18,245,485	**18,172,099**	**73,386**	**0**	**Total Revenue & Expenses**	**15,873,199**	**17,834,801**	**(1,961,602)**	**(11)**	**4,020,684**
(286,385)	(294,259)	7,874	3	Depreciation Expense	(315,270)	(286,207)	(29,063)	(10)	(485,887)
397,939	397,919	19	0	Internal Charges/Overheads	417,840	56,700	361,140	637	105,886
18,357,038	**18,275,759**	**81,279**	**0**	**Profit/(Loss)**	**15,975,769**	**17,605,294**	**(1,629,525)**	**(9)**	**3,640,664**

City of Stirling
Financial Performance of City Services
For the Period Ending 31 January 2020

YTD_Prev_Year 2018/2019 Actual $	YTD_Prev_Year 2018/2019 Budget $	YTD_Prev_Year 2018/2019 Variance $	YTD_Prev_Year 2018/2019 Variance %	Description	YTD Actual $	YTD Budget $	YTD Variance $	YTD Variance %	Full Year Budget $
				Recreation & Leisure Services					
				Hamersley Golf Course					
996,089	990,764	5,325	1	Revenue	964,516	980,908	(16,392)	(2)	1,661,556
(179,582)	(207,520)	27,937	13	Operating Expenditure	(136,688)	(189,881)	53,193	28	(299,732)
776,507	**743,244**	**33,263**	**4**	**Total Revenue & Expenses**	**827,828**	**791,027**	**36,801**	**5**	**1,361,824**
(21,346)	(21,220)	(126)	(1)	Depreciation Expense	(21,339)	(21,368)	28	0	(36,275)
(132,823)	(102,822)	(2)	(0)	Internal Charges/Overheads	(79,618)	(96,349)	16,731	17	(165,166)
652,337	**619,203**	**33,135**	**5**	**Profit/(Loss)**	**726,871**	**673,310**	**53,561**	**8**	**1,160,382**
				Stirling Leisure Centre - Jim Satchell- Dianella					
66,550	56,544	10,007	18	Revenue	74,840	57,012	17,828	31	97,735
(34,375)	(32,871)	(1,504)	(5)	Operating Expenditure	(17,708)	(35,135)	17,427	50	(52,759)
32,175	**23,672**	**8,503**	**36**	**Total Revenue & Expenses excl Depn & Oheads**	**58,932**	**21,877**	**35,056**	**160**	**44,976**
(25,936)	(31,978)	6,042	19	Depreciation Expense	(27,213)	(25,938)	(1,276)	(5)	(44,032)
(20,079)	(20,085)	6	0	Internal Charges/Overheads	(15,608)	(17,537)	1,929	11	(30,061)
(13,840)	**(28,391)**	**14,551**	**51**	**Profit/(Loss)**	**14,111**	**(21,598)**	**35,708**	**165**	**(29,116)**
				Stirling Leisure Centre - Hamersley					
140,404	132,970	7,434	6	Revenue	194,570	158,655	35,414	22	263,705
(212,418)	(265,606)	53,188	20	Operating Expenditure	(228,396)	(236,831)	8,435	4	(409,185)
(72,015)	**(132,637)**	**60,622**	**46**	**Total Revenue & Expenses**	**(34,326)**	**(78,175)**	**43,849**	**56**	**(125,480)**
(48,115)	(62,493)	14,377	23	Depreciation Expense	(50,363)	(28,427)	(21,937)	(77)	(48,241)
(78,398)	(78,398)	0	0	Internal Charges/Overheads	(76,176)	(82,425)	6,249	8	(141,292)
(198,528)	**(273,528)**	**75,000**	**27**	**Profit/(Loss)**	**(160,866)**	**(189,027)**	**28,161**	**15**	**(315,013)**
				Stirling Leisure Centre - Innaloo					
2,525	1,458	1,068	73	Revenue	2,905	1,458	1,447	79	2,500
(10,287)	(12,130)	1,843	15	Operating Expenditure	(16,957)	(9,920)	(6,737)	(68)	(18,130)
(7,762)	**(10,672)**	**2,909**	**27**	**Total Revenue & Expenses**	**(14,051)**	**(8,461)**	**(5,590)**	**(66)**	**(15,630)**
(12,958)	(16,318)	3,360	21	Depreciation Expense	(13,141)	(12,958)	(183)	(1)	(21,998)
(13,031)	(13,028)	(3)	(0)	Internal Charges/Overheads	(10,342)	(11,432)	1,090	10	(19,602)
(33,751)	**(40,018)**	**6,267**	**16**	**Profit/(Loss)**	**(37,533)**	**(32,851)**	**(4,682)**	**(14)**	**(57,231)**
				Stirling Leisure Centre - Karrinyup					
53,494	51,905	1,589	3	Revenue	59,769	50,108	9,661	19	85,900
(46,945)	(55,202)	8,257	15	Operating Expenditure	(75,616)	(50,668)	(26,947)	(57)	(85,473)
6,549	**(3,297)**	**9,846**	**299**	**Total Revenue & Expenses**	**(15,847)**	**(560)**	**(19,287)**	**(3,444)**	**427**
(33,894)	(36,673)	2,778	8	Depreciation Expense	(39,753)	(33,894)	(5,859)	(17)	(57,542)
(22,760)	(22,760)	0	0	Internal Charges/Overheads	(19,272)	(19,905)	633	3	(34,129)
(50,105)	**(62,731)**	**12,625**	**20**	**Profit/(Loss)**	**(78,871)**	**(54,359)**	**(24,513)**	**(45)**	**(91,244)**
				Stirling Leisure Centre - Yokine					
19,871	30,172	(10,302)	(34)	Revenue	26,105	30,899	(4,794)	(16)	52,970
(32,390)	(31,779)	(611)	(2)	Operating Expenditure	(19,230)	(30,568)	11,339	37	(48,602)
(12,519)	**(1,606)**	**(10,913)**	**(679)**	**Total Revenue & Expenses**	**6,876**	**330**	**6,545**	**1,981**	**4,368**
(18,388)	(18,427)	39	0	Depreciation Expense	(18,764)	(18,388)	(376)	(2)	(31,217)
(19,529)	(19,531)	2	0	Internal Charges/Overheads	(16,019)	(17,695)	1,676	10	(30,670)
(50,437)	**(39,564)**	**(10,872)**	**(27)**	**Profit/(Loss)**	**(27,908)**	**(35,953)**	**8,045**	**22**	**(57,519)**

City of Stirling
Financial Performance of City Services
For the Period Ending 31 January 2020

YTD_Prev_Year 2018/2019					YTD				Full Year
Actual $	Budget $	Variance $	%	Description	Actual $	Budget $	Variance $	%	Budget $
				Stirling Leisure Centre - Herb Graham					
392,727	329,253	33,474	10	Revenue	515,729	379,818	136,911	36	662,292
(586,814)	(627,760)	40,947	7	Operating Expenditure	(674,107)	(632,427)	(41,680)	(7)	(1,020,583)
(224,086)	(298,507)	74,421	25	**Total Revenue & Expenses**	(158,378)	(252,609)	94,231	37	(358,291)
(131,226)	(143,383)	12,156	8	Depreciation Expense	(136,583)	(131,644)	(4,938)	(4)	(223,489)
(211,930)	(211,933)	4	0	Internal Charges/Overheads	(213,775)	(229,243)	15,468	7	(392,561)
(567,243)	(653,823)	86,581	13	**Profit/(Loss)**	(508,736)	(613,496)	104,760	17	(974,762)
				Stirling Leisure Centre - Terry Tyzack Aquatics					
2,732,003	2,444,804	287,398	12	Revenue	2,809,556	2,656,148	153,410	6	4,313,532
(2,178,337)	(2,348,576)	170,239	7	Operating Expenditure	(2,332,784)	(2,412,596)	79,812	3	(4,189,702)
553,665	96,028	457,637	477	**Total Revenue & Expenses**	476,774	243,552	233,222	96	123,830
(231,250)	(285,341)	54,091	19	Depreciation Expense	(248,206)	(231,232)	(16,974)	(7)	(392,556)
(472,498)	(472,494)	(4)	(0)	Internal Charges/Overheads	(473,183)	(526,337)	55,174	10	(905,723)
(150,083)	(661,807)	511,724	77	**Profit/(Loss)**	(244,595)	(516,017)	271,422	53	(1,174,449)
				Scarborough Amphitheatre					
18,077	30,917	(12,839)	(42)	Revenue	4,371	17,500	(13,129)	(75)	30,000
(3,798)	(22,549)	18,750	83	Operating Expenditure	(2,362)	(8,163)	5,802	71	(15,056)
14,279	8,368	5,911	71	**Total Revenue & Expenses**	2,009	9,337	(7,327)	(78)	14,944
(11,884)	(11,203)	(681)	(6)	Depreciation Expense	(13,970)	(9,853)	(4,117)	(42)	(16,727)
(12,464)	(12,462)	(2)	(0)	Internal Charges/Overheads	(8,889)	(10,194)	1,304	13	(17,478)
(10,070)	(15,298)	5,228	34	**Profit/(Loss)**	(20,850)	(10,710)	(10,141)	(95)	(19,261)
				Leisure Park - Balga					
1,074,021	985,151	88,871	9	Revenue	1,052,808	1,041,777	11,031	1	1,742,049
(1,431,586)	(1,497,173)	65,587	4	Operating Expenditure	(1,474,944)	(1,489,455)	14,511	1	(2,567,231)
(357,565)	(512,023)	154,458	30	**Total Revenue & Expenses**	(422,136)	(447,678)	25,542	6	(825,182)
(148,239)	(190,369)	42,130	22	Depreciation Expense	(157,277)	(149,131)	(8,147)	(5)	(253,175)
(277,302)	(277,305)	3	0	Internal Charges/Overheads	(273,087)	(303,003)	29,947	10	(519,429)
(783,106)	(979,697)	196,591	20	**Profit/(Loss)**	(852,476)	(899,811)	47,342	5	(1,597,786)
				Stirling Community Centres - Drysdra					
13,478	17,792	(4,313)	(24)	Revenue	20,721	20,039	682	3	34,352
(13,012)	(14,501)	1,488	10	Operating Expenditure	(12,477)	(29,340)	16,863	57	(35,657)
466	3,291	(2,825)	(86)	**Total Revenue & Expenses**	8,244	(9,301)	17,545	189	(1,305)
(12,518)	(15,177)	2,658	18	Depreciation Expense	(13,235)	(12,519)	(716)	(6)	(21,253)
(17,550)	(17,552)	2	0	Internal Charges/Overheads	(14,653)	(16,691)	2,038	12	(28,609)
(29,603)	(29,439)	(164)	(1)	**Profit/(Loss)**	(19,645)	(38,511)	18,866	49	(51,167)
				Stirling Community Centres - Karrinyup					
33,810	43,715	(9,905)	(23)	Revenue	44,344	30,408	13,936	46	52,128
(27,459)	(28,195)	737	3	Operating Expenditure	(12,921)	(26,723)	13,802	52	(44,182)
6,352	15,520	(9,168)	(59)	**Total Revenue & Expenses**	31,424	3,685	27,739	753	7,946
(12,848)	(14,233)	1,386	10	Depreciation Expense	(12,674)	(12,845)	171	1	(21,808)
(16,178)	(16,178)	0	0	Internal Charges/Overheads	(11,932)	(13,969)	2,036	15	(23,954)
(22,671)	(14,892)	(7,780)	(52)	**Profit/(Loss)**	6,817	(23,128)	29,946	129	(37,815)
				Stirling Community Centres - Wk Moir - Balcatta					
10,705	23,812	(13,107)	(55)	Revenue	389	0	389	(100)	0

City of Stirling
Financial Performance of City Services
For the Period Ending 31 January 2020

YTD_Prev_Year 2018/2019					YTD				Full Year
Actual $	Budget $	Variance $	%	Description	Actual $	Budget $	Variance $	%	Budget $
(8,343)	(19,756)	11,413	58	Operating Expenditure	(7,445)	(7,834)	389	5	(13,123)
2,362	4,056	(1,694)	(42)	**Total Revenue & Expenses**	(7,656)	(7,834)	778	10	(13,123)
(0)	(0)	0	0	Depreciation Expense	(0)	(0)	0	0	(0)
(7,257)	(7,257)	0	0	Internal Charges/Overheads	(4,994)	(6,149)	1,154	19	(10,541)
(4,895)	(3,201)	(1,694)	(53)	**Profit/(Loss)**	(12,650)	(13,983)	1,932	14	(23,664)
				Stirling Community Centres - Tuart Hill					
33,183	46,550	(13,367)	(29)	Revenue	60,107	38,655	21,452	55	66,266
(35,423)	(43,891)	8,468	19	Operating Expenditure	(35,016)	(46,209)	11,193	24	(71,984)
(2,240)	2,659	(4,898)	(184)	**Total Revenue & Expenses**	25,091	(7,553)	32,645	432	(5,718)
(611)	(611)	0	0	Depreciation Expense	(0)	(611)	611	100	(1,038)
(15,108)	(15,107)	(2)	(0)	Internal Charges/Overheads	(12,416)	(14,508)	2,091	14	(24,874)
(17,958)	(13,059)	(4,900)	(38)	**Profit/(Loss)**	12,675	(22,672)	35,347	156	(31,629)
				Stirling Community Centres-Charles Riley-North Beach					
60,532	36,120	14,412	40	Revenue	49,807	41,682	8,248	20	71,420
(41,327)	(55,366)	14,042	25	Operating Expenditure	(47,837)	(54,481)	6,624	12	(93,078)
8,205	(19,246)	28,454	148	**Total Revenue & Expenses**	2,071	(12,799)	14,869	116	(21,658)
(61,158)	(70,632)	9,473	13	Depreciation Expense	(59,890)	(61,158)	1,269	2	(103,828)
(27,661)	(27,662)	1	0	Internal Charges/Overheads	(23,936)	(25,276)	1,340	5	(43,330)
(79,615)	(117,542)	37,927	32	**Profit/(Loss)**	(81,755)	(99,234)	17,479	18	(168,814)
				Stirling Leisure Centre - Scarborough					
318,817	253,353	65,263	26	Revenue	328,732	306,130	22,602	7	537,175
(324,501)	(351,774)	27,273	8	Operating Expenditure	(347,788)	(389,917)	42,129	11	(639,684)
(5,885)	(98,421)	92,537	94	**Total Revenue & Expenses**	(19,056)	(83,787)	64,731	77	(102,509)
(72,638)	(76,572)	3,933	5	Depreciation Expense	(80,039)	(72,661)	(7,378)	(10)	(123,354)
(93,940)	(93,942)	2	0	Internal Charges/Overheads	(94,212)	(104,603)	10,391	10	(179,324)
(172,463)	(268,935)	96,472	36	**Profit/(Loss)**	(193,307)	(261,051)	67,743	26	(405,186)
				Stirling Leisure Centre - Scarborough Beach Pool					
1,090,587	995,377	95,210	10	Revenue	1,228,108	949,419	278,689	29	1,937,576
(1,037,471)	(1,087,649)	50,178	5	Operating Expenditure	(1,030,221)	(1,334,820)	304,598	23	(2,293,230)
53,116	(92,273)	145,389	158	**Total Revenue & Expenses**	197,887	(385,400)	583,287	151	(355,655)
(302,847)	(126,384)	(176,763)	(140)	Depreciation Expense	(305,683)	(301,521)	(4,173)	(1)	(511,884)
(182,876)	(182,877)	1	0	Internal Charges/Overheads	(181,632)	(226,442)	44,809	20	(388,184)
(432,606)	(401,233)	(31,373)	(8)	**Profit/(Loss)**	(289,639)	(913,363)	623,724	68	(1,255,723)

Total Recreation & Leisure Services				Total Recreation & Leisure Services	Total Recreation & Leisure Services			
6,151,053	5,891,457	259,596	4	Revenue	6,495,806	6,042,100	453,506	8	10,419,447
(5,689,680)	(6,122,370)	432,690	7	Operating Expenditure	(6,016,943)	(6,236,468)	219,524	4	(10,591,947)
461,373	(230,913)	692,287	300	**Total Revenue & Expenses**	478,863	(194,367)	673,030	346	(172,500)
(1,138,880)	(1,120,715)	(18,166)	(2)	Depreciation Expense	(1,168,557)	(1,117,167)	(71,390)	(6)	(1,896,566)
(1,511,436)	(1,511,446)	8	0	Internal Charges/Overheads	(1,468,870)	(1,638,703)	169,832	10	(2,809,196)
(2,188,945)	(2,863,075)	674,129	24	**Profit/(Loss)**	(2,178,765)	(2,950,237)	771,472	26	(4,878,263)

F3 2019/2020 STATUTORY BUDGET REVIEW

Report Information

Location:	Not Applicable
Applicant:	Not Applicable
Reporting Officer:	Manager Finance
Business Unit:	Finance Services
Ward:	Not Applicable
Suburb:	Not Applicable

Authority/Discretion

Definition

☐	Advocacy	*when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☒	Executive	*the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☐	Legislative	*includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
☐	Quasi-Judicial	*when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
☐	Information Purposes	*includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

Moved Councillor Lagan, seconded Councillor Caddy

THE COMMITTEE RECOMMENDS TO COUNCIL

1. That the 2019/2020 Statutory Budget Review per this report and the attached Mid-Year Budget Review Documents be ADOPTED.

2. That the additional funds of $1,826,540 identified following determination of the 2018/2019 financial year surplus be NOTED.

The motion was put and declared CARRIED (7/1).

For: Councillors Caddy, Ferrante, Lagan, Perkov, Sargent, Thornton and Mayor Irwin.
Against: Councillor Re.

Recommendation

1. That the 2019/2020 Statutory Budget Review per this report and the attached Mid-Year Budget Review Documents be ADOPTED.

2. That the additional funds of $1,826,540 identified following determination of the 2018/2019 financial year surplus be NOTED.

NB: ABSOLUTE MAJORITY VOTE REQUIRED AT COUNCIL

Report Purpose

To present the 2019/2020 Statutory Budget Review for consideration and adoption.

Relevant Documents

Attachments

Attachment 1 - Rate Setting Statement - Budget Review 2019/2020 ⇩

Attachment 2 - Integrated Planning and Budget Report – Budget Review 2019/2020 (previously circulated to Councillors under confidential separate cover)

Available for viewing at meeting

Nil

Background

The *Local Government Act 1995* and its regulations require a local government to review its annual budget between 1 January and 31 March each year.

Current provisions do not prescribe the format of the review, this is left to the discretion of each local government but the Department of Local Government, Sport and Cultural Industries has advised that it would like to see a revised Rate Setting Statement included in the budget documents.

Comment

In accordance with legislation, the City has undertaken a review of its annual budget and now recommends that review for adoption.

The review proposes amendments to the budget which can be summarised as follows:-

Adjustment to Cash Position[1]	**$'000**
Decrease in Operating Revenue	(573)
Increase in Operating Expenditure	(2,210)
Net Capital Expenditure[2]	(1,417)
	(4,200)
Funded by:	
Transfers from Reserves	1,053
Carry Forward Capital Returned	1,321
Finalisation of 2018/19 Surplus	1,826
	4,200
Budget Review Surplus/Deficit	**0**
[1] *Excludes movement in non-cash items*	
[2] *Capital Expenditure excludes the impact of Carry Forwards*	

Commentary of major changes to the budget

Operating Revenue

The reduction within operating revenue is mainly related to receiving part of the Financial Assistance Grant for 2019/2020 in the 2018/2019 financial year and reduced interest revenue due to the lower interest rate environment.

Operating Expenditure

The increase in operating expenditure is mainly related to the acceleration of the implementation of the Relationship Management System, partly offset by general operational savings.

Net Capital Expenditure

The net increase in Capital Expenditure was due to new proposals circulated under separate cover partly offset by projects which have been deferred to 2020/2021. The figure in the table above, excludes the reduction in Capital Budget as a result of the finalisation of the Carry Forwards from the 2018/2019 financial year.

Reserve Movement

The City's Reserves have been adjusted to reflect the movement related to the Strategic Waste Development Reserve as well as monies being used from Town Planning Scheme 27 to fund the Dianella Regional Open Space BMX Skills Track.

New Proposals

This shows the impact of the proposals aligned to the Strategic Community Plan Key Result Areas and defined Services.

Carried Forward Surplus

The City of Stirling 2019/2020 budget was formulated using an estimated carried forward surplus from 2018/2019 of $9 million. The use of an estimate is necessary to ensure the annual budget is adopted and the annual rates notices sent out in a timely manner. The budget and rate levies are formulated to take account of interest revenue earned on surplus funds. Any delay in adoption of the annual budget and associated rates has a significant negative effect on the City's interest earning potential.

Following the closing of account, a final figure of $10,826,540 has been determined for the carried forward surplus; $1,826,540 in excess of that predicted.

Documents for Council Consideration

The City of Stirling's 2019/2020 Statutory Budget Review has been formatted to include:-

1. Rate Setting Statement.

2. A summary of the impact of the budget review aligned to the Key Result Areas as detailed in the City of Stirling Strategic Community Plan (provided to the Elected Members under separate cover).

3. Detailed schedules showing the impact of the budget review aligned to the Key Result Areas and defined Services (provided to Elected Members under separate cover).

Further information to support the budget

In January 2020, the President of the WA Gould League wrote to the City requesting funding support for the Herdsman Lake Wildlife Centre. This request has not been included in the budget review but will be included for consideration in the 2020/2021 Budget.

Herdsman Lake Wildlife Centre

The WA Gould League manages the Herdsman Lake Wildlife Centre within the Herdsman Lake Regional Park. The Centre has been established on the banks of Herdsman Lake on Public Open Space controlled by the Department of Biodiversity, Conservation and Attractions (DBCA). The site is on the City's southern boundary that is shared with the Town of Cambridge. Until 2019, employee positions at the Wildlife Centre were provided through a partnership between the WA Department of Education and the WA Gould League (largely funded by the Department). In 2019, the State Government announced that they were withdrawing ongoing funding and support for the Centre. Whilst a one off grant of $40,000 has been provided by the DBCA to assist, the Gould League is funding the ongoing operation of the Centre whilst trying to source additional and ongoing sources of revenue to make the operation sustainable. It is understood that the League can continue providing programs through to the end of the current financial year, however require funding to support their teaching and administrative employees if they are to continue beyond June 2020.

The League has embraced the challenge of seeking alternative funding streams and has a broad objective to be self-sustaining in the medium term. They have developed a business plan and have made application for a grant (through Lotteries) to improve the Centre in an effort to make their programs more attractive to schools. Their current programs are delivered by a qualified teacher and have been developed to support the curriculum and the learning objectives of the Education Department.

There are a number of avenues that the City has to provide assistance to the League as follows:-

- Provide funding support (currently seeking support for teaching and administrative employees - the extent of funding would need to be determined).
- Assist to further advocate for reinstatement of funding from State Government.
- Assist to advocate for funding support from the Town of Cambridge.
- Assist to advocate for charitable status (to enable the League to seek corporate donations).
- Consider program synergies between Herdsman and Star Swamp Henderson Centre.

City officers are waiting to review the ongoing business model for the Centre and recommend that the City continues to work with the Gould League to assist them to develop sustainable funding models over the next two months, which includes the actions contemplated above. There would also be some benefit in having the League provide a briefing to Council on their operation and their vision for the Centre. Council might like to receive a report incorporating these actions in April or May 2020 in preparation for its 2020/2021 budget considerations.

Consultation/Communication Implications

Nil.

Policy and Legislative Implications

Regulation 33A of the Local Government (Financial Management) Regulations 1996 as amended requires all local governments to review their annual budget between 1 January and 31 March each year.

Financial Implications

The 2019/2020 statutory budget review resulted in a balanced budget.

Strategic Implications

Governance: Making it happen

Outcome G4: Sustainable organisation

Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	**Comment**
Nil.	

SOCIAL	
Issue	**Comment**
Nil.	

ECONOMIC	
Issue	**Comment**
This report demonstrates responsible financial management in line with the City's strategic priorities to ensure that the City remains in a solid financial position.	

Conclusion

The *Local Government Act 1995* and its Regulations require a local government to review its annual budget between 1 January and 31 March each year. Within 30 days after a review of the annual budget of a local government is carried out it is to be submitted to Council.

A Council is to consider the review submitted to it and determine whether or not to adopt the review, any part of the review or any recommendation made in the review.

The review of the 2019/2020 statutory budget with an explanation of variances is submitted for consideration and adoption.

CITY OF STIRLING BUDGET REVIEW
FOR THE YEAR ENDING 30 JUNE 2020
RATE SETTING STATEMENT - BY PROGRAMME

	Adopted Budget 2019/20 (A)	Budget Review 2019/20 (B)	Variance (A)-(B)
	$	$	$
Net current assets at start of financial year - surplus/ (deficit)	25,931,854	24,215,786	1,716,068
Revenue from operating activities (excluding rates and non-operating grants, subsidies and contributions)			
General Purpose Funding	9,485,625	6,605,081	2,880,544
Governance	1,659,550	1,799,550	(140,000)
Law Order & Public Safety	3,583,197	3,653,887	(70,690)
Health	220,420	220,420	-
Education And Welfare	10,824,675	10,832,175	(7,500)
Community Amenities	42,571,451	42,721,551	(150,100)
Recreation & Culture	13,091,806	13,344,856	(253,050)
Transport	3,192,700	3,350,731	(158,031)
Economic Services	2,335,000	3,780,931	(1,445,931)
Other Property & Services	4,425,210	4,425,210	-
Total Operating Revenue	91,389,634	90,734,392	655,242
Expenditure from operating activities			
General Purpose Funding	(60,000)	(40,000)	(20,000)
Governance	(14,494,110)	(14,393,322)	(100,788)
Law Order & Public Safety	(8,299,087)	(8,290,837)	(8,250)
Health	(3,059,953)	(3,094,953)	35,000
Education And Welfare	(18,962,113)	(18,843,594)	(118,519)
Community Amenities	(48,018,113)	(48,121,735)	103,623
Recreation & Culture	(66,709,643)	(70,303,499)	3,593,856
Transport	(57,345,193)	(56,880,692)	(464,501)
Economic Services	(5,403,897)	(6,912,854)	1,508,957
Other Property & Services	(16,049,364)	(17,979,068)	1,929,704
Total Operating Expenditure	(238,401,472)	(244,860,554)	6,459,082
Operating activities excluded from budget			
ADD Profit/(Loss) on Disposals	(1,641,990)	(1,641,990)	-
Impairment of Financial Assets	-	-	-
Reversal of prior year loss on revaluation of fixed assets	-	-	-
Gifted & Previously Unrecognised Assets	-	-	-
Movement Leave Provisions, Non-Current Assets and Liabilities & Committed Grants	-	-	-
Depreciation on Assets	43,766,110	48,015,034	(4,248,924)
Net Non-Cash Expenditure and Revenue	42,124,121	46,373,044	(4,248,924)
Investing Activities			
Total Capital Expenditure	(99,467,072)	(95,220,467)	(4,246,605)
Equity Share of Investment			-
Proceeds from Disposal of Assets	4,828,200	4,828,200	-
Capital Grants and Contributions	34,490,004	33,689,634	800,370
Amount attributable to investing activities	(60,148,868)	(56,702,633)	(3,446,235)
Financing Activities			
Transfers to & from Town Planning Schemes	827,143	927,143	100,000
Transfer to Cash Backed Reserves	(14,441,837)	(15,544,950)	(220,000)
Transfer from Cash Backed Reserve	11,991,011	14,046,936	1,172,812
Amount attributable to financing activities	(1,623,683)	(570,871)	1,052,812
Budgeted deficiency before General Rates	140,728,413	140,810,836	(82,422)
Estimated amount to be raised from General Rates	140,728,413	140,810,836	(82,423)
Net current assets at end of financial year - surplus/ (deficit)	-	-	-

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GOVERNANCE

GOV1 PROPOSED CONFIDENTIALITY OF COUNCIL BUSINESS POLICY

Report Information

Location:	Not Applicable
Applicant:	Not Applicable
Reporting Officer:	Manager Governance
Business Unit:	Governance
Ward:	City Wide
Suburb:	City Wide

Authority/Discretion

Definition

☐	Advocacy	*when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☐	Executive	*the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☒	Legislative	*includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
☐	Quasi-Judicial	*when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
☐	Information Purposes	*includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

Moved Councillor Lagan, seconded Councillor Caddy

That Council ADOPTS the proposed Confidentiality of Council Business Policy.

Procedural Motion

Moved Councillor Re, seconded Mayor Irwin

THE COMMITTEE RECOMMENDS TO COUNCIL

That the Item relating to Proposed Confidentiality of Council Business Policy be REFERRED to the Community and Resources Committee meeting to be held 31 March 2020 to allow further information to be provided to Councillors.

The motion was put and declared CARRIED (6/2).

For: Councillors Caddy, Ferrante, Perkov, Re, Thornton and Mayor Irwin.
Against: Councillors Lagan and Sargent.

Recommendation

That Council ADOPTS the proposed Confidentiality of Council Business Policy.

Report Purpose

The purpose of this report is for Council to consider the adoption of the proposed Confidentiality of Council Business Policy.

Relevant Documents

Attachments

Attachment 1 - Example of Confidential Attachment 1 - Tender ⇩

Attachment 2 - Example of Confidential Attachment 2 - Tenderers' Weighted Scores ⇩

Attachment 3 - Example of Confidential Attachment 3 - Recommendation Summary ⇩

Attachment 4 - Proposed Confidentiality of Council Business Policy ⇩

Available for viewing at meeting

Nil

Background

At its meeting held 12 March 2019, Council resolved (Council Resolution Number 0319/039) as follows:-

> *"That Governance INVESTIGATES improved processes for managing deputations on confidential items for a report to and action by Council."*

Comment

The report is presented to adopt the Confidentiality of Council Business Policy, to establish clear direction in respect to dealing with confidentiality of tender items at Committees and Council meetings.

The policy deals generally with confidential business and establishes a general rule that confidential business must not be disclosed. The policy also provides how confidential information is to be handled in relation to public participation in the decision making process.

The policy specifically deals with two regular confidential matters that come before Council.

Tenders

Council generally deals with tenders as an open item of business. The policy sets out the information that will be kept confidential through the tender assessment and decision making process.

The Tender Scoring Matrix and the report template have been amended to protect confidential information being determined.

Primarily, confidential price information has been removed from the report and instead included in three confidential attachments. The first confidential attachment is a tender price schedule and the second confidential attachment is tenderers' weighted scores. Confidential Attachment 3 is a summary with financial details of the recommended successful tenderer.

The price of the successful tenderer will be included on the public tenders register following Council awarding the tender.

Property Dealings

Council generally deals with property dealings as confidential business. The policy sets out what steps may be taken in relation to due diligence for a property dealing before it is presented to Council.

Consultation/Communication Implications

The Policy has been circulated to Elected Members and the City's Administration for consideration and comments and included as part of this report.

Policy and Legislative Implications

Section 5.23 of the *Local Government Act 1995* provides for the confidential conduct of the business of Committees and Council meetings behind closed doors.

Financial Implications

There are no financial implications on the adoption of the Policy.

Strategic Implications

Governance: Making it happen

Outcome G1: Good governance

Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	**Comment**
Nil.	

SOCIAL	
Issue	**Comment**
Nil.	

ECONOMIC	
Issue	**Comment**
Nil.	

Conclusion

It is recommended Council adopts the Confidentiality of Council Business Policy to provide the parameters for the City's Administration to deal with matters that are likely to be dealt with as confidential business.

COMMERCIAL IN CONFIDENCE INFORMATION

19.033.S.IFT - Electrical Control Switchboard Cubicles

Tenderer Name:	Company A

Note:
- Tenderers must bid for the whole of the City's Electrical Control Switchboard Cubicle requirements.
- Tenderers must ensure that all project requirements are allowed for in the prices submitted
- It is the responsibility of the Tenderer to interpret the relevant specifications, drawings and schedules etc. to ensure that the scope of work is fully understood and covered in the pricing.
- The City of Stirling will not accept any liability from poor planning and pricing of the works
- The City does not guarantee the number of electrical control switchboard cubicles as specified in the Specification.

Item No	Description	Each	Price (Fixed GST)	Tenderer's comments
Schedule 1	Supply and install City of Stirling standard cubicle 1500mm high x 900mm wide x 500mm deep with underground electric mains for Western Power pillar connection, including concrete plinth, control cabling, electric power and control equipment, motor starter, consumer mains, antenna pole, five metres of mains cabling, five meters of pump cables, five meters of pressure tube and five meters of low level cable with associated electric's and controls all as described in this specification and shown on drawings 01 and CO803 for the following starter sizes:			
1	3 Kilowatt motor	1	$	
2	4 Kilowatt motor	1	$	
3	5.5 Kilowatt motor	1	$	
4	7.5 Kilowatt motor	1	$	
5	11 Kilowatt motor	1	$	
6	15 Kilowatt motor	1	$	
7	22 Kilowatt motor	1	$	
8	30 Kilowatt motor	1	$	
9	37 Kilowatt motor	1	$	
	TOTAL FOR ITEMS 1 TO 9		$	
Schedule 2	Supply and install City of Stirling VFD cubicle 1500mm high x 1310 or 1400mm wide x 500mm deep with underground electric mains for Western Power pillar connection, including concrete plinth, control cabling, electric power and control equipment, Vacon VSD drive or as approved, consumer mains, antenna pole, five metres of mains cabling, five meters of pump cables, five meters of pressure tube and five meters of low level cable with associated electric's and controls all as described in this specification and shown on drawings CO802 and CO803 for the following Variable Frequency Drive (VFD) sizes:			
10	5.5 Kilowatt motor	1	$	
11	7.5 Kilowatt motor	1	$	
12	11 Kilowatt motor	1	$	
13	15 Kilowatt motor	1	$	
14	22 Kilowatt motor	1	$	
15	30 Kilowatt motor (1400mm wide cubicle)	1	$	
16	37 Kilowatt motor (1400mm wide cubicle)	1	$	
	TOTAL FOR ITEMS 10 TO 16		$	

Example

Schedule 3	Supply and install City of Stirling Irrigation Dosing cubicle with 5m of underground sub◆mains from existing pump cabinet, allowance of five meters of conduit and injection line to mainline connection point, including all electrical components as per drawing COS4 and concrete plinth to same specifications as shown on drawings COS1 COS2 and COS3.			Price includes; dosing cabinet as per specification and drawings, Grundfos dosing pump, hunter xtore controller, concrete plinth, 165 ltr tank and all electrical associated with the installation.
17	upply and Ins al Irrigation Dosing Cubicle including Rivcle Coating	1	$	
Item No	Description	Per Metre	Price (Ex GST)	Tenderer's comments
Schedule 4	Price per metre to supply and install mains cable should the po int of attachment be greater than five metres from the cubicle for the following starter sizes:			A minimum of 16mm consumer mains has been allowed for as specified in the specification.
18	3 Kilowatt motor	1	$	
19	4 Kilowatt motor	1	$	
20	5.5 Kilowatt motor	1	$	
21	7.5 Kilowatt motor	1	$	
22	11 Kilowatt motor	1	$	
23	15 Kilowatt motor	1	$	
24	22 Kilowatt motor	1	$	
25	30 Kilowatt motor	1	$	
26	37 Kilowatt motor	1	$	
	TOTAL FOR ITEMS 18 TO 26		$	
Item No	Description	Per Hour	Price (Ex GST)	Tenderer's comments
Schedule 5	Trenching Works & Back Filling with Council Supplied Sand and Plant Equipment with Operator (Wet)			
27	Mini Excavator with Operator	1	$	Includes machine and operator
28	6tnn Witch with Operator	1	$	Includes machine and operator
29	Back Hoe with Operator	1	$	Includes machine and operator
30	Rock Breaker with Operator	1	$	Includes machine and operator
31	Skid Steer Bob cat with Operator	1	$	Includes machine and operator
32	12m cherry picker with Operator	1	$	Includes machine and operator
33	26m cherry picker with Operator	1	$	**Includes machine and operator**
34	Hydraulic Auger with Operator	1	$	Includes machine and operator
35	Turf Cutter	1	$	Includes machine and operator
36	Concrete Saw (Wet Cut)	1	$	Includes machine and operator
37	Plate Wacker	1	$	Includes machine and operator
	TOTAL FOR ITEMS 27 TO 37		$	

Example

	Removal of Spoil			
38	Cost Per Cubic Metre to cart spoil off site to nominated tip site (Contractor to Pay Tipping Fees)	1	$	Minimum cartage charge of 5m3 . Price excludes Asbestos tipping fees
Item No	**Description**	**Each**	**Cost/Price (Ex GST)**	**Tenderer's comments**
39	Cost to remove an existing cubicle and point of attachment pole.	1	$	Cost is to remove a standard, dosing or VSD cabinet and plinth as indicated in the specification drawings.
	Powder Coating to Cubicles (Colour to be determined by the City)			
40	Standard Cubicle	1	$	
41	VSD Cubicle	1	$	
	TOTAL FOR ITEMS 1 TO 41		$	

Item No	**Requirement**	**Percentage (%)**	**Tenderer's comments**
42	Percentage Discount (%) offered to the City, on Manufactures List Price for parts required for maintenance on existing infrastructure	%	Percentage discount against "discount" in accordance with Clause No.1.4 of the Contract Specification document provided.

Please Note: Percentage Discount (%) on on Manufactures List Price for parts will not be subject to the annual review and will be fixed for the initial term (3 years) and extension period of the Contract

Example

TENDER NO. 19/033.5 PT - ELECTRICAL CONTROL SWITCHBOARD CUBICLES PARKS AND RESERVES				
TENDERERS		Company A	Company B	Company C
Weighted Criteria	Weighting	Score	Score	Score
Methodology (15%)	15.0%	82.5%	50.0%	60.0%
Risk, Quality and Environmental Management (10%)	10.0%	77.5%	67.5%	65.0%
Demonstrated Experience (30%)	30.0%	80.0%	45.0%	72.5%
Management Structure, Resources and Skills (15%)	15.0%	82.5%	45.0%	72.5%
Price	30.0%	100.0%	49.1%	57.9%
Non Price (Utility) Score:		80.7%	49.3%	68.7%
VFM/ Weighted Price adjusted Score:		89%	49.2	65.5

Example

Recommendation Summary	
Name of successful tenderer	Company A
Lump sum amount	Not Applicable
Estimated contract value	$1.0 million (excl GST)
Budget amount	$1.0 million (excl GST)
Amount spent to date	Periodic Supply Contract
Proposed Cost	Periodic Supply Contract
Balance	Periodic Supply Contract

Example

Confidentiality of Council Business Policy

Responsible Directorate	Chief Executive Officer
Responsible Business Unit/s	Governance
Responsible Officer	Manager Governance
Affected Business Unit/s	All Business Units

Objective

Council is required from time-to-time to deal with confidential business behind closed doors. This policy establishes parameters for the administration in dealing with matters which are likely to be dealt with as confidential business.

Scope

The policy applies to all matters which will, or are likely to, become the subject of a confidential report to Committee or Council. In particular, the policy deals with tenders for the provision of goods and services and property transactions which are commonly the subject of confidential reports. The policy also sets out how public participation in Council and Committee meeting processes are to be handled for confidential reports.

Policy

The Local Government Act provides for the confidential conduct of the business of Committee and Council meetings behind closed doors. The Act prohibits Councillors from disclosing Confidential Information. These restrictions do not apply to officers as it is often necessary for officers to disclose Confidential Information in order to prepare reports, implement decisions or perform their functions. The following parameters apply to officers' dealing with Confidential Information.

General Rule

The CEO is to deal with all matters containing Confidential Information by recommending that it be dealt with by Committee and Council behind closed doors. Officers must not disclose any Confidential Information unless necessary to prepare a report to Committee or Council, obtain professional advice, implement a decision of Council or otherwise as required by law.

Tenders for the Provision of Goods and Services

The City will generally consider tenders for the provision of goods and services in open Council. However, there is some confidential information which is included in confidential attachments to tender reports.

The CEO is to deal with information included in confidential attachments relating to tenders for the provision of goods and services as Confidential Information.

Officers must not disclose any Confidential Information relating to tenders for the provision of goods and services unless necessary to prepare a report to Committee or Council, obtain professional advice, implement a decision of Council or otherwise as required by law.

Property Dealings

The CEO is to deal with all information relating to property dealings (including acquisition and disposal) as Confidential Information. Each report on a property dealing is to be included in the confidential agenda with a recommendation that it be dealt with by Committee and Council behind closed doors. Officers must not disclose any Confidential Information relating to property dealings unless necessary to prepare a report to Committee or Council, obtain professional advice, implement a decision of Council or otherwise as required by law. Without limiting this restriction, prior to a Council decision to proceed, officers must not disclose anything with respect to the City's view on an acquisition price, whether the City intends to or is recommending to proceed with an acquisition, the timing of any acquisition including when it may be reported to Committee or Council or any advice from an external consultant.

Specifically in relation to property acquisitions, officers may undertake the following due diligence actions in relation to a property identified for potential acquisition in order to prepare a Committee or Council report:

- Contact the seller or the seller's agent to request information memoranda and relevant disclosures.
- Contact relevant government agencies and third parties to obtain information about the property.
- Hold initial discussions to ascertain the asking price.
- Attend one or more site visits to view the property condition and suitability for acquisition.
- Instruct the City's valuer to arrange to attend the site to inspect and provide the City with valuation advice.

Public Participation

The City's Meeting Procedures Local Law do not preclude a member of the public from making a deputation to Committee on a confidential item. The Meeting Procedures Local Law does require a member of the public making a deputation to provide information relating to the subject matter to be raised by the deputation. If confidentiality is properly maintained then there should be no information on which a member of the public is reasonably capable of making a deputation. For this reason, the CEO is to ensure that members of the public are advised that a deputation on a confidential item will be recommended to the Committee to be refused.

The City includes in its tender documentation a restriction on tenderers or their agents canvassing Council or Councillors in relation to a tender decision. For this reason, the CEO is to ensure that members of the public are advised that a deputation on a tender by a tenderer or their agent will be recommended to the Committee to be refused.

Definitions

Confidential Information means information contained in a confidential report to Council or a Committee, provided or revealed during a portion of a Council or Committee meeting that is closed to the public, contained in a confidential attachment or that due to its nature is likely to form part of a confidential report or if dealt with by Council or a Committee would be likely be dealt with behind closed doors.

Relevant management practices/documents

Procurement Policy

Legislation/local law requirements

S5.23 Local Government Act 1995

City of Stirling Meeting Procedures Local Law 2009

Office use only			
Relevant delegations	<<Corporate Compliance to insert relevant delegations>>		
Initial Council adoption	Date	Resolution #	
Last reviewed	Date	Resolution #	
Next review due	Date		

Councillor David Lagan retired from the meeting at 8.38pm during consideration of Item GOV2.

GOV2 COMMUNITY ENGAGEMENT EVENTS

Report Information

Location:	Not Applicable
Applicant:	Not Applicable
Reporting Officer:	Manager Governance
Business Unit:	Governance
Ward:	City Wide
Suburb:	City Wide

Authority/Discretion

Definition

☐	Advocacy	*when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☐	Executive	*the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☒	Legislative	*includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
☐	Quasi-Judicial	*when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
☐	Information Purposes	*includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

Moved Councillor Caddy, seconded Councillor Ferrante

THE COMMITTEE RECOMMENDS TO COUNCIL

That Council ADOPTS the amended Elected Member and Chief Executive Officer Attendance at Events Policy shown in Attachment 1 to provide for its preferred approach to the conduct of Community Engagement Events.

The motion was put and declared CARRIED (6/1).

For: Councillors Caddy, Ferrante, Perkov, Sargent, Thornton and Mayor Irwin.
Against: Councillor Re.

Recommendation

That Council ADOPTS the amended Elected Member and Chief Executive Officer Attendance at Events Policy shown in Attachment 1 to provide for its preferred approach to the conduct of Community Engagement Events.

NB: ABSOLUTE MAJORITY REQUIRED AT COUNCIL

Report Purpose

For Council to consider making amendments to the Elected Member and Chief Executive Officer Attendance at Events Policy to provide for Community Engagement Events.

Relevant Documents

Attachments

Attachment 1 - Elected Member and Chief Executive Officer Attendance at Events Policy (preferred option following the Elected Members' workshop held 10 February 2020) ⇩

Available for viewing at meeting

Nil

Background

At its meeting held 19 November 2019, Council resolved (Council Resolution Number 1119/010) to adopt the Elected Member and Chief Executive Officer Attendance at Events Policy, and also resolved in part as follows:-

"2. That a workshop be SCHEDULED early in 2020 to allow Elected Members to consider approaches to the conduct of Community Engagement Events with a report to be presented to the Community and Resources Committee following the Workshop."

An Elected Members' workshop was held Monday 10 February 2020 for Elected Members to consider options for the conduct of Community Engagement Events and canvas preferred approaches.

This report presents the outcomes of the Elected Members' workshop to Council.

Comment

Community Engagement Events

Community Engagement Events can assist the City and Council to engage with members of the community. Such events provide opportunities for engagement with, and networking between, different sections of the community.

The approach developed by Elected Members at the workshop is to provide for two types of Community Engagement Events.

Elected Member Community Engagement Events provides Elected Members with the opportunity to engage with the community or stakeholders relevant to their role or to advance the purposes of the City. Elected Members may invite guests to attend these events in accordance with the policy.

Community Engagement Events provides opportunities to engage with the community or stakeholders to achieve the strategic community engagement needs of the City. Elected Members may nominate guests to attend the 'Community Engagement by Council' events that meet the purpose of the event. The Mayor will decide the final guest list.

The amended policy proposes to replace the 'Recognition of Service Events' section with 'Community Engagement Events'.

Minor Change to Record Keeping Requirements

Officers recommend a minor change to the 'Registration of Events' section. This has been amended to show that records of attendance at all events is to be recorded in the City's approved record keeping system, which is the appropriate place for these records.

Consultation/Communication Implications

Community Engagement Events can assist the City and Council to engage with its community. They provide opportunities for engagement with, and networking between, different sections of the community.

Policy and Legislative Implications

Section 2.7(2)(b) of the *Local Government Act 1995* provides Council with the power to determine policies. Council is required to adopt an Elected Member and Chief Executive Officer Attendance at Events Policy as determined by Section 5.90A(2) of the *Local Government Act 1995*. All attendance by Elected Members at functions must be approved under that policy.

Under the proposed policy change, the responsibility to ensure compliance with legislative requirements rests with Elected Members. Each Elected Member will be required to register attendance of guests and ensure that the conduct of events meets the terms of the policy. Any use of City resources for Community Engagement Events outside of the policy requirements creates a risk and potential consequences for Elected Members of non-compliance with the *Local Government Act 1995*. This includes Section 5.100A relating to gifts to elected members from the local government.

Financial Implications

The conduct of Community Engagement Events can be accommodated within existing budgets.

Strategic Implications

Governance: Making it happen

Outcome G1: Good governance

Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	**Comment**
Nil.	

SOCIAL	
Issue	**Comment**
Community engagement	The policy can drive community engagement outcomes for the City.

ECONOMIC	
Issue	**Comment**
Nil.	

Conclusion

An Elected Members' workshop was held Monday 10 February 2020 to consider options for the conduct of Community Engagement Events and canvas preferred approaches. The Elected Members' preferred option is presented for consideration on the conduct of the Community Engagement Events.

Elected Member and Chief Executive Officer Attendance at Events Policy

Responsible Directorate	Chief Executive Officer
Responsible Business Unit/s	Governance
Responsible Officer	Manager Governance
Affected Business Unit/s	All Business Units

Objective

The City of Stirling is required under the *Local Government Act 1995* to approve and report on attendance at events for Elected Members and the Chief Executive Officer.

The purpose of this policy is to outline the process associated with attendance at an event.

Scope

This policy applies to Elected Members and the Chief Executive Officer of the City of Stirling (the City).

Policy

Elected Members and the Chief Executive Officer attend events to fulfil their leadership role in the community. Elected Members and/or the Chief Executive Officer will receive tickets or invitations to attend events to represent the City. The event may be a paid event or a ticket/invitation may be gifted in kind.

1. Pre-Approved Events

In order to meet the policy requirements tickets and invitations to events must be received by the City.

The City approves attendance at the following events by Elected Members and the Chief Executive Officer:

(a) Advocacy lobbying or Ministerial briefings
(b) Meetings of clubs or organisations within the City of Stirling
(c) Any free event held within the City of Stirling
(d) Australian or West Australian Local Government events
(e) Events hosted by Clubs or Not for Profit Organisations within the City of Stirling to which the Mayor, Elected Member or Chief Executive Officer has been officially invited
(f) City hosted ceremonies and functions
(g) City hosted events with employees
(h) City run tournaments or events
(i) City sponsored functions or events
(j) Community art exhibitions
(k) Cultural events/festivals
(l) Events run by a Local, State or Federal Government
(m) Events run by schools and universities within the City of Stirling
(n) Major professional bodies associated with local government at a local, state and federal level
(o) Opening or launch of an event or facility within the City of Stirling
(p) Recognition of Service events

(q) RSL Club events
(r) Where Mayoral or Chief Executive Officer representation has been formally requested.

All Elected Members and the Chief Executive Officer are entitled to attend a pre-approved event. If there is a fee associated with a pre-approved event, the fee, including the attendance of a partner, will be paid for by the City out of the City's budget by way of reimbursement, unless the event is a conference which is dealt with under clause 5 of this policy.

In addition to the above pre-approved events, Elected Members may also attend a paid event held within the City of Stirling, with the funds to be paid for out of their Networking Allowance by way of reimbursement, other than the following events:

- Party political events and fundraisers.
- Social events.
- Entertainment events with no link to the City of Stirling.
- Events that primarily benefit Elected Members in a personal capacity or in a role other than their role at the City of Stirling.

If there are more Elected Members than tickets provided then the Mayor shall allocate the tickets.

2. Approval Process

Where an invitation is received to an event that is not pre-approved, it may be submitted for approval no later than three business days prior to the event for approval as follows:

- Events for the Mayor will be approved by the Deputy Mayor;
- Events for Councillors will be approved by the Mayor; and
- Events for the Chief Executive Officer will be approved by the Mayor.

Considerations for approval of the event include:

- Any justification provided by the applicant when the event is submitted for approval.
- The benefit to the City of the person attending.
- Alignment to the City's Strategic Objectives.
- The number of City representatives already approved to attend.

Where an Elected Member has an event approved through this process and there is a fee associated with the event, then the cost of the event, including for attendance of a partner, is to be paid out of the Elected Member's Networking Allowance.

Where the Chief Executive Officer has an event approved through this process and there is a fee associated with the event, then the cost of the event is to be paid for out of the City's budget.

3. Non-Approved Events

Any event that is not pre-approved, is not submitted through an approval process, or is received personally is considered a non-approved event.

If the event is a free event to the public then no action is required.

If the event is ticketed and the Elected Member or Chief Executive Officer pays the full ticketed price and does not seek reimbursement then no action is required.

If the event is ticketed and the Elected Member or Chief Executive Officer pays a discounted rate or is provided with a free ticket then the recipient must disclose receipt of the tickets (and any other associated hospitality) within 10 days.

4. Conferences

The City supports Elected Members and the Chief Executive Officer in attending conferences. Conferences encourage development and networking opportunities. The Council Election Caretaker and Elected Members' Conferences and Training Development policies apply to conference entitlements.

4.1 State and Interstate Conferences

Conferences held within the state and interstate are generally permitted, provided that the Elected Member has sufficient funds within the budget to meet the expenses.

(a) Mayor

The Mayor may attend without referral to Council:

- Conferences or events held by local government, State government or Federal bodies.
- Events that are relevant to their role as an Elected Representative of the City.
- Where Mayoral Representation has been requested within Australia.

(b) Councillors

Councillors may attend without referral to Council:

- Conferences or events held by local government, state government or federal bodies.
- Events that are relevant to their role as an Elected Representative of the City.
- Where the Councillor has been requested by the Mayor to represent the City.

(c) Chief Executive Officer

The Chief Executive Officer may attend without referral to Council but with approval by the Mayor:

- Conferences or events held by local government, state government or federal bodies.
- Advocacy or representation relevant to their role as the Chief Executive Officer of the City.
- Where the Chief Executive Officer has been requested to represent the City.

4.2 International Conferences

Elected Members and the Chief Executive Officer may seek Council approval to attend an international conference.

International conferences hold the following conditions:

- An Elected Member and/or the Chief Executive Officer must have sufficient funds within the budget to meet the expenses.
- A report to Council must provide the benefit of the international conference to the City.
- A conference report must be submitted on the return of the Elected Member or Chief Executive Officer that details the knowledge gained and outcomes for the City.

5. Conference Registration, Bookings, Payment and Expenses

5.1 Registration

All registration and booking of conferences will be arranged by the City.

5.2 Bookings

The City is responsible for booking flights, accommodation and travel will be arranged under the City's approved policies.

5.3 Payment

Payment of any conferences will be met by the Elected Members or Chief Executive Officers allocated budget.

5.4 Expenses

Meals and incidental expenses will be met from the Elected Members' or the Chief Executive Officer's respective budgets.

6. ~~Registration of Events~~Record of Attendance at Events

~~An officer of the City is required to register the attendance at an event on the City's website within 30 days of the approval.~~

Elected Members' and the Chief Executive Officer must:

- inform the City of their attendace at an event under this policy, and
- submit any invitation and records relevant to their attendance for recording in the City's record keeping management s~~S~~ystem.

7. ~~Recognition of Service~~Community Engagement Events

~~At the conclusion of the term of an Elected Member (ie once every four years) the City will host a lunch and a dinner to recognise the service of the Elected Member and invite up to nine guests who have contributed to the Elected Member fulfilling their role. The City will fund the cost of these events from its budget.~~

The City approves attendance by Elected Members and the Chief Executive Officer at the following Community Engagement Events.

7.1 Community Engagement by Elected Members

The City will host lunches and dinners for Elected Members to engage with the community. These lunches and dinners will be hosted and paid for by the City and will be held under the following conditions:

- Each Elected Member may host up to six dinners and two lunches each calendar year.
- Each Elected Member may invite up to nine guests to each dinner and lunch. The partner of each Elected Member may attend as one of the invited guests.
- The lunches and dinners are for the purpose of allowing Elected Members to fulfil their role and advance the purposes of the City.
- When attending a lunch or dinner, each Elected Member must provide the name and reason for how each invitee relates to their role or advances the purposes of the City. Registration of guests is to be submitted in writing to the City before the conclusion of each lunch and dinner attended.
- At the commencement of each calendar year, the Mayor is to approve a schedule of dates for the conduct of the lunches and dinners. Elected Members will be allocated dates within the schedule. -Elected Members may request changes to their allocated dates, which will be assigned according to availability.

7.2 Community Engagement by Council

For each Calendar Year, the Mayor will schedule two Community Engagement by Council events that meet the strategic community engagement needs of the City.

All Elected Members and their partners, and the Chief Executive Officer, may attend each

Community Engagement by Council.

Elected Members may each nominate up to nine guests to attend the Community Engagement by Council that meet the purpose of the event, determined by the Mayor. The final decision on guests to be invited is to be made by the Mayor.

Invitations to the ~~Council~~ Ceommunity Eengagement by Council event, scheduled by the Mayor ~~events~~ are to be issued by the City.

8. Dispute Resolution

All disputes ~~regarding the approval of attendance at events~~under this policy are to be resolved by the Mayor.

Definitions

Elected Members includes the Mayor and all Councillors.

In accordance with Section 5.90A of the *Local Government Act 1995* an **event** is defined as a:

- Concert
- Conference
- Function
- Sporting event
- Occasions prescribed by the *Local Government (Administration) Regulations 1996.*

Relevant management practices/documents

Council Election Caretaker Policy
Elected Members' Conferences and Training Development Policy
Elected Members' Entitlements Policy

Legislation/local law requirements

City of Stirling Code of Conduct
Local Government Act 1995
Local Government (Administration) Regulations 1996

Office use only			
Relevant delegations	Not Applicable		
Initial Council adoption	19 November 2019		
Last reviewed	Date	Officer	
Next review due	Date 2021		

9. MATTERS BEHIND CLOSED DOORS

Moved Councillor Caddy, seconded Councillor Irwin

That Item 9.1 - Recycling Centre Balcatta Redevelopment Business Case be CONSIDERED Behind Closed Doors in accordance with Section 5.23(2)(c) and (e(ii)) of the *Local Government Act 1995* , which permits the meeting to be closed to the public for business relating to the following:-

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

(e(ii)) information that has a commercial value to a person.

The motion was put and declared CARRIED (7/0).

For: Councillors Caddy, Ferrante, Perkov, Re, Sargent, Thornton and Mayor Irwin.
Against: Nil.

At 8.45pm the meeting was closed to the public and all employees who were not required left the meeting prior to consideration of Item 9.1.

9.1 RECYCLING CENTRE BALCATTA REDEVELOPMENT BUSINESS CASE

Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 5.23(2)(c) and (e(ii)) of the *Local Government Act 1995* , which permits the meeting to be closed to the public for business relating to the following:-

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

(e) a matter that if disclosed, would reveal –

(ii) information that has a commercial value to a person

Report Information

Location:	Recycling Centre Balcatta, 238 Balcatta Road, Balcatta WA 6021
Applicant:	Not Applicable
Reporting Officer:	Manager Facilities, Projects & Assets
Business Unit:	Facilities, Projects & Assets
Ward:	Hamersley
Suburb:	Balcatta

Authority/Discretion

Definition

☐	Advocacy	*when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
☒	Executive	*the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
☐	Legislative	*includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
☐	Quasi-Judicial	*when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
☐	Information Purposes	*includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

Moved Councillor Caddy, seconded Councillor Irwin

That Council ENDORSES the full redevelopment of the Recycling Centre Balcatta inclusive of:-

a. Free community drop-off area for $4.7 million;

b. Paid and pass community drop-off area for $5.6 million; and

c. Waste Transfer Station, with a capacity to process 150,000 tonnes per annum, for $6.5 million.

Moved Councillor Re, seconded Councillor Ferrante

That in accordance with Clause 4.8 of the City of Stirling Meeting Procedures Local Law 2009, the meeting be EXTENDED for one hour.

The motion was put and declared CARRIED (7/0).

For: Councillors Caddy, Ferrante, Perkov, Re, Sargent, Thornton and Mayor Irwin.
Against: Nil.

Moved Councillor Caddy, seconded Mayor Irwin

THE COMMITTEE RECOMMENDS TO COUNCIL

That Council ENDORSES the full redevelopment of the Recycling Centre Balcatta inclusive of:-

a. Free community drop-off area for $4.7 million;

b. Paid and pass community drop-off area for $5.6 million; and

c. Waste Transfer Station, with a capacity to process 150,000 tonnes per annum, for $6.5 million.

The motion was put and declared CARRIED (7/0).

For: Councillors Caddy, Ferrante, Perkov, Re, Sargent, Thornton and Mayor Irwin.
Against: Nil.

Moved Councillor Ferrante, seconded Councillor Caddy

That the Meeting be REOPENED to the public.

The motion was put and declared CARRIED (7/0).

For: Councillors Caddy, Ferrante, Perkov, Re, Sargent, Thornton and Mayor Irwin.
Against: Nil.

At 9.13pm the meeting was reopened to the public.

10. CLOSURE

The Presiding Member declared the meeting closed at 9.14pm.

These minutes were confirmed as a true and correct record of proceedings on:-

……/……/ 2020

SIGNED:-

Councillor Name: ……..

_____

PRESIDING MEMBER