



City of Stirling

Ordinary Meeting of the 40th Council

29 August 2023

Minutes

To: The Mayor and Councillors

Here within the Minutes of the Ordinary Meeting of Council of the City of Stirling held Tuesday 29 August 2023 in the City of Stirling Council Chamber, 25 Cedric Street, Stirling.

Stuart Jardine PSM | Chief Executive Officer

Our Vision, Mission and Values

Vision

A sustainable City with a local focus.

Mission

To serve our community by delivering efficient, responsive and sustainable service.

Values

The City of Stirling's core values are:

- Approachable
- Responsive
- Transparent
- Innovative.

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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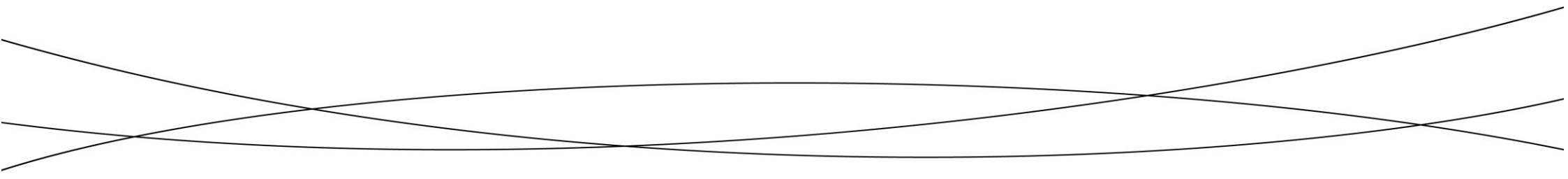


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**MINUTES OF THE ORDINARY MEETING OF COUNCIL OF TUESDAY 29 AUGUST 2023 HELD IN CITY OF STIRLING
COUNCIL CHAMBER, 25 CEDRIC STREET, STIRLING**

1. OFFICIAL OPENING

The Presiding Member declared the Ordinary Meeting of Council open at 6.31pm.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Mayor	Mark Irwin
Deputy	Councillor Stephanie Proud JP
Councillors	Councillor Andrea Creado Councillor Michael Dudek Councillor Felicity Farrelly Councillor Chris Hatton Councillor David Lagan Councillor Suzanne Migdale Councillor Teresa Olow Councillor Karlo Perkov Councillor Elizabeth Re Councillor Lisa Thornton

Employees

Chief Executive Officer - Stuart Jardine PSM
Director Community Development - Michael Quirk
Director Corporate Services - Ingrid Hawkins
Director Infrastructure - Andrew Murphy
Director Planning and Development - Stevan Rodic
Manager City Future - Giovanna Lumbaca
Manager Community Services - Chris Brereton
Manager Development Services - Amanda Sheers
Manager Facilities, Projects and Assets - Paul Kellick
Manager Governance - Jamie Blanchard
Manager Recreation and Leisure Services - Cheyne Cameron
Manager Strategy and Performance - Michelle Wolsoncroft
Acting Manager Parks and Sustainability - Clayton Chipper
General Manager Hamersley Golf Course - Clark Osborne
Service Lead Council & Civic - Candice D'Castro
Service Lead Marketing and Communications - Caitlin Tiller
Specialist Legal and Governance Advisor - Lyndee Goh
Community Engagement Coordinator - James Murphy
Lead Governance Officer - Regan Clyde
Senior Governance Officer - Jackson Mawby

Public

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Press

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APOLOGIES

Ms Kerry Flynn - Internal Auditor.

3. APPROVED LEAVE OF ABSENCE

Councillor Tony Krsticevic (granted a leave of absence for the period 28 August 2023 to 17 October 2023 inclusive).

Councillor Bianca Sandri (granted a leave of absence for 29 August 2023).

4. DISCLOSURES OF INTEREST

Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the City of Stirling and its community.

Audit Committee - 21 August 2023

Nil.

Community and Resources Committee - 22 August 2023

Councillor Elizabeth Re disclosed an Impartial Interest in Item 12.2/TE4 as one of the law firms was used by the City against her.

The Director Community Development, Mr Michael Quirk, disclosed an Impartial Interest in Item 12.2/8.1 as he is a Basketball WA Board Member. He has not been involved in relevant sponsorship assessment negotiations.

Council - 29 August 2023

Councillor Michael Dudek disclosed an Impartial Interest in Item 12.2/RL1 as his brother is the Vice President of the Balga Soccer Club, and his family's business is a sponsor.

Councillor Chris Hatton disclosed an Impartial Interest in Item 12.2/TE2 as he is a member of a social club at Hamersley Golf Course.

Councillor Felicity Farrelly disclosed an Impartial Interest in Item 13.2 as she knows some of the applicants.

Councillor David Lagan disclosed an Impartial Interest in Item 13.2 as he has worked previously with Inglewood on Beaufort Inc.

Councillor Felicity Farrelly disclosed an Impartial Interest in Item 14.12 as it is her local beach.

The Manager Governance, Mr Jamie Blanchard, disclosed an Impartial Interest in Item 18.1 as he has an interest in the subject matter of the report.

5. PETITIONS

5.1 PETITION - REMOVAL OF PLANE TREES - BEVERLEY MURCHISON RESERVE, COOLBINIA

The following petition containing 22 verified signatures has been received by the City:

“On the 27th and 28th July the City of Stirling planted 15 London Plane trees bordering the perimeter of Beverley Murchison Reserve in Coolbinia.

Comments made by the Parks and Gardens personnel installing the trees to local residents at the time advised that the trees should grow to around 40ft tall within 12 years.

Not being local Australian species, London Plane trees are well known for their detrimental effects on the environment being:

- *Excessive leaf and seed pod litter that can cause blockage to local drains and result in flooding to nearby residents*
- *Produce pollen that can cause significant health issues such as Asthma attacks in nearby residents who suffer from Asthma or other breathing difficulties*
- *Produce an aggressive invasive root system that can lift pavements and roadways*
- *Impact the overall amenity of local residents by blocking existing vista views onto the park*
- *Results in significant leaf litter which will fall onto the properties of residents, resulting unreasonable expense and time to remove.*

We, the undersigned rate payers of the City of Stirling who reside opposite the Murchison Beverley Park in Coolbinia, request the removal of the Plane trees because of the reasons noted above.”

The petition has been forwarded to the Parks and Sustainability Business Unit.

Council Resolution

0823/051

Moved Councillor Migdale, seconded Councillor Re

That Council RECEIVES the petition tabled at the Council meeting held Tuesday 29 August 2023 and the petition be REFERRED to the Chief Executive Officer for the appropriate action.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

All petitions will have an update available in due course on the Petition Status Update page of the City's website which can be accessed [here](#).

6. RESPONSES TO PREVIOUS QUESTIONS FROM MEMBERS OF THE PUBLIC TAKEN ON NOTICE

All Public Question Time responses from the previous Council meeting were published in the minutes of that meeting.

Nil.

7. PUBLIC QUESTION TIME

Public Question Time is included in the live stream. Members of the public are only required to state their name and suburb when addressing the meeting.

Members of the public who wish to ask question/s at the Council meeting are requested to submit these through the City's online Public Question Time submission form ([click here](#)).

7.1 PUBLIC QUESTION TIME - W MEEKE

The following questions were submitted by W Meeke, Scarborough WA 6019, at the Council Meeting held Tuesday 29 August 2023.

Q1. *"My question relates to the traffic management problems that exist in our section of Calais Road and recently two of the businesses in that area have significantly increased their seating capacity and that in turn is going to further aggravate the problem in the street where it's impossible for cars to move in a two-way sense because of parking on both sides of the road. So, my first question is what consideration of the already problematic parking situation was given when presumably two of the local businesses were recently allowed by Council to increase their capacity?"*

A1. The Mayor advised that Council is aware of this issue due to the agenda item. Councillor Farrelly has been following this up to ask for some traffic monitoring around that area.

The Manager Development Services advised that that the tenancies in that vicinity, as far as the City is aware, are operating within their approvals. What Mr Meeke may be referring to is the footpath activation permits that were issued in 2020 and 2022 for two of those tenancies which may present as additional seating. The City does not control the number of patrons that those tenancies can have. For any parking issues, the City recommends Mr Meeke contact the City's Rangers at the time that those parking issues are occurring so that they can attend promptly

"My question didn't relate to parking infringements; it's to the system of parking whereby the local businesses have no designated parking. Unlike the Brighton Road shops where there are seven businesses and 80 parking spaces. Opposite our home, there are six businesses and 13 parking spaces. So consequently, all of the staff and patrons for those businesses park in the street on both sides where there is no limitations. And when you do that, there's 3.1m left for traffic to flow in both directions and it's impossible."

Q2. *“Given the deterioration in safety that has now been created in this section of Calais Road, what measures will Council take to resolve the problem?”*

A2. The Mayor advised that the area is well known to Council and well known to City Officers, and it has been previously assessed. While it is not a fantastic outcome for everyone, it is deemed to be safe. Notwithstanding that, the Councillors have been raising this, and officers have committed to further review and look at better outcomes for that side. It is not unique to that particular one, Brighton Road does have car parking issues, as do other local centres. There are plenty like the one being referred to on Calais Road. In the days when there were local centres with a milk bar and not much more they tended to work. The City understands that increasing intensity in that area is creating issues and it will look into it.

“If there were to be restricted parking on one side of Calais Road, then you would be able to have two-way traffic and the cars that couldn't park there would be easily able to park on either Ewen Street or Stewart Street.”

The Mayor advised that the City will make sure Officers are in contact with Mr Meeke to discuss.

7.2 PUBLIC QUESTION TIME - I GRANDAGE

The following questions were submitted by I Grandage, White Gum Valley WA 6162, at the Council Meeting held Tuesday 29 August 2023.

The following questions relate to Item 13.2 of the agenda.

- Q1. *“Is Council aware that Perth Festival wishes to bring an exclusive hub of activity to the City of Stirling, bringing an exciting and immersive program of events to a range of locations throughout this diverse City, during the third week of the 2024 Festival, making the City of Stirling the only metropolitan local government outside of the City of Perth that the festival will activate and invest in for Perth Festival 2024?”*
- A1. The Mayor advised that Council is aware of Perth Festival’s sponsorship proposal which will be considered as part of the Council meeting agenda.
- Q2. *“Is Council aware that the Invisible Opera is a work of international standing that’s appeared in New York, Singapore, Germany and Melbourne and will attract significant public and media interest? Following that, is Council aware that hosting this Perth Festival performance at Scarborough Beach will both celebrate that place by sharing its iconic stories but also elevate to the international standing that it so richly deserves?”*
- A2. The Mayor advised that Council is aware of the sponsorship proposal and Perth Festival’s reputation for delivering world class performance, music, film, visual arts, and literary events.
- Q3. *“Is Council aware that a number of City of Stirling community groups from across all of the wards of the City of Stirling local businesses and artists will be involved and engaged as part of Perth Festival 2024, and should you choose to sponsor the festival, the significant social, economic, and cultural benefits for the City?”*
- A3. The Mayor advised that Council is aware of the benefit when it sponsors significant events, and the ongoing impact that has in the community.

7.3 PUBLIC QUESTION TIME - S DI NUCCI

The following question was submitted by S Di Nucci, Tuart Hill WA 6060, at the Council Meeting held Tuesday 29 August 2023.

- Q1. *“I was here last time to raise some concerns about the Safe Active Street Project for Hector Street. So first of all, I'd like to thank the City representatives who sent out an email about a week ago to residents in the area inviting further feedback on the Hector Street Project, which is one of the things I was asking for. So, I'd like to thank the Council representatives who initiated this attempt to gather information. And while this indeed is a positive and proactive approach, I have neighbours who not are not on the email list and did not receive the electronic invitation to respond. The initial engagement report indicated that at the commencement of the project last year, some 2,200 people who live within 400m of the proposed Hector Street development were contacted by letter. Recently in May, during the community consultation, we were advised that there were only about 200 people on the email or contact list that had previously responded to the surveys and provided a public comment on Hector Street. So, our assumption therefore is that only 200 emails were sent out last week. So as 200 people is not really representative of the people who will be directly affected by the project. I'd just simply like to ask would the City of Stirling be prepared to send out further correspondence to 2,200 people, outlining the project in some detail and of course inviting extensive feedback?”*
- A1. The Director Infrastructure advised that there has already been a lot of consultation and the City is happy to look at who actually received the letter and the email again. The Director recalled saying at the last meeting that the City would put things on hold to do further work. The City is happy to look at how it contacted those people who need to give some feedback.

7.4 PUBLIC QUESTION TIME - P ELLIS

The following questions were submitted by P Ellis, Carine WA 6020, at the Council Meeting held Tuesday 29 August 2023.

Q1. *“On page 160 of the City of Stirling Annual Report, it lists employee costs for 2017 of \$74,165,997 and \$71,513,218 for 2018 and \$11,916,632 for 2023 and projected to \$117,915,528 for 2024. An increase of \$43 million in seven years.”*

A1. The Director Corporate Services advised that, with regards to the amounts, the \$74 million going through the years are the actual spends as opposed to the budget, which also includes an overhead recovery to capital projects. More information can be provided in detail if that would be helpful.

Q2. *“How much does the departing CEO receive in payment when the one-year contract finishes in March/April 24?”*

A2. The Mayor advised the City would provide this in writing. That would be the end the CEOs, so it would only be leave entitlements that are left.

Q3. *“When does the newly appointed CEO commence work?”*

A3. The Mayor advised the newly appointed CEO is planning to start in the beginning of January. Mr. Jardine will stay on as part of a handover period.

Additional Information

A1. The City's employee costs, as per the City's Annual Financial Statements are as follows:

FY17 \$74,165,997

FY18 \$71,513,218 (3.6% reduction from prior year – transfer to different resourcing modelling through outsourcing to ensure continued service delivery)

FY19 \$77,695,213 (8.6% increase from prior year – pay award, plus additional employee costs offset by additional grant revenue to fund specific initiatives, additional project staff for one-off projects, Scarborough Beach Pool – new service provision)

FY20 \$78,247,546 (0.75% increase from prior year – a minimal increase with staff voting not to receive a pay award due to the economic pressures of COVID-19, in addition vacancies were held due to this uncertainty, with core services being the focus)

FY21 \$84,298,287 (7.7% increase from prior year – staff pay award and superannuation increase along with filling of vacancies to resume a more 'business as usual service' across the City, corresponding decrease in Material & Contracts other works from using less external providers)

FY22 \$90,545,522 (7.4% increase from prior year – staff pay award, 0.05% increase to superannuation, continued filling of vacancies held during COVID-19, offset by corresponding reduction in materials and contracts works with the City moving work from contractors back to in-house as this was providing value for money)

FY23 \$98,311,185 (to be audited)(8.6% increase from prior year – staff pay award, 0.05% superannuation increase, plus corresponding reduction in expenditure against external resources)

FY24 \$102,751,931 (budget) (4.5% increase from prior year – this takes account of the anticipated pay award and 0.05% increase to superannuation)

The \$117,915,528 FY24 budget figure in the above question is related to the cash flow statement, whereas the figure of \$102,751,931 is the City's income statement (profit and loss) and is the relevant comparison figure to the prior year's actuals.

A2. The CEO will receive payment for unused leave entitlements at the conclusion of his contract, calculated in accordance with that contract and as required by industrial relations law.

Any period of overlap between the current and incoming CEO contracts will be used for the purposes of handover activities, which are significant given the size of the organisation and the length of the current CEO's tenure at the City.

7.5 PUBLIC QUESTION TIME - R HADLEY

The following questions were submitted by R Hadley, Woodlands WA 6018, at the Council Meeting held Tuesday 29 August 2023.

- Q1. *“In a recent Council meeting, Mayor Irwin declared that the City of Brisbane's transport system is not a trackless tram. For those who have received a copy of Brisbane City Council's reply, will probably agree that it is exactly a trackless tram and in a lot of people's opinions, it'll operate like a trackless tram, and it is a trackless tram. However, I digress. Briefly mentioned in the Stirling webpage was minor infrastructure work will be required to accommodate the expensive sample tram into the Council's overflow car park, resurfacing the road, and some modifications to allow entry from Cedric Street. Please advise the rate payers how much this so-called minor works will cost and list each individual modification. Of the \$2 million grant we received from the federal government, can all parties please provide details of the expenditure?”*
- A1. The Mayor advised that the report itself details some of that information. The works are not overly significant in the car park. Some of the works are just resurfacing of the overflow car parking, which was due to be required in the coming financial year. Then there are some small works to modify a couple of corners to allow it to operate there. The City is happy to provide that in writing too.
- Q2. *“Many rate payers may query why another \$200,000 has to be spent to provide shade at the Administration Centre forecourt. Was there no sun shining when this building was first constructed many years ago?”*
- A2. The Mayor advised that this item is on the agenda for Council to consider. It has been brought up by rate payers who have been here at question time, and Council is of the belief that right now it is a concrete jungle, and that planting trees will create more amenity for the public who visit and the staff.
- Q3. *“As regards coloured lighting for the Administration Building, we must insist that the lights do happen and spell out ‘pay your rates here’. To me, it's a negative flash bulb moment.”*
- A3. The Mayor advised Council will consider this, however noted coloured lighting is very common throughout Perth and Australia to highlight significant events and proactive marketing.

Additional Information

- A1. The City notes the advice from Brisbane City Council identifying that the Brisbane Metro Vehicle is classified as a Bus Rapid Transit. Further, the City notes that Brisbane City Council has also advised that a Trackless Tram is considered a different mode of vehicle to a bus, and that a Trackless Tram is similar to Light Rail. It is also noted that there are no trackless trams operating in Australia.

The City of Stirling has an exciting opportunity to trial the very first Trackless Tram in Australia later this year. As provided in the report to Council on 29 August 2023, minor infrastructure works will be required to accommodate the Trackless Tram for the trial. Road resurfacing of the overflow carpark is already within the City's approved program of work for 2023/2024 and additional minor infrastructure works estimated to the value of \$180,000 will be required. This will include some additional access points, relocation of lights, kerbing, provision of a temporary station, installation of magnetic guidance nails and strengthening of pavement. A request has been submitted to the Minister for Infrastructure, Transport, Regional Development and Local Government to utilise the remaining Business Case funding for the additional works. Contingency funds are available within the City's 2023/2024 Capital Works Program budget.

In regards to the Federal Government's \$2 million grant for the development of the independent Trackless Tram Business Case, current expenditure is as follows:

\$74,645	Stage 1 Consultancy by ARUP
\$1,537,850	Stage 2 Business Case development including consultancy by SMEC, geotechnical investigations, modelling advice etc.
\$68,843	Peer Review by Price Waterhouse Cooper (PWC)

The independent Trackless Tram Business Case will be finalised shortly and released to the public as part of the trial in November.

7.6 PUBLIC QUESTION TIME - L JACK

The following questions were submitted by L Jack, Karrinyup WA 6018, at the Council Meeting held Tuesday 29 August 2023.

Q1. *“Quite a few City of Stirling Elected Members view healthy exotic trees, and by exotic, I mean trees that are native to other countries or even tree species that are just from other regions in Australia or WA, as fair game to be removed from City owned and managed land and from private land up for development regardless of the health, canopy size of the tree, et cetera. If they're in the way of developments or drop a few nuts, they're vilified as exotic and removed. In fact, non-local trees were approved for removal by a majority on this Council to supposedly help native bushland patches along the fairway of the Mount Lawley Golf Course. So, following this rationale of giving precedence to local native species over foreign species, can you please explain Mr. Mayor, why introduce cats? Both pets and ferals take precedence in the minds of these same Elected Members over local native bird species and wildlife?”*

I believe that there are members of this Council who think that cats are more important than our local native bird species that are native to this local area.”

A1. The Mayor advised that this was not the case, and the City has laws around all its wetlands and protected areas.

Q2. *“Regarding Item 12.2, ‘Potential Local Law - Trees on Private Land’, rather than trying to find excuses as to why these sorts of laws or a local law can't be found to find some sort of a temporary preapproval protection, will the City try really, really hard to see if they can come up with some sort of a law to just temporarily protect the trees?”*

A2. The Mayor advised that the intent of holding over this item from committee was to get more information, and one of the Councillors has further information for consideration at this meeting.

Q3. *“Are you aware of why Box trees and Plane trees are planted as street trees? Is the Council aware that research is now showing that asthma can be prevented and really, really helped by increasing the fibre in your diet?”*

A3. The Mayor advised that Council is aware of these points.

8. APPLICATIONS FOR LEAVE OF ABSENCE

Councillor Joe Ferrante requested a leave of absence for 29 August 2023.

Councillor Teresa Olow requested a leave of absence for the period 16 October 2023 to 29 October 2023 inclusive.

Council Resolution

0823/052

Moved Councillor Re, seconded Councillor Thornton

That Council APPROVES the following requests for leave of absence:

- a. **Councillor Joe Ferrante for 29 August 2023.**
- b. **Councillor Teresa Olow for the period 16 October 2023 to 29 October 2023 inclusive.**

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

9. CONFIRMATION OF MINUTES

Council Resolution

0823/053

Moved Councillor Olow, seconded Councillor Hatton

That the Minutes of the Ordinary Meeting of Council of 15 August 2023 be confirmed as a true and correct record of proceedings.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

10. ANNOUNCEMENTS BY THE PRESIDING MEMBER

11. UNRESOLVED BUSINESS FROM PREVIOUS MEETING

Nil.

12. REPORTS AND RECOMMENDATIONS OF COMMITTEES

12.1 AUDIT COMMITTEE - 21 AUGUST 2023

Council Resolution

0823/054

Moved Councillor Lagan, seconded Councillor Migdale

That the balance of the Audit Committee recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2021.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

12.1/A1 CORPORATE CREDIT CARD USAGE 28 DECEMBER 2022 TO 27 JUNE 2023

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution**0823/055****Moved Councillor Lagan, seconded Councillor Migdale****That Council NOTES the usage of the City's corporate credit cards by officers from 28 December 2022 to 27 June 2023.****The motion was put and declared CARRIED (12/0) by exception resolution.****For:** Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.**Against:** Nil.**Committee Recommendation**

That Council NOTES the usage of the City's corporate credit cards by officers from 28 December 2022 to 27 June 2023.

Officer's Recommendation

That Council NOTES the usage of the City's corporate credit cards by officers from 28 December 2022 to 27 June 2023.

Purpose

To provide Council with the usage of the City's corporate credit cards, which is to be reported to the Audit Committee bi-annually in arrears.

Details

Attachment 1 (to be added) details use of the corporate credit card from 28 December 2022 to 27 June 2023 for all officers. The dates reported are in line with the credit card statements acquitted for the period.

Financial Assessment and Implications

All expenses charged to the corporate credit card were included in the 2022/2023 Annual Budget adopted by Council at its meeting held 5 July 2022.

Stakeholder Engagement

Nil.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
17 November 2015	1115/045	3. That the usage of the City's Corporate Credit Cards by Officers to be reported to the Audit Committee bi-annually, with the first reporting period commencing 1 January 2016.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Corporate Credit Card Usage 28 December 2022 to 27 June 2023 (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

12.1/A2 CITY LEAVE LIABILITY UPDATE

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution**0823/056****Moved Councillor Lagan, seconded Councillor Migdale****That Council NOTES the leave liability update as at 1 August 2023.****The motion was put and declared CARRIED (12/0) by exception resolution.****For:** Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.**Against:** Nil.**Committee Recommendation**

That Council NOTES the leave liability update as at 1 August 2023.

Officer's Recommendation

That Council NOTES the leave liability update as at 1 August 2023.

Purpose

To provide details on the City's current excessive leave liability as requested by the Audit Committee at its meeting held 8 August 2022.

Details

The audit of the City's 2019/2020 financial statements undertaken by the Office of the Auditor General (OAG) identified one moderate and three minor findings with regards to internal control. The moderate finding related to 'Annual leave accrual accumulation' noted that annual leave had been allowed to accumulate to a high level for a number of employees. This was noted as a moderate risk, with the audit report identifying employees not taking their annual leave entitlement each year as an increased risk or opportunity for fraud to occur.

This finding was reiterated by the OAG in the 2020/2021 audit, with the finding rated as a minor risk and the action being to continue to monitor balances and report to the Executive Team. The OAG also recommended that the City should establish a Policy on annual leave usage and that the City's people leaders should use the tools available e.g., management practice, workforce agreements, and Long Service Leave Regulations to encourage employees to take regular time off so as not to accumulate high leave entitlements.

The City's Excessive Leave Liability Management strategy was endorsed by the Executive Team on 18 October 2022 and noted by Council, via the Audit Committee, at its meeting held 15 November 2022.

The OAG removed the finding during the 2021/2022 audit, noting the work done by the City to reduce the balances.

Information on leave entitlement and excessive leave liability will be reported to the Audit Committee quarterly, with the financial liability included in the monthly financial reports to the Community and Resources Committee and Council.

The City's target in relation to its excessive leave liability is to reduce the existing leave liability balance (as at 1 September 2022) to zero, over a period of three years. This provides a reasonable period given the potential impacts to services and additional costs in backfilling roles to support the clearing of this leave.

From July 2022, the Human Resources Business Partners have been supporting people leaders to negotiate agreements with employees to reduce leave, and where this cannot be negotiated, issuing employees with direction to clear leave balances. The City also issued a direction for a Christmas close down of all non-essential services, requesting leave be booked for the dates where there were no public holidays (three days).

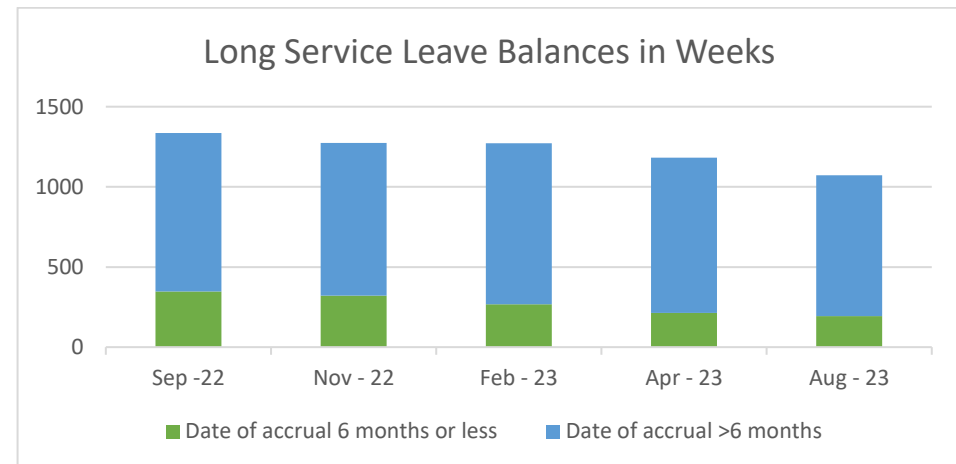
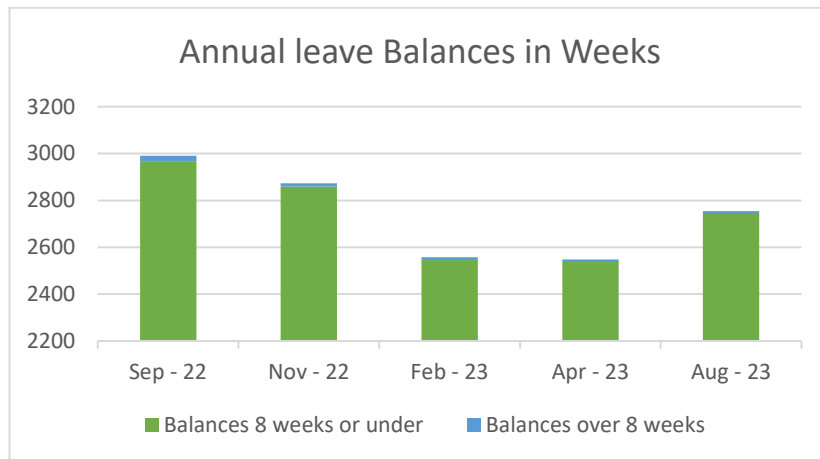
As at 1 September 2022, the City's overall leave liability for 1,030 employees was:

- Annual Leave – 2,990.53 weeks (average 2.9 weeks per employee), of this 25.84 weeks being considered excessive.
- Long Service Leave – 1,336.32 weeks (average 1.3 weeks per employee), of this 989.16 weeks being considered excessive.

As at 1 August 2023, the City's overall leave liability for 1,045 employees was:

- Annual Leave – 2,753.64 weeks (average 2.6 weeks per employee), of this 11.04 weeks being considered excessive.
- Long Service Leave – 1,071.83 weeks (average 1 week per employee), of this 877.32 weeks being considered excessive.

Tables showing leave balances from September 2022 to August 2023



Attachment 1 and Attachment 2 provide a breakdown of the 1 August 2023 leave balances by Directorate and Service Area.

From the targeted approach, there has been a significant reduction from September 2022 to August 2023 of 14.8 weeks in excessive annual leave (balances over eight weeks) and 111.84 weeks in excessive long service leave (balances that have a date of accrual over six months).

Due to the ease in transferring long service leave across the Sector, the balance employees bring across when joining the City is outside of its control. As such, the City will never be able to guarantee the excessive long service leave liability balance can remain at zero should this target be achieved. It is also impractical to require new employees to clear leave soon upon their arrival, and in the existing market, it is not recommended that prospective employees are required to clear balances soon upon their commencement as this could deter them from joining the City.

The endorsed City Excessive Leave Liability Management Strategy 2022-2025 addresses the current excessive leave via two avenues, one that is focussed on the management of existing leave liability balances, and another that is focussed on the prevention of future balances occurring. By applying proactive, effective leave management strategies from both directions, the accumulation of excess leave can be minimised, employee wellbeing maximised, and productivity and service levels at the City maintained to a high community standard.

Update against KPI targets

The above figures include new starters and new leave accruals since the balance was identified as at 1 September 2022. Focussing solely on the employees with excessive leave balances as at 1 September 2022, the City has seen an 82% reduction in excessive annual leave and 45% reduction in excessive long service leave from September 2022 to June 2023.

Annual Leave

As presented above, the amount of annual leave 8 weeks or under has increased since April 2023. The three day Christmas shut-down has not yet been initiated which will result in a significant reduction to this balance.

Financial Assessment and Implications

Implementing elements of the City Excessive Leave Liability Management Strategy 2022-2025 is likely to result in additional costs for backfill of front-line services. However, the overall liability and cost to the City will reduce, along with the risk or increased opportunity for fraud to occur as identified by the OAG.

Stakeholder Engagement

Nil.

Relevant Policies, Legislation and Council Resolutions

Inside Workforce Agreement 2019

Outside Workforce Agreement 2020

[Local Government \(Long Service Leave\) Regulations](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A capable and efficient City

Priority: Maintain a highly skilled and effective workforce

Strategic Risk

Strategic Risk	Risk Appetite
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.

Relevant Documents and Information

Attachments

Attachment 1 - Annual Leave Balances in Excess of 8 Weeks

Attachment 2 - Long Service Leave not booked after 6 months of entitlement (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

12.1/IA1 INTERNAL AUDITOR'S ACTIVITY REPORT

Business Unit:	Office of the CEO	Service: Executive Services
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0823/057
Moved Councillor Lagan, seconded Councillor Migdale

1. That Council **RECEIVES** and **ENDORSES** the updated Internal Auditor's Report.
2. That Council **NOTES** the current status of the Management Action Plans for past audits and reviews.
3. That the Management Action Plan tasks currently under review **REMAIN** on this report until complete, so they can be monitored by the Audit Committee.

The motion was put and declared **CARRIED (12/0)** by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That Council RECEIVES and ENDORSES the updated Internal Auditor's Report.
2. That Council NOTES the current status of the Management Action Plans for past audits and reviews.
3. That the Management Action Plan tasks currently under review REMAIN on this report until complete, so they can be monitored by the Audit Committee.

Officer's Recommendation

1. That Council RECEIVES and ENDORSES the updated Internal Auditor's Report.
2. That Council NOTES the current status of the Management Action Plans for past audits and reviews.
3. That the Management Action Plan tasks currently under review REMAIN on this report until complete, so they can be monitored by the Audit Committee.

Purpose

To provide Council with updates on a range of internal audit activity.

Details

Under its Terms of Reference, the Audit Committee assists Council in overseeing the City's internal audit program.

Annual Internal Audit Plan

The Internal Auditor has developed a Strategic Internal Audit Plan 2023/2024–2025/2026 and an Annual Internal Audit Plan for 2023/2024 which is the subject of a separate report within this agenda. Once endorsed, the status of the Annual Internal Audit Plan 2023/2024 will be reported for noting at each Audit Committee meeting. The Customer Service (RMS functionality, usage & monitoring) Review and the Planning and Development Review per the Annual Internal Audit Plan 2022/2023 are almost complete and will be presented to the Audit Committee to be held 13 November 2023.

Consultation and Other Activity

Regular meetings are held with the Service Lead Compliance, Risk and Information Management and the Risk and Compliance Coordinator. This assists with the coordination between the internal audit, compliance and risk management functions. The Internal Auditor has also provided some assistance to the Strategic and Performance Service Area through discussion and provision of information for future process improvements and has recently assisted with the roll out of the City's new Community Grant Program. The Internal Auditor will also be providing assistance with the upcoming review of the City's Sponsorship process.

Tender Conflict Checks

The Internal Auditor has reviewed the results of the tender conflict checks 714-741 performed since the Audit Committee meeting held 29 May 2023. No issues were noted.

Misconduct, Corruption and Fraud Reporting

No calls or emails have been received through the Misconduct and Fraud Hotline and Email since the Audit Committee meeting held 29 May 2023. Attachment 1 contains a summary of two instances of minor misconduct reported externally.

No suspected occurrences of serious misconduct were reported that required the integrity panel to convene since the Audit Committee meeting held 29 May 2023.

Management Action Plan Updates

At the time of reporting to the 29 May 2023 Audit Committee, there were 15 action plans which were open. Since then, five action plans have been completed, three action plans are no longer applicable as they related to the Container Deposit Scheme (this Service transitioned to a social enterprise organisation on 31 July 2023). Also noting going forward the five open action plans relating to Risk will be reported to Audit Committee via the quarterly update on the Accountable Stirling Action Plan. This update will provide more context on the progress of these management action plans along with all of the other related actions that are planned to be executed over the period of the Accountable Stirling Action Plan.

19 action plans have been added to the Management Action Plan register from the 29 May 2023 Audit Committee. There are now 21 action plans that are open, 17 are not yet due and four are overdue. Two overdue actions are rated as 'medium' and two overdue actions are rated as 'high'.

Audit Name	Original Actions	Previously Closed	Closed This Period	Open	Overdue	Not Yet Due
Economic Stimulus & Community Recovery	2	0	2	0	0	0
Leisure Aquatic Facilities	8	6	0	2	2	0
See Attachment 2	3	0	0	3	2	1
Environmental Health	5	0	1	4	0	4
CIS Project Management	14	0	2	12	0	12
Total	32	6	5	21	4	17

Overdue management action plans have trended as follows over the past 24 months, noting over the past 12 months.

	Aug-21	Nov-21	Feb-22	May-22	Aug-22	Nov-22	Feb-23	May-23	Aug-23
Number of overdue actions	2	3	2	1	1	4	4	4	4

The overdue management action plans are summarised as follows (for more detail refer to Attachment 3).

Audit Name & Date of Review	Area	Rating
Leisure Aquatic Facilities	Information not provided to the public on the action for commercial reasons	High
Leisure Aquatic Facilities	Information not provided to the public on the action for commercial reasons	Medium
See Attachment 2	Information not provided to the public on the action for security reasons	High
See Attachment 2	Information not provided to the public on the action for security reasons	Medium

Financial Assessment and Implications

Nil.

Stakeholder Engagement

Affected Business Unit Managers and Executive Team were consulted regarding the status of open management action plans.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Priority: Conscious and effective management of risk

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Misconduct, Corruption and Fraud Reporting (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - Confidential Management Action Plan Update (previously circulated to Elected Members under confidential separate cover)

Attachment 3 - Management Action Plan Update (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

12.1/IA3 ENGINEERING DRAINAGE PROGRAM REVIEW

Business Unit:	Office of the CEO	Service: Executive Services
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0823/058
Moved Councillor Lagan, seconded Councillor Migdale
That Council RECEIVES the Engineering Drainage Program Review Audit Report.
The motion was put and declared CARRIED (12/0) by exception resolution.
For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That Council RECEIVES the Engineering Drainage Program Review Audit Report.

Officer's Recommendation

That Council RECEIVES the Engineering Drainage Program Review Audit Report.

Purpose

To inform Council of the outcome of the Drainage Program Review.

Details

On an annual basis the City prepares an annual program of drainage capital projects proposed to be constructed across the City – ‘the City’s Drainage Program’. The annual program of drainage capital projects is predominantly informed by historical drainage flooding reports, known problematic flooding areas within the City, drainage requirements required for new corporate projects and programmed drainage design works informed by the Drainage Asset Management Plan (DRAMP). The DRAMP is an asset management plan over a 20-year planning period that follows a ‘top-down’ approach, where analysis is applied at the system or network level. The DRAMP is devised to ensure the City’s drainage network operates efficiently and reduces the risk of flooding into properties.

As part of the City’s annual planning and budgeting process, the proposed program of drainage capital projects is reviewed and submitted for approval with budget allocated to each project based on the proposed cost. A milestone is agreed for each project, and completion of each project against its milestone is tracked via the City’s performance management system Corporator. At the end of the year, those drainage capital projects not completed are carried forward into the following years program of drainage capital works, adding to the proposed drainage capital projects for that year.

In recent years, there has been significant carry forward drainage projects in the drainage program, approximately 50% of original budget in a given year has not been spent and is carried forward. Mayor Mark Irwin requested an external review of the Engineering Drainage Program and the historical underspend. The review assessed the following:

1. Reviewing City processes to manage the completion of the annual drainage program as per the timelines and budget agreed for each drainage project.
2. Reviewing City oversight of the management of the annual drainage program:
 - a. assessing the adequacy of each drainage project’s milestone and the consistency and validity of the monthly reporting captured in the City’s performance management system against the milestone; and
 - b. the processes to communicate, escalate and approve deviations from the agreed timelines and/or budgets for drainage projects.
3. Interrogating and substantiating the reasoning provided for delays in the completion of drainage projects.

Note the City’s DRAMP is outside the scope of this review.

The review was performed by Andrew Burchfield Consulting with assistance from the City's Internal Auditor and was conducted in accordance with the Institute of Internal Auditors' International Standards for Professional Practice of Internal Auditing.

The review identified seven issues and suggests business improvement opportunities in relation to these issues. Further details are documented in the Engineering Drainage Program Review Audit Report (refer to Attachment 1).

Financial Assessment and Implications

The Engineering Capital Works Program in 2022/2023 included \$6.15 million of drainage upgrade and flood mitigation projects, inclusive of \$2.4 million carried forward from previous financial years. A total of \$3.4 million was spent across 26 project cost codes (noting eight projects were completed), requiring a carry forward of \$2.8 million.

Stakeholder Engagement

Director Infrastructure
Manager Engineering Services
Manager Finance
Manager Strategy and Performance
Service Lead Engineering Construction
Service Lead Engineering Design
Service Lead Engineering Maintenance
Engineering Construction
Design Engineer
Engineering Drainage & Lighting Maintenance
Business Analyst

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

[Local Government \(Financial Management\) Regulations 1996](#)

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A capable and efficient City

Priority: Plan for the future, manage resources and measure performance

Priority: Provide responsible financial and asset management

Priority: Drive improvement and innovation to build capacity and increase efficiency and effectiveness

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality, well-maintained facilities for the benefit of the community

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Reputation	The City will ensure that any decisions that may affect the City's reputation are made at the appropriate level with stakeholders remaining informed and engaged.

Relevant Documents and Information

Attachments

Attachment 1 - Engineering Drainage Program Review Audit Report (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

12.1/IA2 STRATEGIC INTERNAL AUDIT PLAN 2023-2026 AND ANNUAL INTERNAL AUDIT PLAN 2023/2024

Business Unit:	Office of the CEO	Service: Executive Services
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0823/059
Moved Councillor Lagan, seconded Councillor Migdale

That Council ENDORSES the Strategic Internal Audit Plan 2023/2024–2025/2026 and the Annual Internal Audit Plan 2023/2024, as contained in Attachment 1.

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That Council ENDORSES the Strategic Internal Audit Plan 2023/2024–2025/2026 and the Annual Internal Audit Plan 2023/2024, as contained in Attachment 1.

Officer's Recommendation

That Council ENDORSES the Strategic Internal Audit Plan 2023/2024–2025/2026 and the Annual Internal Audit Plan 2023/2024, as contained in Attachment 1.

Purpose

To present the Strategic Internal Audit Plan 2023/2024–2025/2026 (SIAP) and the Annual Internal Audit Plan 2023/2024 (AIAP) to Council for consideration and endorsement.

Details

The aim of Internal Audit is to assist the Audit Committee and senior management to manage risk through the provision of assurance in an innovative, responsive and effective value-added manner. The three-year rolling SIAP and the AIAP are updated on an annual basis. The SIAP is a risk-based program of internal audit work for the coming three financial years. The AIAP documents the nature, timing and extent of all audits in the first year of the SIAP and also allocates resources (i.e. internal/outsourced) to enable those audits to be conducted.

Quarterly reporting progress against the AIAP will be presented to the Audit Committee.

Financial Assessment and Implications

Sufficient funds are available within the Internal Audit budget (A0111) to deliver the plans. The plans are based on current resourcing levels allocated to that cost centre.

Stakeholder Engagement

The Executive Team has been consulted in the formulation of the plans and have approved the attached plans.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

[Local Government \(Audit\) Regulations 1996](#)

[Local Government \(Financial Management\) Regulations 1996](#)

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Conscious and effective management of risk

Priority: Comply with legislation, standards and obligations

Objective: A capable and efficient City

Priority: Drive improvement and innovation to build capacity and increase efficiency and effectiveness

Priority: Provide responsible financial and asset management

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - SIAP 2023/2024–2025/2026 and the AIAP 2023/2024 (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

12.1/CG1 ACCOUNTABLE STIRLING QUARTER 1 2023/2024 REPORT

Business Unit:	Governance	Service: Compliance, Risk & Information Management
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0823/060

Moved Councillor Lagan, seconded Councillor Migdale

That Council RECEIVES the Accountable Stirling Quarter 1 2023/2024 Report.

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That Council RECEIVES the Accountable Stirling Quarter 1 2023/2024 Report.

Officer's Recommendation

That Council RECEIVES the Accountable Stirling Quarter 1 2023/2024 Report.

Purpose

To provide Council with an update on the following items:

- The progress of the quarterly review of the City's Service Risks.
- The progress of the Accountable Stirling Action Plan 2023-2025.
- The outcomes of the annual review of the Service Business Continuity Plans.

Details

Service Risk Update

The City's Strategic Risk Register was adopted by Council at the meeting on 20 June 2023. The register was adopted as part of the below Council resolution (0623/004):

1. *That Council RECEIVES the Quarterly Risk Management Report.*
2. *That Council ADOPTS the amended City of Stirling Strategic Risk Register and associated Key Risks Indicators and Risk Treatment Plans with semi-annual reporting to Council as shown in Attachment 4.*
3. *That Council ENDORSES the Accountable Stirling Action Plan for 2023-2025.*
4. *That Council ENDORSES for Business Unit Managers to review their service risks against the City's Strategic Risk Appetite, Key Risks Indicators and Risk Treatment Plans and that a high-level Service Risk Profile is PRESENTED at the next Audit Committee.*
5. *That an Elected Member workshop BE HELD to consider the City's Strategic Risk Register prior to the end of 2023.*

The service risk review process has commenced. The review focuses on the inclusion of the below recommendations within the Accountable Stirling Action Plan (ASAP):

- **Action R4:** Develop reporting channel for the results of the service risks process.
- **Action R8:** Alignment of service risk to Strategic Risk Appetite – Develop a risk treatment plan for those outside of appetite and reporting to Accountable Stirling Management Group or acceptance of appetite variance must be agreed by the Executive Team and endorsed by Council.

System user training for the new risk system, Corporater, has been incorporated into the service risk review process.

A high-level Service Risk Profile will be presented at the Audit Committee once the service risks' review has been completed.

Accountable Stirling Action Plan 2023-2025 Update

As part of the endorsement of the Strategic Risks, Council also adopted the Accountable Stirling Action Plan (ASAP) 2023-2025. The implementation of the actions in the ASAP has commenced.

Figure 1 below provides a high-level overview of the five themes and a progress snapshot of the ASAP against each theme.

ASAP Themes	Overview of ASAP Theme	Snapshot Status on Actions
Key Documentation Review	Review or develop key organisational documents and policies identified within the ASAP (including Employee Code of Conduct, Recruitment Policy, Social Media Policy, Integrity and Misconduct Management Practice).	<ul style="list-style-type: none"> • 1/3 Completed • 1/3 In Progress • 1/3 Not Yet Commenced
Refinement of Existing Processes and Procedures	Develop and implement key organisational processes and procedures identified within the ASAP (including control assurance process to ensure controls are monitored, reviewed, and improved continuously).	<ul style="list-style-type: none"> • 1/1 In Progress
Establishment of New Reporting Protocols	Review or establish new organisational reporting protocols identified within the ASAP (including reporting of service risk, non-compliance, integrity and misconduct matters).	<ul style="list-style-type: none"> • 1/3 In Progress • 2/3 Not Yet Commenced
Training And Awareness	Review and implement targeted training and awareness programs for People Leaders and employees identified within the ASAP (including risk management, integrity and compliance).	<ul style="list-style-type: none"> • 1/2 In Progress • 1/2 Not Yet Commenced
Assessment, Analysis and Reporting	Review, assessment, analysis and reporting of organisational risks (including strategic and service risks, compliance self-assessments, integrity/fraud risks).	<ul style="list-style-type: none"> • 6/7 In Progress • 1/7 Not Yet Commenced

Figure 1: Snapshot status of Accountable Stirling Action Plan for 2023-2025 as of July 2023

Attachment 1 provides a detailed overview of the actions assigned against each of the themes.

Consultation with relevant business units to scope out the ASAP actions has commenced to consider appropriate timing.

Progress updates on these actions will be provided at the next Audit Committee and Council and quarterly thereafter.

Service Business Continuity Plans Review

The City's business continuity approach looks to ensure all services have plans in place to adequately respond to the four scenarios prescribed within the Good Practice Guidelines 2018: Global Guide to Good Practice in Business Continuity.

The four scenarios are:

1. Loss of People
2. Loss or Partial Loss of Buildings/Infrastructure
3. Loss of Systems and Internal Support
4. Loss of Key Suppliers

The annual review of the City's Service Business Continuity Plans has been completed.

The review focused on the below:

- Updating the roles and responsibilities captured within the plans, including Support and Alternate Support Teams.
- Ensuring the strategies documented to address the four business continuity scenarios are relevant and up to date.
- Replacing specific references to Covid-19 with generalised pandemic response and recovery strategies.

A summary of the Business Continuity Strategies, Actions and Considerations which guides the annual review of the BCPs is provided in Attachment 2 of this report.

Financial Assessment and Implications

Nil.

Stakeholder Engagement

Consultations were conducted with the Accountable Stirling Management Group and the Executive Team.

Relevant Policies, Legislation and Council Resolutions

The Risk Management Policy and the Risk Management Framework will be reviewed every two years to further embed risk management into decision making, business planning and the City's operations.

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
20 June 2023	0623/004	<ol style="list-style-type: none"> 1. That Council RECEIVES the Quarterly Risk Management Report. 2. That Council ADOPTS the amended City of Stirling Strategic Risk Register and associated Key Risks Indicators and Risk Treatment Plans with semi-annual reporting to Council as shown in Attachment 4. 3. That Council ENDORSES the Accountable Stirling Action Plan for 2023-2025. 4. That Council ENDORSES for Business Unit Managers to review their service risks against the City's Strategic Risk Appetite, Key Risks Indicators and Risk Treatment Plans and that a high-level Service Risk Profile is PRESENTED at the next Audit Committee. 5. That an Elected Member workshop BE HELD to consider the City's Strategic Risk Register prior to the end of 2023.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Conscious and effective management of risk

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Accountable Stirling Action Plan for 2023-2025 (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - Business Continuity Strategies, Actions and Considerations (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

12.2 COMMUNITY AND RESOURCES COMMITTEE - 22 AUGUST 2023**12.2/CS1 COMMEMORATIVE MEMORIALS AND PLAQUES POLICY REVIEW**

Business Unit:	Community Services	Service: Libraries & Lifelong Learning
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Legislative - *Making local laws, policies and planning instruments.*

Moved Councillor Hatton, seconded Councillor Proud

That Council ADOPTS the amended Commemorative Memorials and Plaques Policy, as shown in Attachment 1.

Procedural Motion

Moved Councillor Re

That the Item relating to 12.2/CS1 be REFERRED to a future meeting to be held November to allow further consideration.

The motion LAPSED for want of a seconder.

Moved Councillor Hatton, seconded Councillor Proud

That Council ADOPTS the amended Commemorative Memorials and Plaques Policy, as shown in Attachment 1.

It was suggested that following the words 'Attachment 1', the following wording be added to the recommendation:

"...with the following amendment:

- a. *Under the 'General Memorials and Plaques' subsection, insert the words 'Any approved general memorials and plaques will be communicated to Ward Councillors prior to installation'."*

The suggestion was not accepted by the seconder.

Moved Councillor Farrelly, seconded Councillor Dudek

Amendment

That following the words 'Attachment 1', the following wording be added to the recommendation:

"...with the following amendment:

- a. *Under the 'General Memorials and Plaques' subsection, insert the words 'Any approved general memorials and plaques will be communicated to Ward Councillors prior to installation'."*

The amendment was put and declared CARRIED (11/1).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Thornton and Mayor Irwin.

Against: Councillor Re.

The substantive motion was reworded as follows:

Moved Councillor Hatton, seconded Councillor Proud

That Council ADOPTS the amended Commemorative Memorials and Plaques Policy, as shown in Attachment 1 with the following amendment:

- a. Under the 'General Memorials and Plaques' subsection, insert the words 'Any approved general memorials and plaques will be communicated to Ward Councillors prior to installation.'

Discussion ensued, and it was further suggested that the following wording be added to the recommendation as point (b):

- b. *Under the 'Memorials that Raise Awareness of Specific Issues' subsection, insert the words 'by Council' after the words 'Applications to install memorials in support of initiatives that recognise victims and raise awareness of specific social issues impacting the community will be considered.'*

With the agreement of the mover and seconder, the substantive motion was reworded as follows:

Council Resolution

0823/061

Moved Councillor Hatton, seconded Councillor Proud

That Council ADOPTS the amended Commemorative Memorials and Plaques Policy, as shown in Attachment 1 with the following amendment:

- a. **Under the 'General Memorials and Plaques' subsection, insert the words 'Any approved general memorials and plaques will be communicated to Ward Councillors prior to installation.'**
- b. **Under the 'Memorials that Raise Awareness of Specific Issues' subsection, insert the words 'by Council' after the words 'Applications to install memorials in support of initiatives that recognise victims and raise awareness of specific social issues impacting the community will be considered.'**

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That Council ADOPTS the amended Commemorative Memorials and Plaques Policy, as shown in Attachment 1.

Officer's Recommendation

That Council ADOPTS the amended Commemorative Memorials and Plaques Policy, as shown in Attachment 1.

Purpose

To seek Council adoption of the amended Commemorative Memorials and Plaques Policy.

Details

A review of Council's Commemorative Memorials and Plaques Policy has been undertaken to ensure it more effectively responds to recurring memorialisation enquiries. The current Policy enables the consistent and effective administration of applications for the installation of commemorative memorials such as plaques, park furniture and trees. It applies to people and associations who wish to memorialise a deceased person; a folded association; or a final event that resided/was based/occurred within Stirling that has made a significant contribution to the City and its community.

Since adoption of the current Policy in June 2021 a number of associated matters have been presented to the City that are not specifically contemplated under the existing policy scope:

Memorials/Monuments Reflecting Events Outside the City of Stirling

The City has received a request from a community cultural group to establish a place/monument to commemorate significant loss and trauma through genocide. Under the current Commemorative Memorials and Plaques Policy such a monument is not permissible given that the 'event' occurred outside the City of Stirling. It is, however, acknowledged that a significant number of people from this community cultural group now reside within Stirling, hence the rationale for the monument request.

A monument is regarded as a statue or other structure erected to commemorate a notable person or event, a site of historical importance or interest and/or an enduring and memorable example or reminder. Upon review of commemorative practices across Local Government and other relevant authorities, such monuments are generally provided within regionally significant public places or locations established for the specific purpose of commemoration such as a memorial park or cemetery.

For example, the Botanic Gardens and Parks Authority Memorials Policy enables the establishment of memorials and monuments at Kings Park including:

- State War Memorial precinct including Cenotaph, Concourse, Court of Contemplation, plaques and mature tree plantings, stating *"...combined components are intended to commemorate and honour all the dead and all the battles of various wars and conflicts...this will prevent the proliferation of further military memorials in Kings Park."*
- Bali Memorial, dedicated to Western Australians who died, or were injured, in the Bali terrorist attacks in 2002.
- Place of Reflection, Roe Gardens, designed as *"...an inclusive and all encompassing place for quiet contemplation for those people who have experienced (or will experience in the future) loss and trauma..."*

Given that monuments generally reflect people or events of significance or historical importance, that may not have specifically taken place locally within Stirling, they should not simply be established across the City's local Public Open Space network. Should such monuments be contemplated, they would preferably be permissible at a single, dedicated location such as Stirling Civic Gardens.

Stirling Civic Gardens is a Public Open Space located on Cedric Street in the Stirling City Centre that officially opened in November 1994. It comprises gardens, natural grassed areas, lakes, a playground and a carpark. It currently accommodates a War Memorial which opened in April 2005 and includes a number of plaques commemorating those impacted by World Wars, Vietnam War and other conflicts as well as those involved in peace keeping operations.

It is considered that this location provides the most suitable option to accommodate monuments. Although as one of the most culturally diverse communities in Western Australia, Stirling comprises many multicultural groups who identify with a particular ethnic or cultural heritage. This may lead to multiple monument requests given the trauma that many of these groups have unfortunately been confronted with. An alternative is to establish a place/memorial for universal reflection for those experiencing loss and trauma. Such a universal approach would assist with limiting the proliferation of individual memorials for specific events that have impacted communities residing within the City of Stirling.

Upon review, the Commemorative Memorials and Plaques Policy has been amended to enable the establishment of a monument/s which commemorates a notable person or event which has significant relevance to the City and/or the local community. It is proposed that such monuments are confined to Stirling Civic Gardens and remain subject to Council consideration on a case-by-case basis.

Memorial Wall/Place of Reflection

The City has received a request to establish a place to memorialise individuals from the local community through the construction and management of a 'memorial wall' at a suitable location within the foreshore reserve. While this has been investigated, the establishment of a memorial wall or similar is not supported given that the Metropolitan Cemeteries Board provides a number of locations where individuals can be commemorated. As such, no amendment has been made to the Commemorative Memorials and Plaques Policy in response to this request.

Should Council pursue the abovementioned place/memorial for universal reflection for those experiencing loss and trauma, this may respond to this memorial wall/place of reflection request, albeit it would still not enable the memorialisation of individuals.

Memorials that Raise Awareness of Specific Social Issues

The City actively supports initiatives that utilise Public Open Space and associated infrastructure to raise awareness of social issues in the community. For example, the Purple Bench Project recognises the victims of domestic and family violence that is increasingly present across local communities. In collaboration with the Women's Council for Domestic Violence, the City installs benches to raise awareness of the pervasiveness of domestic and family violence, but also to provide access to help for those who may be experiencing similar circumstances. Another example is the Blue Tree Project which encourages people to have difficult conversations when battling mental health concerns with seven blue trees now located across the City of Stirling. It is anticipated that many organisations will continue to use similar initiatives to memorialise victims and raise community awareness of key social issues.

While using Public Open Space to raise awareness is appropriate, it is equally important to ensure that overabundance does not adversely impact the enjoyment and functionality of these spaces. To ensure consistent and effective administration of such requests, including the establishment of such memorials in appropriate locations, the Commemorative Memorials and Plaques Policy has been amended.

Financial Assessment and Implications

As per the current Management Practice which guides implementation of the Commemorative Memorials and Plaques Policy, the applicant is responsible for all costs associated with a memorial or plaque. The exception being the proposed inclusion of initiatives that utilise Public Open Space and associated infrastructure to raise awareness of social issues (i.e., Purple Benches) which may be directly funded by the City.

Should Council wish to pursue the alternative of a place/memorial for universal reflection at Stirling Civic Gardens this will remain subject to further investigation. Installation will then remain subject to identification of capital and maintenance costs, and Council consideration through future budgets.

Stakeholder Engagement

Nil.

Relevant Policies, Legislation and Council Resolutions

[Commemorative Memorials and Plaques Policy](#)
[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
6 May 2021	0621/019	That Council ADOPTS the proposed Commemorative Memorials and Plaques Policy (6 May 2021).

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Commemorative Memorials and Plaques Policy - Amended August 2023 [↓](#)

Attachment 2 - Commemorative Memorials and Plaques Policy - Track Changes - Amended August 2023 [↓](#)

Attachment 3 - Commemorative Memorials and Plaques Policy - Endorsed June 2021 [↓](#)

Available for viewing at meeting

Nil

Linked Documents

Nil



Commemorative Memorials and Plaques Policy

Responsible Directorate	Community Development
Responsible Business Unit/s	Community Services
Responsible Officer	Manager Community Services
Affected Business Unit/s	Recreation and Leisure Services Community Services Parks and Sustainability Facilities, Projects and Assets

Objective

To provide consistent and effective administration of applications for the installation of commemorative memorials including but not limited to plaques, park furniture, memorial trees, and monuments in the City.

Scope

This policy applies to people and associations who wish to:

- memorialise a deceased person; a folded association or final event that resided/was based/occurred within the City of Stirling that has made a significant contribution to the City and its community;
- memorialise a notable person, group of people or event that has significant relevance to the City or its community; or to raise awareness of a specific social issue that impacts the community.
- commemorate the anniversary of significant events unique to the City's history and development.

Policy

General Memorials and Plaques

The City provides an opportunity to acknowledge people, organisations, events and specific social issues that have made a significant social and/or cultural contribution towards the development of the City of Stirling, or have had a significant impact on the community, by way of memorialisation.

Approval must be sought and granted by the City of Stirling prior to the installation of a plaque, memorial or monument. Any existing plaque, memorial or monument cannot be taken as a precedent for future approvals.

No new commemorative plaque, memorial or monument will be considered which commemorates a person, event or occasion already memorialised in the City of Stirling unless there are exceptional circumstances and there is a demonstrated justification and need.

Memorials that Raise Awareness of Specific Social Issues

Applications to install memorials in support of initiatives that recognise victims and raise awareness of specific social issues impacting the community will be considered on a case-by-case basis, with consideration to retaining the amenity and functionality of the reserve, location or facility.

Memorials/Monuments Reflecting Events Outside the City of Stirling

Applications to commemorate through a memorial or monument a notable person, group of people or event that did not reside/occur within the City of Stirling, but which has significant relevance to the City or local community, remains subject to Council consideration. The establishment of such memorials or monuments will generally only be contemplated within a defined location at Stirling Civic Gardens.

Public Amenity Considerations

It is important that the City's public open space and community buildings maintain their primary role and value. The City of Stirling may determine that specific areas are not suitable for the inclusion of additional commemorative plaques or trees. Such areas will be designated as "fully allocated" for the relevant type of facility or for any additional facilities.

No memorials or commemorative infrastructure will be considered on a reserve, facility or location where a memorial already exists, unless there is a demonstrated need. The number of memorials on the reserve, facility or location cannot impact on the primary role of that facility or the community's use and enjoyment of the facility or reserve. Any request for additional memorials must take into consideration the size of the facility or location, existing amenity provision, its purpose and public benefit to the community. If an application is considered eligible, prior to approval, written permission must be obtained from the existing memorial applicant/family or appropriate guardian before another memorial request is assessed.

Commemorative Memorials, Monuments and Plaques Eligibility Criteria

The established assessment criteria provides the basis for determining the eligibility of memorialisation and commemoration of significant events:

- The person, organisation or event resided/was based in the City of Stirling for a significant period (greater than 10 years);
- The person, organisation or event has demonstrated evidence of outstanding achievements and significant contributions and/or had a long-standing history with the development of the City or the community.
- The person, organisation or event contributed to 3 or more sectors e.g. sport, education, arts, culture, youth, mature age etc.
- The person, organisation or event has a relevant relationship to the proposed site and has a longstanding association with that area.
- The event or specific social issue must demonstrate significant relevance to the local community.

All applications will be assessed in accordance with the eligibility criteria and must provide demonstrate details and evidence of the eligibility criteria. The Commemorative Memorials and Plaque Management Practice establishes the administration and management of all requests including application processes, approval, payment and installation processes, record keeping, location and plaque design considerations, record management and removal of memorials.

A commemorative plaque will not be approved where it is for a religious or political affiliation. Application approval will not be granted if in the opinion of the City if the commemorative memorial is considered offensive or has the potential to offend.

The City of Stirling will not permit the burial or interment of ashes of a deceased person on Council owned or managed property given the availability of specialized facilities operated by the Metropolitan Cemeteries Board where the burial of ashes and memorializing of deceased persons is readily available.

The City will consider commemorative memorial requests for applications made due to extenuating and/or unexpected circumstances, which may not meet the criteria above. These requests will be assessed on a case-by-case basis, however applications of this nature are still required to have a significant relationship to or impact on the local area and/or local community.

Definitions

Applicant – the person(s)/organisation or association submitting an application for a commemorative plaque or memorial.

Cenotaph – a monument to someone buried elsewhere, especially a war memorial.

Commemorative Memorial – a tree, plaque, seat or other park furniture placed within public open space or community buildings for the purpose of commemorating a deceased person, event or organisation who lived within Stirling and / or has made a significant contribution to the City of Stirling community.

Fully Allocated Area – an area where the provision of an additional structure of a particular type would be inappropriate for the space.

Memorial – a structure or statue established in memory of a person or event; intended to commemorate someone or something.

Monument – a statue, building or other structure erected to commemorate a notable person or event; a structure or site of historical importance or interest; an enduring and memorable example or reminder.

Plaque – a flat metal or stainless steel plate that includes text commemorating an individual, organisation or significant event. Plaques will be supplied by the City of Stirling at the cost to the Applicant. Plaques will be designed in accordance with the City of Stirling Signage Manual.

Public Open Space – land that is available to the public for recreation or sport or has a conservation or aesthetic purpose. Open space includes reserves, parks, trails, sportsgrounds, civic area and play spaces.

Relevant management practices/documents

Commemorative Memorials and Plaques Management Practice

Policy for Naming of Parks, Reserves and Buildings

Legislation/local law requirements

City of Stirling Government Property Local Law 2009

Office use only			
Relevant delegations	<<Corporate Compliance to insert relevant delegations>>		
Initial Council adoption	Date	8 June 2021	Resolution # 0621/019
Last reviewed	Date	15 August 2023	Resolution # N/A
Next review due	Date		



Commemorative Memorials and Plaques Policy

Responsible Directorate	Community Development
Responsible Business Unit/s	Recreation and Leisure Services Community Services
Responsible Officer	Manager Recreation and Leisure Services Manager Community Services
Affected Business Unit/s	Recreation and Leisure Services Community Services Parks and Sustainability Facilities, Projects and Assets Customer and Communications City Planning Governance

Objective

To provide consistent and effective administration of applications for the installation of commemorative memorials including but not limited to plaques, park furniture, ~~and~~ memorial trees, ~~and monuments~~ in the City.

Scope

This policy applies to people and associations who wish to:

- ~~memorialise a deceased person;~~ a folded association or final event that resided/was based/occurred within the City of Stirling that has made a significant contribution to the City and its community;
- ~~memorialise a notable person, group of people or event that has significant relevance to the City or its Community; or to raise awareness of a specific social issue that impacts the community. or an event that has made a significant impact to the City and its community.~~
- ~~commemorate the anniversary of significant events unique to the City's history and development;~~ includes the installation of plaques commemorating the anniversary of significant events unique to the City's history and development.

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Policy

General Memorials and Plaques

The City provides an opportunity to acknowledge people, organisations, ~~and~~ events ~~and specific social issues~~ that have made a significant social and/or cultural contribution towards the development of the City of Stirling, ~~or have had a significant impact on to the City and its the community,~~ by way of memorialisation.

Approval must be sought and granted by the City of Stirling prior to the installation of a plaque, ~~memorial or monument.~~ Any existing plaque, ~~or~~ memorial ~~or monument~~ cannot be taken as a precedent for future approvals.

~~The established assessment criteria provides the basis for determining the eligibility of memorialisation and commemoration of significant events. Special anniversaries may be acknowledged however they must meet the policy criteria.~~

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No new commemorative plaque, memorial or monument will be considered which commemorates a person, event or occasion already memorialised in the City of Stirling unless there are exceptional circumstances and there is a demonstrated justification and need.

~~No memorials or commemorative infrastructure will be considered on a reserve, facility or location where a memorial already exists, unless there is a demonstrated need. The number of memorials on the reserve, facility or location cannot impact on the primary role of that facility or the community's use and enjoyment of the facility or reserve. Any request for additional memorials must take into consideration the size of the facility or location, existing amenity provision, its purpose and public benefit to the community. If an application is considered eligible, prior to approval, written permission must be obtained from the existing memorial applicant/family or appropriate guardian before another memorial request is assessed.~~

Memorials that Raise Awareness of Specific Social Issues

Applications to install memorials in support of initiatives that recognise victims and raise awareness of specific social issues impacting the community will be considered on a case-by-case basis, with consideration to retaining the functionality of the reserve, location or facility.

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Memorials/Monuments Reflecting Events Outside the City of Stirling

Applications to commemorate, through a memorial or monument, a notable person, group of people or event that did not reside/occur within the City of Stirling but which has significant relevance to the City or local community are subject to Council consideration and may be approved on case-by-case basis for establishment within the dedicated location of Stirling Civic Gardens.

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~~It is important that the City's public open space and community buildings maintain their primary role and value and as such the Metropolitan Cemeteries Board is the primary body responsible for the memorialisation of people. Applications should only be submitted for consideration where there is demonstrated evidence that the person, event or association has significantly contributed to the cultural and social development of the City and its community, or an event that has made a significant impact to the City and its community.~~

~~The Commemorative Memorials and Plaque Management Practice establishes the administration and management of all requests including application processes, approval, payment and installation processes, record keeping, location and plaque design considerations, record management and removal of memorials.~~

~~A commemorative plaque will not be approved where it is for a religious or political affiliation. Application approval will not be granted if in the opinion of the City if the commemorative memorial is considered offensive or has the potential to offend.~~

~~The City of Stirling will not permit the burial or interment of ashes of a deceased person on Council owned or managed property given the availability of specialized facilities operated by the Metropolitan Cemeteries Board where the burial of ashes and memorializing of deceased persons is readily available.~~

~~The City of Stirling may determine that specific areas are not suitable for the inclusion of additional commemorative plaques or trees. Such areas will be designated as "fully allocated" for the relevant type of facility or for any additional facilities.~~

~~All applications will be assessed in accordance with the eligibility criteria and must provide demonstrate details and evidence of the eligibility criteria.~~

The established assessment criteria provides the basis for determining the eligibility of memorialisation and commemoration of significant events:

Commemorative Memorials, Monuments and Plaques Eligibility Criteria:

- The person, organisation or event resided/was based in the City of Stirling for a significant period (greater than 10 years);
- The person, organisation or event has demonstrated evidence of outstanding achievements and significant contributions and/or had a long-standing history with the development of the City or the community.
- The person, organisation or event contributed to 3 or more sectors e.g. sport, education, arts, culture, youth, mature age etc.
- The person, organisation or event has a relevant relationship to the proposed site and has a longstanding association with that area.
- The event or specific social issue must demonstrate significant relevance to the local community.

All applications will be assessed in accordance with the eligibility criteria and must provide demonstrate details and evidence of the eligibility criteria. The Commemorative Memorials and Plaque Management Practice establishes the administration and management of all requests including application processes, approval, payment and installation processes, record keeping, location and plaque design considerations, record management and removal of memorials.

The City will consider commemorative memorial requests for applications made due to extenuating and/or unexpected circumstances, which may not meet the criteria above. These requests will be assessed on a case-by-case basis, however applications of this nature are still required to have a significant relationship to or impact on the local area and/or the local community.

A commemorative plaque will not be approved where it is for a religious or political affiliation. Application approval will not be granted if in the opinion of the City if the commemorative memorial is considered offensive or has the potential to offend.

The City of Stirling will not permit the burial or interment of ashes of a deceased person on Council owned or managed property given the availability of specialized facilities operated by the Metropolitan Cemeteries Board where the burial of ashes and memorializing of deceased persons is readily available.

The City will consider commemorative memorial requests for applications made due to extenuating and/or unexpected circumstances, which may not meet the criteria above. These requests will be assessed on a case-by-case basis, however applications of this nature are still required to have a significant relationship to or impact on the local area and/or local community.

Public Amenity Considerations

It is important that the City's public open space and community buildings maintain their primary role and value. The City of Stirling may determine that specific areas are not suitable for the inclusion of additional commemorative plaques or trees. Such areas will be designated as "fully allocated" for the relevant type of facility or for any additional facilities.

No memorials or commemorative infrastructure will be considered on a reserve, facility or location where a memorial already exists, unless there is a demonstrated need. The number of memorials on the reserve, facility or location cannot impact on the primary role of that facility or the community's use and enjoyment of the facility or reserve. Any request for additional memorials must take into consideration the size of the facility or location, existing amenity provision, its purpose and public benefit to the community. If an application is considered eligible, prior to approval, written permission must be obtained from the existing memorial applicant/family or appropriate guardian before another memorial request is assessed

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Definitions

Applicant – the person(s)/organisation or association submitting an application for a commemorative plaque or memorial.

Cenotaph – a monument to someone buried elsewhere, especially a war memorial.

Commemorative Memorial – a tree, plaque, seat or other park furniture placed within public open space or community buildings for the purpose of commemorating a deceased person, event or organisation who lived within Stirling and / or has made a significant contribution to the City of Stirling community.

Fully Allocated Area – an area where the provision of an additional structure of a particular type would be inappropriate for the space.

Memorial – a structure or statue established in memory of a person or event; intended to commemorate someone or something.

Monument – a statue, building or other structure erected to commemorate a notable person or event; a structure or site of historical importance or interest; an enduring and memorable example or reminder.

Plaque – a flat metal or stainless steel plate that includes text commemorating an individual, organisation or significant event. Plaques will be supplied by the City of Stirling at the cost to the Applicant. Plaques will be designed in accordance with the City of Stirling Signage Manual.

Public Open Space – land that is available to the public for recreation or sport or has a conservation or aesthetic purpose. Open space includes reserves, parks, trails, sportsgrounds, civic area and play spaces.

Relevant management practices/documents

Commemorative Memorials and Plaques Management Practice

Policy for Naming of Parks, Reserves and Buildings

Legislation/local law requirements

City of Stirling Government Property Local Law 2009

Office use only				
Relevant delegations	<<Corporate Compliance to insert relevant delegations>>			
Initial Council adoption	Date	8 June 2021	Resolution #	0621/019
Last reviewed	Date	6 May 2024 27 July 2023 15 August 2023	Resolution #	N/A
Next review due	Date			



Commemorative Memorials and Plaques Policy

Responsible Directorate	Community Development
Responsible Business Unit/s	Recreation and Leisure Services Community Services
Responsible Officer	Manager Recreation and Leisure Services Manager Community Services
Affected Business Unit/s	Recreation and Leisure Services Community Services Parks and Sustainability Facilities, Projects and Assets Customer and Communications City Planning Governance

Objective

To provide consistent and effective administration of applications for the installation of commemorative memorials including but not limited to plaques, park furniture and memorial trees in the City.

Scope

This policy applies to people and associations who wish to memorialise a deceased person, a folded association or final event that resided/was based/occurred within the City of Stirling that has made a significant contribution to the City and its community. It includes the installation of plaques commemorating the anniversary of significant events unique to the City's history and development.

Policy

The City provides an opportunity to acknowledge people, organisations and events that have made a significant social and/or cultural contribution towards the development of the City of Stirling by way of memorialisation.

Approval must be sought and granted by the City of Stirling prior to the installation of a plaque. Any existing plaque or memorial cannot be taken as a precedent for future approvals.

The established assessment criteria provides the basis for determining the eligibility of memorialisation and commemoration of significant events. Special anniversaries may be acknowledged however they must meet the policy criteria.

No new commemorative memorial will be considered which commemorates a person, event or occasion already memorialised in the City of Stirling unless there are exceptional circumstances and there is a demonstrated justification and need.

No memorials or commemorative infrastructure will be considered on a reserve, facility or location where a memorial already exists, unless there is a demonstrated need. The number of memorials on the reserve, facility or location cannot impact on the primary role of that facility or the community's use and enjoyment of the facility or reserve. Any request for additional memorials must take into consideration the size of the facility or location, existing amenity provision, its purpose and public benefit to the community. If an application is

considered eligible, prior to approval, written permission must be obtained from the existing memorial applicant/family or appropriate guardian before another memorial request is assessed.

It is important that the City's public open space and community buildings maintain their primary role and value and as such the Metropolitan Cemetery Board is the primary body responsible for the memorialisation of people. Applications should only be submitted for consideration where there is demonstrated evidence that the person, event or association has significantly contributed to the cultural and social development of the City and its community.

The Commemorative Memorials and Plaque Management Practice establishes the administration and management of all requests including application processes, approval, payment and installation processes, record keeping, location and plaque design considerations, record management and removal of memorials.

A commemorative plaque will not be approved where it is for a religious or political affiliation. Application approval will not be granted if in the opinion of the City if the commemorative memorial is considered offensive or has the potential to offend.

The City of Stirling will not permit the burial or internment of ashes of a deceased person on Council owned or managed property given the availability of specialized facilities operated by the Metropolitan Cemeteries Board where the burial of ashes and memorializing of deceased persons is readily available.

The City of Stirling may determine that specific areas are not suitable for the inclusion of additional commemorative plaques or trees. Such areas will be designated as "fully allocated" for the relevant type of facility or for any additional facilities.

All applications will be assessed in accordance with the eligibility criteria and must provide demonstrate details and evidence of the eligibility criteria.

Commemorative Memorials and Plaques Eligibility Criteria:

- The person, organisation or event resided/was based in the City of Stirling for a significant period (greater than 10 years);
- The person, organisation or event has demonstrated evidence of outstanding achievements and significant contributions and/or had a long-standing history with the development of the City or the community.
- The person, organisation or event contributed to 3 or more sectors e.g. sport, education, arts, culture, youth, mature age etc.
- The person, organisation or event has a relevant relationship to the proposed site and has a longstanding association with that area.

The City will consider commemorative memorial requests for applications made due to extenuating and/or unexpected circumstances, which may not meet the criteria above. These requests will be assessed on a case-by-case basis, however applications of this nature are still required to have a significant relationship to the local area and the local community.

Definitions

Applicant – the person(s)/organisation or association submitting an application for a commemorative plaque or memorial.

Commemorative Memorial – a tree, plaque, seat or other park furniture placed within public open space or community buildings for the purpose of commemorating a deceased person, event or organisation who lived within Stirling and / or has made a significant contribution to the City of Stirling community.

Fully Allocated Area – an area where the provision of an additional structure of a particular type would be inappropriate for the space.

Plaque – a flat metal or stainless steel plate that includes text commemorating an individual, organisation or significant event. Plaques will be supplied by the City of Stirling at the cost to the Applicant. Plaques will be designed in accordance with the City of Stirling Signage Manual.

Public Open Space – land that is available to the public for recreation or sport or has a conservation or aesthetic purpose. Open space includes reserves, parks, trails, sportsgrounds, civic area and play spaces.

Relevant management practices/documents

Commemorative Memorials and Plaques Management Practice

Policy for Naming of Parks, Reserves and Buildings

Legislation/local law requirements

City of Stirling Government Property Local Law 2009

Office use only			
Relevant delegations	<<Corporate Compliance to insert relevant delegations>>		
Initial Council adoption	Date	8 June 2021	Resolution # 0621/019
Last reviewed	Date	6 May 2021	Resolution # N/A
Next review due	Date		

12.2/CS2 PURPLE BENCH PROGRAM

Business Unit:	Community Services	Service: Family Services
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0823/062
Moved Councillor Hatton, seconded Councillor Lagan

That Council ENDORSES the proposed increase of the Purple Bench Program to five benches per annum over the next three financial years with two delivered by the City and three delivered in partnership with community organisations, schools or sporting clubs.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Recommendation

That Council ENDORSES the proposed increase of the Purple Bench Program to five benches per annum with two delivered by the City and three delivered in partnership with community organisations, schools or sporting clubs.

Officer's Recommendation

That Council ENDORSES the proposed increase of the Purple Bench Program to five benches per annum with two delivered by the City and three delivered in partnership with community organisations, schools or sporting clubs.

Purpose

To provide a report on the feasibility of increasing the number of 'purple benches' within the City, in response to a Notice of Motion submitted by Councillor Andrea Creado at the Council meeting held 20 June 2023.

Details

At its meeting held 20 June 2023, Council resolved (Council Resolution Number 0623/029) to present a report on how many purple benches there are within the City and the feasibility of increasing the amount to have about five to six per suburb.

The Purple Bench Program was launched in WA by the Women's Council for Domestic Violence (now known as the Centre for Women's Safety and Wellbeing) in 2018. Given Council's longstanding commitment to supporting those in our community impacted by family and domestic violence, the City has supported the Purple Bench Project through the installation and/or painting of benches as part of the 16 Days in WA campaign. This campaign runs from 25 November (International Day for the Elimination of Violence Against Women) through to December 10 (Human Rights Day) each year. Delivering purple benches during the 16 Days campaign has enabled the City to effectively raise awareness each year.

There are currently six purple benches located at Des Penman Reserve, Inglewood Town Square, Naala Djookan Healing Hub, Doric Street (Scarborough), Scarborough Beach and Stirling Gardens. The benches are accompanied by a plaque which recognises those impacted by family and domestic violence.

There are 30 suburbs located in the City of Stirling meaning that five to six purple benches per suburb would equate to approximately 150 to 180 benches. The City has reviewed the following to determine an appropriate approach to increasing the number of benches:

Purple Bench Project

The City has liaised with the Centre for Women's Safety and Wellbeing (CWSW) who now have a formal registration process for the Purple Bench Project (Attachment 1). This specifies requirements for new/refurbished benches and encourages sporting clubs, schools, community organisations and individuals to engage with Local Government and the Centre for Women's Safety and Wellbeing to identify suitable locations. Any subsequent opening of a bench is usually then conducted as part of the 16 Days in WA campaign.

CWSW has advised that there are now approximately 120 purpose benches across the State. In that context, delivering 150 to 180 benches within Stirling may potentially dilute the effectiveness of this highly successful state-wide, yet locally based community awareness initiative.

Social Awareness Initiatives within Public Open Spaces

The City's Public Open Spaces and associated infrastructure provide an effective setting to raise awareness of social issues in the community. While using Public Open Spaces to raise awareness is appropriate, it is equally important to ensure that overabundance does not adversely impact the enjoyment and functionality of these spaces.

The Purple Bench Project recognises the victims of domestic and family violence, which is increasingly present across communities. It is based on an initiative called Barb's Benches from Nova Scotia in Canada. Early benches were placed in locations adjacent to where the victim lost their life to raise awareness of the pervasiveness of domestic and family violence, but also to provide access to help for those who may be experiencing similar circumstances.

The Blue Tree Project encourages people to have difficult conversations when battling mental health concerns with 1,016 trees across Australia including 604 in Western Australia and seven in the City of Stirling. There is currently a Carers Recognition bench at the Scarborough Beach foreshore although there does not appear to be an extensive campaign to increase the number of benches for this cause.

The Rainbow Bench Project, which has been implemented across the United Kingdom and Europe, is likely to emerge in Western Australia following initial implementation in New South Wales. This project encourages places for difficult conversations for the LGBTQIA+ community and for celebrating Pride Week.

Existing Council Policies

Council's Commemorative Memorials and Plaques Policy provides the City with a consistent and effective approach to the installation of commemorative memorials including plaques, park furniture and trees. While the Policy enables people to memorialise a deceased person or a significant event which made a noteworthy contribution to the City and its community, the Policy does not currently contemplate the use of park furniture for the Purple Bench Project and similar community awareness campaigns. Given that the Policy Review is also being considered by Council in August 2023, this provides an opportunity to make an amendment to enable consistent application for this and other similar projects.

Summary and Strategic Approach

The Purple Bench Project is one of many initiatives that the City undertakes during the 16 Days in WA campaign, and it is important that any new or refurbished benches continue to be aligned with that campaign. While the intent of this Notice of Motion is understood, and supported, it requires a delicate balance to draw community attention to this significant social issue while being mindful to not oversaturate public spaces with commemorative type installations.

It is proposed that the City commits to a phased implementation of additional Purple Benches, with five additional benches per annum - two delivered by the City and three delivered in partnership with community organisations, schools or sporting clubs. This partnership approach aligns with the change in direction of the Purple Bench Project. These additional benches will be located throughout the City at locations of significance and/or locations suitable for commemoration and reflection.

Financial Assessment and Implications

The cost of installation of a new Purple Bench with plaque as per the specifications outlined in Attachment 1 is approximately \$1,700. The cost of a refurbished Purple Bench is approximately \$1,200. The City has already allocated \$3,400 in the 2023/2024 budget for two new benches with any increase to be managed through the mid-year budget review.

The proposed increase to five benches will cost approximately \$8,500 per annum whereas an increase to five or six per suburb across 30 suburbs would equate to approximately \$306,000.

Stakeholder Engagement

Nil.

Relevant Policies, Legislation and Council Resolutions

[Commemorative Memorials and Plaques Policy](#)

Meeting Date	Council Resolution Number	Council Resolution
20 June 2023	0623/029	That a report be PRESENTED to Council on how many purple benches there are within the City, and the feasibility of increasing the amount of purple benches within the City to have about five to six per suburb.

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An inclusive and harmonious City

Priority: Facilitate social connections and access to services locally

Strategic Risk

Strategic Risk	Risk Appetite
Partnerships	The City will be proactive in improving existing relationships and working with new partners to grow its reputation as an organisation that the community, business, government and other organisations choose to engage with.
Reputation	The City will ensure that any decisions that may affect the City's reputation are made at the appropriate level with stakeholders remaining informed and engaged.

Relevant Documents and Information

Attachments

Attachment 1 - Purple Bench Registration Form [↓](#)

Available for viewing at meeting

Nil

Linked Documents

Nil



**CENTRE FOR
Women's Safety
and Wellbeing**

Preventing violence,
promoting health,
advancing gender equality

The Purple Bench Project

The Centre for Women's Safety and Wellbeing's Purple Bench Project supports the installations of a series of purple benches in public spaces to honour all victims killed as a result of family and domestic violence (FDV). This initiative is supported by local government and members of parliament. The latest data reports that one woman a week is killed by a current or former partner, one in three (30.5%) Australian women has experienced physical violence since the age of fifteen and one in four Australian women (23.0%) has experienced emotional abuse by a current or former partner.

In Nova Scotia, Canada, Purple Benches are located in public parks to honour the memory of women murdered by their partner and to provide HELP numbers for people experiencing FDV. They are known as Barb's Benches and were launched in 2015 to mark the 25-year anniversary of the murder of Barb Ballie by her husband.



Purple is associated with the global Domestic Violence Awareness Movement

We plan to (PLEASE SELECT ONE):

1. Purchase a new bench (Must be 'Parkway seat' from Exterior Street and Park Outfitters - 1300 785 765) with heavy duty aluminium slats, powder coated in 'Dark Violet'
2. Renovate an existing bench using Dulux 'Purple Wisdom' and add the plaque

- We acknowledge there is a cost for the Purple Bench and commemorative plaque and are prepared to pay for these expenses
- We will find a suitable location for the bench with maximum exposure.
- We will send out a letter of invitation to our nominated local council/organisation representative for the launch.
- We will ensure the plaque reads:
**"In honour of all victims of domestic homicide in WA. If you need advice and support, please phone:
 Women's DV helpline: 9223 1188 or 1800 007 339"** (see image on next page)
- We will ensure the local council/organisation and CWSW logos are on the plaque.
- We will plan for a date of completion and hold a launch in partnership with the CWSW.
- We recognise that any media and information about the Purple Bench will be public information.



**CENTRE FOR
Women's Safety
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Please note the logo has changed to The Centre for Women's Safety and Wellbeing which is in the header of this document.

The first bench in Western Australia was launched by the Hon. Simone McGurk, MLA - Minister for Child Protection; Women's Interests; Prevention of Family and Domestic Violence; Community Services and Dr Brad Pettit - Mayor, City of Fremantle.

The Centre for Women's Safety and Wellbeing will...

- Provide the logo for The Centre for Women's Safety and Wellbeing, appropriate wording for the plaque and the required specifications for the bench.
- Provide a list of key family and domestic violence related service providers in your area for consideration of invitation to the launch.

Thank you for registering your interest. A representative from CWSW will be in contact as soon as possible.

Name:

Where will the Purple Bench be located?

Organisation:

Phone:

Email:

How did you hear about The Purple Bench Project?

Date:

CWSW support contact: info@csw.com.au Phone: (08) 9420 7264.

12.2/FPA1 NATURAL SHADE FOR THE ADMINISTRATION CENTRE FORECOURT

Business Unit:	Facilities, Projects & Assets	Service: Project Management
Ward:	Osborne	Location: City of Stirling Administration
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Moved Councillor Hatton, seconded Councillor Migdale

1. That Council ENDORSES the 'City of Stirling Main Building Forecourt Concept Plan'.
2. That Council LISTS the Main Building Forecourt Project for consideration as part of the 2023/2024 mid-year budget review.

It was suggested that the words "*and CONSIDERS possible phasing of the work over consecutive financial years*" be added to recommendation 2.

With the agreement of the mover and seconder, the substantive motion was reworded as follows:

Council Resolution

0823/063

Moved Councillor Hatton, seconded Councillor Migdale

1. That Council **ENDORSES** the ‘City of Stirling Main Building Forecourt Concept Plan’.
2. That Council **LISTS** the Main Building Forecourt Project for consideration as part of the 2023/2024 mid-year budget review and **CONSIDERS** possible phasing of the work over consecutive financial years.

The motion was put and declared **CARRIED (11/1)**.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Thornton and Mayor Irwin.

Against: Councillor Re.

Committee Recommendation

1. That Council **ENDORSES** the ‘City of Stirling Main Building Forecourt Concept Plan’.
2. That Council **LISTS** the Main Building Forecourt Project for consideration as part of the 2023/2024 mid-year budget review.

Officer's Recommendation

That Council **APPROVES** Design Option 2 for the provision of natural shade to the Administration Centre Forecourt.

(Suggested Alternative Recommendation – refer to conclusion of report)

Referred

This item was REFERRED to a future Community and Resources Committee meeting at the Council meeting held 13 September 2022 to allow for a Masterplan of the entire forecourt and building facades, which includes an integrated planting and lighting solution, including wayfinding provisions.

Additional Information - 22 August 2023

As a result of the above referral, the City engaged Realm Studios to develop a Masterplan for the site and this is shown as Attachment 5. An 'opinion of probable costs' is shown as Confidential Attachment 6.

The scope for the Masterplan, as well as the deliverables, was developed in consultation with internal staff including representatives from Facilities, Projects and Assets; Parks and Sustainability; Engineering Services; Customer and Communications; and Community Services. The scope encompassed all the items requested by Council. The Masterplan also addresses two Notices of Motion regarding shade provision and coloured lighting.

Elected Members were engaged on the draft plan at a 'drop in' briefing held on 19 May 2023 with feedback being positive.

The vision for the plan is 'a green, cool and welcoming civic plaza that reconnects to its ecological past' with the key actions being:

- Reconfigure road and parking to liberate plaza.
- Break through the concrete to reveal lost ecologies.
- Activate, create function and moments of pause.
- Reconnect Lina to her surroundings.

The order of probable cost for the project is shown in Confidential Attachment 6. This supersedes information shown in the original report below under 'Financial Assessment and Implications'.

Note: \$150,000 for the 'natural shade' project was included in the 2022/2023 Parks and Sustainability capital works budget and utilised to fund this Concept Plan. All remaining funds were carried forward with \$133,670 currently available.

Community Services have a \$30,000 operational budget towards the 'Yarning Circle' component which is earmarked to cover the cost of any cultural consultation/engagement, Acknowledgement of Country signage and activation such as Reconciliation Week activities.

Should Council endorse the 'City of Stirling Main Building Forecourt Concept Plan' there will be insufficient funds in the current budget to deliver the plan. In this case it is recommended that the Main Building Forecourt Project is listed for consideration as part of the 2023/2024 mid-year budget review.

The original report from 13 September 2022 is shown below.

Purpose

To seek Council's approval to proceed with Design Option 2 for the provision of natural shade to the Administration Centre Forecourt.

Details

Council requested that the planting of shade trees to the Administration Centre Forecourt be investigated. Initial design work was undertaken on creating a new garden bed within the forecourt to allow for the planting of four shade trees. The opportunity was also taken to review the landscaping to the Administration precinct as a whole. From this wider work, plans were developed and implemented to convert the garden bed area immediately east of the staff car park into a turf and shade tree planted area for use by patrons of the weekend markets. This work was undertaken first given consultation with stakeholders identified that extending the usable landscaped areas for the weekend markets was a higher priority than planting shade trees to the forecourt.

In response to a Notice of Motion on 10 May 2022 from Councillor Stephanie Proud JP (Council Resolution Number 0522/030), the Parks and Sustainability Business Unit has reviewed and updated the design concept for the planting of four shade trees to the Administration Centre Forecourt. Two options have been developed.

Option 1 includes four trees of the same species, *Angophora costata* (Smooth Barked Apple). This species is endemic to eastern Australia.

Option 2 (recommended) includes a mixture of tree species - two *Eucalyptus gomphocephala* (Tuarts) and two *Eucalyptus victrix* (Western Coolibah). These species are local to Western Australia.

Option 2 is recommended as it provides for a mix of canopy heights and sizes, and both species are local to Western Australia.

As part of planting the shade trees, the existing garden beds within the forecourt will also be refurbished with a mixture of local native species. Provision will also be made for the future up lighting of the trees. The intention is to up light the trees when they reach an appropriate size.

In fulfilling the City's Reconciliation Action Plan, the Community Services Business Unit has been developing plans for the installation of an Acknowledgement Artwork / Yarning Circle to the Administration Centre's main entrance.

Specifically, this project addresses Action 7 of the Reconciliation Action Plan – *Demonstrated respect for Aboriginal and Torres Strait Islander peoples by public displays of recognition of Traditional Custodians*. As the Administration Centre is the City's main place of business, this project aims to demonstrate the City's commitment to recognising Traditional Custodians.

Following a coordination meeting between the Parks and Sustainability Business Unit and the Customer and Communications Business Unit, it has been agreed to locate the Acknowledgement Artwork / Yarning Circle within the shade tree garden bed. While the final design of the artwork is pending the engagement of a public artist, the proposed location within the shade tree garden bed is included in the recommended option for consideration by Council.

Implementation of both the shade tree planting and Yarning Circle artwork is scheduled for autumn 2023.

Financial Assessment and Implications

\$150,000 for this project has been included on the 2022/2023 Parks and Sustainability capital works budget.

Customer and Communications currently has \$20,000 budgeted for the Acknowledgement Artwork / Yarning Circle which will be carried forward to the 2022/2023 financial year. An additional \$30,000 has been listed for this project on the 2022/2023.

Stakeholder Engagement

During the development of the initial design work for the shade tree planting relevant business units were consulted. As concept designs are finalised, particularly the inclusion of the Yarning Circle artwork within the shade tree garden bed, further consultation will be undertaken with relevant business units.

A report has been provided to the Executive Team regarding this project. Additionally, information outlining the two options and seeking feedback was provided to Elected Members via the Elected Members' Portal.

Delivery of the Acknowledgement Artwork / Yarning Circle by the Customer and Communications Business Unit will be in accordance with the City's Public Art Policy. The required consultation will be undertaken as part of this process.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
10 May 2022	0522/030	That a report be PREPARED to Council on a proposal to provide natural shade to the Administration Centre front 14 June forecourt, and review associated landscaping, for consideration in the 2022/2023 budget deliberations.
14 June 2022	0622/020	That a report be PRESENTED to Council on opportunities and costs to install additional coloured lighting to the City's Main Administration Building in order to celebrate significant events and occasions.
13 September 2022	0922/007	That the Item relating to 12.2/PS1 be REFERRED to a future Community and Resources Committee meeting to allow for a Masterplan of the entire forecourt and building facades, which includes an integrated planting and lighting solution, including wayfinding provisions.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality, well-maintained facilities for the benefit of the community

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Relevant Documents and Information

Attachments

Attachment 1 - Admin forecourt tree planting - Landscape Upgrades [↓](#)

Attachment 2 - Admin forecourt tree planting - Perspective at one year [↓](#)

Attachment 3 - Admin forecourt tree planting - Perspective at 10 years (Option 1) [↓](#)

Attachment 4 - Admin forecourt tree planting - Perspective at 10 years (Option 2) [↓](#)

Attachment 5 - Main Building Forecourt Concept Plan [↓](#)

Attachment 6 - Main Building Forecourt Concept Plan Order of Probable Costs (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

Recommended Action

In response to a Notice of Motion from Councillor Stephanie Proud JP, the Parks and Sustainability Business Unit has reviewed and updated the design concept for the planting of four shade trees to the Administration Centre Forecourt. Two options have been developed.

Option 1 includes four trees of the same species, *Angophora costata* (Smooth Barked Apple). This species is endemic to eastern Australia.

Option 2 (recommended) includes a mixture of tree species - two *Eucalyptus gomphocephala* (Tuarts) and two *Eucalyptus victrix* (Western Coolibah). These species are local to Western Australia.

The recommendation is that Council approve Design Option 2 for the provision of natural shade to the Administration Centre Forecourt. Option 2 is recommended as it provides for a mix of canopy heights and sizes, and both species are local to Western Australia.

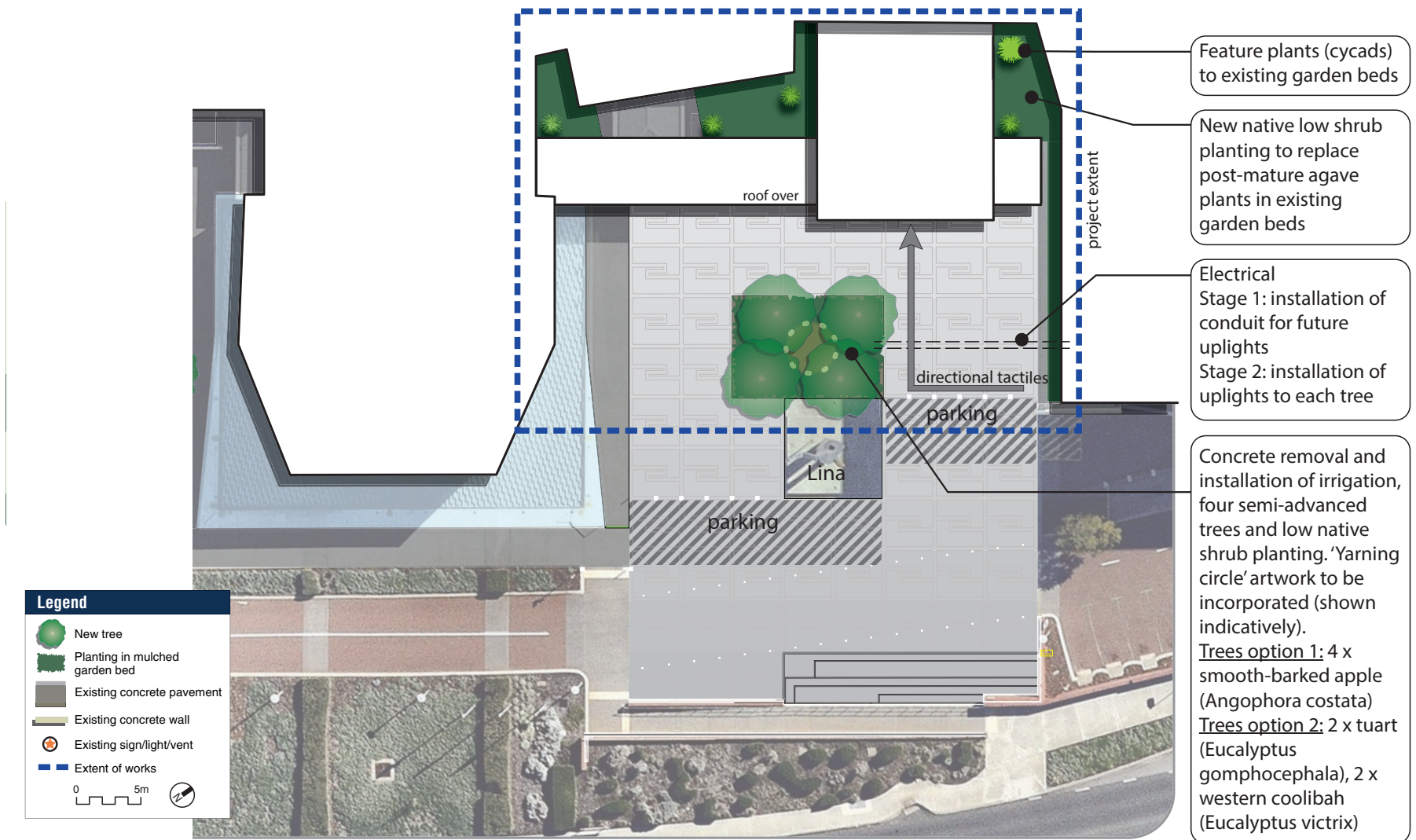
Implementation of both the shade tree planting and Yarning Circle artwork is scheduled for autumn 2023.

The City is also progressing a report that considers coloured lighting for the Administration building and a report on this matter will be presented to Council by the end of 2023. Any required works in the forecourt as part of this project will be considered as part of the 'natural shade' project.

Suggested Alternative Recommendation

1. That Council **ENDORSES** the 'City of Stirling Main Building Forecourt Concept Plan'.
2. That Council **LISTS** the Main Building Forecourt Project for consideration as part of the 2023/2024 mid-year budget review.

City of Stirling City of Choice | **City of Stirling Administration Centre - Landscape Upgrades** | Revision E
June 2022





City of Stirling Administration Centre - Forecourt Tree Planting

perspective at 1 year





City of Stirling Administration Centre - Forecourt Tree Planting

perspective at 10 years
Option 1
smooth-barked apple





City of Stirling Administration Centre - Forecourt Tree Planting

perspective at 10 years
Option 2
tuart and western coolibah



REALM studios



CITY OF STIRLING MAIN BUILDING FORECOURT CONCEPT PLAN

*"A green, cool and welcoming civic
plaza that reconnects to its ecological past"*

Acknowledgment

REALMstudios acknowledges the Wadjak people of the Nyoongar nation as the original owners and continuing custodians of this land. The Wadjak Nyoongar people have a distinctive and age-old connection with their ancestral lands and waters, of which Mooro Country forms a part. The City of Stirling respects and recognises the Wadjak peoples' survival and continual connection with their Country spanning more than 60,000 years.

We commit to imagining and realising a vision for the future of landscape within Mooro Country together.

The forecourt sits on the site of former Banksia woodlands and ephemeral wetlands situated between Lake Gwelup and Njookenbooro (Herdsman Lake) and provides a great opportunity for The City of Stirling to understand itself within/on Country and provide an urban setting where resident and worker communities can connect with and understand themselves within Country. For this reason, the Concept Plan will be considered through Country and takes lead from the Wadjak Nyoongar aspirations for caring for the Country and helps build greater understanding of Country for a shared future.

The Concept Plan establishes a commitment to collaborating with Aboriginal people as we imagine and realise new places that hold space for these stories, connect with ancient landscapes, and allow Aboriginal people to realise their aspirations and continued connection with Country.

Project:	City of Stirling Main Building Forecourt Concept Plan
Document Title:	Concept Plan
Client:	City of Stirling
Prepared by:	JG
Reviewed:	DP
Date:	31/07/2023
Revision:	D

Document Issue:	Revision:	Date:
Final Draft for Review	A	30/03/2023
Final Draft for Review	B	29/05/2023
Final Draft for Review	C	07/07/2023
Final Report	D	31/07/2023

Prepared by:



For:



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The Main Building Forecourt will be...

The forecourt to the City of Stirling administration building will be an inclusive, safe, and inviting arrival space that will demonstrate the City's commitment to creating greener neighbourhoods. With a focus on the arrival experience of users its re-imagining will reset Council relations to this place and its people. It will clearly evoke and communicate the history of the country on which it sits, weaving past and present together to create a place that is local, welcoming and connected.

Drawing from the story of the existing sculpture 'Lina', the forecourt will be a generous place, ushering the community and visitors into this civic space with open arms.



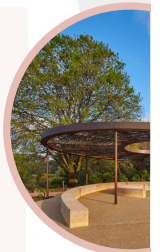
Prototyping Sustainable Change

The forecourt offers an opportunity to showcase a commitment to greener neighbourhoods through innovative design solutions.



Revealing Local Histories

The design of the Forecourt will be embedded with cultural and historic narratives drawn from yarning and knowledge sharing with the traditional owners and custodians of country. Through this narrative, the Forecourt will foster emotional connections and give meaning to the human experience of the place.





Creating gathering places for people

Through creating gathering places where people can come together and spend time, the Forecourt will foster community wellness. By changing its function, the Forecourt will not just be a place of movement, but also a place for gathering.



Environmentally Responsive

The Forecourt will become a place of resilience through adaptive and responsive design solutions that allow responsiveness to changing climatic and environmental conditions.

Guiding Principles



Providing Generous Experiences

The design of the Forecourt will focus on generosity, becoming a place where everyone is welcome and able to spend time.



Revealing Local Ecologies

Reinstating historic ecologies will build and nurture the relationship between people and nature through providing a more direct connection between these ecologies and the experience of the landscape.

Regional Context

The City of Stirling has a 40,000 year long diverse and culturally rich heritage. It is this heritage in which we believe the ecological truth of the site is kept.

Part of a region that has been home to Wadjak Nyoongar people for more than 40,000 years, the City of Stirling sits on land known as Mooro Country. The Mooro Country area extends from the Indian Ocean in the west to Ellenbrook in the east, then from the Swan River in the south and beyond Yancheop to the north.

Wadjak is one of 14 language groups in the Nyoongar nation that originated across the south west of Western Australia. When colonisation began in 1829, Yellagonga was the Elder of the Wadjak people who occupied Mooro country. Yellagonga's people, like their ancestors before them, seasonally migrated from the coastal wetland areas in summer/autumn (bunuru/djeran) to inland areas in winter/spring (djilba/kamberang).

A coastal wetlands trail for Nyoongar people extended from the Swan River along a chain of lakes through to Yancheop. The Nyoongar community regards this chain of lakes as "all the same water" and share the ideal "one water, many lakes".

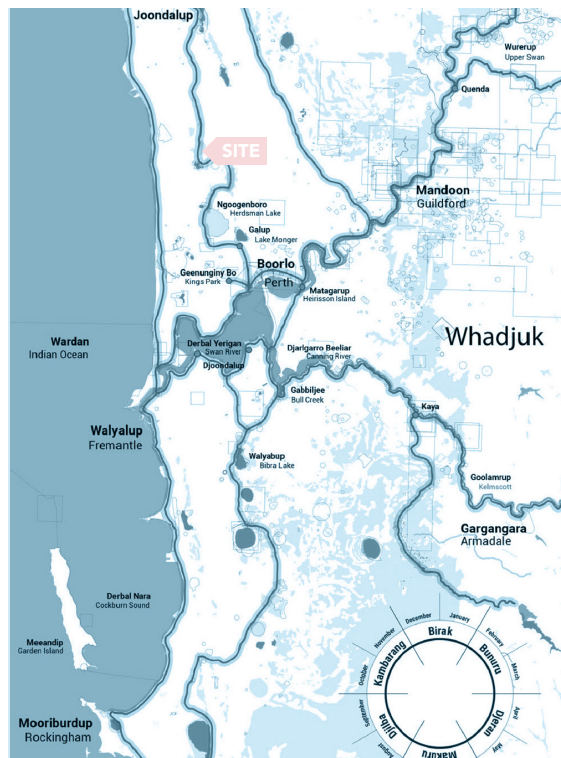
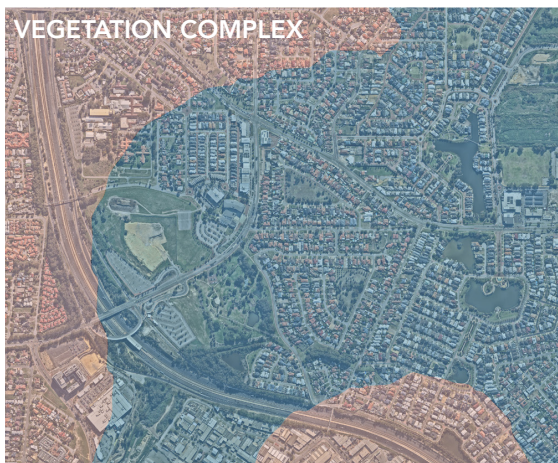


Image Right: Cultural Trails
Map showing the chain of lakes cultural trail

Source: Perth's Urban Forest, Greens WA



Herdsman Complex Karakatta Complex

Image: Department of Planning, Lands and Heritage Urban Forest Mapping, showing percentage of canopy cover change over time



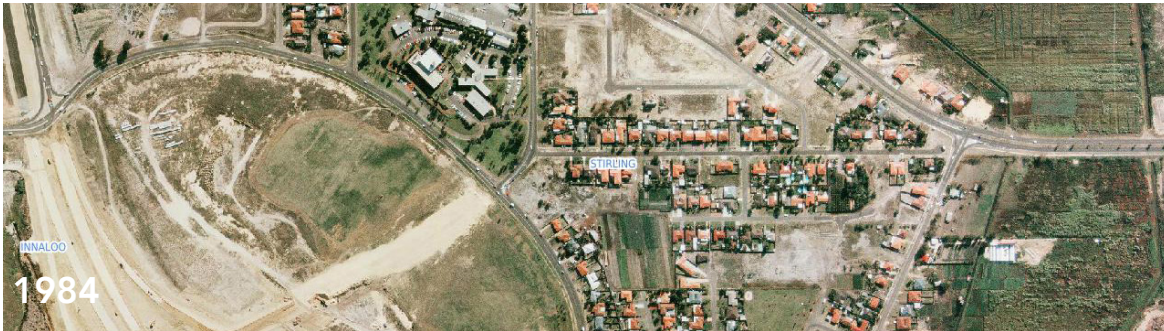
Yellow Deep Sand Yellow/Brown Shallow Sand Semi Wet Soil

Image: Department of Planning, Lands and Heritage Urban Forest Mapping, showing percentage of canopy cover change over time

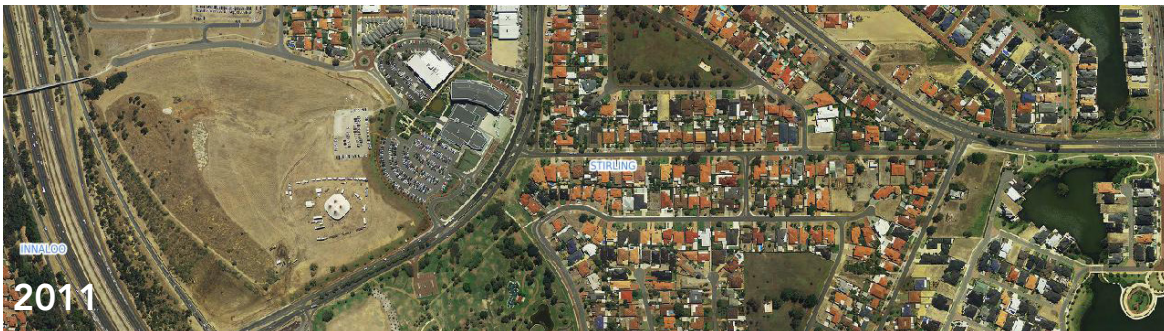
Landscape Evolution Through Time



Pastoral grazing lands and market gardens dominate the landscape, showing little remnant vegetation or evidence of the historical rubbish tip. Some evidence of wetland systems in the area are still present.



Residential development emerges and the landscape has shifted to residential gardens. No evidence of wetland systems remain



Residential Development dominates the area, with the Cities civic buildings having been redeveloped to their current form.





Image - City of Stirling Forecourt, February 2023

A Unique Opportunity

Leading by example, the City is able to embed the values of its Urban Forest Plan in the Forecourt Design as a prototype for change.

The City of Stirling has endorsed an Urban Forest Plan outlining their commitment to tackle the challenge of canopy loss in the face of a climate emergency. With evidence showing that the City has lost 1.2 million square meters of canopy in the last six years, this project will allow the City to fight against this trend.

Given the current lack of canopy of the forecourt and its elevated civic nature, this project provides a unique opportunity to evidence the City's commitment to delivering the vision of a diverse canopy of trees to cool the City, provide habitat for wildlife, create attractive leafy, green streets and maintain liveability as the climate changes. The City will be able to lead by example, evidencing the potential impact of re-imagining urban places with limited canopy cover. Furthermore, this project could act as a prototype, having been developed as a tool kit of modular interventions that could be applied to other City assets.

18% CoS 2040 Target Canopy Cover
12.5% CoS Current Canopy Cover * As at 2018

The City of Stirling has adopted the following strategies to grow their Urban Forest

- 01 Engage the community
- 02 Plant more trees
- 03 Retain more trees
- 04 Maximise Canopy Growth + Benefits

DPLH Canopy Measurements for the suburb of Stirling are as follows:

Year	Parks	Roads	Street Block
2014	17%	7%	3%
2016	21%	9%	4%
2018	22%	9%	4%
2020	23%	8%	4%

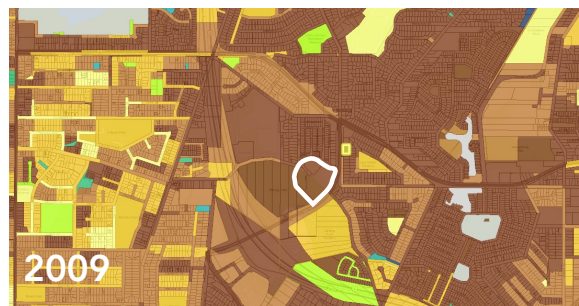
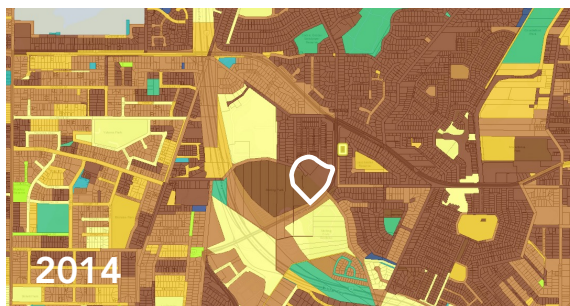
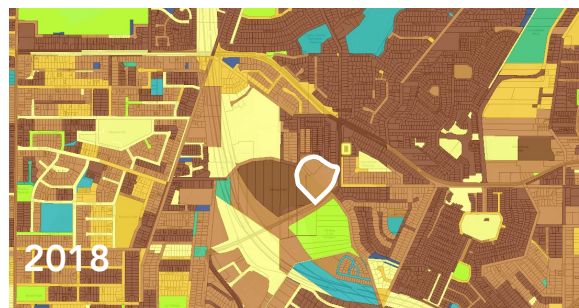
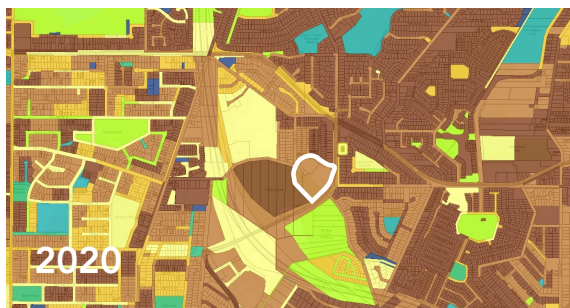


Image: Department of Planning, Lands and Heritage Urban Forest Mapping, showing percentage of canopy cover change over time

The Site Today



Image: City of Stirling Administration Building Forecourt, February 2023





01 Non native planting dominate small amount of green areas in forecourt



02 Entry to administration building



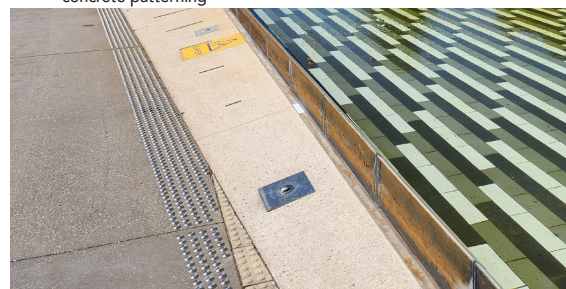
03 Ramp connecting forecourt to Cedric Street



04 View of forecourt showing its gradient fall towards Cedric Street + concrete patterning



05 Art installation near building entry (includes a time capsule)



06 Image: Built form leading to safety issues



07 Parking bays in close proximity to Lina



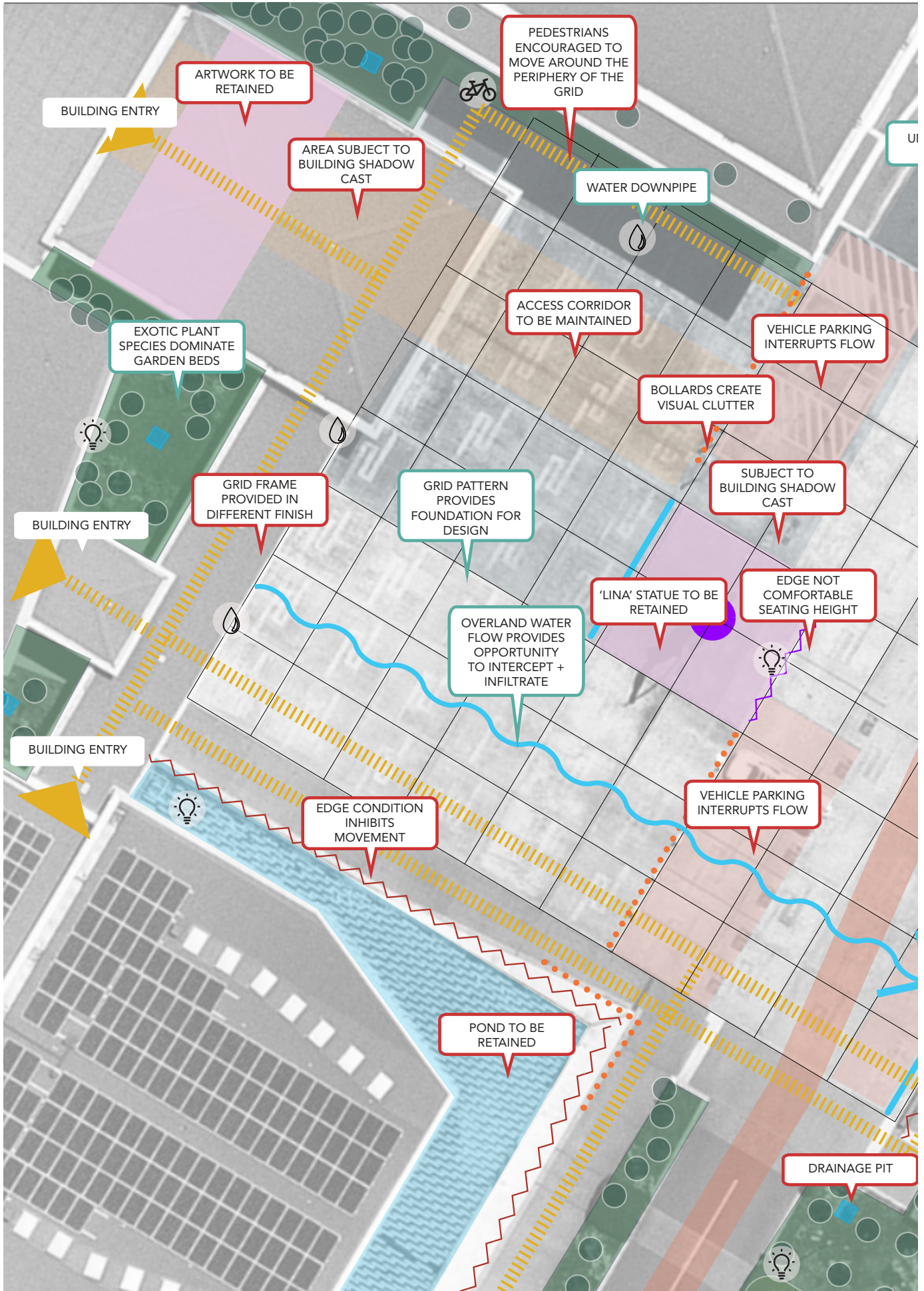
08 ACROD Parking in close proximity to Lina



09 View from the internal road showing the forecourt and accessible parking bays

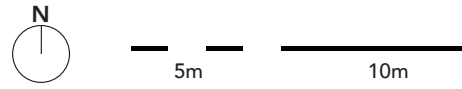


10 View from the verge showing road conditions meeting pedestrian crossing points



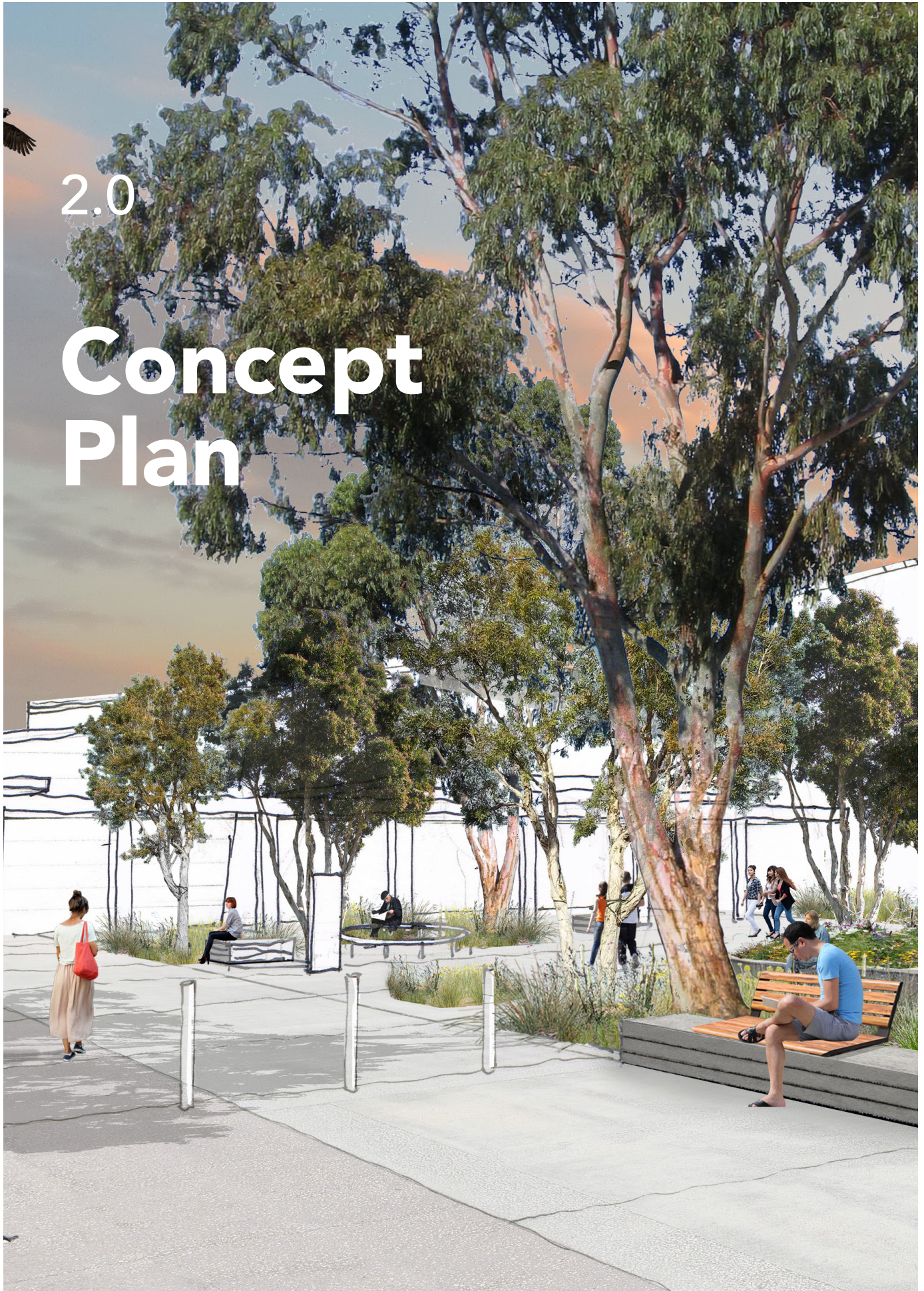


Existing Conditions



The redeveloped Forecourt will be highly visible from Cedric Street. The concept plan will need to respond to these view corridors





2.0

Concept Plan



Vision

A GREEN, COOL AND
WELCOMING CIVIC PLAZA
THAT RECONNECTS TO ITS
ECOLOGICAL PAST



Actions

01

RECONFIGURE ROAD +
PARKING TO LIBERATE PLAZA

02

BREAK THROUGH CONCRETE
TO REVEAL LOST ECOLOGIES

03

ACTIVATE, CREATE FUNCTION
& MOMENTS OF PAUSE

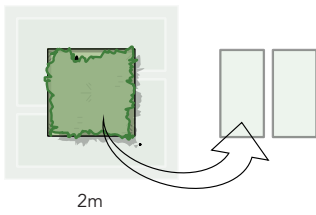
04

RECONNECT LINA TO HER
SURROUNDINGS

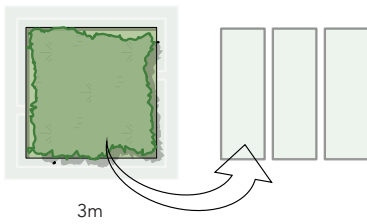


The Concept

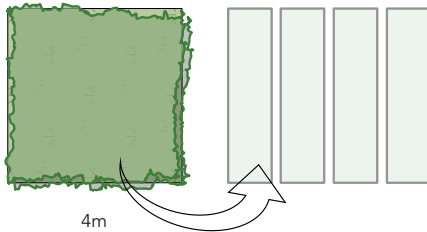
Revealing 'Country'



Retaining materials on site



Establishing ecologies




























Creating a cool and shady place



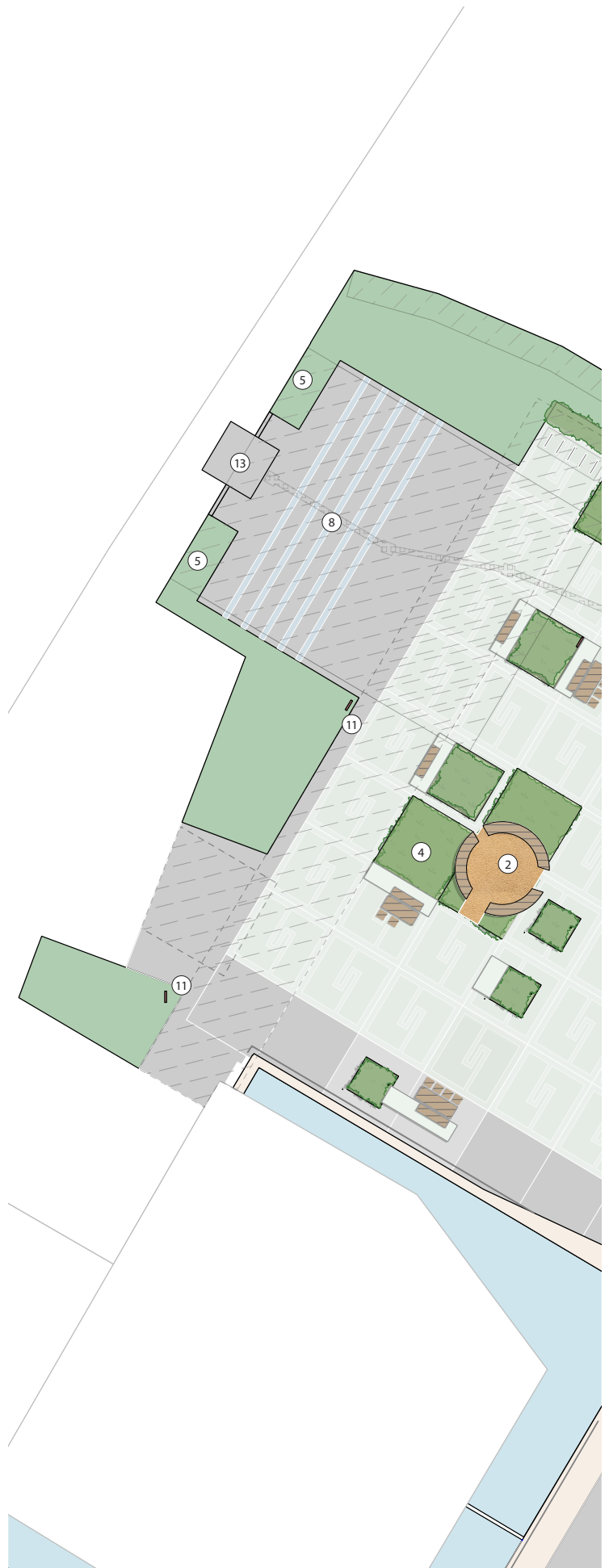


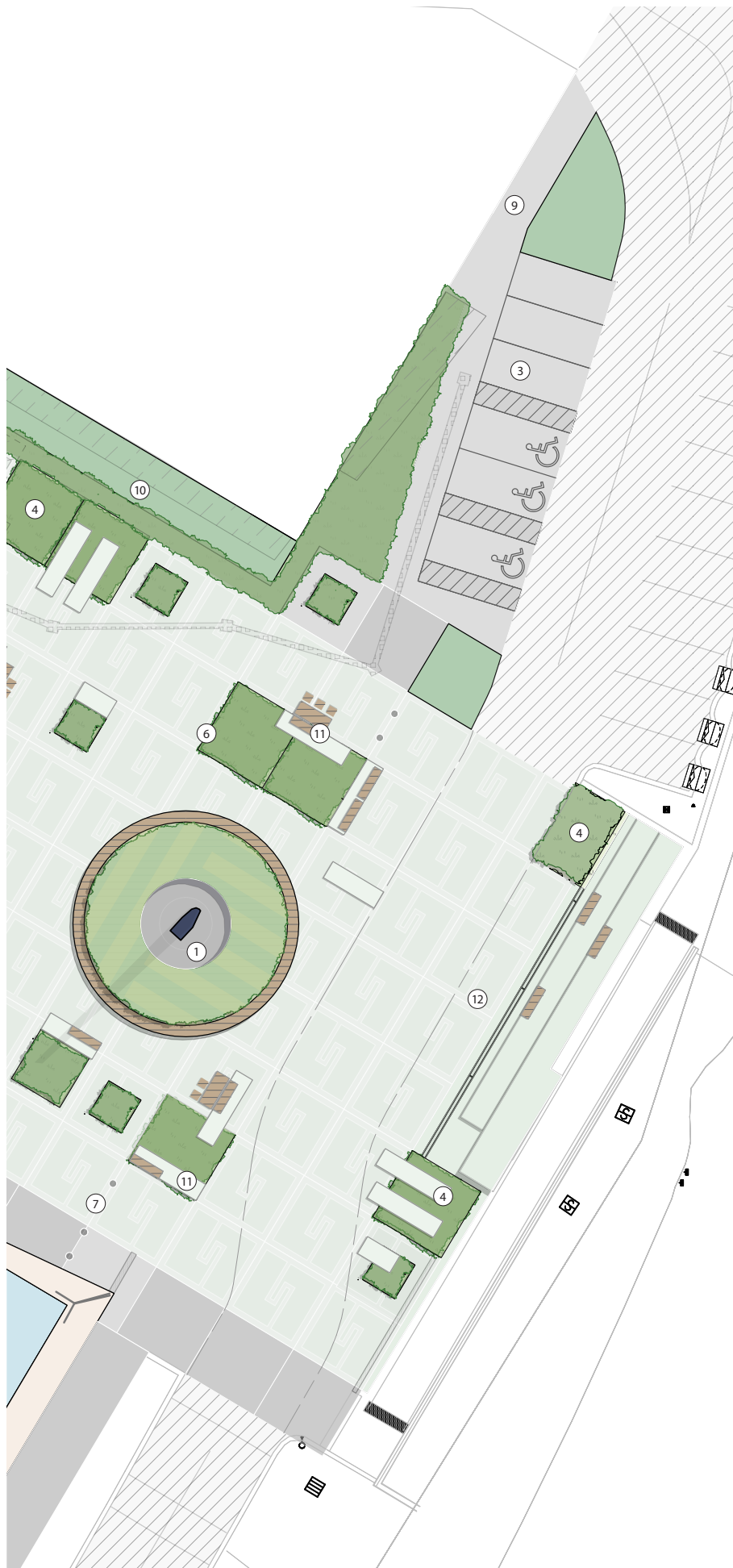
Legend

-  Existing garden bed to be retained and replanted
 -  Concrete blocks stacked to form seating (from existing pavement)
 -  Two (2) meter square planter cut out within existing concrete
 -  Three (3) meter square planter cut out within existing concrete
 -  Existing concrete (Retained)
 -  Complete grid square planter cut out
 -  Existing grey concrete (Retained)
 -  Existing veranda and awning roof cover
 -  Melaleuca sp. 01
 -  Melaleuca sp. 02
 -  Feature Tuart Trees
 -  "Lina" sculpture with new lighting set within planter bed surrounds
 -  Existing drain
 -  Ground surface indicators (TGSI's) in part retained and new
 -  Operable bollards
 -  New bicycle parking
 -  Yarning circle in stabilised gravel
 -  Existing concrete plinth for Lina Artwork
 -  Tables + chairs
 -  Existing bituminous road
 -  Compacted crushed Fines
 -  Existing water body
 -  Wayfinding signage
 -  Existing drainage
-  SCALE: NTS



























The Concept

- ① Cladding over the existing square plinth with shallow depth ground cover plantings in a market garden style pattern (250mm soil depth) and a 600mm wide recycled timber decked seat. Circular shape provides a soft contrast to the grid, highlighting the importance of Lina.
- ② Listening space set within stabilised gravel (5.0m diameter) provides both informal gathering space and a ceremonial space.
- ③ Reconfigured car parking bays outside of the grid network provides appropriate access to parking, whilst allowing the plaza to function as a whole.
- ④ Seasonal rain gardens allow for treatment of water at source, revealing the connection of water and health of country. Bringing water as a life source back to the land for the first time in many years,.
- ⑤ Re-imagined facade to the entry brings the planting into the entry plaza. Artwork within these planter beds could be developed to welcome people to the space, or share some of the knowledge of the local indigenous people.
- ⑥ As the concrete is cut to make way for the re-emergence of local ecologies, the concrete slabs are re-purposed to create furniture and sculptural elements. They are placed close to where they were cut, minimising. The voids created within the concrete grid will become garden beds, acting as truth windows to the local ecology. As we peel back layers of development to reach country, we start the process of healing.
- ⑦ Access for deliveries (min 4m wide) with operable bollards controlling vehicle access.
- ⑧ In ground artwork retained
- ⑨ Existing garden bed removed and replaced with concrete path
- ⑩ Existing garden bed is to be retained and extended
- ⑪ Indicative way-finding subject to further details review
- ⑫ Retained terracing
- ⑬ Indicative new entry portal provided by others





Legend

-  Existing garden bed to be retained and replanted
-  Concrete blocks stacked to form seating (from existing pavement)
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-  Compacted crushed Fines
-  Existing water body
-  Wayfinding signage
-  Existing drainage
-  N
-  SCALE: NTS





View from North East
looking South West

Parking + Road Reconfiguration

To truly liberate the plaza, it was necessary to rearrange the way in which cars move through and use the space. At present, cars can park on the grid, at the base of the Lina statue. By having parking spaces cut through the grid, it creates a clear delineation between people-space and vehicle-space. With careful reconfiguration of the areas adjoining the grid, we have removed cars from the space entirely, creating a much more shared space, where people are considered as the primary users of the space.

The shared roadway adopts a naked roadways approach, where the carriageway is not line marked. Careful arrange of furniture, planting and bollards defines the area through which vehicles can drive, but still acknowledges that cars are entering a people space, rather than vice versa.

The project team considered several arrangements of parking with varying cost implications. The presented configuration represents the preferred option, whereby the cost of doing so is not considered prohibitive.

Car Bay Numbers









Existing No. of Vehicle Parking Bays

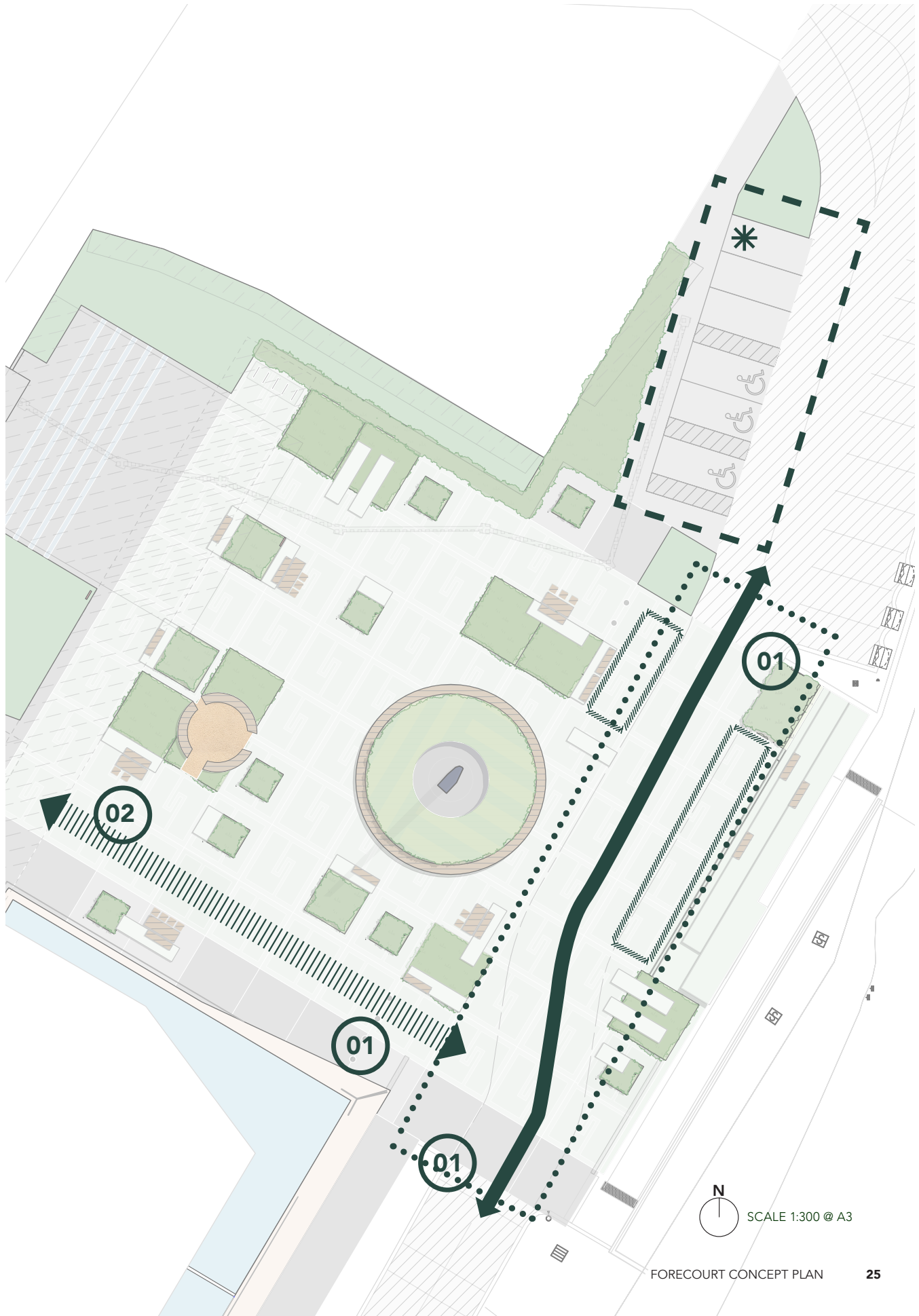
- 3 x Acrod Bays
- 9 x Standard bays
-

Proposed No. of Vehicle Parking Bays

- 3 x Acrod Bays
- 3 x Standard bays

LEGEND

-  Loading Access Corridor
-  Vehicle Movement
-  Shared Space
-  Newly Created Parking Bays
-  Possible EV Parking bays
-  Non delineated, informal drop off areas/loading bay
-  01 Operable bollards for vehicle access
-  02 Turn around area for delivery vehicles. Alternatively vehicles can reverse into space and enter the roadway in forward gear.



Revealing Ecologies

The planting palette has been designed to reconnect with the ecology that once existed in this place. Before white settlement, this was damp-land, forming part of what the Nyoongar people refer to as the Chain of Lakes. Swamp lands in the area were surrounded by Melaleucas, which thrived in semi wet soil.

Now, as we look to reconnect with these swampland memories, planting will break through the concrete grid, and re-establish many of the native species, once thriving in this area.

The planting areas feature Tuart trees and Malaleuca groves. Drawing on species from the Karakatta and Herdsman vegetation complexes the palette will be majority locally native species.

Rain gardens will provide relief to existing drainage infrastructure, intercepting water runoff from the hard stand at key points and providing opportunities to filter the water before it is reabsorbed into deep soil. The tree canopy will provide much needed shading, reducing the impact of urban heat, and providing shady places for people to gather. The tree canopy will connect as much as possible, providing shady passages across the plaza.

No longer will this plaza be hot, barren and devoid of nature. It will become a place where people can witness a reconnection with our ecological history.

New trees will provide a canopy cover of 42%. Combined with existing verandahs the forecourt will have a total site coverage of 66%.

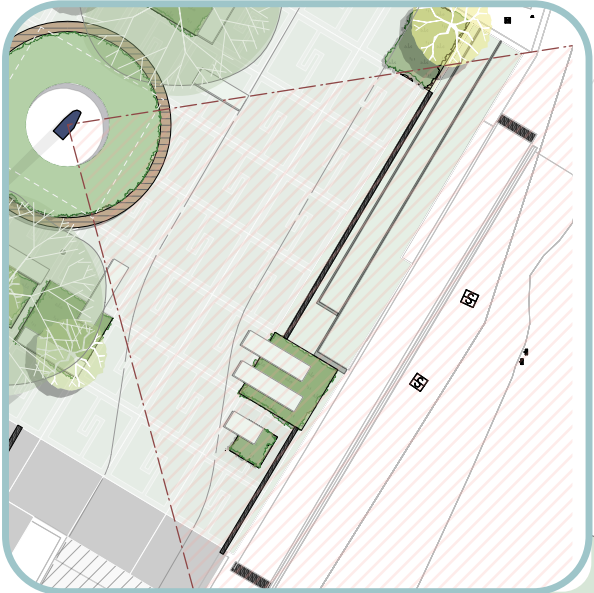





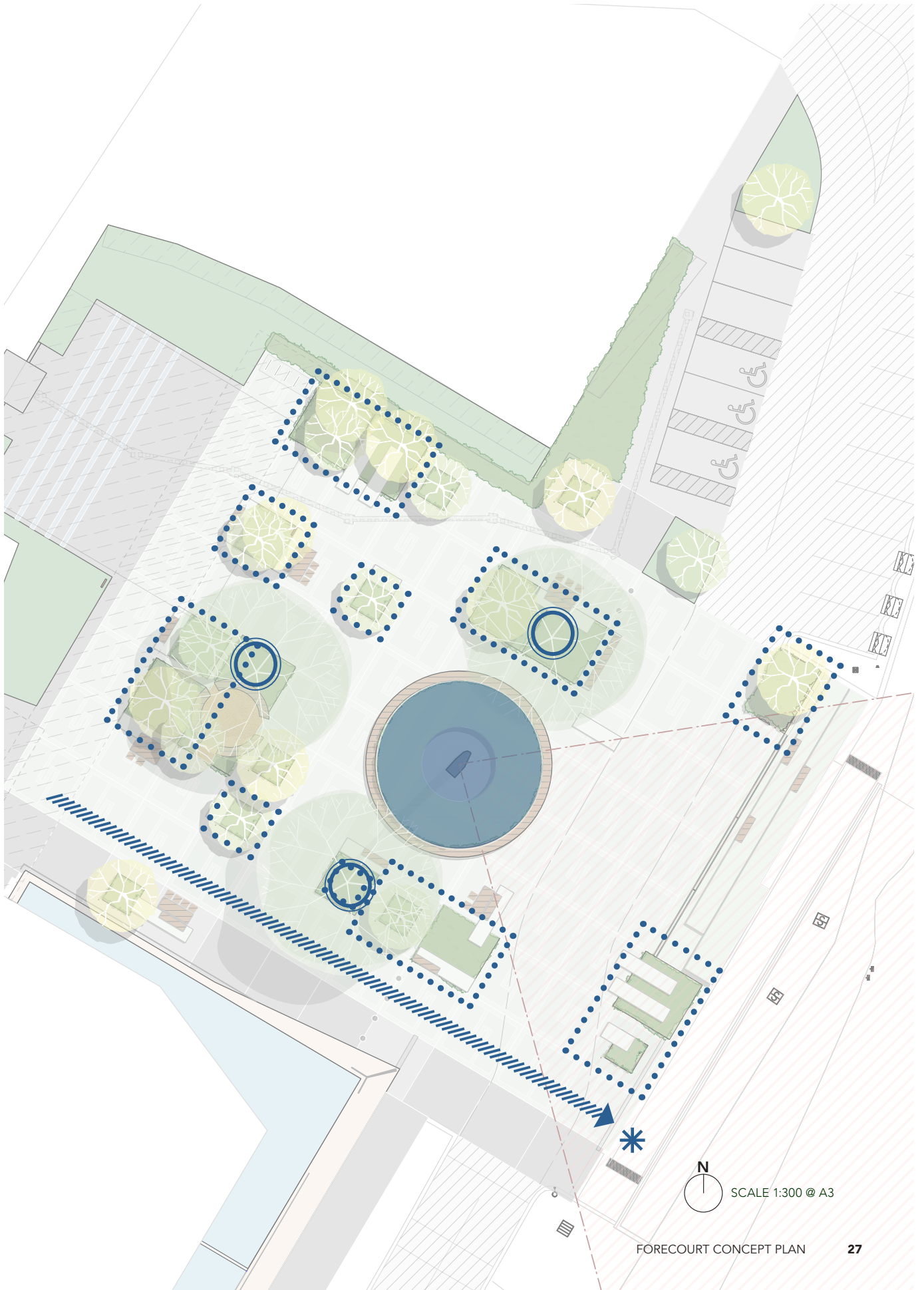


Image: Using a 45 degree cone of vision to ensure the landscape does not obstruct the view of Lina

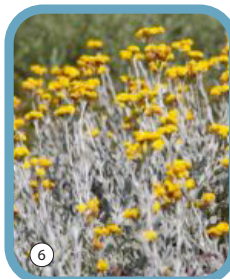
LEGEND

-  Overland Water Flow
-  Seasonal Swale Garden Beds
-  Endemic Feature Tree
-  Ground Cover Planting Only
-  Low Point

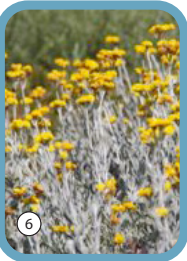
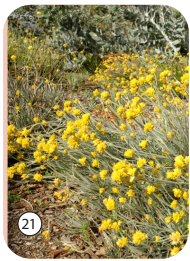
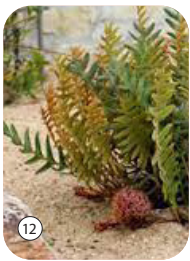
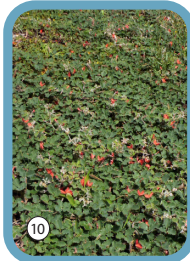
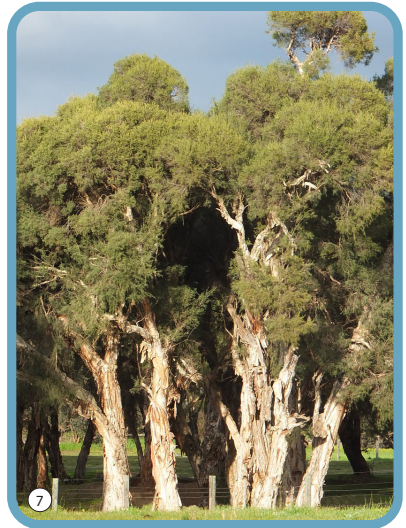
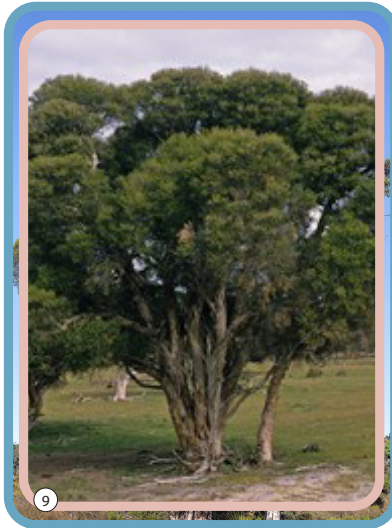



FORECOURT CONCEPT PLAN


Revealing Ecologies Cont.



- | | |
|--|------------------------------------|
| ① <i>Dianella recoluta</i> | ⑫ <i>Banksia blechnifolia</i> |
| ② <i>Juncus krausii</i> | ⑬ <i>Eromophila glabra</i> |
| ③ <i>Isolepis cernua</i> | ⑭ <i>Banksia dryandra</i> |
| ④ <i>Westringia fruticosa</i> | ⑮ <i>Banksia attenuata</i> |
| ⑤ <i>Poa piformis</i> | ⑯ <i>Leucaphyta brownii</i> |
| ⑥ <i>Chrysocephalum apiculatum</i> | ⑰ <i>Conospermum triplinervium</i> |
| ⑦ <i>Malaleuca raphiophylla</i> | ⑱ <i>Darwinia citriodora</i> |
| ⑧ <i>Eucalyptus gomphocephala</i> | ⑲ <i>Dielsia stenostachya</i> |
| ⑨ <i>Malaleuca pressianan 'Modong'</i> | ⑳ <i>Anigozanthos humilis</i> |
| ⑩ <i>Kennedia prostrata</i> | ㉑ <i>Conyctalis candycans</i> |
| ⑪ <i>Banksia pilosa</i> | ㉒ <i>Xanthorrea preseii</i> |



Herdsmen Complex 

Karakatta Complex 

Function, Pause + Wayfinding

The new plaza now features a series of elements that create an intriguing spatial experience. Pedestrians will weave through the space rather than making a 'bee-line' across the emptiness. The journeys are however easily navigated with large proportions of the plaza still retained for movement.

The design includes a number of seating opportunities for individuals, couples and small groups. The yarning circle is a gathering space that defines a culturally separate and intimate space. It is a welcoming place for people to meet under the umbrella of a Tuart tree, prior to entering the building. Other seats might feature tables for people to break out of the office and work or meet with others externally.



Image: Example of potential way finding signage.

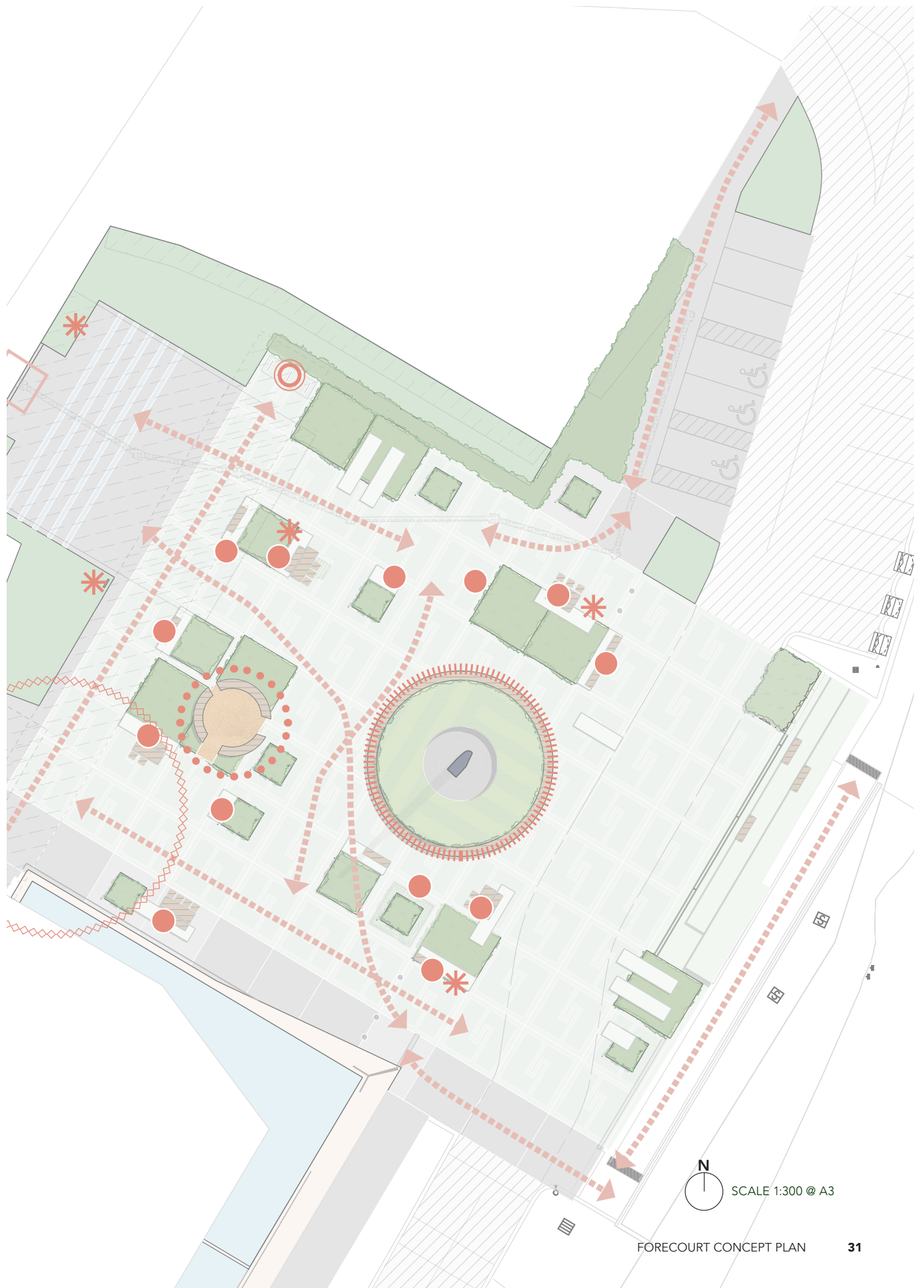
WAYFINDING

Anecdotally, visitors to the City of Stirling administration buildings have trouble navigating the forecourt and the different destinations within it. To address this, the concept provides the following:

- Signage provided in key locations to direct visitors to their destination
- Opportunities for better building name/function signage integrated into the landscape
- Providing more legible function within the plaza, allowing people to better understand how to use the space
- Ensuring that key movement networks are provided for within the space between key destinations

LEGEND

- ◀▶ Key Pedestrian movement lines
- ⊙ Pre/Post Event Gathering Space
- Gathering Area
- Seat (Plinth)
- ⊙ Seat (decked bench)
- * Opportunities for Wayfinding Signage
- ⊙ Bike Parking
- ◻ New Entry Portal to Admin



FORECOURT CONCEPT PLAN

Function, Pause + Wayfinding Cont.

The City of Stirling hosts a number of civic events throughout the year. The forecourt concept takes into account this need for the space to host events in the future, in different formats to those that have been hosted in the past. The following outlines the potential capacity of the key areas of the site, based on a ratio of one square metre per person (1sqm/person).

POTENTIAL EVENT SPACE CAPACITY

Event Space #	Dimensions (L x W)	Total Area (sqm)	Potential Capacity (1sqm/person)
01	12 x 8	96	96 pax
02	15 x 14	210	210 pax
03	-	19	19 pax
04	-	80	80 pax
05	10 x 22	220	220 pax
06	12 x 8	96	96 pax



Lighting Strategy

The City of Stirling Forecourt hosts people both during the day and night. In the evening the day to day activities of administration are replaced with functions such as Council meetings, community functions and working groups. The Council has expressed a desire to use light as a tool to activate the space and create iconic vistas from the busy neighbouring roads.

There are three key layers to the lighting strategy, being:

- 1) Under-seat LED strip lighting to the concrete plinth benches. This will highlight the plinths with a soft glow and celebrate their form.
- 2) Public Art through lighting. The uplights to Lina will be replaced with programmable LED lights, capable of being set to an array of colours. This will allow the City to express and respond to significant occasions and causes.

Additional lighting will be provided to the listening space through the installation of a public art piece that plays with light, shadow and words. This is further detailed on the Lighting Space section of this report

- 3) Projection onto building façades. The concept has been designed so not to interrupt or inhibit any potential projection onto the identified façades of the administration building in the future. This facade has been reserved for this purpose due to its visibility from the road.



Image: Example of potential way finding signage

LEGEND

- LED Uplighting
- ✱ Public Art Installation featuring lighting
- ◎ Colour Changing LED Uplighting
- ▮▮▮▮▮ Under Seat Strip Lighting
- ⊞ Colour Changing Under Seat Strip Lighting
- ... Potential Projection Surfaces





Reconnecting Lina

In describing Lina, the original Artist, Tony Jones, uses words like cheerful and generous. Currently, she stands as an imposing figure within the forecourt, with no surroundings. When coupled with the baroness of the forecourt, her stature shifts the experience from one of warm welcomes, to that of a daunting overseer. As part of the forecourt re-imagining there is opportunity to build the landscape to connect Lina with her original concept of generosity and welcome.

By surrounding Lina with native ground cover, planted in patterns that reference the Cities history of market gardens, she is provided with her currently missing context. The circular seat welcomes people to sit by Lina and enjoy her presence. She is no longer something to walk past as you head into the City of Stirling buildings, but someone you can sit by and enjoy the surroundings and remember the areas past. Her presence is softened yet remains the focal point of the forecourt.

The redesigned circular plinth provides opportunity for relief from the grid structure. The curves of the circle talk to the fluid lines of Lina herself. With all other design elements being angular and characterised by straight lines, this is a softer, welcoming space.

Planting Palette



Chrysocephalum Apiculatum

Brachyscome multifida 'White delight'

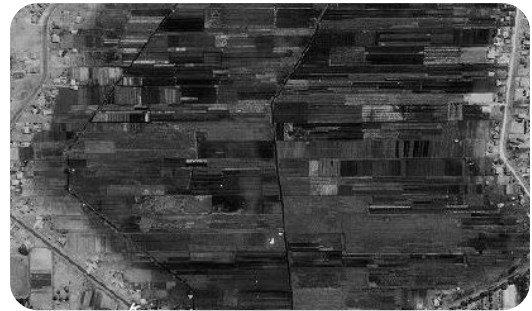
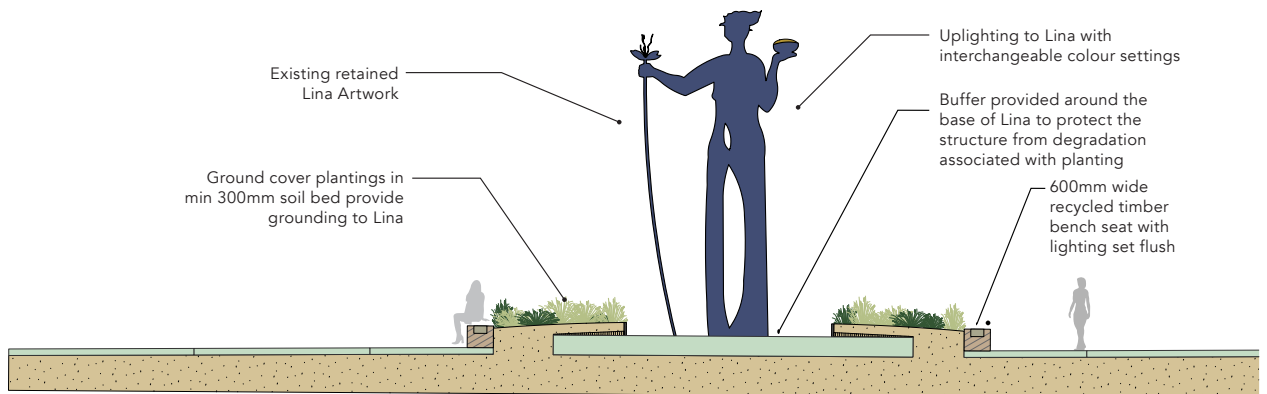
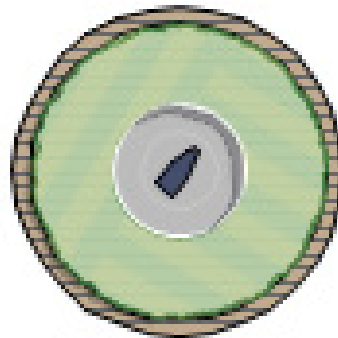


Image: Arbuckle market gardens in the City of Stirling (courtesy of the City of Stirling history collection), Aerial of the market gardens in the City of Stirling, 1950s.



Scale 1:75

Lina

The name "Lina" is derived from artist Tony Jones's memories of an Italian woman who lived locally and worked for his father during the 1950's and 1960's. The memories of Lina are of a generous, cheerful and helpful woman who gave an insight into another culture and life.

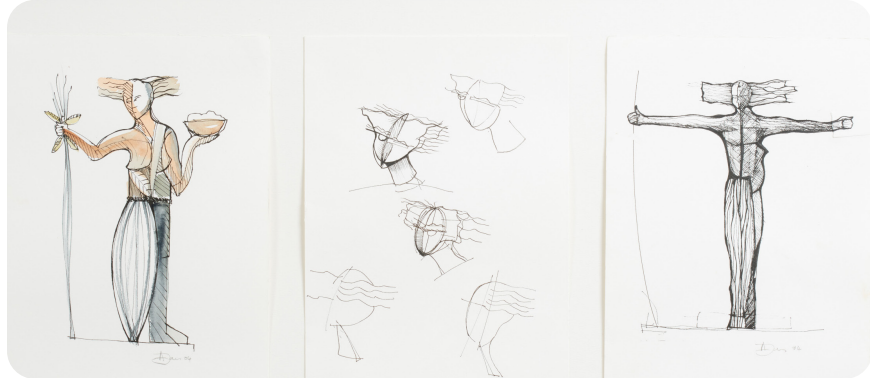


Image: "Lina", Tony Jones, 2005, presiding of the forecourt, paying homage to the Cities hardworking migrants.

Listening Space

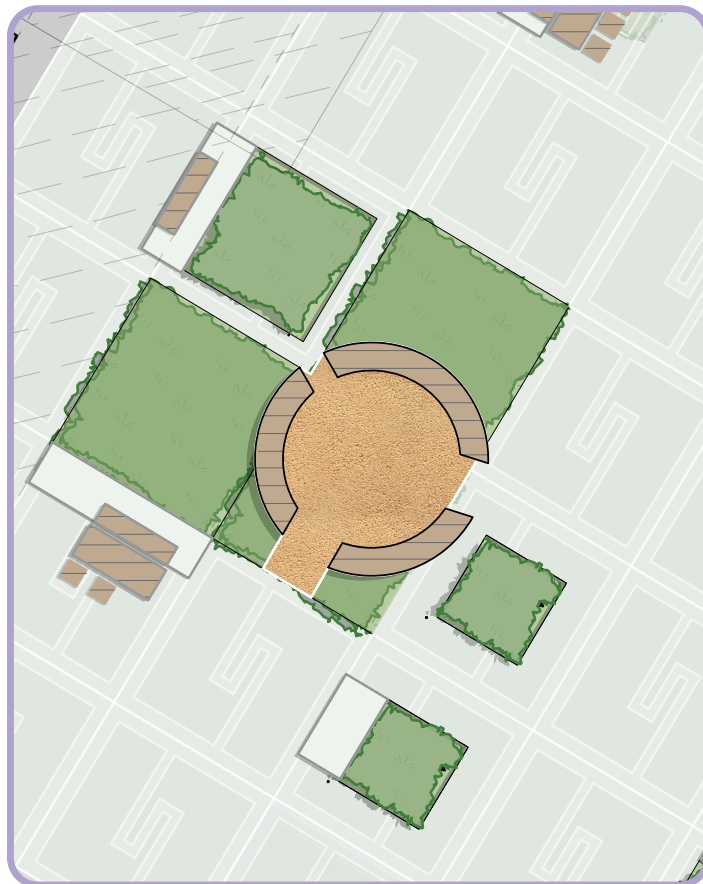
The City and its community have expressed the desire to create a space in which people can gather and where first nations people can perform ceremonies. Drawing from the structure of a traditional yarning circle, the concept plan proposes a listening space.

Using the sharing of knowledge as common ground between the many cultures that exist in the City of Stirling community, a place has been created that celebrates story telling and listening.

It is proposed that a public art installation be installed in the circular seating structure to tell the important and unique stories of the community that live, and have lived, here. Using light and shadow in a playful way will allow the stories to change over the course of the day, changing the experience of the space.

It is noted that whilst the listening space is universal in its representation, it is important that the space be designed to also function as a yarning circle.

Image: Public art that plays with light and shadow, creating opportunities through which stories can be told



Material + Furniture Palette



Existing sandblasted green concrete



Stacked recycled concrete slabs



Limestone mulch/fines



Perforated steel bin



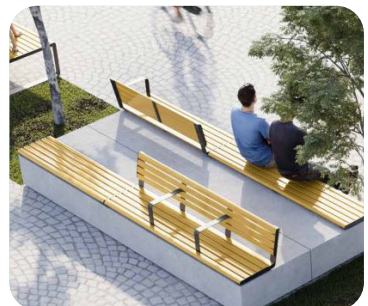
Rough sawn and wire brushed recycled timber



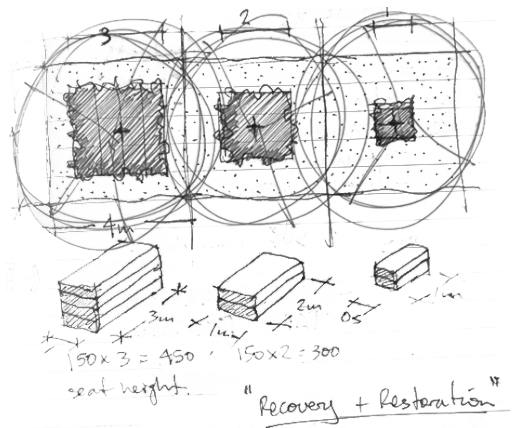
Black steel bubbler
(Street Furniture Australia, Linea Range)



Black steel bike rack
(Street Furniture Australia, Linea Range)



Bench seating atop concrete plinth
(Street Furniture Australia, Linea Range)



Re-purposed Concrete plinths from grid cut-outs will be stack to create furniture and texture



Cube Stools (Street Furniture Australia, Linea Range)





View from West
looking East

REALM studios

city making + liveability

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ABN 39165483330

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Council Resolution

0823/064

Moved Councillor Hatton, seconded Councillor Proud

That, with the exception of Items 12.2/TE3 and 12.2/TE4 which are to be heard behind closed doors, the balance of the Community and Resources Committee recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2021.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

12.2/ES1 COASTAL HAZARD RISK MANAGEMENT AND ADAPTATION PLAN (CHRMAP)

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Coastal	Location: City of Stirling Coastline
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0823/065
Moved Councillor Hatton, seconded Councillor Proud
That Council ENDORSES the City of Stirling Coastal Hazard Risk Management and Adaptation Plan (CHRMAP).
The motion was put and declared CARRIED (12/0) by exception resolution.
For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That Council ENDORSES the City of Stirling Coastal Hazard Risk Management and Adaptation Plan (CHRMAP).

Officer's Recommendation

That Council ENDORSES the City of Stirling Coastal Hazard Risk Management and Adaptation Plan (CHRMAP).

Purpose

To seek Council endorsement of the Coastal Hazard Risk Management and Adaptation Plan (CHRMAP) for the City of Stirling coastline from Beach Road West (north) to Peasholm Street (south). The CHRMAP outlines management and adaptation pathways for the City's coastline areas and assets at risk of coastal hazards.

Details

Introduction to CHRMAP

A CHRMAP is a strategic, long-term plan that guides the response to existing and potential future risk of impact from coastal hazards. It assesses risk levels at specific planning timeframes, including present day, 10, 25, 50 and 100 years into the future. It then outlines adaptation pathways to be pursued to minimise risk and vulnerability across these timeframes. CHRMAPs are prepared in accordance with State Planning Policy (SPP) No. 2.6 – *State Coastal Planning Policy* and associated guidelines and studies.

The CHRMAP's framework for the assessment involves identifying coastal hazards, analysing vulnerability for specific assets, identifying and prioritising management and adaptation responses for coastal management units, and providing an implementation plan. The objectives which the CHRMAP delivered are to:

- Improve understanding of coastal features, processes, and hazards in the study area.
- Identify significant vulnerability trigger points and respective timeframes for the relevant sediment cells to mark the need for immediate or medium-term risk management measures.
- Identify assets (natural and man-made) and the services and functions they provide situated in the coastal zone.
- Gain an understanding of assets vulnerability.
- Identify the value of the assets that are vulnerable to adverse impacts from coastal hazards.

- Determine the consequence and likelihood of coastal hazards on the assets and assign a level of risk.
- Identify possible (effective) risk management measures (or 'actions') and how these can be incorporated into short and longer-term decision-making.
- Engage stakeholders and the community in the planning and decision-making process.

The City's CHRMAP was developed with the assistance of consultants, Cardno (now Stantec), who worked with City officers in producing a plan for the study area in accordance with State Planning Policy No 2.6 and the associated guidelines. Cardno's project team were supported by Element, as the specialist engagement and statutory planning consultants, and the University of Western Australia, as the environmental economics specialists.

During the project, the community and stakeholders were informed about the potential coastal hazards, coastal assets and values at risk, and available adaptation pathways through extensive community engagement. This engagement identified what the community and stakeholders' values are in terms of the natural and built-up assets along the coast. The community values assessment address coastal hazard risks over time. Ultimately, the CHRMAP will provide strategic guidance for coordinated, integrated and sustainable land use planning and decision making by the City.

The CHRMAP at the appropriate times provides guidance in relation to changes to the City of Stirling Local Planning Strategy, Local Planning Scheme and other relevant strategies and local planning policies.

The coastline was segmented into map zones for clarity of viewing assets and hazard extents shown in Figure 1. Note that these are different to Management Units (MUs), which are specific sections of coastline that are discussed later in this report and were selected to follow a common adaptation pathway.

The *Draft CHRMAP Summary Report* is provided as a link at the end of this report. Once endorsed by Council, this plan will be used to guide future decision making for vulnerable assets in its coastal zone.



Figure 1 – Study Area Boundary

Project Staging

The overall staging of the CHRMAP from its work inception in September 2021 to now involved the following stages:

No	Stage	Description
1	Establish The Context	<ul style="list-style-type: none"> Background review of study area, previous studies and project structure Identification of existing legislative and planning controls and physical controls Community and Stakeholder Engagement Plan
2	Risk Identification	<ul style="list-style-type: none"> Hazard identification for both erosion and inundation hazards at present day and future planning timeframes (10, 25, 50 and 100 years into the future) Detailed hazard mapping to delineate present and future hazard extents Identification, characterisation and valuation of assets within the present and future hazard extents, to inform risk assessment
3	Vulnerability Analysis	<ul style="list-style-type: none"> Interpretation of coastal hazard risk modelling, to assess the risk and vulnerability of assets along the City's coastline
4	Risk Evaluation	<ul style="list-style-type: none"> Identification of priority areas of risk and vulnerability for the City, allowing adaptation options to be assessed for these areas
5	Risk Treatment	<ul style="list-style-type: none"> Identification of potential adaptation options for the prioritised list of assets at risk of coastal hazards, developed during the vulnerability analysis and risk evaluation stages
6	Implementation	<ul style="list-style-type: none"> Recommendation of specific coastal hazard risk management measures to be undertaken within the next 25 years (short term) Further investigations required to inform management and adaptation are also recommended Strategic guidance for the 25-50 year (medium- term) and 50-100 year (long-term) timeframes
7	Monitor and Review	<ul style="list-style-type: none"> Details the monitoring to be undertaken to understand ongoing coastal hazard risk and inform the triggering of reactive management measures
8	Final CHRMAP	<ul style="list-style-type: none"> Compilation of chapter reports into a reader-friendly format

A Steering Group met regularly to discuss and manage the various CHRMAP stages. The Steering Group consisted of Coastal Ward Councillors; City of Stirling officers; Stantec; the Department of Planning, Lands and Heritage; the Department of Transport; and Element (consultancy involved with the engagement, planning advice and publication). The University of WA provided economic benefit analysis and advice regarding the coastal assets.

CHRMAP Context

This stage identifies all assets (social, economic, environmental) together with their function, services and value so that it factors and identifies the consequences of coastal hazards.

Refer to the link for *Chapter Report 1: Establish the Context* at the end of this report for further detail. A full list of assets is also provided in Appendix A of the Draft CHRMAP Summary Report. Appendix B of that report refers to the erosion risk assessment outcomes.

Coastal Hazards

Coastal hazards are associated with the natural variability of the ocean and have the potential to impact coastal areas and assets. Coastal hazards are not solely associated with climate change; they have always existed along the coastline. The two primary coastal hazards that were examined are Erosion and Inundation.

Coastal hazard modelling was undertaken in accordance with the State Planning Policy 2.6, which specifies the calculation of the following components of erosion and inundation:

- S1 Erosion – allowance for the current risk of storm erosion.
- S2 Erosion – allowance for historic shoreline movement trends.
- S3 Erosion – allowance for erosion caused by future sea level rise.
- S4 Inundation – allowance for the current risk of storm surge inundation.

The sum of each of the components for erosion (S1, S2 and S3) and inundation (S4) were used to derive hazard lines for present day, 2030, 2045, 2070 and 2122 timeframes. A key outcome of the coastal hazard assessment was the confirmation that coastal erosion is the prevailing coastal hazard for the City's coastline. Inundation extents do not surpass the City's dune systems and are not expected to impact major built assets over the 100-year horizon.

Refer to the link for *Chapter Report 2: Risk Identification* at the end of this report for further detail.

How Vulnerable Is Our Coastline

Vulnerability of natural assets such as beaches and dunes are generally dictated by the distance between the shoreline and built assets that confine them.

Six management units (MU) were established along the City's coastline to assist with the evaluation of adaptation options. These MUs were selected based on the focused concentration of coastal hazard risk, as well as consideration for similar coastal features and shared sediment compartments. The six MUs are as follows:

- MU1 – Watermans Bay
- MU2 – North Beach
- MU3 – Mettams Pool
- MU4 – Trigg Beach North
- MU5 – Trigg Beach South
- MU6 – Scarborough

High priority MUs in the north of the study area (MU1 and MU3) are those where highly valued beaches are vulnerable due to their inability to naturally adapt. Erosion in this area also creates risk for access infrastructure, with significant implications for reputation and service delivery.

Assets located in MUs south of Trigg Island generally become vulnerable at later planning horizons than northern MUs due to wide sandy beaches and natural dune systems acting as a buffer between coastal hazards and assets. Noting that these beaches and dunes are considered valuable assets to the community and other stakeholders.

Refer to the link for *Chapter Report 3: Vulnerability Assessment and Risk Evaluation* at the end of this report for further detail.

Management Options For Coastal Hazards

There is no legal obligation on the state or local governments to either protect public and private assets within coastal hazard areas, or to compensate for any losses incurred due to coastal hazards. However, it is in the best interest of all levels of government to minimise the creation of future asset risk, now that sea level rise projections have been accepted, as well as plan pathways to minimise risk to coastal assets and areas already established.

State Planning Policy 2.6 requires that local governments prepare a CHRMAP to identify coastal hazard areas, outline potential adaptation pathways and share this information with the community. The CHRMAP work provides a mechanism for the City to incorporate into the financial long-term plan and as an advocacy tool to help garner additional external funding.

The adaptation measures in their order of preference (to the State Government and in terms of long-term economic responsibility) from left to right can be described as shown in Figure 2.

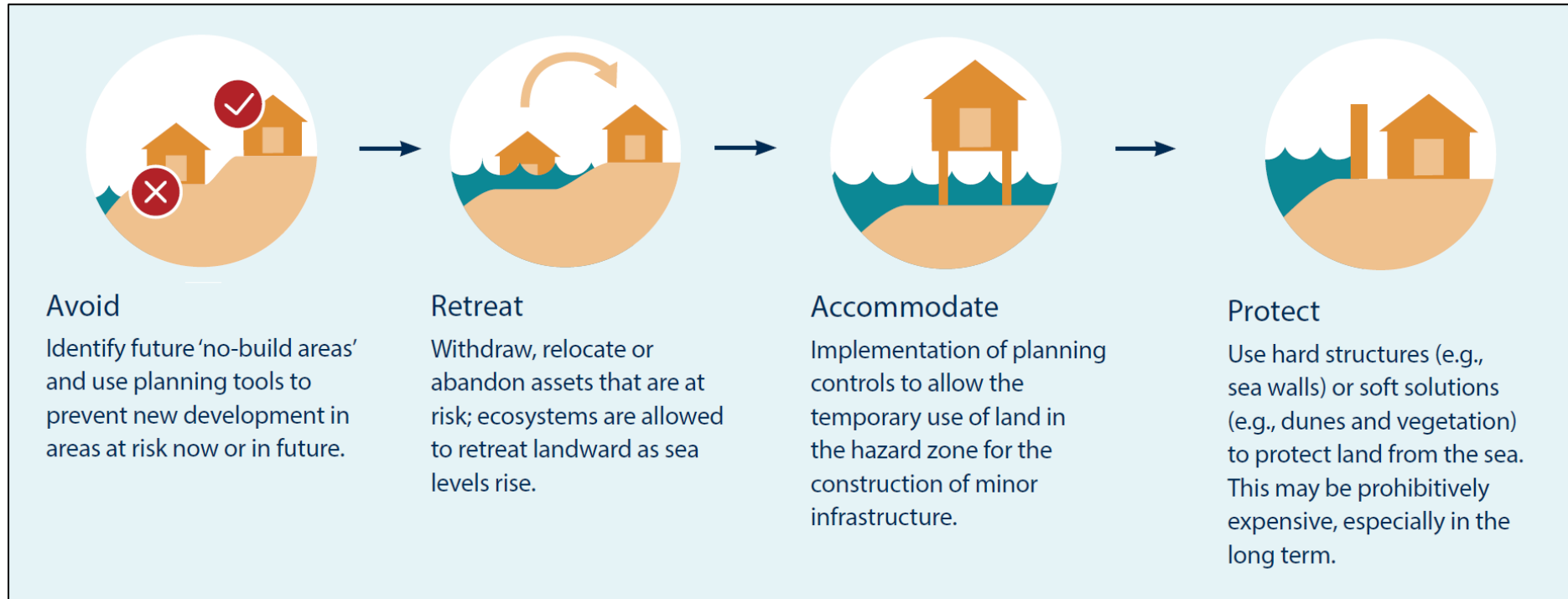


Figure 2 – Adaptation Hierarchy

Management triggers have been developed so that management and adaptation actions respond to actual present and future risk levels, rather than forecasts (of sea level rise for example) that may not be realised (that is, unnecessary expenditure).

Triggers are in place to initiate both management action and preparation for such action. Triggers are generally associated with the measurement of risk - specifically when intolerable risk is encountered. The following are examples of management triggers.

- The horizontal shoreline datum shifts to within the S1 (severe storm erosion) distance of an asset's most seaward extent.
- Asset is damaged, becomes unsafe or inaccessible.
- A current coastal management technique is deemed no longer effective.
- Community or financial support for a previously implemented option is no longer available.

Refer to the link for *Chapter Report 4: Risk Treatment* at the end of this report for further detail.



Figure 3 – Sand Nourishment at Mettams Pool

How to Best Manage the City of Stirling Coastline

Following the collection of coastal values from the community and stakeholders earlier in the project from March to April 2022, the feedback from participants is summarised below.

- Coastal zones with more built assets of economic value and environmental assets were deemed to have a 'catastrophic' consequence if they were to be impacted by coastal hazards. Examples of built assets noted by the community were West Coast Highway, the Scarborough foreshore and infrastructure services running along West Coast Highway. Examples of environmental assets noted by the community were the dune system, vegetation, the reef and useable/accessible sandy beaches.
- For these assets, protect or accommodate were the preferred adaptation strategies.
- For some social assets (such as surf lifesaving clubs) it was noted that a planned or managed retreat would be an appropriate adaptation strategy.
- Where possible, limited development should be allowed on the foreshore reserve along the whole coastline.

As recommended by the CHRMAP guidelines, a Multi-Criteria Analysis (MCA) has been applied as a preliminary step to identify potentially suitable adaptation options for sections of coastline, as well as to discard unviable options. The following are the general outcomes of the MCA assessment.

- Avoidance of development on presently undeveloped land within the coastal foreshore reserve is recommended.
- Existing minor public infrastructure may be left unprotected, then removed when damaged.
- Planning controls for managed retreat are recommended for commercial and private properties, though none are within 100-year hazard extents at this stage.
- Dune care and sand management are recommended for all management units.
- Protective options such as groynes/headland enhancement, offshore breakwaters, seawalls and nourishment require further assessment and may be effective to manage some vulnerable areas.

Refer to the link for *Draft CHRMAP Summary Report* at the end of this report for further detail, specifically Appendix C which provides the full MCA tables and rating system.

Adaptation Pathways

It is important to reiterate that several assumptions have been used to approximate risk levels at each timeframe. The levels of (intolerable) risk may be arrived at sooner or later than predicted. Because of this, adaptation should be in response to the associated trigger(s) being reached, rather than the timeframe-based predictions.

Once one or more triggers are met, the relevant adaptation pathway should be followed. This approach prevents unnecessary expense on adaptation prior to risk being present, as well as triggering a response if risk levels become intolerable sooner than anticipated. Separate pathways are provided for each MU of the City's coastline.

Pathways include preferred management/adaptation options, triggers for management action and indications of timeframes where they are likely to be required.

Refer to the link for *Chapter Report 4: Risk Treatment* at the end of this report for further detail.

Implementation of CHRMAP and Gaining a Better Understanding of Coastal Hazard Risk

It is natural that the community would prefer to protect and preserve the current features of the coastal zone. However, unless some new and innovative protection methods are developed, the cost of maintaining current features is likely to become prohibitively expensive at some point in the future. The interim nature of protection options needs to be recognised across the community and adaptation options developed and solutions optimised for social, environmental, and economic (affordability) drivers.

Funding and Equity

The City should identify funding sources for ongoing and future management. Appropriate investigations should be carried out to ensure funding is derived from the main beneficiaries of the management measures. Those parties that would be disadvantaged by any management activities, if any, should also be identified and may be appropriately compensated.

It is recommended that the City establish or join a strategic partnership with other local government areas (LGAs) in the same primary sediment cell to help facilitate the coordination and equity of management measures across LGAs. Such partnerships already exist along the WA coastline, with the Peron-Naturaliste Partnership established to promote the sharing of knowledge and data as well as helping coordinate projects and grant applications across nine LGAs in WA's south-west.

The City has already formed at officer level the framework of the Northern Beaches Alliance (NBA), which includes collaboration with the City of Wanneroo, City of Joondalup, Shire of Gingin, Town of Cambridge and the City of Nedlands. It is envisaged that a proposal will soon be submitted to each Council to ratify this framework into an agreement. At this early stage, benefits could be derived from sand nourishment, coastal monitoring operations and general coastal management and knowledge sharing gains.

Planning Controls

A range of planning controls are being recommended to help limit risk and liability for the City in the future, including the following:

- Introduction of a Special Control Area (SCA) in the future, a planning zone where special consideration is required for proposed development, given the risk from coastal hazards over the next 100 years.
- Review future structure plans to ensure that they properly account for the outcomes of this CHRMAP.
- Develop a coastal Local Planning Policy to formally guide future development proposals within the coastal zone.

Management Priorities

Ongoing dune maintenance and revegetation activities, as well as restorative sand fencing, should continue along the City's coastline. These activities enhance or prevent degradation of natural erosion. In conjunction with sand nourishment operations, it is advisable that these activities be coordinated to optimise their effectiveness.

In the immediate term, where required, beach nourishment should be employed to manage coastal erosion hazards along the City's coastline. The City should review nourishment activities along the Perth metropolitan coastline and plan future activities considering the results of hazard modelling undertaken as part of the CHRMAP.

Nourishment should target areas with the highest overall risk and vulnerability and consider where the most value can be added through the activity, such as by improving beach amenity at Watermans Bay and Mettams Pool. The City is collating evidence from its coastal monitoring program now with the Northern Beaches Alliance regarding the effectiveness of its sand nourishment operations. The backshore protection of the sand nourishment operations provides a buffer for retaining infrastructure even with sediment migration throughout the course of the year from the foreshore areas.

The risk assessment found Watermans Bay and Mettams Pool Beaches are currently at high risk of being impacted by coastal erosion. Preliminary multicriteria and economic assessment of options has indicated that the construction of nearshore reef(s) may be the most cost-effective and acceptable medium-term coastal protection measure to treat the risk at both locations. The City should confirm this by undertaking a detailed options assessment for each section of coastline, assessing 'short-listed' coastal engineering techniques to protect infrastructure at both locations. The preferred option should then be implemented to afford protection to the two beaches for at least 25 years.

Portions of the Scarborough Beach foreshore are also at risk of being impacted by coastal erosion in early planning timeframes. As this section of coastline is relatively exposed, the effectiveness of nourishment is likely to be low and a medium-term protection measure may be required to treat risk at Scarborough. Preliminary multicriteria and economic assessment of options has indicated that groynes may be likely to be the most cost-effective interim coastal protection measure.

However, there was strong opposition to this option received as part of feedback on the advertised draft CHRMAP. The City should confirm a preferred option by undertaking a detailed options assessment for the section of coastline, assessing 'short-listed' coastal engineering techniques to protect infrastructure at both locations. The preferred option should then be implemented to afford protection to Scarborough for at least 25 years.

In alignment with the key CHRMAP recommendations, the City is embarking on option assessments for both Mettams Pool (part funded by the State Government) and Watermans Bay during this 2023/2024 financial year. The preferred options from these assessments may then help to inform in a business case for Federal Government coastal funding support under the Disaster Ready Funding. This strategy was supported by the Department of Transport (DoT) and DPLH.

In addition, while not a key CHRMAP recommendation it is also proposed to replace the Mettams Pool water access ramp during the 2023/2024 financial year with part funding provided by the DoT as this access area has significant resident support.

Refer to the link for *Chapter Report 5: Implementation* at the end of this report for further detail.

Monitoring and Review

Over the 2020/2021 and 2022/2023 financial years the City has collected and used vital coastal monitoring data to help inform the CHRMAP process in its decision making. The monitoring data included:

- Complete profiling of 18 transects offshore/onshore.
- Complete photo monitoring.
- Aerial photo reviews and mapping of coastal vegetation.
- Capture 2023 coastal vegetation line and update shoreline movement plans.
- Obtain metocean data (waves and water levels).
- Investigations on Hot spot areas like Mettams Pool and Watermans Bay.
- Review sand nourishment operations.

The key further investigations recommended in the short term include:

1. A sediment source investigation to inform proposed nourishment of the City's shorelines. The Norther Beaches alliance is preparing an agreement which could help to secure this for the partnering local governments.
2. A detailed options assessment to select the optimal coastal protection for Watermans Bay, Mettams Pool and Scarborough Beaches. Work is being scheduled regarding options assessments for Watermans Bay and Mettams Pool within the 2023/2024 financial year.
3. Development of foreshore management plans for vulnerable areas such as Watermans Bay and Mettams Pool. Foreshore management plans cascade down below the options assessments and typically look at more operational deliverables.
4. A detailed economic assessment of natural assets along the City's coastline. A high level estimation was performed for the CHRMAP.
5. Revisions of the CHRMAP and hazard extents at 10 yearly intervals and coincident revisions to strategic plans, local planning strategies and schemes.

Medium and long-term implementation was identified as a strategy towards a managed retreat solution in 25-50 years and a shift from the typical protect approach that most councils have been advocating in the shorter terms. This takes into consideration the combined effects of global sea level rise and the pattern of predicted erosion.

In the long term (50 - 100 years), the need for managed retreat will begin to impact on major landward assets such as road and private property, given that an adequate coastal foreshore reserve must be maintained. The CHRMAP will provide leverage in developing with State and Federal governments a guided adaptation which can help manage the City's coastline.

Refer to the link for *Chapter Report 5: Implementation* at the end of this report for further detail.

Key Recommendations

1. Engage the community to present the results of this CHRMAP and formally assess their willingness to contribute to funding.
2. Investigate and establish a fund for ongoing coastal adaptation and management and allocate funding sources.
3. Establish or join a strategic partnership with other local government areas to coordinate coastal management activities.
4. Explore the possibility of introducing a special control area over land affected by coastal hazards following future CHRMAP revisions, if private property is found to be at risk.
5. If future CHRMAP revisions show private land to be affected by coastal hazards by 2122, land holders should be notified directly and by the application of notification on certificates of title, where practicable.
6. Existing and proposed structure plans should be reviewed to ensure they adhere to SPP2.6 and account for the risks identified in this CHRMAP.
7. After introducing a special control area, undertake development of a coastal Local Planning Policy to guide future management of the City's coastal reserves and areas.

8. Maintain implementation of soft protection measures such as dune restoration and sand fencing.
9. Initiate targeted beach nourishment of existing vulnerable areas.
10. Implement interim coastal protection for Watermans Bay and Mettams Pool.
11. Update the City's coastal asset inventory and emergency/damage response plan to include specific risk from and response to potential coastal impacts.
12. Initiate a long-term coastal monitoring program, incorporating ad hoc storm and metocean monitoring, coastal asset condition assessments and geological risk monitoring.
13. Undertake a detailed options assessment to determine the optimal coastal protection technique(s) at Watermans Bay Beach and Mettams Pool Beach.
14. Undertake a detailed options assessment to determine the optimal coastal protection technique(s) at Scarborough Beach.
15. Undertake an investigation to identify suitable sediment sources and determine available volumes for use in ongoing beach nourishment.
16. Undertake development of foreshore management plan(s) to guide future management of the City's coastal areas.
17. Undertake economic data collection and analysis to accurately quantify the value of the City's natural assets.
18. Undertake a full revision of the City's CHRMAP, identifying and incorporating relevant new information.

Conclusion

The CHRMAP process has been developed with extensive community engagement and suggestions in relation to the values held by residents to our coastline and assets natural and manmade. The evolution of the report recognises in general that the impact to property assets up to the 100-year horizon is not significant in nature and can with graduated planning controls be managed over time.

The hot spot zones of Watermans Bay and Mettams Pool, and to a lesser extent Scarborough Beach, need a thorough options assessment in defining the preferred major treatment solution to erosion. As these major treatment solutions develop and cascade down into Foreshore Management Plans, it will influence the long-term financial plan. The CHRMAP allows the City to negotiate from a position of strength in delivering the high-level key recommendations with the State and Federal Governments. Collaboration between adjoining Councils is a key to developing and fostering value benefits especially when seeking more sustainable longer-term measures and treatments.

A consistent funding source from municipal and external funding amounts for reactive and proactive treatment measures is vital in allaying community expectations and preserving the City's natural and built assets for our future generations.

Financial Assessment and Implications

The Department of Planning, Land and Heritage provided a grant to the City for 50% of the cost to prepare the CHRMAP.

Funding is listed on the 2023/2024 Annual Budget for planned and reactive coastal maintenance works, including some of the key CHRMAP recommendations. This funding will be offset by State and Federal Government grants, which would be supported by the City's CHRMAP process.

The City would seek maximum external funding opportunities for any future coastal management works, including State Government grants (through the DoT and/or Department of Planning Lands and Heritage) and Federal Government grants (through the Disaster Ready Fund). A Council-endorsed CHRMAP would provide a sound basis through which external grant funding can be sought.

Stakeholder Engagement

An important part of creating a CHRMAP is bringing interest community members and key stakeholders on the journey to ensure the coastal values and adaptation pathways are acceptable to the community. The following engagement and communications methods were used to encourage community and stakeholder input.

In November and December 2021, an online coastal values survey was set up to understand the way that people use and value the coastline, and a total of 230 responses were received. Most respondents (85%) were residents of the City's coastal suburbs living less than 5km from the coastline and the remaining respondents were from a variety of Greater Perth suburbs.

Based on the results of the survey, the following success criteria were developed to guide the CHRMAP process:

1. Preserve the function and opportunity for recreation activities along the coastline (such as walking/running, swimming and surfing).
2. Preserve the existing hospitality venues along the coastline and access to them.
3. Ensure the natural environment is protected and sustained in its current condition or an improved condition (concerning the dunes and flora and fauna).
4. Develop solutions to coastal processes that are sustainable (financially, socially and built form) and locally responsive.
5. Revisit regularly with community and key stakeholders their values in relation to development adjacent the coastline.
6. Maintain services that maximise community benefit for all.
7. Ensure the coastline is safe and accessible to all.
8. Achieve a balance between access needs and environmental sensitivities.

Refer to the link for *Chapter Report 1: Establish the Context* at the end of this report for further detail, specifically the Engagement Outcomes Reports included in Appendices A and B.

The City arranged two community pop-up sessions in February 2022 to help share knowledge about the CHRMAP process and receive further feedback from the community about coastal values. However, these were impacted by COVID-19 restrictions, and were only attended by 22 attendees.

The City arranged four pop-up information stalls between January and March 2023 to further raise awareness of the project and seek final feedback on the acceptability of the proposed adaptation options. These stalls were held at four locations and attracted more than 270 attendees.

The formal submission period generated 117 comments from the public which enabled the CHRMAP report to be updated to reflect these suggestions. The feedback provided during the formal submission period and the City's responses are provided in Attachment 1. These responses were provided to each respondent by email.

It is important to recognise that any significant future coastal management works and projects would be subject to further stakeholder engagement at the appropriate stage during the design and planning process.

Relevant Policies, Legislation and Council Resolutions

[State Planning Policy No 2.6 State Coastal Planning Policy](#)

[Coastal Hazard Risk Management and Adaptation Planning Guidelines](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our natural environment

Objective: A biodiverse City

Priority: Plan and adapt to climate change impacts

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Relevant Documents and Information

Attachments

Attachment 1 - Feedback Register [↓](#)

Available for viewing at meeting

Nil

Linked Documents

[Draft Coastal Hazard Risk Management and Adaptation Plan \(CHRMAP\) Summary Report \(77 pages\)](#)

[Chapter Report 1: Establish the Context \(96 pages\)](#)

[Chapter Report 2: Risk Identification \(85 pages\)](#)

[Chapter Report 3: Vulnerability Assessment and Risk Evaluation \(82 pages\)](#)

[Chapter Report 4: Risk Treatment \(119 pages\)](#)

[Chapter Report 5: Implementation \(44 pages\)](#)



Feedback Register

Coastal Hazard Risk Management and Adaption Planning

No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
1	Yes	I acknowledge and thank City of Stirling and Frank Strever for the broad scope employed and covered in the five (5) supporting CHRMAP reports. I look forward to following the processes and procedures for implementation of the Recommendations and if and when thought relevant involvement.	Noted	
2	The plan needs more work	Nil		
3	The plan needs more work	- Further consideration to Building with Nature, Engineering with Nature. - Proposed solutions reflect micro-solutions on or very close to shore. Instead consider macro-solutions, further away from the direct coastline, including for instance, but not limited to, floating barriers which can dampen or deflect (damaging) wave energy, yet which should not affect marine aquatic life, benthic habitats, etc. Such floating barriers could be placed beyond the outer reefs. - Consideration to "sand motors" at select locations? - Study to also address future change in wave climate, not just sea level rise.	Several options are presented for further assessment in the CHRMAP, which could be termed working with nature. These include reef and headland enhancement, as well as dune enhancement/management. The various coastal management options for coastal management units, outlined in the CHRMAP, would be investigated more thoroughly by a qualified coastal engineer via a detailed options assessment in the future prior to a specific management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). You are correct that most options are near the shoreline where protection is aimed. While larger offshore options may be technically viable, they are likely to be constrained by available budget for capital expenditure. The scale of what is feasible is something that would be considered in further options assessment.	There is no doubt that rising sea levels will change the wave climate, not least because this will 'lower' the protective reef thus reducing energy dissipation.
4	The plan needs more work	Several draft solutions proposed to address the alleged erosion risks in the area are ill-conceived as they will decrease the surfability of the area and should not be advanced further. <ul style="list-style-type: none"> • Full community transparency is needed in relation to the reports and other documents which assess the magnitude of the erosion risks. Please make them available and inform the community that they are available, providing a reasonable opportunity for review. • Certain geophysical investigative work is incomplete (see p1 CHRMAP) and needs to be carried out. • The City of Stirling needs to provide clarification as to what the proposal is for 'beach nourishment.' erosion risks in the area such as If you feel as strongly as we do about protecting our beaches and our waves, we suggest you complete the survey and choose the option 'The Plan Needs More Work'. We have also provided a summary of key points below for our surfing community if you would like to submit feedback before the deadline this Friday, March 17 at 5pm. • The stretch from Scarborough to Trigg Point does not need sand to be deposited in the short term. Rather than spend dollars on depositing sand here, money would be better spent on periodically removing the high banks that form at the water's edge during winter which cause backwash. • Trigg Beach should not be the source of sand for Mettams or for any other location. • Waterman's Bay – the issue is the existing sea wall. It is well understood that these usually result in beach loss. • Further analysis needs to be done as to whether Trigg North (Bennion to Trigg Point) and North Beach need any beach sand trucked in. If they do, the same comments apply to the source of the sand. GROYNES – PROPOSED FOR TRIGG AND SCARBOROUGH • The primary surfing beaches in Perth occur between the stretch of beach from Scarborough to Trigg Point. • Groynes would be a disaster and simply must not occur. They would, as they did for City Beach and Floreat, ruin the surf for this critical area for surfing. • Groynes prevent sand from moving, and as a result sand banks (which are necessary for rideable waves), do not form and the waves becomes shore dumping close outs. This is no good for board surfers and presents a danger for body surfers which could result in injury, creating a liability risk for the City of Stirling. • Offshore reefs must be the priority proposal for managing any erosion risk here, not groynes. • Offshore reefs in this area can and should be designed to: <ul style="list-style-type: none"> o be surfable themselves at a good quality level; o improve the quality of the surf on the beach inshore (eg in large swells the offshore reefs would take some of the power out of the swell and allow rideable waves to also break inshore rather than close out) and o manage any 	<p>The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required.</p> <p>The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.</p> <p>Nourishment recommended for this coastal area would be minor and in response to erosion events threatening access infrastructure. Nourishment as a large scale form of protection is not proposed but may be considered in the future if progressive erosion occurs.</p> <p>Artificial reefs or reef enhancement may be a viable option for coastal protection but this requires detailed further investigation. Improving/maintaining conditions and amenity for surfing will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims, similar to what has been achieved in other areas such as the Gold Coast.</p>	



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		erosion risk. NEARSHORE REEF ENHANCEMENT – PROPOSED FOR TRIGG NORTH (BENNION TO TRIGG POINT) AND METTAMS • The CHRMAP proposes nearshore reef enhancement as the likely proposed longer term protection mechanism for Trigg North and Bennion. No explanation is given in the CHRMAP as to what this might entail. • There must be no reef changes which adversely affect the surf. • Bennion to Trigg Point has a small number of surfable reefs and the same comments apply. • There is a terrific opportunity here from reef changes ,which would improve the surf and manage any erosion risk.		
5	The plan needs more work	I am the Registrar of Trigg Junior Boardriders Club, with close to 100 junior surfers (and have recently learnt we are one of the biggest junior boardriding clubs in the world). If this is not done correctly, it will devastate junior surfing in Perth. We work closely with Surfing WA and share their concerns that there remains uncertainty about the impact on one of the few surf breaks in Perth. There are also 'learn to surf' organisations, and this will effect them too. As a club, our position is that this plan needs more work. Many thanks for the opportunity to provide feedback.	The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it. This makes your continued input and engagement critical to maintain these valuable natural assets into the future.	
6	The plan needs more work	More communication needs to be done with the residents pointing out your proposed groynes which is quite well hidden in your document. This will stuff up surfing and body boarding like it has at city beach. More work on reefs in the areas would benefit more and help with erosion. Stop taking sand from Trigg beach for waterman's. I have trouble climbing up the walk paths at Trigg as it is.	The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it. This makes your continued input and engagement critical to maintain these valuable natural assets into the future. Removal of sand from Trigg to be addressed by City.	The sand nourishment works are recognised as a valid and appropriate treatment along Mettams Beach. The sand which has been harvested is well away from the foreshore area and towards the backshore area. The City is not considering significant sand volumes being deposited between Scarborough and Trigg point. This area usually accretes sand. The DoT and their associated coastal engineering area have sanctioned and also partly funded the sand nourishment operations. Options discussed within the CHRMAP are high level at this stage and require an options assessment review which is a considerable body of work to properly identify what the primary option should be.
7	The plan needs more work	There needs to be a full interactive discussions with users of these two beaches incorporating clubs involved in surfing, swimming and business users of the this part of the coast.	The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness,	



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			engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it. This makes your continued input and engagement critical to maintain these valuable natural assets into the future.	
8	No	Nil		
9	No	Nil		
10	The plan needs more work	As a surfer, coastal geomorphologist and environmental scientist who has managed half of the WA coastal and marine area for the federal government as a job, and as a surfer and beach user of all the beaches. The proposal is ill-thought out and has too many holes to be proposed as a sustainable plan. The cumulative impact has not been addressed. The wider impact of the proposal on the wider stakeholders of Perth and WA is not addressed. This beach is pretty much the only full-time beach for waves for Perth users, and these stakeholders have not been considered, if they had been the surfing community would not be up in arms. This is a typical band-aid reaction/solution, which is not based on proven science to obtain pragmatic sustainable results for the entire community and environment. The solutions proposed have the potential to negatively impact the environment. This beach is not used by the whole of Perth, it is also the only beach used for EVERY school who does surf lessons. Surfing is a part of the WA life. Please could you consider better environmental alternatives which are long-term sustainable and ensure that the needs of stakeholders.	The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include a detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.	
11	The plan needs more work	The City needs to consider all property development in the coastal area. Approving the building of high-rise along the coast will impact and play a large part of the coastal erosion.	There is no high rise planned within the 100-year HRZ. The only recent development is Scarborough within the HRZ is addressed in the standalone Scarborough Redevelopment specific CHRMAP, prepared for the MRA.	
12	Yes	The high risk of erosion to Watermans Bay and North Beach by 2045 in the context of the history of the area is not far away. People are buying in the area based on access to these assets. The extension of the Marmion Marine Park will protect the marine ecosystem. However, the impact of climate change to our sea level rise is occurring faster than scientists have predicted. It would be beneficial to reassess this plan every five years to see if the assessments need changing.	The City is undertaking and planning a range of ongoing coastal monitoring actions. CHRMAP revisions are planned every 10 years, however these can be triggered earlier based on changes to climate change science and related coastal planning policy and guidance. Your ongoing input to these processes will be valuable going forward.	Potential longer-term remedies at Watermans and Mettams will be subject to detailed Adaptation Options Assessments which are currently being initiated.
13	Yes	There is a terrific opportunity here from reef changes, which would improve the surf and manage any erosion risk.	Artificial reefs or reef enhancement may be a viable option for coastal protection, but this requires detailed further investigation. Improving/maintaining conditions and amenity for surfing will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims, similar to what has been achieved in other areas such as the Gold Coast.	This will be considered through detailed Adaptation Options Assessments which are currently being initiated for higher risk areas at Mettams and Watermans.
14	No	Nil		
15	The plan needs more work	It's good to finally have a first attempt at a plan framework. There is some useful information in the report but for the average local reader the format and presentation is too complicated and dispersed over various sub-reports and appendices. The significant limitations of the screening economics are buried in the last few pages of the last appendices in one of the support documents - full business cases need to be worked on. All infrastructure at beach level needs to be moved to street level on a progressive basis, commencing now. For MU1 the sand bags have already "saved" the city significant dollars in the replacement costs of the assets they have protected, and are likely to do so multiple times over the time frames you are using. You can't assume that sea levels will gradually increase for modelling purposes - you need to use probabilistic analysis to model extreme storm events and their real and financial impacts. There needs to be more work on funding sources and estimates. The economics also need to be viewed as a comparison of maintenance (nourishment) v replacement of capital assets over time. We need to accept that beach sand profiles will change over time but we can still get as much use out of the water. For example in MU1 the beach area could be turned into an ocean pool as in Sydney with the road side being a hard wall that also protects roads and housing. The use	We understand and appreciate that the project documentation is very long and technical, as is the process. This is somewhat governed by the need to adhere to and follow the State's CHRMAP Guidelines and Coastal Planning Policy. The CHRMAP primarily identifies areas of present and future risk, as well as potential management options for further assessment. Beyond the CHRMAP, coastal planning and assessment becomes more targeted and occurs by two primary mechanisms: Detailed options assessment: The various coastal management options for specific coastal areas, such as those you have referred to, would be investigated more thoroughly via a detailed options assessment, prior to a management option being proposed. This will include a detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit), and Foreshore management planning: This is a detailed layout of coastal areas and amenities at timeframes into the future, accounting for the selected management option(s) and anticipated changes (such as shoreline retreat, increased coastal impact). Your continued input through these projects, which are recommended in the short term	



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		of coast roads for individual car traffic/parking needs to change and the use of more public transport like regular buses/water transport will lower overall capital costs.	for areas like Mettams Pool and Watermans Bay, will be highly valued and opportunities for community/stakeholder engagement will be provided. Larger projects such as transport planning require state government involvement and they are a key stakeholder in the CHRMAP process.	
16	Yes	Strongly support. Draft comments provided and sent to CoS		
17	The plan needs more work	My response 'needs more work' is mainly based on the lack of a clear approach in every case, which at this point is tricky, I admit, and thus any support has to be conditional. But a good assessment of how things stand at present, with some idea of a plan forward.	The CHRMAP is a high level strategic land use planning document. It's primary purpose is to identify areas of existing and future coastal hazard risk, given expected sea level rise over the next century. Some preliminary options for management are then assessed, also at a high level. Beyond the CHRMAP, coastal planning and assessment becomes more targeted and occurs by two primary mechanisms: Detailed options assessment: The various coastal management options for specific coastal areas, such as those you have referred to, would be investigated more thoroughly via a detailed options assessment, prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit), and Foreshore management planning: This is a detailed layout of coastal areas and amenities at timeframes into the future, accounting for the selected management option(s) and anticipated changes (such as shoreline retreat, increased coastal impact).	Continued input through these projects, which are recommended in the short term for areas like Mettams Pool and Watermans Bay, will be highly valued and opportunities for community/stakeholder engagement will be provided.
18	The plan needs more work	The stretch from Scarborough to Trigg Point does not need sand to be deposited in the short term. Rather than spend dollars on depositing sand here, money would be better spent on periodically removing the high banks that form at the water's edge during winter which cause backwash. • Trigg Beach should not be the source of sand for Mettams or for any other location. • Waterman's Bay – the issue is the existing sea wall. It is well understood that these usually result in beach loss. • Further analysis needs to be done as to whether Trigg North (Bennion to Trigg Point) and North Beach need any beach sand trucked in. If they do, the same comments apply to the source of the sand. GROYNES – PROPOSED FOR TRIGG AND SCARBOROUGH • The primary surfing beaches in Perth occur between the stretch of beach from Scarborough to Trigg Point. • Groynes would be a disaster and simply must not occur. They would, as they did for City Beach and Floreat, ruin the surf for this critical area for surfing. I grew up in Trigg before moving out of the suburb some years ago. Trigg and Scarborough are at the centre of surfing in Perth. Any plan for change to the beaches and the reefs anywhere near this vicinity should have the surfing community at the centre of approvals and proposed changes. You are custodians of the beaches and not there to irreversibly destroy our beaches. Your plan is not transparent and lacks in engagement with the people that use these beaches on a daily basis.	The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it. This makes your continued input and engagement critical to maintain these valuable natural assets into the future.	
19	Yes	Watermans Bay Beach has been an important daily part of my life for 50 years, beginning in 1973 when I spent ten years running a fishing tackle shop directly over the road from the beach. These days that space is occupied by the reception and kitchen for the Ocean Dragon Chinese restaurant. I've carefully watched the beach evolve over the ensuing years. The change in sand movement along the coast began with the installation of the first groyne at Sorrento, not the marina as many believe. In 2009 I felt like a lone voice haranguing the Stirling Council to do something. The sand had been eroded away right up to the lookout/ablution block and to within a metre of the little lookout on the main wall housing the sewerage switch board. This included an onsite interview with Channel Nine where I pointed out the danger of West Coast Highway being undermined with the arrival of the next winter storm. The prospect of the huge raw sewerage tanks under the road tumbling down the slope into the bay were too horrifying to contemplate. As it turned out, the Shire came to the rescue at the death knock, with the panic-fuelled installation by crane of big sand-filled concrete cylinders to protect the "assets", even as the approaching storm could be seen building on the horizon. I took plenty of photos that day to capture the drama of the moment. The decision to install the sandbag wall the following summer was made after a series of meetings with four or five regular beach users, local councillor Bill Stewart and Shire engineers. The Shire's solution was supported at subsequent public	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is likely to be required to protect major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.	



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		consultation meetings. The wall was expected to last for five years while a coastal sand movement study was undertaken. Talk about exceeding expectations! That sandbag wall has been a resounding success, surviving one savage winter storm after another and still getting the job done 13 years later. Teething problems, including vandalism, were overcome, the beach was renourished a couple of times and eventually the wall and the beach seemed to reach an equilibrium, where the sand retreats somewhat in winter and returns again in early summer. It has matured to be part of the landscape, not exactly beautiful, but a much more natural-looking part of the bay than any hard seawall would be. Those of us who meet at the lookout and swim or body surf virtually every morning of the year feel passionate about the place, including what the flyer refers to as "the ugly bag wall". Beauty is in the eye of the beholder after all. That wall has been a real beach saver and a quick search of the internet will reveal some of the potentially disastrous problems that can arise when you mix hard seawalls and beaches on a high energy coast such as ours. Losing Watermans Bay Beach completely would be a distinct possibility with a hard seawall in place. A careful reading of the City of Stirling Coastal Hazard Risk Management study reveals a very different picture to that presented in the anti sandbag flyer that arrived in my letterbox recently. I could find no reference to any recommendation that the existing wall be retained for 10-15 years, then let go, resulting in the loss of part of West Coast Drive. Do the anti-baggers really think the Shire would support that course of action, especially with that huge sewerage storage installation under the road? I can see why the anti sandbag proponents are attracted to the idea of grassed terraces and a limestone seawall but Cottesloe and Watermans Bay are very different kettles of fish!		
20	The plan needs more work	Nil		
21	The plan needs more work	Not enough evidence has been provided, very concerned on impact to surfing	The CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The various coastal management options for the coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it. This makes your continued input and engagement critical to maintain these valuable natural assets into the future.	The City is not proposing to do anything that would impact on the surf breaks, it is the combination of sea level rise and reduced sediment supply that will do this. The only way that natural processes would compensate would be to allow full 'Managed Retreat' which will result in the loss of beach service assets (including the amphitheatre, SLSC, Sunset Hill) which service the beach and surfing.
22	The plan needs more work	The Western Australian/Perth metro sediment cycle is a predominantly northern migration of sediment and has one large bottleneck. Pinnaroo Pt has been disappearing ever since Hillary's marinas construction. This is due to the build up of sand at the marinas southern edge. That being so, and an accepted change why not use this enormous reservoir of newly deposited sand (geologically speaking), as the source of any beach nourishment requirements that exist. There would have to be 100's of cubic meters of excess sand there now. An ocean based dredge was used around Leighton last year. It makes sense to me to do the same for the issues posed North of Trigg island to Sorrento. Pick up the sand built up against the marina wall and dump it at Bennion st and watch it flow north and as it does it will not only fix the disappearing beach problem but improve the surf quality along the stretch as well.	The CHRMAP has recommended a detailed sand source assessment be undertaken and this would include assessing the sand source you have identified accumulating south of Hillarys Boat Harbour. It must be noted, however, that this sand is in the City of Joondalup and they regularly collect it and bypass it to the north of Hillarys Boat Harbour. They have provided small volumes of this deposit to the City of Stirling to nourish their beaches in the past also.	
23	Yes	As a regular swimmer at Watermans Bay over 45 years, it has been my main focus in reviewing the plan. I strongly support the proposed action of further study and sand nourishment but would add the need to retain and maintain the existing sandbag wall. The sandbag wall has performed as required in protecting the infrastructure from erosion while generally preventing significant scouring of the beach which would occur with a limestone wall.	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is likely to be required to protect major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental	The 'Softrock' seawall (GSCs) was installed to last a minimum of 10 years, and is now expected to last far longer based on a QLD wall that had been in place for 16 years in a more exposed location. After 10 years some minor repairs were undertaken to the lower four layers, which bear the brunt of wave energy when exposed during severe storms, and it was determined that this structure could be sustained for another 10 years.



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			to the local beach and available space for recreation which most of the community have identified as being of high importance.	Meanwhile potential longer-term remedies at both Watermans and Mettams will be subject to detailed Adaptation Options Assessments which are currently being initiated.
24	The plan needs more work	Nil		
25	The plan needs more work	<ul style="list-style-type: none"> • Several draft solutions proposed to address the alleged erosion risks in the area are ill-conceived as they will decrease the surfability of the area and should not be advanced further. • Full community transparency is needed in relation to the reports and other documents which assess the magnitude of the erosion risks. Please make them available and inform the community that they are available, providing a reasonable opportunity for review. • Certain geophysical investigative work is incomplete (see p1 CHRMAP) and needs to be carried out. • The City of Stirling needs to provide clarification as to what the proposal is for 'beach nourishment.' • The stretch from Scarborough to Trigg Point does not need sand to be deposited in the short term. 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NEARSHORE REEF ENHANCEMENT – PROPOSED FOR TRIGG NORTH (BENNION TO TRIGG POINT) AND METTAMS • The CHRMAP proposes nearshore reef enhancement as the likely proposed longer term protection mechanism for Trigg North and Bennion. No explanation is given in the CHRMAP as to what this might entail. • There must be no reef changes which adversely affect the surf. • Bennion to Trigg Point has a small number of surfable reefs and the same comments apply. • There is a terrific opportunity here from reef changes ,which would improve the surf and manage any erosion risk. 	<p>The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required.</p> <p>The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.</p> <p>Nourishment recommended for this coastal area would be minor and in response to erosion events threatening access infrastructure. Nourishment as a large scale form of protection is not proposed but may be considered in the future if progressive erosion occurs.</p> <p>Artificial reefs or reef enhancement may be a viable option for coastal protection but this requires detailed further investigation. Improving/maintaining conditions and amenity for surfing will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims, similar to what has been achieved in other areas such as the Gold Coast.</p>	
26	The plan needs more work	Sand placed on Mettams Pool beach is lost	The various coastal management options outlined in the CHRMAP for Mettams Pool, including ongoing nourishment, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability.	Sand placed on Mettams Pool beach is not 'lost'. A proportion remains in the dune buffer where it was placed to restore critical protection to West Coast Drive while much of the remainder migrates north during summer and returns during winter storms thus mitigating storm damage. An annual



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
				nourishment serves to maintain a minimum level of sediment budget on or protecting perched beaches.
27	The plan needs more work	Several draft solutions proposed to address the alleged erosion risks in the area are ill-conceived as they will decrease the surfability of the area and should not be advanced further	The CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP has not selected options for implementation, given significant future uncertainty and further investigation being required. The various coastal management options for the coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.	
28	The plan needs more work	Coastal management along our coast has been a disaster for decades. Building more grounds would be a greater disaster - they create far more problems than they solve. The resulting changes are profound and non-reversible & for the worse. The issue of long shore drift from grounds is felt many kilometres along the coast both ways from grounds changing the natural sand flows. The construction of Hillary's Marina destroyed the surf at Waterman's Bay and has hugely affected Triggs Point, Trigg Beach and Scarborough - with resulting poorer quality waves and shrinking beaches. Any changes require much more detailed and expert research and analysis - with advice from local surfers, fishers and beach goers who have inhabited and used this coast year round over decades. For example, to save money Stirling Council in the 1980s (from memory) started grading the beach sand and pushing it back into the water after big winter storms - not allowing the natural sand movement to occur. This was purely based on cost and inconvenience for Council officers and works - with no expert evaluation of environmental impacts - thus has, in my view and experience over 50+ years, pretty much destroyed the consistency of surf at Scarborough - with rideable waves pretty much non-existent in summer and breaking much closer to shore in winter. I grew up in Doubleview, learned to surf at my home beach Scarborough and was a ratepayer with C of S when we built our first home in Karrynyup. So I have a personal stake and abiding interest in trying to save what is left of our degraded coast - not meddling without proper and further investigation. I implore the City to stop, think and do the right thing using a 360 degree view - not just a narrow focus.	The CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for the coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works can certainly be detrimental to the local beach, surf, community and stakeholders that value it, as you've mentioned. This is one of the reasons why there is now a heavier focus on wholistic planning, such as through the CHRMAP process. Your continued input and engagement is critical to maintain these valuable natural assets into the future as they are threatened by climate change and development.	Rising sea levels, coupled with reduced sediment supply, is the primary influence that has, and will, affect surfing breaks - and not the minor cosmetic measures undertaken by the City is the past.
29	The plan needs more work	As a long time user of the beaches in the City of Stirling, and someone intimately involved with the Trigg Point Boardriders Club for decades, if there was an option to tick "The plan absolutely needs more work" I would have done so. Please ensure all opinions, including the surfing community, are taken into account in this consultation process. I would argue nobody understands the coast better, certainly nobody spends more time in the water than us, in all its moods through the year. We are deeply familiar with many of the issues under discussion around sand migration patterns, changes over time to the littoral zone, merits and challenges with sand replenishment, surf quality etc and could add greatly to the discussion. I look forward to participating further as the process develops. Thank you.	The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it. This makes your continued input and engagement critical to maintain these valuable natural assets into the future.	
30	The plan needs more work	Nil		
31	The plan needs more work	Nil		



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32	The plan needs more work	<p>Several draft solutions proposed to address the alleged erosion risks in the area are ill-conceived as they will decrease the surfability of the area and should not be advanced further.</p> <ul style="list-style-type: none"> • Full community transparency is needed in relation to the reports and other documents which assess the magnitude of the erosion risks. Please make them available and inform the community that they are available, providing a reasonable opportunity for review. • Certain geophysical investigative work is incomplete (see p1 CHRMAP) and needs to be carried out. • The City of Stirling needs to provide clarification as to what the proposal is for 'beach nourishment.' • The stretch from Scarborough to Trigg Point does not need sand to be deposited in the short term. Rather than spend dollars on depositing sand here, money would be better spent on periodically removing the high banks that form at the water's edge during winter which cause backwash. • Trigg Beach should not be the source of sand for Mettams or for any other location. • Waterman's Bay – the issue is the existing sea wall. It is well understood that these usually result in beach loss. • Further analysis needs to be done as to whether Trigg North (Bennion to Trigg Point) and North Beach need any beach sand trucked in. If they do, the same comments apply to the source of the sand. GROYNES – PROPOSED FOR TRIGG AND SCARBOROUGH • The primary surfing beaches in Perth occur between the stretch of beach from Scarborough to Trigg Point. • Groynes would be a disaster and simply must not occur. They would, as they did for City Beach and Floreat, ruin the surf for this critical area for surfing. • Groynes prevent sand from moving, and as a result sand banks (which are necessary for rideable waves), do not form and the waves becomes shore dumping close outs. This is no good for board surfers and presents a danger for body surfers which could result in injury, creating a liability risk for the City of Stirling. • Offshore reefs must be the priority proposal for managing any erosion risk here, not groynes. • Offshore reefs in this area can and should be designed to: <ul style="list-style-type: none"> o be surfable themselves at a good quality level; o improve the quality of the surf on the beach inshore (eg in large swells the offshore reefs would take some of the power out of the swell and allow rideable waves to also break inshore rather than close out) and o manage any erosion risk. <p>NEARSHORE REEF ENHANCEMENT – PROPOSED FOR TRIGG NORTH (BENNION TO TRIGG POINT) AND METTAMS</p> <ul style="list-style-type: none"> • The CHRMAP proposes nearshore reef enhancement as the likely proposed longer term protection mechanism for Trigg North and Bennion. No explanation is given in the CHRMAP as to what this might entail. • There must be no reef changes which adversely affect the surf. • Bennion to Trigg Point has a small number of surfable reefs and the same comments apply. • There is a terrific opportunity here from reef changes, which would improve the surf and manage any erosion risk. 	<p>The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required.</p> <p>The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.</p> <p>Nourishment recommended for this coastal area would be minor and in response to erosion events threatening access infrastructure. Nourishment as a large scale form of protection is not proposed but may be considered in the future if progressive erosion occurs.</p> <p>Artificial reefs or reef enhancement may be a viable option for coastal protection but this requires detailed further investigation. Improving/maintaining conditions and amenity for surfing will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims, similar to what has been achieved in other areas such as the Gold Coast.</p>	Similar enquiry to those above. Refer to the additional responses for that enquiry.
33	The plan needs more work	<p>The plan needs more work and shouldn't proceed. Groynes would destroy the surfing there. That is exactly why I bought a house in Scarborough, if this proceeded I would move away from the area</p>	<p>The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include</p>	



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			detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). As you have mentioned, if not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.	
34	The plan needs more work	Nil		
35	The plan needs more work	Nil		
36	The plan needs more work	https://www.youtube.com/watch?v=DScE_X-PDB8&t=8s . Click this link to see that this has happened along Scarborough/Trigg beach also as the vegetation has captured the beach sand and raised them up, reducing the creation of sand banks in the water, creating backwash and erosion creeping shorewards. Very interesting result they had . Scarborough used to have similar movement of dry sand before Ob City was built and the park land put in over what was a long walk to the sea over sand from the carpark.	A key aim of the CHRMAP is to establish a coastal foreshore reserve and avoid further inappropriate development in this area, so that the natural coastal defences can remain in place and functional. Maintaining the dunes and beach buffer are also key recommendations for the CHRMAP - termed 'soft' protection. Maintaining formal access to beaches and preventing access to the majority of the dunes is also an ongoing task for the City. Further to this the Coastcare volunteers have contributed significantly to maintaining coastal vegetation, which strengthens dunes systems and helps maintain this coastal erosion buffer.	Dry sand wind conditions are very different to the Youtube case. That was dominated by offshore winds whereas WA is dominated by onshore winds (Freo Doctor)
37	The plan needs more work	Support Surfing WA submission - no groynes, no net loss of surfing breaks or marine ecology, greater clarity on sand nourishment, more work on artificial reefs to dissipate energy offshore, more analysis for North Beach, fix problems with retaining wall at Watermans	<p>The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required.</p> <p>The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.</p> <p>Nourishment recommended for this coastal area would be minor and in response to erosion events threatening access infrastructure. Nourishment as a large scale form of protection is not proposed but may be considered in the future if progressive erosion occurs.</p> <p>Artificial reefs or reef enhancement may be a viable option for coastal protection but this requires detailed further investigation. Improving/maintaining conditions and amenity for surfing will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims, similar to what has been achieved in other areas such as the Gold Coast.</p> <p>The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is likely to be required to protect major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.</p>	



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
38	No	This area needs to be left alone. No sand taken and no rehabilitation. This natural area should be left alone	A key aim of the CHRMAP is to establish a coastal foreshore reserve and avoid further inappropriate development in this area. Unfortunately for the City of Stirling, heavy ongoing use, historical development and ongoing demand for access by the community means there is substantial ongoing management required. The effects of rising sea levels are expected to create further management challenges in the future. The CHRMAP aims to reach a balance between maintaining these valuable natural assets and allowing them to be used and enjoyed into the future. Your ongoing input to this process is valuable.	The combined effects of accelerating sea level rise, combined with a reduction in sediment budget, means that 'do nothing' is not an option as it will lead to Unmanaged Retreat.
39	The plan needs more work	<p>Several draft solutions proposed to address the alleged erosion risks in the area are ill-conceived as they will decrease the surfability of the area and should not be advanced further.</p> <ul style="list-style-type: none"> • Full community transparency is needed in relation to the reports and other documents which assess the magnitude of the erosion risks. Please make them available and inform the community that they are available, providing a reasonable opportunity for review. • Certain geophysical investigative work is incomplete (see p1 CHRMAP) and needs to be carried out. • The City of Stirling needs to provide clarification as to what the proposal is for 'beach nourishment.' erosion risks in the area such as If you feel as strongly as we do about protecting our beaches and our waves, we suggest you complete the survey and choose the option 'The Plan Needs More Work'. We have also provided a summary of key points below for our surfing community if you would like to submit feedback before the deadline this Friday, March 17 at 5pm. • The stretch from Scarborough to Trigg Point does not need sand to be deposited in the short term. Rather than spend dollars on depositing sand here, money would be better spent on periodically removing the high banks that form at the water's edge during winter which cause backwash. • Trigg Beach should not be the source of sand for Mettams or for any other location. • Waterman's Bay – the issue is the existing sea wall. It is well understood that these usually result in beach loss. • Further analysis needs to be done as to whether Trigg North (Bennion to Trigg Point) and North Beach need any beach sand trucked in. If they do, the same comments apply to the source of the sand. GROYNES – PROPOSED FOR TRIGG AND SCARBOROUGH • The primary surfing beaches in Perth occur between the stretch of beach from Scarborough to Trigg Point. • Groynes would be a disaster and simply must not occur. They would, as they did for City Beach and Floreat, ruin the surf for this critical area for surfing. • Groynes prevent sand from moving, and as a result sand banks (which are necessary for rideable waves), do not form and the waves becomes shore dumping close outs. This is no good for board surfers and presents a danger for body surfers which could result in injury, creating a liability risk for the City of Stirling. • Offshore reefs must be the priority proposal for managing any erosion risk here, not groynes. • Offshore reefs in this area can and should be designed to: <ul style="list-style-type: none"> o be surfable themselves at a good quality level; o improve the quality of the surf on the beach inshore (eg in large swells the offshore reefs would take some of the power out of the swell and allow rideable waves to also break inshore rather than close out) and o manage any erosion risk. <p>NEARSHORE REEF ENHANCEMENT – PROPOSED FOR TRIGG NORTH (BENNION TO TRIGG POINT) AND METTAMS</p> <ul style="list-style-type: none"> • The CHRMAP proposes nearshore reef enhancement as the likely proposed longer term protection mechanism for Trigg North and Bennion. No explanation is given in the CHRMAP as to what this might entail. • There must be no reef changes which adversely affect the surf. • Bennion to Trigg Point has a small number of surfable reefs and the same comments apply. • There is a terrific opportunity here from reef changes ,which would improve the surf and manage any erosion risk. 	<p>The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required.</p> <p>The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.</p> <p>Nourishment recommended for this coastal area would be minor and in response to erosion events threatening access infrastructure. Nourishment as a large scale form of protection is not proposed but may be considered in the future if progressive erosion occurs.</p> <p>Artificial reefs or reef enhancement may be a viable option for coastal protection but this requires detailed further investigation. Improving/maintaining conditions and amenity for surfing will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims, similar to what has been achieved in other areas such as the Gold Coast.</p>	Similar enquiry to those above. Refer to the additional responses for that enquiry.



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
40	The plan needs more work	Provide more car parks between Scarborough and Triggs.	This does not relate to CHRMAP.	There is no available land that is not 'Bush Forever' that could be used for car parks.
41	The plan needs more work	I believe groynes along trigg to Scarborough beach will ruin the surfing conditions and produce more dangerous dumping waves for body surfing. Offshore reefs would be a much better option to help erosion risk and not ruin the surfing conditions.	The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). As you have mentioned, if not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.	Refer to MRA CHRMAP.
42	The plan needs more work	Dear City of Stirling, As a regular visitor to the local beaches I do have concerns with regards to the plan. My family regularly surfs at Scarborough and Trigg, I windsurf at Mettams Pool during summer seabreezes, and we all snorkel at the local reefs north of Trigg. I understand that there is a huge local surf industry (stakeholders) reliant on the only viable metro coast surf at Scarborough and Trigg (with SurfingWA only recently investing in new premises at South Trigg). My concern is with the proposed use of groynes at the local surf beaches. Groynes are not popular with surfers as they disrupt the flow of sand, meaning sand banks don't form where they used to, and hence wave quality suffers. Quality waves breaking over sand banks will be replaced by non-surfable dumping waves. I would like to see the surf quality preserved and look forward to the council researching other coastal protection management strategies. I would also like to see the council actively working with the local surfing community and local surf industry to ensure that all future proposals conserve or enhance the quality of the surfing waves within the City of Stirling coastline. Regards, Richard Neill	The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). As you have mentioned, if not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.	
43	Yes	I swim at Watermans bay most mornings with a large group of local swimmers. I support the plan in this report to protect the beach through nourishment with sand as required and a possible offshore reef. I do believe any offshore reef needs further consultation with local stakeholders to ensure it is properly designed and will not have detrimental effects. I definitely DO NOT support any sort of rock seawall. Maintain the existing bags and encourage further growth of dune plantings to stabilise the slopes. I do not support any plan to put in parking meters or levy further local ratepayers in order to fund any coastal works. This funding should come from existing rate revenues. Regards Paul Dutton	The various coastal management options for Watermans Bay, outlined in the CHRMAP, including reef enhancement and nourishment, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall may be required to protect major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.	Sand nourishment at Watermans Bay has not occurred since 2010. Future planning will be determined via the detailed options assessment to be undertaken in the immediate future.
44	The plan needs more work	Perth's beautiful coastline is one of its best assets, and a drive along our coast is 2nd only to Kings Park on our list of 'Go To' places to show visitors to our wonderful city. Yet City of Stirling (CoS) seemingly under-recognises the importance of this asset, ... particularly if you compare the management, amenity and presentation of CoS beaches to the work done by City of Joondalup and other coast-fronting shires in areas such lack of erosion-managment groins, walkaways, lawned areas, picnic facilities, fencing, parking etc In respect of my local beach, the erosion control bags installed at Watermans Beach 12 years ago were supposedly a temporary measure. The offshore reef to help control erosion was spoken about 12 years ago at workshops. But nothing has been done. Consequently the once-beautiful Watermans Bay beach has become one of the ugliest	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local	As outlined above the GSC protection was installed to provide protection for 10 years, now reassessed and extended to 20 years (to 2030). Future planning will be determined via the detailed options assessment to be undertaken in the immediate future



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
		beaches in Perth For Watermans Beach, CoS needs to: - provide long-term protection to beach erosion to protect the beach shore and facilities such as toilet-shower facilities etc - provide long-term protection to West Coast Drive - Improve the access to and amenity of the beach space, including improved parking facilities and management Lets restore the coastal strip including Watermans Bay to what it really is, ... CoS's most beautiful feature	beach and available space for recreation which most of the community have identified as being of high importance.	
45	The plan needs more work	This form does not allow me to respond properly to the proposal, so I have emailed a letter directly to the City of Stirling.	Noted	
46	The plan needs more work	Thank you for the opportunity to comment on the draft CHRMAP. While I am a City of Stirling resident and rate payer, my comments also incorporate my professional expertise. I am an Associate Professor at UWA and conduct teaching and research related to coastal processes and engineering. While Cardno have done good job completing the draft CHRMAP, a key deficiency is the lack of description of the methods and assumptions by which the risk identification was completed. The draft CHRMAP references a 2015 BMT JFA consulting report as the basis for the risk identification (the calculation of the S1, S2, and S3 components per State Planning Policy 2.6), however the BMT JFA report is not public. The methods and assumptions that go into the calculation of the setback components (S1, S2 and S3) underpin the risk identification and thus need to be detailed in the CHRMAP. At the very minimum the 2015 BMT JFA report needs to be made public given its importance to the CHRMAP so the methods and assumptions can be evaluated in the context of the risk identification.	Cardno's work scope was only to interpret the previous results from BMT JFA (2015), which generally complied with SPP2.6. This report has now been made public alongside the other CHRMAP technical reports. This is a complex section of coastline, especially in terms of sediment transport, and further investigations are needed, particularly if any engineering interventions are being considered. The DoT has also recently collected wave and current data adjacent the City's coastline for this purpose. The requirements of SPP2.6 and associated CHRMAP scopes (and budgets) don't usually allow for the type of sediment transport modelling required to fully inform coastal hazard risk. However, the primary aim of the CHRMAP is to be a strategic land-use planning guide and derived hazard extents are generally considered to be conservative. The further management options assessments recommended by the CHRMAP include scope for more detailed coastal processes assessments.	
47	The plan needs more work	Hi I believe creating a mussel wall behind the rocks is the best and my design of artificial reef behind the main rocks will stop the erosion , I believe you should not use machinery from off the road but from boats to lower the impact from vibration when doing any installation this area is very fragile my uncle's mate died in a cave in back in the 70's and as a child to an adult I've watched the ground disappear myself , but also I'm a very clued on citizen with extreme risk management capabilities did to my ability to do independent thinking ,	The various coastal management options outlined in the CHRMAP, such as reef enhancement you've mentioned, will be investigated more thoroughly via a detailed options assessment in the near future for the most vulnerable coastal areas. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. Your continued input to this process, including advice around constructability, will be valuable going forward.	
48	Yes	Nil		
49	The plan needs more work	Hey, I'm 12 years old and a keen surfer. I would like you to know that putting groynes in the metro area would ruin the metro surf! My favourite sport would be gone and surf schools would be dysfunctional. My school (St Marys) holds surfing lessons, competitions and events with other schools at Trigg Beach, and for this to happen there needs to be good surf. This is only one of the many competitions that I and my brother and our friends compete in. There are club comps, state compos and national comps at Scarborough and Trigg which we go in. We need surf for those comps. We need space for the comps and space where free surfers can also be at the same time. I'm at the beach many times every week. Overall, I think that to save state competitions, national competitions, the King of the point, school events and local free surfers and boardrider communities (I am part of Trigg Junior Boardriders club); there needs to be some artificial reefs that would: a) Break up the large swell lines at Trigg beach and Scarborough bringing better surf conditions all year round b) create more surfable breaks c) prevent erosion at Trigg and Scarborough The last thing that should be being thought about is groynes that will kill the surf. it needs to be made better, not worse Thank you,	<p>The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required.</p> <p>The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it, as you have stated.</p> <p>Artificial reefs or reef enhancement may be a viable option for coastal protection but this requires detailed further investigation. Improving/maintaining conditions and amenity for surfing will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims, similar to what has been achieved in other areas such as the Gold Coast.</p>	



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
50	The plan needs more work	<p>CHRMAP states that the protection needed here is “likely groynes but subject to further assessment”.</p> <p>It proposes this protection mechanism for the whole of the stretch of beach from Scarborough to Trigg point – the primary surfing beaches in Perth. Groynes would be a disaster and simply must not occur. They would as they did for City Beach and Floreat, ruin the surf for this critical area for surfing. Please see the comments above as to the impact of the groynes at City Beach and Floreat. Groynes prevent sand from moving and as a result sand banks, necessary for rideable waves, do not form and the beach becomes shore dumping close outs. This is no good for board surfers and presents dangers for body surfers and resultant very real liability risks for the City for injuries.</p> <p>The CHRMAP itself states “Coastal protection structures, such as groynes, may create beneficiaries (those who are protected from hazards) but potentially disadvantage others. For example, protection structures may exacerbate erosion adjacent to the structure, and limit sediment availability for maintaining beaches some distance from the protected area. Protection structures can also result in significant impacts to coastal ecosystems, well beyond the local area in which the structures are installed (Gittman et al., 2016).” P39 Instead a progressive approach is needed here that recognises the value of the resource to the community, and works to improve that value whilst also addressing any erosion risks if real.</p> <p>Offshore reefs must be the priority proposal for managing any erosion risk here, not groynes.</p> <p>Progressive councils in other places are already embracing this and have blazed the trail already. See the Palm Beach artificial reef in Qld which has the dual erosion management and surf benefit. Below are some informative links about that project: https://raisedwaterresearch.com/spot/artificial-reef/australia/queensland/palm-beach-reef/ https://www.crucollective.com.au/blog/palm-beach-artificial-reef-completion/ https://www.bluecoastconsulting.com.au/artificialreefs</p> <p>Albany (WA) is also moving ahead with an artificial reef funded by Government recognising the importance of access to surfable waves. That is in a region with a far smaller population and demand on surf than Perth. See link below: https://www.albanyadvertiser.com.au/news/albany-advertiser/final-piece-of-funding-puzzle-falls-into-place-for-long-awaited-southern-ocean-surf-reef--c-8850853</p> <p>Offshore reefs in this area can and should be designed to:</p> <ol style="list-style-type: none"> be surfable themselves at a good quality level; improve the quality of the surf on the beach inshore (eg in large swells the offshore reefs would take some of the power out of the swell and allow rideable waves to also break inshore rather than close out) and manage any erosion risk. <p>They will also attract and become a habitat for marine life, and can be snorkelled on calm days, a further community benefit.</p> <p>The unique importance of board and (safe) body surfing in this already limited area of metropolitan Perth must be recognised and accommodated and, rather than steps taken to adversely affect it, steps should be taken to positively improve it. To do so is entirely compatible with other values of the coastline in this area identified in the CHRMAP as Success Criteria 1 such as walking, running etc.</p>	<p>The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required.</p> <p>The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it, as you have stated.</p> <p>Artificial reefs or reef enhancement may be a viable option for coastal protection but this requires detailed further investigation. Improving/maintaining conditions and amenity for surfing will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims, similar to what has been achieved in other areas such as the Gold Coast.</p>	<p>"Not considered to be at high risk" does not necessarily apply to some of the assets installed by the MRA under their CHRMAP.</p>
51	The plan needs more work	<p>Thank you. At this point in time (3 March 2023) there seems to be a local (Watermans Bay) letterbox drop promoting the building of a "limestone block sea wall incorporating grassed terracing" at the Bay. Please be assured that this suggestion does not have local support and by my reading is counter to the recommendations in the CHRMAP. The sand bag wall has saved this beach for the past 12 years and should be left in place to do its job. If such a wall was installed at Mettams the City would not be in the predicament there has to dump sand and rock. Stick to the environmental solution not the engineered.</p>	<p>The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local</p>	



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
			beach and available space for recreation which most of the community have identified as being of high importance.	
52	The plan needs more work	Parking - please increase rather than decrease parking for all beaches, especially Mettam's Pool. Otherwise you run the risk of making our beaches a privilege for the elite rather than a right for all citizens	This does not relate to CHRMAP.	There is no available land that is not 'Bush Forever' that could be used for car parks.
53	The plan needs more work	The ramp needs to provide access to the water for people with disabilities. There are many different designs and materials now available to achieve that. The City needs to find the means to action this.	The replacement ramp has been designed and is scheduled for construction in 2023/24.	
54	The plan needs more work	There is a clear case for sand enrichment but taking from one area within the high risk area and depositing it elsewhere is fools gold. After last years enrichment large areas of reef were completely covered and the results on marine life and flora was grim. If this continues then we will destroy an important nursery and we may lose diversity of species in the area. The case for artificial reefs is a positive outcome for marine life and will also be an invaluable asset for the surfing community and the city as a whole. I'd encourage you to look beyond our state's borders for experts in this field and find a way to incorporate this into the plan. It's an important part of our economy and generates a great deal to the well-being of the city, there is scope to bring competitions and events to the area also. I'm sure the fish will be more than happy with it also. There are multiple dredging projects earmarked for the future by our neighbouring councils and we should be working with them to find an equitable trade for the sand that they deem as a problem but could help solve ours.	<p>The various coastal management options, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability.</p> <p>The CHRMAP has recommended a sand sourcing study, similar to what has been undertaken by nearby coastal councils. This would involve identifying a source of correct quality and quantity of sand that is required to be input to the City's coastline to keep pace with the volumes being lost from the system due to persistent erosion, the effects of nearby coastal structures and expected ongoing sea level rise. This is important so that the sediment is retained on the beach and in the dunes for protection and use purposes for as long as possible. You are correct that obtaining sand from within the local sediment system is a short term response. However, good quality sand is hard to obtain and can be expensive. There may be scope to purchase sand from other councils who have a much higher nourishment demand than the City (e.g. the City of Wanneroo).</p> <p>Artificial reefs or reef enhancement may be a viable option for coastal protection but this requires detailed further investigation. Improving/maintaining conditions and amenity for surfing will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims, similar to what has been achieved in other areas such as the Gold Coast.</p>	
55	Yes	Nil		
56	The plan needs more work	As a 3rd generation Karrinyup resident and beaching family, it disheartens us to see people with disabilities struggle to the beach and then into the water. People with disabilities are babies to adults and are a large demographic in our population. We see vulnerable parents supporting their children with Cerebral Palsy and struggling to get them into the waters where they can then snorkel freely. Please be inclusive and build in changes for all. Kind regards The Day family	The replacement ramp has been designed and is scheduled for construction in 2023/24.	
57	Yes	Just hoping that our beautiful Mettams Beach can be saved to us the swimmers satisfaction	The various coastal management options outlined in the CHRMAP for Mettams Pool will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. Improving/maintaining conditions and amenity for swimming and diving will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims.	The detailed options assessment is intended to commence 2023/24.
58	Yes	Nil		
59	The plan needs more work	You removed rocks from mettam pool end of Hamersly pool, near water edge. It was protecting the sand plus people could sit there. By doing that less people can use that area and you actually have created the sand not to be protected from the rocks you removed?. Beautiful little beach excellent for families. It needs a new shower head on out side of toilet block, plus a tap to wash our feet. Would be much appreciated if you could address this. Thank you		The City's Natural Areas team removed some of the rock outcrop that was unstable and in danger of collapse.
60	The plan needs more work	From : https://www.stirling.wa.gov.au/your-city/news/2023/january/long-term-coastal-hazard-report-delivered >immediately implementing soft protection measures, such as dune restoration and sand-fencing YES immediately -- why not already e.g. Saunders		The car park is not "about to collapse" but, being founded on sand, will eventually either be removed under managed retreat or defended with



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		Street beachside carpark at Mettams Pool. Need an extra line of star picket and wire fencing behind the current copper log/wire fence. Similarly a fenceline at the BASE of the slope, at beach level. To stop access and dune destruction. The carpark is ABOUT TO COLLAPSE -- it needs immediate installation of retaining, on the west side, from beach level up to carpark level. Not geofabric -- needs 1-3 tonne limestone or granite. And with extension of retaining north and/or south, the carpark can also be extended. >conducting targeted beach nourishment of beaches that are vulnerable in the short term NO -- its a waste of money, its gone within days >investigating the implementation of engineered measures that will help keep nourishment in place, such as nearshore reef(s) at Watermans Bay and Mettams Pool, and groynes at Scarborough Beach NO -- no shoreline reefs or semi-submerged seawalls, at mean sea level to high water level. Not anywhere along the North Beach stretch -- which already has natural shoreline reefs. Artificial seawalls impede water access, destroy surfing pattern, dangerous for people and equipment (I have personally seen all these negative impacts)		a retaining wall between the outcrop and car park (similar to Watermans south car park).
61	Yes	Is it not as simple as placing various sized cement Tetrapods along the exposed cliff sites, like done all over the world elsewhere	The various coastal management options such as seawalls, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. While walling can be critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.	
62	Yes	I have a concern that sand has been moved from beaches to entirely cover the reef platform between Trigg island and Shag rock. This reef is part of a marine reserve, and subject to the principle of conservation. I understand that this section of beach is popular for young families and has been made safer by this sand replenishment process. But there is a conflict of interest here, clearly. I spend a major part of my life in this area, and have seen the loss of marine life from this reef over many years. There is a large expanse of beach between Trigg and Scarborough. Why can't families utilise this beach instead of destroying an entire reef ecosystem to create an artificial beach?	The various coastal management options, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. The CHRMAP has recommended a sand sourcing study, similar to what has been undertaken by nearby coastal councils. This would involve identifying a source of correct quality and quantity of sand that is required to be input to the City's coastline to keep pace with the volumes being lost from the system due to persistent erosion, the effects of nearby coastal structures and expected ongoing sea level rise. This is important so that the sediment is retained on the beach and in the dunes for protection and use purposes for as long as possible. Obtaining the correct sand should reduce loss of excessive volumes in a short space of time, though this needs to be carefully investigated with respect to the native sand at the beach locations. A more gradual, routine nourishment program, rather than the placement of large volumes, is also likely to reduce the effects that you have raised concerns about.	No sand has been "moved from beaches to entirely cover the reef platform between Trigg island and Shag rock". The sand covering the reef platform has occurred as a natural process that generally takes place during summer months.
63	Yes	Nil		
64	The plan needs more work	Nil		
65	The plan needs more work	Hi, I use Mettam's Pool almost daily and have been for a couple of decades. I swim there and snorkel there. Also, as a former Health and Physical Education Teacher, like many others in the same role, I have taken numerous school groups there, my children and grandchildren too. It is a wonderful recreational resource. However, the rocks problem has not always been so severe and has gotten worse over the last few years. I have cut me feet on the rocks, as have my daughter and granddaughter and so have many, many other people including children and overseas visitors. To simply say the rocks are natural and should be left is ridiculous. I would propose an heavy limestone block embankment along the beach front, perhaps with big limestone steps/a ramp maybe, leading safely into the water. The road side of the embankment would be filled with sand for people to set up on, covering and preserving the precious 'natural' rocks. All this would minimally impact the marine park/environment whilst allow everyone to safely enjoy it. Also, the council seems to have let the access facilities go over the last couple of years. Possibly and hopefully this is because it was preparing to fix them?	The various coastal management options such as seawalls, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. While a from of wall may be beneficial to protecting major infrastructure such as West Coast Drive, and maintaining access infrastructure, if not properly planned and designed, this could be detrimental to the local beach and available space on it for recreation which most of the community have identified as being of high importance.	The replacement ramp at Mettams Pool has been designed and is scheduled for construction in 2023/24.



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
66	Yes	We feel urgent action is required now to prevent any further erosion and to permanently protect and enhance Watermans Bay beach and removal of the unsightly 12 year old sandbag wall.	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.	Refer to additional comments above re Seawall.
67	The plan needs more work	Nil		
68	The plan needs more work	I found it difficult to under the plan BUT any steps taken to prevent further erosion along our coastline has my support. I use Watermans Bay to walk along and also to have family time there with some of my grandchildren I urge the SCC to remove the deteriorating sandbag 'wall' and replace it with a more substantial permanent stone wall. any further improvements to this lovely family beach would be appreciated.	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.	
69	Yes	We need artificial surfing reefs to protect the coast and have safe swimming areas, a win-win	The various coastal management options outlined in the CHRMAP, such as reef enhancement, will be investigated more thoroughly via a detailed options assessment in the near future for the most vulnerable coastal areas. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. Improving/maintaining conditions and amenity for swimming and diving will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims.	
70	The plan needs more work	City of Choice waste money on nourishing sand a marketing tool and wasting Rate Payers money. Action what the community asked for at North Beach Community Centre for Mettams in July 2019 event by Karen Caddy Councillor at the time. City of Choice has all that documentation. Also Bennion St dog beach what was the cost of new stairs, walls ? Wasting Rate Payers money for dog recreation, also large dogs can't use the stairs because of the size of them. Or was this part of a marketing campaign from apartments being built where Yelo Cafe is ? The local people who swim at Mettams and around areas are getting very angry with City of Choice, and need to action instead of having continual community events over years delaying permanent fix.	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.	
71	Yes	Watermans Bay and Mettams Pool beaches are both iconic that are in immediate need for protection / enhancement, with more action required than only beach nourishment. At Watermans Bay, the current sandbag wall is breaking down and is becoming a safety concern at these locations. It is also a terrible eyesore that would be expected in a third world country - not somewhere like the City of Stirling in Western Australia. I strongly encourage recommendations R10 and R13 to be commenced and completed as soon as possible and prior to current schedule (which could be as late as 2030).	The various coastal management options for Watermans Bay and Mettams Pool, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While the situation is becoming urgent, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.	
72	Yes	Nil		



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
73	Yes	It would be great to have a rocky groin like the one in cottesloe - but L shaped - at Brighton Beach. Would help with the erosion issue, a safe and less choppy swimming area for when the winds kick up and possibly a home for the marinelife and birds.	Brighton Beach is not considered to be at high risk in the short term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The various coastal management options for Brighton Beach would be investigated more thoroughly via a detailed options assessment in the future, prior to any management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit).	
74	The plan needs more work	An adaptive approach to the mitigation of our coast erosion processes is imperative. However early action to adapt and to modestly-build (and modestly-enhance) sections of natural onshore limestone rock formation is likely to be affordable - where their protective value is recognisably high. Coast modeling can (and will be needed) to verify the likely efficacy of any and all such intervention. Pade 40 SPP2.6 Clause 5.5 (iii) is incomprehensible. Clear unambiguous language needs to be used.	We plan to revise terminology in the final CHRMAP where possible to make this more comprehensible for the community. The various management options will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability.	
75	The plan needs more work	Cooking the point banks. No chance pal		
76	The plan needs more work	The river mouth dredging and Hillarys Marina has had an impact on sand transients up and down the coast and probably explains why Mettams is now losing sand frequently. The short-term sand transportation measure is a continuous opex solution and I would recommend that we look for more permanent solutions, such as groynes. I understand NEBA but we need to consider longer term engineering solutions. In summary: 1. Consider how Groynes or other solutions may assist to hold-up sand at Mettams. Provide a detailed engineering evaluation of the solution (location, sand hold-up, costs). Additionally: 2. Have we discounted an Ocean Pool between Hillarys and Trigg? It provides a natural wall to erosion. 3. What is the detailed plan for Mettams redevelopment? Thanks for the opportunity to comment.	The various management options you've discussed for Mettams Pool, such as nourishment, a groyne and seawall, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability.	Both dredging and Hillarys marina will have compounded the effects of Sea Level Rise. However, this is the environment we now live in and detailed options assessments are the way forward.
77	The plan needs more work	Climate change has been used for decades for political propaganda and I personally looked at the historical data the water level has not been affected. Please whatever you plan to do it should be genuinely made good to the public. It should not be political driven. Please do not treat the public as idiots.	The purpose of the CHRMAP is to prepare for the effects of sea level rise, which are being observed around the world and are predicted to continue into the future. The City takes advice on this from national and international experts, and it needs to enact government policy (such as the State Coastal Planning Policy) to continue to receive support and funding to manage its areas and amenities. The key purpose of the policy is to maintain the coast and foreshore as public use areas, of a consistent quality, across generations.	
78	No	Moving the sand from trigg disrupts natural sand flow and ruins surf banks for long periods of time , find a better idea rather than ruining something else in the process !	I believe this isn't related to the CHRMAP so City to address? Nourishment source was derived from Trigg maybe? I don't think we have mentioned this in the CHRMAP docs.	The 5,000 cu-m is just 3% of the transient sand volume and has no effect on surf banks as it is deposited as dry sand on the upper beach.
79	Yes	Nil		
80	The plan needs more work	Please add artificial reefs/ break waters so the water doesn't have to be so choppy/ turbulent and clearer water for divers and swimmers to enjoy alike	The various coastal management options outlined in the CHRMAP, such as reef enhancement, will be investigated more thoroughly via a detailed options assessment in the near future for the most vulnerable coastal areas. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. Improving/maintaining conditions and amenity for swimming and diving will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies between the two aims.	
81	Yes	There are other objectives		
82	The plan needs more work	Removal of sand from Trigg beach needs more science and understanding as to the effects this causes. It's evident work needs to be done however the current method is not the solution.	For this project, sediment transport processes were not assessed in detail as it was beyond the scope of the CHRMAP, which is a strategic, land-use planning process aimed primarily to prepare for sea level rise. It is agreed that there is some lack of understanding in this area, as detailed overall sediment transport modelling has not been established and targeted sediment movement data collection has not been undertaken to date. These are complex and expensive exercises. These knowledge gaps are likely to be filled in the near future so that management of sand movement can be optimised to try to maintain beach	



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			amenity as the sea level rises. Improving this understanding is important to all coastal councils with well-used beaches and infrastructure close to the shore. A useful reference to demonstrate current understanding of these sediment transport processes and compartments is the WA Department of Transport's - Coastal Sediment Cells for the Vlamingh Coast, available online.	
83	The plan needs more work	Watermans Bay beach-There has been a temporary solution (the sandbags) which have been there for many years. It was only meant to be temporary when it was installed. It looks very bad and doesn't work very well as there is a lot of erosion. There needs to be a permanent solution- such as limestone walls and terracing which would look very nice and could also be used as seating areas on the terracing. A soft solution-such as a pile of sand as you suggest is not acceptable. Please consider a long term solution and not a bandaid. thank you	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.	
84	Yes	I urge the Shire to engage the High Priority works to install a permanent protection for the Watermans Bay beach, facilities and West Coast Drive and removal of the temporary sand bags (now approx 12 years old!!) A properly engineered tiered limestone wall system with grassed terraces would provide protection and enhance the visual amenity of our iconic bay	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.	
85	The plan needs more work	I was attending a meeting at the Marmon Angling & Aquatic Club on the evening in March 1978 and saw first hand the power of the waves on the land. The Club then moved quickly at their cost to install a massive seawall dug deep into the beach in front of the Club. Watermans Bay has had some very meagre attempts with sandbags to protect the beach and erosion and its time that what MAAC did in 1980 should be done at Watermans Bay. Install a substantial embedded seawall to provide long term protection to major beach erosion. And develop this strategy back to protect West Coast Drive walkway and road. This should have been done in the 1990's - lets invest now and protect this for the next 200 years. Thank you	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which most of the community have identified as being of high importance.	
86	Yes	Nil		
87	The plan needs more work	Nil		
88	The plan needs more work	The suggestions to add groynes along the coast between Floreat to Trigg needs more research and consideration. The beaches at City Beach and Floreat have been greatly changed by the groins and the waves seem to be very 'dumpy' and dangerous compared to the beaches further north. I have small children that love to be in the water and I would not let them body surf at city beach or floreat for fear of snapping their necks! Im all for saving the coastline but it needs to have much more research and analysis and consultation with the community, beach users and rate payers.... the groups like surf lifesaving and surfing WA need to be included in discussions as what this current plan eludes to would change the nature of the ocean enormously. Many thanks!	The stretch of beach between Floreat and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). As you have mentioned, if not properly planned and considered, coastal	



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			engineering works could be detrimental to the local beach, surf, community and stakeholders that value it.	
89	Yes	Nil		
90	The plan needs more work	These plans are incredible waste of time and money like all Stirling projects. I believe the blocked drain by the trigg beach shower should be a larger and more appropriate focus of the councils attention		
91	The plan needs more work	Please forward me a copy of the documents.	Respondent advised of links to City website where they can find documents.	
92	The plan needs more work	It's time to replace the 12 year old 'temporary' sand bags defacing Watermans beach with limestone walls, tiered and with grassed terraces. More emphasis on keeping dogs off the people only beaches with easy to read signs that include directions to the nearest dog beach. Strategically placed pedestrian cross walks at popular spots are essential. Remove the dangerous and unsightly orange scooters and enforce a safe travelling speed for all wheeled vehicles on the shared footpaths.	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which you have identified as being of high importance.	
93	The plan needs more work	<p>Watermans Bay for over 25 years so we have seen how the beach at Watermans Bay has changed during that time, especially following the severe storm in 2009 and the subsequent erection of the supposedly temporary "bag wall" in 2010. We therefore support the CoS's efforts to deal with coastal hazards including erosion and possible storm surge inundation as outlined in the draft Coastal Hazard Risk Management Action Plan (CHRMAP) and given our location and experience our response will deliberately focus on the hazards facing Watermans Bay.</p> <p>General Comments</p> <p>During our 25 years close to Watermans Bay we have noticed the subsequent effect of more moderate winter storms on the Bay's beach profile and how the beach copes with what the draft CHRMAP refers to as types S1 and S2 Erosion. We have also noticed that the demographics of the area have changed to what now is a much younger age group, including lots of school age children, also using the beach of the Bay. From a family recreation amenity, sports amenity (swimming, body surfing and board surfing/paddling) and tourist perspective the Bay is clearly the jewel in the crown of the CoS's northern coastal strip – as evidenced by the large crowds attending the Bay and surrounding areas during the warmer months, although even in the cooler months there are many people flocking to the Bay and the adjoining Little Bay Café, as well as the Ocean Dragon restaurant. Steady redevelopment within the housing areas of Watermans Bay and adjoining suburbs has increased the number of people living in the area between Marmion Avenue & West Coast Drive and Karrinyup Rd & Hepburn Ave meaning that West Coast Drive has become increasingly busy and important as a key traffic route.</p> <p>Comments on the content of the CHRMAP</p> <p>We note that on p.36 under "Effect of coastal controls" it is stated (with our highlighting): Coastal controls that influence risk levels are the various revetments located in the north of the study area. The only one of these that is extensive enough to influence the risk assessment is the Watermans Bay GSC revetment. Hazard lines were developed in stage 2 for both controlled (GSC revetment is maintained until the end of its design life) and uncontrolled (all protective assets are assumed to be removed in the present-day planning horizon). While the removal of the GSC revetment is unlikely in the present day within the City's context, it does help illustrate the effect the existing controls have on the risk of assets (that is, the value they provide). This structure reduces the likelihood of impact to assets on its landward side, including vegetated dunes, a portion of West Coast Drive and the Watermans Bay lookout. We have no argument with the suggestion that without protection such as the existing GSC revetment there is serious risk to a portion of West Coast Drive and the Watermans Bay lookout. This is supported by the content of Appendix B, which states Watermans Bay is at High Risk until 2030 and then at Extreme</p>	<p>The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which the majority of the community have identified as being their most valuable asset.</p> <p>You have raised concerns with the cost vs benefit analysis carried out as part of the CHRMAP. Firstly, please note that CBA stands for cost benefit analysis. This work was not carried out by the Commonwealth Bank of Australia as you've suggested. We would refer you to the Chapter 4 - Risk Treatment report on the City's website, which outline the inputs and outcomes in more detail. We agree that such studies can be open to interpretation and are dependent on the quality of the input data. This is why all inputs and assumptions have been clearly defined in this report and the scope/limitations of the CBA are clearly defined. The work was carried out by qualified economists, including experts in environmental economics from the University of Western Australia. The assessment is high-level and is based on preliminary adaptation options only, which are hard to properly quantify (in terms of scale/volume) for costing at this stage. The unit rates however are considered to be relatively accurate and up to date, as these are common structures/civil works projects throughout the state. The inherent uncertainty is why further detailed economic analysis is recommended by the CHRMAP before preferred options are selected. Taking due care in the planning of such major works is critical to ensuring the best possible outcome.</p>	From the City's perspective it is not an option to allow for any loss of West Coast Drive which must be protected. The GSC wall is the closest to natural dunes (except it won't erode) that enables a beach to be retained. A limestone wall founded on rock would be detrimental to retaining any viable beach. The future measures, which will most likely permit the GSC wall to be covered and vegetated, will be determined in the detailed options assessment which is budgeted to commence in 2023/24.



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		<p>Risk from then on. What is of serious concern to us is the suggestion that the existing ugly bag wall (referred to as GSC revetment) could be maintained until the end of its design life and then removed, to let nature take its course! Such a suggestion is ridiculous in our view. At the time of its installation the bag wall was clearly stated as temporary to provide a 'quick fix' while a more permanent solution is defined. We sincerely trust the CoS is not suggesting that a good looking, durable solid structure sea wall is now no longer under consideration, although the following words about Watermans Bay on p.37 under "Prioritising vulnerable areas for adaptation":</p> <p>High Priority, requiring further investigation in the immediate term and, depending on the outcomes, active management in the short term give us great concern, as they infer further delays in the CoS's coming to grips with replacement of the ugly bag wall. As the draft notes under "Key outcomes ...":</p> <p>High Priority MUs (which include Watermans Bay) are those where highly valued beaches are vulnerable due to their inability to naturally adapt. Erosion in this area also creates risk for infrastructure, with significant implications for reputation and service delivery. The "Management Options" for dealing with these issues are listed on p.41 & 42 state under the Protect Option:</p> <p>Revetments/sea walls: construct seawall in front of assets or along length of coastline to protect them from coastal hazards. Hard protection generally diverts erosion issues elsewhere, such as to beaches either side of and directly in front of, a seawall. This statement does NOT apply to Watermans Bay's current nor any future seawall, due to the nature of the shape of the bay, its protection from reefs at its perimeter and the fact that the sea wall sits on an extensive layer of solid limestone which spans the shoreline of the bay (i.e. erosion or removal of sand near the base of the sea wall is extremely limited). In other words, a permanent sea wall should logically be the next step in the CoS adaptation process. (Note: We recently had a meeting of Ada St neighbours and 30 persons signed a petition for the removal of the ugly bag wall and its replacement by a proper limestone block sea wall and this petition has been submitted to the CoS). Unfortunately the authors of the draft CHRMAP confuse the issues further by including the dubious "Cost-benefit analysis" outcomes shown on p.46. In respect of MU1 Watermans Bay the document claims the following outcomes of a supposed Net Present Value analysis:</p> <ol style="list-style-type: none"> 1) Beach nourishment: + \$4.5m 2) Headlands: - \$2.5m 3) Breakwaters: + \$1m 4) Seawalls: - \$5.5m <p>Although the document does state that the outcomes were developed by the CBA (a bank, rather than an appropriately qualified consultant?) and cover so-called economic benefit only, and do not always reflect societal acceptance of options, these "outcomes" lack credibility without meaningful inclusion of not just the costs (such as for building a proper seawall) but also the value of all the benefits such as –</p> <ul style="list-style-type: none"> • retention of West Coast Drive as an important, viable traffic route (a major issue); • no requirement to remove and restructure electricity, gas, water and sewerage utility assets; • long term security for building structures on east side of West Coast Drive near Bay; • increased useable beach land area (makes beach more attractive for a variety of activities and allows more people on the beach); • beach is again attractive as a tourist draw-card; • positive impact on surrounding land values (including better rate returns for CoS) and business turnover. <p>Also, we believe that the benefits of some of the Management Options such as Beach Nourishment have been unrealistically inflated. That is shown as an NPV of + \$4.5m! This can't be to cover pure sand replacement or relocation, it reads as though it may be intended to cover the ongoing use and repair of the existing GSC wall built with ugly sand-filled bags, without being open about that, as that would be opposed by many people in</p>		



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		<p>the local community. On the other hand, the NPV for the sea wall indicates the construction cost has been over-inflated.</p> <p>The ongoing use of the GSC-bag wall is something that should not even be considered, as it is UNACCEPTABLE other than as a short-term measure! The building of a seawall on a solid bed of limestone is not rocket science and can be done at manageable cost.</p> <p>However p.48 goes on to recommend: continued use of current infrastructure, until such time that risk levels require transition to a managed retreat pathway. This surely is based on the flawed Cost-Benefit Analysis, as described above, and needs serious review.</p> <p>Concluding Comments</p> <p>The draft CHRMAP makes the following key recommendations (p.58) in respect of Watermans Bay beach:</p> <p>a) Implement interim coastal protection for Watermans Bay.</p> <p>b) Undertake a detailed options assessment to determine the optimal coastal protection technique at Watermans Bay beach.</p> <p>IN SUMMARY WE BELIEVE THE ASSESSMENT PROPOSED PER (b) ABOVE SHOULD BE BASED ON A MUCH MORE REALISTIC COST-BENEFIT ANALYSIS AND SHOULD BE DONE PROMPTLY – NO MORE DELAYS AND EXCUSES PLEASE – COMPLETION BY MID-2023 PLEASE. THAT ANALYSIS SHOULD BE BASED ON INDEPENDENTLY ESTIMATED COSTS FOR THE SEA WALL AND NEEDS TO ALSO TAKE INTO ACCOUNT COMMUNITY VALUES IN RESPECT OF ALL BENEFITS, AND THIS ANALYSIS SHOULD BE PUBLISHED ON THE CoS WEBSITE FOR PUBLIC REVIEW AND COMMENT. IF THE OPTIONS ASSESSMENT CALLS FOR A PROPER SEA WALL TO BE BUILT TO REPLACE THE BAG WALL THEN THIS SEA WALL SHOULD BE BUILT DURING 2024. THE CoS SHOULD SEEK FUNDING ASSISTANCE FROM THE STATE AND FEDERAL GOVERNMENTS.</p>		
94	The plan needs more work	<p>As long term residents and members of the Watermans Bay community, my wife and I make this submission to Councils Coastal Hazard Risk Management and Adaptation Report, seeking action to not only undertake appropriate permanent beach stabilisation engineering works to not only protect Watermans Bay and associated infrastructure from erosion but to also address the important aspects of beach useability and visual amenity which is sadly lacking at present. Watermans Bay is recognised as being one of the iconic Bays along Perth's coastline as should be maintained as such. Sadly as highlighted in Councils report ,in 2009, a major storm event seriously eroded the northern half of the bay, threatening to undermine not only the existing Changerooms/Toilet building but also other infrastructure along with the integrity of West Coast Drive. Council in response to this event constructed the temporary bag retaining wall to minimise this stability and erosion problem. The Watermans Bay Community at that time was advised that the bag wall was temporary and would be replaced by a properly engineered permanent retaining structure . So here we are now some twelve years down the track with the rather ugly temporary bag structure still not having been replaced, as indicated by Council would happen. Councils Coastal Study makes reference to the 2009 storm event and most importantly highlights that Watermans Bay is within a HIGH EROSION RISK part of the coastline[As was clearly evident to all in 2009] and needs as a matter of HIGH PRIORITY works to be carried out to mitigate likely future major erosive storm events. We are all aware that it does not matter whether this predicted major storm erosion event is classified as a likely 1 in 10,20,50 or 100 year event ,the reality is, it could occur tomorrow. Thus we seek action by Council now, to quickly move forward with the process to design ,cost, seek community comment and then proceed to construct the agreed appropriate permanent protection structure. There has been more than enough time elapsed with the ugly temporary bag wall still in place. In examining options for the new permanent structure we believe it is essential the following critical elements form part of the design process; 1..The desirability of reducing the footprint of the structure thus increasing usable beach space [The current sloping bag wall encroaches considerably into beach user space].Over recent years we have noted as residential densities have increased, along with a growing younger demographic in the area, there is a marked increase in</p>	<p>The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area. While a form of wall is critical to protecting major infrastructure such as West Coast Drive, if not properly planned and designed, this could be detrimental to the local beach and available space for recreation which you have identified as being of high importance.</p>	<p>The sloping wall encroaching on the beach is the most 'natural' profile to retain some beach. The seawall was installed to allow 10 years to determine an alternative. That lifespan has been extended to 20 years but it will be imperative to have a solution implemented well before then based on the outcome of the detailed options assessment.</p>



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		beach usage, particularly by young families, which necessitates improved beach usability and amenities. 2.. the visual appearance of this iconic beach located on an important tourist route and highly utilised beachside multiuse promenade pathway needs to be, and should be an important consideration. The current ugly bag wall intrudes and undermines the visual quality of the Bay! In considering the above we ,along with many residents in the area, believe the most appropriate form of a permanent retaining structure .is the installation of tiered limestone walls and usable grassed terraces. This form of structure would provide; Long term permanent protection to the existing infrastructure Protection to the integrity of West Coast Drive Increased usable beach space with improved amenity Provide the essential long term protection from beach erosion Harmony with the highly utilised existing grassed BBQ and playground area at the south end of Bay Restore and enhance the visual amenity of the iconic Watermans Bay, being a most important coastal asset, not only to the City Of Stirling, but to Perth, and the State Of Western Australia. We thank Council for completing the Coastal Study and to providing the opportunity to forward comments to it.		
95	The plan needs more work	While the 12yo sand bags installed at Watermans Bay have prevented loss of beach sand and dune area, it is now time to deliver an amenity that reflects the outstanding nature of this magnificent beach facility and build a permanent, usable and safe environment for all ratepayers. Something that will be used by our children and grand children, and last for these future generations.	The various coastal management options for Watermans Bay, outlined in the CHRMAP, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area.	Response arising from community meeting. Refer to additional comments above.
96	The plan needs more work	The report acknowledges Watermans Bay as a HIGH PRIORITY for restoration. It is clearly stated (page 46) that the economic analysis (NPEV) does not take into account "societal acceptance of options". As the use of the beach is a 'community asset' than other options should also be tabled such as construction of a sea groyne or limestone/grass terracing down to the beach similar to Cottesloe beach precinct. In short, after 13 years of the Watermans Bay beach area looking like a shore invasion of Normandy the maintenance of the existing sandbagging (vaguely referred to as 'GSC revetment') would be completely unacceptable to the community. Longer term restoration plans which maintain the asset should be the priority.	The various management options you've discussed for Watermans Bay, such as a groyne and improving the seawall, as well as other potential options, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability. This will also include consideration of the existing GSC revetment, which was installed to protect infrastructure as an emergency measure and has achieved this purpose, in the context of arriving at a long-term solution for the area.	Response arising from community meeting. Refer to additional comments above.
97	The plan needs more work	Please consult the local surfers, Trigg Point Boardriders being the key advocacy group for the northern MU's identified. Nobody knows the coast better, nor spends more time in the water. Many thanks.		
98	Yes	Nil	NA	
99	Yes	Has there been any research, commenced or completed as to whether the reclaiming of land around North Port, the installation of groynes at Cottesloe, City Beach, Sorrento, Hillarys and now Ocean Reef, have changed the way the waves and currents are effecting the northern beaches? Possibly exacerbating the erosion.	The erosion and accretion effects of coastal structures on longshore sediment transport that you have referred to are reasonably well understood along the Perth coastline, at localised scales. For this project, impacts from the structures you have listed were not assessed in detail as it was beyond the scope of the CHRMAP, which is a strategic, land-use planning process aimed to primarily to prepare for sea level rise. They are also beyond the study area - City of Stirling. In general, the 'downstream' erosion effects (downstream being to the north along most of the Perth coastline as net longshore drift is northwards) depend on the offshore extent of the structures - Ports and harbours have a large offshore extent and groynes less so. Typically, the noticeable effects are not more than 1 km alongshore from the structure, and usually less than this for groynes, where natural longshore and cross-shore sediment transport processes are restored. This being said, there is some lack of understanding in this area, as detailed overall sediment transport modelling has not been established and targeted sediment movement data collection has not been undertaken to date. These are complex and expensive exercises. These knowledge gaps are likely to be filled in the near future so that management of sand movement can be optimised to try to maintain beach amenity as the sea level rises. Improving this understanding is important to all coastal councils with well-used beaches and infrastructure close to the shore. A useful reference to better understand these sediment transport processes and compartments is the WA Department of Transport's -	No additional comments. <i>However, I do believe the use of dredged material to build out south of Port Beach and the groynes at City Beach have been, and are, detrimental to the available sediment budget.</i>



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			<i>Coastal Sediment Cells for the Vlamingh Coast</i> , available online. The key academic research that underpins modelling and understanding of longshore sediment transport processes are: <i>Transport of Suspended Sediment along the Coast</i> (Andersen & Fredsoe, 1983) and <i>Mathematical Model for Littoral Drift</i> (Deigaard, Fredsoe & Broker Hedegaard).	
100	The plan needs more work	Build a small groyne at either end of Mettams Approx 2 years ago 100 or so people attended a meeting in the North Beach Community centre, to do with coastal erosion. Many suggestions were put forward., but no follow up as promised. Sand nourishment at Mettams is at best a short term solution. Much of the sand that was put there before christmas has now washed away. A small groyne built out from where the disabled ramp used to be would be a good idea eg Sorrento, City beach. There also needs to be a seawall just to the left of the existing change room to protect against further erosion. PS Climate change has been ongoing for millions of years. The piddling amount of CO2 emission reduction is not going to change the winter storms that occur every year.	The various management options you've discussed for Mettams Pool, such as nourishment, a groyne and seawall, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability.	At the 2019 community meeting option 2 was overwhelmingly supported. Nothing has yet been implemented as COVID relief measures consumed any contingency budget and CHRMAP has now superseded and, via the detailed options assessment, will determine which solution proceeds.
101	The plan needs more work	1. is figure 4o correct? as there is a sudden jump in the lines in figure 4p. and there is not much difference between the different year lines. 2. can section numbers be added? so it's easier to refer to differnt text portions, please? 3. "There is no legal obligation on the state or local governments to either protect public and private assets within coastal hazard areas" can the plan provide statment from CoS about this section from page 42? 4. CBA for beach nurishment shows the biggest benefit? that does not sound right when multiplied over 100 years, does it? (pdf page 50) 5. can it be recommended that not only LGA are consulted, but a letter from LGAs to state and Canaberra governmeets is issued, that these needs more coordinated approach and state funding, as the beaches are the wider country's assets, not just the local communities'.	To address your queries: 1. Yes these hazard extents are considered to be correct based on the information available to the coastal engineering consultant who has prepared them. The 'sudden jump' you have identified is an outcome of applying the State Coastal Planning Policy for inundation, which requires dunes to be theoretically removed if their cross-section area is less than 100 m2 above the water level. This is the case for the dunes system in that area for the 2122 timeframe. 2. The steering committee will consider adding section numbers to the document. It is an aim of this document not to appear too technical and discourage community engagement with the document and project. These were previously included in a draft version but then removed. 3. <u>Requests CoS comment.</u> 4. Firstly, more detail regarding the CBA can be found in Risk Treatment (Chapter 4) Report on the City's website. The timeframe is 50 years, which obviously contains more and more uncertainty into the future. You are correct that nourishment will become less and less viable into the future (likely unviable for 100 years). Ongoing review of the CHRMAP and associated CBA is recommended, as well as ongoing monitoring of the efficacy of nourishment into the future. 5. The WA State Government has led the Intergovernmental Coastal Hazards Working Group which has members from each State and Territory with coastline, including ALGA. The CHWG has developed a report that is due to go to the next meeting of the Energy and Climate Change Ministerial Council (ECCMC) in July 2023. The report provides a national picture and recommends options for a more collaborative approach to coastal hazards such as erosion and inundation. Amongst its several recommendations is the need for federal funding to specifically support on-ground coastal hazard risk management and adaptation actions. Since the drafting of this report there has been a trickle of federal funding provided through programs including the Coastal and Estuarine Risk Mitigation Program. However more federal funding and National leadership is required to effectively manage coastal hazards.	Note: <i>References appear to relate to electronic page numbers and not actual page numbers on text.</i> The statement quoted (3) is factually correct as, currently, there is no obligation on any level of government and the risks (of loss) would be borne by the owner of the affected land. This is why a caveat on title is important to advise landowners of their risk.
102	The plan needs more work	The plan is supported in the sense that a study is required but the proposed solutions are not supported. A group of swimmers and I have been using Mettams Pool on a daily basis for over 15 years. During that time we have seen the movement of sand caused by ocean activity on a regular basis. The sand is taken away and then ultimately replaced. The major cause of this is the wave activity and the northerly current which runs through Mettams when the swell levels reach a certain height and aspect. A rock barrier or similar needs to be installed to reduce the flow of water caused by this current in order to mitigate the sand removal. A meeting was held at Charles Riley several years ago, wherein a number of suggested proposals were submitted by the users of Mettam's, including the use of rock barriers and/or the construction of a sea pool similar to those common along the coastline	The option of installing rock structures, as well as other potential management techniques, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability.	At the 2019 meeting option 2 met with overwhelming support and one factor arising from the consultation was that Mettams Pool was sacrosanct and no alterations to the natural environment of the 'pool' should occur. The promise of a follow up meeting was that no implementation would take place without one. No timescale for action was given as that is subject to Council budgeting.



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
		around Sydney. Nothing transpired from this meeting, despite the assurances that a follow up meeting would be held.		
103	Yes	Nil		
104	Yes	Strongly support further investigation of raising the reef at Mettams Pool to protect the dunes and beach.	The option of installing or modifying reef structures to protect beaches and dunes at Mettams Pool, as well as other potential management techniques, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of effectiveness, engineering feasibility, potential environmental impacts, economic implications (initial and ongoing cost vs benefit) and community/stakeholder impacts and acceptability.	
105	Yes	Nil		
106	Yes	Good to know future planning is being considered. Perth is known for its beaches and we must protect the surrounding assets for all to enjoy. I would be willing for a small increase in taxes to be used directly for this project.	Thank you for your input to the CHRMAP process and response, as well as describing your willingness to contribute towards maintaining beaches as highly valued public assets.	
107	The plan needs more work	1. To the extent to which the plan proposes to implement any groynes along the beach between and including north of Floreat to Trigg Point, the plan is unacceptable. This is one of the only areas where surfers can find waves to ride in the metropolitan area. A very large population of surfers depend on this area for surf. The groynes at City Beach and Floreat have killed the surf in those areas. The waves there are simply dumpers on the beach and not possible to ride. For that reason, they are more dangerous for body surfers as well by comparison to the beaches without groynes. If further groynes were installed it would have the same effect. This would be very unwelcome to a large section of the community. 2. To the extent to which the plan proposes artificial headlands or any other structure (save for offshore reefs - see below) in any of the region between Scarborough and Watermans Bay, the plan is unacceptable for the same reasons. There are also a limited number of surfing locations in these areas but they are generally less reliable than Scarborough and Trigg 3. Instead analysis should be done as to the benefits of offshore artificial surfable reefs both in that beach area and north to Watermans Bay. This would have 3 benefits (1) assist with diffusing the impact of large swells on the coastline (2) provide alternative locations for surfers to surf relieving pressure on the other locations (3) improve the quality of surf at the Scarborough and Trigg beaches. There are well known surfing beaches in the Lancelin area and Boranup with offshore reefs which assist the quality of the beach breaks. The reefs would need to be a suitable distance offshore and suitably spread out in order for this benefit to accrue. 4. Another option for the area north of Trigg Point is to improve the existing reefs so that they provide the necessary protection whilst also improving their surfability. This is particularly true for Mettams Pool, Tom and the Watermans area - many of us often remark that it would not appear to take much to turn the existing reefs into good surfing locations. 5. As one of many long time surfers in this area I would be happy to provide further insights into this area and its surf. The short point is please do not implement anything that will detriment the surfability of the coast. That would be most unwelcome and a large section of the community will mobilise against it all of which would be unfortunate when there are solutions that can result in a win/win.	The stretch of beach between Scarborough and Trigg is not considered to be at high risk in the immediate term and assessment of options to manage the coastline would be expected to occur well into the future. Nevertheless, the CHRMAP project aims to begin preparing and planning for potential changes as early as possible, presenting and assessing concept options at a high level, primarily from an engineering perspective and focused on maintaining the shoreline as sea level rises. The draft CHRMAP should not have stated that groynes are a likely option to be implemented along this stretch of coastline, as this is not the case, given significant future uncertainty and further investigation being required. The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it, as you have stated. Artificial reefs or reef enhancement may be a viable option for coastal protection but this requires detailed further investigation. Improving/maintaining conditions and amenity for surfing will be an important consideration in this process, although the focus will be on minimising coastal erosion. There will hopefully be synergies that achieve other desires of the community, such as swimming, diving and surfing amenity, as well as enhancement of local ecology. This has been achieved with various levels of success in other coastal areas.	There is currently scope, on Trigg and Scarborough Beaches to maintain surfing, which will be dependant on 'managed retreat'. It is not correct to say that this section of beach is not at risk in the immediate term given that losses of infrastructure constructed just five years ago has already occurred and several critical assets are within the S! distance. Reference should be made to the standalone Scarborough Redevelopment specific CHRMAP, prepared for the MRA, which needs to be updated to account for losses already incurred (SLSC beach accesses). The City is not proposing to do anything that would impact on the surf breaks, it is the combination of sea level rise and reduced sediment supply that will do this. The only way that natural processes would compensate would be to allow full 'Managed Retreat' which will result in the loss of beach service assets (including the amphitheatre, SLSC, Sunset Hill) which service the beach and surfing.
108	The plan needs more work	What is the current plan?? My concern is for the amenities and access to mettams pool	Response probably relates to asset maintenance rather than CHRMAP and probably requires City response about present/future actions. A key purpose of the CHRMAP is to plan to maintain foreshore and beach amenity, as well as access to these areas, such as at Mettams Pool, for all the public to continue to enjoy. This will be a challenge as the effects of climate change, such as sea level rise, continue and increase.	The City remains committed to sustaining recreational access to Mettams Pool for as long as possible. To this end the southern (gazebo) access was recently reinforced and repaired and a replacement water access ramp is budgeted for construction in 2023/24 to provide safe water access.
109	Yes	I think that the plan is good but I have only visited this region occasionally to surf, mostly at Trigg beach, so my opinion is less relevant. I think that the opinions of residents in the areas along the coast that are most likely to be affected should be a priority. Please note that on page 46 (left-hand side, bottom) of the "Coast HV113azard Risk Management and Adaptation Planning (D7)" PDF document "\$150,730,00." for the NPEV for MU2 of North Beach is an important typographical error in your interaction with stakeholders. All best wishes!	The typographical error you've identified will be rectified in finalising the CHRMAP document. We agree that relevant community and stakeholder feedback is critical to the coastal planning and management process, and the City will continue to engage with the community during more detailed management options assessments and future CHRMAP revisions.	



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
110	Yes	In parts I support what you're trying to do I'm not sure how to go about it but what you have done at Metts pool is just crazy putting all that sand there will no longer be there next summer the removal of the stairs is plan dumb talks have been on going for a toilets and showers at north Beach it's seems that all you are doing is just bandaid fixers. I have along with many others have been surfing there for years and it's not the same beach it was in the late eighties I think you need to speak to marine coastal people that can help because what's been done lately is not working.	Response relates to ongoing management rather than CHRMAP. The City's response could explain that one of the purposes of the CHRMAP is to better guide, inform and improve the effectiveness of such ongoing management going forward.	As previously stated (see above) sand is not lost but remains in the local sediment budget and some returns during northerly storms. "Band aid fixers" are the appropriate response during the completion of CHRMAP as, in conjunction with detailed options assessments', this will determine the long term 'Medication or surgery' required.
111	No	Nil		
112	The plan needs more work	How can you plan to protect infrastructure in an unpredictable environment such as what presents along the coast. You cannot plan and forget about potential damage from natures season and forces. Constant maintenance, repairs and observing potential hazards and carrying out rectification to infrastructure that is breaking down, via rust and timber rotting,. I was down at a spot at a picnic on the coast, what is there is fine , however I note mild steel fixtures rusting on structural supports, causing acceleration. of timber rotting. Why cant stainless steel be used????	Comments relate to asset maintenance rather than CHRMAP.	The City does use marine grade stainless steel for all coastal fixtures. Some older infrastructure may not and, dependant on CHRMAP, may either be removed (as unsustainable) or replaced with appropriate construction.
113		Letter dated 17 March 2023 from Urban bushland Council	Your input has led to some important revisions to the CHRMAP documentation. These and response to your queries and feedback are as follows: <ul style="list-style-type: none"> - The first section of the CHRMAP context section describes traditional use and importance of coastal areas for Noongar people. If you have further detail around this that you would like added, or can reference information about this, please provide this to the City and it can be considered/incorporated. We would prefer that this recognition can be considered sufficient, as a minimum. - Ongoing monitoring and dune/ beach management has been recommended by the CHRMAP going forward for all coastal areas. It will be a challenge for the City to allocate funding and resources to achieve this as comprehensively as possible. - Reference to the SPP2.8 has now been added, as well as Bush forever areas and priority ecological communities as key environmental assets. - With regards to preserving existing hospitality venues, this is a desire from much of the community who like to use the coastal foreshore area for this purpose. We agree that their presence can ironically degrade the natural assets that make them desirable places to be. The overall goal of the CHRMAP is to prevent further inappropriate development such as what may already exist, give that the coastline will come under increasing pressure from sea level rise. Removal/managed retreat of built assets is happening in a lot of places around the world as the value of the natural foreshore, in terms of both amenity and protective function, is being realised. - The author would disagree with the comment that retention of nature for public benefit (recreation an health) has not been considered. The project has incorporated analysis of these values by specialists in environmental economics from the University of Western Australia (see Chapter Report 4 - Risk Treatment). The outcomes of a comprehensive community survey and subsequent analysis was to place an aggregate, non-market value of \$3,116/m2 of beach and \$132/m2 of vegetated dune for these natural assets within the City. These high overall values have led to these assets being the main focus for management of the City's coastal areas going forward. - The various coastal management options for that coastline, outlined in the CHRMAP, would be investigated more thoroughly via a detailed options assessment in the future prior to a management option being proposed. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it, as you have stated. Offshore reefs or tombolos, as you have suggested, may be a viable option for coastal protection but this requires detailed further investigation. 	Consider broader application of coastal monitoring. Bushland policy and bush forever to be incorporated.
114		Letter dated 16 March 2023	Your input has led to some important revisions to the CHRMAP documentation. These and response to your other feedback are as follows:	Thank you for your input to the CHRMAP process and for taking the time for providing such a detailed response. Your input has led to some



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
			<p>- Addition of a brief broader discussion of climate change causes that have led to the need for the CHRMAP has been added. Although the scope of the CHRMAP is confined to planning for the effects of coastal climate change, we agree it is important to highlight the root causes and the general action required to be taken by society to minimise the effects into the future. Unfortunately a lot of these future effects have already been set in motion and we can only plan to adapt to them. Using this CHRMAP to formulate detailed actions to reduce greenhouse gas emissions is, unfortunately, beyond the scope and budget of this strategic land use planning project. A recommendation has been added, however, regarding the need for this that reflects your sentiments. This includes explicit reference to other plans as you've requested.</p> <p>- The engineering concepts put forward have received mixed response from the community (particularly groynes). An outcome of this is that none of the options are considered 'likely' at this stage and all will require further assessment. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it, as you have stated.</p> <p>- Although the CHRMAP is planned to be updated every 10 years, rather than the 5 years you have suggested, there is a trigger that recommends updating the document when new information is released (such as changed SLR predictions) or critical data is collected. The reality is that the modelling underpinning IPCCs SLR predictions is not updated faster than every 10 years.</p> <p>- We have incorporated your suggestion around signage into recommendations to improve community engagement in the CHRMAP and climate change response.</p> <p>- Reference to the SPP2.8 has been added, as well as Bush forever areas and priority ecological communities as key environmental assets (identified by Friend of Trigg beach). The changing of conservation zoning is a matter for the State Government, but they (Department of Biodiversity, Conservation and Attractions) are a stakeholder in this project and may look into this further given that coastal foreshore vegetation is being highlighted as critical as an ongoing erosion buffer (along with the other values it holds).</p> <p>- Some clarification has been added around coastal inundation which, although calculated for a very extreme (500 year ARI scenario), is based on the present day coastal morphology only (as per the State Coastal Planning Policy). It if were combined with the erosion extents it would have a much greater inland reach, but there is a lot of uncertainty around this.</p> <p>- Although some areas have been identified as lower priority for management at present, they have still been assigned adaptation pathways that include immediate actions such as monitoring, planning and ongoing beach and dune management. Allocation of the City's resources and obtaining grant funding will be a challenge to manage the overall coastline going forward.</p>	<p>important revisions to the CHRMAP documentation. These and response to your other feedback are as follows:</p> <p>- Addition of a brief broader discussion of climate change causes that have led to the need for the CHRMAP has been added. Although the scope of the CHRMAP is confined to planning for the effects of coastal climate change, we agree it is important to highlight the root causes and the general action required to be taken by society to minimise the effects into the future. Unfortunately a lot of these future effects have already been set in motion and we can only plan to adapt to them. Using this CHRMAP to formulate detailed actions to reduce greenhouse gas emissions is, unfortunately, beyond the scope and budget of this strategic land use planning project. A recommendation has been added, however, regarding the need for this that reflects your sentiments. This includes explicit reference to other plans as you've requested.</p> <p>- The engineering concepts put forward have received mixed response from the community (particularly groynes). An outcome of this is that none of the options are considered 'likely' at this stage and all will require further assessment. This will include detailed assessment of community/stakeholder impacts and acceptability, effectiveness, engineering feasibility, potential environmental impacts and economic implications (initial and ongoing cost vs benefit). If not properly planned and considered, coastal engineering works could be detrimental to the local beach, surf, community and stakeholders that value it, as you have stated.</p> <p>- Although the CHRMAP is planned to be updated every 10 years, rather than the 5 years you have suggested, there is a trigger that recommends updating the document when new information is released (such as changed SLR predictions) or critical data is collected. The reality is that the modelling underpinning IPCCs SLR predictions is not updated faster than every 10 years.</p> <p>- We have incorporated your suggestion around signage into recommendations to improve community engagement in the CHRMAP and climate change response.</p> <p>- Reference to the SPP2.8 has been added, as well as Bush forever areas and priority ecological communities as key environmental assets (identified by Friend of Trigg beach). The changing of conservation zoning is a matter for the State Government, but they (Department of Biodiversity, Conservation and Attractions) are a stakeholder in this project and may look into this</p>



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
				further given that coastal foreshore vegetation is being highlighted as critical as an ongoing erosion buffer (along with the other values it holds). - Some clarification has been added around coastal inundation which, although calculated for a very extreme (500 year ARI scenario), is based on the present day coastal morphology only (as per the State Coastal Planning Policy). If it were combined with the erosion extents it would have a much greater inland reach, but there is a lot of uncertainty around this. - Although some areas have been identified as lower priority for management at present, they have still been assigned adaptation pathways that include immediate actions such as monitoring, planning and ongoing beach and dune management. Allocation of the City's resources and obtaining grant funding will be a challenge to manage the overall coastline going forward.
115		Letter dated 16 March 2023 Friends of Trigg Beach	Your input has led to some important revisions to the CHRMAP documentation. These and response to your queries and feedback are as follows: - The suggested previous information is useful and the work by Semeniuk and Eliot & Travers has been reviewed and incorporated in BMT JFA (2015) which is the physical processes study underpinning the CHRMAP. The third piece of research (Fisher) will be looked into. - Reference to the SPP2.8 has now been added to the CHRMAP, as well as Bush forever areas and priority ecological communities as key environmental assets. - In terms of Trigg Beach North - MU4 being allocated lower priority for management. The CHRMAP requires prioritisation of management units because it recognises the resource constraints of local governments, at present, to manage broad coastal areas. Nevertheless, adaptation pathways are relatively proactive for all MUs. For MU4, this includes recommended soft protection from 2025 - both dune care / sand management (PR1) and nourishment (PR2) as required. - Your recommendations for removal/moving of existing built assets are valid, as well as ecological restoration. The detailed organisation of land use discussed is something to be planned in a Foreshore Management Plan, which is the recommended next step for coastal MUs, following CHRMAP. This includes a detailed assessment of how the coastline will respond and be managed into the future, as well as physical layout of foreshore reserve to maintain and/or enhance its various functions, uses and amenities. This includes incorporating the requirements for ecological function and connectivity, which we admit is difficult amongst such high demand for access and use. Your input to this project and plan will be valuable when it occurs.	
116		Letter dated 16 March Dept of Health	Your inputs regarding waste treatment and relevant guidelines have been incorporated where relevant.	
117		Letter dated 11 March Curtin University	Your response regarding the efficacy and potential negative impacts of sand nourishment is acknowledged, with similar responses from other members of the community. The various coastal management options, including any ongoing nourishment, will be investigated more thoroughly via a detailed options assessment in the near future. This will include detailed assessment of potential environmental impacts and community/stakeholder impacts and acceptability. The CHRMAP has recommended a sand sourcing study, similar to what has been undertaken by nearby coastal councils. This would involve identifying a source of correct quality and quantity of sand that is required to be input to the City's coastline to keep pace with the volumes being lost from the system due to persistent erosion, the effects of	



No	Do you support the proposed plan?	Comments by Respondent	Response to Comments	Additional Notes
			nearby coastal structures and expected ongoing sea level rise. This is important so that the sediment is retained on the beach and in the dunes for protection and use purposes for as long as possible. Obtaining the correct sand should reduce loss of excessive volumes in a short space of time, though this needs to be carefully investigated with respect to the native sand at the beach locations. A more gradual, routine nourishment program, rather than the placement of large volumes, is also likely to reduce the effects that you have raised concerns about.	

12.2/ES2 FEASIBILITY OF FOOTPATH CONSTRUCTION ALONG POLA STREET, DIANELLA

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Inglewood	Location: Pola Street, between Surrey Street and Chappel Street
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0823/066
Moved Councillor Hatton, seconded Councillor Proud

1. That Council **APPROVES** the construction of a footpath along Pola Street, between Surrey Street and Chappel Street, Dianella, as detailed in Attachment 1.
2. That the project be **LISTED** for consideration of funding at the Mid-Year Budget Review in February 2024.

The motion was put and declared **CARRIED (12/0)** by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That Council **APPROVES** the construction of a footpath along Pola Street, between Surrey Street and Chappel Street, Dianella, as detailed in Attachment 1.
2. That the project be **LISTED** for consideration of funding at the Mid-Year Budget Review in February 2024.

Officer's Recommendation

1. That Council APPROVES the construction of a footpath along Pola Street, between Surrey Street and Chappel Street, Dianella, as detailed in Attachment 1.
2. That the project be LISTED for consideration of funding at the Mid-Year Budget Review in February 2024.

Purpose

To advise on the estimated cost and feasibility of constructing a footpath along Pola Street, between Surrey Street and Chappel Street, Dianella.

Details

Policy Background

In 2012, Council adopted a New Footpath Policy which has the primary objective for all streets within the City (excluding some short cul-de-sac roads) to have a footpath on at least one side. Given that more than 300km of roads in the City had no footpath (at that time), the City established a method of prioritising roads for new footpaths based on a range of safety and amenity factors. This method ensures that footpaths are constructed at the highest priority locations in a fair and equitable manner.

Paths improve safety for pedestrians, provide an alternative to the car for short trips, and provide a safe and accessible route for people with mobility impairments. Paths also provide health benefits by encouraging physical activity, they provide connections to bus stops, local shops, parks and schools, and they contribute positively to social wellbeing and a sense of connectivity within and between neighbourhoods.

Pola Street Footpath

The section of Pola Street, between Surrey Street and Chappel Street in Dianella, has no footpath for the majority of its length. There is a short section of footpath along the southern side of Pola Street for the first 85m east of Surrey Street. This section of footpath is abutting a public reserve and the remaining 550m of road has no footpath on either side.

There are many factors that are considered when determining the most appropriate side of the road for a footpath. These include:

- Abutting land use – Footpaths are generally located on the side where they serve most residents.
- Location of mature trees and vegetation – While localised pinch points can be considered, it is preferable to construct the path along the side of the road that contains the least number of trees within the proposed path alignment.
- Connection to other paths – The path should be ideally located to provide the closest and most direct connection to other existing paths and to any public access ways.
- Supplementary Infrastructure Requirements – The path should be located on the side that will not require significant additional drainage and other associated infrastructure.
- Adverse Slopes within Verge – The path should avoid areas that have steep slopes in the verge and require retaining.
- Vulnerable Road Users – The path should be as safe and accessible by vulnerable road users as possible, including access by people with mobility impairments, people in wheelchairs and gophers, parents pushing prams and people riding bicycles.
- Overhead street lighting – The path should ideally be located adjacent to overhead street lighting to maximise passive surveillance at night, however this may not always be possible due to the above factors.
- Effects of Afternoon Sun – In the absence of any other deciding factors, the northern and western side of the road are preferred due to shade provided by trees from the overhead sun.

Taking all of these factors into consideration, a footpath has been designed for the northern side of the road for the majority of the length (between house numbers 4-46), and then on the eastern side of the road for the short section near Surrey Street (between house numbers 45-47) to tie in with the existing short section of path. A plan showing the position of the footpath has been prepared and is provided in Attachment 1.

Financial Assessment and Implications

The proposed footpath on Pola Street has been estimated to cost \$154,000, which is inclusive of project management, labour, materials, reinstatements, service relocations and contingency. There are no funds listed on the 2023/2024 Annual Budget for the construction of this path, and the project would therefore need to be funded via one of the following:

- Mid-Year Budget Review of the 2023/2024 Annual Budget (in February 2024)
- Draft 2024/2025 Annual Budget (in July 2024).

Stakeholder Engagement

The City's practice for new footpaths is to consult with affected owners and residents to advise of the proposal for a footpath along their road. As this footpath is unplanned and unbudgeted at this stage, no stakeholder engagement has been undertaken to date. However, Ward Councillors have been approached by residents for a footpath to be constructed, and a new footpath would therefore be expected to receive a reasonable level of community support.

If approved by Council, the City will send a letter to abutting owners and residents with a plan to indicate the extent and alignment of the proposed footpath. Subject to there being no justifiable objections from affected owners and residents, construction of the footpath can then proceed once funding becomes available.

Options Summary

The following options were considered, presented in the order in which they are recommended.

	OPTION
1.	The project is listed for consideration of funding at the Mid-Year Budget Review in February 2024.
2.	The project is listed for consideration of funding on the Draft 2024/2025 Annual Budget in July 2024.

Relevant Policies, Legislation and Council Resolutions

[New Footpath Policy](#)
[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
1 August 2023	0823/022	That a report be PRESENTED to Council to advise of the estimated cost and feasibility of constructing a footpath along Pola Street, between Surrey Street and Chappel Street, Dianella.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide a safe network of cycleways and pathways to link people and places

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Relevant Documents and Information

Attachments

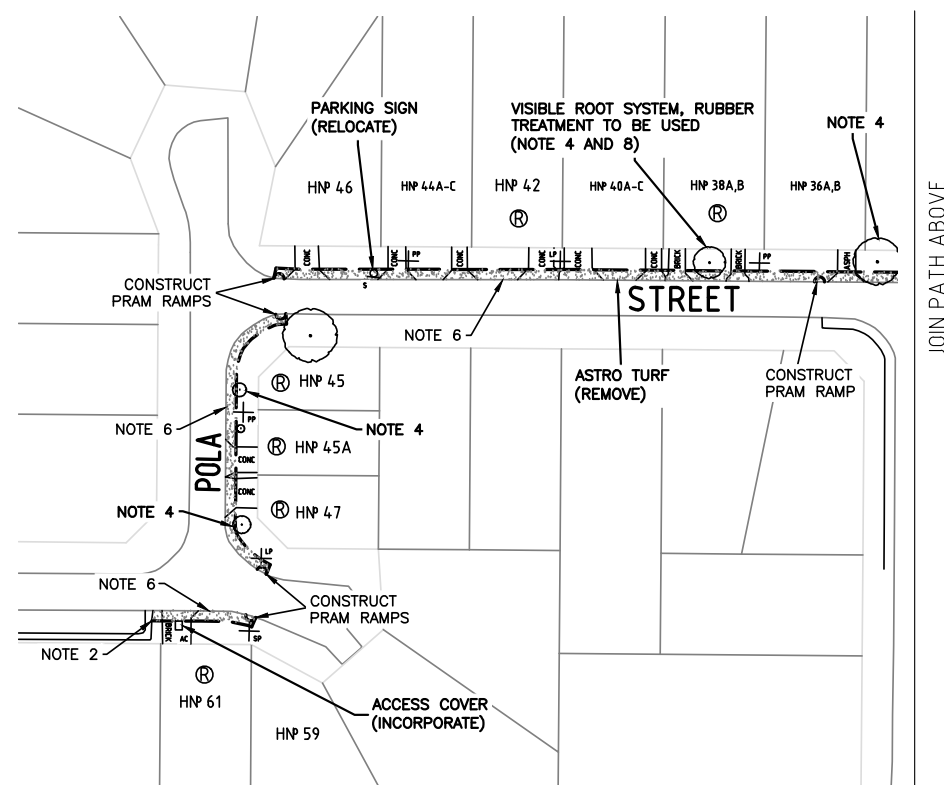
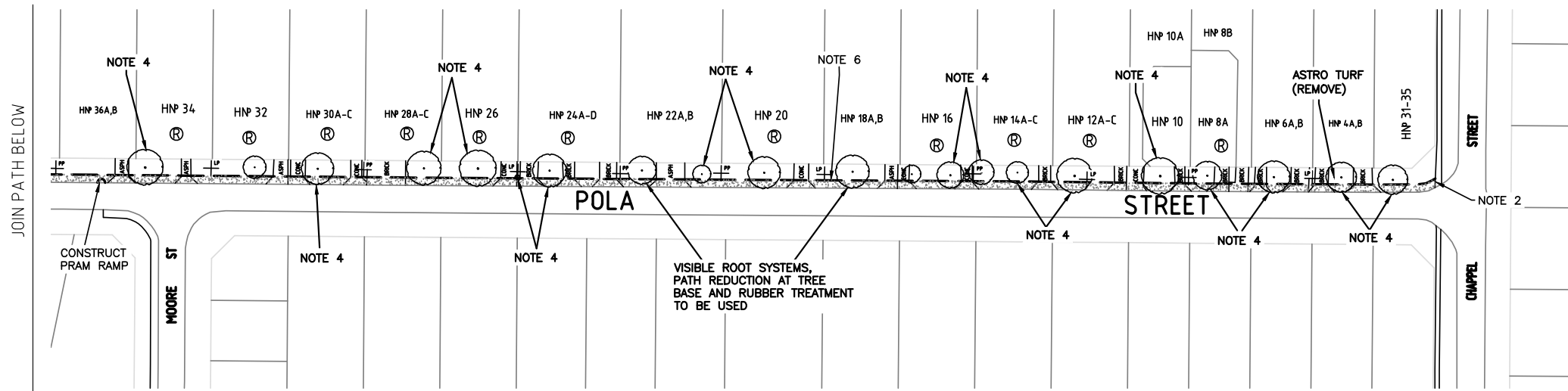
Attachment 1 - Footpath Construction - Pola Street, Dianella [↓](#)

Available for viewing at meeting

Nil

Linked Documents

Nil



NOTES:

1. Footpath to be constructed through existing crossovers (Council Resolution 04/17/010 11 April 2017).
2. Proposed path to match in with existing footpath.
3. (R) indicates reticulation which should be capped (where intercepted) and replaced/modified on completion of footpath.
4. Prune vegetation where necessary to provide:
 - a) Lateral clearance from FP edges of 0.6m (min 0.3m).
 - b) Overhead clearance to FP of 2.4m.
5. Remove planting/vegetation within path alignment.
6. Construct 1.8m wide concrete path from back of kerb.
7. Hard landscaping/verge treatments within path alignment to be removed with remainder made good on completion.
8. All trees affected by works to be protected against any potential damage during construction and levels adjusted to overcome tree roots plus any other treatment required.

LEGEND

SIGNAGE (PARKING/TRAFFIC)	
ACCESS COVER	
LIGHT/POWER/STAY POLE	
PRAM RAMP	
TREE/SHRUBS	
CONCRETE, PLAIN	

Tax Sheet	28.60
Survey No	
FB	
File No	



DESIGNED	MT	07/23	DATUM
DRAWN	MT	07/23	SCALE N.T.S
CHECKED	JO		APPROVED
RECOMMENDED			

**FOOTPATH CONSTRUCTION
POLA STREET, DIANELLA**

SHEET 1 OF 1	FILE
DRAWING No.	A
EI 777	3

12.2/CC1 BENNETT PARK PUBLIC ART AND WAYFINDING

Business Unit:	Customer and Communications	Service: Arts & Events
Ward:	Doubleview	Location: Bennett Park, Doubleview
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0823/067
Moved Councillor Hatton, seconded Councillor Proud

1. That Council **APPROVES** the commissioning of public art and wayfinding signage at Bennett Park, Doubleview.
2. That the project be **LISTED** for consideration of funding at the Mid-Year Budget Review in February 2024.

The motion was put and declared **CARRIED (12/0)** by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That Council **APPROVES** the commissioning of public art and wayfinding signage at Bennett Park, Doubleview.
2. That the project be **LISTED** for consideration of funding at the Mid-Year Budget Review in February 2024.

Officer's Recommendation

That Council CONSIDERS listing \$50,000 for the commissioning of public art and wayfinding signage at Bennett Park, Doubleview in the 2023/2024 mid-year budget review.

Purpose

To consider the commissioning/installation of public art and wayfinding signage at Bennett Park, Doubleview as per the Notice of Motion submitted by Councillor Elizabeth Re at the Council meeting held 4 July 2023.

Details

The City recognises the ability for public art to create a strong sense of place, express local identity, respond to the culture and character of a community, and enhance amenity within public spaces. The City's [Public Art Masterplan 2021 - 2025](#) guides the commissioning of new public artworks to ensure projects align with key objectives, guiding principles and locally appropriate curatorial themes. The Master Plan provides a strategic place-based framework for the public art collection that is driven by the unique character of the communities within the City. This aims to address the existing public art inequity between wards and suburbs within the City to ensure that all residents have access to public artwork in their local community.

The Bennett Park Clubroom redevelopment was completed in July 2021 at a total cost of \$1.7 million. The clubroom accommodates Wests Scarborough Rugby Union Club, Northern Districts Touch Association and Scarborough Sharks Cricket Club. Doubleview Bowling Club is also located at Bennett Park. The City's [Public Art Policy](#) requires City-led capital works projects costing \$2 million or more to allocate a budget for public art. Under the Policy the Bennett Park Clubroom redevelopment project did not require a budget for public art given the total cost was under the \$2 million threshold and a discretionary budget allocation was not allocated.

While Bennett Park is not specifically identified in the Public Art Masterplan 2021 – 2025 the provision of public art on the external façade of the clubroom will greatly improve both aesthetics and amenity. Upon review, the clubroom walls are all suitable for a mural or other public art treatments such as an illuminated artwork, laser-cut screening or tile application. There are three potential walls that could be used, each with varying levels of visibility and surrounding visual clutter. It is recommended that public art be progressed through preparation of an artist brief, in line with the Public Art Policy and Public Art Masterplan, with installation subject to budget availability. Although this public art is likely to improve the aesthetics and amenity at Bennett Park it will not necessarily assist with wayfinding.

The City has received feedback from sporting clubs that there is insufficient car park signage at Bennett Park with wayfinding signage required to more clearly direct visitors to the various sporting club infrastructure and playing fields. A signage audit has been completed (Attachment 1) with consideration given to signage that is consistent and easy to update. Audit recommendations include:

- Relocation of existing pylon sign on Shearn Crescent to a more visible location (subject to approvals)
- Northern wall as a location for club information/sponsorship acknowledgement
- Directional pole in the carpark
- Increase signage at each carpark entry
- Club facility walls facing the carpark list all the names and logos of all Clubs located at Bennett Park

It is considered that Bennett Park will benefit from public art/wayfinding signage and therefore it is recommended that Council allocate funding through the 2023/2024 mid-year budget to enable these works to proceed.

Financial Assessment and Implications

There is no budget allocation in the 2023/2024 budget for public art or wayfinding signage at Bennett Park, Doubleview. To proceed with this project, it will be necessary to allocate \$50,000 through the mid-year budget review (\$40,000 for public art and \$10,000 for wayfinding signage).

Stakeholder Engagement

The sporting clubs at Bennett Park Clubrooms, Doubleview will be engaged through the public art and wayfinding design/installation process.

Relevant Policies, Legislation and Council Resolutions

[Public Art Policy](#)

[Public Art Masterplan](#)

[Procurement Policy](#)

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
4 July 2023	0723/018	“That a report be PRESENTED to a future Community and Resources Committee meeting regarding a suitable art mural to be designed in conjunction with Ward Councillors and all sporting clubs aligned to Bennett Park, Doubleview on the walls of the club and storeroom to depict the rich sporting culture of the area as part of the arts budget.”

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality, well-maintained facilities for the benefit of the community

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Relevant Documents and Information

Attachments

Attachment 1 - Bennett Park Signage Audit [↓](#)

Available for viewing at meeting

Nil

Linked Documents

[Public Art Policy](#)

[Public Art Masterplan](#)



Bennett Park Signage Update

Information:

Moved Councillor Re, seconded Councillor Proud That a report be PRESENTED to a future Community and Resources Committee meeting regarding a suitable art mural to be designed in conjunction with Ward Councillors and all sporting clubs aligned to Bennett Park, Doubleview on the walls of the club and storeroom to depict the rich sporting culture of the area as part of the arts budget. The motion was put and declared CARRIED (15/0).

Reason for Motion:

1. The redevelopment of Bennett Park has resulted in many walls looking blank and bare which does not have a good look as an entry statement to the car parking area of all the sporting clubs who align to the park.
2. Poor signage has resulted in confusion as to what and who plays where including the long running sporting clubs who have had their home there for many years such as Doubleview bowling club, Doubleview Touch Rugby Association and the Scarborough Doubleview Cricket club.
3. There are very few murals south of Scarborough Beach Road.

Clubs at Bennett Park:


Clubroom & Playing Fields

- Wests Scarborough Rugby Union Club
- Scarborough Sharks Cricket Club
- Northern Districts Touch Association

Also at location:

- Doubleview Bowling Club

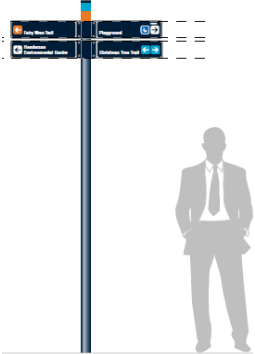


Site Signage Audit / Suggestions:

IMAGE	ITEM	SUGGESTED SOLUTION
	Pylon 1 – facing Byland Street	No change recommended



	<p>Pylon 2 – at main entrance to clubroom carpark, off Shearn Crescent.</p> <p>Issue: proves difficult to see / hidden from line of sight when driving. Cars often parked on verge in front of it.</p>	<p>Potential to move pylon to a more prominent location visible when driving on Shearn Crescent – in discussion with the Parks team.</p>
	<p>Northern wall towards front of clubrooms facing carpark.</p>	<p>This wall is an option for signage/wayfinding.</p> <p>This could include snap frames (large A1 or A2 size) or a larger wall Visirite for club informational/promotional material. Approx size 2510mm x 1210mm estimate price: \$447 each</p>
	<p>Carpark wayfinding upon entry to the carpark behind the clubrooms</p>	<p>Potential for a wayfinding / directional pole could be installed here in concrete island within carpark – located close to the entrance.</p> <p>Example size 2400mm high with 6 x 600mm x 150mm estimate price: \$2,084</p>



		
	<p>Carpark entrance – Shearn Crescent behind clubrooms.</p>	<p>Further Signage could be installed at either carpark entrance</p> <p>Approximately 1200mm x 600mm metal sign – estimate price \$600 each. Example of similar sign 1200mm x 1200mm</p> 

Summary:

- No suitable walls on the clubrooms that face the ovals.
- Considerations that clubs who use Bennett Park may change or information the clubs want to share may need updating/changing and consider signage/wayfinding that can be easily updated or swapped out.
- Signage and wayfinding could be added around clubrooms or in carpark.

12.2/PS1 JOONDANNA RESERVE LANDSCAPE UPGRADE - GRANT REQUIREMENTS

Business Unit:	Parks and Sustainability	Service: Open Space & Parks Development
Ward:	Osborne	Location: 169 Roberts St, Joondanna
Applicant:	Not Applicable	

Council Resolution
0823/068
Moved Councillor Hatton, seconded Councillor Proud

That Council ENDORSES the \$500,000 grant funding for the Joondanna Reserve upgrade with a matched co-contribution capital budget allocation of \$470,000 for the 2024/2025 financial year.

The motion was put and declared CARRIED (12/0) by an absolute majority, and by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That Council ENDORSES the \$500,000 grant funding for the Joondanna Reserve upgrade with a matched co-contribution capital budget allocation of \$470,000 for the 2024/2025 financial year.

NB: Absolute Majority vote required at Council

Officer's Recommendation

That Council ENDORSES the \$500,000 grant funding for the Joondanna Reserve upgrade with a matched co-contribution capital budget allocation of \$470,000 for the 2024/2025 financial year.

NB: Absolute Majority vote required at Council

Purpose

To secure \$500,000 of grant funding from the Department of Infrastructure and Regional Development, Council commitment to funding project works scheduled for the 2024/2025 financial year is required. The value of the works in 2024/2025 is anticipated to be \$470,000 comprising of \$140,000 of parkland works and \$330,000 for a new toilet facility. The \$470,000 to be budgeted for in the 2024/2025 financial year is the City's co-contribution to the significant upgrade of Joondanna Reserve.

Details

The City's Public Open Space Strategy identifies that Joondanna is one of five suburbs across the City of Stirling which has the lowest provisions of Public Open Space (POS) at 3%. Given the gap in POS provision in the area, Joondanna Reserve has been identified as a suitable site for an upgrade which will deliver positive returns to the local community.

Community consultation was undertaken in late 2016 to identify community needs and priorities. It was identified that, although the community highly values this reserve, there is a need to upgrade the amenities to provide better recreational and play experiences. The feedback from the community was utilised to develop a concept design for proposed upgrades (prepared in 2017). Due to other commitments at the time (primarily the Princess Wallington / Bina Parkland upgrade), the Joondanna Reserve upgrade project was placed on hold.

In 2022, Federal MP Patrick Gorman committed \$500,000 to help fund the upgrade of Joondanna Reserve, announcing the "funding commitment will see Joondanna Reserve upgraded, with new play equipment, footpath connections, toilet block and park furniture. The upgrade will see the popular reserve reach its full potential and meet the expectations of the community."

The landscape concept prepared in 2017 has been reviewed and will be released for community consultation in September 2023 (refer attached concept plan).

For the grant application through the Department of Infrastructure and Regional Development to be approved, the City is required to commit to implementing the works scheduled for 2024/2025. The grant application is for \$500,000, with the total project cost being \$1,007,853.

Financial Assessment and Implications

The proposed project staging and funding for the Joondanna Reserve Landscape Upgrade is as follows:

Description		Municipal Funding	Grant Funding
Stage 1 2023/24	Reserve Upgrade Works	\$40,000	\$500,000
Stage 2 2024/25	Reserve Upgrade Works	\$140,000	
	Toilet facility	\$330,000	
Total		\$510,000	\$500,000
Project Total		\$1,010,000	

Note the amount of \$330,000 for the toilet facility is an estimate, pending finalisation of sewer connection costs.

To provide a guarantee to the Department of Infrastructure & Regional Development that the toilet and all reserve works will be completed, the City is requesting Council commit to approving the amounts of \$140,000 for reserve works, and \$330,000 for the public toilet in the corresponding 2024/25 capital works budgets.

The installation of a new toilet facility at Joondanna Reserve will result in additional ongoing operational costs of \$17,000 per financial year.

The recommended funding is not being carried forward from the 2022/2023 financial year.

Stakeholder Engagement

The landscape concept (attached) will be released to the community for consultation in October 2023. The consultation period for the Joondanna Reserve Landscape Upgrade Plan will be identified via the following:

- Uploaded to the City's 'Your Say' site;
- Signs installed on the reserve directing park users to the City's 'Your Say' site;
- Mailout to residents within 400m of the reserve;
- Respondents that commented in the first round of consultation will be advised via email; and
- Social media posts.

The public consultation period will be open for four weeks. Once comments are collated, sorted, and considered, a consultation report will be sent to all respondents detailing the outcomes of the public consultation. Pending positive support from the community, the project will then proceed to design finalisation and construction.

Relevant Policies, Legislation and Council Resolutions

[Public Toilet Policy](#)
[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.

Relevant Documents and Information

Attachments

Attachment 1 - Joondanna Reserve - Landscape Upgrade [↓](#)

Available for viewing at meeting

Nil

Linked Documents

Nil



KEY

1. New path connection between Reserve and Community Garden (corner Wade and Stoneham Streets).
2. Retain existing maintenance vehicle access.
3. Existing gazebo with new picnic setting.
4. New barbecue to replace existing, in same location below shade trees.
5. Existing drink fountain .
6. New playground with shade sails, and linemarking applied to adjacent path for scooters/children's bikes. Equipment to be confirmed.
7. New public toilets.
8. New footpath connection between northern and eastern sides of Reserve.
9. New footpath connection and trees to rear of car park.
10. Convert aisle to a one-way arrangement, with 13 parking bays (each 2.5 x 8m).
11. Disabled parking bay, located next to upgraded pram ramp.
12. Underprune existing trees to open up views to reserve from Roberts Street.
13. New reserve sign
14. New large gazebo with picnic settings.

LEGEND

- | | | | |
|--|---------------|--|----------------------------|
| | Existing Tree | | Existing footpath |
| | Proposed tree | | Proposed footpath |
| | Existing lawn | | Proposed coloured footpath |
| | Mulch | | Existing light posts |
| | Planted Area | | New bench with backrest |

Councillor Michael Dudek disclosed an Impartial Interest in Item 12.2/RL1 as his brother is the Vice President of the Balga Soccer Club, and his family's business is a sponsor.

12.2/RL1 CLUB NIGHT LIGHTS PROGRAM - SMALL AND FORWARD PLANNING GRANT APPLICATIONS

Business Unit:	Recreation and Leisure Services	Service: Leisure Services
Ward:	City Wide	Location: Various
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0823/069

Moved Councillor Hatton, seconded Councillor Proud

1. That Council **ENDORSES** the Club Night Lights Program (CNLP) 2023/2024 July Small grants round and Forward Planning round applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:

PRIORITY 1 Small CNLP Grant Application - Doubleview Bowling Club – LED luminaire lighting conversion.
Total project cost of \$43,248.00 (excluding GST) including a CNLP grant of \$21,624.00.

2. That Council **ENDORSES** the Club Night Lights Program 2024/2025 Forward Planning grant round applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:

PRIORITY 1 Forward Planning CNLP Grant - Princess Wallington Reserve, Balga Sports Floodlighting Upgrade.
Total project cost of \$975,000 (excluding GST) including a CNLP grant of \$325,000.

PRIORITY 2 Forward Planning CNLP Grant - Des Penman Reserve, Nollamara Sports Floodlighting Upgrade.
Total project cost of \$750,000 (excluding GST) including a CNLP grant of \$250,000.

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That Council ENDORSES the Club Night Lights Program (CNLP) 2023/2024 July Small grants round and Forward Planning round applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:
 - PRIORITY 1 Small CNLP Grant Application - Doubleview Bowling Club – LED luminaire lighting conversion.
Total project cost of \$43,248.00 (excluding GST) including a CNLP grant of \$21,624.00.
2. That Council ENDORSES the Club Night Lights Program 2024/2025 Forward Planning grant round applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:
 - PRIORITY 1 Forward Planning CNLP Grant - Princess Wallington Reserve, Balga Sports Floodlighting Upgrade.
Total project cost of \$975,000 (excluding GST) including a CNLP grant of \$325,000.
 - PRIORITY 2 Forward Planning CNLP Grant - Des Penman Reserve, Nollamara Sports Floodlighting Upgrade.
Total project cost of \$750,000 (excluding GST) including a CNLP grant of \$250,000.

Officer's Recommendation

1. That Council ENDORSES the Club Night Lights Program (CNLP) 2023/2024 July Small grants round and Forward Planning round applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:
 - PRIORITY 1 Small CNLP Grant Application - Doubleview Bowling Club – LED luminaire lighting conversion.
Total project cost of \$43,248.00 (excluding GST) including a CNLP grant of \$21,624.00
2. That Council ENDORSES the Club Night Lights Program 2024/2025 Forward Planning grant round applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:
 - PRIORITY 1 Forward Planning CNLP Grant - Princess Wallington Reserve, Balga Sports Floodlighting Upgrade.
Total project cost of \$975,000 (excluding GST) including a CNLP grant of \$325,000
 - PRIORITY 2 Forward Planning CNLP Grant - Des Penman Reserve, Nollamara Sports Floodlighting Upgrade.
Total project cost of \$750,000 (excluding GST) including a CNLP grant of \$250,000

Purpose

To seek endorsement for the submission of applications to the Department of Local Government, Sport and Cultural Industries (DLGSC) Club Night Lights Program (CNLP) Small and Forward Planning Grant Rounds.

Details

The CNLP grant is administered by the DLGSC on behalf of the State Government. Funding is available to community/sporting groups and local governments to assist in the development of sustainable floodlighting infrastructure for sport across the State. An amount of \$10 million is allocated over four years from 2021-2022 through to the 2024-2025 financial years. Approximately \$2.5 million will be allocated each year towards floodlighting infrastructure. The aim of the program is to maintain or increase participation in sport and recreation with an emphasis on physical activity, through the strategic development of good quality, well-designed and well-utilised facilities.

The State Government recently announced changes to the Community Sporting and Recreation Facilities Fund (CSRFF) administered by the Department of Local Government, Sport and Cultural Industries (DLGSC), inclusive of the CNLP program. These changes include:

- Increases to the total CSRFF funding allocation available up to \$20 million for the 2023-2024 and 2024-2025 financial years, up from \$12.5 million per year.
- Annual CSRFF application maximum grant increased up to a one third total estimated project cost (excluding GST) up to a maximum grant of \$2.5 million for annual major projects. Club Night Light Program maximum grant remains a one third of the total estimated project cost (exclusive GST) offered up to a maximum grant of \$1 million.
- Small grant category consolidated from two funding levels to one with an increase in the total project cost eligibility now up to \$500,000. Successful small grant recipients will now also be eligible to receive funding for up to half of their total estimated project cost (exclusive GST), capped at \$200,000 in total funding. This has increased from a one third funding contribution. Two funding rounds are advertised per year in July and February.

The current CNLP grant categories and level of funding available is identified in the table below.

Grant Category	Total Project Cost Range (Excluding GST)	Standard DLGSC Grant Amount (Excluding GST)	DLGSC Grant % contribution offered	Frequency
CNLP – Small Grants	\$7,500 - \$500,000	\$3,750 - \$200,000	Up to 50% of total project cost to a limit of \$200,000. (excluding GST)	Bi-annual
CNLP – Annual Grant	\$500,000 +	\$166,667 - \$1 million	Up to one third of total estimated project cost (excluding GST)	Annual

The City utilises the grant assessment principles and guidelines, as well as relevant strategic plans and policies, to assess the need, viability and priority of applications. After consideration by Council, the applications are submitted to the Department for formal assessment. The Department provides specific criteria to assess (rank and rate) each application received by the City, as follows:

A	Well planned and needed by municipality
B	Well planned and needed by applicant
C	Needed by municipality, more planning required
D	Needed by applicant, more planning required
E	Idea has merit, more preliminary work required
F	Not recommended

The July small grants round closes on 31 August 2023, with successful/unsuccessful notifications in November 2023. The forward planning round closes 30 September 2023 with notifications in January 2024.

Small Grant Round July 2023-2024 Club Night Lights Program (CNLP) Application:

Project: Doubleview Bowling Club – Bowling Greens – Conversion to LED Luminaires (CNLP)
Applicant: Doubleview Bowling Club, Doubleview

Doubleview Bowling Club based at Bennett Park, Doubleview is one of nine bowling clubs located within the City. It supports participation opportunities for bowls along with recreational activities. Current membership has been steadily increasing to 138 bowlers in 2022/2023. Night-time participation and access to contemporary sports lighting is considered important to delivering functional lawn bowls participation and increased physical activity opportunities for the club.

The club has four greens (three grass and one synthetic), which are all floodlit utilising metal halide technology. The Club has reported that the floodlights are reaching the end of their asset life and are encountering multiple maintenance related issues. The Club is seeking funding to convert the current lighting luminaires to LED floodlights to all four greens to meet the Australian Standard for Recreation and Local level Bowls to 100lux. Submission of the application will be dependent on receipt of a structural engineer's certification regarding pole stability along with confirmation that lighting meets the relevant Australian Standard.

Converting current lighting to LED technology will provide a more efficient lighting system for the club whilst delivering an improved lawn bowls experience for members and opportunities for increased participation given more effective sports lighting. LED lighting is considered more energy and maintenance efficient and enables better minimisation of glare and spill light control compared to current installations. The City has engaged with both the Club and Bowls WA to discuss the Club's infrastructure priorities. The Club has advised that this project is considered a high priority, and Bowls WA has also provided their support to seek funding for the project.

This project is rated B - Well planned and needed by applicant, in line with the Department's specific criteria to assess (rank and rate) each project.

Forward Planning Round September 2023 - Club Night Lights Program (CNLP) Grant Applications:

Project: Princess Wallington Reserve, Balga Floodlight Upgrade (CNLP)
Applicant: City of Stirling

Princess Wallington Reserve, Balga is one of the City's largest district reserves. The reserve accommodates a significant level of organised sport for a range of sporting participants with soccer (Balga Soccer and Social Club) in the winter sporting seasons and cricket (Cavaliers Cricket Club) in the summer season. There are two levels to the reserve. The upper area is lit to a max of 50 lux in sections with no uniformity and the lower oval has low level lighting which restricts night-time use and limits reserve capacity to support increased sporting needs. It is located adjacent to Stirling Leisure Centres - Leisurepark Balga and Bina Parkland and is considered an important social, sporting and recreational destination for the local community. The Soccer Club offers an innovative fee free soccer for Junior players to ensure registration fees are not a barrier to sport participation.

Princess Wallington Reserve is considered the highest priority for the City, for a number of reasons. These include the high use and increasing usage in the winter sporting season, the current provision of floodlighting at the reserve, the increased need for night use for match play and training, significant growth in women's soccer and the overall need to improve sports training and match play access. The City is seeking to submit an application to upgrade the current lighting to LED technology and improve the lighting levels to comply with the relevant Australian Standard. It is proposed to upgrade the lighting to 100 lux levels across the sporting fields (match play) with the ability to operate at 50 lux for training levels to deliver an efficient lighting solution. The scope includes recreational lighting to support increased use by the community for dog walking and recreational use during the early morning and evening hours. Consideration as to how the lighting may also support improved safety and access to the current dog exercise area will also be considered following the presentation of a recent petition to Council.

This project is considered a priority based on a range of key considerations, including:

- Lighting is limited given current number of poles and luminaires and restricts sporting use for training and match play;
- Upgrading lighting to meet current Australian Standards for competition and match practice;
- Current club use and opportunity to better support growing female and junior participation groups;
- Additional lighting will deliver flexibility with regards to training and rotation of the training space to improve reserve capacity and wear and tear; and
- Support increased use by the community for dog walking and safe recreation use during the early morning and evening hours across the year.

This project is ranked 1 and rated A – 'Well planned and needed by municipality', in line with the Department's specific criteria to assess (rank and rate) each project.

Project: Des Penman Memorial Reserve, Nollamara Floodlight Upgrade (CNLP)
Applicant: City of Stirling

Des Penman Reserve, Nollamara is a key district reserve that supports the Nollamara Amateur Football Club (AFL) and Subiaco Football Club (AFL) in the winter, and Nollamara Ausind Turf Cricket Club in the summer. It caters for informal recreation opportunities with the multi-court and outdoor exercise equipment and is home to both the Nollamara Tennis Club and Nollamara Bowls Club.

The Reserve is strategically located within the suburb of Nollamara and has the potential to provide many social benefits for the local community. The City has been engaging with the local sporting clubs and State Sporting Association to consider new sporting opportunities that will better support local clubs along with new activations in partnership with the West Australian Football Commission. The current lighting constrains the opportunity for improved use and activation given its limited coverage and age.

This grant application is seeking the installation of new LED sports floodlighting for both AFL fields at 100 lux, switchable to 50 lux to better support training and match play to Australian Standards. Currently the reserve is at 50 lux to sections of the reserve and utilises a less energy efficient metal halide technology system. New lighting will accommodate night football match play whilst allowing more flexibility with regards to training times and rotation of the training areas to improve reserve capacity and wear and tear. The City has also been liaising with the WA Football Commission and Subiaco Football District to increase community football development and participation programs at Des Penman Reserve. Opportunities have been restricted by existing floodlighting so these upgrades will enable the delivery of programming for local clubs and the broader local community aimed at increasing participation.

The project scope also includes a recreational component to allow increased use by the community for dog walking and safe recreation during the early morning and evening hours. The increased activation will support higher levels of passive surveillance and support broader community safety initiatives in the area. This is considered an important project in supporting and responding to the local community's needs for investment in community infrastructure that delivers a more active, safe and connected community.

Like Princess Wallington Reserve, this project is considered a priority based on a range of key considerations, including:

- Lighting is limited given current number of poles and luminaires and restricts sporting use for training and match play;
- Upgrading lighting to meet current Australian Standards for competition and match practice;
- The floodlights are an ageing asset and utilise less efficient lighting technology;
- There is a need to invest in the area to respond to community needs and deliver an active, safe and better connected community;
- Additional lighting will deliver flexibility with regards to training and rotation of the training area to improve reserve capacity and wear and tear;
- Supporting a partnership opportunity with the State Sporting Association to deliver better sporting opportunities to the local community; and
- Support increased use by the community for dog walking and safe recreation use during the early morning and evening hours.

This project is ranked 2 and rated A – 'Well planned and needed by municipality', in line with the Department's specific criteria to assess (rank and rate) each project.

Financial Assessment and Implications

The table below outlines the financial implications for each project.

2023-2024 and 2024/2025 Small and Forward CNLP Grant Applications and Financial Implications

Grant Type	Project	Applicant	Ranking	Rating	City Contribution	Club Contribution	DLGSC Contribution	Total Estimated Project Cost (excl. GST)
CNLP - Forward	Princess Wallington Reserve, Balga Floodlight Upgrade	City of Stirling	1 of 2	Well planned and needed by municipality	\$650,000.00	N/A	\$325,000.00	\$975,000 (East and west sporting fields)
CNLP – Forward	Des Penman Reserve, Nollamara Floodlight Upgrade		2 of 2	Well planned and needed by municipality	\$500,000.00	N/A	\$250,000.00	\$750,000 (North and south fields)
CNLP - Small	Doubleview Bowling Club – Floodlight Upgrade	Doubleview Bowling Club	1 of 1	Well planned and needed by applicant	\$10,812.00	\$10,812.00	\$21,624.00	\$43,248.00
Total Estimated Contribution if grant successful					\$1,160,812.00	\$10,812.00	\$596,624.00	\$1,768,248.00

*Total project costs are estimated based on the current concept design and may change dependent on final location of poles following confirmation with stakeholders and community consultation.

Following endorsement by Council, applications will be forwarded to DLGSC for their formal assessment. The Department does not guarantee that that projects will receive the full amount of the grant requested or the maximum level of funding. The progression of any project that is unsuccessful with the current funding application or did not receive the full funding amount requested may require further Council consideration. Any shortfall in funding is considered to be the responsibility of the applicant.

Small Grants are required to be completed within the same financial year in which they receive funding. If supported by State funding the City's contribution towards the Doubleview Bowling Club lighting improvement will need to be listed for budget review consideration in March 2024. Successful forward planning grants will be listed in the 2024-2025 draft capital budget for funding consideration.

Stakeholder Engagement

The Department has been consulted in relation to these projects. The Department has advised that floodlighting is generally considered a high priority if the existing floodlights are at the end of their useful life and/or are inadequate and there is still a need for floodlights. Priorities are given to projects that will increase sporting and participation numbers and where they respond to the key principles of facility provision assessment criteria. Engagement with relevant state sporting associations has also been undertaken as relevant to each project.

Princess Wallington Reserve and Des Penman Reserve Projects - The City will undertake community and stakeholder engagement to ensure that stakeholders are supportive of the design whilst ensuring compliance with Australian Standards and Sports Floodlighting Policy. Stakeholders will include the local clubs and user groups along with their State Sporting Association. Local residents will be provided an opportunity to comment on the project and will be advised of proposed changes to floodlight locations, lux levels, new pole installations and floodlight pole heights.

Doubleview Bowling Club Project - Landlord approval along with any other planning and development approvals will be obtained prior to commencement. Local community notification by the Club will also be undertaken in accordance with the Sports Floodlighting Policy to ensure the community are informed of the scope of works.

The City will continue to engage with other sporting clubs which have expressed an interest in grant funding to further discuss their project and the relevant upcoming grant funding opportunities given the recent changes to the grant programs.

Options Summary

The following options were considered, presented in the order in which they are recommended.

	OPTION
1.	Submit the applications. There is a demonstrated need for each project. Stakeholder and community benefits will be delivered. Operational and financial efficiency for sporting clubs and the City will improve with conversion to LED technology. Sporting participation access will increase and turf capacity will improve.
2.	Submit some applications. Each of the projects has a demonstrated need, and each is considered a priority.
3.	Do Nothing. The lighting at each of these locations utilises less energy efficient Metal Halide technology, and does not represent best practise in sports floodlighting. This will hinder the ability of each club to grow, and the ability of the City to manage the turf to each reserve more effectively.

Relevant Policies, Legislation and Council Resolutions

Sports Floodlighting Policy

Leisure Planning Policy

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Strategic Risk

Strategic Risk	Risk Appetite
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

12.2/F1 SCHEDULE OF ACCOUNTS FOR PERIOD 1 ENDING 31 JULY 2023

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0823/070
Moved Councillor Hatton, seconded Councillor Proud
That the schedule of cheques drawn and payments made for Period 1 – 1 July to 31 July 2023 amounting to:

Municipal Fund	<u>\$45,975,750.32</u>
TOTAL	<u>\$45,975,750.32</u>

be RECEIVED
The motion was put and declared CARRIED (12/0) by exception resolution.
For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That the schedule of cheques drawn and payments made for Period 1 – 1 July to 31 July 2023 amounting to:

Municipal Fund	<u>\$45,975,750.32</u>
TOTAL	<u>\$45,975,750.32</u>

be RECEIVED

Officer's Recommendation

That the schedule of cheques drawn and payments made for Period 1 – 1 July to 31 July 2023 amounting to:

Municipal Fund	<u>\$45,975,750.32</u>
TOTAL	<u>\$45,975,750.32</u>

be RECEIVED

Purpose

To inform Council of funds disbursed for the period 1 July to 31 July 2023.

Details

The schedule of accounts includes payments for the investment of surplus cashflow in term deposits. The level of these investments is the main reason for fluctuations in the value of payments made in the month. The timing of statutory payments such as the Emergency Services Levy and significant progress payments made for capital projects will also impact the value of payments made in the month.

The cheques drawn and payments made in July 2023 were higher than those in June 2023 due to the level of payments relating to investments.

Expenditure on Agency Staffing

The table below shows the spend on agency staffing for the month to July 2023. The actual spend of \$0.2m equates to 1.9% of the total spent on staffing by the City for the period.

Agency Costs by Business Unit	Year to Date Jul 2023 Actual \$	% of Total Staffing Cost
Finance Services	18,523	5.8%
Facilities, Projects & Assets	18,614	6.2%
City Future	13,096	5.8%
Parks & Sustainability	73,085	7.1%
Waste & Fleet	37,460	5.2%
Community Services	6,501	0.6%
Total	167,279	1.9%

Relevant Policies, Legislation and Council Resolutions

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented to the Council at the next ordinary meeting of Council after the list is prepared.

[Local Government \(Financial Management\) Regulations 1996](#)

[Local Government Act 1995](#)

Relevant Documents and Information

Attachments

Attachment 1 - Schedule of Accounts - July 2023 [↓](#)

Attachment 2 - Cheque Listing Attachment - July 2023 - (ECM Document No: 10895682) (previously circulated to Elected Members under separate cover)*

Available for viewing at meeting

Nil

Linked Documents

**(Please note the Cheque Listing Attachment – Attachment 2 – can be viewed as a separate document to the Agenda on the City of Stirling website).*

SCHEDULE FOR PERIOD 1 - 01/07/2023 - 31/07/2023							
PAYMENT	TRANSACTION	DATE	V/C VOUCHER NUMBERS	AMOUNT \$	MUNICIPAL \$	TRUST \$	RESERVE \$
CREDITOR PAYMENTS	INSTANT	5/07/2023	520847	3,178.53	3,178.53		
CREDITOR PAYMENTS	SUNDRY	5/07/2023	520848-520849	790.70	790.70		
CREDITOR PAYMENTS	EFT	5/07/2023	EF258077-EF258101	31,223.73	31,223.73		
CREDITOR PAYMENTS	INSTANT	5/07/2023	EF258102-EF258118	83,421.85	83,421.85		
CREDITOR PAYMENTS	PAYROLL	5/07/2023	EF258119-EF258126	258,430.40	258,430.40		
CREDITOR PAYMENTS	PETTYCSH	5/07/2023	EF258127	18,032.00	18,032.00		
CREDITOR PAYMENTS	VOLUNTEER	5/07/2023	EF258128-EF258161	7,530.39	7,530.39		
CREDITOR PAYMENTS	VARIOUS	5/07/2023	EF258162-EF258183	267,965.65	267,965.65		
CREDITOR PAYMENTS	VARIOUS	5/07/2023	EF258184-EF258205	119,117.62	119,117.62		
CREDITOR PAYMENTS	VARIOUS	5/07/2023	EF258206	198,911.37	198,911.37		
CREDITOR PAYMENTS	INVESTMENT	5/07/2023	EF258207	8,900,000.00	8,900,000.00		
CREDITOR PAYMENTS	INVESTMENT	5/07/2023	EF258208	500,000.00	500,000.00		
CREDITOR PAYMENTS	CHEQUE	6/07/2023	520850	1,000.00	1,000.00		
CREDITOR PAYMENTS	CANCEL	6/07/2023	EF258082	126.00	126.00		
CREDITOR PAYMENTS	EFT	6/07/2023	EF258209-EF258211	5,147.00	5,147.00		
CREDITOR PAYMENTS	INSTANT	6/07/2023	EF258212-EF258213	91,988.03	91,988.03		
CREDITOR PAYMENTS	VARIOUS	6/07/2023	EF258214-EF258227	249,315.03	249,315.03		
CREDITOR PAYMENTS	VARIOUS	6/07/2023	EF258228	241,094.08	241,094.08		
CREDITOR PAYMENTS	VARIOUS	6/07/2023	EF258229	110,630.73	110,630.73		
CREDITOR PAYMENTS	PETTYCSH	6/07/2023	EF258230	1,095.20	1,095.20		
CREDITOR PAYMENTS	VARIOUS	6/07/2023	EF258231-EF258246	128,838.07	128,838.07		
CREDITOR PAYMENTS	CANCEL	6/07/2023	518642	-	-		
CREDITOR PAYMENTS	CANCEL	6/07/2023	519001	-	-		
CREDITOR PAYMENTS	CANCEL	6/07/2023	519002	-	-		
CREDITOR PAYMENTS	CANCEL	6/07/2023	519012	-	-		
CREDITOR PAYMENTS	CANCEL	6/07/2023	519023	-	-		
CREDITOR PAYMENTS	EFT	7/07/2023	EF258247	319,518.30	319,518.30		
CREDITOR PAYMENTS	INSTANT	7/07/2023	520851-520858	17,996.13	17,996.13		
CREDITOR PAYMENTS	INSTANT	7/07/2023	EF258248-EF258249	5,485.55	5,485.55		
CREDITOR PAYMENTS	VARIOUS	7/07/2023	EF258250	401,603.68	401,603.68		
CREDITOR PAYMENTS	SUPER	7/07/2023	EF258251	190,427.54	190,427.54		
CREDITOR PAYMENTS	INSTANT	10/07/2023	520859-520862	8,945.72	8,945.72		
CREDITOR PAYMENTS	CHEQUE	10/07/2023	520863	140.00	140.00		
CREDITOR PAYMENTS	SUNDRY	10/07/2023	520864-520879	800.00	800.00		
CREDITOR PAYMENTS	EFT	10/07/2023	EF258252	126.00	126.00		
CREDITOR PAYMENTS	INSTANT	10/07/2023	EF258253-EF258264	185,527.16	185,527.16		
CREDITOR PAYMENTS	VARIOUS	10/07/2023	EF258265	422,502.10	422,502.10		
CREDITOR PAYMENTS	VARIOUS	10/07/2023	EF258266-EF258285	189,396.77	189,396.77		
			Sub Totals	12,960,053.33	12,960,053.33	0.00	0.00

SCHEDULE FOR PERIOD 1 - 01/07/2023 - 31/07/2023							
PAYMENT	TRANSACTION	DATE	V/C VOUCHER NUMBERS	AMOUNT \$	MUNICIPAL \$	TRUST \$	RESERVE \$
CREDITOR PAYMENTS	VARIOUS	10/07/2023	EF258286	132,061.67	132,061.67		
CREDITOR PAYMENTS	PETTYCSH	10/07/2023	EF258287	15,456.00	15,456.00		
CREDITOR PAYMENTS	VOLUNTEER	10/07/2023	EF258288-EF258295	1,279.16	1,279.16		
CREDITOR PAYMENTS	CANCEL	10/07/2023	519024	-	-		
CREDITOR PAYMENTS	CANCEL	10/07/2023	519025	-	-		
CREDITOR PAYMENTS	CANCEL	10/07/2023	519040	-	-		
CREDITOR PAYMENTS	CANCEL	10/07/2023	519078	-	-		
CREDITOR PAYMENTS	CANCEL	10/07/2023	519190	-	-		
CREDITOR PAYMENTS	CANCEL	10/07/2023	519238	-	-		
CREDITOR PAYMENTS	CANCEL	10/07/2023	519498	-	-		
CREDITOR PAYMENTS	CANCEL	11/07/2023	519618	-	-		
CREDITOR PAYMENTS	CANCEL	10/07/2023	519875	-	-		
CREDITOR PAYMENTS	CHEQUE	11/07/2023	520880	45.70	45.70		
CREDITOR PAYMENTS	CHQ	11/07/2023	520881-520882	387.33	387.33		
CREDITOR PAYMENTS	SUNDRY	11/07/2023	520883-520888	1,303.00	1,303.00		
CREDITOR PAYMENTS	EFT	11/07/2023	EF258296-EF258319	30,811.96	30,811.96		
CREDITOR PAYMENTS	INSTANT	11/07/2023	EF258320-EF258326	28,824.87	28,824.87		
CREDITOR PAYMENTS	VARIOUS	11/07/2023	EF258327-EF258352	288,340.37	288,340.37		
CREDITOR PAYMENTS	VARIOUS	11/07/2023	EF258353-EF258376	103,121.33	103,121.33		
CREDITOR PAYMENTS	VARIOUS	11/07/2023	EF258377	213,110.67	213,110.67		
CREDITOR PAYMENTS	VARIOUS	11/07/2023	EF258378	241,219.94	241,219.94		
CREDITOR PAYMENTS	VARIOUS	11/07/2023	EF258379-EF258400	151,986.15	151,986.15		
CREDITOR PAYMENTS	PETTYCSH	11/07/2023	EF258401	1,243.00	1,243.00		
CREDITOR PAYMENTS	CANCEL	11/07/2023	520014	-	-		
CREDITOR PAYMENTS	CANCEL	11/07/2023	520215	-	-		
CREDITOR PAYMENTS	CANCEL	11/07/2023	520232	-	-		
CREDITOR PAYMENTS	CANCEL	11/07/2023	520291	-	-		
CREDITOR PAYMENTS	CANCEL	11/07/2023	520780	-	-		
CREDITOR PAYMENTS	CANCEL	11/07/2023	520821	-	-		
CREDITOR PAYMENTS	CHQ	12/07/2023	520889	68.50	68.50		
CREDITOR PAYMENTS	INSTANT	12/07/2023	520890	3,281.57	3,281.57		
CREDITOR PAYMENTS	SUNDRY	12/07/2023	520891-520893	250.00	250.00		
CREDITOR PAYMENTS	EFT	12/07/2023	EF258402-EF258414	18,158.49	18,158.49		
CREDITOR PAYMENTS	INSTANT	12/07/2023	EF258415-EF258416	10,797.15	10,797.15		
CREDITOR PAYMENTS	PAYROLL	12/07/2023	EF258417-EF258421	676,408.47	676,408.47		
CREDITOR PAYMENTS	VARIOUS	12/07/2023	EF258422-EF258451	91,513.56	91,513.56		
CREDITOR PAYMENTS	VARIOUS	12/07/2023	EF258452-EF258482	7,708.33	7,708.33		
CREDITOR PAYMENTS	VARIOUS	12/07/2023	EF258483-EF258512	64,179.88	64,179.88		
			Sub Totals	15,041,610.43	15,041,610.43	0.00	0.00

SCHEDULE FOR PERIOD 1 - 01/07/2023 - 31/07/2023							
PAYMENT	TRANSACTION	DATE	V/C VOUCHER NUMBERS	AMOUNT \$	MUNICIPAL \$	TRUST \$	RESERVE \$
CREDITOR PAYMENTS	VARIOUS	12/07/2023	EF258513-EF258541	104,186.30	104,186.30		
CREDITOR PAYMENTS	VARIOUS	12/07/2023	EF258542	109,207.67	109,207.67		
CREDITOR PAYMENTS	PETTYCSH	12/07/2023	EF258543	20,608.00	20,608.00		
CREDITOR PAYMENTS	CHEQUE	13/07/2023	520894	165.00	165.00		
CREDITOR PAYMENTS	INSTANT	13/07/2023	520895	3,764.46	3,764.46		
CREDITOR PAYMENTS	CANCEL	13/07/2023	EF258406	- 100.00	- 100.00		
CREDITOR PAYMENTS	EFT	13/07/2023	EF258544-EF258546	1,471.10	1,471.10		
CREDITOR PAYMENTS	INSTANT	13/07/2023	EF258547-EF258556	13,435.33	13,435.33		
CREDITOR PAYMENTS	VARIOUS	13/07/2023	EF258557-EF258587	570,205.63	570,205.63		
CREDITOR PAYMENTS	VOLUNTEER	13/07/2023	EF258588-EF258596	2,034.91	2,034.91		
CREDITOR PAYMENTS	CANCEL	13/07/2023	EF258404	- 554.29	- 554.29		
CREDITOR PAYMENTS	CHEQUE	14/07/2023	520896	2,883.82	2,883.82		
CREDITOR PAYMENTS	EFT	14/07/2023	EF258597-EF258598	114.63	114.63		
CREDITOR PAYMENTS	INSTANT	14/07/2023	EF258999-EF258605	33,539.30	33,539.30		
CREDITOR PAYMENTS	VARIOUS	14/07/2023	EF258606-EF258635	180,625.76	180,625.76		
CREDITOR PAYMENTS	VARIOUS	14/07/2023	EF258636	157,687.48	157,687.48		
CREDITOR PAYMENTS	VARIOUS	14/07/2023	EF258637	165,850.98	165,850.98		
CREDITOR PAYMENTS	VARIOUS	14/07/2023	EF258638	100.00	100.00		
CREDITOR PAYMENTS	PETTYCSH	14/07/2023	EF258639	370.90	370.90		
CREDITOR PAYMENTS	VOLUNTEER	14/07/2023	EF258640-EF258644	1,517.86	1,517.86		
CREDITOR PAYMENTS	SUPER	14/07/2023	EF258645	407,771.84	407,771.84		
CREDITOR PAYMENTS	CHEQUE	17/07/2023	520897-520898	1,518.50	1,518.50		
CREDITOR PAYMENTS	EFT	17/07/2023	EF258646-EF258647	704.29	704.29		
CREDITOR PAYMENTS	INSTANT	17/07/2023	EF258648-EF258651	86,199.83	86,199.83		
CREDITOR PAYMENTS	VARIOUS	17/07/2023	EF258652-EF258673	88,988.48	88,988.48		
CREDITOR PAYMENTS	VARIOUS	17/07/2023	EF258674-EF258703	112,631.32	112,631.32		
CREDITOR PAYMENTS	VARIOUS	17/07/2023	EF258704	479,844.20	479,844.20		
CREDITOR PAYMENTS	VOLUNTEER	17/07/2023	EF258705-EF258713	230.54	230.54		
CREDITOR PAYMENTS	INSTANT	18/07/2023	EF258717-EF258716	1,781.26	1,781.26		
CREDITOR PAYMENTS	VARIOUS	18/07/2023	EF258717-EF25872	29,096.22	29,096.22		
CREDITOR PAYMENTS	VARIOUS	18/07/2023	EF258728-EF258756	156,968.13	156,968.13		
CREDITOR PAYMENTS	VARIOUS	18/07/2023	EF258757	479,844.20	479,844.20		
CREDITOR PAYMENTS	VARIOUS	18/07/2023	EF258758	149,809.26	149,809.26		
CREDITOR PAYMENTS	VARIOUS	18/07/2023	EF258759	1,088,851.30	1,088,851.30		
CREDITOR PAYMENTS	VOLUNTEER	18/07/2023	EF258760-EF258761	348.04	348.04		
CREDITOR PAYMENTS	CHEQUE	19/07/2023	520899	728.17	728.17		
CREDITOR PAYMENTS	INSTANT	19/07/2023	EF258762-EF258768	28,018.34	28,018.34		
CREDITOR PAYMENTS	VARIOUS	19/07/2023	EF258769-EF258802	91,861.31	91,861.31		
			Sub Totals	19,881,478.76	19,881,478.76	0.00	0.00

SCHEDULE FOR PERIOD 1 - 01/07/2023 - 31/07/2023							
PAYMENT	TRANSACTION	DATE	V/C VOUCHER NUMBERS	AMOUNT \$	MUNICIPAL \$	TRUST \$	RESERVE \$
CREDITOR PAYMENTS	PAYROLL	19/07/2023	EF258805-EF258812	267,558.26	267,558.26		
CREDITOR PAYMENTS	PETTYCASH	19/07/2023	EF258813	31,160.00	31,160.00		
CREDITOR PAYMENTS	CANCEL	19/07/2023	519077				
CREDITOR PAYMENTS	CANCEL	19/07/2023	520284				
CREDITOR PAYMENTS	CANCEL	19/07/2023	520300				
CREDITOR PAYMENTS	CANCEL	19/07/2023	520731				
CREDITOR PAYMENTS	CHEQUE	20/07/2023	520900	147.00	147.00		
CREDITOR PAYMENTS	EFT	20/07/2023	EF258813	100.00	100.00		
CREDITOR PAYMENTS	INSTANT	20/07/2023	EF258815-EF258828	35,564.15	35,564.15		
CREDITOR PAYMENTS	VARIOUS	20/07/2023	EF258829-EF258858	19,889.35	19,889.35		
CREDITOR PAYMENTS	VARIOUS	20/07/2023	EF258859-EF258880	309,526.02	309,526.02		
CREDITOR PAYMENTS	VARIOUS	20/07/2023	EF258881-EF258910	231,773.63	231,773.63		
CREDITOR PAYMENTS	VARIOUS	20/07/2023	EF258911-EF258935	131,740.55	131,740.55		
CREDITOR PAYMENTS	PETTYCASH	20/07/2023	EF258936	249.85	249.85		
CREDITOR PAYMENTS	SUPER	20/07/2023	EF258937	192,685.24	192,685.24		
CREDITOR PAYMENTS	VOLUNTEER	20/07/2023	EF258938-EF258941	58.30	58.30		
CREDITOR PAYMENTS	CHEQUE	21/07/2023	520901-520906	1,425.00	1,425.00		
CREDITOR PAYMENTS	INSTANT	21/07/2023	520907-520909	8,054.80	8,054.80		
CREDITOR PAYMENTS	VARIOUS	21/07/2023	520910-920914	10,783.00	10,783.00		
CREDITOR PAYMENTS	EFT	21/07/2023	EF258942-EF258972	48,887.95	48,887.95		
CREDITOR PAYMENTS	VARIOUS	21/07/2023	EF258973	112,878.89	112,878.89		
CREDITOR PAYMENTS	VARIOUS	21/07/2023	EF258974	327,599.44	327,599.44		
CREDITOR PAYMENTS	VARIOUS	21/07/2023	EF258975	98,370.20	98,370.20		
CREDITOR PAYMENTS	VARIOUS	21/07/2023	EF258976	156,861.10	156,861.10		
CREDITOR PAYMENTS	VARIOUS	21/07/2023	EF258977-EF259007	11,652.63	11,652.63		
CREDITOR PAYMENTS	VARIOUS	21/07/2023	EF259009-EF259040	153,992.16	153,992.16		
CREDITOR PAYMENTS	VARIOUS	21/07/2023	EF259041-EF259043	51,624.50	51,624.50		
CREDITOR PAYMENTS	VOLUNTEER	21/07/2023	EF259008	273.00	273.00		
CREDITOR PAYMENTS	JOURNAL	21/07/2023	GJ739405	37.24	37.24		
CREDITOR PAYMENTS	CANCEL	26/07/2023	520843				
CREDITOR PAYMENTS	CHQ	24/07/2023	520915-520922	7,692.41	7,692.41		
CREDITOR PAYMENTS	INSTANT	24/07/2023	520923	442.86	442.86		
CREDITOR PAYMENTS	CHQ	25/07/2023	520924	448.80	448.80		
CREDITOR PAYMENTS	PAYROLL	26/07/2023	520925	450.00	450.00		
CREDITOR PAYMENTS	CHQ	27/07/2023	520926	500.00	500.00		
CREDITOR PAYMENTS	INSTANT	27/07/2023	520927-520930	20,275.86	20,275.86		
CREDITOR PAYMENTS	CHQ	31/07/2023	520931-520943	5,309.85	5,309.85		
CREDITOR PAYMENTS	CANCEL	24/07/2023	EF258743	- 11,055.00	- 11,055.00		
			Sub Totals	24,240,877.54	24,240,877.54	0.00	0.00

SCHEDULE FOR PERIOD 1 - 01/07/2023 - 31/07/2023							
PAYMENT	TRANSACTION	DATE	V/C VOUCHER NUMBERS	AMOUNT \$	MUNICIPAL \$	TRUST \$	RESERVE \$
CREDITOR PAYMENTS	INVESTMENT	24/07/2023	EF259044	2,400,000.00	2,400,000.00		
CREDITOR PAYMENTS	INSTANT	24/07/2023	EF259045-EF259050	16,666.94	16,666.94		
CREDITOR PAYMENTS	VARIOUS	24/07/2023	EF259051-EF259064	25,652.18	25,652.18		
CREDITOR PAYMENTS	VARIOUS	24/07/2023	EF259065-EF259092	8,600.74	8,600.74		
CREDITOR PAYMENTS	VARIOUS	24/07/2023	EF259093	818,274.96	818,274.96		
CREDITOR PAYMENTS	VARIOUS	24/07/2023	EF259094	24,913.80	24,913.80		
CREDITOR PAYMENTS	VARIOUS	24/07/2023	EF259095	9,680.00	9,680.00		
CREDITOR PAYMENTS	VOLUNTEER	24/07/2023	EF259096-EF259101	1,372.04	1,372.04		
CREDITOR PAYMENTS	INTERNATIONAL	25/07/2023	EF259102-EF259104	98,193.41	98,193.41		
CREDITOR PAYMENTS	EFT	25/07/2023	EF259105-EF259106	4,100.00	4,100.00		
CREDITOR PAYMENTS	INSTANT	25/07/2023	EF259107-EF259120	136,396.42	136,396.42		
CREDITOR PAYMENTS	PETTYCSH	25/07/2023	EF259121	980.25	980.25		
CREDITOR PAYMENTS	VARIOUS	25/07/2023	EF259122	242,126.15	242,126.15		
CREDITOR PAYMENTS	VARIOUS	25/07/2023	EF259123-EF259152	76,136.42	76,136.42		
CREDITOR PAYMENTS	VARIOUS	25/07/2023	EF259153-EF259181	42,434.45	42,434.45		
CREDITOR PAYMENTS	PAYROLL	26/07/2023	EF259182-EF259186	611,110.47	611,110.47		
CREDITOR PAYMENTS	VARIOUS	26/07/2023	EF259187	143,952.85	143,952.85		
CREDITOR PAYMENTS	VARIOUS	26/07/2023	EF259188	197,890.00	197,890.00		
CREDITOR PAYMENTS	VARIOUS	26/07/2023	EF259189-EF259217	69,809.25	69,809.25		
CREDITOR PAYMENTS	INSTANT	26/07/2023	EF259218-EF259223	8,123.64	8,123.64		
CREDITOR PAYMENTS	EFT	27/07/2023	EF259224-EF259245	43,786.02	43,786.02		
CREDITOR PAYMENTS	INSTANT	27/07/2023	EF259246-EF259250	22,719.66	22,719.66		
CREDITOR PAYMENTS	VARIOUS	27/07/2023	EF259251-EF259279	87,554.22	87,554.22		
CREDITOR PAYMENTS	VARIOUS	27/07/2023	EF259280-EF259307	165,271.72	165,271.72		
CREDITOR PAYMENTS	VARIOUS	27/07/2023	EF259308-EF259312	220,271.43	220,271.43		
CREDITOR PAYMENTS	VARIOUS	27/07/2023	EF259313	1,638,027.88	1,638,027.88		
CREDITOR PAYMENTS	PETTYCSH	27/07/2023	EF259314	18,032.00	18,032.00		
CREDITOR PAYMENTS	SUPER	27/07/2023	EF259315	1,515.64	1,515.64		
CREDITOR PAYMENTS	EFT	27/07/2023	EF259316-EF259324	19,728.59	19,728.59		
CREDITOR PAYMENTS	INSTANT	28/07/2023	EF259325	5,429.59	5,429.59		
CREDITOR PAYMENTS	VARIOUS	28/07/2023	EF259326-EF259331	374,078.07	374,078.07		
CREDITOR PAYMENTS	VARIOUS	28/07/2023	EF259332-EF259338	241,049.56	241,049.56		
CREDITOR PAYMENTS	SUPER	28/07/2023	EF259339	406,889.18	406,889.18		
CREDITOR PAYMENTS	INVESTMENT	28/07/2023	EF259341	2,100,000.00	2,100,000.00		
CREDITOR PAYMENTS	INVESTMENT	25/07/2023	EF259342	5,700,000.00	5,700,000.00		
CREDITOR PAYMENTS	INVESTMENT	27/07/2023	EF259343	3,400,000.00	3,400,000.00		
CREDITOR PAYMENTS	EFT	28/07/2023	EF259344	4,821.73	4,821.73		
CREDITOR PAYMENTS	INSTANT	31/07/2023	EF259348-EF259358	23,979.66	23,979.66		
			TOTALS	41,377,989.90	41,377,989.90	0.00	0.00

12.2/F2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTHS ENDING 30 JUNE 2023 AND 31 JULY 2023

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution**0823/071****Moved Councillor Hatton, seconded Councillor Proud**

- 1. That the monthly Statement of Financial Activity and other relevant unaudited Financial Reports for the year ended 30 June 2023 be RECEIVED.**
- 2. That the monthly Statement of Financial Activity and other relevant Financial Reports for the month ending 31 July 2023 be RECEIVED.**

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That the monthly Statement of Financial Activity and other relevant unaudited Financial Reports for the year ended 30 June 2023 be RECEIVED.
2. That the monthly Statement of Financial Activity and other relevant Financial Reports for the month ending 31 July 2023 be RECEIVED.

Officer's Recommendation

1. That the monthly Statement of Financial Activity and other relevant unaudited Financial Reports for the year ended 30 June 2023 be RECEIVED.
2. That the monthly Statement of Financial Activity and other relevant Financial Reports for the month ending 31 July 2023 be RECEIVED.

Purpose

To apprise Council of the financial position of the City in compliance with the provisions of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 as amended.

Details

The City's financial reporting framework provides Council, management and employees with a broad overview of the City-Wide financial position. The format for the financial report includes:

1. A financial summary comprising a Statement of Financial Activity (Attachments 1 and 4) and an explanation of each material variance in accordance with the requirements of Regulation 34 (see below).
2. The composition of net current assets, less committed assets and restricted assets (Attachments 2 and 5) in accordance with the requirements of Regulation 34.
3. An Investment Report (Attachments 3 and 6) detailing the performance of the investment portfolio as required by the City's Investment Policy.

Monthly Statement of Financial Activity for the Year Ended 30 June 2023

It should be noted that the statement shown as Attachment 1, only includes transactions as they relate to the Municipal Fund and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

The City is currently finalising its FY23 position. These unaudited financial reports will be subject to change as year-end items, such as the financial position of Regional Councils are audited and reflected in the City's financial statements.

An explanation of major variances between YTD Actual and YTD Budget for the year ended 30 June 2023 is as follows:

Operating Revenue**1. Underground Power Rates**

This variance mainly relates to Underground Power charges for the Scarborough Network Renewal Underground Program Pilot (NRUPP) project. Property owners were originally invoiced for the project in December 2021, but the charges were withdrawn due to a high level of errors in the data provided by Western Power. At 30 June 2023, no progress payments have been made by the City to Western Power for the project and charges to property owners have been placed on hold. There is a corresponding underspend within expenses.

2. Grants & Subsidies

This revenue item has a positive variance of 45% of Amended Budget. This is mainly due to the advance payment of the 2023/2024 Financial Assistance Grant - General Purpose which was received by the City in June 2023 but budgeted for in 2023/2024 (\$5.8 million).

3. Contributions, Reimbursements & Donations

This revenue item has a positive variance due to timing of grant revenue from Main Roads WA for the Trackless Tram project which was budgeted for in 2021/2022. Future expenditure on the project will be funded from this revenue. In addition, the City received unbudgeted revenue relating to charges for replacement of street trees.

4. Other

This revenue item has a positive variance due to unbudgeted contributions for Cash in lieu of Public Open Space relating to developments in North Beach, Tuart Hill and Scarborough. This will be transferred to Reserves.

Operating Expenditure**5. Employee Costs (including Agency Staff)**

The employee costs budget was reduced at the mid-year budget review to reflect costs savings as a result of staff turnover and vacancies. For the period to 30 June 2023, the total of direct employee costs (net of the cost of Agency Personnel) was \$1.7 million above the revised budget. Indirect employee costs showed an underspend for the period of \$0.5 million. After allowing for labour recoveries, the net variance is a negative variance of \$4 million.

Labour recoveries relate to the charge of internal staff time to maintenance services and capital projects and the negative variance will therefore be offset by reduced costs in these areas.

6. Underground Power Expenditure

This variance relates to progress payments to Western Power for the NRUPP Project as detailed in note 1.

7. Other

This variance is mainly due to the financial treatment of the City's Major Event Sponsorship including the contribution to the Aussies. The budget was included in sponsorship, but most expenses incurred by the City were salaries and contractor costs which are included in other expense categories in the City's report. The Major Event program for 2022/23 was delivered 10% below budget.

Non - Operating Activity**8. Profit or Loss on Disposal of Assets and Proceeds from Disposal of Assets**

The loss on disposal of assets is mainly due to Buildings included in the asset register but no longer owned by the City and therefore written off. Also, the City is reviewing its asset registers as part of the project to upgrade asset management systems. The review identified historic reserve assets that were no longer in service or had no current value and these have also been written off.

Investment Activity**9. Grants & Subsidies**

This revenue item has a positive variance due to the timing of grant revenue for the Stephenson Avenue project. The project was completed in the 2021/2022 financial year but will not be financially closed until the completion of the defect's liability period. The grant revenue will be offset by future expenditure. In addition, the 2023/2024 Financial Assistance Grant – Local Roads was received by the City in June 2023 but budgeted for in 2023/2024 (\$2.7 million).

10. Equity Share of Investment

This revenue is a non-cash adjustment and is the recognition of the City's equity share of sales by Catalina Regional Council.

11. Capital Expenditure

The positive variance is mainly due to:

- Delays in delivery of vehicles for the Fleet Replacement Program \$11.3 million.
- The \$6 million of funds allocated for the purchase of a Commercial property.
- The timing of the Terry Tyzack redevelopment project \$5.3 million which includes additional funding approved in the 2022/2023 mid-year Budget Review.
- The timing of the Engineering Renewals program \$6.0 million with the rephasing of the Drainage Renewal Program \$2.7 million being the major variance.
- Progress on the Building Renewals program \$2.8 million budget variance and the Parks Renewals program \$3.5 million budget variance.

An amount of \$18.4 million has been committed against the variance.

Monthly Statement of Financial Activity for the Period Ending 31 July 2023

It should be noted that the statement shown as Attachment 4, only includes transactions as they relate to the Municipal Fund and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

An explanation of major variances between YTD Actual and YTD Budget for the year ended 30 June 2023 is as follows:

Operating Revenue

1. Grants & Subsidies

This revenue item has a negative variance of 28% of Adopted Budget. This is mainly due to the advance payment of the 2023/2024 Financial Assistance Grant - General Purpose which was received by the City in June 2023 but budgeted for in 2023/2024.

2. Contributions, Reimbursements & Donations

This revenue item has a positive variance due to the City receiving unbudgeted revenue relating to charges for replacement of street trees.

3. Other

This revenue item has a positive variance due to proceeds from the sale of plant and equipment which was received from Good Sammy's as part of the settlement for the transfer of the Container Deposit scheme service.

Operating Expenditure

4. Employee Costs (including Agency Staff)

For the period to 30 July 2023, the total of direct employee costs (net of the cost of Agency Personnel) was \$1.1m below budget due to vacant positions. Indirect employee costs were \$0.1 million above budget due to the timing of training expenditure. Labour recoveries were in line with budget and so the net variance is a positive variance of \$1.0 million.

Labour recoveries relate to the charge of internal staff time to maintenance services and capital projects and the negative variance will therefore be offset by reduced costs in these areas.

5. Materials & Contracts Direct MTC of NCA

This variance mainly relates to Reserve maintenance for the Parks service and is a timing variance only.

Investment Activity

6. Grants & Subsidies

This variance is due to the advance payment of the 2023/2024 Financial Assistance Grant – Local Roads which was received by the City in June 2023 but budgeted for in 2023/2024.

Financial Assessment and Implications

The administration is mandated by Council to operate in a financially sustainable and responsible manner. As such, the City ensures that it closely monitors its financials against approved budget.

Relevant Policies, Legislation and Council Resolutions

The monthly statement of financial activity is prepared in accordance with Regulation 34 of the [Local Government \(Financial Management\) Regulations 1996](#)

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
1 April 1997	Item 10.2/A11	A monthly report must be provided to Council detailing the investment portfolio in terms of overall performance, percentage exposure of total portfolio by investment institution, and in the case of managed investments, the changes in market value.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - A Statement of Financial Activity in the form of a Rate Setting Statement for the period to 30 June 2023 [↓](#)

Attachment 2 - Net Current Assets Position as at 30 June 2023 [↓](#)

Attachment 3 - An Investment Report for the period to 30 June 2023 [↓](#)

Attachment 4 - A Statement of Financial Activity in the form of a Rate Setting Statement for the period to 31 July 2023 [↓](#)

Attachment 5 - Net Current Assets Position as at 31 July 2023 [↓](#)

Linked Documents

Nil.

City of Stirling
Rate Setting Statement
For the Period Ending 30 June 2023

Description	Notes	YTD Actual \$'000	YTD Budget \$'000	Variance \$'000	%	Amended Budget \$'000
OPERATING ACTIVITIES						
Net surplus/(deficit) start of financial year		47,100	35,307			35,307
Revenue from operating activity (excluding rates)						
Other Rates Revenue		510	500	10	2	500
Underground Power Rates	(1)	89	1,383	(1,294)	(94)	1,383
Security Charge		3,594	3,588	6	0	3,588
Grants & Subsidies	(2)	17,344	11,970	5,374	45	11,970
Contributions, Reimbursements & Donations	(3)	2,882	2,551	331	13	2,551
Interest		7,081	7,055	26	0	7,055
Registration, Licences & Permits		3,880	4,011	(131)	(3)	4,011
Service Charges		41,349	41,162	187	0	41,162
Fees & Charges		19,285	18,783	501	3	18,783
Other	(4)	6,144	5,161	983	19	5,161
Total Operating Revenue		102,160	96,166	5,994	6	96,166
Expenditure from operating activities						
Employee Costs (including Agency Staff)	(5)	(99,357)	(95,325)	(4,032)	(4)	(95,325)
Materials & Contracts Direct MTC of NCA		(26,464)	(25,991)	(473)	(2)	(25,991)
Materials & Contracts Other Works		(65,136)	(68,628)	3,492	5	(68,628)
Underground Power Expenditure	(6)	(461)	(1,388)	928	67	(1,388)
Utilities		(8,126)	(7,934)	(192)	(2)	(7,934)
Impairment		9	0	9	100	0
Depreciation		(50,353)	(51,794)	1,441	3	(51,794)
Insurance		(2,331)	(2,156)	(175)	(8)	(2,156)
Other	(7)	(2,836)	(3,323)	487	15	(3,319)
Total Operating Expenditure		(255,055)	(256,538)	1,484	1	(256,534)
Sub Total Operating Result		(152,895)	(160,373)	7,478	5	(160,369)
Operating activities excluded						
Profit on disposal of assets	(8)	684	464	220	47	464
(Loss) on disposal of assets	(8)	(21,371)	(380)	(20,990)	(5,517)	(380)
Movement Leave Provisions & Committed Grants		1,203	0	1,203	100	0
Depreciation on Assets		(50,353)	(51,794)	1,441	3	(51,794)
Total Excluded from Operating Result		72,242	51,710	20,532	40	51,710
Amount attributed to operating activities		(80,652)	(108,663)	28,011	26	(108,659)
INVESTMENT ACTIVITIES						
Grants & Subsidies	(9)	16,544	11,774	4,771	41	11,774
Equity Share of Investment	(10)	5,981	8,333	(2,352)	(28)	8,333
Proceeds from Disposal of Assets	(8)	2,003	1,719	284	17	1,719
Profit / (Loss) on Disposals	(8)	(20,687)	84	(20,770)	(24,800)	84
Total Capital Expenditure	(11)	(53,025)	(94,747)	41,722	44	(94,747)
Amount attributed to investment activities		(49,183)	(72,837)	23,654	32	(72,837)
FINANCIAL ACTIVITIES						
Transfers to/from Trust						
Transfers to Reserves		(43,556)	(26,309)	(17,247)	(66)	(26,309)
Transfers to Accum Funds		18,812	28,295	(9,484)	(34)	17,739
Amount attribute to financial activities		(24,744)	1,987	(26,731)	(1,346)	(8,570)
Surplus/(deficient) before general rates		(154,260)	(154,759)			(154,759)
Total amount raised from general rates		154,260	154,759			154,759
Net current assets at end of period - surplus/(deficit)		46,781	10,552			0

City of Stirling
**Net Current Asset Position Statement
 As at 30 June 2023**

	\$'000
CURRENT ASSETS	
Cash and cash equivalents	161,732
Trade receivables	16,051
Other financial assets at amortised cost	2,962
Inventories	5,263
Contract assets	1,927
Total Current Assets	187,935
CURRENT LIABILITIES	
Trade and other payables	29,644
Contract liabilities	2,622
Lease liabilities	80
Employee related provisions	17,811
Other provisions	13,912
Total Current Liabilities	64,068
Closing Funds	123,867
Restricted Assets	
Restricted Investments	94,897
Total Restricted Assets	94,897
NET CURRENT ASSETS LESS RESTRICTED ASSETS	28,969
Add Cash Backed Leave	17,811
CLOSING FUNDS	46,781

CITY OF STIRLING CASH & INVESTMENT REPORT AS AT 30 JUNE 2023

	Short term Rating	Long-term Rating	Allocation %	AV RATE ¹ %	TOTAL FUNDS \$	MUNI FUNDS \$	REST FUNDS \$	TRUST FUNDS \$	RESERVE FUNDS \$
IN HOUSE INVESTMENTS									
Banks									
AMP Bank	BBB	BBB	0		-	-	-	-	-
Bank of Queensland	A2	A-	29	4.84%	48,989,016	4,000,000	1,684,171	-	43,304,845
Bankwest	A-1+	AA-	0		-	-	-	-	-
Bendigo / Adelaide Bank	A2	A-	20	4.54%	33,598,536	11,800,000	4,680,305	17,118,231	-
Commonwealth Bank	A-1+	AA-	0		-	-	-	-	-
ME Bank	A2	BBB+	0		-	-	-	-	-
NAB	A1+	AA-	35	4.41%	59,342,782	18,800,000	7,820,991	-	32,721,791
Rural Bank	A2	A-	0		-	-	-	-	-
Sun Corp Metway	A-1	A+	12	4.33%	19,761,737	8,700,000	-	-	11,061,737
Westpac	A1+	AA-	5	4.64%	8,300,000	8,300,000	-	-	-
TOTAL INVESTMENTS			100	4.54%	\$ 169,992,071	\$ 51,600,000	\$ 14,185,467	\$ 17,118,231	\$ 87,088,373

¹ Average Rate for each bank relates to the investments held at monthend i.e. Total Funds balance

	INTEREST RECEIVED TO DATE	%	FULL YEAR BUDGET
INTEREST EARNED			
Municipal Fund	7,081,214	100.37%	7,055,000
TOTAL	7,081,214	100.37%	7,055,000

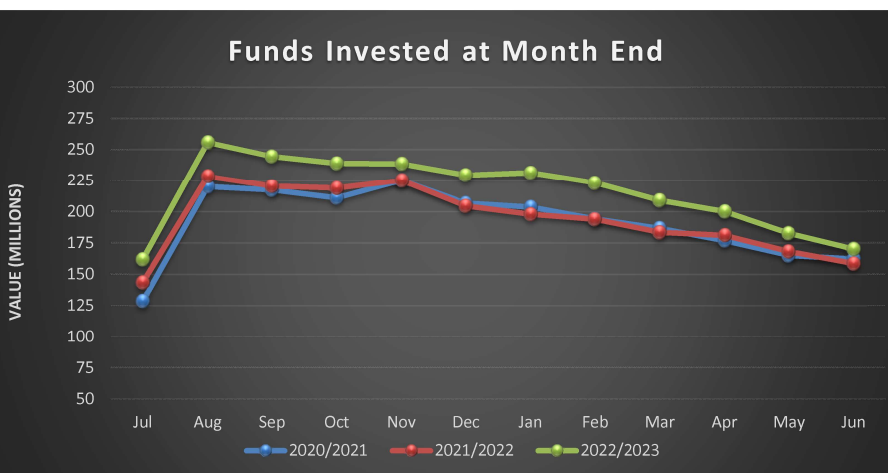
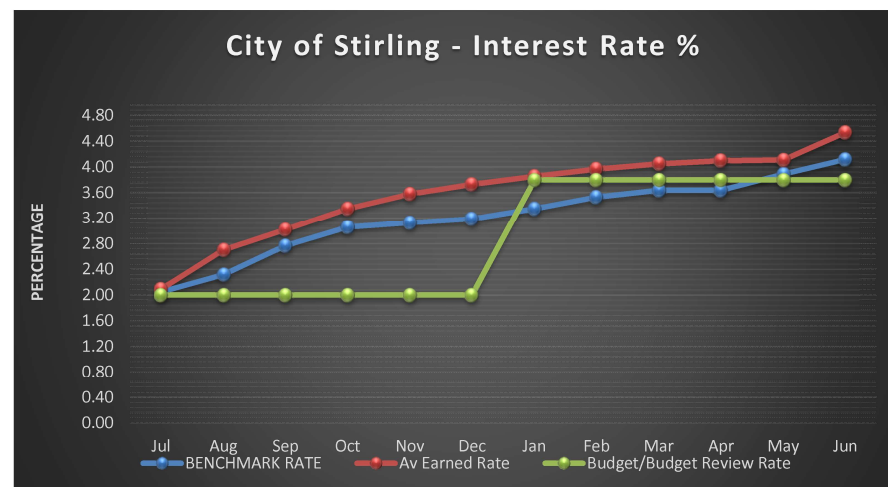
INTEREST RATES	JUL %	AUG %	SEP %	OCT %	NOV %	DEC %
AVGE EARNED RATE (ALL INVESTMENTS)	2.79	3.06	3.28	3.48	3.63	3.75
BENCHMARK RATE	2.05	2.32	2.77	3.06	3.13	3.19

INTEREST RATES	JAN %	FEB %	MAR %	APR %	MAY %	JUN %
AVGE EARNED RATE (ALL INVESTMENTS)	3.84	3.95	4.05	4.10	4.11	4.54
BENCHMARK RATE	3.35	3.53	3.64	3.64	3.89	4.12

MARKET AVERAGE INTEREST RATES FOR 2022-23 YEAR ONLY	At Call %	30 Day %	90 Days %	180 Days %	5 Yr Bond %	YTD Av %
	2.80	2.83	3.08	3.51	0.00	4.12

COMMENTARY

- The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA Local Government Act 1995 and its Amendments 2012.
- For this financial year 2022/23, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.
- This report is supported by detailed statements of borrowers of the City's funds with details thereto.



TRUST FUND DETAILS	BALANCE \$
Other Bonds	529,178
Right of Way Bonds	547,255
Payment in Lieu of Public Open Space	9,615,935
Town Planning Schemes	5,541,437
Other Trusts	884,426
FINANCE ONE INVESTMENT REGISTER	17,118,231
Funds to be Transferred	0.00

RESERVE FUND DETAILS	BALANCE \$
Asset Acquisition Reserve	99,182
Cash in Lieu of Public Open Space	928,477
Churchlands Lighting Reserve	42,334
Corporate Project Fund	24,046,309
Capital Investment Reserve	17,684,821
Investment Income Reserve	2,994,946
Leave Liability Reserve	13,916,697
Long Service Leave Reserve	830,578
Payment in Lieu of Parking Reserve	3,045,831
Plant Replacement Reserve	5,496,112
Public Parking Strategy Reserve	6,677,269
Road Widening Compensation Reserve	145,334
Security Service Reserve	475,523
Strategic Waste Development Reserve	14,523,055
Tamala Park Reserve	0
Tree Fund Reserve	1,223,116
Workers Compensation Reserve	2,767,826
FINANCE ONE INVESTMENT REGISTER	87,088,373
Funds to be Transferred	-7,809,037

RESTRICTED FUND DETAILS	BALANCE \$
Book Bond	225
Builders Registration Board Levy	55,252
BCITF Levy	31,403
Client Bonds	500
Development Trust	6,230
Hall Hire Bonds	3,200
Home Care Monies	-
Key Bonds	-
Other Rest Funds	9,445
Pay in Lieu POS	4,201,856
Performance Bonds	4,514,624
Reserve Bond	2,900
Section 152 Land	1,722,744
Street Trees Bonds	521,301
Unclaimed Monies	144,852
Verge Bonds	2,697,252
FINANCE ONE INVESTMENT REGISTER	14,185,467
Funds to be Transferred	-273,683

City of Stirling
Rate Setting Statement
For the Period Ending 31 July 2023

Description	Notes	YTD Actual \$'000	YTD Budget \$'000	Variance \$'000	%	Adopted Budget \$'000
OPERATING ACTIVITIES						
Net surplus/(deficit) start of financial year		53,496	50,122			50,122
Revenue from operating activity (excluding rates)						
Other Rates Revenue		14	0	14	100	500
Underground Power Rates		1	0	1	100	0
Security Charge		5	0	5	100	4,082
Grants & Subsidies	(1)	1,719	2,385	(666)	(28)	15,231
Contributions, Reimbursements & Donations	(2)	716	410	306	75	2,399
Interest		665	665	(0)	(0)	7,991
Registration, Licences & Permits		208	224	(16)	(7)	4,046
Service Charges		1,483	1,515	(32)	(2)	44,486
Fees & Charges		1,397	1,333	64	5	19,596
Other	(3)	564	388	177	46	4,759
Total Operating Revenue		6,770	6,919	(150)	(2)	103,090
Expenditure from operating activities						
Employee Costs (including Agency Staff)	(4)	(7,899)	(8,908)	1,010	11	(103,430)
Materials & Contracts Direct MTC of NCA	(5)	(2,017)	(2,367)	350	15	(28,828)
Materials & Contracts Other Works		(5,620)	(5,912)	292	5	(72,767)
Underground Power Expenditure		(0)	0	0	0	0
Utilities		(614)	(572)	(42)	(7)	(8,310)
Depreciation		(4,231)	(4,410)	179	4	(51,293)
Insurance		(1,091)	(1,115)	24	2	(2,238)
Other		(297)	(303)	7	2	(4,887)
Total Operating Expenditure		(21,769)	(23,588)	1,819	8	(271,753)
Sub Total Operating Result		(14,999)	(16,669)	1,670	10	(168,663)
Operating activities excluded						
Profit on disposal of assets		67	67	0	1	507
(Loss) on disposal of assets		(0)	0	(0)	100	(128)
Movement Leave Provisions & Committed Grants		854	0	854	(100)	0
Depreciation on Assets		(4,231)	(4,410)	179	4	(51,293)
Total Excluded from Operating Result		5,018	4,343	674	16	50,915
Amount attributed to operating activities		(9,981)	(12,325)	2,344	19	(117,748)
INVESTMENT ACTIVITIES						
Grants & Subsidies	(6)	98	386	(288)	(75)	10,384
Equity Share of Investment		0	0	0	0	6,667
Proceeds from Disposal of Assets		158	159	(0)	(0)	2,937
Profit / (Loss) on Disposals		67	67	0	1	379
Contribution to associated entity		(1,452)	(1,595)	143	9	(120,406)
Total Capital Expenditure		(1,452)	(1,595)	143	9	(120,406)
Amount attributed to investment activities		(1,129)	(984)	(145)	(15)	(100,040)
FINANCIAL ACTIVITIES						
Transfers to/from Trust		0	0	0	0	0
Transfers to Reserves		0	0	0	0	(17,932)
Transfers to Accum Funds		0	0	0	0	26,202
Amount attribute to financial activities						8,269
Surplus/(deficient) before general rates		(158,634)	(158,399)			(159,396)
Total amount raised from general rates		158,634	158,399			159,396
Net current assets at end of period - surplus/(deficit)		201,020	195,212			0

City of Stirling

Net Current Asset Position Statement As At 31 July 2023

	\$'000
CURRENT ASSETS	
Cash and cash equivalents	166,454
Trade receivables	148,082
Other financial assets at amortised cost	1,934
Inventories	11,928
Contract assets	1,838
Total Current Assets	330,236
CURRENT LIABILITIES	
Trade and other payables	17,832
Contract liabilities	2,519
Lease liabilities	80
Employee related provisions	17,516
Other provisions	13,889
Total Current Liabilities	51,835
Closing Funds	278,401
Restricted Assets	
Restricted Investments	94,897
Total Restricted Assets	94,897
NET CURRENT ASSETS LESS RESTRICTED ASSETS	183,503
Add Cash Backed Leave	17,516
CLOSING FUNDS	201,020

CITY OF STIRLING CASH & INVESTMENT REPORT AS AT 31 JULY 2023

	Short term Rating	Long-term Rating	Allocation %	AV RATE ¹ %	TOTAL FUNDS \$	MUNI FUNDS \$	REST FUNDS \$	TRUST FUNDS \$	RESERVE FUNDS \$
IN HOUSE INVESTMENTS									
Banks									
AMP Bank	BBB	BBB	0		-	-	-	-	-
Bank of Queensland	A2	A-	26	5.30%	47,239,016	2,250,000	1,684,171	-	43,304,845
Bankwest	A-1+	AA-	0		-	-	-	-	-
Bendigo / Adelaide Bank	A2	A-	30	4.91%	53,698,536	27,000,000	4,680,305	17,118,231	4,900,000
Commonwealth Bank	A-1+	AA-	0		-	-	-	-	-
ME Bank	A2	BBB+	0		-	-	-	-	-
NAB	A1+	AA-	32	5.19%	58,251,818	14,800,000	7,820,991	-	35,630,827
Rural Bank	A2	A-	0		-	-	-	-	-
Sun Corp Metway	A-1	A+	11	5.26%	19,761,737	8,700,000	-	-	11,061,737
Westpac	A1+	AA-	1	5.08%	2,500,000	2,500,000	-	-	-
TOTAL INVESTMENTS			100	5.15%	\$ 181,451,108	\$ 55,250,000	\$ 14,185,467	\$ 17,118,231	\$ 94,897,410

¹ Average Rate for each bank relates to the investments held at monthend i.e. Total Funds balance

	INTEREST RECEIVED TO DATE	%	FULL YEAR BUDGET
INTEREST EARNED			
Municipal Fund	664,890	8.32%	7,990,804
TOTAL	664,890	8.32%	7,990,804

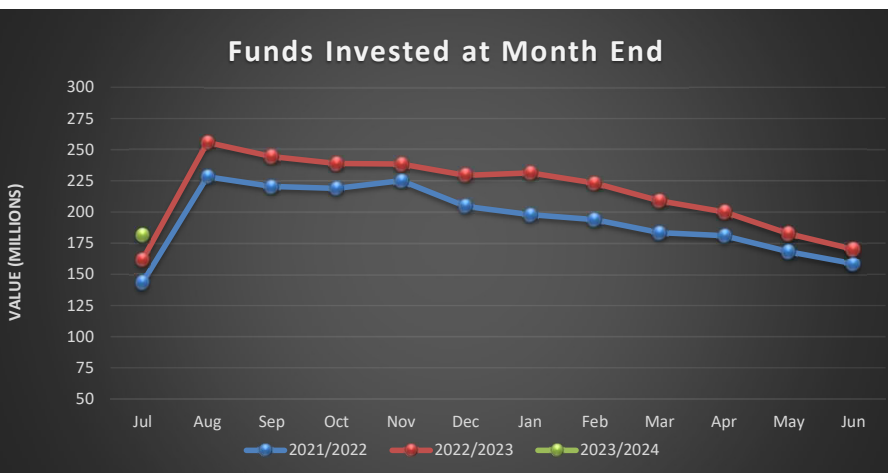
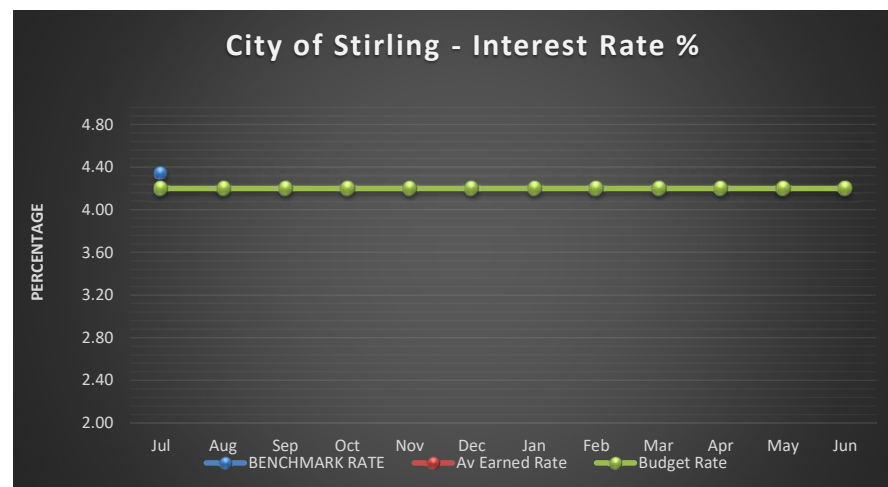
INTEREST RATES	JUL %	AUG %	SEP %	OCT %	NOV %	DEC %
AVGE EARNED RATE (ALL INVESTMENTS)	5.15					
BENCHMARK RATE	4.34					

INTEREST RATES	JAN %	FEB %	MAR %	APR %	MAY %	JUN %
AVGE EARNED RATE (ALL INVESTMENTS)						
BENCHMARK RATE						

MARKET AVERAGE INTEREST RATES FOR 2023-24 YEAR ONLY	At Call %	30 Day %	90 Days %	180 Days %	5 Yr Bond %	YTD Av %
	4.10	4.07	4.26	4.68	0.00	4.34

COMMENTARY

- The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA Local Government Act 1995 and its Amendments 2012.
- For this financial year 2022/23, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.
- This report is supported by detailed statements of borrowers of the City's funds with details thereto.



TRUST FUND DETAILS	BALANCE \$
Other Bonds	529,178
Right of Way Bonds	547,255
Payment in Lieu of Public Open Space	9,615,935
Town Planning Schemes	5,541,437
Other Trusts	884,426
FINANCE ONE INVESTMENT REGISTER	17,118,231
Funds to be Transferred	0.00

RESERVE FUND DETAILS	BALANCE \$
Asset Acquisition Reserve	99,182
Cash in Lieu of Public Open Space	928,477
Churchlands Lighting Reserve	42,334
Corporate Project Fund	24,046,309
Capital Investment Reserve	17,684,821
Investment Income Reserve	2,994,946
Leave Liability Reserve	13,916,697
Long Service Leave Reserve	830,578
Payment in Lieu of Parking Reserve	3,045,831
Plant Replacement Reserve	5,496,112
Public Parking Strategy Reserve	6,677,269
Road Widening Compensation Reserve	145,334
Security Service Reserve	475,523
Strategic Waste Development Reserve	14,523,055
Tamala Park Reserve	0
Tree Fund Reserve	1,223,116
Workers Compensation Reserve	2,767,826
FINANCE ONE INVESTMENT REGISTER	94,897,410
Funds to be Transferred	0

RESTRICTED FUND DETAILS	BALANCE \$
Book Bond	315
Builders Registration Board Levy	63,222
BCITF Levy	40,221
Client Bonds	600
Development Trust	6,230
Hall Hire Bonds	4,600
Home Care Monies	-
Key Bonds	-
Other Rest Funds	9,445
Pay in Lieu POS	4,201,856
Performance Bonds	4,504,146
Reserve Bond	2,800
Section 152 Land	1,722,744
Street Trees Bonds	500,301
Unclaimed Monies	117,448
Verge Bonds	2,714,744
FINANCE ONE INVESTMENT REGISTER	13,888,672
INVESTMENT REGISTER	14,185,467
Funds to be Transferred	-296,795

12.2/F3 PROCUREMENT FROM LOCAL BUSINESSES

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Information - *Receiving information about the City or its community.*

Council Resolution**0823/072****Moved Councillor Hatton, seconded Councillor Proud**

1. That Council **NOTES** the report on Procurement from Local Businesses.
2. That Council **APPROVES** for future reporting of Procurement from Local Businesses to only be included in the City's Annual Report.

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That Council NOTES the report on Procurement from Local Businesses.
2. That Council APPROVES for future reporting of Procurement from Local Businesses to only be included in the City's Annual Report.

Officer's Recommendation

1. That Council NOTES the report on Procurement from Local Businesses.
2. That Council APPROVES for future reporting of Procurement from Local Businesses to only be included in the City's Annual Report.

Purpose

The purpose of this report is to inform Council of the percentage of City purchases that were made from Local Businesses as defined under the City's Procurement Policy.

Details

In August 2020, the City's Procurement Policy was amended to include a preference for Local Businesses. A target of 50% of Procurement from Local business was set by Council. In setting this target it was noted that:

- 35% of the value of goods and services cannot be procured from Stirling businesses. This figure includes the procurement of waste disposal, utilities, insurance, telecommunications, IT services and software.
- The City has a number of high value multi-year contracts in place that cannot be re-tendered until the end of the current contract period.
- Difficulty in achieving value for money, particularly with major contracts, if local content is weighted over price.

Comment

The City's Procurement Policy defines the following categories of Businesses as being local:

Stirling Business

- Businesses registered in the City.
- Businesses that have premises in any of the City of Stirling's suburbs.

Local Business

- Businesses registered in the City.
- Businesses that have premises in any of the City of Stirling's suburbs.
- Businesses not registered in the City, but that have an economic impact on the City from using local sub-contractors, employing Stirling residents or making significant material purchases from suppliers operating within the City of Stirling.

Local businesses are identified through the City's tender process which includes the requirement for suppliers to identify the economic impact they have on the City.

Reporting of Local Content

The percentage of procurement from Local Suppliers is reported in the City's Annual Report and for 2021/2022 the figure was 29%.

Procurement from Local Suppliers increased significantly for 2022/2023 to 56%, mainly due to a number of high value contracts that have been awarded to Local Businesses through the City's tender process.

The percentage of procurement from local suppliers for 2022/2023 was calculated as follows:

Purchases from Local Suppliers Calculation	2022/23
Total City Spend	441,873,532
Payments excluded from Local Content Calculation	
Investments & Internal Bank Transfers	(210,233,226)
Payroll Deductions & Reimbursements to Staff etc	(39,497,977)
Government Agencies, other LG's & LG Bodies inc LGIS	(47,281,148)
Donations & Sporting Club Subsidies	(1,505,088)
Utilities & Underground Power	(8,487,043)
Waste Contract & Tipping Fees	(24,780,841)
Sundry Creditor Payments & Bond Refunds	(4,769,112)
Applicable Payments for Local Content Calculation	105,319,097
Local Content	
Stirling Suppliers	18,615,905
Local Suppliers	40,474,853
	59,090,758
% from Local Suppliers	56%

Most of the Local Supplier procurement is for maintenance and construction contracts which accounts for 83% of the total value. The table below is a summary of the products and services that are procured from local suppliers.

Summary of Local Products & Services	Stirling Supplier	Local Supplier	Total
Maintenance & Construction Expenses			
Building Maintenance & Construction	4,372,757	7,000,876	11,373,633
Road Construction & Maintenance	103,764	9,723,025	9,826,789
Parks Maintenance & Construction	1,300,710	9,497,653	10,798,363
Swimming Pool Maintenance & Construction	6,297,050	-	6,297,050
Fleet Purchases & Maintenance	1,367,800	400,444	1,768,244
Other Maintenance & Construction	1,520,551	219,199	1,739,750
Electrical Maintenance & Construction	205,912	3,630,200	3,836,112
Irrigation Systems & Maintenance	-	3,388,594	3,388,594
	15,168,543	33,859,990	49,028,534
Other Expenses			
Office Expenses	1,122,889	909,771	2,032,660
IT Software & Hardware	12,604	693,663	706,267
Legal & Consultancy	108,719	1,453,219	1,561,938
Contract Labour	666,092	646,105	1,312,196
Cash Collection Services	-	1,989,756	1,989,756
Asset Purchases	255,078	754,084	1,009,162
Other Expenses	1,281,981	168,264	1,450,245
	3,447,362	6,614,862	10,062,224
Total	18,615,905	40,474,853	59,090,758

Future reporting

The City currently provides information on procurement from local suppliers in its Annual Report. It is proposed that the annual reporting required by Council is done via this medium rather than a separate report to Committee and Council.

Financial Assessment and Implications

Nil.

Relevant Policies, Legislation and Council Resolutions

[City of Stirling Procurement Policy](#)

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
25/08/2020	0820/029	<ol style="list-style-type: none"> 1. That Council ADOPTS the amended Procurement Policy as shown in Attachment 3. 2. A report is to be PRESENTED to the Community and Resource Committee once a year outlining the percentage of products and services purchased from a local business as per the Procurement Policy definition and provide information on those products and services used.

Sustainable Stirling 2022-2032

Key Result Area: Our economy

Objective: A local business City

Priority: Support innovation and entrepreneurship in local business

Strategic Risk

Strategic Risk	Risk Appetite
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

12.2/TE1 QUOTATION VP351023 PROVISION OF STORMWATER DRAINAGE REPAIR AND ASSOCIATED WORKS

Business Unit:	Engineering Services	Service: Maintenance Services
Ward:	City Wide	Location: City Wide
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution**0823/073****Moved Councillor Hatton, seconded Councillor Proud**

That the Quotation for the Provision of Stormwater Drainage Repair and Associated Works be ACCEPTED as detailed in amended Confidential Attachment 1.

The motion was put and declared CARRIED (12/0) by an absolute majority, and by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That the Quotation for the Provision of Stormwater Drainage Repair and Associated Works be ACCEPTED as detailed in amended Confidential Attachment 1.

NB: Absolute Majority Vote required at Council.

Officer's Recommendation

That the Quotation for the Provision of Stormwater Drainage Repair and Associated Works be ACCEPTED as detailed in Confidential Attachment 1

Purpose

To report on the results from tender exempt Invitation for Quotation (IFQ) and the evaluation of submissions, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Quotation Details

IFQ Number VP351023
IFQ Title Provision of Stormwater Drainage Repair and Associated Works

Recommended Respondent(s) As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term	Initial:	3 Years
	Extension Options:	2 Extension Options of 1 Year each
	Defects Liability Period:	12 Months per job
Quoted Rates/Cost	Provided in Attachment 1 to this report (confidential)	
Panel Allocation	Work will be offered to the panel member that represents the best value for money for each job.	
Advertising	Wednesday, 28 June 2023 Vendorpanel (WALGA)	
Quotation Deadline:	Friday, 21 July 2023	1.00pm
Quotation Opening:	Friday, 21 July 2023	3.00pm

Quotation Submissions

Three quotations were received, including alternative and non-conforming quotations:-

Respondent	Trading Name	Stirling or Local Business?
Aaro Group Pty Ltd		YES
Interflow Pty Limited		NO
Riverjet Pty Ltd	Riverjet Pipeline Solutions	YES

Contract

Commencement Date of New Contract:	September 2023
Reason for gap between Contracts:	Business Unit's workflow capacity
Completion Date of New Contract:	September 2026
Price Basis of New Contract:	Schedule of Rates

Quotation Evaluation Panel

The evaluation panel comprised of four members, including a Business Unit Manager (Chairperson) and Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Quotations

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractors to satisfy the requirement of the above mentioned IFQ.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Respondent(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the respondents.

It is confirmed that the following checks have been undertaken:

Has the recommended Respondent(s) undergone Reference Checks successfully?	YES
Contractor Performance Reports with satisfactory results were completed for Interflow Pty Limited and Riverjet Pty Ltd in lieu of the Referee checks as they held the contracts for Drainage and Associated Works (18.COS.060.P.01 and 18.COS.060.P.02 respectively).	
Has the recommended Respondent(s) undergone Probity assessment and been deemed compliant?	YES
No Comments	
Has the recommended Respondent(s) undergone Financial Viability assessment and been deemed acceptable?	YES
No Comments	
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
No Comments	
Has the recommended Respondent(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES
No Comments	

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Regulation 11(2)(b) of the Local Government (Functions and General) Regulations 1996 the Invitation for Quotation was not required to be advertised in a state-wide publication because the supply of goods and services is to be obtained through the WALGA Preferred Supplier Program.

Relevant Policies, Legislation and Council Resolutions

The IFQ has been conducted in accordance with Part 4 of [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: A liveable City

Priority: Improve the quality, liveability and identity of local areas

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (Amended) (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

Councillor Chris Hatton disclosed an Impartial Interest in Item 12.2/TE2 as he is a member of a social club at Hamersley Golf Course.

12.2/TE2 TENDER 47156 HAMERSLEY GOLF COURSE REDEVELOPMENT AND BUSINESS PLAN

Business Unit:	Facilities, Projects & Assets	Service: Project Management
Ward:	Hamersley	Location: 102 Marmion Ave, Karrinyup WA 6018
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0823/074

Moved Councillor Hatton, seconded Councillor Proud

1. That the tender for the Hamersley Public Golf Course Redevelopment – RFP47156 be **ACCEPTED** as detailed in Confidential Attachment 1.
2. That Council **ENDORSES** the Business Plan for the Hamersley Public Golf Course Redevelopment in compliance with Section 3.59 of the *Local Government Act 1995*.

The motion was put and declared CARRIED (12/0) by an absolute majority, and by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That the tender for the Hamersley Public Golf Course Redevelopment – RFP47156 be ACCEPTED as detailed in Confidential Attachment 1.
2. That Council ENDORSES the Business Plan for the Hamersley Public Golf Course Redevelopment in compliance with Section 3.59 of the *Local Government Act 1995*.

Officer's Recommendation

1. That the tender for the Hamersley Public Golf Course Redevelopment – RFP47156 be ACCEPTED as detailed in Confidential Attachment 1.
2. That Council ENDORSES the Business Plan for the Hamersley Public Golf Course Redevelopment in compliance with section 3.59 of the *Local Government Act 1995*.

NB: Absolute Majority vote required at Council

Purpose

To report on the results from the public Invitation for Tender and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996. This Tender was conducted as a two-stage procurement process starting with an Invitation for Expression of Interest (EOI) 46827 followed by a select Request for Proposal (RFP) 47156.

To seek endorsement of the Business Plan for the Hamersley Public Golf Course Redevelopment.

Details

Tender Details

RFP Number 47156 (previous EOI 46827)
RFP and EOI Title Hamersley Public Golf Course Redevelopment
Recommended Tenderer(s) As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term Initial: 14 Months
Defects Liability Period: 12 Months
Tendered Rates/Cost Provided in Attachment 1 to this report (confidential)
EOI Advertising: Saturday, 22 April 2023 The West Australian
EOI Deadline: Wednesday, 24 May 2023 1.00pm
EOI Opening: Wednesday, 24 May 2023 3.00pm

RFP Issuing: Wednesday, 21 June 2023
RFP Deadline: Wednesday, 19 and 26 July 2023 1.00pm
RFP Opening: Wednesday, 19 and 26 July 2023 3.00pm

RFP Submissions

Five responses were received, including alternative and non-conforming responses:

Tenderer	Trading Name	Stirling or Local Business?
Farfield Holdings Pty Ltd as Trustee for The R Gullotto Family Trust	Capital Recycling	YES
Bellaluca Construction and Stone Pty Ltd	Bellaluca Demolition	YES
Cooper & Oxley Group Pty Ltd	N/A	YES
Crothers Pty Ltd	N/A	YES
Perkins (WA) Pty Ltd	Perkins Builders	YES

Contract

Commencement Date of New Contract: September 2023
 Completion Date of New Contract: December 2024
 Price Basis of New Contract: Fixed Price Lump Sum

Project Evaluation Panel

The project evaluation panel comprised of five members, including a Business Unit Manager (Chairperson) and four Officers. Process and probity advice during evaluation was provided by a City Procurement Officer.

Probity audit of procurement process was completed by the law firm HWL Ebsworth and a probity compliance certificate issued. Refer Attachment 3 (confidential) for a copy.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above-mentioned RFP.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict-of-interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer (s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer (s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

A financial assessment has been completed on recommended Tenderer and details are provided under Confidential Attachment 1.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the first stage of this procurement process - EOI 46827 was advertised in a state-wide publication. A link to the EOI documents was also made available via the City's website. The second stage RFP 47156 was a select process based on invitation of shortlisted respondents from EOI 46827 only.

Following contract execution, details will be included on the Tender Register on the City's Website.

At its meeting held 4 April 2023, Council resolved (Council Resolution Number 0423/010) as follows:

3. *That Council ENDORSES the Business Plan (for the Hamersley Public Golf Course Redevelopment) to give State-Wide public notice of the proposed major trading undertaking under section 3.59 of the Local Government Act 1995.*

The Business Plan was advertised for six weeks as required and no submissions were received. Endorsement of the Business Plan is now sought.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: A liveable City

Priority: Improve the quality, liveability and identity of local areas

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors and Shareholders (previously circulated to Elected Members under confidential separate cover)

Attachment 3 - Probity Sign Off Letter (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

12.2/GOV1 POTENTIAL LOCAL LAW - TREES ON PRIVATE LAND

Business Unit:	Governance	Service: Compliance, Risk & Information Management
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Legislative - *Making local laws, policies and planning instruments.*

Council Resolution

0823/075

Moved Councillor Hatton, seconded Councillor Proud

That the Item relating to 12.2/GOV1 be REFERRED to a Community and Resources Committee meeting after the 2023 elections to allow further information to be provided.

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That the Item relating to 12.2/GOV1 be REFERRED to a CRC meeting after the 2023 elections to be held to allow further information to be provided.

Officer's Recommendation

1. That Council NOTES the timeline for making a local law.
2. That Council DEFERS consideration of a local law for regulating trees on private property until after further Local Government Act reforms come into force in 2024 and a workshop has been held with Elected Members on the City's Urban Forest Strategy and the Street Tree Policy.

Purpose

At the Electors' General Meeting held 9 May 2023, Council resolved (Council Resolution Number 0523/010) to review whether a local law could be made for the protection of trees on private land.

This report sets out the validity of making a local law for the protection of trees on private land, and the process of making a new local law.

Details

An Elected Member workshop is scheduled to take place on 27 November 2023 regarding the City's Urban Forest Strategy and the City's Street Tree Policy.

Validity of a Local Law Regulating Trees on Private Land

The City does recognise the concerns regarding the retention of mature trees on private land in keeping in line with canopy targets.

The State Government has adopted a Private Property Charter for Western Australia ('the Charter') which aims to ensure proper regard is given to the rights of private land owners. Public officers should have regard to the principles in the Charter when contemplating or taking government action which may adversely affect private property rights in land. Local Governments are encouraged to comply with this Charter. Government action which adversely affects private property rights in land should endeavour to benefit the community or otherwise advance the public interest. Public officials should only take government action which adversely affects private property rights in land when they consider it to be justified, having regard to the appropriate balance between the public interest to be advanced by the action and the public interest in the protection of private property rights in land.

The *Local Government Act 1995 (WA)* does not have any specific provisions expressly providing local governments with a power to regulate trees on privately owned land, except to the extent the trees are considered dangerous. The *Planning and Development Act* and environmental legislation cover development of private land and land clearing. There remains significant doubt as to whether a local government has the power to adopt a local law regulating trees on private land as it may be in conflict with existing State and Federal planning and environmental legislation. If it is in conflict, the local law may be disallowed by the Joint Standing Committee on Delegated Legislation of the Western Australian Parliament.

Trees as an Environmental and Planning Consideration

Even if the City does have the power to adopt a local law regulating trees on private property, it might not be the best use of the City's powers to do so. Trees on private property form part of the planning and amenity landscape of the City. Decisions on tree retention are often made as part of the consideration of a development or subdivision approval. The City may decide that decisions on the retention of trees are best made in conjunction with decisions on a proposed development or subdivision. For example, the decision to retain a tree that precludes high density development may have the effect of creating demand for low density residential development at the urban fringe that would require the clearing of a significant number of trees. For this reason, it may be that decisions on tree retention are best made within the context of the State Planning Framework.

Local Government Act 1995 (WA) Reforms

The reforms to the *Local Government Act 1995 (WA)* ('the Act') propose to create standardised local laws, which are expected to come into force in late 2023 or early 2024. As such, it is recommended to defer the local law-making process of any new local law until 2024.

The review of the *Throughfares and Public Places Local Law 2009* and *Parking Local Law* were also deferred by Council, until the local government reforms are in place.

The Local-Law Making Process

To create a new local law, the City must commence the process of making a local law as detailed in s3.12 of the *Local Government Act 1995 (WA)*.

If it is resolved that a new Local Law be created, a report to commence this process will be submitted to Council in 2024. Following that, public notice is given for a period of at least six weeks allowing submissions to be made. Council must consider any submissions made before deciding whether to legislate the new local law. Following legislation, a local law is laid before the Joint Standing Committee on Delegated Legislation of the Western Australian Parliament, which may disallow the local law at its discretion.

Typically, the local law making process takes six to twelve months from commencement to completion.

Financial Assessment and Implications

Nil.

Stakeholder Engagement

Nil.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
9 May 2023	0523/010	<ol style="list-style-type: none"> 1. Council REQUESTS the Chief Executive Officer prepare a report to a future Community and Resources Committee Meeting no later than August 2023 on whether or not a local law can be made for the protection of trees on private land. 2. If it is possible to make such a local law, that a timeline for making a local law be INCLUDED in the report.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

The Director Community Development, Mr Michael Quirk, disclosed an Impartial Interest in Item 12.2/8.1 as he is a Basketball WA Board Member. He has not been involved in relevant sponsorship assessment negotiations.

12.2/8.1 EVENT SPONSORSHIPS 2023/2024

Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 5.23(2) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (e) *a matter that if disclosed, would reveal -*
 - (ii) *information that has a commercial value to a person*

Council Resolution

0823/076

Moved Councillor Hatton, seconded Councillor Proud

That Council PROCEEDS with the confidential recommendation as outlined in the conclusion of this report.

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

13. REPORTS FOR CONSIDERATION IN ACCORDANCE WITH CLAUSE 4.2(4) OF THE MEETING PROCEDURES LOCAL LAW 2021

In accordance with Clause 4.2(4) of the City of Stirling Meeting Procedures Local Law 2021, the Chief Executive Officer may include on the agenda of a Council meeting, in an appropriate place within the order of business, any matter which must be decided, or which he considers is appropriate to be decided, by that meeting.

13.1 TRACKLESS TRAM TRIAL

Business Unit:	Strategy and Performance	Service: Strategy & Performance
Ward:	Osborne	Location: City of Stirling Administration 25 Cedric Street, Stirling WA 6021
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0823/077

Moved Councillor Lagan, seconded Councillor Proud

1. That Council **NOTES** the progress of the City's Trackless Tram Business Case.
2. That Council **NOTES** the update regarding the recent Trackless Tram Tour.
3. That Council **NOTES** that the minor infrastructure works associated with the Trackless Tram Trial will be funded through remaining Federal Government Business Case funding and/or the City's existing 2023/2024 budget.
4. That Council **APPROVES** the use of the City's Reception Hall for a Net Zero Transit Symposium in November 2023.

The motion was put and declared **CARRIED (12/0)**.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Recommendation

1. That Council **NOTES** the progress of the City's Trackless Tram Business Case.
2. That Council **NOTES** the update regarding the recent Trackless Tram Tour.
3. That Council **NOTES** that the minor infrastructure works associated with the Trackless Tram Trial will be funded through remaining Federal Government Business Case funding and/or the City's existing 2023/2024 budget.
4. That Council **APPROVES** the use of the City's Reception Hall for a Net Zero Transit Symposium in November 2023.

Purpose

To provide an update on the progress of the City's Trackless Tram Business Case, Trackless Tram Tour in China and an opportunity to trial a trackless tram vehicle in the City of Stirling.

Details

The Stirling City Centre represents the largest business precinct outside of the Perth CBD, currently employing more than 40,000 people and contributing to the wider Stirling economic output of more than \$35 billion in 2022. During peak hours the current road network, including sections of Scarborough Beach Road, is at capacity and causes lengthy delays. At the end of Scarborough Beach Road is the City's main tourist destination, Scarborough Beach, which has attracted significant new investment and visitors into the precinct. However traffic and parking challenges are impacting further growth.

For more than 10 years, the City of Stirling has worked closely with the State and Federal Governments on an urban regeneration plan along Scarborough Beach Road to realise the significant development potential. The Stephenson Avenue Extension is a key component of this project which will unlock private investment, relieve traffic congestion, increase employment opportunities and support a future mid-tier transit system.

Trackless Tram Business Case

In 2021, the City of Stirling commenced research on a Trackless Tram Business Case, investigating the feasibility of implementing this innovative mid-tier transit system from Glendalough Train Station to Scarborough Beach. Funded by the Federal Government, the \$2 million Business Case is nearing completion. Evaluations undertaken by independent consultancy SMEC have identified that:

1. The vision for the redevelopment and future land use in the Stirling City Centre and Scarborough Beach Road Activity Corridor is not being realised due to car dependency and amenity constraints along the corridor; and
2. That future travel demand will remain car centric unless alternative modes of public transport become more time competitive, reliable, visible safe and accessible.

Currently in the final stages of development, the Business Case study has found that implementing a Trackless Tram is the most economically feasible and viable solution for this corridor to address these problems. It is expected that the Trackless Tram Business Case will be released to the public in November.

Trackless Tram Tour in Shanghai, China

In March 2022, the City of Stirling received permission from the Federal Government to utilise \$135,000 of the business case funding to conduct a Trackless Tram trial and since this time, the City has been working with Curtin University, CRRC and Infrastructure Technology Solutions (ITSG) to import a Trackless Tram for a trial study in 2023.

As part of the trial, the Mayor, Deputy Mayor and Manager Strategy and Performance travelled to Shanghai, China with representatives from Curtin University to observe a Trackless Tram in a commercial public transport service. During the tour, the contingent visited Lingang, where the latest in Trackless Tram technology is operating. This provided valuable insights into the passenger experience and how stations can be integrated into the road network. The contingent was also taken to the control centre to understand how the network is operated, being given priority at intersections to ensure a reliable and efficient service.

During the visit, the contingent visited the Trackless Tram Testing Facility in Nanjing where Australian company TigerSpider was undertaking performance-based testing on the vehicle. The tests included performance of the Trackless Tram against a set of safety standards to ensure compliance and certification for heavy vehicle requirements in Australia. It also provided an opportunity for the contingent to ride on the latest generation hydrogen fuelled vehicle and participate in the user acceptance testing.

A further meeting was held with the East China Urban Institute to understand how this innovative net zero transit technology is helping to transform cities, by facilitating sustainable, vibrant urban regeneration throughout China.

As part of the visit, a meeting was held with the Executives of CRRC and partner Shanghai Electric where they advised that they will deliver a Trackless Tram to Perth for a trial in November. The trial is designed to bring together industry, government and researchers to further a shared understanding of net zero emission transport technology and opportunities for emerging Trackless Tram vehicles in the Australian environment.

Trackless Tram Trial in the City of Stirling

The location of the trial is proposed to be in the City of Stirling's Administration Centre Carpark. This will ensure that the trial can be conducted in isolation, without disrupting local traffic. Minor infrastructure works will be required to accommodate the trackless tram, including resurfacing of the overflow carpark which is currently in the 2023/2024 Annual Budget (within the road resurfacing program) and some modifications to allow entry from Cedric Street. A request has been submitted to the Federal Minister for Infrastructure, Transport, Regional Development and Local Government to utilise existing business case to fund these modifications (with approximately \$318,000 remaining unspent). Current estimates indicate that approximately \$180,000 will be required for these works, with contingency funds available within the existing 2023/2024 capital works program.

A testing program will occur during the Trial in November 2023 that aims to understand:

- Charging capacity/battery performance
- Sensor reliability
- Obstacle detection
- Communications
- Manoeuvrability/turning circles
- User experience

The results will be used to assist the City's Business Case and advocacy for the implementation of the Trackless Tram.

Net Zero Transit Symposium

To coincide with the Trial, it is proposed that, together with Curtin University, the City hosts a Net Zero Transit Symposium. The Symposium will join national and international experts to discuss the latest in mid-tier transit technologies including vehicles, guidance systems, communications and mobility. This technology is rapidly changing and Curtin University has been examining a range of options that will support the creation of net zero cities that rely on emission free transportation. The Symposium will also consider the critical role of community and developer involvement in mid-tier transit enabled placemaking and urban development. It will also showcase the City of Stirling as the ideal location for the implementation of a Trackless Tram.

The Trackless Tram will be the first of its kind in Australia, and there is significant interest in the Trial and the Symposium. It is anticipated that a range of local governments and transport authorities within Australia would like to attend, with more than five separate studies into trackless trams currently underway in Victoria, New South Wales and Queensland. Certification and engineering experts such as Tiger Spider, ARUP, Stantec, SMEC and Keolis Downer will also participate in the Symposium to share insights into other research studies, requirements for certification and understand the steps being taken to transition to net zero emission cities. The symposium will include a launch event, a two-day conference and a community showcase that will be funded via conference ticket sales. It is proposed that the Symposium is held within the City's Reception Hall.

The Trackless Tram Business Case and Trial supports the City's priority outlined in Sustainable Stirling 2022-2032 to advocate for improved public transport options to enhance activity and reduce reliance on vehicle use. The City's Economic Development and Tourism Strategy has identified a lack of key transport infrastructure in the Scarborough Beach Road Activity Corridor and the need for a rapid transit solution. This project also supports the vision for the Stirling City Centre and will be a catalyst for investment and urban regeneration. It aims to improve public transport access to the beach and realise the future growth of the City's iconic tourism destination at Scarborough Beach.

Financial Assessment and Implications

Minor infrastructure works will be required to accommodate the Trackless Tram, including resurfacing of the overflow carpark which is currently in the 2023/2024 Annual Budget (within the road resurfacing program) and some modifications to allow entry from Cedric Street. A request has been submitted to the Minister for Infrastructure, Transport, Regional Development and Local Government to utilise the existing Business Case to fund these modifications with approximately \$318,000 remaining unspent. Current estimates indicate that approximately \$180,000 will be required for these works, with contingency funds available within the existing 2023/2024 capital works program. Costs associated with the symposium will be funded from ticket sales.

Stakeholder Engagement

The Trackless Tram Trial will provide a 'hands on' opportunity to showcase this net zero transit system and to gauge stakeholder support for the project including government, business and community. It is proposed as part of the associated Symposium and events, that stakeholders will be invited to ride the Trackless Tram and provide feedback via surveys to understand user experience and future use of a Trackless Tram if implemented in the Scarborough Beach Road Corridor.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our economy

Objective: A smart and prosperous City

Priority: Attract and promote investment and partnership opportunities

Priority: Advocate, lobby and partner with stakeholders to benefit the community

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Advocate for improved public transport options to enhance activity and reduce reliance on vehicle use

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.
Partnerships	The City will be proactive in improving existing relationships and working with new partners to grow its reputation as an organisation that the community, business, government and other organisations choose to engage with.
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

Councillor Felicity Farrelly disclosed an Impartial Interest in Item 13.2 as she knows some of the applicants.

Councillor David Lagan disclosed an Impartial Interest in Item 13.2 as he has worked previously with Inglewood on Beaufort Inc.

13.2 COMMUNITY GRANTS PROGRAM - ROUND 1 LARGE GRANTS

Business Unit:	Strategy and Performance	Service: Strategy & Performance
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0823/078

Moved Councillor Hatton, seconded Councillor Re

That Council APPROVES the Community Grants Program Round 1 Large Grant recommendations for a total cash amount of \$268,500 as per Attachment 2.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Recommendation

That Council APPROVES the Community Grants Program Round 1 Large Grant recommendations for a total cash amount of \$268,500 as per Attachment 2.

Purpose

To approve the Community Grants Program Round 1 Large Grant applications that have been recommended for funding by the internal assessment panels.

Details

At its meeting held 20 June 2023, Council resolved to adopt the City's new Community Grants Policy. This policy replaces the Community Arts and Events Policy, the Grants and Funding Policy and the Financial Assistance, Donations, Grants and Recognition Policy.

On 1 July, the City launched its new Community Grants Program, a centralised approach to the distribution of grants to the community. A total funding pool of \$1,109,200 has been allocated for this purpose and the Community Grants Program Guidelines provide detail on eligibility requirements and priorities for the program. Grant funds will be distributed to the community via five grant streams:

- Active and Healthy Communities
- Innovative and Productive Communities
- Locally-led and Creative Communities
- Sustainable Communities
- Vibrant Communities

An overview of the priorities and eligibility criteria for each grant stream can be found in the Community Grants Program Guidelines (Attachment 1).

As per the guidelines, grant applications will be assessed by a panel of City officers; those recommended by the panel to receive \$20,001 or more will be submitted to Council for approval.

On its launch, the City's Community Grants Program received significant interest from the local community with more than 75 community groups/members attending the community information sessions conducted in the first week of July. Since then, over 200 people have registered for the City's grants newsletter and over 91 enquiries have been received via email or through RMS as well as a large volume of telephone enquiries.

Round 1 Large Grant Recommendations

Round 1 of the Community Grants Program opened on 1 July 2023 and closed on 31 July and in total the City has received 98 grant applications to date. A significant number of these applications were for Quick Response Grants under \$2,000 (48), with the remaining applications for small grants (15), medium grants (23) and large grants (12).

Of the 12 large grant applications, eight applications have been recommended by the City's assessment panels with a total cash value of \$268,500. A summary of the recommendations can be found in the table below.

Applicant	Activity	Score	2023/2024 Grant Recommendation
Scarborough Beach Association	Scarborough Sunset Markets	79	\$40,000 + (\$14,797 VIK)
Salty Events Pty Ltd	Summer X Salt Markets	78	\$20,000 + (\$7,317 VIK)
West Australian Music	Scarbs Beach Party	75	\$38,500 + (\$7,650 VIK)
Ozzy Samba School Inc	Brazilian Beach Carnaval	73	\$40,000 + (\$6,650 VIK)
Inglewood on Beaufort	Inglewood Night Markets	73	\$45,000 + (\$8,997 VIK)
Osborne Park Agricultural Society	Osborne Park Show	69	\$35,000 + (12,967 VIK)
Neuromuscular Society	Carols at Scarborough	67	\$25,000 + (\$4,570 VIK)
Anglican Parish of Mount Lawley	Mount Lawley Christmas Fete	61	\$25,000 + (\$2,130 VIK)

A detailed assessment is provided (Attachment 2) which outlines further information including the activity details, assessment panel score, recommended grant amount and estimated value in kind (VIK) contribution by the City. Please note that VIK contributions reflect the estimated value of in-kind services that have been requested by the applicant. This may include support from the City for marketing of the activity, waste management and/or the waiver of venue hire or development application fees. The VIK is an estimate only and based on 2022/23 figures. To ensure an accurate picture of the VIK costs associated with these grant activities any variances in these figures will be reported as part of the quarterly update to the Audit Committee.

A table outlining all ineligible or declined large grant applications is also provided for information (Attachment 3).

As per the City's Community Grants Program Guidelines, small and medium grants will be assessed by a panel of City officers with recommendations approved by a City Director. All grants awarded or declined will be reported on a quarterly basis to the City's Audit Committee to provide full transparency to Council.

Financial Assessment and Implications

A total funding pool of \$1,109,200 for the Community Grants Program is included in the City's Corporate Business Plan and Budget for 2023/2024. The large grants recommended within Round 1 of \$268,500 are within current budget parameters.

Stakeholder Engagement

The Community Grants Program has been promoted widely in the community. A targeted marketing campaign launched the new program with flyers placed in community centres, libraries and the City's Administration Centre, along with various social media advertising. A new webpage was created to provide one central point on the City's website for all grant related information. A contact list was also developed and utilised to distribute newsletter updates. Past applicants were also contacted directly to notify them of the new grants program.

In the first week of July, information sessions for potential applicants were held to provide an overview of the Community Grants Program which included a Q & A session. The workshops were held at the following locations:

- Tuesday, 4 July from 4.30pm - 6.30pm at the Reception Hall.
- Wednesday, 5 July from 5.30pm - 7.30pm at Scarborough Community Centre.
- Thursday, 6 July from 5.30pm - 7.30pm at Herb Graham Recreation Centre.

Relevant Policies, Legislation and Council Resolutions

Community Grants Program Policy and Guidelines

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
20 June 2023	0623/023	<i>“That Council ADOPTS the City of Stirling Community Grants Policy, to replace the Community Arts and Events Policy; the Grants and Funding Policy; and the Financial Assistance, Donations, Grants and Recognition Policy.”</i>

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Relevant Documents and Information

Attachments

Attachment 1 - Community Grants Program Guidelines [↓](#)

Attachment 2 - Round 1 Large Grant Recommendations [↓](#)

Attachment 3 - Ineligible/Declined Round 1 Large Grant Applications (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

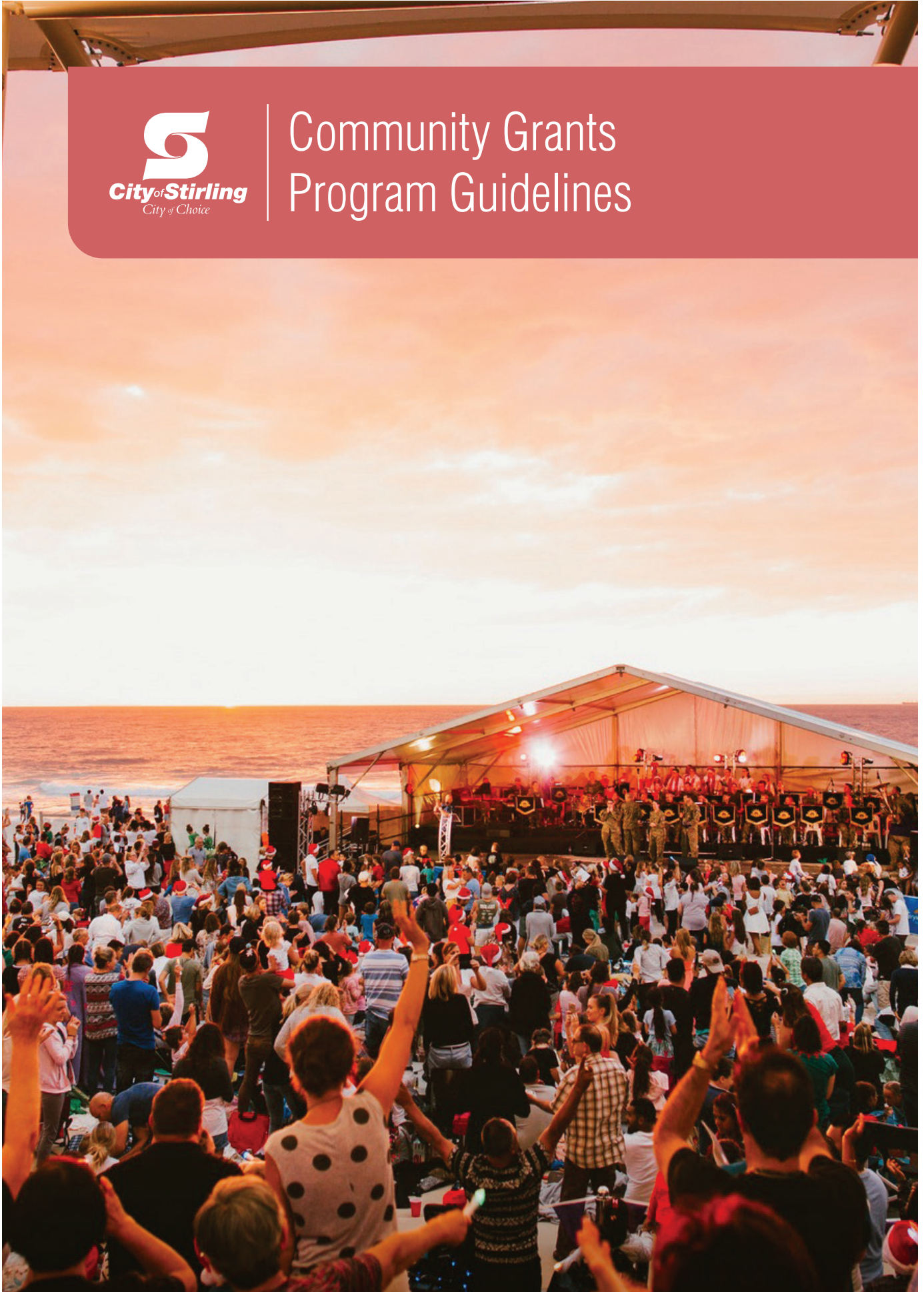
Nil

Linked Documents

Nil.



Community Grants Program Guidelines





Acknowledgement of Country

Ngalak kaadatj Nyoongar nedingar wer birdiya, baalap barn boodja-k wer kaaratj boodja-k koora koora wer yeyi.

Ngalak kaadatj baalabang malayin wer nakolak baalap yang ngalany-al City of Stirling dandjoo Nyoongar moort-al kolbang koorliny.

City of Stirling kaadatj Nyoongar moort Nyoongar boodja-k Wadjak boodja-k, Mooro boodja-k.

The City of Stirling acknowledges the Wadjak people of the Nyoongar nation as the traditional custodians of Mooro country. We pay our respects to Aboriginal and Torres Strait Islander Elders past and present, for they hold the memories, the traditions, the culture and the hopes for Aboriginal Australia.

The City is committed to forging stronger relationships and a deeper respect for Aboriginal and Torres Strait Islander Australians. By acknowledging and respecting the diversity and history of our Aboriginal and Torres Strait Islander community, we will continue to realise our vision for reconciliation.

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About the City of Stirling

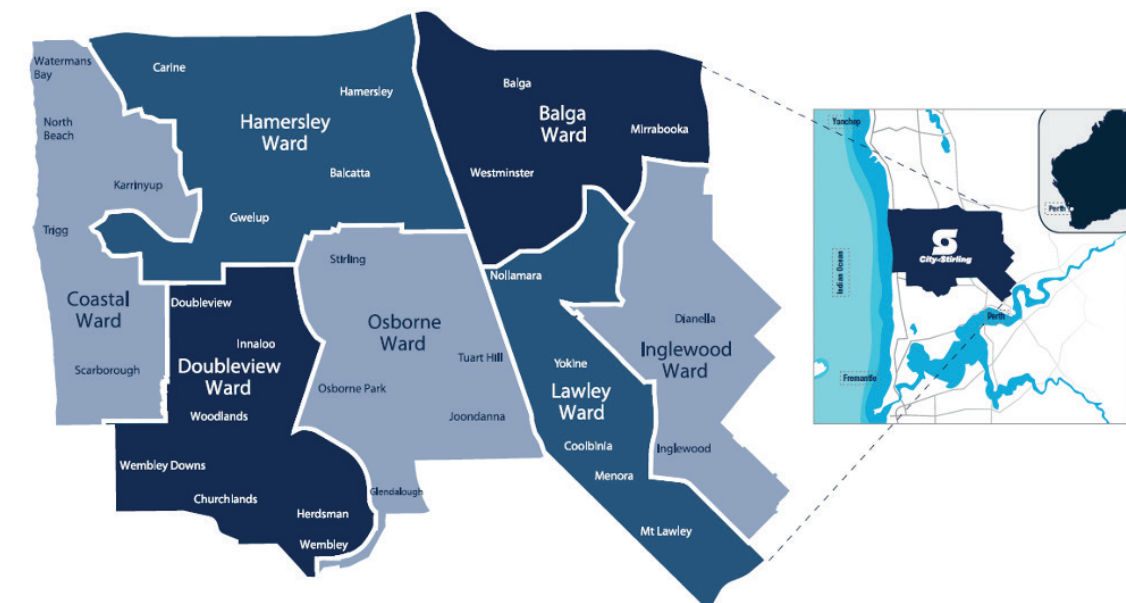
The City of Stirling (the City) is located 8km north of Perth's central business district and covers an area of around 100km². Spanning 30 suburbs – from Scarborough in the west to Inglewood in the east, and from Hamersley in the north to Herdsman in the south – the City is a thriving cosmopolitan, multicultural and economic hub.

We are the largest local government area by population in Western Australia and a leader in achieving social, economic and environmental outcomes by connecting with our community and celebrating the diversity of the City of Stirling.

We are committed to working in partnership with groups, organisations and individuals to strengthen our community and deliver our long-term vision 'to be a sustainable City with a local focus.'

The Community Grants Program is guided by this vision which can be found in our Strategic Community Plan, Sustainable Stirling 2022-2032, and provides financial support for activities and events that help us realise this vision and the objectives in our Plan.

As part of your application we encourage you to refer to Sustainable Stirling 2022-2032 to help you demonstrate how your activity fits with our priorities and will benefit the City of Stirling community.



About the Community Grants Program

The City of Stirling's Community Grants Program aims to build the sustainability of our community through one transparent, consistent and inclusive process. We will provide a range of grants that are aligned to the priorities of our Council and meet the diverse needs of the community. We will support activities that represent excellent value and do not duplicate existing services provided by the City or grants provided by other organisations.

These guidelines provide an overview of our grants process and should be read in conjunction with each grant stream fact sheet that outline specific eligibility criteria.

We look forward to supporting many exciting, innovative, and important community initiatives through our Community Grants Program. We are available to guide you through this process and offer a pre-lodgement advice service. We encourage you to contact us in advance if you are considering applying for a grant or attend one of our information sessions held at the commencement of each grant round.

The process will be reviewed annually to ensure it aligns with Council and community expectations.



Grant Streams

The City of Stirling provides grants across five areas referred to as grant streams. Activities funded through the Community Grants Program must demonstrate that they support the City of Stirling's overall vision and the priorities outlined below in one of the following grant streams:

Active and Healthy Communities



Activities that:

- Promote active and healthy lifestyle choices
- Facilitate access to recreation and leisure opportunities
- Increase access to health services and support.

Locally-led and Creative Communities



Activities that:

- Facilitate social connections and access to services locally
- Build strong relationships with our multicultural and diverse community
- Support the City's cultural sector to create vibrancy in local areas
- Improve the liveability and identity of local areas.

Sustainable Communities



Activities that encourage the community to:

- Transition to net zero emissions
- Conserve and protect water resources
- Connect with nature and improve biodiversity in the City
- Reduce waste generation and divert waste from landfill.

Vibrant Communities



Events that:

- Increase participation in community life
- Increase visitor and economic activity in local areas
- Encourage and support tourism growth.

Innovative and Productive Communities



Activities that:

- Attract and promote investment and partnership opportunities
- Support innovation and entrepreneurship in local business
- Activate local centres to increase visitor and economic activity.

Grant Types

Within each grants stream, four different grant types are available, each with their own requirements. A total funding pool of approximately \$1 million dollars will be available.

Grant type	Package	Available	Outcome notification
Quick response	Up to \$2,000	Available year round	10 business days
Small grants	\$2,001 - \$5,000	Available quarterly	30 business days from round closure
Medium grants	\$5,001 - \$20,000	Two rounds per year	30 business days from round closure
Large grants	\$20,001+	Two rounds per year	50 business days from round closure

The Community Grants Program rounds will open on 1 July each financial year and will run until all funds are exhausted. Applications for the first round of grants will close on 31 July.

Additional grant rounds will occur during the year. Be sure to check the closing dates published on our website at www.stirling.wa.gov.au/grants. Applications close at 5pm on the due date.

Applicants will not be able to receive more than two grants within the same financial year.

Please note that late applications will not be accepted.

Quick Response Grants

The quick response grants are for small amounts up to \$2,000 and will be quickly assessed. Grants are provided throughout the financial year, with an anticipated notification time of 10 business days from receipt of application.

Grants will be provided to eligible individuals, community groups and organisations for activities that fit within one of the grant streams found on page 7. Please visit www.stirling.wa.gov.au/grants and view each grant stream fact sheet to see specific eligibility criteria.

Additionally support for organisations to become incorporated (up to the value of \$1,000) or insurance costs for public liability (up to the value of \$500) may be applied for.

Applications will not be accepted for activities that have already occurred. Applicants will not be able to receive more than one Quick Response Grant within a financial year.

Small Grants

Small grants of between \$2,001 - \$5,000 are available quarterly. Applications will be assessed by a Community Grants Panel and recommendations will be submitted for approval by a delegated City Officer. Applicants will be notified within 30 days of the closing date.

Grants will be provided to eligible individuals, community groups and organisations for activities that fit within one of the grant streams found on page 7. Please visit www.stirling.wa.gov.au/grants and view each grant stream fact sheet to see specific eligibility criteria.

Applications will not be accepted for activities that have already occurred. Once the funded activity is completed, evidence of the grant terms and conditions will be required and may be subject to audit.

Medium Grants

Medium grants between \$5,001 - \$20,000 are available via two grant rounds. Grant rounds will open on 1 July and 1 February each financial year. Applications will be assessed by a Community Grants Panel and recommendations will be submitted for approval by a delegated City Officer. Applicants will be notified within 30 days of the closing date.

Grants will be provided to eligible individuals, community groups and organisations for activities that fit within one of the grant streams found on page 7. Please visit www.stirling.wa.gov.au/grants and view each grant stream fact sheet to see specific eligibility criteria.

Applications will not be accepted for activities that have already occurred. Once the funded activity is completed, evidence of the grant conditions will be required and may be subject to audit.

Please note that late applications will not be accepted.

Large Grants

Large grants of over \$20,001 are available via two grant rounds. Grant rounds will open on 1 July and 1 February each financial year. Applications will be assessed by a Community Grants Panel and recommendations will be submitted for approval to Council. Applicants will be notified within 50 days of approval.

Grants will be provided to eligible individuals, community groups and organisations for activities that fit within one of the grant streams found on page 7. Please visit www.stirling.wa.gov.au/grants and view each grant stream fact sheet to see specific eligibility criteria.

Applications will not be accepted for activities that have already occurred. Once the funded activity is completed, evidence of the grant conditions will be required and may be subject to audit.

Please note that late applications will not be accepted.

Value in-kind

Value in-kind components of grant packages will be assessed on a case-by-case basis for the following:

- Venue hire of City-managed facilities (venue bond charges and any other costs associated with the event/project will still apply)
- Promotion (provided by the City via existing marketing and communication channels);
- Waste management
- Development Application fees
- Other City services as deemed appropriate.

These services will form part of the total grant package. Please discuss value in-kind contributions from the City of Stirling with the Grants Officer before submitting your application and these will be assessed on a case-by-case basis.



Who can apply?

We provide a variety of grants to different entities which are listed below:

- Not-for-profit community groups
- Incorporated associations
- Applicants through an auspice arrangement
- Commercial businesses
- Registered schools
- Individuals
- Community groups.

Not all grant streams/types are available to all entities so please check below and the specific grant stream fact sheet before you apply.

Applications from Schools, P&Cs, P&Fs and other educational institutions must be in accordance with the eligibility for the grant stream they are applying for and satisfy the following additional criteria:

- There is an identified community need for the project or activity
- The project or activity provides benefit to and is accessible to the wider City of Stirling community (clearly outside the Education Department's area of responsibility)
- There is a financial or in-kind contribution of at least 50% or more to the project or activity.

	Individuals/groups with no abn	Small business with abn	Registered schools	Not-for-profit organisations and incorporated associations
Active and Healthy Communities	○		●	●
Innovative and Productive Communities		●		●
Locally-led and Creative Communities	○		●	●
Sustainable Communities	○	●	●	●
Vibrant Communities				●

○ Eligible with conditions (eg. only under quick response category) ● Eligible



What could be funded?

To be eligible for a grant in the City's Community Grants Program applicants must:

- Be based within the City of Stirling and/or provide the activity within the boundaries of the municipality
- Demonstrate that the program, event or activity benefits the City of Stirling community
- Demonstrate that the program, event or activity aligns with one or more of the City's Sustainable Stirling 2022 – 2032 objectives
- Hold an adequate public liability insurance policy
- Disclose if the activity has received funding outside of the grants program
- Demonstrate they have the resources and experience to deliver the activity
- Be able to appropriately acknowledge the City of Stirling's support
- Have complied with all terms and conditions, including project delivery and acquittal reports, for any previous grants
- Have no overdue debts to the City.

What won't be funded?

The City of Stirling does not provide grants for activities that:

- Support recurrent operational funding, including but not limited to, wages, salaries or administrative overheads - an exemption applies to community group insurance
- Are outside of the City of Stirling local government area
- Are commercial, have the potential to make significant profit or be self-sustaining
- Promote the core beliefs of political or religious groups
- Duplicate existing services already delivered by the City
- Donations or fundraising for recurrent operations
- Have received another City of Stirling grant for the same activity in the same financial year
- Are the funding responsibility of other levels of government.



Application process

How do I apply?

Once you have confirmed that you and your activity is eligible within the City's Community Grants Program, you need to submit your application online using a program called SmartyGrants.

SmartyGrants lets you complete sections of your application in stages, save your progress and return to it later so you don't need to complete it all at once. Your application will be stored online, so there's no need to save it to your computer.

Important notes on using the SmartyGrants online form

SmartyGrants is user friendly, but please keep the following in mind:

- It is helpful to read the SmartyGrants Help Guide for Applicants before you start the application form
- Allow plenty of time to complete your online application, so that if you run into difficulties, you can receive support from a City of Stirling Grants Officer before the closing date
- As part of completing the form, you need to upload supporting documents - files must not be greater than 25mb however are best kept under 5mb each
- If you aren't familiar with uploading files, please see if someone in your group knows how, or contact our Grants Officer
- Please ensure the supporting documents you upload are the appropriate documents required for your application
- To avoid losing your work, remember to regularly save your progress in SmartyGrants every 10-15 minutes, as the form logs you out after 30 minutes of inactivity.

Support for applicants

We highly recommend contacting the City for pre-lodgement support prior to submitting your application. Please contact the City's Grants Officer. Information sessions are also conducted at the commencement of each round for applicants. Please see our website for information session details.

Additionally, you'll find all the information you need to know at www.stirling.wa.gov.au/grants.

Please visit www.stirling.wa.gov.au/grants to check opening and closing dates of each grant round. Applications close at 5pm on the due date. Please note that late applications will not be accepted.



Assessment process

How will my application be assessed?

We assess eligible applications using the criteria listed below and grants are awarded based on merit.

% of score	Criteria (what you need to tell us)	Measure (how we will assess it)
25%	<ul style="list-style-type: none"> • What is your activity? • How does it achieve the criteria within the grant stream you have applied for? • What are the expected outcomes of the activity? 	<ul style="list-style-type: none"> • Are the aims and outcomes clearly identified and do they align with at least one of the objectives of Sustainable Stirling 2022-2032? • Does the activity deliver the specific criteria/outcomes of the grant stream?
40%	<ul style="list-style-type: none"> • Why is the project important? • How will the local community benefit from your activity? • Who will be involved in your activity? • How will you know if your activity is a success? 	<ul style="list-style-type: none"> • Is there a clearly identified and demonstrated local need for this project? • How effectively will the project meet this need? • How many City of Stirling participants will benefit? • Is there anything else like this in Stirling? • Does the application provide evidence of community support or partnerships?
35%	<ul style="list-style-type: none"> • What do you need to deliver the activity? • What do you have planned? • What is your budget? • Will you be contributing towards the project? • How will you manage your budget? • Will there be any benefits beyond the life of the funding period? 	<ul style="list-style-type: none"> • Does the applicant have the necessary resources and experience to successfully manage the project or program? • Is the project well planned and achievable within the timeframes? • Is the budget clear and realistic? • Is the activity/project financially viable and does it demonstrate value for money? Is there evidence of financial and/or in-kind contribution? • Will the proposed project and its outcomes continue beyond the funding period?

Please note, these are example questions only. Further information is available in the specific grant stream fact sheets and within the Community Grant Program application forms at www.stirling.wa.gov.au/grants

Stages of the Assessment Process

The assessment process involves several stages, which is why it takes some time before you are notified of the outcome of your application.

The Community Grants Team conduct eligibility checks based on the Community Grants Policy and Guidelines. Applications that meet the eligibility criteria progress to the next stage.



Applications recommended for grants of more than \$20,001 are presented to Council for approval.



Eligible applications are then assessed by a Grant Assessment Panel who will come up with a list of applicants recommended to receive a grant.



Applications recommended for grants under \$20,000 will be approved by a delegated City Officer



All applicants, successful or unsuccessful will be notified in writing.

Outcome

All decisions regarding grant outcomes are final.

We will notify you in writing of the outcome of your application. Please refer to page 8 to see when you will receive notification of the outcome of your application.

Approval of a grant does not imply that the City has given any other approval. Applicants should note that many activities (including events and projects) that require approvals or permits from the City of Stirling or any other State Government agencies will need to be obtained separately or the City may revoke the grant.

Unsuccessful applications

If your application is not successful, the decision does not necessarily reflect the worthiness or community benefit of the proposal. The City's Community Grants Program is a very competitive process and the number of applications may exceed the funds available. All applicants are encouraged to arrange a phone or face-to-face meeting with the Senior Grants Officer to discuss feedback from the assessment panel on their application.

Payments

Once contracts are finalised, payments are processed with a standard period of a 30-day turnaround time from the invoice date or within seven days of providing your details for a direct transfer as a RCTI (Recipient Created Tax Invoice).



Grant agreements

Successful applicants must enter into a written grant agreement as supplied by the City of Stirling before any funds are provided. You must not commence your activity until the funding agreement has been signed by both parties.

If the activity does not proceed, or if the activity does not meet the Terms and Conditions within the grant agreement, the grant must be returned partially or in full.

The grant agreement will outline:

- A description of the activity for which the grant is being provided
- Amount of the grant being provided
- Value-in-kind services being provided
- Schedule of payment for grant
- Timeline of the activity
- Activity objectives and outcomes
- Approved budget
- Recognition and acknowledgement requirements
- Acquittal report requirements including the date the report is due
- Other grant conditions.



Recognition requirements

Acknowledgement of the City's support

If you receive a grant from the City of Stirling, you'll be required to acknowledge the City's support. The level of recognition required depends on the type of grant you receive. These details can be found in the table below:

Recognition	Quick response grants	Small grants	Medium grants	Large grants
Verbal acknowledgement of the City of Stirling in all speeches, presentations, advertising and media releases associated with the activity or event				
Photographs of the event or activity provided to the City				
Displays the City of Stirling logo on all promotional material associated with the activity invites, brochures, posters etc)				
Display the City of Stirling logo on signage displayed at the event or activity				
Invite a City of Stirling Council representative to the event or activity				
Display the City of Stirling logo on the organisation's website and social media pages				
Acknowledgement of funding in the organisations Annual Reports, newsletters etc				
Submit a media release on the event or activity				
City of Stirling promotional opportunity (i.e. media, advertising or publication) as agreed. This may include quotes from the Mayor on behalf of the City				
Display the City's logo on equipment or uniform purchase for the event or activity (ie. Organisation polo shirts)				
Joint naming/presenting rights for the project, activity or event				
Additional arrangements as agreed				

Reporting and acquittals

Once you have completed your activity you will be required to submit a report to the City of Stirling to acquit the grant via SmartyGrants.

Acquittal reports provide feedback to the City on the success of the approved activity, relevant data, images or video and any lessons learnt. You must provide detailed financial reports. You may be asked to provide further documentation and evidence of expenses.

If the grant is valued at more than \$20,001, we may request you provide audited financial statements on acquitting the activity.

Acquittal reports for quick response grants must be submitted no later than one month after the activity has been completed.

All other grants require final reports to be submitted no later than three months after the agreed completion date of the activity, unless otherwise agreed in your funding agreement.

As part of the Community Grants Program accountability process, we reserve the right to audit any and all grant recipients for compliance with the grant conditions and expenditure of grant monies received.



FAQ's

What does it mean to be incorporated?

Groups can be set up for many social, sporting and community purposes. Incorporating an association provides a simple and affordable way for you to establish a group as a legal entity.

As an example, if an unincorporated group needs to rent a property or arrange insurance, an individual member would need to sign under their name, placing them at personal financial risk.

An incorporated group can instead do this under the group name, which shares and reduces the risk to individual members.

Your community group may not want to become incorporated, particularly if you only ever handle small amounts of money, and have no need to enter into legal agreements. However, many grants are unavailable to unincorporated groups, and this is why auspicing is suggested in these situations.

For more information on incorporation, refer to the following helpful guides:

A Guide for Incorporated Associations in Western Australia: www.commerce.wa.gov.au/books/inc-guide-incorporated-associations-western-australia

What is auspicing?

You can approach a larger organisation to partner with your community group/organisation to fund a grant. This is helpful if you are otherwise ineligible for the grant (for example, if your group is not incorporated.)

The 'auspice organisation' takes responsibility (legal and financial) of the grant on your group's behalf.

They will sign your grant agreement, receive and distribute grant funds under the grant agreement, ensure activities or events are completed, and submit accountability and evaluation reports on your behalf. Your group/organisation will still be known as the 'grant recipient'.

Important information on auspice organisations:

- The auspice organisation you choose must be incorporated and have an ABN.
- The auspice organisation accepts legal and financial responsibility for the grant and will need to meet all eligibility criteria and provide public liability insurance coverage for the project(s).
- Grant money will be paid to the auspice organisation, not the applicant.

If you choose to apply for a grant as part of an auspice agreement, you need to provide the auspice organisation's contact details, ABN, their most recent financial report, and evidence outlining your agreement with them.

Does my group need an ABN?

Your group may need to supply an ABN as part of your application. An ABN refers to an Australian Business Number issued by the Australian Taxation Office (ATO). If your organisation has an ABN, it must be included in your application.

The holder of the ABN is either:

- Registered for the Goods and Services Tax (GST) or
- Not Registered for the Goods and Services Tax (GST).

It's a good idea for any incorporated group to register for an ABN. You can read more at the ATO website www.ato.gov.au/business/registration.

What if my group doesn't have an ABN?

If your organisation doesn't have an ABN, you're requested to complete a Statement by Supplier Form and lodge it together with your application. The form is available on the Australian Taxation Office's

(ATO) website: www.ato.gov.au/forms/statement-by-a-supplier-not-quoting-an-abn/

Please note, if you don't have an ABN and don't supply this form, we are obliged to take 46.5% of

the grant allocated and send this to the ATO. For information about taxation, contact the ATO

on 13 28 66 between 8am and 6pm Monday-Friday, or visit www.ato.gov.au.

If you want to talk to a Tax Officer and require an interpreter, you can call the Translating and Interpreting Service on 12 14 50.

If you have a hearing or speech impairment and have access to appropriate TTY or modem equipment, you can phone 13 36 77.

If you have access to TTY or modem equipment, you can phone the Speech to Speech Relay Service on 1300 555 727.

FAQ's

Why do we need public liability insurance?

We understand that Public Liability Insurance (PLI) may cost a significant amount, however the risks of not having PLI could cost your group much more.

Your community group/organisation will most likely interact with the public as part of running your activities or events. While it's unlikely anything will go wrong, mishaps can occur, and a member of the public could be injured or a property damaged.

PLI protects your group/organisation against the liability to pay damages for a bodily injury, death, or for property damage that occurs as a result of an activity you run. It also covers the legal costs you would face if you had to defend a claim for bodily injury or property damage.

Because of the enormous potential costs your group could face if something went wrong and you didn't have PLI, we only fund groups who manage the risk by having PLI.

Why doesn't the City of Stirling's public liability insurance cover our activity?

The City of Stirling has taken out its own very specific Public Liability Insurance (PLI) policy, which covers specific activities and locations. The Community Grant Program funds community-led events and activities and therefore is outside the scope of City's PLI.

Can you organise our public liability insurance for us?

There are many variables when calculating PLI, such as the type of activities being run, how many activities take place, and where. Therefore each group is unique and needs to have its own PLI.

We don't have public liability insurance yet, can we still apply?

To help new groups apply for grants, you are able to apply for our Quick Response before you have PLI but if your application is successful, you must prove you have PLI by the time you sign your contract, or you won't receive the money.

Important note:

PLI doesn't cover everything you may expect it to. You may need separate insurance when required, such as volunteers' insurance to cover volunteers in the event of an injury claim, or building and contents insurance, to cover damage to a property in your organisation's control (if you're renting a space).

What is an income and expenditure statement?

Whether it's called an Income and Expenditure Statement or a Profit and Loss report, this is a summary of income and expenses for your group that shows how much money has actually been spent against what type of activity. i.e. \$150 on catering for five events, \$200 on printing, \$300 on advertising, \$2,600 on wages. You can see an example as part of a board's financial report at www.ourcommunity.com.au

Do you have a question we haven't covered?

Please visit www.stirling.wa.gov.au/grants or call (08) 9205 8555 and ask to speak to the Senior Grants Officer. Alternatively, you can email grants@stirling.wa.gov.au







Administration Centre 25 Cedric Street Stirling WA 6021

Telephone (08) 9205 85555

Enquiries www.stirling.wa.gov.au/enquiries

Web www.stirling.wa.gov.au | [f](#) [@](#) [in](#) [v](#) [d](#) /citystirlingwa

This information is available in alternative formats on request. Please contact the Customer Contact Centre on (08) 9205 85555.

Community Grants Program Round 1 Grant Recommendations

Applicant:	Scarborough Beach Association
Activity:	Scarborough Sunset Markets 2023 - 2024
Date:	SUMMER Thursdays, November 2023 to April 2024 WINTER Saturdays, May 2024 to October 2024
Location:	Scarborough Beach
Grant stream:	Vibrant Communities – Large Grants

Assessment

Total Averaged Weighted Score = 79

What is the activity?	The Scarborough Sunset Markets (SSM) are WA's largest beachside pop-up food and shopping marketplace, attracting thousands of visitors and locals to Scarborough's iconic foreshore each week. The markets consist of 25 Summer Editions and 25 Winter Editions, effectively running as a year-round activation that brings vibrancy and an influx of visitors to the area.	Average Weighted Score 21
Why is it important?	Integral to Scarborough's cultural and community landscape this tourism event for Stirling and the broader Perth region and attracts a high number for attendees year round It is expected that across the 2023 Summer and 2024 Winter season in excess of 325,000 people will attend the Scarborough Sunset Markets	Average Weighted Score 31
How will it be delivered?	The Scarborough Beach Association owns the event series and works with several groups in order to produce the markets. The SBA has engaged an experienced event management consultants KINN & Co to organise SBA-owned events. KINN & Co have specific experience in pop-up, outdoor, greenfield community events ranging from small community activations up to Nationally recognised music festivals and very large public events.	Average Weighted Score 27

Recommendation

Total Activity Budget	Requested Funds	Funded in 2022/23	Recommended funds
\$711,553.00	\$50,000.00	Yes \$35,203 cash	\$40,000.00 plus \$14,797.00 VIK (based on 22/23 value)

Community Grants Program Round 1 Grant Recommendations

Applicant:	Salty Events Pty Ltd
Activity:	Summer X Salt Markets
Date:	21 October 2023 – 30 March 2024
Location:	Clarko Reserve, Trigg
Grant stream:	Vibrant Communities – Large Grants

Assessment

Total Averaged Weighted Score = 78

What is the activity?	The markets are a platform that engages and provides positive growth to the creative coastal community, whilst working towards a more sustainable future. Each beachside market showcases a curated line-up of surf and salty inspired artists and designers, small businesses, live music, food and drink trucks	Average Weighted Score 20
Why is it important?	The markets have an iconic coastal culture, sustainable and local makers market embedded to the City's events calendar that offers a unique offering to residents and attracts visitors. The Markets support a wide variety of outcomes including wellbeing, sustainability, vibrancy, visitor attraction, connectedness, local area identify and economic benefit, and hugely supports local makers and creatives and wellbeing community groups catering for all ages and abilities. The event series further promotes the City's creative and sustainability support through various award wins and digital content/footprint. It is expected it will attract over 30,000 people.	Average Weighted Score 31
How will it be delivered?	Salty Folk Inc have been running the Summer X Salt Markets for the last 7 years in the City of Stirling. The team are experienced and trusted in running community events. The event has been at Clarko Reserve for the last 4 years and prior to that at Brighton and Scarborough. We have collaborated with many local stakeholders within the City of Stirling and have well established networks and partnerships.	Average Weighted Score 26

Recommendation

Total Activity Budget	Requested Funds	Funded in 2022/23	Recommended funds
\$269,425.00	\$50,000.00	Yes \$15,000 cash	\$20,000.00 plus \$7,317 VIK (based on 22/23 value)

Community Grants Program Round 1 Grant Recommendations

Applicant:	West Australian Music
Activity:	Scarbs Beach Party
Date:	4 November 2023
Location:	Scarborough Beach and in nearby venues Indi Bar, Livid Skate Café, The Sand Bar and El Grotto
Grant stream:	Vibrant Communities – Large Grants

Assessment

Total Averaged Weighted Score = 75

What is the activity?	Scarbs Beach Party is a free, live original music event, featuring a swathe of dynamic West Australian original musical talent. The event is staged on the beach, utilising the Scarborough Beach amphitheatre, and in nearby venues Indi Bar, Livid Skate Café, The Sand Bar and El Grotto.	Average Weighted Score 19
Why is it important?	<p>This event heavily supports the creative industry and vibrancy and connectedness outcomes delivering directly to the community in an accessible and diverse manner. Scarbs Beach Party is an important economic activity within the Scarborough Beach precinct, bringing large numbers of people to the area to spend money on local services.</p> <p>The program adds to the overall and long term vibrancy and identity of the area. It is expected it will attract over 10,000 people.</p>	Average Weighted Score 31
How will it be delivered?	<p>Established in 1985, WAM was the first of Australia's music industry bodies. The organisation has an established reputation for the delivery of quality events and programs and as an incorporated association, our administration is audited and regulated, publishing its annual reports in a show of transparency and confidence in its operations.</p> <p>As a collective, our staff and contractor team has worked on major festivals and events in a range of roles.</p> <p>Now in its fourth year, Scarbs Beach Party is a highlight event on our WAMM calendar, growing into one of the key events on the program with its own style and flavour.</p>	Average Weighted Score 26

Recommendation

Total Activity Budget	Requested Funds	Funded in 2022/23	Recommended funds
\$77,436.00	\$38,500.00	Yes \$30,000 cash	\$38,500.00 Plus \$7,650.00 VIK (based on 22/23 value)

Community Grants Program Round 1 Grant Recommendations

Applicant:	Ozzy Samba School Inc
Activity:	Brazilian Beach Carnaval 2024
Date:	9 March 2024
Location:	Scarborough Beach
Grant stream:	Vibrant Communities – Large Grants

Assessment

Total Averaged Weighted Score = 73

What is the activity?	Brazilian Beach Carnival (BBC) is a free family-friendly event, which brings a taste of the Rio de Janeiro carnival to Scarborough shores. BBC brings the phenomenal Street Carnival Parade, fun activities for kids and adults, sport activities on the beach, vibrant music and several dance performances, which will create the perfect carnival atmosphere for the evening celebrations.	Average Weighted Score 18
Why is it important?	BBC is a strong cultural event. The program runs lead up workshops (held in Stirling) celebrating culture and performing arts and engages with and provides learning opportunities for many community members. The event is the centre-piece cultural celebration in Scarborough with a large local Brazilian community and attraction of visitors from the broader Perth region. It is expected to have an attendance of 10,000+ people	Average Weighted Score 30
How will it be delivered?	In 2019, the Musician and Director Nunzio Moskito visioned to have a carnival event that would represent genuinely the carnival of Rio de Janeiro and the Afro-Brazilian culture in all its magnificent and deep aspect. To engage with the community, Ozzy Samba School will promote weekly workshops leading to the Carnaval event, where Brazilian percussion and dance lessons will be delivered to the general public. Ozzy Samba welcomes children, young people, seniors, youth, families, people with disability and from diverse backgrounds to take part in the workshops too showcase their skills in the BBC, as part of the cultural project.	Average Weighted Score 25

Recommendation

Total Activity Budget	Requested Funds	Funded in 2022/23	Recommended funds
\$194,367.00	\$45,000.00	Yes \$13,350 cash (reduced event due to Covid) 21/22 grant amount was \$30,000	\$40,000.00 plus \$6,650.00 VIK (based on 22/23 value)

Community Grants Program Round 1 Grant Recommendations

Applicant:	Inglewood on Beaufort Inc.
Activity:	Inglewood Monday Night Markets
Date:	16/10/2023 - 29/04/2024
Location:	Beaufort Street, between Eighth Avenue and Tenth Avenue, Inglewood
Grant stream:	Vibrant Communities – Large Grants

Assessment

Total Averaged Weighted Score = 73

What is the activity?	Inglewood Monday Night Markets is a zero-waste family event boasting amazing food, entertainment, licensed dining and a great vibe in the heart of Inglewood.	Average Weighted Score 20
Why is it important?	The Monday Night Markets are an institutional event within Inglewood, embedded in the City's calendar with a strong brand and reputation. The event promotes a vibrant town centre which improves the reputation of Inglewood and creates ongoing benefits in the arts and culture space and ongoing usage of local spaces. It is expected to attract between 40,500 -94,500 over the series of events.	Average Weighted Score 29
How will it be delivered?	Since 2014, Inglewood on Beaufort has been a highly successful and active not-for-profit community group (or "Town Team") made up of passionate residents, creatives and businesses working hard to make Inglewood the 'bright spot of Beaufort Street', a place people travel to, not travel through. For practically six months of the year, we bring thousands of locals and visitors to our beloved Beaufort Street for the Monday Night markets which we have run successfully for over 8 seasons. We have brought people together in other ways including music performances, communal dinners, picnics, walking tours, arts activities and other events.	Average Weighted Score 24

Recommendation

Total Activity Budget	Requested Funds	Funded in 2022/23	Recommended funds
\$221,710.34	\$60,000.00	Yes \$41,003 cash	\$45,000.00 plus \$8,997.00 VIK (based on 22/23 value)

Community Grants Program Round 1 Grant Recommendations

Applicant:	Osborne Park Agricultural Society
Activity:	Osborne Park Show 2023
Date:	17 and 18 November 2023
Location:	Robinson Reserve, Tuart Hill
Grant stream:	Vibrant Communities – Large Grants

Assessment

Total Averaged Weighted Score = 69

What is the activity?	The Osborne Park Show is a community celebration and the goal is to contribute to place making in Osborne Park leveraging involvement of local community groups, business, and schools. The event represents a celebration of the multigenerational communities past, current and emerging in the City of Stirling.	Average Weighted Score 15
Why is it important?	The show is a long standing community event which provides connectedness, entertainment and a 'local show' feel to the community and is well received and accessible. It is expected it will attract over 10,000 people.	Average Weighted Score 29
How will it be delivered?	The show is organised by Osborne Park Agricultural Society Inc volunteers. The Agricultural Society has organised an event of similar scope and size for 108 years save for 2020 and a year across each world war.	Average Weighted Score 25

Recommendation

Total Activity Budget	Requested Funds	Funded in 2022/23	Recommended funds
126,235.00	\$35,000.00	Yes \$32,000 cash	\$35,000.00 plus \$12,967.00 VIK (based on 22/23 value)

Community Grants Program Round 1 Grant Recommendations

Applicant:	Neuromuscular WA
Activity:	Carols at Scarborough 2023
Date:	10 December 2023
Location:	Scarborough Beach Amphitheatre
Grant stream:	Vibrant Communities – Large Grants

Assessment

Total Averaged Weighted Score = 67

What is the activity?	Carols at Scarborough is long-standing event held annually in mid December at the Scarborough Amphitheatre on the foreshore to celebrate the end of year holidays, Christmas and community spirit. The event will feature the Australian Army Band Perth, choir singers, local community artists with a visit from Santa and fireworks at the end of the evening.	Average Weighted Score 17
Why is it important?	This event is valued by the community, adds vibrancy and activates the Scarborough Amphitheatre. It will attract 5000- 700 people and enhances community identity, community participation and assists with tourism and economic development.	Average Weighted Score 28
How will it be delivered?	The event is owned by the Scarborough Beach Association with event delivery in partnership with Neuromuscular WA, the nominated charity for proceeds on the night.	Average Weighted Score 22

Recommendation

Total Activity Budget	Requested Funds	Funded in 2022/23	Recommended funds
\$75,730.00	\$25,000.00	Yes \$25,430 cash	\$25,000.00 plus \$4,570.00 VIK (based on 22/23 value)

Community Grants Program Round 1 Grant Recommendations

Applicant:	Anglican Parish of Mt Lawley (Perth Diocesan Trustees)
Activity:	Mount Lawley Christmas Fete
Date:	2 December 2023
Location:	First Ave, Mount Lawley
Grant stream:	Vibrant Communities – Large Grants

Assessment

Total Averaged Weighted Score = 61

What is the activity?	The Mt Lawley Christmas Fete is a rebooted version of the Christmas Festival with an aim to have a more specific focus on the local community and on providing an in-expensive family day out with Carols by Candlelight and the lighting of the Mt Lawley Christmas Tree.	Average Weighted Score 15
Why is it important?	This event is locally created and curated, it has leveraged the local assets of Mt Lawley. It is a free event accessible event. It will attract 5000+ people.	Average Weighted Score 25
How will it be delivered?	The core team behind this Festival delivers the Monday Night Markets in Inglewood for up to 30 weeks of each year.	Average Weighted Score 21

Recommendation

Total Activity Budget	Requested Funds	Funded in 2022/23	Recommended funds
\$60,000.00	\$30,000.00	Yes \$21,500 cash	\$25,000.00 plus \$2,130.00 VIK (based on 22/23 value)

13.3 CITY OF STIRLING MEETING PROCEDURES AMENDMENT LOCAL LAW 2023

Business Unit:	Governance	Service: Council Governance
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Legislative - *Making local laws, policies and planning instruments.*

Council Resolution

0823/079

Moved Councillor Migdale, seconded Councillor Lagan

1. That Council **RENEWS** its undertakings made to the Joint Standing Committee on Delegated Legislation on 15 February 2022 until 10 February 2024.
2. That Council **NOTES**, as required by Section 3.12 of the *Local Government Act 1995*, the purpose and effect of the proposed Meeting Procedures Amendment Local Law 2023 is to amend various clauses of the City of Stirling Meeting Procedures Local Law 2021.
3. That the City gives **NOTICE** of the proposed Meeting Procedures Amendment Local Law 2023, as shown in Attachment 1, in accordance with the *Local Government Act 1995*.
4. That the Minister for Local Government be **PROVIDED** with a copy of the proposed Meeting Procedures Amendment Local Law 2023.
5. That the City **DISCONTINUES** the Local Law making procedure if standardised meeting procedures come into force prior to the gazettal of the proposed Meeting Procedures Amendment Local Law 2023.

The motion was put and declared **CARRIED (12/0)**.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Recommendation

1. That Council RENEWS its undertakings made to the Joint Standing Committee on Delegated Legislation on 15 February 2022 until 10 February 2024.
2. That Council NOTES, as required by Section 3.12 of the *Local Government Act 1995*, the purpose and effect of the proposed Meeting Procedures Amendment Local Law 2023 is to amend various clauses of the City of Stirling Meeting Procedures Local Law 2021.
3. That the City gives NOTICE of the proposed Meeting Procedures Amendment Local Law 2023, as shown in Attachment 1, in accordance with the *Local Government Act 1995*.
4. That the Minister for Local Government be PROVIDED with a copy of the proposed Meeting Procedures Amendment Local Law 2023.
5. That the City DISCONTINUES the Local Law making procedure if standardised meeting procedures come into force prior to the gazettal of the proposed Meeting Procedures Amendment Local Law 2023.

Purpose

To seek Council's approval to advertise the proposed Meeting Procedures Amendment Local Law 2023.

Details

At its meeting held 15 February 2022, Council confidentially resolved (Council Resolution Number 0222/014) to give an undertaking to the Joint Standing Committee on Delegated Legislation (JSCDL). The City has complied with the undertakings, which are contained in the website publication of the Meeting Procedures Local Law, and the hardcopy publication, as follows:

"The City of Stirling has given the following undertakings to the Joint Standing Committee on Delegated Legislation in relation to the City of Stirling Meeting Procedures Local Law 2021:

1. *That clauses 4.5(6) and 5.5(4) of the local law not be enforced.*
2. *That clause 7.13(1) of the local law only be enforced as if the words 'except on a motion that the decision be revoked or changed' appear after the word 'committee'.*
3. *Where the City makes the local law publicly available, whether in hard copy or electronic form, ensure that it is accompanied by a copy of the above undertakings.*

4. *If standardised meeting procedures are not introduced within 12 months, by regulation or otherwise, the City make an amendment local law:*
- *deleting clauses 4.5(6) and 5.5(4)*
 - *amending clause 7.13(1) to insert the words 'except on a motion that the decision be revoked or changed' after committee."*

This undertaking has the following effects on the Meeting Procedures Local Law:

- The provisions requiring a member to seek the agreement of either both Ward Councillors, or one Ward Councillor and the Presiding Member to (a) table a petition outside the member's own Ward, or (b) propose a Notice of Motion outside of the member's own Ward, are not enforced; and
- The provision that requires a member not to disparage a previous decision of Council or a committee is enforced except when a motion to change a decision of Council or a Committee is being considered.

On 13 February 2023, the City of Stirling wrote to the JSCDL seeking an extension to the undertakings it gave to the JSCDL. The City did so on the basis that, in February 2023, it was anticipated that legislation to give effect to the significant *Local Government Act 1995* reform would be introduced later that month. Standardised meeting procedures were anticipated to be included in the reform.

On 9 August 2023, the JSCDL replied to the City, as contained in Confidential Attachment 2. It has granted the City a six month extension to comply with the undertaking (10 February 2024). It is recommended that Council renews the undertaking above until the extension end date.

The Local Government Amendment Bill was introduced to Parliament in February. The Assent Date for the Bill was 18 May 2023. Clause 62 of the *Local Government Amendment Act 2023* creates Section 5.33A. This Section enables the provision of regulations '*in relation to meetings of councils, committees or electors.*' The commencement date of this Section is by proclamation. The sector is currently awaiting the proclamation, which is anticipated in late 2023/early 2024.

Notwithstanding that the provision for standardised meeting procedures has been legislated, the JSCDL is seeking to enforce the undertaking, which the City is required to comply with.

Due to the imminent commencement of the Caretaker Period, the lengthy local law-making process, and the timing of the 2024 summer recess, it is prudent that Council authorises the advertisement of the local law, which will occur during the Caretaker Period.

The proposed amendment local law gives effect to the City's undertaking as outlined above.

It is anticipated that standardised meeting procedures will be gazetted in late 2023/early 2024. Any gazettal of this will render the City's Meeting Procedures Local Law 2021 redundant. Should this occur, the local law making process cannot continue.

Subject to the above, and Council's endorsement of the recommendation in this report, the City will present a further report to Council enabling it to consider submissions on the proposed amendment local law, and to consider making the amendment local law.

Financial Assessment and Implications

Local public notice of the proposed Local Law will cost approximately \$1,000. Should Council proceed with the amendment local law following consideration of submissions, the cost of gazettal is approximately \$3,000.

Stakeholder Engagement

Please refer to the below Relevant Policies, Legislation and Council Resolutions section.

Relevant Policies, Legislation and Council Resolutions

The local law making process is contained in Section 3.12 of the [Local Government Act 1995](#). To progress the proposed amendment local law, the City is required to:

- Give local public notice stating:
 - a. It proposes to make the Meeting Procedures Amendment Local Law 2021;
 - b. A summary of its purpose and effect;
 - c. Where and when a copy of the proposed local law can be inspected; and
 - d. Submissions may be made on the proposed local law by a specified date, being not less than six weeks after the notice is given.
- As soon as the notice is given, provide the Minister for Local Government with a copy of the proposed local law.
- Provide a copy of the proposed local law to any person requesting it.

Local public notice is given in accordance with Section 1.7 of the *Local Government Act 1995*, and Clause 3A of the Local Government (Administration) Regulations 1996.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - City of Stirling Meeting Procedures Amendment Local Law 2023 [↓](#)

Attachment 2 - Correspondence from JSCDL - 9 August 2023 (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

City of Stirling

MEETING PROCEDURES AMENDMENT LOCAL LAW 2023

*Local Government Act 1995***City of Stirling****Meeting Procedures Amendment Local Law 2023**

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*Local Government Act 1995***City of Stirling****Meeting Procedures Amendment Local Law 2023**

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Stirling resolved on [insert date] to make the following local law.

Part 1 - Preliminary**1. Citation**

- (1) This local law is the *City of Stirling Meeting Procedures Amendment Local Law 2023*.
- (2) This local law is referred to as “this” “local law.”

2. Commencement

This local law commences 14 days after the date of publication in the Government Gazette.

3. Principal Local Law

This local law amends the City of Stirling Meeting Procedures Local Law 2021 as published on the Government Gazette on 7 September 2021.

4. Clause 4.5 amended

- (1) Delete subclause 4.5(6), and renumber the subsequent subclauses accordingly.

5. Clause 5.4 amended

- (1) Delete subclause 5.5(4), and renumber the subsequent subclauses accordingly.

6. Clause 7.13 amended

- (1) In clause 7.13(1) after “committee” delete “.” and insert “except on a motion that the decision be revoked or changed.”

Dated

The Common Seal of the City of Stirling)
was affixed by authority of a resolution)
of the Council in the presence of:)

.....
MAYOR

.....
CHIEF EXECUTIVE OFFICER

13.4 BENCHES AT INGLEWOOD TRIANGLE

Business Unit:	Parks and Sustainability	Service: Open Space & Parks Development
Ward:	Inglewood	Location: Inglewood Triangle Reserve
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0823/080

Moved Councillor Lagan, seconded Councillor Migdale

That Council lists for CONSIDERATION a path connection from Walter Road Reserve North / Brightwater facility through to Inglewood Triangle Reserve in the 2024/2025 budget.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Recommendation

That Council lists for CONSIDERATION a path connection from Walter Road Reserve North / Brightwater facility through to Inglewood Triangle Reserve in the 2024/2025 budget.

Purpose

To further respond to Councillor Bianca Sandri's Notice of Motion regarding benches at Inglewood Triangle and the design and installation of a path connection from Brightwater Inglewood to Walter Road Reserve via the Inglewood Triangle. Please note that the issue concerning the bench seats at Inglewood Triangle has been dealt with in the initial report regarding the proposed Notice of Motion presented to Council on 15 August 2023.

Details

On 28 February 2023, a request was forwarded to the City for a path connection from Brightwater Inglewood to the surrounding park lands. On 7 March 2023, a reply was provided to the resident that confirmed that the City supported this initiative.

The City will develop a plan for improved pedestrian connections from Brightwater, through the western portion of Macaulay Park (referred to as Walter Road Reserve North) to Inglewood Triangle for consideration in the 2024/2025 Parks and Sustainability capital works budget.

Financial Assessment and Implications

Pending development of the concept plans and consultation with relevant stakeholders, funds for the construction of this project will be listed on the Parks and Sustainability 2024/2025 capital works budget for Council's consideration.

Officer time to develop a concept plan will be covered from existing available budgets.

Stakeholder Engagement

Consultation with all relevant stakeholders including ward Councillors, Brightwater Inglewood, surrounding residents and adjacent sporting groups will be undertaken as part of developing the landscape concept plan for this project.

Options Summary

The following options were considered.

	OPTION
1.	Deliver a path connection from Brightwater Inglewood to surrounding park lands as requested.
2.	Do not deliver a path connection from Brightwater Inglewood to surrounding park lands as requested.

Relevant Policies, Legislation and Council Resolutions

Nil.

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
15 August 2023	0823/046	<i>“That a report be PRESENTED to the next Council meeting with an update of the rectification works of the newly installed benches at Inglewood Triangle and prepare a plan to better connect people of all abilities from Brightwater Inglewood to Walter Road Reserve through to the Inglewood Triangle.”</i>

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality well-maintained sporting reserves, parks and open spaces for the community

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

14. NOTICES OF MOTION FOR CONSIDERATION

'Notices of Motion for Consideration' include a brief report to assist Council in deciding to approve or not approve the Motion.

A further and more detailed report will be submitted at a future Ordinary Council meeting for Motions that are approved, in accordance with Clause 4.5(2)(c) of the City of Stirling Meeting Procedures Local Law 2021.

14.4 PROPOSED NOTICE OF MOTION - COUNCILLOR ELIZABETH RE - REVIEW OF EMERGENCY CALLS PROCEDURE

Business Unit:	Property and Commercial Services	Service: Property Services
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Council Resolution

0823/081

Moved Councillor Re, seconded Councillor Farrelly

1. That a review of the emergency calls procedures and protocol be **PRESENTED** at the Community and Resource Committee meeting to be held 14 November 2023, outlining the current protocol and procedures for members of the community who lease or licence a City of Stirling building and if the hazard / issue has derived from a City of Stirling owned or managed facility/ infrastructure.
2. That a permanent and mobile sandbagging machine be **PURCHASED** within the current budget as a matter of urgency to address storm / drainage issues.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Notice of Motion Recommendation

That a review of the emergency calls procedures and protocol be PRESENTED at the next Community and Resource meeting, outlining the current protocol and procedures for members of the community who lease or licence a City of Stirling building and if the hazard / issue has derived from a City of Stirling owned or managed facility/ infrastructure.

(Suggested Alternative Recommendation – refer to conclusion of report)

Background provided by Elected Member

“On several occasions it has been brought to the attention of councillors that when a pipe bursts or drain overflows or a hot water system fails etc, City staff advise that they are unable to address the issue in a timely manner which has resulted in more damage to the property and contents and an increase in insurance premiums etc”

Details

The City has lease or licence arrangements with approximately 120 sporting and community tenants who use part or all of a City building or facility.

Tenants can report maintenance or other issues to the City through a number of channels.

Where the issue involves a routine maintenance matter and is not an emergency, tenants can either call the City’s contact centre, or log a maintenance request through the City’s website. These matters are assessed, and where a Landlord responsibility, will be actioned by the responsible Business Unit during normal business hours. The timing of repairs can be influenced by the type of request, contractor availability and other urgent repair and maintenance priorities.

If there is an urgent issue and it is out of the operating hours of the City’s Contact Centre (8.30am to 5.00pm, Monday to Friday - excluding public holidays), tenants are advised to call the City and the call will be answered by the City’s after hours service provider or a Senior Community Patrol Officer. All public toilets and a number of Community Facilities are signposted with the Community Patrols 1300 number. The City will investigate if there are further opportunities for this information to be available on additional City facilities.

If required, the Senior Community Patrol Officer will advise the caller to redirect the call to 000 if it is a situation or risk to persons that may require the attendance of Police, Fire or Ambulance services.

The Community Patrol Officer on duty will determine whether the report warrants an immediate response. Instances such as a burst pipe or overflowing drain will be categorised as a Priority One and would warrant immediate action. Priority One responses are classed as being a critical threat to health, safety, infrastructure or business continuity.

The Community Patrol Officer will firstly ensure the building/facility is safe and then arrange for a contractor to be called out by an external service. The external service will contact the appropriate trades contractor for that zone. Should the contractor not respond in the first instance, they will be contacted twice again, usually leaving 10 or so minutes between each attempt. Should they fail to respond on the third attempt, the next contractor on the list will be contacted.

Facilities, Projects & Assets (FPA) Priority One states that the contractor must be onsite within two hours. This is an auditable process monitored by City Officers. Should clarification be sought at any stage of the process, an escalation procedure is in place where FPA staff may be contacted by the Community Patrols team or a relevant contractor.

Officers can prepare a report with additional data on after hours calls received by the City to be presented to the Community and Resources Committee meeting to be held 14 November 2023. This will provide sufficient time to consult with relevant Business Units and provide a comprehensive report to Council.

Financial Assessment and Implications

Nil.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality, well-maintained facilities for the benefit of the community

Strategic Risk

Strategic Risk	Risk Appetite
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Suggested Alternative Recommendation

That a review of the emergency calls procedures and protocol be PRESENTED at the Community and Resource Committee meeting to be held 14 November 2023, outlining the current protocol and procedures for members of the community who lease or licence a City of Stirling building and if the hazard / issue has derived from a City of Stirling owned or managed facility/ infrastructure.

Council Resolution

0823/082

Moved Councillor Lagan, seconded Councillor Proud

That, with the exception of Item 14.4, the balance of Item 14 – Proposed Notice of Motion Recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2021, with any ‘suggested alternative recommendations’ substituting the ‘Notice of Motion Recommendation’.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

14.1 PROPOSED NOTICE OF MOTION - COUNCILLOR MICHAEL DUDEK - BALGA WARD CLEAN UP

Business Unit:	Waste and Fleet	Service: Waste Operations
Ward:	Balga	Location: Not Applicable
Applicant:	Not applicable	

Council Resolution
0823/083
Moved Councillor Lagan, seconded Councillor Proud

1. That Council **NOTES** that the City of Stirling will initiate a one off sweep / clean-up of all dumped junk and rubbish in the Balga Ward that is currently on verges and in public spaces with immediate effect.
2. That Council **NOTES** that the information on the tonnage and type of waste collected from this clean-up will enable officers to provide Council with detailed analysis in early December 2023 with regards to waste collection strategies for the City into the future.
3. That the City **ENCOURAGES** residents, through social media and other means, to report instances of illegal dumping through the City's illegal dumping / litter form on the City's website.
4. That the City **INVESTIGATES** the benefit of subscribing to the Snap Send Solve enterprise for all City services given the increase in Snap Send Solve usage, taking into consideration the improved customer service and associated costs, and **PRESENTS** a report to Council in early December 2023.
5. That once a report is received through Snap Send Solve, or by other means, the waste operations team aims to **REMOVE** the junk / waste within three business days.

The motion was put and declared CARRIED (12/0) by exception resolution.
For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Reason for Alternative Recommendation

The alternative recommendation does not change the intent of Councillor Michael Dudek's Notice of Motion, but confirms the timing for a one off clean-up of the dumped junk and rubbish in the Balga Ward. The change to the original motion with regards to the Snap Send Solve (SSS) provides officers with the opportunity to review the improved use of SSS, with particular focus on integration with City systems to prevent manual handling. This does not prevent residents from using SSS, but also promotes the alternative on the City's website which enables automated triaging to the relevant service area.

Notice of Motion Recommendation

1. That the City of Stirling PROCEEDS with a one off sweep/clean up of all dumped junk and rubbish in the Balga Ward that is currently on verges and in public spaces.
2. That the City ENCOURAGES, through social media and other means, residents to report instances of illegal dumping through the Snap Send Solve app.
3. That once a report is received through Snap Send Solve, or by other means, the waste operations team aims to REMOVE the junk/waste within three business days.

(Suggested Alternative Recommendation – refer to conclusion of report)

Background provided by Elected Member

Nil.

Details

A one-off clean-up of the Balga Ward can be undertaken with immediate effect and is anticipated to be completed within two weeks. This information has been reflected in the alternative recommendation at the conclusion of this report. Information on the tonnage and type of waste collected from this clean-up will enable officers to provide Council with detailed analysis in early December 2023 with regards to waste collection strategies for the City into the future.

Snap, Send, Solve

The City started receiving Snap, Send Solve (SSS) requests from 2010 and on a regular basis from 2013. The number of cases reported through SSS was relatively low to June 2022 (97 cases) but increased to 301 by January 2023, and have remained relatively steady since then. SSS automatically opts-in the relevant local government / authority to receive reports and that local government / authority cannot opt-out; reports are received via email to the generic Stirling@stirling.wa.gov.au inbox from a no-reply SSS address. The Customer Experience team opens the request, logs in to the SSS platform, and views the customer information and request details. Customer Experience then raise a request utilising the relevant City system based on the information provided; once raised, Customer Experience email the customer with their City reference number and SSS is not utilised/updated past this point.

The City has previously reviewed the use of SSS, but at that time the platform was not cost effective due to the low volume of enquiries. It is now timely to revisit to see if the City could maximise benefit from the platform with the increased activity, enabling integration with City systems to prevent the current manual process.

In the meantime, the City can promote the use of the illegal dumping / litter form on the City's website which enables automated triaging of the request to the relevant service area, ensuring a quicker response. The City would still receive and process the SSS requests.

Financial Assessment and Implications

The potential costs associated with a clean-up can be funded from the current Waste Operations service budget which includes an allocation for clean-up activities.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: A liveable City

Priority: Improve the quality, liveability and identity of local areas

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Suggested Alternative Recommendation

1. That Council **NOTES** that the City of Stirling will initiate a one off sweep / clean-up of all dumped junk and rubbish in the Balga Ward that is currently on verges and in public spaces with immediate effect.
2. That Council **NOTES** that the information on the tonnage and type of waste collected from this clean-up will enable officers to provide Council with detailed analysis in early December 2023 with regards to waste collection strategies for the City into the future.
3. That the City **ENCOURAGES** residents, through social media and other means, to report instances of illegal dumping through the City's illegal dumping / litter form on the City's website.
4. That the City **INVESTIGATES** the benefit of subscribing to the Snap Send Solve enterprise for all City services given the increase in Snap Send Solve usage, taking into consideration the improved customer service and associated costs, and **PRESENTS** a report to Council in early December 2023.
5. That once a report is received through Snap Send Solve, or by other means, the waste operations team aims to **REMOVE** the junk / waste within three business days.

Reason for Alternative Recommendation

The alternative recommendation does not change the intent of Councillor Michael Dudek's Notice of Motion, but confirms the timing for a one off clean-up of the dumped junk and rubbish in the Balga Ward. The change to the original motion with regards to the Snap Send Solve (SSS) provides officers with the opportunity to review the improved use of SSS, with particular focus on integration with City systems to prevent manual handling. This does not prevent residents from using SSS, but also promotes the alternative on the City's website which enables automated triaging to the relevant service area.

14.2 PROPOSED NOTICE OF MOTION - COUNCILLOR ELIZABETH RE - SAFEGUARDING POLICY

Business Unit:	Governance	Service: Human Resources Services
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Council Resolution
0823/084
Moved Councillor Lagan, seconded Councillor Proud

1. That Council **NOTES** that the City of Stirling currently requires all employees to obtain a Working with Children Check where it is required as part of their role.
2. That Council **PREPARES** a Child Safe Awareness Policy based upon the recently released Department of Local Government Sport and Cultural Industries policy template.
3. That Council **CONSIDERS** providing funds through the 2023/2024 mid-year budget for an accredited organisation to conduct a review of the City's safeguarding policies and procedures.

The motion was put and declared **CARRIED (12/0)** by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Notice of Motion Recommendation

That the City of Stirling considers **IMPLEMENTING** a mandatory 'safeguarding' certification course for all staff and Elected Members.

(Suggested Alternative Recommendation – refer to conclusion of report)

Background provided by Elected Member

“Safeguarding is the protecting the welfare and human rights of people that are in some ways connected with work to protect children and vulnerable adults. Safeguarding certification enables organisations to be confident that their policies and procedures to meet the national safe child health principles and are compliant with all legislation and other relevant requirements.”

Details

Safeguarding refers to the process of working to protect children and vulnerable adults, particularly those who have experienced trauma.

The City invests significantly in support for children and vulnerable adults in a number of ways. The City operates the Naala Djookan Healing Centre, links residents to family and domestic violence support and provides resources to ensure access to safe services and facilities for young people.

In 2022, the City participated in co-design workshops with the Department of Local Government Sport and Cultural Industries and WALGA to prepare a Child Safe Awareness Policy template for local government. This template has been developed in response to Recommendation 6.12 from the Royal Commission into Institutional Responses to Child Sexual Abuse which acknowledges the role that local governments play in maintaining child safety by providing information for the organisations and individuals that operate in their communities. The template was endorsed by WALGA State Council in March 2023 and launched by the Department in May 2023 with supporting resources.

All employees of the City of Stirling who work with children as part of their role are required to obtain a Working with Children Check. This is a compulsory screening strategy in Western Australia only for people who engage in certain paid or unpaid work with children, described as “child-related work” under the *Working with Children (Screening) Act 2004*. The City does not consider it appropriate to apply this Check to roles where there is no requirement and it is understood that the Department of Communities WWC Screening will not process applications where there is no requirement.

The restrictions on nominating as a candidate for election are contained in the *Local Government Act 1995*. The City is unable to impose additional requirements as to do so would restrict the free exercise of a political right.

It would be cost prohibitive to train every employee and Elected Member with certified training in safeguarding (see Financial Assessment and Implications section below).

The City could engage an accredited organisation to undertake a review of the City’s safeguarding policies and practices to identify any opportunities for improvement. If Council wishes to undertake such a review, this could be costed and listed for consideration at budget review.

Financial Assessment and Implications

Mandatory safeguarding certification for all staff and Elected Members would come at a significant cost to the City.

The Australian Childhood Foundation offers one certificated course at \$6,250. If all staff were to complete this Course along with Elected Members this would come at a cost of over \$3 million if the City could negotiate a 50% discount for bulk purchase. The Australian Childhood Foundation is the only certified provider of this training on the www.training.gov.au website.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Conscious and effective management of risk

Strategic Risk

Strategic Risk	Risk Appetite
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.

Suggested Alternative Recommendation

1. That Council NOTES that the City of Stirling currently requires all employees to obtain a Working with Children Check where it is required as part of their role.
2. That Council PREPARES a Child Safe Awareness Policy based upon the recently released Department of Local Government Sport and Cultural Industries policy template.
3. That Council CONSIDERS providing funds through the 2023/2024 mid-year budget for an accredited organisation to conduct a review of the City's safeguarding policies and procedures.

14.3 PROPOSED NOTICE OF MOTION - COUNCILLOR ELIZABETH RE - POLICE CLEARANCE

Business Unit:	Governance	Service: Human Resources Services
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Council Resolution
0823/085
Moved Councillor Lagan, seconded Councillor Proud

1. That Council **NOTES** that it is standard practice to require a mandatory police clearance prior to employment for all employees of the City.
2. That Council **REQUESTS** that a report be presented to a future North Metropolitan Zone meeting requesting consideration of a mandatory police clearance prior to nomination by candidates for local government elections.

The motion was put and declared CARRIED (12/0) by exception resolution.
For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Notice of Motion Recommendation

That the City of Stirling considers IMPLEMENTING a mandatory police clearance for all Elected Members and staff.

(Suggested Alternative Recommendation – refer to conclusion of report)

Background provided by Elected Member

“Under both state and federal government parliamentarians are required to ensure they have a police clearance and not a criminal conviction and this should be adopted at local government level Considering the issues that have arisen in other tiers of government it would be responsible to do so.”

Details

Staff

The City of Stirling has a standard practice of requiring a mandatory police clearance prior to employment for all employees or agency personnel engaged on behalf of the City.

Elected Members

The restrictions on nominating as a candidate for election are contained in the *Local Government Act 1995* and exclude from eligibility anyone who has been:

- Convicted of a crime and in prison serving a sentence for that crime;
- Convicted in the preceding five years of a serious local government offence;
- Convicted of an offence for which the penalty was imprisonment for more than five years; or
- Subject to a court order establishing that the person has misapplied funds or property of a local government.

Candidates must certify that they are qualified at nomination. The City is unable to impose additional requirements on nominating as to do so would restrict the free exercise of a political right.

It is currently not a requirement for State and Federal Members of Parliament to obtain a police clearance. However, most of the major parties implement vetting as part of their preselection processes.

If Council wishes for candidates to be subject to more stringent requirements it could advocate for this through the Western Australian Local Government Association.

Financial Assessment and Implications

Nil.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.

Suggested Alternative Recommendation:

1. That Council NOTES that it is standard practice to require a mandatory police clearance prior to employment for all employees of the City.
2. That Council REQUESTS that a report be presented to a future North Metropolitan Zone meeting requesting consideration of a mandatory police clearance prior to nomination by candidates for local government elections.

14.5 PROPOSED NOTICE OF MOTION - COUNCILLOR TONY KRSTICEVIC - TRAFFIC CALMING MEASURES ON KARRINYUP ROAD

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Coastal	Location: Karrinyup Road, West Coast Drive to Arnott Street, Trigg
Applicant:	Not Applicable	

Council Resolution

0823/086

Moved Councillor Lagan, seconded Councillor Proud

1. That a report be PRESENTED to Council outlining possible traffic calming measures on Karrinyup Road, between West Coast Drive and Arnott Street, Trigg.
2. That the City WRITES to Main Roads WA to request approval for a reduction in the posted speed limit on Karrinyup Road, between West Coast Drive and Arnott Street, from 60km/h to 50km/h.

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Notice of Motion Recommendation

1. That a report be PRESENTED to Council outlining possible traffic calming measures on Karrinyup Road, between West Coast Drive and Arnott Street, Trigg.
2. That the City WRITES to Main Roads WA to request approval for a reduction in the posted speed limit on Karrinyup Road, between West Coast Drive and Arnott Street, from 60km/h to 50km/h.

Background provided by Elected Member

“Concerns have been raised by the residents of Karrinyup Road regarding excessive travel speeds and poor driver behaviour along the section between West Coast Drive and Arnott Street. A reduction in the speed limit will assist in reducing potential risks associated with high vehicle speeds along this road.”

Details

The section of Karrinyup Road between West Coast Drive and Arnott Street is 560m in length and is classified as a District Distributor (B) Road under the City’s Functional Road Hierarchy. The road incorporates two lanes of traffic in each direction separated by a wide landscaped median, and the abutting properties are residential.

Traffic count surveys undertaken in July 2023 showed that the road carries approximately 9,400 vehicles per day (west of Arnott Street) with an 85th percentile speed of 62.1km/h. The majority of Karrinyup Road is governed by a posted speed limit of 70km/h, but the section west of Arnott Street reduces down to 60km/h.

Crash data for the most recent five-year period on record (between 2018 and 2022) showed that there were three reported crashes along this road section, including two midblock crashes (one in each carriageway) and one intersection crash (at Lefroy Street). All three crashes resulted in property damage only (i.e. no serious injuries resulted from the crashes).

In relation to the first recommendation, officers can prepare a report to be presented to the Community and Resources Committee meeting to be held March 2024. In relation to the second recommendation, officers can prepare a request and send to Main Roads WA in the next few months, with the outcome potentially being included as part of the aforementioned report.

Financial Assessment and Implications

The costs associated with any potential traffic management treatments or remedial measures will be provided in the future report to Council.

Should Main Roads WA provide approval for a reduced speed zone on Karrinyup Road, they would bear the cost of installing speed zone signs.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

14.6 PROPOSED NOTICE OF MOTION - COUNCILLOR TONY KRSTICEVIC - DEVELOPMENT AND/OR ACTIVATION OF MOUNT FLORA MUSEUM

Business Unit:	Community Services	Service: Community Development
Ward:	Hamersley	Location: Not Applicable
Applicant:	Not Applicable	

Council Resolution**0823/087****Moved Councillor Lagan, seconded Councillor Proud****That a report be PRESENTED to Council regarding the opportunities for development and/or activation of the buildings (including rooftop) at the Mount Flora Museum.****The motion was put and declared CARRIED (12/0) by exception resolution.****For:** Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.**Against:** Nil.**Notice of Motion Recommendation****That a report be PRESENTED to Council regarding the opportunities for development and/or activation of the buildings (including rooftop) at the Mount Flora Museum.**

Details

Mount Flora Museum is located within Laurie Strutt Reserve, Elvire Street in Watermans Bay. The Museum is accommodated within a water tank originally built in 1936 for North Beach residents. After being phased out of service in the 1970s, the City and the North Suburban Historical Society developed the water tank into a Museum in 1988. The Museum provides insights into the City's past through photographs, artefacts and exhibits. Due to being a place of considerable cultural heritage significance, Mount Flora Regional Museum is a Management Category B site on the City's Heritage List.

The roof of the Museum provides an observation platform with panoramic views of the coastline and surrounding suburbs. Adjacent to the Museum is an office and storage rooms as well as a meeting room which is available for hire. Approximately 700 people visit the Museum each year.

The City's Stirling Libraries Strategy 2022-2027, endorsed by Council in September 2022, identifies Community History as one of three key focus areas. A number of actions have been implemented since adoption of the Strategy including digitisation of historical collections to improve accessibility, decentralising collections to the City's six libraries reflecting the history of each local area, and procurement of a contemporary community history collections management system. Notably, the Strategy identifies the opportunity to transform the Museum into a contemporary facility celebrating the cultural and natural history of the City of Stirling.

The City's draft Community Infrastructure Plan 2023-2033 has been released for public comment closing on 31 August 2023. The consolidated feedback will be presented for Council's consideration in November 2023. Any feedback or suggestions related to the Mount Flora Museum, or cultural infrastructure more broadly, may inform opportunities for redevelopment and/or activation.

Future direction setting for the City's Arts and Events is currently being progressed and will be discussed at a Council Workshop in late 2023. This includes the consideration of cultural infrastructure and spaces. Opportunities for development and/or activation of the Mount Flora Museum may include shared exhibition spaces to showcase the City's arts collection and artist in residence initiatives, along with other community led events and activities.

The combined consultation and planning, as detailed above, will form the basis of a detailed report a potential long-term vision for Mount Flora Museum with associated opportunities improvement in the short, medium and long term. Officers can prepare a report to be presented at the Community and Resources Committee Meeting to be held 19 March 2024.

Financial Assessment and Implications

The report presented in March 2024 will identify financial implementations for consideration within the draft 2024/2025 and future financial year budgets.

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An inclusive and harmonious City

Priority: Facilitate social connections and access to services locally

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

14.7 PROPOSED NOTICE OF MOTION - COUNCILLOR LISA THORNTON - RELOCATION OF CEDRIC STREET WETLAND

Business Unit:	Parks and Sustainability	Service: Conservation & Wildlife
Ward:	Osborne	Location: Stirling
Applicant:	Not Applicable	

Council Resolution
0823/088
Moved Councillor Lagan, seconded Councillor Proud

That a report be PRESENTED to Council on the relocation of the Cedric Street Wetland. The report is to include the history of the wetland, the requirements of the Ministerial Statement 522 and the City’s management responsibilities.

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Notice of Motion Recommendation

That a report be PRESENTED to Council on the relocation of the Cedric Street Wetland. The report is to include the history of the wetland, the requirements of the Ministerial Statement 522 and the City’s management responsibilities.

Background provided by Elected Member

“It was determined that the development of the regionally significant Cedric Street Wetland site could go ahead based on the various existing functions of the Cedric Street Wetland site could be re-created elsewhere. The plan involved creating a series of interconnected wetlands associated with the existing Osborne Park drain in the local area. Subsequently, these replacement wetlands include Roselea Lake, Princeton Lake and Telford Crescent (Talia Lake). The functions to be relocated were ecological, hydrological, and social functions.”

Details

Officers will prepare a report to be presented to Council in early 2024, detailing the history of the Cedric Street wetland, the requirements of the Ministerial Statement 522, and the City’s and Water Corporation’s management responsibilities.

Financial Assessment and Implications

Nil.

Sustainable Stirling 2022-2032

Key Result Area: Our natural environment

Objective: A biodiverse City

Priority: Undertake conservation, protection and enhancement of natural ecosystems and biodiversity

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

14.8 PROPOSED NOTICE OF MOTION - COUNCILLOR LISA THORNTON - CLIMATE CHANGE ADAPTATION PLAN REVIEW

Business Unit:	Parks and Sustainability	Service: Sustainability
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Council Resolution
0823/089
Moved Councillor Lagan, seconded Councillor Proud

1. That a report be **PRESENTED** to a Community and Resources Committee meeting to be held in mid-2024, undertaking a high-level review and gap analysis of the risks, impacts and related adaptation actions related to the built and natural environment, and our community, in the City's Climate Change Adaptation Plan (2013).
2. That based on findings of the Climate Change Adaptation Plan (2013) review, a report be **PRESENTED** to a future Community and Resources Committee meeting with a revised set of adaptation actions to better mitigate risks and improve the City's resilience to climatic changes.

The motion was put and declared CARRIED (12/0) by exception resolution.
For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Notice of Motion Recommendation

That a report be PRESENTED to a Community and Resources Committee meeting to be held in early 2024 determining the currency of the Climate Change Adaptation Plan (2013) initiatives, including:

- a. A review of the current (2013) risk analysis impacts on: Natural (biodiversity, bushland, coasts); Built (buildings, assets, infrastructure); Community (social, health, values) and corresponding actions over the past 10 years, and whether there are gaps found from this review.
- b. Where gaps are identified implement relevant: adaptive pathways, planning policies, programs, actions and City organisation-wide capabilities to mitigate risks to the best practicable accepted level based on the latest science.

(Suggested Alternative Recommendation – refer to conclusion of report)

Background provided by Elected Member

“In March 2023, the world’s leading climate scientists, through the release of the IPCC report Summary for Policy Makers (IPCC 2023), delivered its starkest warning on climate change yet, with some changes now considered unavoidable and irreversible. Australia remains a notable hotspot, with temperatures and sea levels rising faster than the global average.

The IPCC report also confirms climate change poses a serious risk to WA under all emissions scenarios, where some changes are now unavoidable, requiring every sector of society to adapt to these changes. Part of a suite of responses to climate change produced the Climate Resilient Councils Project developed by WALGA, in partnership with the State Government and the Local Government Insurance Scheme with funding from the National Disaster Resilience Program.

Risk analysis plays a crucial role for local governments in climate planning as it helps to identify and assess the potential risks and impacts on communities and the City to develop strategies and actions to help reduce risks identified. The City’s previous risk assessment and adaptation planning process indicated that the City is well placed to respond to the impacts of climate change. The last plan was in 2013 and with the passing of 10 years, the wealth of knowledge on climate data collection and analysis has grown. Therefore, it is prudent the City periodically review such plans and policies to ensure they align with the latest international agreements, knowledge, science and our own Sustainable Stirling Strategic Community Plan. Lastly, it is important the City can respond adaptively to changes in climate, ensuring maintained service delivery and more importantly, working towards the achievement of community objectives.”

Details

In 2013, Council endorsed the City’s first Climate Change Adaptation Plan. The main climatic changes assessed to be of significance to the City were sea-level rise, increasing temperatures, reduced rainfall and infiltration, and increased frequency and intensity of storms. Environmental impacts, built environment (infrastructure) and community impacts were considered within this Adaptation Plan, and potential risks and impacts to the City’s services and operations were in scope. The process of developing this plan took approximately 12 months, had an endorsed consultancy budget and a dedicated project manager, and required extensive internal consultation.

Officers can prepare a report undertaking a high-level review of risks and current adaptation actions (the first recommendation only) which would be presented to a Community and Resources Committee meeting mid-2024. To complete the second recommendation, this would require additional time to prepare a revised adaptation response, and this timeline can be ascertained once work is completed on the first recommendation.

Financial Assessment and Implications

To undertake a high-level review of risks and adaptation actions for the first recommendation, it could require approximately \$15,000 in consultancy costs. This would be requested, if required, at 2023/2024 budget review. To complete the second recommendation, this could also require additional budget which can be identified once the City has completed work on the first recommendation.

Sustainable Stirling 2022-2032

Key Result Area: Our natural environment

Objective: A biodiverse City

Priority: Plan and adapt to climate change impacts

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Suggested Alternative Recommendation

1. That a report be **PRESENTED** to a **Community and Resources Committee** meeting to be held in **mid-2024**, undertaking a **high-level review and gap analysis of the risks, impacts and related adaptation actions related to the built and natural environment, and our community, in the City's Climate Change Adaptation Plan (2013)**.
2. That based on findings of the **Climate Change Adaptation Plan (2013) review**, a report be **PRESENTED** to a future **Community and Resources Committee** meeting with a revised set of adaptation actions to better mitigate risks and improve the City's resilience to climatic changes.

14.9 PROPOSED NOTICE OF MOTION - COUNCILLOR STEPHANIE PROUD JP - IMPROVEMENTS TO INNALOO PARKS

Business Unit:	Recreation and Leisure Services	Service: Leisure Services
Ward:	Doubleview	Location: Innaloo
Applicant:	Not Applicable	

Council Resolution
0823/090
Moved Councillor Lagan, seconded Councillor Proud
That a report be PRESENTED to Council in March 2024 on potential recreational improvements and bird waterers in identified parks in Innaloo including:

- a. Outcomes of engagement with Ward Councillors on potential locations;**
- b. Community Consultation outcomes on potential recreational upgrades to an agreed location(s); and**
- c. Financial implications of the proposed improvements.**

The motion was put and declared CARRIED (12/0) by exception resolution.
For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Notice of Motion Recommendation

That a future report be PRESENTED to Council on potential recreational improvements and bird waterers in identified parks in Innaloo.

(Suggested Alternative Recommendation – refer to conclusion of report)

Background provided by Elected Member

“Due to the high level of residential infill and resultant population growth together with the lack of recreational / passive activities available in close proximity for local residents to access in the Innaloo suburb, I consider it worthy to explore suitable amenity options with engagement from the Innaloo residents.

With our drying climate, bird waterers are becoming a necessary accessory in our local parks and reserves for birdlife to survive and thrive.”

Details

The Public Open Space (POS) Strategy identifies that Doubleview Ward currently has the lowest amount of POS by area including the lowest amount of local open space. There are gaps in walkable access to POS particularly in Innaloo, Doubleview and Woodlands. In response to this Notice of Motion, a review of current POS within the Innaloo area will be undertaken to identify potential recreational improvements based upon provision standards within the POS Strategy and local public open space plans that are currently being finalised. Any recommended improvements will be identified and discussed with Ward Councillors, followed by engagement with the local community to seek their feedback on what improvements they would like to see. A report will then be presented to Council for consideration identifying the proposed improvements and financial implications.

Bird watering stations provide a permanent fresh water supply for birdlife and enhance biodiversity in conservation reserves and ecologically fragmented urban landscapes. Bird waterers are also an effective mechanism to facilitate greater interactions between local fauna and the general community. Bird watering stations have basic requirements for successfully attracting birds, these include ready access to scheme water, a clear flight path and some nearby trees. The City has successfully installed a bird waterer in Star Swamp Reserve which is actively used by birds including Carnaby’s Cockatoos and Forest Red-tailed Black Cockatoos. As part of the abovementioned review of POS, City Officers can assess if bird waterers will be suitable at park/s in Innaloo. This will be done in consultation with Birdlife Australia.

Officers can prepare a report for consideration at the Community and Resources Committee Meeting to be held in March 2024.

Financial Assessment and Implications

The localised POS assessment, community engagement and conceptual design cost estimates will primarily be delivered using current resources. There will be a small cost implication to install signage and residential letter distribution for the community engagement material.

The City has approved funding in the 2023/2024 financial year to install one additional bird waterer in a City reserve. Bird Waterers cost approximately \$12,000 for supply and installation. These prices can be higher depending on the distance to scheme water.

The financial implications of the proposed recreational improvements will be outlined within the subsequent report for the Community and Resources Committee.

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Suggested Alternative Recommendation

That a report be PRESENTED to Council in March 2024 on potential recreational improvements and bird waterers in identified parks in Innaloo including:

- a. Outcomes of engagement with Ward Councillors on potential locations;
- b. Community Consultation outcomes on potential recreational upgrades to an agreed location(s); and
- c. Financial implications of the proposed improvements.

14.10 PROPOSED NOTICE OF MOTION - COUNCILLOR FELICITY FARRELLY - TRAFFIC CALMING MEASURES ON BRIGHTON ROAD, SCARBOROUGH

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Coastal	Location: Brighton Road, West Coast Highway to Calais Road, Scarborough
Applicant:	Not Applicable	

Council Resolution

0823/091

Moved Councillor Lagan, seconded Councillor Proud

That a report be PRESENTED to Council in early 2024 outlining possible traffic calming measures on Brighton Road between Hastings Street and Calais Road, Scarborough.

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Reason for Alternative Recommendation

The section of Brighton Road between West Coast Highway and Hastings Street includes an existing pre-deflection chicane at the Hastings Street roundabout and a right turn pocket on the westbound approach to the traffic signals at West Coast Highway. It would be difficult to implement any further measures on this road section without adversely impacting these existing treatments.

Notice of Motion Recommendation

That a report be PRESENTED to Council outlining possible traffic calming measures on Brighton Road between West Coast Highway and Hastings Street and from Hastings Street to Calais Road, Scarborough.

(Suggested Alternative Recommendation – refer to conclusion of report)

Background provided by Elected Member

“Concerns have been raised by residents regarding hoon driver behaviour and excessive vehicle noise, especially from motorbikes.”

Details

Brighton Road is classified as a District Distributor (B) road under the City’s Functional Road Hierarchy. The road forms part of the major road distribution network, carrying both local and non-local traffic between commercial centres, arterial roads (West Coast Highway and Scarborough Beach Road), distributor roads (Duke Street and Weaponess Road) and access roads within residential areas.

Brighton Road is governed by the default built-up area speed limit of 50km/h. The most recent traffic surveys for the section between West Coast Highway and Calais Road indicated an average weekday traffic volume of up to 9,500 vehicles per day, which is within acceptable parameters for this class of road.

A traffic management scheme, comprising of a streetscaped median island treatment, was previously implemented along Brighton Road in several stages. Stage 1 was implemented between Hastings Street and Westborough Street in 2007, and Stage 2 was implemented for the remaining section between Westborough Street and Duke Street in 2011.

The City can prepare a report outlining possible additional traffic calming measures for Brighton Road, noting the western most section of Brighton Road, between West Coast Highway and Hastings Street, has some constraints. Referring to Figure 1 below, there is an existing pre-deflection chicane on the eastbound approach to Hastings Street, and a right turn pocket on the westbound approach to the traffic signals at West Coast Highway. It would be difficult to implement any further treatments on this road section without impacting these existing treatments.



Figure 1 - Brighton Road, from West Coast Highway to Hastings Street.

The (85th percentile) travel speed along this section of Brighton Road is 45km/h, which does not suggest a need for further traffic calming measures. Accordingly, an alternative recommendation has been suggested at the conclusion of this report to restrict consideration of possible traffic calming measures to the section of Brighton Road between Hastings Street and Calais Road.

Officers can prepare a report to be presented to the Community and Resources Committee meeting to be held early 2024.

Financial Assessment and Implications

The costs associated with any potential traffic management treatments or remedial measures will be provided in the future report to Council.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.

Suggested Alternative Recommendation:

That a report be PRESENTED to Council in early 2024 outlining possible traffic calming measures on Brighton Road between Hastings Street and Calais Road, Scarborough.

Reason for Alternative Recommendation

The section of Brighton Road between West Coast Highway and Hastings Street includes an existing pre-deflection chicane at the Hastings Street roundabout and a right turn pocket on the westbound approach to the traffic signals at West Coast Highway. It would be difficult to implement any further measures on this road section without adversely impacting these existing treatments.

14.11 PROPOSED NOTICE OF MOTION - COUNCILLOR FELICITY FARRELLY - ASSESSMENT OF NEW WEMBLEY DOWNS SOCCER CLUBROOMS

Assessment of New Wembley Downs Soccer Clubrooms

Business Unit:	Facilities, Projects & Assets	Service: Project Management
Ward:	Coastal	Location: Butlers Reserve 77 Corbett Street, Scarborough
Applicant:	Not Applicable	

Council Resolution

0823/092

Moved Councillor Lagan, seconded Councillor Proud

That Council **APPROVES** expenditure of \$150,000 to review and assess building new club rooms for Wembley Downs Soccer Club on higher ground at Butlers' Reserve to be funded through the building program in the 2023/2024 mid-year budget review.

The motion was put and declared **CARRIED (12/0)** by an absolute majority, and by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Reason for Alternative Recommendation

The alternative recommendation, with the absolute majority requirement, will enable officers to undertake the review prior to Council considering the 2023/2024 mid-year budget review.

Notice of Motion Recommendation

That there be monies INCLUDED in the mid-year budget review 2023/2024 to review and assess building new club rooms for Wembley Downs Soccer Club on higher ground at Butlers' Reserve as a building priority to be undertaken by the City.

(Suggested Alternative Recommendation – refer to conclusion of report)

Background provided by Elected Member

“This is the sixth huge flood of inside the club rooms and flooding of the club ovals. This impacts on the recovery of the club to run matches, the loss of revenue and club get together whilst impacted by severe storm damage.”

Details

Butlers Reserve is a District Reserve, located on Corbett Street, Scarborough with two large playing surfaces. It is a popular reserve for surrounding residents, families, and dog lovers. The reserve is suitable for fitness and exercise groups, children's parties, and special occasions.

The amenities available to the community include:

- Playground
- Picnic shelters
- Dog friendly environment
- Public toilets
- Drink fountains
- Public BBQ (1x single)
- Soccer facilities (Winter Season)
- Cricket facilities (Summer Season)

The existing building was constructed in 1982 and underwent a refurbishment in 2018. The clubrooms are home to Wembley Downs Soccer Club during the winter season. There is currently no summer licence user, although cricket is played on the reserve during the summer months.

The Clubrooms have experienced several flooding incidents over the past few years due to significant storm events or issues with Water Corporation infrastructure. This has resulted in several insurance claims, inconvenience, loss of functionality and revenue for the club, and reputational impacts for the City. Given this, it is appropriate to take action sooner, rather than waiting for the future building renewal program, which could take many years.

To determine the most suitable location for a new building, given the topography of the local area, several assessments are required to ascertain feasibility. These include:

- Analysis of existing water catchment and pump station
- Reserve needs assessment
- Site services assessment (water, electrical, sewer, gas etc)
- Geotechnical Survey
- Car parking analysis
- Sport surfaces and lighting modelling
- Financial impacts
- Internal and external stakeholder engagement.

Officers can include a budget of \$150,000 for consideration at 2023/2024 mid-year review.

Financial Assessment and Implications

A budget of \$150,000 is required to undertake various technical assessments of the reserve to determine where the building could be better located to prevent flooding incidents.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality, well-maintained facilities for the benefit of the community

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Suggested Alternative Recommendation

That Council **APPROVES** expenditure of \$150,000 to review and assess building new club rooms for Wembley Downs Soccer Club on higher ground at Butlers' Reserve to be funded through the building program in the 2023/2024 mid-year budget review.

NB: Absolute Majority Required

Reason for Alternative Recommendation

The alternative recommendation, with the absolute majority requirement, will enable officers to undertake the review prior to Council considering the 2023/2024 mid-year budget review.

Councillor Felicity Farrelly disclosed an Impartial Interest in Item 14.12 as it is her local beach.

14.12 PROPOSED NOTICE OF MOTION - COUNCILLOR FELICITY FARRELLY - SCARBOROUGH PRECINCT

Business Unit:	Property and Commercial Services	Service: Property Services
Ward:	Coastal	Location: Scarborough Beach
Applicant:	Not Applicable	

Council Resolution

0823/093

Moved Councillor Lagan, seconded Councillor Proud

That given the City of Stirling has now taken back planning control of the Scarborough precinct, a report be PRESENTED to Council to consider returning the wood chipped Crown land portions vested in the City for recreation purposes back to the community as recreation space.

The motion was put and declared CARRIED (12/0) by exception resolution.

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Reason for Alternative Recommendation

The alternative recommendation adds the word 'consider' to provide Council with flexibility as to the future of the two Hub sites. This does not change the intent of the Notice of Motion from Councillor Farrelly.

Notice of Motion Recommendation

That given the City of Stirling has now taken back planning control of the Scarborough precinct, a report come to Council to return the wood chipped Crown land portions vested in the City for recreation purposes back to the community as recreation space.

(Suggested Alternative Recommendation – refer to conclusion of report)

Background provided by Elected Member

“Council understands Development WA had an open expression of interest for development on the ‘Hub’ sites. Given that significant time has lapsed, and the land has not been excised from the reserve for development, Council believes these hubs need to be reconsidered for active recreation and uses that complement the feel and look of our world famous beach precinct.”

Details

Normalisation of Scarborough Redevelopment Area.

DevelopmentWA, formerly the Metropolitan Redevelopment Authority, assumed planning control of the Scarborough Redevelopment Area in July 2014 as part of the initiative to upgrade and revitalise the Scarborough Foreshore area.

At its meeting held 17 August 2021, Council considered a report on the planning control for the Redevelopment Area and resolved (Council Resolution Number 0821/039) to support a ‘simple’ normalisation process. This involved incorporating the MRA redevelopment scheme into Local Planning Scheme No.3 with minimal changes.

On 5 April 2022, Council considered a report to commence the normalisation process to return planning control of the area back to the City. This process was finalised on 9 August 2023 when an amendment to the City’s Local Planning Scheme No.3 was gazetted.

The planning framework for the redevelopment area comprises:

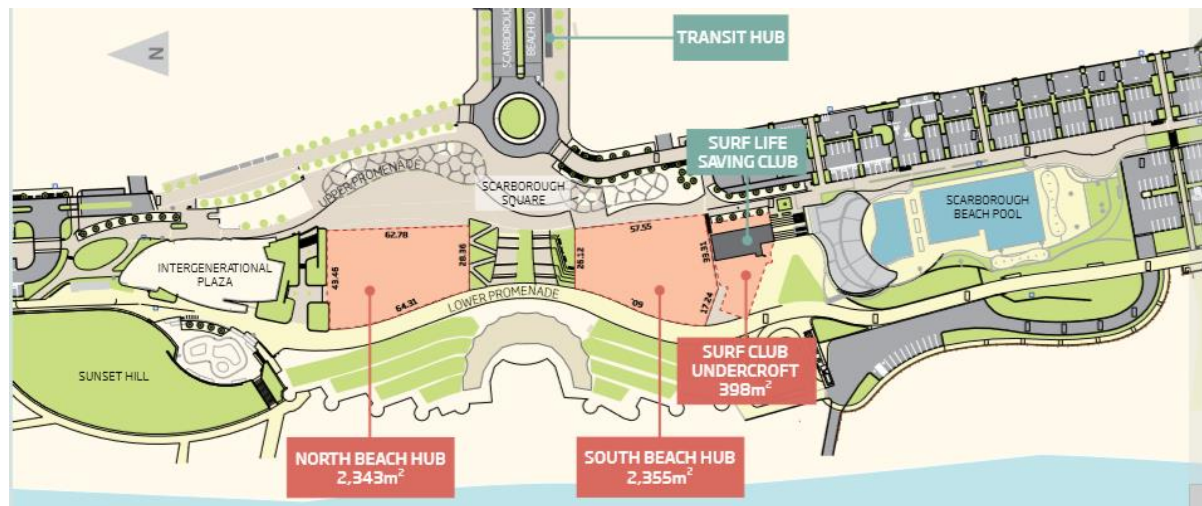
- Redevelopment Scheme
- 11 development policies
- Design guidelines
- Development Contribution Plan

This framework will form the basis for the City's officer's assessment of development proposals in the area.

Hub sites

The two Hub sites are located on Crown Land owned by the State of Western Australia with a management order to the City of Stirling. The sites are principally located on Lot 10541 on Deposited Plan 240238 – 309 West Coast Highway, Scarborough. They form part of Crown Land Reserve 12992 under Management order H539211 and are for the purpose of "Recreation".

The two sites are within the Scarborough Beach Foreshore and have been identified as beach hub development sites within the Scarborough Master Plan finalised in 2015 and the Scarborough Design Guidelines adopted in September 2016. The sites are of fairly equal portions totalling 4,698m².



Preliminary Concept Plan - Beach Hubs

In order to facilitate a development outcome on the Hub sites the land would require excising from the existing Lot to create a separate Crown Land Reserve. The proposed purpose for this excised portion could then be updated as "Municipal and Commercial Facilities Ancillary and Beneficial to Beach Front Recreation."

Expression of Interest

In May 2017, the Metropolitan Redevelopment Authority, now DevelopmentWA, sought Expressions of Interest (EOI) from developers seeking to design and construct improvements on either one or both beach hubs. In September 2017 a preferred proponent was selected to commence more detailed negotiations in respect of specific tenancy terms and conditions.

DevelopmentWA had progressed commercial negotiations with the preferred proponent, however had not concluded the EOI at the time that normalisation was finalised.

With normalisation, DevelopmentWA has now concluded its activities within the Scarborough Precinct and handed control to the City. This presents opportunities for the City to consider how best to manage the foreshore into the future and in particular the ability to consider how the Hub sites will be used to complement the Scarborough Beach Precinct.

Officers will prepare a report on the Hub sites to be presented to Council prior to the end of 2023.

Financial Assessment and Implications

Nil.

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.
Partnerships	The City will be proactive in improving existing relationships and working with new partners to grow its reputation as an organisation that the community, business, government and other organisations choose to engage with.

Suggested Alternative Recommendation

That given the City of Stirling has now taken back planning control of the Scarborough precinct, a report be **PRESENTED** to Council to consider returning the wood chipped Crown land portions vested in the City for recreation purposes back to the community as recreation space.

Reason for Alternative Recommendation

The alternative recommendation adds the word 'consider' to provide Council with flexibility as to the future of the two Hub sites. This does not change the intent of the Notice of Motion from Councillor Farrelly.

15. NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING**15.1 PROPOSED NOTICE OF MOTION - COUNCILLOR FELICITY FARRELLY - WEST COAST HIGHWAY PEDESTRIAN CROSSING**

Councillor Felicity Farrelly submitted the following Notice of Motion at the Council meeting held 29 August 2023.

Notice of Motion Recommendation

That the City REQUESTS Main Roads WA to reconsider the amount of time given to pedestrians to walk across West Coast Highway be extended such that there is not a safety concern of turning cars on a green arrow driving at pedestrians still crossing the road.

Reason for Motion

When initially installed there were no high rise builds on the east side of West Coast Highway on Brighton Road and fewer cars turning into West Coast Highway. In the intervening time the traffic on Brighton Road has become significant and there is less patience to wait for pedestrians to cross.

15.2 PROPOSED NOTICE OF MOTION - COUNCILLOR FELICITY FARRELLY - CALAIS ROAD SAFETY

Councillor Felicity Farrelly submitted the following Notice of Motion at the Council meeting held 29 August 2023.

Notice of Motion Recommendation

That officers action REMEDIATION to ensure residents on the west side of Calais Road between Stewart Street and Ewen Street have safe car egress and access to their properties, particularly those opposite the ROW shops on the East Side of Calais Road.

15.3 PROPOSED NOTICE OF MOTION - COUNCILLOR TERESA OLOW - HERDSMAN LAKE REGIONAL PARK PUBLIC TOILETS

Councillor Teresa Olow submitted the following Notice of Motion at the Council meeting held 29 August 2023.

Notice of Motion Recommendation

That the Mayor WRITES to the Minister of the Department for Biodiversity, Conservation and Attractions requesting that the State Government make funding provisions in the next available budget to provide public toilets in the Herdsman Lake Regional Park.

Reason for Motion

The City has been in discussions with DBCA for several years now and they have recently advised they have no plans to construct a toilet at Herdsman Lake. Herdsman Lake is used not only by locals in the area, including other residents from different suburbs. There is a large number of tourists who visit the Herdsman Lake every year as well.

15.4 PROPOSED NOTICE OF MOTION - COUNCILLOR LISA THORNTON - TREE RETENTION ON PRIVATE PROPERTY PLANNING CONTROLS

Councillor Lisa Thornton submitted the following Notice of Motion at the Council meeting held 29 August 2023.

Notice of Motion Recommendation

That a report be PRESENTED to Council in early 2024 on opportunities to retain trees (and canopy) on private property prior to, during and after development including strengthening related planning conditions.

Reason for Motion

To address the need for appropriate planning controls regarding the retention of trees in development applications and to strengthen the importance of maintaining tree canopy throughout the lifespan of the development. The aim of the NOM is to explore opportunities to enhance these controls and ensure the preservation of trees adhere to the City's Urban Forest Policy and for the consideration their environmental and aesthetic benefit is paramount.

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17. NEW BUSINESS OF AN URGENT NATURE

Nil.

18. MATTERS BEHIND CLOSED DOORS

Council Resolution

0823/094

Moved Councillor Lagan, seconded Councillor Hatton

That Item 12.2/TE3 - Tender 46880 Provision of Transport and Processing of Green Waste Services; Item 12.2/TE4 - IFT46413 Loading and Haulage of Waste; and Item 18.1 - Confidential Employment Matter be CONSIDERED Behind Closed Doors in accordance with Section 5.23(2)(a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (a) *a matter affecting an employee or employees.*
- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- (e) *a matter that if disclosed, would reveal -*
 - (ii) *information that has a commercial value to a person.*

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

At 7.50pm the meeting was closed to the public, and all employees who were not required left the meeting prior to consideration of Item 12.2/TE3.

12.2/TE3 TENDER 46880 PROVISION OF TRANSPORT AND PROCESSING OF GREEN WASTE SERVICES

Business Unit:	Waste and Fleet	Service: Waste Operations
Ward:	City Wide	Location: Recycling Centre Balcatta
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0823/095
Moved Councillor Hatton, seconded Councillor Farrelly

That the tender for the Provision of Transport and Processing of Green Waste Services be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That the tender for the Provision of Transport and Processing of Green Waste Services be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the tender for the Provision of Transport and Processing of Green Waste Services be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Details

IFT Number	46880
IFT Title	Provision of Transport and Processing of Green Waste Services
Recommended Tenderer(s)	As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term	Initial:	3 Years
	Extension Options:	2 years
Tendered Rates/Cost	Provided in Attachment 1 to this report (confidential)	
Advertising:	Saturday, 17 June 2023	The West Australian
Tender Deadline:	Wednesday, 12 July 2023	1.00pm
Tender Opening:	Wednesday, 12 July 2023	3.00pm

Tender Submissions

Two tenders were received, including alternative and non-conforming Tenders:

Tenderer	Trading Name	Stirling or Local Business?
JD Organics Pty Ltd	Garden Organics	YES
Craneswest (WA) Pty Ltd	Western Tree Recyclers	YES

Contract

Commencement Date of New Contract: 9 January 2024
Completion Date of New Contract: 8 January 2027
Price Basis of New Contract: Schedule of Rates

Tender Evaluation Panel

The tender evaluation panel comprised of four members, including a Business Unit Manager (Chairperson) and Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
A Contractor Performance Report was completed with satisfactory results in lieu of the Referee Checks as the preferred Tenderer is the current Contractor for Contract 2152 Provision of Transport and Processing of Green Waste Services.	
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
The Probity Audit identified that there is a Joint Venture between the two Tenderers. Governance advice was sought and there are no Probity Issues.	
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
No Comments	
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
No Comments	
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES
No Comments	

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a state wide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A customer-focused City

Priority: Provide consistent, responsive and efficient customer service

Key Result Area: Our natural environment

Objective: A waste-wise City

Priority: Improve resource recovery for all waste streams across the City

Strategic Risk

Strategic Risk	Risk Appetite
Business Disruption	The City recognises the possibility of major disruptions to community, workforce, assets and systems and will have business continuity plans for each service for activation as required.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

Councillor Elizabeth Re disclosed an Impartial Interest in Item 12.2/TE4 as one of the law firms was used by the City against her.

12.2/TE4 IFT46413 LOADING AND HAULAGE OF WASTE

Business Unit:	Waste and Fleet	Service: Waste Operations
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0823/096

Moved Councillor Hatton, seconded Councillor Migdale

That the tender for the Loading and Haulage of Waste - IFT 46413 be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (11/1).

For: Councillors Creado, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Councillor Dudek.

Committee Recommendation

That the tender for the Loading and Haulage of Waste - IFT 46413 be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the tender for the Loading and Haulage of Waste - IFT 46413 be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Details

IFT Number 46413
IFT Title Loading and Haulage of Waste
Recommended Tenderer As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term Initial: 5 years
 Extension Options: Two extension options of 1 year each

Tendered Rates/Cost Provided in Attachment 1 to this report (confidential)

Advertising: Saturday, 17 June 2023 The West Australian

Tender Deadline: Wednesday, 19 July 2023 1.00pm

Tender Opening: Wednesday, 19 July 2023 3.00pm

Tender Submissions

Three tenders were received, including alternative and non-conforming Tenders:

Tenderer	Trading Name	Stirling or Local Business?
Appala Holdings Pty.Ltd	WasteTransWA	YES
Hind's Transport Services Pty Ltd	Hind's Sand Supplies and Earthmoving	NO
Stefna Family Trust	West Tip Waste Control Pty Ltd	YES

Contract

Commencement Date of New Contract:	4 August 2024
Completion Date of New Contract:	3 August 2029
Price Basis of New Contract:	Schedule of Rates – Variable rates (Annual CPI Perth All Groups)

Tender Evaluation Panel

The tender evaluation panel comprised of five members, including a Business Unit Manager (Chairperson) and Officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

Probity audit of procurement process was completed by the law firm HWL Ebsworth and a probity compliance certificate issued. Refer Attachment 3 (confidential) for a copy.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a state wide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality well-maintained sporting reserves, parks and open spaces for the community

Key Result Area: Our natural environment

Objective: A waste-wise City

Priority: Improve resource recovery for all waste streams across the City

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.
Partnerships	The City will be proactive in improving existing relationships and working with new partners to grow its reputation as an organisation that the community, business, government and other organisations choose to engage with.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation Report Haulage (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Attachment 3 - Probity compliance certificate (previously circulated to Elected Members under confidential separate cover)

Linked Documents

Nil.

The Manager Governance, Mr Jamie Blanchard, disclosed an Impartial Interest in Item 18.1 as he has an interest in the subject matter of the report.

18.1 CONFIDENTIAL EMPLOYMENT MATTER

Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 5.23(2) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (a) *a matter affecting an employee or employees.*

Council Resolution

0823/097

Moved Councillor Migdale, seconded Councillor Proud

1. That Council **ACCEPTS** the appointment of the preferred candidate to the position of Director Planning and Development on a five year contract.
2. That Council **AUTHORISES** the Chief Executive Officer to enter into negotiations on behalf of the City with the preferred candidate and execute the standard Employee Agreement.

The motion was put and declared CARRIED (12/0).

For: Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Council Resolution**0823/098****Moved Councillor Migdale, seconded Councillor Olow****That the Meeting be REOPENED to the public.****The motion was put and declared CARRIED (12/0).****For:** Councillors Creado, Dudek, Farrelly, Hatton, Lagan, Migdale, Olow, Perkov, Proud, Re, Thornton and Mayor Irwin.**Against:** Nil.

At 8.00pm the meeting was reopened to the public. As no members of the public returned to the meeting, the resolution passed behind closed doors was not read out by the Presiding Member.

19. CLOSURE

The Presiding Member declared the meeting closed at 8.02pm.

These minutes were confirmed as a true and correct record of proceedings on:

...../...../ 2023

SIGNED:

Presiding Member Name:

PRESIDING MEMBER