



## Community and Resources Committee

30 January 2024

# AGENDA

### Notice of Meeting

To: The Mayor and Councillors

The next Community and Resources Committee meeting of the City of Stirling will be held on Tuesday 30 January 2024 in the City of Stirling Parmelia Room, 25 Cedric Street, Stirling commencing at 6:00 PM.

Stevan Rodic | Chief Executive Officer

## **Our Vision, Mission and Values**

### **Vision**

A sustainable City with a local focus.

### **Mission**

To serve our community by delivering efficient, responsive and sustainable service.

### **Values**

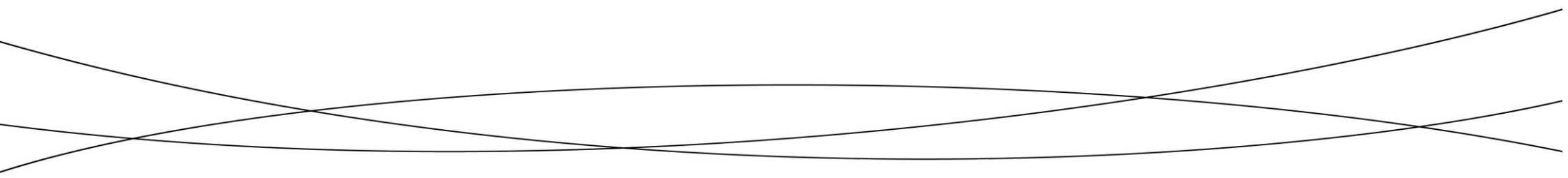
The City of Stirling's core values are:

- Approachable
- Responsive
- Transparent
- Innovative.

### **Disclaimer**

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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## COMMUNITY AND RESOURCES COMMITTEE MEMBERSHIP

Members	Deputies	Second Deputies
Mayor Mark Irwin	Not Applicable	Not Applicable
Councillor Michael Dudek	Councillor Andrea Creado	Councillor Rob Paparde
Councillor Tony Krsticevic	Councillor Rob Paparde	Councillor Stephanie Proud JP
Councillor Elizabeth Re	Councillor Stephanie Proud JP	Councillor Chris Hatton
Councillor Karlo Perkovic (Presiding Member)	Councillor Chris Hatton	Councillor Damien Giudici
Councillor David Lagan	Councillor Damien Giudici	Councillor Suzanne Migdale (Deputy Mayor)
Councillor Joe Ferrante	Councillor Suzanne Migdale (Deputy Mayor)	Councillor Lisa Thornton
Councillor Teresa Olow (Deputy Presiding Member)	Councillor Lisa Thornton	Councillor Andrea Creado

*\*Any available Councillor may act as a third deputy if required.*

**PRELIMINARIES**

1. Councillors and visitors are requested to turn off mobile phones.
2. Councillors and City officers are reminded to disclose any declarations of financial interests and interests affecting impartiality.
3. Last call for members of the gallery who wish to submit a request to address the Committee in relation to an item on the agenda.
4. All Councillors are requested to activate their microphones when addressing the meeting.
5. Councillors and visitors are reminded that audio recording of the meeting proceedings is prohibited unless prior approval has been granted.

**1. OFFICIAL OPENING**

The Presiding Member to declare the Community and Resources Committee meeting open.

**2. ATTENDANCE AND APOLOGIES**

Nil.

**3. APPROVED LEAVE OF ABSENCE**

Nil.

**4. DISCLOSURES OF INTEREST**

Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the City of Stirling and its community.

**5. CONFIRMATION OF MINUTES**

That the Minutes of the Community and Resources Committee of 14 November 2023 be confirmed as a true and correct record of proceedings.

**6. ANNOUNCEMENTS BY THE PRESIDING MEMBER**

## 7. COMMUNITY AND RESOURCES COMMITTEE ITEMS

### ENGINEERING SERVICES

#### ES1 TRAFFIC CALMING MEASURES ON BRIGHTON ROAD, SCARBOROUGH

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Coastal	Location: <a href="#">Brighton Road, between Hastings Street and Calais Road</a>
Applicant:	Not Applicable	

#### Role

Executive – *Governing the City and the community through executive powers.*

#### Recommendation

**That Council NOTES that additional traffic calming measures on Brighton Road, Scarborough (between Hastings Street and Calais Road) are not required at this stage.**

#### Purpose

To respond to a Notice of Motion submitted by (former) Councillor Felicity Farrelly in relation to traffic calming measures on Brighton Road in Scarborough, between Hastings Street and Calais Road.

It is important to note that this report focusses specifically on traffic calming measures on Brighton Road and does not consider parking issues being experienced on Calais Road. Those issues were discussed in a separate report to Council on 21 November 2023, and have been deferred for further consideration to the next Council Meeting (13 February 2024).

## **Details**

### Introduction

Brighton Road is classified as a District Distributor road under the City's Functional Road Hierarchy. The road forms part of the major road distribution network, carrying both local and non-local traffic between commercial centres, arterial roads (West Coast Highway and Scarborough Beach Road), distributor roads (Duke Street and Weaponess Road) and access roads within residential areas. Brighton Road is governed by the default built-up area speed limit of 50km/h.

### Existing Configuration

A traffic management scheme was previously implemented along Brighton Road in several stages. Stage 1 was implemented between Hastings Street and Westborough Street in 2007, and Stage 2 was implemented for the remaining section between Westborough Street and Duke Street in 2011.

The scheme incorporates a single 4.2m wide traffic lane in each direction, separated by a flush, red-asphalt median with central landscaping. At all intersections along this section of road, there are raised median islands that provide refuge for pedestrians crossing the road, as well as ensuring that vehicles remain on the correct side of the road when turning in and out of side roads.

### Options Available

The type of traffic calming measures that could be implemented (in addition to the existing measures) are limited for several reasons. Traffic calming measures are generally in the form of vertical displacement devices or horizontal displacement devices (e.g. chicanes, slow points).

The installation of vertical displacement devices includes speed humps (asphalt), raised plateaus and speed cushions (rubber). These types of treatments are generally not installed on high volume arterial roads, as they can generate additional traffic noise due to braking, deceleration, and acceleration of vehicles as they traverse over them. This noise can be tolerated on local roads that carry low traffic volumes, but they can potentially have a significant impact to the amenity of adjacent properties when installed on roads carrying more than 3,000 vehicles per day.

The installation of horizontal displacement devices includes chicanes, angled slow points and oval slow points. These types of treatments generally require road widening to be undertaken into the adjacent verges to ensure there is sufficient deflection of movements. As part of the previous traffic management scheme implemented in 2011, widenings were already undertaken into the adjacent verges, which resulted in kerb lines being closer to property boundaries. The tie-ins between the roadway and the adjacent driveways were difficult to achieve in many situations along this length of road due to the level differences between the road and garage floor levels. Further widening may result in sharp and steep crossovers, which can result in vehicles bottoming out and scraping.

There are also numerous well-established verge trees along both sides of Brighton Road, which are located close to the kerb and may need to be removed to accommodate horizontal displacement treatments. These trees have had a positive impact in reducing vehicle speeds, and there would likely be objections from abutting residents due to loss of verge space to accommodate horizontal displacement treatments.

### Investigation

The City receives many requests each year to investigate road safety issues and construct traffic management measures on local roads. To ensure that the City spends its limited capital budget in a strategic and prioritised manner, all requests are subject to assessment under Council's Traffic Management Warrants Policy. Under this policy, road sections are ranked and prioritised based on a range of safety and amenity factors including traffic volumes, travel speeds, crash history, road geometry, road users and activity generators. This method of assessment ensures that ratepayers' funds are allocated to the highest priority projects and is best practice for determining the need for traffic management measures in a fair and equitable manner.

The City's latest traffic data for the section of Brighton Road, between Hastings Street and Calais Road, indicates an average weekday traffic volume of 9,500 vehicles per day and an 85th percentile travel speed of 54 km/h (i.e. 85% of vehicles are travelling at or below 54 km/h). These values are within the ranges expected for this classification of road.

Crash data for the above section of Brighton Road showed there were nine reported midblock crashes in the last five-year period on record. Six of the nine crashes were coded as midblock crashes, but further investigation showed these were rear-end collisions with vehicles slowing down to turn at intersections. All but one of these crashes resulted in property damage only, with one crash from 2018 requiring medical treatment (involving a pedestrian being hit while crossing the road at night).

### Recommendation

Based on the information above and an assessment under the Traffic Management Warrants Policy, Brighton Road would be considered a low priority for further traffic or speed management measures at this stage. The speed survey data collected for this road suggests that the existing traffic calming measures are having a positive impact in terms of maintaining appropriate vehicle speeds.

The City will continue to monitor traffic volumes, speeds and crash data for this road over time, and can consider further action in the future if there is sufficient justification.

## **Financial Assessment and Implications**

Any proposed traffic calming measures would need to be designed and funded on a future Annual Budget as part of the normal budgeting process.

## Stakeholder Engagement

Any proposed traffic calming measures would be subject to consultation and support from the abutting property owners.

## Options Summary

The following options were considered.

	OPTIONS
1.	That the City does not implement any additional traffic calming measures along Brighton Road at this stage.
2.	That the City develops design options for additional midblock traffic calming measures along Brighton Road.

## Relevant Policies, Legislation and Council Resolutions

[Traffic Management Warrants Policy](#)

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
29/08/2023	0823/091	That a report be PRESENTED to Council in early 2024 outlining possible traffic calming measures on Brighton Road between Hastings Street and Calais Road, Scarborough.

## Sustainable Stirling 2022-2032

**Key Result Area:** Our built environment

**Objective:** An accessible and connected City

**Priority:** Provide and maintain safe and accessible roads and parking

## Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

## Relevant Documents and Information

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

### Linked Documents

Nil



**ES2      BEAUFORT STREET, INGLEWOOD - EVALUATION OF 40KM/H VARIABLE SPEED ZONE TRIAL**

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Inglewood	Location: <a href="#">Beaufort Street, Central Avenue to Crawford Road</a>
Applicant:	Not Applicable	

**Role**

Executive - *Governing the City and the community through executive powers.*

**Recommendation**

**That Council SUPPORTS the retention of the 40km/h Variable Speed Zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, on a permanent basis.**

**Purpose**

To provide Council with information relating to the 40km/h Variable Speed Zone trial conducted along Beaufort Street in Inglewood, between Central Avenue and Crawford Road.

**Details**Background

Beaufort Street is classified as a District Distributor 'A' road under the City's Functional Road Hierarchy. The section of Beaufort Street in Inglewood carries approximately 23,000 vehicles per day and incorporates four lanes of traffic, including two lanes in each direction separated by a wide median.

In February 2020, Council resolved to endorse the implementation of a 40km/h variable speed zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, on a trial basis for a period of two years. The 40km/h speed zone was initially in operation from 7.30am to 10.00pm every day and extended to 1.00am on Friday and Saturday nights. Outside of these times, the speed limit defaults to 60km/h, as per the previous speed limit. Following an 18-month period of design, negotiation and budgeting for the electronic signs, the 40km/h Variable Speed Zone became operational from Monday 5 July 2021.

In December 2021, as part of a wider traffic and parking study of Inglewood, Council resolved (in part) to amend the timing of speed restrictions of the 40km/hr speed trial along Beaufort Street to 7.30am to 10.00pm, Monday to Sunday. These changes were implemented by Main Roads WA on 24 January 2022, and have remained unchanged since that time.

### Impact on Traffic Volumes and Travel Speeds

Traffic count surveys were undertaken at 33 locations within the suburb of Inglewood at the following times:

- March 2021 – three months before the implementation of the trial;
- September 2021 – three months after the commencement of the trial; and
- June 2023 – two years after the commencement of the trial.

The results of the traffic surveys at each location over the three separate time periods are provided in the table below.

Road Name	Location	Average Weekday Traffic [vpd]					85th Percentile Speed [km/h]				
		Mar 2021	Sep 2021	Jun 2023	Change	(%)	Mar 2021	Sep 2021	Jun 2023	Change	(%)
Local Roads - Inglewood West											
Arthur St	S of Crawford St	661	642	616	-45	(-7%)	42.3	46.6	40.5	-1.8	(-4%)
Clifton Cres	S of Dundas Rd	3,531	3,435	3,168	-363	(-10%)	52.4	53.6	52.2	-0.2	(-0%)
Clifton Cres	N of Central Ave	3,431	3,439	3,082	-349	(-10%)	49.3	48.6	48.0	-1.3	(-3%)
Crawford Rd	W of Beaufort St	894	888	870	-24	(-3%)	47.5	45.9	46.0	-1.5	(-3%)
Dundas Rd	E of Arthur St	1,515	1,482	1,565	50	(3%)	52.6	51.1	52.2	-0.4	(-1%)
Eighth Ave	E of Clifton Cres	1,198	1,307	1,381	183	(15%)	50.4	47.2	47.2	-3.2	(-6%)
Hamer Pde	S of Dundas Rd	2,350	2,257	2,226	-124	(-5%)	50.9	52.2	51.7	0.8	(2%)
Ninth Ave	E of Clifton Cres	990	1,011	908	-82	(-8%)	50.2	50.4	48.1	-2.1	(-4%)
Normanby Rd	W of Beaufort St	261	257	276	15	(6%)	45.4	44.3	43.1	-2.3	(-5%)
Seventh Ave	E of Clifton Cres	800	731	713	-87	(-11%)	52.6	51.3	49.3	-3.3	(-6%)
Sixth Ave	E of Clifton Cres	627	616	542	-85	(-14%)	42.8	43.7	41.7	-1.1	(-3%)
Tenth Ave	E of Clifton Cres	1,125	1,018	1,024	-101	(-9%)	52.0	51.7	51.6	-0.5	(-1%)
Wood St	W of Beaufort St	2,258	2,194	2,133	-125	(-6%)	49.0	50.9	47.3	-1.7	(-3%)
Average	LR West	1,511	1,483	1,423	-87	(-6%)	49.0	49.0	47.6	-1.4	(-3%)

Road Name	Location	Average Weekday Traffic [vpd]					85th Percentile Speed [km/h]				
		Mar 2021	Sep 2021	Jun 2023	Change	(%)	Mar 2021	Sep 2021	Jun 2023	Change	(%)
Local Roads - Inglewood East											
Carrington St	N of Ninth Ave	940	933	1,092	152	(16%)	52.2	52.2	51.3	-0.9	(-2%)
Carrington St	N of Central Ave	691	627	662	-29	(-4%)	46.3	47.9	45.9	-0.4	(-1%)
Crawford Rd	E of Beaufort St	758	840	803	45	(6%)	41.9	36.5	47.3	5.4	(13%)
Eighth Ave	W of John St	961	988	844	-117	(-12%)	45.0	45.4	45.1	0.1	(0%)
Harcourt St	E of Beaufort St	176	153	161	-15	(-9%)	46.3	45.9	45.0	-1.3	(-3%)
John St	N of Eighth Ave	1,290	1,397	1,600	310	(24%)	53.5	53.5	39.7	-13.8	(-26%)
John St	N of Central Ave	1,580	1,563	1,568	-12	(-1%)	50.2	50.6	49.5	-0.7	(-1%)
Nelson St	N of York St	950	924	957	7	(1%)	53.2	52.7	53.4	0.2	(0%)
Ninth Ave	W of John St	994	1,022	962	-32	(-3%)	46.4	46.6	47.8	1.4	(3%)
Robinson St	S of Crawford St	2,595	2,657	2,509	-86	(-3%)	52.4	53.1	51.2	-1.2	(-2%)
Seventh Ave	W of John St	1,208	1,105	1,183	-25	(-2%)	40.5	40.5	38.1	-2.4	(-6%)
Sixth Ave	W of John St	590	545	559	-31	(-5%)	44.7	45.2	43.3	-1.4	(-3%)
Stuart St	N of York St	353	363	335	-18	(-5%)	51.3	49.9	50.6	-0.7	(-1%)
Tenth Ave	W of John St	1,707	1,818	1,711	4	(0%)	43.0	42.3	42.3	-0.7	(-2%)
Waterford St	E of Beaufort St	604	616	720	116	(19%)	49.9	49.5	47.8	-2.1	(-4%)
York St	S of Crawford St	1,060	1,133	1,188	128	(12%)	50.9	50.0	48.8	-2.1	(-4%)
Average	LR East	1,029	1,043	1,053	25	(2%)	48.0	47.6	46.7	-1.3	(-3%)
Distributor Roads											
Beaufort St	S of Eighth Ave	23,295	21,524	19,877	-3,418	(-15%)	50.9	47.0	45.7	-5.2	(-10%)
Central Ave	W of Beaufort St	14,589	13,879	13,082	-1,507	(-10%)	60.5	59.9	59.6	-0.9	(-1%)
Central Ave	E of Beaufort St	12,039	11,583	10,841	-1,198	(-10%)	60.5	62.8	60.8	0.3	(0%)
Hamer Pde	N of Central Ave	16,439	16,573	16,505	66	(0%)	55.4	53.8	53.2	-2.2	(-4%)

Prior to the implementation of the trial, there were concerns from some residents that the reduced speed limit on Beaufort Street would push traffic to local roads. The traffic survey data showed that 22 of the 33 locations experienced reductions in traffic volumes between March 2021 and June 2023, with a further four locations showing increases of less than 5%. The resulting traffic volumes are within acceptable limits, and changes of this magnitude can be experienced even when there are no significant developments or changes to the road network.

The traffic volumes along Beaufort Street reduced by 15% between March 2021 and June 2023, but this may not be entirely due to the speed zone reduction. Increased public transport patronage along the route (25-35% increase at some stops) would have also played some part in this reduction.

The most significant increases in traffic volumes on local roads occurred at the following locations:-

- Eighth Avenue, east of Clifton Crescent – 183 vpd (15% increase)
- John Street, north of Eighth Avenue – 310 vpd (24% increase)
- Waterford Street, east of Beaufort Street – 116 vpd (19% increase)
- Carrington Street, north of Ninth Avenue – 152 vpd (16% increase)
- York Street, south of Crawford Street – 128 vpd (12% increase)

On the western side, the increase in traffic on Eighth Avenue is likely related to the increasing popularity of the shopping centre at Beaufort Street and Eighth Avenue. On the eastern side, the increases on some roads may be related to the permanent closure of the Caledonian Avenue railway crossing in Maylands, which may have resulted in a redistribution of traffic patterns within the precinct. However, the resulting traffic volumes are still well within an acceptable range, with these roads operating at 25-55% of the desired maximum capacity for a Local Access road.

The traffic survey data also showed that 27 of the 33 locations experienced reductions in 85<sup>th</sup> percentile travel speeds between March 2021 and June 2023, with a further four locations showing increases of less than 5%. Overall, there was a 3% reduction in travel speeds on local roads, and a significant 10% reduction in travel speeds on Beaufort Street. The only significant increase in travel speeds on local roads occurred at Crawford Road, east of Beaufort Street. The 85<sup>th</sup> percentile speed increased by 13% (from 41.9km/h to 47.3km/h), but this is still below the default urban speed limit.

#### Impact on Crash Data

Crash data for the section of Beaufort Street Central Avenue and Nelson Street was compared for the five year period prior to installation (2016 to 2020) and the one full year after the installation (2022) (Note: crash data for the 2023 calendar year will not be available until April/May of this year). The comparisons are provided in the table below.

Section	Category	Average Annual Crash Frequency Before Installation of 40km/h Speed Zone (2016-2020)	Annual Crash Frequency After Installation of 40km/h Speed Zone (2022)
<b>Location</b>	Intersection	28	17
	Midblock	16	6
<b>Crash Type</b>	Rear End	21	8
	Sideswipe	8	4
	Right Angle	9	6
	Right Turn Through	3	2
	Hit Pedestrian	1	0
	Other	2	3
<b>Crash Severity</b>	Hospital	1	0
	Medical	7	1
	Property Damage – Major	26	9
	Property Damage – Minor	10	13
<b>Time of Day</b>	Overnight (10pm-7am)	3	0
	Morning Peak (7am-9am)	6	4
	Inter Peak (9am-4pm)	22	12
	Afternoon Peak (4pm-6pm)	8	5
	Late Evening (6pm-10pm)	5	2
<b>Total</b>		<b>44</b>	<b>23</b>

The data indicates the following significant improvements in relation to the frequency of crashes along the affected section of Beaufort Street.

- The total number of crashes reduced by 48% from 44 per year to 23 per year.
- There was a 40% reduction in intersection crashes and a 62% reduction in midblock crashes.
- The number of serious injury (hospital and medical) crashes reduced by 88% - from eight per year to just one per year.

### Conclusion

The pre and post installation traffic surveys and crash statistics have shown that the 40km/h trial has been successful in reducing travel speeds and crash frequencies along Beaufort Street without any significant adverse impacts on the local road network. These outcomes are consistent with the objectives of the Local Planning Scheme to reduce speeds through activity centres and corridors, and to make these streets more people friendly.

No further treatments are considered necessary at this stage, however monitoring of traffic and crash data for these roads will occur as part of the City's ongoing programs.

### **Financial Assessment and Implications**

The implementation of the 40km/h Speed Zone trial required the installation of 12 flashing variable speed zone signs in the median of Beaufort Street. These were installed at the City's expense. Regardless of whether Council resolves to proceed with the trial on a permanent basis, there would be no further financial implications for the City.

### **Stakeholder Engagement**

The implementation of the 40km/h Speed Zone was preceded by an extensive community engagement phase. This involved direct consultation with approximately 3,000 property owners, residents and businesses within the area bounded generally by Hamer Parade (west), Nelson Street (north), Carrington Street (east) and Central Avenue (south). No further engagement has been undertaken during the trial.

### **Options Summary**

The following options were considered.

	OPTIONS
1.	That Council SUPPORTS the retention of the 40km/h Variable Speed Zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, on a permanent basis.
2.	That Council DOES NOT SUPPORT the retention of the 40km/h Variable Speed Zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, and REQUESTS Main Roads WA to revert to the previous 60km/h speed zone.

## Relevant Policies, Legislation and Council Resolutions

### [Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
11 February 2020	0220/010	<ol style="list-style-type: none"> <li>1. That Council ENDORSES the implementation of a 40km/h variable speed zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, on a trial basis for a period of two years.</li> <li>2. That a report be PREPARED at the completion of the trial period to inform Council of the impacts on traffic volumes, travel speeds, crash statistics and pedestrian behaviour along Beaufort Street and adjacent side roads.</li> </ol>
7 December 2021	1221/011 (part)	<ol style="list-style-type: none"> <li>3. That Council REQUESTS Main Roads WA to amend the timing of speed restrictions of the 40km/hr speed trial along Beaufort Street to 7.30am to 10.00pm, Monday to Sunday.</li> </ol>

## Sustainable Stirling 2022-2032

**Key Result Area:** Our built environment

**Objective:** An accessible and connected City

**Priority:** Provide and maintain safe and accessible roads and parking

## Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

## **Relevant Documents and Information**

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

### Linked Documents

Nil.



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**RECREATION AND LEISURE SERVICES****RL1          DOUBLEVIEW BOWLING CLUB IMPROVEMENTS**

Business Unit:	Recreation and Leisure Services	Service: Leisure Services
Ward:	Doubleview	Location: <a href="#">Doubleview Bowling Club</a>
Applicant:	Not Applicable	

**Role**

Executive - *Governing the City and the community through executive powers.*

**Recommendation**

1. That Council **NOTES** the information contained within this report regarding proposed infrastructure improvements based on discussions with Doubleview Bowling Club to assist with their bid to host the 2025 Master Builders Association Championships.
2. That Council **CONSIDERS** listing \$10,812 on the 2023/2024 mid-year budget review to support the successful Doubleview Bowling Club – Club Night Lights Program funding application for bowling green lighting upgrades.

## **Purpose**

To respond to a Notice of Motion from Councillor Elizabeth Re requesting that a report be presented to Council regarding the Doubleview Bowling Club. The request was for consideration as part of the budget process and Better Suburbs program, to have their facilities upgraded to enable the Club to be considered to host the 2025 National Bowling Championships.

The following background was provided by the Elected Member:

*“The Doubleview Bowling club is one of the oldest Bowling Clubs within the City of Stirling and one of the most successful over its 62 plus years history with very little money being allocated for improvements to the club. The national bowling championship will be held in Perth in 2025 and the club would like to be able to put in to host the championships however currently the club is not up to the standard for consideration to host. The club has had to endure issues such as flooding, storms and amalgamations which means that not a lot of money has been spent on improvements to the facilities unlike many other clubs in the City of Stirling.”*

## **Details**

Doubleview Bowling Club was established in 1958 and serves as one of 10 dedicated bowling clubs within the City of Stirling, with four floodlit bowling greens, one of which is a synthetic green. The Club has a registered playing membership of approximately 142 members with a further social membership of approximately 950. The Club is located at Bennett Park which also accommodates Wests Scarborough Rugby Union Club, Scarborough Sharks Cricket Club and the Northern Districts Touch Association.

In response to this Notice of Motion, City Officers engaged with Doubleview Bowling Club Committee Members as well as Bowls WA and Bowls Australia representatives to better understand bid requirements associated with the 2025 National Bowling Championships. During these discussions the Doubleview Bowling Club representatives advised that they intended to bid for the Master Builders Association Championships in 2025 rather than the National Championships. It is now evident that the Doubleview Bowling Club would currently meet venue requirements for the Master Builders Association Championships whereas it would not (and most likely could not) solely meet venue requirements for the National Championships.

While hosting the Master Builders Association Championships does not require any additional infrastructure, there are a range of infrastructure improvements that should be considered. During the above-mentioned engagement, the Club identified their immediate infrastructure priorities as being bowling green LED sports lighting upgrades and a synthetic green conversion. Subsequently, City Officers propose the following actions:

### Bowling Green Lighting Upgrades

In August 2023, Council endorsed a Club Night Lights Program (CNLP) small grant application for Doubleview Bowling Club (Council Resolution Number 0823/069) to convert bowling green lighting to more effective LED sport lighting. The City was advised in December 2023 that the application was successful, with \$21,624 State Government funding allocated towards the \$43,248 project. It is now necessary for Council to allocate \$10,812 through mid-year budget review to enable the project to proceed in 2023/2024.

### Bowling Green Conversion

An additional synthetic green conversion has been highlighted as another key priority for the Club and this project has now been shortlisted as a possible Community Sporting and Recreation Facilities Fund (CSRFF) grant submission later in 2024, pending Council endorsement. Prior to the submission of a CSRFF application, City Officers will liaise with Club representatives and Bowls WA to ensure that the project has been sufficiently scoped and costed to fulfil grant application requirements. Should this CSRFF application be supported by Council and the State Government, this conversion project could be completed in 2024/2025.

### Building Upgrades

It is acknowledged that the clubroom building requires improvement and based on the asset condition assessment, it has been listed on the City's Four-Year Capital Works Program. It is currently anticipated that design will be progressed in 2026/2027 based upon engagement with the Club and Bowls WA as well as assessment of building usage, local population forecasting and trends, asset condition, and any relevant guiding documents including the City's Community Infrastructure Plan and building provision standards. Pending project and budget approval, it is anticipated that construction would then take place in 2027/2028.

### Club Governance

To ensure the Club's ongoing sustainability and participation growth the City has registered its participation in the Active Communities ClubMap initiative in 2023/2024. This provides the Club with access to specialist assistance in all aspects of governance, which can be specifically tailored to meet the needs and requirements of the Club. The outcomes will assist with future facilities planning, building upgrades planning, and external grant applications.

### 2025 Master Builders Association Championships Bid

The James Wall Cup first started in 1923 with the donation of a trophy by the late James Wall, then President of the Master Builders' Federation of Australia and President of the New South Wales Bowling Association. The competition is open to Master Builders Bowling Clubs in each state. The James Wall Cup is contested amongst the best lawn bowlers from each of the Master Builders Bowling Clubs in Victoria, South Australia, New South Wales, Queensland and Western Australia.

The City has engaged both the Club and Bowls WA regarding the 2025 Master Builders Association Championship bid. The Doubleview Bowling Club is able to satisfy the hosting requirements for the Master Builders Championships with the current number of greens and infrastructure, the club has confirmed that they will continue to liaise with the City regarding their bid. Bowls WA have noted their support for this event would be in the form of promotion should the Club be successful with their bid.

## Financial Assessment and Implications

The bowling green lighting upgrades project will cost \$43,248 with the State Government contributing \$21,624 and the Club contributing \$10,812. The City's matching contribution of \$10,812 will need to be considered by Council during the 2023/2024 mid-year budget review.

The City will engage with the Club and Bowls WA regarding the proposed synthetic green conversion to ensure a Community Sporting and Recreation Facilities Fund (CSRFF) application is completed by September 2024. Based on recent green conversation projects it is expected this project cost will be in range of \$300,000 to \$350,000.

Any future building improvements will remain subject to Council consideration of the annual and four-year capital works program.

## Stakeholder Engagement

The City has engaged directly with key representatives from Doubleview Bowling Club, Bowls WA and Bowls Australia regarding hosting the various championships and the proposal for upgrading facilities.

## Relevant Policies, Legislation and Council Resolutions

Sports Floodlighting Policy

Community and Stakeholder Engagement Policy

Leisure Planning Policy

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
4 July 2023	0723/019	That a report be PRESENTED to Council regarding the Doubleview Bowling Club being CONSIDERED as part of the budget process to have their facilities upgraded to enable the Club to be considered to host the 2025 National Bowling Championships.

## Sustainable Stirling 2022-2032

**Key Result Area:** Our built environment

**Objective:** An attractive and well-maintained City

**Priority:** Provide quality, well-maintained facilities for the benefit of the community

## Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

## Relevant Documents and Information

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

### Linked Documents

Nil.

## RL2 COMMUNITY SPORTING AND RECREATION FACILITIES FUND AND CLUB NIGHT LIGHTS PROGRAM - FEBRUARY SMALL GRANTS ROUND

Business Unit:	Recreation and Leisure Services	Service: Leisure Services
Ward:	City Wide	Location: Various
Applicant:	Not Applicable	

### Role

Executive - *Governing the City and the community through executive powers.*

### Recommendation

- That Council **ENDORSES** the Club Night Lights Program (CNLP) 2024/2025 February Small grants applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:  
**PRIORITY 1: Small CNLP Grant Application – Aintree Eglinton Reserve – Floodlight Upgrades. Total project cost of \$286,815.00 (excluding GST) including a CNLP grant of \$143,407.50.**
- That Council **ENDORSES** the Community Sporting and Recreation Facilities Fund (CSRFF) 2024/2025 February Small grants applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:  
**PRIORITY 1: Small CSRFF Grant Application – RDA Carine – RDA Paddock Fencing upgrades. Total project cost of \$55,990.19 (excluding GST) including a CSRFF grant of \$27,995.10.**

### Purpose

To seek endorsement for the submission of applications to the Department of Local Government, Sport and Cultural Industries' (DLGSC) Club Night Lights Program (CNLP) and Community Sporting and Recreation Facilities Fund (CSRFF) 2024/2025 February Small Grant rounds.

## Details

Both the CNLP and CSRFF grants are administered by the DLGSC on behalf of the State Government. Funding is available to community/sporting groups and local governments to assist in the development of sustainable floodlighting infrastructure (CNLP) and basic sporting infrastructure (CSRFF) that aims to increase participation in sport and recreation across the State. CNLP allocates approximately \$2.5 million each year towards floodlighting infrastructure, with CSRFF having approximately \$20 million allocation for basic sporting infrastructure. The aim of the program is to maintain or increase participation in sport and recreation with an emphasis on physical activity, through the strategic development of good quality, well-designed and well-utilised facilities.

The small grants category has recently consolidated from two funding levels to one with an increase in the total project cost eligibility now up to \$500,000. Successful small grant recipients will now also be eligible to receive funding for up to half of their total estimated project cost (exclusive of GST), capped at \$200,000 in total funding. This has increased from a one-third funding contribution. Two funding rounds are advertised per year - one in July (which closes at the end of August) and one in February (which closes at the end of March).

The City utilises the grant assessment principles and guidelines, as well as relevant strategic plans and policies, to assess the need, viability and priority of applications. After consideration by Council, the applications are submitted to the Department for formal assessment. The Department provides specific criteria to assess (rank and rate) each application received by the City, as follows:

A	Well planned and needed by municipality
B	Well planned and needed by applicant
C	Needed by municipality, more planning required
D	Needed by applicant, more planning required
E	Idea has merit, more preliminary work required
F	Not recommended

The February small grants round closes on 31 March 2024, with successful/unsuccessful notifications in June 2023.

**Small Grant Round February 2024-2025 Club Night Lights Program (CNLP) Application:****Project: Aintree Eglinton Reserve, Hamersley – Floodlight Upgrades (CNLP)****Applicant: City of Stirling**

Aintree Eglinton Reserve, Hamersley is a district level reserve. The reserve accommodates one senior AFL/Cricket field which provides a venue for Hamersley Carine Amateur Football and Carine Junior Football Clubs (winter) and North Beach Carine Junior Cricket and Balcatta Cricket Clubs (summer). Additional sporting infrastructure also includes a two lane cricket net, and floodlighting that no longer meets the standards required under the Australian Standard AS2560. The lighting provides limited illumination, and limits reserve use outside of daylight hours. Located within the Hamersley Hub precinct, it also acts as a focal point for the local community, hosting events such as the annual Carols by Candlelight and the Stirling Street Foods as a venue for food trucks.

A Needs Assessment was conducted as part of the Hamersley Community Hub implementation plan. The implementation plan considered the outcomes of the report to Council at its meeting of 7 December 2021 (12.1/RL2) that provided guidance on the short, medium and long-term investment into the four buildings at the now named Hamersley Community Hub and the adjacent Aintree Eglinton Reserve. The Needs Assessment analysed feedback from current user groups and community consultation and identified the lack of suitable lighting to the reserve as a major barrier in activating the reserve to its full capacity. The current level of usage is limited to mainly daylight hours only, with the current lighting provided for use as recreational lighting. Increasing the utilisation of the reserve is seen as an important aspect of the implementation plan, as it will help facilitate increased activation of the overall Hamersley Community Hub.

The current floodlighting system was installed in the 1980s and no longer meets the illuminance and uniformity levels, pole location and height requirements of the standard and has reached the end of its useful asset life. Whilst the future provision of a dedicated sports clubroom has also been indicated as part of the implementation plan, change facilities can be accessed at the adjacent Stirling Leisure Centres - Hamersley building. For this reason, the upgrade of the sports floodlighting has been determined as the highest priority for several reasons. These include the high use of the network of sporting reserves and increasing usage in the winter sporting season, the current provision of floodlighting at the reserve, the increased need for night use for match play and training, significant growth in women's football and the overall need to improve sports training and match play access. The City is seeking to submit an application to upgrade the current lighting to LED technology and improve the lighting levels to comply with the relevant Australian Standard. It is proposed to upgrade the lighting to 100 lux levels across the sporting field (match play) with the ability to operate at 50 lux for training levels to deliver an efficient lighting solution. The scope includes recreational lighting to support increased use by the community for dog walking and recreational use during the early morning and evening hours, and provision of a power bollard adjacent to the Cricket Nets to allow for the use of a bowling machine, or during community events such as the Carols by Candlelight.

This project is considered a priority based on a range of key considerations, including:

- Lighting is limited given the current number of poles and luminaires which restricts sporting use for training and match play;
- Upgrading lighting to meet current Australian Standards for competition and match practice;
- Current club use and opportunity to better support growing female and junior participation groups;



- Additional lighting will deliver flexibility with regards to training and rotation of the training space to improve reserve capacity and wear and tear; and
- Supporting increased use by the community for dog walking and safe recreation use during the early morning and evening hours across the year.

The increased activation will support higher levels of passive surveillance and support broader community safety initiatives in the area. This is considered an important project in supporting and responding to the local community's needs for investment in community infrastructure that delivers a more active, safe and connected community.

This project is ranked 1 and rated A – 'Well planned and needed by municipality', in line with the Department's specific criteria to assess (rank and rate) each project.

#### **Small Grant Round February 2024-2025 Community Sporting and Recreation Facilities Fund (CSRFF) Application:**

**Project:** Carine Regional Open Space, Carine – RDA Paddock Fencing upgrades (CSRFF)

**Applicant:** Riding for the Disabled Carine

Riding for the Disabled Carine (RDA Carine) is located at Carine Regional Space, leasing its facility from the City. It supports participation opportunities for therapeutic equine assisted activities for those with disabilities and special needs. It has been operating for over 50 years and is one of the largest RDA Centres within the state, with 153 riders ranging in age from three to 70, and a waiting list of approximately 100. The Centre also facilitates volunteering opportunities for the community with some 125 volunteers at the Centre.

Located on Monyash Road, the facilities at the Centre include an external paddock, indoor arena, stables and office facilities. Subject to Council endorsement, the Club will submit an application for CSRFF funding to upgrade the external fencing. Currently the fencing is made of timber logs. The Centre has reported instances of unauthorised access to the paddock by dirt bikes, and also by animals such as dogs. These occurrences negatively impact the experience of the RDA Carine participants, and put participants and community members at risk.

The project proposes to replace the current fencing (which is damaged in sections) with full height timber and garrison fencing. Replacing the existing fence with full height fencing should reduce the level of risk by minimising the access of unauthorised people and animals.

The City has reviewed the scope and need of the project. This project is rated B - Well planned and needed by applicant, in line with the Department's specific criteria to assess (rank and rate) each project.

#### **Financial Assessment and Implications**

The table below outlines the financial implications for each project.

Grant Type	Project	Applicant	Ranking	Rating	City Contribution	Club Contribution	DLGSC Contribution	Total Estimated Project Cost (excl. GST)
CNLP – Small	Aintree Eglinton Reserve, Hamersley – Floodlight Upgrades	City of Stirling	1 of 1	Well planned and needed by municipality	\$143,407.50	N/A	\$143,407.50	\$286,815.00
CSRFF – Small	RDA Paddock Fencing upgrades	RDA Carine	1 of 1	Well planned and needed by applicant	\$13,997.54	\$13,997.55	\$27,995.10	\$55,990.19
<b>Total Estimated Contribution if grant successful</b>					<b>\$157,405.04</b>	<b>\$13,997.55</b>	<b>\$171,402.60</b>	<b>\$342,805.19</b>

Following endorsement by Council, applications will be forwarded to the DLGSC for formal assessment. The DLGSC does not guarantee that projects will receive the full amount of the grant requested or the maximum level of funding. The progression of any project that is unsuccessful with the current funding application, or which did not receive the full funding amount requested, may require further Council consideration. Any shortfall in funding is considered the responsibility of the applicant.

If supported by State funding, the floodlighting upgrades at Aintree Eglinton Reserve and the City's contribution towards the RDA Carine fencing improvement project will need to be listed in the 2024-2025 draft capital budget for funding consideration.

## Stakeholder Engagement

The DLGSC has been consulted in relation to these projects. It has advised that floodlighting is generally considered a high priority if the existing floodlights are at the end of their useful life and/or are inadequate and there is still a need for floodlights. Priority is given to projects that will increase sporting and participation numbers, and which respond to the key principles of facility provision assessment criteria. The DLGSC has also indicated that RDA Carine has engaged with the Department regarding their proposed application. Engagement with state sporting associations has also been undertaken, as relevant to each project.

With regards to Aintree Eglinton Reserve, the City will undertake community and stakeholder engagement to ensure that stakeholders are supportive of the design whilst ensuring compliance with Australian Standards and Sports Floodlighting Policy. Stakeholders will include the local clubs and user groups along with their State Sporting Association. The City has engaged with the West Australian Football Commission, which supports the project. Local residents will be provided an opportunity to comment on the project and will be advised of proposed changes to floodlight locations, lux levels, new pole installations and floodlight pole heights.

RDA Carine will need to seek landlord approval, along with any other planning and development approvals, prior to commencement. Local community notification by the Club may be considered as a condition of the landlord's approval to ensure the community is informed of the scope of works. The Club has engaged with Disability Services through the DLGSC, which has indicated via a letter from the Minister of Regional Development; Disability Services; Fisheries; Seniors and Ageing of the likelihood of the project's eligibility for funding and the value of the work that RDA Carine conducts for those living with a disability. The City will continue to engage with RDA Carine to facilitate the application process.

## Options Summary

The following options were considered, presented in the order in which they are recommended.

	OPTIONS
1.	Submit the applications. There is a demonstrated need for each project, and each is considered a priority.
2.	Submit some applications. Each of the projects has a demonstrated need, and each is considered a priority.
3.	Do nothing.

## Relevant Policies, Legislation and Council Resolutions

Sports Floodlighting Policy

Leisure Planning Policy

[Local Government Act 1995](#)

## Sustainable Stirling 2022-2032

**Key Result Area:** Our community

**Objective:** An active and healthy City

**Priority:** Facilitate a range of recreation and leisure opportunities for everyone in the City

## Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long-term financial sustainability of the City.

## Relevant Documents and Information

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

### Linked Documents

Nil

## FACILITIES, PROJECTS AND ASSETS

### FPA1 SCARBOROUGH GROUND LIGHT INSTALLATION

Business Unit:	Facilities, Projects & Assets	Service: Facility Management
Ward:	Coastal	Location: <a href="#">Scarborough Clock Tower, The Esplanade, Scarborough Beach</a>
Applicant:	Not Applicable	

#### Role

Information - *Receiving information about the City or its community.*

#### Recommendation

**That Council APPROVES funding of \$90,000 for the installation of ‘LED colour change lighting’ for the Scarborough Beach Clock Tower during the 2023/2024 mid-year budget review.**

#### Purpose

To enable Council to consider funding for ground lighting at the Scarborough Beach Clock Tower.

#### Details

At its meeting held 15 August 2023, Council considered a Notice of Motion submitted by former Councillor Felicity Farrelly, and resolved that the City investigate the provision of ground light installation around the Scarborough Beach precinct.

The Scarborough Beach precinct is a popular coastal destination and was redeveloped by the (then) Metropolitan Regional Authority (MRA) in 2018. During the redevelopment, lighting across the precinct was redesigned and replaced. A variety of lighting has been installed throughout, primarily to highlight the path network and other public spaces. There are also some examples of architectural feature lighting including the Scarborough Beach Pool (SBP) lift atrium and the adjacent ‘Ethereal Welcome Hand’ artwork.

While the focus of the Notice of Motion was on 'ground lighting' (or uplighting), this report reviews opportunities to create coloured lighting in the precinct to support on site events as well as 'lighting up' to support specific causes such as the *16 Days in WA* campaign, to stop violence against women. The City is currently not able to participate in these events as it does not have the necessary infrastructure in place.

#### Scarborough Beach Clock Tower

Officers have been in discussions with the Scarborough Rotary Club about reinstalling coloured lighting to this structure which is currently illuminated by white inground uplighting as shown in Figure 1 below. Prior to the Scarborough Beach Precinct redevelopment, the clock tower had LED colour changing lights, however these were not reinstated by the MRA after the tower's relocation.

A successful lighting demonstration was undertaken in September 2023 with the Clock Tower 'washed' with a single colour from several large floodlights at ground level, as shown in Figure 2 below. Opportunities also exists to light the Clock Tower in two colours by mounting light fittings to existing pole infrastructure (subject to structural assessment), surrounding the tower. Mounting light fittings to existing poles, rather than in-ground lighting also reduces the risk of vandalism and water ingress damage. In addition to single and multi-coloured effects, the lighting technology can also be programmed to roll through different colours sequentially.

This option presents the best opportunity to provide coloured lighting to the Scarborough Beach Precinct and funds for this work will be included in the 2023/2024 mid-year budget review, subject to Council's resolution.



Figure1: existing white lighting



Figure 2: demonstration of colour light effect

### Scarborough Beach Amphitheatre

Prior to the Scarborough Redevelopment, the Amphitheatre also had colour change lighting. However, due to safety concerns surrounding general lighting levels and users negotiating the stairs of the amphitheatre at night, additional white lighting was installed during the redevelopment. The coloured lighting was 'washed out' due to the stronger white light and, as a result, the coloured lighting was removed. This site is no longer an option for coloured lighting.

### Scarborough Beach Pool

The Scarborough Beach Pool lift atrium currently has feature lighting which was installed during construction in 2018. The lighting controls installed are complex and require a lighting consultant at a cost of approximately \$700 per event. For this reason, the lighting is permanently set to green and gold. It is proposed to replace the existing (complex) lighting controls with a more flexible solution so colours can be changed as requested.

### Uplighting across the precinct

Additional 'ground lighting' installations were also considered across the Scarborough Beach Precinct with a view to reflecting on to built and natural landforms. The scope was restricted to City controlled Public Open Space and excluded privately owned buildings.

The Norfolk Pine is the predominant feature tree in the Precinct and these were up lit in different colours as part of the September 2023 demonstration. The result was disappointing, primarily due to the thin structure of the tree and leaves, and certainly not as attractive as up lit broader leaf trees which can be seen in various locations across Perth.

In terms of lighting up built facilities, it was not considered appropriate to feature light the City's public toilets and the vacant land encompassing the future commercial hubs was not considered further due to proposed future development.

### Feasibility

Preliminary discussions with the City's electricians confirmed that coloured lighting can be installed across the precinct although this would involve horizontally drilling under existing paths to run cables from existing switchboards to lighting locations. Care would also need to be taken due to the Precinct's high voltage network located here. Lighting can then be controlled via an app.

### Discussion

Opportunities to install coloured up lighting (ground lights) across the Scarborough Beach Precinct have been investigated and although feasible, there appears to be limited opportunity to reflect on to existing natural or built form. The one exception is the Scarborough Beach Clock Tower that was previously lit up with coloured LED lighting.

It is recommended that the City proceeds with this option.

## **Financial Assessment and Implications**

The cost of installing lighting for the Scarborough Clock Tower has been estimated at \$75,000 with a recommended contingency of \$15,000.



## Stakeholder Engagement

Discussions have taken place with the Scarborough Rotary Club and it supports the lighting of the Clock Tower.

## Relevant Policies, Legislation and Council Resolutions

### Local Government Act 1995

Meeting Date	Council Resolution Number	Council Resolution
15 August 2023	0923/042	That the City INVESTIGATES the provision of ground light installations around the Scarborough Beach precinct and that a report be PRESENTED to a future meeting of the Community and Resources Committee in November 2023.

## Sustainable Stirling 2022-2032

**Key Result Area:** Our built environment

**Objective:** A liveable City

**Priority:** Improve the quality, liveability and identity of local areas

## Relevant Documents and Information

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

### Linked Documents

Nil.

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**FINANCE****F1 SCHEDULE OF ACCOUNTS FOR PERIOD 5 ENDING 30 NOVEMBER 2023 AND PERIOD 6 ENDING 31 DECEMBER 2023**

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Enter text	

**Role**

Executive - *Governing the City and the community through executive powers.*

**Recommendation**

1. That the schedules for Period 5 – 1 November – 30 November 2023 comprising of:

- a. Cheques drawn and payments made amounting to \$32,123,010.82, and
- b. Fuel card payments made amounting to \$35,090.22

be RECEIVED.

2. That the schedules for Period 6 – 1 December – 31 December 2023 comprising of:

- a. Cheques drawn and payments made amounting to \$45,075,188.96
- b. Fuel card payments made amounting to \$35,242.33

be RECEIVED.

## **Purpose**

To inform Council of funds disbursed for the period 1 November to 30 November 2023, and 1 December to 31 December 2023.

## **Details**

The reported schedules are submitted in accordance with Regulation 13 and 13A of the Local Government (Financial Management) Regulations 1996. In June 2023, the Regulations were amended to include the requirement to report payments by purchasing cards (Regulation 13A) to be implemented by local governments by September 2023.

The definition of purchasing cards includes fuel cards and so a separate attachment has been prepared showing fuel card transactions. The use of fuel cards is controlled with the card assigned to an individual vehicle and transactions limited to the purchase of fuel. Vehicle odometer readings are recorded for each fuel purchase. It should be noted that the full payment to Ampol is shown in the Payments Listing and the amount on the fuel card report may differ due to the timing of invoices.

The value of payments made in the month includes new term deposit investments of surplus cash funds. The surplus cash funds available for investment will be impacted by the City's cashflow cycle including the value of term deposits maturing in the month. The value of new term deposits is the main cause of fluctuations in the level of payments from month to month. Other factors would include progress payments made for major capital projects.

The cheques drawn and payments made in December 2023 were the higher of the two months as it included the quarterly payment to DFES of Emergency Services Levies collected by the City.

### Expenditure on Agency Staffing

The table below shows the spend on agency staffing to December 2023. The actual spend of \$746,987 equates to 1.3% of the total spent on direct staffing by the City for the period.

Agency Costs by Business Unit	Year to Date Dec 2023 Actual \$	% of Total Staffing Cost
Finance Services	99,694	4.5%
Facilities, Projects & Assets	77,515	4.1%
City Future	48,318	2.8%
Parks & Environment	253,388	3.3%
Waste & Fleet	202,342	4.4%
Recreation & Leisure Services	16,885	0.2%
Community Development	23,493	0.3%
Governance	12,967	0.6%
Customer & Communications	12,384	0.4%
<b>Total</b>	<b>746,987</b>	<b>1.3%</b>

### Relevant Policies, Legislation and Council Resolutions

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented to the Council at the next ordinary meeting of Council after the list is prepared.

Regulation 13A of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid includes payments via purchasing cards.

[Local Government \(Financial Management\) Regulations 1996](#)

[Local Government Act 1995](#)

## Relevant Documents and Information

### Attachments

Attachment 1 - Payments Listing - November 2023 (ECM No.10969826) (circulated to Elected Members under separate cover)\* [↗](#)

Attachment 2 - Ampol Purchase Card Report - November 2023 (ECM No. 10972643) (circulated to Elected Members under separate cover)\*  
[↗](#)

Attachment 3 - Payments Listing - December 2023 (ECM No. 10969829) (circulated to Elected Members under separate cover)\* [↗](#)

Attachment 4 - Ampol Purchase Card Report - December 2023 (ECM No. 10972645) (circulated to Elected Members under separate cover)\*  
[↗](#)

### Available for viewing at meeting

Nil

### Linked Documents

*\*(Please note that Attachments 1 - 4 can be viewed as a separate document to the Agenda on the City of Stirling website).*

## F2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTHS ENDING 30 NOVEMBER 2023 AND 31 DECEMBER 2023

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

### Role

Executive - *Governing the City and the community through executive powers.*

### Recommendation

**That the monthly Statement of Financial Activity and other relevant Financial Reports for the months ending 30 November 2023 and 31 December 2023 be RECEIVED.**

### Purpose

To apprise Council of the financial position of the City in compliance with the provisions of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 as amended.

### Details

The City's financial reporting framework provides Council, management, and employees with a broad overview of the City-Wide financial position. The format for the financial report includes:

1. A financial summary comprising a Statement of Financial Activity (Attachments 1 and 4) and an explanation of each material variance in accordance with the requirements of Regulation 34 (see below).
2. The composition of net current assets, less committed assets, and restricted assets (Attachments 2 and 5) in accordance with the requirements of Regulation 34.
3. An Investment Report (Attachments 3 and 6) detailing the performance of the investment portfolio as required by the City's Investment Policy.

**Monthly Statement of Financial Activity for the Period Ending 30 November 2023**

It should be noted that the statement shown as Attachment 1, only includes transactions as they relate to the Municipal Fund, and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

An explanation of major variances between YTD Actual and YTD Budget for the month ended 30 November 2023 is as follows:

**Operating Revenue****1. Grants & Subsidies**

This variance is due to the advance payment of the 2023/2024 Financial Assistance Grant which was received by the City in June 2023 but budgeted for in 2023/2024. This will remain as a variance until adjusted during mid-year planning and budget review.

**2. Contributions, Reimbursements & Donations**

This revenue item has a positive variance due to the City receiving unbudgeted revenue relating to charges for replacement of street trees for a subdivision on Alexander Drive, Mirrabooka.

**3. Interest**

The average interest rate earned on investments of 5.18% was above the budgeted rate resulting in this positive variance.

**4. Fees & Charges**

This positive variance is due to the additional revenue generated from the learn to swim program, membership fees and hire of facilities. This will be adjusting during mid-year planning and budget review.

**Operating Expenditure****5. Employee Costs (including Agency Staff)**

For the period to 30 November 2023, the total of direct employee costs (net of the cost of Agency Personnel) was \$0.7 million below budget and indirect employee costs were \$0.2 million below budget. These positive variances were partly offset by a negative labour recovery variance, resulting in a net positive variance of \$0.8 million.

Labour recoveries relate to the transfer of internal staff time to maintenance services and capital projects and the negative labour recovery variance will therefore be offset by reduced costs in these areas.

**6. Underground Power Expenditure**

This variance relates to cash call payments for the Scarborough Underground Power project (Council Resolution Number 1123/010).

**Investment Activity****7. Loss on Disposal**

This variance relates to the demolition of the Hamersley Public Golf Course club house building and removal of shade sails included in the scope of the Hamersley Golf Course redevelopment project (Council Resolution Number 0823/074).

**8. Equity Share of Investment**

This positive variance is due to the volume of Catalina Estate land sales which have exceeded forecast for the year to date.

**Monthly Statement of Financial Activity for the Period Ending 31 December 2023**

It should be noted that the statement shown as Attachment 4, only includes transactions as they relate to the Municipal Fund, and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

An explanation of major variances between YTD Actual and YTD Budget for the month ended 31 December 2023 is as follows:



**Operating Revenue****1. Grants & Subsidies**

This variance is due to the advance payment of the 2023/2024 Financial Assistance Grant which was received by the City in June 2023 but budgeted for in 2023/2024. This will remain as a variance until adjusted during mid-year planning and budget review.

**2. Contributions, Reimbursements & Donations**

This revenue item has a positive variance due to the City receiving unbudgeted revenue relating to charges for replacement of street trees for a subdivision on Alexander Drive, Mirrabooka.

**3. Interest**

The average interest rate earned on investments of 5.17% was above the budgeted rate resulting in this positive variance.

**Operating Expenditure****4. Employee Costs (including Agency Staff)**

For the period to 31 December 2023, the total of direct employee costs (net of the cost of Agency Personnel) was \$0.8 million below budget and indirect employee costs were \$0.2 million below budget. These positive variances were partly offset by a negative labour recovery variance, resulting in a net positive variance of \$0.6 million.

Labour recoveries relate to the transfer of internal staff time to maintenance services and capital projects and the negative labour recovery variance will therefore be offset by reduced costs in these areas.

**5. Underground Power Expenses**

This variance relates to cash call payments for the Scarborough Underground Power project (Council Resolution Number 1123/010).

## **Investment Activity**

### **6. Loss on Disposals**

This variance relates to the demolition of the Hamersley Public Golf Course club house building and removal of shade sails included in the scope of the Hamersley Golf Course redevelopment project (Council Resolution Number 0823/074).

### **7. Equity Share of Investment**

This positive variance is due to the volume of Catalina Estate land sales which have exceeded forecast for the year to date.

## **Financial Assessment and Implications**

The administration is mandated by Council to operate in a financially sustainable and responsible manner. As such, the City ensures that it closely monitors its financials against approved budget.

## **Relevant Policies, Legislation and Council Resolutions**

The monthly statement of financial activity is prepared in accordance with Regulation 34 of the [Local Government \(Financial Management\) Regulations 1996](#)

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
1 April 1997	Item 10.2/A11	A monthly report must be provided to Council detailing the investment portfolio in terms of overall performance, percentage exposure of total portfolio by investment institution and in the case of managed investments, the changes in market value.

## **Sustainable Stirling 2022-2032**

**Key Result Area:** Our leadership

**Objective:** A well-governed City

**Priority:** Comply with legislation, standards and obligations

## Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

## Relevant Documents and Information

### Attachments

Attachment 1 - Statement of Financial Activity in the form of a Rate Setting Statement for the period to 30 November 2023 [↓](#)

Attachment 2 - Net Current Assets as at 30 November 2023 [↓](#)

Attachment 3 - An Investment Report for the period to 30 November 2023 [↓](#)

Attachment 4 - Statement of Financial Activity in the form of a Rate Setting Statement for the period to 31 December 2023 [↓](#)

Attachment 5 - Net Current Assets as at 31 December 2023 [↓](#)

Attachment 6 - An Investment Report for the period to 31 December 2023 [↓](#)

### Available for viewing at meeting

Nil

### Linked Documents

**City of Stirling**  
**Rate Setting Statement**  
**For the Period Ending 30 November 2023**

Description	Notes	YTD Actual \$'000	YTD Budget \$'000	Variance \$'000	%	Adopted Budget \$'000
<b>OPERATING ACTIVITIES</b>						
Net surplus/(deficit) start of financial year		45,401	50,122			50,122
<b>Revenue from operating activity (excluding rates)</b>						
Other Rates Revenue		308	255	53	21	500
Underground Power Rates		2	0	2	100	0
Security Charge		4,122	4,082	40	1	4,082
Grants & Subsidies	(1)	6,071	7,234	(1,163)	(16)	15,231
Contributions,Reimbursements & Donations	(2)	1,547	1,128	418	37	2,399
Interest	(3)	4,690	3,425	1,265	37	7,991
Registration,Licences & Permits		1,956	1,946	10	1	4,046
Service Charges		42,222	41,998	224	1	44,486
Fees & Charges	(4)	8,346	7,588	758	10	19,596
Other		1,860	1,931	(72)	(4)	4,759
<b>Total Operating Revenue</b>		<b>71,124</b>	<b>69,588</b>	<b>1,536</b>	<b>2</b>	<b>103,090</b>
<b>Expenditure from operating activities</b>						
Employee Costs (including Agency Staff)	(5)	(42,805)	(43,567)	762	2	(103,430)
Materials & Contracts Direct MTC of NCA		(10,929)	(10,824)	(105)	(1)	(28,828)
Materials & Contracts Other Works		(28,995)	(28,484)	(511)	(2)	(72,767)
Underground Power Expenditure	(6)	(1,389)	0	(1,389)	(100)	0
Utilities		(3,420)	(3,230)	(190)	(6)	(8,310)
Depreciation		(20,973)	(21,612)	639	3	(51,293)
Insurance		(2,089)	(2,234)	145	6	(2,238)
Other		(1,709)	(1,599)	(110)	(7)	(4,887)
<b>Total Operating Expenditure</b>		<b>(112,309)</b>	<b>(111,550)</b>	<b>(759)</b>	<b>(1)</b>	<b>(271,753)</b>
<b>Sub Total Operating Result</b>		<b>(41,186)</b>	<b>(41,963)</b>	<b>777</b>	<b>2</b>	<b>(168,663)</b>
<b>Operating activities excluded</b>						
Profit on disposal of assets		253	212	41	19	507
(Loss) on disposal of assets	(7)	(1,671)	(67)	(1,604)	(2,391)	(128)
Movement Leave Provisions & Committed Grants		(2,458)	0	(2,458)	(100)	0
Depreciation on Assets		(20,973)	(21,612)	639	3	(51,293)
<b>Total Excluded from Operating Result</b>		<b>19,934</b>	<b>21,467</b>	<b>(1,533)</b>	<b>(7)</b>	<b>50,915</b>
<b>Amount attributed to operating activities</b>		<b>(21,252)</b>	<b>(20,496)</b>	<b>(756)</b>	<b>(4)</b>	<b>(117,748)</b>
<b>INVESTMENT ACTIVITIES</b>						
Grants & Subsidies		3,574	3,303	270	8	10,384
Equity Share of Investment	(8)	2,658	1,500	1,158	77	6,667
Proceeds from Disposal of Assets		929	976	(47)	(5)	2,937
Profit / (Loss) on Disposals	(7)	(1,418)	145	(1,564)	(1,077)	379
Total Capital Expenditure		(18,852)	(20,487)	1,635	8	(120,406)
<b>Amount attributed to investment activities</b>		<b>(13,110)</b>	<b>(14,563)</b>	<b>1,453</b>	<b>10</b>	<b>(100,040)</b>
<b>FINANCIAL ACTIVITIES</b>						
Transfers to/from Trust						
Transfers to Reserves		(90)	0	(90)	(100)	(17,932)
Transfers to Accum Funds		0	0	0	0	26,202
<b>Amount attribute to financial activities</b>		<b>(90)</b>		<b>(90)</b>	<b>(100)</b>	<b>8,269</b>
<b>Surplus/(deficient) before general rates</b>		<b>(159,684)</b>	<b>(158,969)</b>			<b>(159,396)</b>
<b>Total amount raised from general rates</b>		<b>159,684</b>	<b>158,969</b>			<b>159,396</b>
<b>Net current assets at end of period - suplus/(deficit)</b>		<b>170,633</b>	<b>174,033</b>			<b>0</b>

## City of Stirling

### Net Current Asset Position Statement As At 30 November 2023

	\$'000
<b>CURRENT ASSETS</b>	
Cash and cash equivalents	251,112
Trade receivables	71,118
Other financial assets at amortised cost	4,546
Inventories	4,922
Contract assets	1,317
Total Current Assets	333,014
<b>CURRENT LIABILITIES</b>	
Trade and other payables	51,447
Contract liabilities	1,922
Lease liabilities	80
Employee related provisions	18,339
Other provisions	13,688
Total Current Liabilities	85,476
Closing Funds	247,538
<b>Restricted Assets</b>	
Restricted Investments	95,244
Total Restricted Assets	95,244
<b>NET CURRENT ASSETS LESS RESTRICTED ASSETS</b>	<b>152,294</b>
Add Cash Backed Leave	18,339
<b>CLOSING FUNDS</b>	<b>170,633</b>

## CITY OF STIRLING CASH & INVESTMENT REPORT AS AT 30 NOVEMBER 2023

	Short term Rating	Long-term Rating	Allocation %	AV RATE <sup>1</sup> %	TOTAL FUNDS \$	MUNI FUNDS \$	REST FUNDS \$	TRUST FUNDS \$	RESERVE FUNDS \$
<b>IN HOUSE INVESTMENTS</b>									
<b>Banks</b>									
AMP Bank	BBB	BBB	0	4.90%	900,000	900,000	-	-	-
Bank of Queensland	A2	A-	22	5.36%	60,239,016	15,250,000	1,684,171	-	43,304,845
Bankwest	A-1+	AA-	0	-	-	-	-	-	-
Bendigo / Adelaide Bank	A2	A-	18	4.79%	49,066,809	22,000,000	4,680,305	17,410,904	4,975,600
Commonwealth Bank	A-1+	AA-	0	-	-	-	-	-	-
ME Bank	A2	BBB+	0	-	-	-	-	-	-
NAB	A1+	AA-	27	5.24%	73,681,818	30,230,000	7,820,991	-	35,630,827
Rural Bank	A2	A-	0	-	-	-	-	-	-
Sun Corp Metway	A-1	A+	6	5.31%	15,891,737	4,830,000	-	-	11,061,737
Westpac	A1+	AA-	26	5.21%	68,685,917	68,415,000	-	-	270,917
<b>TOTAL INVESTMENTS</b>			<b>100</b>	<b>5.18%</b>	<b>\$ 268,465,298</b>	<b>\$ 141,625,000</b>	<b>\$ 14,185,467</b>	<b>\$ 17,410,904</b>	<b>\$ 95,243,927</b>

<sup>1</sup> Average Rate for each bank relates to the investments held at monthend i.e. Total Funds balance

	INTEREST RECEIVED TO DATE	%	FULL YEAR BUDGET
<b>INTEREST EARNED</b>			
Municipal Fund	4,690,371	58.70%	7,990,804
<b>TOTAL</b>	<b>4,690,371</b>	<b>58.70%</b>	<b>7,990,804</b>

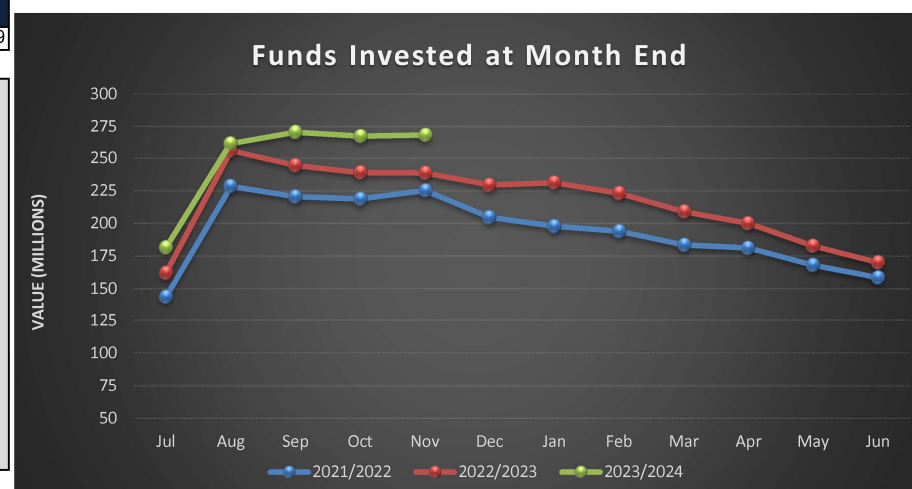
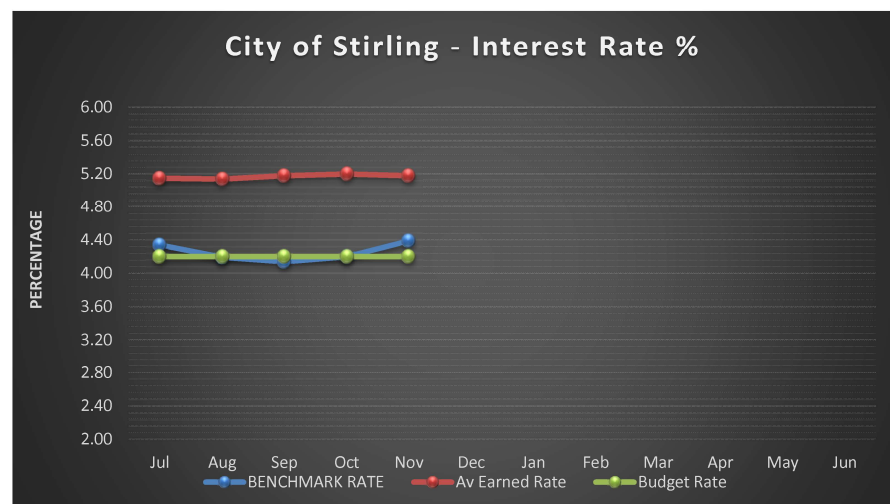
INTEREST RATES	JUL %	AUG %	SEP %	OCT %	NOV %	DEC %
AVGE EARNED RATE (ALL INVESTMENTS)	5.15	5.14	5.18	5.20	5.18	
BENCHMARK RATE	4.34	4.19	4.14	4.20	4.39	

INTEREST RATES	JAN %	FEB %	MAR %	APR %	MAY %	JUN %
AVGE EARNED RATE (ALL INVESTMENTS)						
BENCHMARK RATE						

MARKET AVERAGE	At Call	30 Day	90 Days	180 Days	5 Yr	YTD Av
INTEREST RATES	%	%	%	%	Bond %	%
FOR 2023-24 YEAR ONLY	4.29	4.21	4.33	4.64	0.00	4.39

### COMMENTARY

- The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA Local Government Act 1995 and its Amendments 2012.**
- For this financial year 2023/24, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.**
- This report is supported by detailed statements of borrowers of the City's funds with details thereto.**



TRUST FUND DETAILS	BALANCE \$
Other Bonds	537,247
Right of Way Bonds	556,644
Payment in Lieu of Public Open Space	9,615,935
Town Planning Schemes	5,636,507
Other Trusts	1,064,572
<b>FINANCE ONE</b>	<b>17,410,904</b>
<b>INVESTMENT REGISTER</b>	<b>17,410,904</b>
<b>Funds to be Transferred</b>	<b>-</b>

RESERVE FUND DETAILS	BALANCE \$
Asset Acquisition Reserve	99,182
Cash in Lieu of Public Open Space	1,004,077
Churchlands Lighting Reserve	42,334
Corporate Project Fund	24,046,309
Capital Investment Reserve	17,684,821
Investment Income Reserve	2,994,946
Leave Liability Reserve	13,916,697
Long Service Leave Reserve	844,740
Payment in Lieu of Parking Reserve	3,045,831
Plant Replacement Reserve	5,496,112
Public Parking Strategy Reserve	6,677,269
Road Widening Compensation Reserve	145,334
Security Service Reserve	475,523
Strategic Waste Development Reserve	14,523,055
Tree Fund Reserve	1,223,116
Workers Compensation Reserve	2,767,826
<b>FINANCE ONE</b>	<b>94,987,172</b>
<b>INVESTMENT REGISTER</b>	<b>95,243,927</b>
<b>Funds to be Transferred</b>	<b>256,755</b>

RESTRICTED FUND DETAILS	BALANCE \$
Book Bond	225
Builders Registration Board Levy	74,013
BCITF Levy	45,970
Client Bonds	400
Development Trust	18,236
Hall Hire Bonds	3,600
Other Rest Funds	9,445
Pay in Lieu POS	4,201,856
Payments in Adv	-
Performance Bonds	4,327,387
Reserve Bond	600
Section 152 Land	1,722,744
Street Trees Bonds	426,301
Unclaimed Monies	127,777
Verge Bonds	2,729,252
<b>FINANCE ONE</b>	<b>13,687,806</b>
<b>INVESTMENT REGISTER</b>	<b>14,185,467</b>
<b>Funds to be Transferred</b>	<b>-497,661</b>



**City of Stirling**  
**Rate Setting Statement**  
**For the Period Ending 31 December 2023**

Description	Notes	YTD Actual \$'000	YTD Budget \$'000	Variance \$'000	%	Adopted Budget \$'000
<b>OPERATING ACTIVITIES</b>						
Net surplus/(deficit) start of financial year		45,401	50,122			50,122
<b>Revenue from operating activity (excluding rates)</b>						
Other Rates Revenue		308	295	13	4	500
Underground Power Rates		2	0	2	100	0
Security Charge		4,123	4,082	41	1	4,082
Grants & Subsidies	(1)	7,553	10,147	(2,594)	(26)	15,231
Contributions,Reimbursements & Donations	(2)	1,597	1,293	305	24	2,399
Interest	(3)	5,720	4,184	1,536	37	7,991
Registration,Licences & Permits		2,349	2,420	(71)	(3)	4,046
Service Charges		42,690	42,353	337	1	44,486
Fees & Charges		9,516	9,564	(48)	(1)	19,596
Other		2,263	2,322	(60)	(3)	4,759
<b>Total Operating Revenue</b>		<b>76,122</b>	<b>76,662</b>	<b>(539)</b>	<b>(1)</b>	<b>103,090</b>
<b>Expenditure from operating activities</b>						
Employee Costs (including Agency Staff)	(4)	(51,961)	(52,531)	569	1	(103,430)
Materials & Contracts Direct MTC of NCA		(13,197)	(13,387)	190	1	(28,828)
Materials & Contracts Other Works		(33,747)	(34,183)	436	1	(72,767)
Underground Power Expenditure	(5)	(1,410)	0	(1,410)	(100)	0
Utilities		(4,139)	(3,899)	(240)	(6)	(8,310)
Depreciation		(25,264)	(25,951)	688	3	(51,293)
Insurance		(2,092)	(2,237)	145	6	(2,238)
Other		(1,937)	(2,001)	64	3	(4,887)
<b>Total Operating Expenditure</b>		<b>(133,746)</b>	<b>(134,189)</b>	<b>443</b>	<b>0</b>	<b>(271,753)</b>
<b>Sub Total Operating Result</b>		<b>(57,624)</b>	<b>(57,527)</b>	<b>(97)</b>	<b>(0)</b>	<b>(168,663)</b>
<b>Operating activities excluded</b>						
Profit on disposal of assets		253	337	(84)	(25)	507
(Loss) on disposal of assets	(6)	(1,680)	(73)	(1,607)	(2,202)	(128)
Movement Leave Provisions & Committed Grants		2,435	0	2,435	0	0
Depreciation on Assets		(25,268)	(25,951)	683	3	(51,293)
<b>Total Excluded from Operating Result</b>		<b>29,129</b>	<b>25,687</b>	<b>3,442</b>	<b>13</b>	<b>50,915</b>
<b>Amount attributed to operating activities</b>		<b>(28,494)</b>	<b>(31,840)</b>	<b>3,346</b>	<b>11</b>	<b>(117,748)</b>
<b>INVESTMENT ACTIVITIES</b>						
Grants & Subsidies		3,812	3,686	126	3	10,384
Equity Share of Investment	(7)	3,010	3,333	(323)	(10)	6,667
Proceeds from Disposal of Assets	(6)	929	1,208	(279)	(23)	2,937
Profit / (Loss) on Disposals	(6)	(1,426)	264	(1,691)	(639)	379
Total Capital Expenditure		(26,651)	(28,826)	2,176	8	(120,406)
<b>Amount attributed to investment activities</b>		<b>(20,326)</b>	<b>(20,335)</b>	<b>9</b>	<b>(0)</b>	<b>(100,040)</b>
<b>FINANCIAL ACTIVITIES</b>						
Transfers to/from Trust						
Transfers to Reserves		(5,090)		(5,090)	(100)	(17,932)
Transfers to Accum Funds						26,202
<b>Amount attribute to financial activities</b>		<b>(5,090)</b>		<b>(5,090)</b>	<b>(100)</b>	<b>8,269</b>
<b>Surplus/(deficient) before general rates</b>		<b>(159,733)</b>	<b>(159,111)</b>			<b>(159,396)</b>
<b>Total amount raised from general rates</b>		<b>159,733</b>	<b>159,111</b>			<b>159,396</b>
<b>Net current assets at end of period - suplus/(deficit)</b>		<b>151,224</b>	<b>157,059</b>			<b>0</b>

## City of Stirling

### Net Current Asset Position Statement As At 31 December 2023

	\$'000
<b>CURRENT ASSETS</b>	
Cash and cash equivalents	229,786
Trade receivables	61,933
Other financial assets at amortised cost	4,680
Inventories	4,880
Contract assets	1,190
Total Current Assets	302,469
<b>CURRENT LIABILITIES</b>	
Trade and other payables	35,256
Contract liabilities	1,815
Lease liabilities	80
Employee related provisions	17,846
Other provisions	13,850
Total Current Liabilities	68,847
Closing Funds	233,622
<b>Restricted Assets</b>	
Restricted Investments	100,244
Total Restricted Assets	100,244
<b>NET CURRENT ASSETS LESS RESTRICTED ASSETS</b>	<b>133,378</b>
Add Cash Backed Leave	17,846
<b>CLOSING FUNDS</b>	<b>151,224</b>



CITY OF STIRLING

CASH & INVESTMENT REPORT AS AT 31 DECEMBER 2023

	Short term Rating	Long-term Rating	Allocation %	AV RATE <sup>1</sup> %	TOTAL FUNDS \$	MUNI FUNDS \$	REST FUNDS \$	TRUST FUNDS \$	RESERVE FUNDS \$
IN HOUSE INVESTMENTS									
<b>Banks</b>									
AMP Bank	BBB	BBB	0	4.90%	900,000	900,000	-	-	-
Bank of Queensland	A2	A-	24	5.31%	58,308,837	13,750,000	1,253,991	-	43,304,845
Bankwest	A-1+	AA-	0	-	-	-	-	-	-
Bendigo / Adelaide Bank	A2	A-	19	4.77%	46,620,762	19,450,000	4,784,258	17,410,904	4,975,600
Commonwealth Bank	A-1+	AA-	0	-	-	-	-	-	-
ME Bank	A2	BBB+	0	-	-	-	-	-	-
NAB	A1+	AA-	29	5.25%	70,231,818	26,780,000	7,820,991	-	35,630,827
Rural Bank	A2	A-	0	-	-	-	-	-	-
Sun Corp Metway	A-1	A+	6	5.30%	15,891,737	4,830,000	-	-	11,061,737
Westpac	A1+	AA-	22	5.23%	52,885,917	47,615,000	-	-	5,270,917
<b>TOTAL INVESTMENTS</b>			<b>100</b>	<b>5.17%</b>	<b>\$ 244,839,071</b>	<b>\$ 113,325,000</b>	<b>\$ 13,859,240</b>	<b>\$ 17,410,904</b>	<b>\$ 100,243,927</b>

<sup>1</sup> Average Rate for each bank relates to the investments held at monthend i.e. Total Funds balance

	INTEREST RECEIVED TO DATE	%	FULL YEAR BUDGET
<b>INTEREST EARNED</b>			
Municipal Fund	5,720,402	71.59%	7,990,804
<b>TOTAL</b>	<b>5,720,402</b>	<b>71.59%</b>	<b>7,990,804</b>

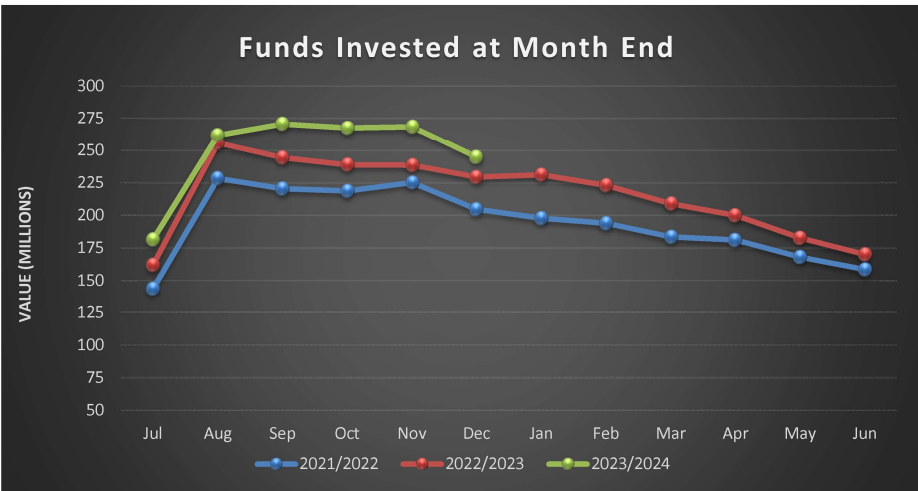
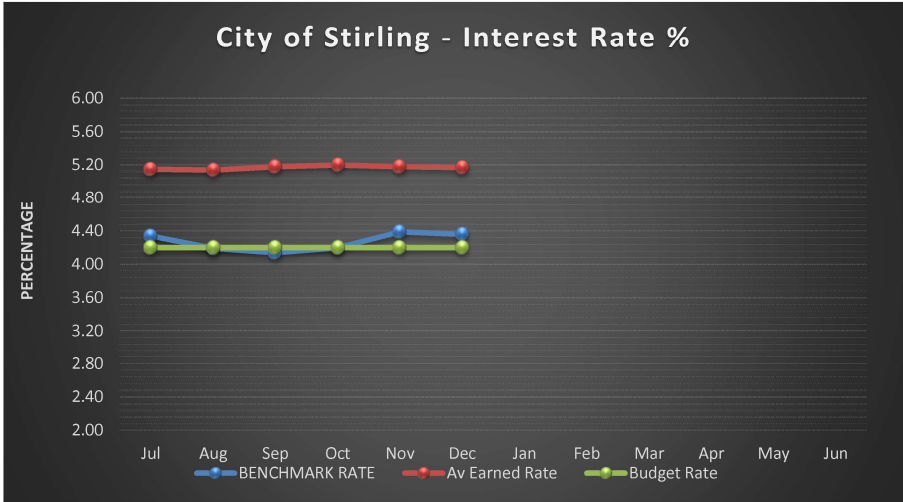
INTEREST RATES	JUL %	AUG %	SEP %	OCT %	NOV %	DEC %
AVGE EARNED RATE (ALL INVESTMENTS)	5.15	5.14	5.18	5.20	5.18	5.17
BENCHMARK RATE	4.34	4.19	4.14	4.20	4.39	4.36

INTEREST RATES	JAN %	FEB %	MAR %	APR %	MAY %	JUN %
AVGE EARNED RATE (ALL INVESTMENTS)						
BENCHMARK RATE						

MARKET AVERAGE	At Call %	30 Day %	90 Days %	180 Days %	5 Yr Bond %	YTD Av %
INTEREST RATES FOR 2023-24 YEAR ONLY	4.35	4.28	4.34	4.48	0.00	4.36

COMMENTARY

- The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the *WA Local Government Act 1995* and its Amendments 2012.
- For this financial year 2023/24, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.
- This report is supported by detailed statements of borrowers of the City's funds with details thereto.



TRUST FUND DETAILS	BALANCE \$
Other Bonds	537,247
Right of Way Bonds	556,644
Payment in Lieu of Public Open Space	9,615,935
Town Planning Schemes	5,636,507
Other Trusts	1,064,572
<b>FINANCE ONE</b>	<b>17,410,904</b>
<b>INVESTMENT REGISTER</b>	<b>17,410,904</b>
<b>Funds to be Transferred</b>	<b>-</b>

RESERVE FUND DETAILS	BALANCE \$
Asset Acquisition Reserve	99,182
Cash in Lieu of Public Open Space	1,004,077
Churchlands Lighting Reserve	42,334
Corporate Project Fund	24,046,309
Capital Investment Reserve	22,684,821
Investment Income Reserve	2,994,946
Leave Liability Reserve	13,916,697
Long Service Leave Reserve	844,740
Payment in Lieu of Parking Reserve	3,045,831
Plant Replacement Reserve	5,496,112
Public Parking Strategy Reserve	6,677,269
Road Widening Compensation Reserve	145,334
Security Service Reserve	475,523
Strategic Waste Development Reserve	14,523,055
Tree Fund Reserve	1,223,116
Workers Compensation Reserve	2,767,826
<b>FINANCE ONE</b>	<b>99,987,172</b>
<b>INVESTMENT REGISTER</b>	<b>100,243,927</b>
<b>Funds to be Transferred</b>	<b>256,755</b>

RESTRICTED FUND DETAILS	BALANCE \$
Book Bond	180
Builders Registration Board Levy	66,413
BCITF Levy	45,923
Client Bonds	600
Development Trust	23,726
Hall Hire Bonds	3,500
Other Rest Funds	9,445
Pay in Lieu POS	4,305,809
Payments in Adv	-
Performance Bonds	4,362,387
Reserve Bond	600
Section 152 Land	1,722,744
Street Trees Bonds	408,301
Unclaimed Monies	127,777
Verge Bonds	2,772,752
<b>FINANCE ONE</b>	<b>13,850,157</b>
<b>INVESTMENT REGISTER</b>	<b>13,859,240</b>
<b>Funds to be Transferred</b>	<b>-9,083</b>

## TENDERS

### TE1 QUOTATION VP379501 PROVISION OF EXTRUDED CONCRETE KERBING WALGA IFQ VP379501 Provision of Extruded Concrete Kerbing

Business Unit:	Engineering Services	Service: Maintenance Services
Ward:	City Wide	Location: City Wide
Applicant:	Not Applicable	

#### Role

Executive - *Governing the City and the community through executive powers.*

#### Recommendation

**That the Quotation for the Provision of Extruded Concrete Kerbing be ACCEPTED as detailed in Confidential Attachment 1.**

#### Purpose

To report on the results from tender exempt Invitation for Quotation (IFQ) and the evaluation of submissions, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

#### Details

The City sought tender submissions from suitably qualified contractors for the supply of materials and construction of all types of extruded concrete kerbs and all associated works. These kerbing works are required as part of the City's road, traffic management, Rights of Way, drainage and maintenance projects.

### Quotation Details

**IFQ Number** VP379501  
**IFQ Title** Provision of Extruded Concrete Kerbing  
**Recommended Respondent(s)** As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

**Contract Term** Initial: Two years  
 Extension Options: Three extension options of one year each  
 Defects Liability Period: 12 months  
**Quoted Rates/Cost** Provided in Attachment 1 to this report (confidential)

**Quotation Deadline:** Monday, 16 October 2023 3.00pm  
**Quotation Opening:** Monday, 16 October 2023 3.30pm

### Quotation Submissions

One quotation was received, including alternative and non-conforming quotations:-

Respondent	Trading Name	Stirling or Local Business?
The Trustee for Allstate Kerbing And Concrete Unit Trust	Allstate Kerbing & Concrete	YES

### Contract

Commencement Date of New Contract: 12 March 2024  
 Completion Date of New Contract: 11 March 2026  
 Price Basis of New Contract: Schedule of Rates

**Quotation Evaluation Panel**

The evaluation panel comprised of four members, including a Business Unit Manager (Chairperson) and three Officers. Process and probity advice during evaluation was provided by a City Procurement Officer.

**Evaluation of Quotations**

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFQ.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

**Evaluation Justification**

Provided in Confidential Attachment 1 to this report.

**Comment**

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the respondents.

It is confirmed that the following checks have been undertaken:-

<b>Has the recommended Respondent(s) undergone Reference Checks successfully?</b>	YES
<b>Has the recommended Respondent(s) undergone Probity assessment and been deemed compliant?</b>	YES
<b>Has the recommended Respondent(s) undergone Financial Viability assessment and been deemed acceptable?</b>	YES
<b>Was a Conflict of Interest declared? If yes, please specify how it was managed</b>	NO
<b>Has the recommended Respondent(s) undergone Occupational Safety and Health assessment and been deemed acceptable?</b>	YES

## Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

## Stakeholder Engagement

In accordance with Regulation 11(2)(b) of the Local Government (Functions and General) Regulations 1996 the Invitation for Quotation was not required to be advertised in a state-wide publication because the supply of goods and services is to be obtained through the WALGA Preferred Supplier Program.

## Relevant Policies, Legislation and Council Resolutions

The IFQ has been conducted in accordance with Part 4 of [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

## Sustainable Stirling 2022-2032

**Key Result Area:** Our built environment

**Objective:** An accessible and connected City

**Priority:** Provide and maintain safe and accessible roads and parking

## Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

## Relevant Documents and Information

### Attachments

Attachment 1 - Evaluation and Recommendation (circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (circulated to Elected Members under confidential separate cover)

### Available for viewing at meeting

Nil

### Linked Documents

Nil.

**TE2 TENDER 47218 PARKING WAYFINDING TECHNOLOGY**

Business Unit:	Community Safety	Service: Ranger Services
Ward:	Coastal	Location: Carparks from Scarborough to Watermans Bay
Applicant:	Not Applicable	

**Role**

Executive - *Governing the City and the community through executive powers.*

**Recommendation**

**That the tender for Parking Wayfinding Technology be ACCEPTED as detailed in Confidential Attachment 1.**

**Purpose**

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

**Details****Tender Overview**

As the City's premier economic and tourism destination, Scarborough Beach attracts high numbers of people and vehicles, particularly during peak periods. The introduction of parking wayfinding technology is a key element of the City's overall approach to improve the management and accessibility of public parking areas in Scarborough. This technology will enable motorists to better locate available parking options in the immediate area as well as surrounding coastal car parks. It will likely include a mixture of dynamic and static wayfinding signage, displaying real-time information about available parking bays.

It is acknowledged that parking wayfinding technology alone will not resolve the significant car parking challenges at Scarborough Beach. Other initiatives being progressed as part of the City's overall approach to improve parking management and accessibility include reviewing current timed restriction zones, identifying opportunities for additional public parking areas, maximising public parking within private developments as per Scarborough Design Guidelines, improved management of taxis and rideshare vehicles, and illegal camping enforcement. The availability of alternative transport modes such as e-scooters and mid-tier transit from Glendalough Train Station as well as improved connectivity to other coastal car parks (i.e. Trigg Beach) are also vitally important initiatives.

### Tender Details

**IFT Number** 47218  
**IFT Title** Parking Wayfinding Technology  
**Recommended Tenderer(s)** As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

**Contract Term** Initial: Six months  
 Extension Options: Not Applicable  
**Tendered Rates/Cost** Provided in Attachment 1 to this report (confidential)  
**Advertising:** Wednesday, 13 September 2023 The West Australian  
**Tender Deadline:** Wednesday, 25 October 2023 1.00pm  
**Tender Opening:** Wednesday, 25 October 2023 3.00pm

### Tender Submissions

Four tenders were received, including alternative and non-conforming Tenders:

Tenderer	Trading Name	Stirling or Local Business?
CDS Worldwide Pty. Ltd.		NO
Park Agility Pty Ltd	Park Agility	NO
The Trustee For Jason Signmakers Unit Trust	Jason Signmakers	YES
Kingman Signs & Graphics Pty Ltd	Kingman Visual (Kingman Group)	NO



**Contract**

Commencement Date of New Contract: February 2024  
Completion Date of New Contract: August 2024  
Price Basis of New Contract: Fixed Lump Sum Price

**Tender Evaluation Panel**

The tender evaluation panel comprised of five members, including a Business Unit Manager (Chairperson) and four Officers from the Community Development Directorate. Process and probity advice during evaluation was provided by a City Procurement Officer.

**Evaluation of Tenders**

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommends that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

**Evaluation Justification**

Provided in Confidential Attachment 1 to this report.

## Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

## Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

## Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a statewide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

## Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

## Sustainable Stirling 2022-2032

**Key Result Area:** Our built environment

**Objective:** An accessible and connected City

**Priority:** Provide and maintain safe and accessible roads and parking

**Key Result Area:** Our community

**Objective:** A safer City

**Priority:** Educate our community and provide support to enhance community safety

**Key Result Area:** Our leadership

**Objective:** A well-governed City

**Priority:** Provide local government sector leadership

**Objective:** A customer-focused City

**Priority:** Transform the City's digital environment to increase access to the City

## Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

## Relevant Documents and Information

### Attachments

Attachment 1 - Evaluation and Recommendation (circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (circulated to Elected Members under confidential separate cover)

### Available for viewing at meeting

Nil

### Linked Documents

Nil

**TE3 TENDER 47589 ROBERTSBRIDGE RESERVE CLUBROOM REFURBISHMENT****Robertsbridge Reserve Clubroom Refurbishment**

Business Unit:	Facilities, Projects & Asset	Service: Project Management
Ward:	Lawley	Location: <a href="#">Robertsbridge Reserve, 16 Robertsbridge Rd, Nollamara WA 6061</a>
Applicant:	Not Applicable	

**Role**

Executive - *Governing the City and the community through executive powers.*

**Recommendation**

**That the tender for the Robertsbridge Reserve Clubroom Refurbishment – IFT47589 be ACCEPTED as detailed in Confidential Attachment 1.**

**Purpose**

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

## Details

### Tender Overview

Robertsbridge Reserve is a District level reserve which services Balga Bandits Softball Club and various Cricket Clubs. The Clubroom building provides social space and a kiosk, male and female public toilets, two change room areas with a combined shower area, and storage. The clubroom requires refurbishment, and the scope of works includes:

- Removal of asbestos;
- Relocation of toilets and conversion into universal access toilets (UAT) to face the oval;
- Conversion of the current change rooms into separate unisex changerooms to allow for female participation, inclusive of private shower cubicles and pan toilets;
- Improvements to the efficiency of the building including LED lighting and other improvements; and
- General building and storage refurbishments.

These upgrades will benefit both the resident sporting clubs and the local community. The provision of unisex change rooms removes a barrier for female participation at the reserve. This increases potential growth for the resident clubs which have recently included female teams and have noted difficulties with the current provision of changing and toilet facilities for female participants. By relocating the public toilets to the front of the building, it will increase the level of passive surveillance to the toilets, helping to mitigate potential anti-social behaviour, and better service oval users. The improvements are beneficial for the community as they provide access that complies with the Disability Discrimination Act (DDA) and accessibility requirements.

### Tender Details

<b>IFT Number</b>	47589
<b>IFT Title</b>	Robertsbridge Reserve Clubroom Refurbishment
<b>Recommended Tenderer(s)</b>	As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

<b>Contract Term</b>	Initial:	Four to six months
	Extension Options:	Not Applicable
	Defects Liability Period:	12 Months
<b>Tendered Rates/Cost</b>	Provided in Attachment 1 to this report (confidential)	
<b>Advertising:</b>	Saturday, 14 October 2023 The West Australian	
<b>Tender Deadline:</b>	Wednesday, 15 November 2023	1.00pm
<b>Tender Opening:</b>	Wednesday, 15 November 2023	3.00pm

### **Tender Submissions**

Six tenders were received, including alternative and non-conforming Tenders:

<b>Tenderer</b>	<b>Trading Name</b>	<b>Stirling or Local Business?</b>
Access Without Barriers Pty Ltd	AWB CO	YES
BE Projects (WA) Pty Ltd	BE Projects	YES
Brausch Construction Group Pty Ltd	Brausch Construction Group	YES
CP Projects Pty Ltd	N/A	YES
LKS Constructions (WA) Pty Ltd	N/A	YES
Schlager Group Pty Ltd	Schlager Group	YES

### **Contract**

Commencement Date of New Contract:	February 2024
Completion Date of New Contract:	June 2024
Price Basis of New Contract:	Fixed Price Lump Sum

### **Tender Evaluation Panel**

The tender evaluation panel comprised of four members, including a Business Unit Manager (Chairperson) and Officers. Process and probity advice during evaluation was provided by a City Procurement Officer.

### **Evaluation of Tenders**

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommends that the Tenderer recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

### **Evaluation Justification**

Provided in Confidential Attachment 1 to this report.

### **Comment**

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

<b>Has the recommended Tenderer(s) undergone Reference Checks successfully?</b>	YES
<b>Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?</b>	YES
<b>Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?</b>	YES
<b>Was a Conflict of Interest declared? If yes, please specify how it was managed</b>	NO
<b>Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?</b>	YES

### **Financial Assessment and Implications**

Provided in Confidential Attachment 1 to this report.



## Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a state wide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

## Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

## Sustainable Stirling 2022-2032

**Key Result Area:** Our community

**Objective:** An active and healthy City

**Priority:** Facilitate a range of recreation and leisure opportunities for everyone in the City

**Objective:** An inclusive and harmonious City

**Priority:** Facilitate social connections and access to services locally

**Key Result Area:** Our built environment

**Objective:** An attractive and well-maintained City

**Priority:** Provide quality well-maintained sporting reserves, parks and open spaces for the community

**Objective:** A liveable City

**Priority:** Improve the quality, liveability and identity of local areas

## Strategic Risk

Strategic Risk	Risk Appetite
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.

## Relevant Documents and Information

### Attachments

Attachment 1 - Evaluation and Recommendation (circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (circulated to Elected Members under confidential separate cover)

### Available for viewing at meeting

Nil

### Linked Documents

Nil

**8. MATTERS BEHIND CLOSED DOORS**

Nil.

**9. MEMORANDUM OF OUTSTANDING BUSINESS**

#	Item	Item Presented	Responsible Officer	Future Actions
1.	Parking and Security Fleet Vehicles to be Electric by 2024 (Resolution No.4)	<a href="#">3 August 2021</a>	Manager Waste and Fleet	The EV trial is underway, and vehicles ordered for the Parking Team. The study and outcome of the trial will be reported to Council on 20 February 2024 as part of the SEAP progress update.
2.	Overview of On-Road Parking in Scarborough, Trigg and Karrinyup	<a href="#">5 July 2022</a>	Manager Engineering Services	It is anticipated that a City-wide Policy for the Control and Management of On-Street Parking will be presented to an Elected Member Workshop, and to a subsequent Community and Resources Committee in 2024.
3.	Notice of Motion - Councillor Karlo Perkov - Lake Gwelup Charity Bins	<a href="#">15 November 2022</a>	Manager Waste and Fleet	The Charity Clothing Bins on Council Controlled Land Policy be reviewed and presented to the Community and Resources Committee meeting to be held in 2024.
4.	Notice of Motion - Councillor Suzanne Migdale - Street Tree and Reserves Tree Policy	<a href="#">4 April 2023</a>	Manager Parks and Environment	A report is anticipated to be presented to the Community and Resources Committee meeting to be held 20 February 2024.

#	Item	Item Presented	Responsible Officer	Future Actions
5.	Notice of Motion - Councillor Tony Krsticevic - City's Urban Forest Initiative	<a href="#">4 April 2023</a>	Manager Parks and Environment	An Elected Members' Workshop was held 27 November 2023, with subsequent discussion on 5 December 2023. A range of proposals were discussed and will be progressed through Council and budget processes.
6.	Sustainable Energy Action Plan 2020-2030: Progress Update	<a href="#">20 June 2023</a>	Manager Parks and Environment	A report is anticipated to be presented to the Community and Resources Committee meeting to be held 20 February 2024. The report will include additional financial and environmental information related to the 2022/2023 financial year.
7.	Notice of Motion - Councillor Andrea Creado - Upgrades to Clubrooms for Female Players	<a href="#">20 June 2023</a>	Manager Recreation and Leisure Services	The City is awaiting further information on the Federal Government 'Play Your Way' grant guidelines to ensure alignment with any recommended infrastructure improvements. A report will then be provided to the Community and Resources Committee meeting to be held 20 February 2024.
8.	Notice of Motion - Councillor Andrea Creado - Balga Ward Greening Program	<a href="#">20 June 2023</a>	Manager Parks and Environment	A report is anticipated to be presented to the Community and Resources Committee meeting to be held 20 February 2024.

#	Item	Item Presented	Responsible Officer	Future Actions
9.	Notice of Motion - Councillor Joe Ferrante - Parking in the Walcott Street Neighbourhood Centre	<a href="#">15 August 2023</a>	Manager Engineering Services	A report is anticipated to be presented to the Community and Resources Committee meeting to be held in February 2024.
10.	Proposed Notice of Motion - Councillor Elizabeth Re - Review of Emergency Calls Procedure	<a href="#">29 August 2023</a>	Manager Commercial Portfolio	A report is anticipated to be presented to the Community and Resources Committee meeting to be held 20 February 2024.
11.	Proposed Notice of Motion - Councillor Tony Krsticevic - Traffic Calming Measures on Karrinyup Road	<a href="#">29 August 2023</a>	Manager Engineering Services	A report outlining possible traffic calming measures on Karrinyup Road, between West Coast Drive and Arnott Street, Trigg is anticipated to be presented to the Community and Resources Committee meeting to be held in March 2024.
12.	Proposed Notice of Motion - Councillor Tony Krsticevic - Development and/or Activation of Mount Flora Museum	<a href="#">29 August 2023</a>	Manager Community Services	A report regarding the opportunities for development and/or activation of the buildings (including rooftop) at the Mount Flora Museum is anticipated to be presented to the Community and Resources Committee meeting to be held 19 March 2024.

#	Item	Item Presented	Responsible Officer	Future Actions
13.	Proposed Notice of Motion - Councillor Lisa Thornton - Relocation of Cedric Street Wetland	<a href="#">29 August 2023</a>	Manager Parks and Environment	The City is liaising with the Department of Water and Environmental Regulation and the Environmental Protection Authority. A report on the early 2000s relocation of the Cedric Street Wetland is anticipated to be presented to the Community and Resources Committee meeting to be held 19 March 2024.
14.	Proposed Notice of Motion - Councillor Lisa Thornton - Climate Change Adaptation Plan Review	<a href="#">29 August 2023</a>	Manager Parks and Environment	<p>A report undertaking a review and gap analysis of the City's Climate Change Adaptation Plan is anticipated to be presented to the Community and Resources Committee meeting to be held 18 June 2024.</p> <p>A subsequent report with a revised set of actions is anticipated to be presented to the Community and Resources Committee meeting to be held 26 November 2024.</p>
15.	Proposed Notice of Motion - Councillor Stephanie Proud JP - Improvements to Innaloo Parks	<a href="#">29 August 2023</a>	Manager Recreation and Leisure Services	A report on potential recreational improvements and bird waterers in identified parks in Innaloo is anticipated to be presented in March 2024.

#	Item	Item Presented	Responsible Officer	Future Actions
16.	Results of Balga Ward Clean Up	<a href="#">5 December 2023</a>	Director Infrastructure	A report is anticipated to be presented to Council in mid-2024 with the results form a sample survey of residents to determine whether they would like to see a return to the Annual Bulk Verge Collection, compared to the current Skip Bin On Demand System.
17.	Potential Local Law – Trees on Private Land	<a href="#">29 August 2023</a>	Manager Governance	<p>Council resolved to defer consideration of a local law to allow an Elected Member workshop to be held (this occurred on 5 December) and until LG reforms come into force in 2024.</p> <p>It is anticipated a report will be presented to Council later in 2024.</p>



**10. CLOSURE**

The Presiding Member to declare the meeting closed.