

Art Awards and Exhibition 2025: Conditions of Entry

The City's biennial Art Awards and Exhibition will take place from **31 October to 9 November 2025** in the Civic Centre, Reception Hall, 25 Cedric Street, Stirling, 10am – 4pm daily.

Eligibility

- 1) Entries are open to all residents of Western Australia.
- 2) Artworks must have been completed in the 12 months prior to 1 August 2025 and should not have won other art awards.
- 3) Any use of Artificial Intelligence (AI) in the creation of an artwork must be declared in the entry form.
- 4) Participation is limited to one (1) entry per Artist.
- 5) All works must be available for sale, except for the Young Artist Award entrants.
- 6) Entrants must be 18 to 25 years of age as of 31 July 2025 to be eligible for the Young Artist Award.
- 7) Entrants must reside within the City of Stirling as of 31 July 2025 to be eligible for the Local Artist Award.
- 8) City of Stirling staff, Councillors, their immediate family members (defined as those residing in the same household), and others directly associated with the exhibition are not eligible.
- 9) Aboriginal and Torres Strait Islander artists; artists from CALD backgrounds and artists living with disability are encouraged to submit entries for the Award. If assistance is required, please contact the Arts Officer on (08) 9205 8555 or art@stirling.wa.gov.au.

Awards and prizes

- 10) Prizes will be awarded as follows:

City of Stirling Acquisitive Award (cash prize)	\$8,000
Highly Commended Second Prize Award (cash prize)	\$2,500
Highly Commended Third Prize Award (cash prize)	\$1,500
Rotary Club of Karrinyup Local Artist Award (cash prize)	\$1,000
Young Artist Award (18-25yrs) (gift voucher, art pack & cash prize)	\$1,000
Westfield People's Choice Award (gift voucher prize)	\$500
- 11) The artwork awarded the City of Stirling Acquisitive Award will be acquired to become part of the City's Visual Art Collection. All other artworks awarded prizes will remain the property of the entrant unless sold during the exhibition.
- 12) All shortlisted entries will be eligible for the City of Stirling Acquisitive Award, the Highly Commended Second, the Highly Commended Third and the People's Choice Awards.
- 13) Eligible shortlisted entries will be automatically entered into the Young Artist and Local Artist Awards.

Artwork specifications

- 14) The maximum size of two-dimensional (2D) entries must not exceed 1.1m wide x 1.1m high (including framing). The weight of the entry must not exceed 10kg.
- 15) Diptych/triptych works will not be accepted.
- 16) Artworks that are displayed digitally (such as video) are not eligible.
- 17) Materials must be of archival quality, durability and robustness that do not present impractical conservation requirements.
- 18) The maximum size of three-dimensional (3D) entries must not exceed 50cm in any direction. The weight of the entry must not exceed 10kg.
- 19) Artworks must be suitable for viewing by all age groups. If the curator decides that the artwork is not acceptable for inclusion, the Artist will be contacted to arrange for collection of the artwork.
- 20) 2D artworks (including 2D textiles) must be delivered suitably presented and ready for display and/or hanging to be accepted. Flat D-rings must be placed at the back, 10cm from the top of the frame with cord or wire for hanging. No pinning will be possible. Wet paintings will not be accepted.
- 21) 3D artworks must be suitable for display on a plinth and be delivered with an image of the correctly configured artwork attached. Should assembly be required, the Artist must assist with the work's installation. Artists submitting 3D work are encouraged to contact the Arts Officer prior to entry to discuss display requirements.
- 22) The City's Art staff have the right to refuse to handle artworks on behalf of the artist.
- 23) No changes may be made to an artwork after it has been accepted for inclusion in the Exhibition.

How to enter

- 24) Entries open from 10am, **Friday 1 August 2025**. The entry form link will be uploaded to the City's Art Awards and Exhibition webpage www.stirling.wa.gov.au/artawards.
- 25) Entries close 5pm **Friday 22 August 2025** or whenever the maximum capacity of 350 entries is reached; whichever occurs sooner. No entries will be accepted once this has occurred.
- 26) Late entries will not be accepted.
- 27) A shortlist of up to 170 artworks only will be included in the exhibition, and only shortlisted artworks will be eligible to be judged for the awards.
- 28) All entrants must complete all sections of the online entry form via the City's website.
- 29) A single image of the completed artwork must be submitted via the online entry form for the entry to be considered complete and eligible for shortlisting. One image of a completed 2D artwork and up to three images of a completed 3D artwork may be submitted via the online entry form.
- 30) You will receive a confirmation email once your submission has been received. If you haven't received this email, check your Junk Email then contact art@stirling.wa.gov.au. It is your responsibility to ensure that art@stirling.wa.gov.au is added to your safe sender list.
- 31) If an entry is shortlisted, only the physical artwork is to be delivered for inclusion in the Exhibition and judging.
- 32) By submitting a completed entry form, the Artist agrees to these Conditions of Entry and assures that all information provided in the entry form is true and correct.

- 33) In rare circumstances where an online entry cannot be completed, entrants may complete a hard copy form and submit this in person at the City of Stirling Administration Centre (25 Cedric Street, Stirling) or by email. Entry forms will be available from 1 August, please contact the Arts Officer on (08) 9205 8555 or art@stirling.wa.gov.au to obtain one.

Image submission specifications

- 34) Images of artworks must meet the following image quality requirements:
- JPEG format only,
 - Between 2MB and 5MB in size.
 - Named in the following format: Entrant Last Name_ Initial of your First Name _Title of Work (i.e. Jones_J_RedBoat)
 - 3D Artworks are to be positioned against a white background (when applicable and possible).
 - For assistance with these specifications please contact the City's Arts Officer on (08) 9205 8555 or art@stirling.wa.gov.au
- 35) Artwork details including title, size and price supplied on the entry form cannot be changed after submission and the artwork entered must be the artwork exhibited.

Shortlisting process

- 36) Due to exhibition capacity, a shortlist of up to 170 artworks only will be included in the exhibition and eligible to be judged in the awards.
- 37) The shortlisted submissions will be selected by a panel of suitably qualified and experienced assessors.
- 38) Artworks will be shortlisted based on the eligibility criteria, artwork specifications, submission requirements, and artistic merit. All entrants will be notified of the outcome of the shortlisting process during the **week beginning 8 September 2025**.
- 39) The decision of the shortlisting panel is final. Due to the volume of entries, feedback regarding reasons for inclusion or non-inclusion will not be provided.

Judging process

- 40) The judging panel consists of Western Australian arts industry representatives.
- 41) For each submission the judges will consider originality, concept, coherence and technical execution.
- 42) Judges will consider all short-listed and eligible entries and will select all award winners, except for the Local Artist Award and People's Choice Award.
- 43) Individuals who attend the exhibition will be eligible to vote for the People's Choice Award and are able to cast one vote (only).
- 44) The Judges will shortlist for the Local Artist Award. City of Stirling Councillors will vote for their preferred finalist of the Local Artist Award. The artwork with the most votes will win this category.
- 45) Shortlisted artists and their guest will be invited to the exhibition opening on **Thursday 30 October 2025**. All awards (except the People's Choice Award) will be announced at this event.

- 46) The winner of the People's Choice Award will be announced on the City of Stirling website and social media pages on **Monday 10 November 2025** and will be contacted.
- 47) If in the Judges' opinion there is no entry of an adequate standard for any prize, or in the case of a very limited number of entries in any prize, the Judges may refrain from issuing an award. The Judges may also choose to award commendations.
- 48) A decision by most of the Judges on any issue shall be deemed to be a valid and binding decision of the Judges.
- 49) The Judges' decision is final, and no correspondence will be entered into.
- 50) Canvassing of City Councillors, staff or judges will result in disqualification.

Exhibition and sales

- 51) Whilst all care is taken in exhibiting the works, the City accepts no responsibility for any damage that may inadvertently occur, insurance is the exclusive responsibility of the artist.
- 52) Please note that your artwork may not be displayed to your satisfaction owing to the large number of works and limited space. The City of Stirling reserves the right not to display all artworks if the quality on delivery is not to exhibition standard or poses a safety hazard.
- 53) All artworks must be for sale except for those eligible for the Young Artist Award; this is at the discretion of Artists aged 18 to 25 years of age as of 31 July 2025.
- 54) The City will not take a commission on sales and makes no guarantee of sale. Artists will receive 100% of their advertised sale price, should their artwork sell.
- 55) The sale price cannot be changed once the entry form is submitted and remains fixed for the duration of the Exhibition.
- 56) If an artwork is sold, it is the Artists' responsibility to supply a valid tax invoice to the City for the sale amount. Payment for sold artworks will be administered by the City within 30 days of receiving the invoice.
- 57) If the Artist:
 - Has an ABN and is registered for GST, GST must be included in the sale price.
 - Has an ABN and is not registered for GST, GST must not be included in the sale price.
 - Does not have an ABN, they must provide a signed Statement by Supplier Form available from the ATO. Failure to do so will result in the City of Stirling withholding 47% of the sale price as directed by the ATO.

<https://www.ato.gov.au/uploadedFiles/Content/MEI/downloads/Statement%20by%20a%20supplier.pdf>.

Copyright and moral rights

- 58) Artworks must be the original work of the artist and not infringe any existing copyright. Artworks which are copies or are derivative of other artworks will only be accepted where copyright permission has been granted and this evidence is supplied.
- 59) Artworks must be culturally sensitive, appropriate and authentic and will be assessed for cultural appropriation during the selection process. Artworks containing cultural themes, stories or knowledge and using traditional Indigenous cultural techniques must be produced by an artist who

has the authority and approval to share this knowledge. For more information about cultural appropriation, access Reach Out Australia's guide [Why cultural appropriation isn't cool | Allyship](#).

- 60) Upon the successful shortlisting of your entry to the Art Awards and Exhibition 2025, you, as the owner of the copyright, grant the City of Stirling the right to reproduce, publish, and display the artwork, in full or in part, for use in any promotional materials and publications, including promotions of the City's current and future art exhibitions.
- 61) The City of Stirling will not accept responsibility for the visual representation/ interpretation of any artworks. It is the artist's responsibility to ensure that his/her artwork is not subject to liable, defamation of character or in violation of copyright laws. By entering the artwork into the award, the artist agrees to provide indemnity to the City of Stirling in case of any breach.
- 62) Artists' name and email address will be automatically added to the City of Stirling's Art and Events mailing list. Contact details will not be given to any third party.

Delivery and collection

- 63) Shortlisted artworks are to be delivered to the City of Stirling Civic Centre at 25 Cedric Street, Stirling.
 - Works being delivered by Couriers on behalf of regionally based artists can be delivered between **10am and 4pm on Friday 24 October 2025**.
 - In person deliveries are to be made between **9am and 12pm on Saturday 25 October 2025**. All required freight charges to and from the venue are the responsibility of the artist.
- 64) Artists are advised to insure their artwork against loss, theft, and damage, including while in transit.
- 65) All artworks submitted must be clearly labelled with the artist's full name and title upon delivery.
- 66) Those who have sold their work will be notified. All Artists are responsible to plan for the collection of their artwork from the Exhibition in the instance it is not sold.
- 67) All unsold artworks must be collected from the City of Stirling Administration Centre, located at 25 Cedric Street Stirling WA 6021.
 - In person collection will occur between **5pm and 6.30pm on Sunday 9 November 2025**. Entrants will need to sign for their artwork upon collection or provide written advice to the City if the artwork is to be collected by a third party.
 - Artworks that are delivered by couriers will be packaged and returned using instructions provided, and couriers can be instructed to collect on **Monday 10 November from 11am – 2pm**. The Artist is to make collection arrangements with their chosen courier company and notify City's Arts Officer on art@stirling.wa.gov.au.
- 68) Purchasers of artworks will be instructed to collect their artwork during the collection period.
- 69) Artworks not collected by the collection date will become the property of the City of Stirling and may be disposed of unless mutually agreed arrangements are made between the City and the artist.

For further information and enquiries please contact the City's Arts Officer on 08 9205 8555 or art@stirling.wa.gov.au.