



## Ordinary Meeting of Council

10 September 2019

# Minutes

To: The Mayor and Councillors

Here within the Minutes of the Ordinary Meeting of Council of the City of Stirling held Tuesday 10 September 2019 in the City of Stirling Council Chamber,

25 Cedric Street, Stirling.

Michael Littleton | Acting Chief Executive Officer

## **Our Vision, Mission and Values**

### **Vision**

The City of Stirling will be a place where people choose to live, work, visit and invest. We will have safe and thriving neighbourhoods with a range of housing, employment and recreational opportunities. We will engage with our diverse community to help shape our future into the City of Stirling – City of Choice.

### **Mission**

To serve the City's diverse community through delivering efficient, responsive and sustainable services

### **Values**

The City of Stirling's core values are:-

- Integrity
- Community Participation
- Accountability
- Respect
- Environment
- Diversity

### **Disclaimer**

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL OF TUESDAY 10  
SEPTEMBER 2019 HELD IN CITY OF STIRLING COUNCIL CHAMBER,  
25 CEDRIC STREET, STIRLING**

**1. OFFICIAL OPENING**

The Presiding Member declared the Ordinary Meeting of Council open at 7.02pm.

**2. ATTENDANCE AND APOLOGIES**

**ATTENDANCE**

**Mayor** Councillor Mark Irwin

**Deputy** Councillor David Lagan

**Councillors** Councillor David Boothman JP  
Councillor Karen Caddy  
Councillor Joe Ferrante  
Councillor Giovanni Italiano JP  
Councillor Suzanne Migdale  
Councillor Karlo Perkov  
Councillor Stephanie Proud JP  
Councillor Elizabeth Re  
Councillor Bianca Sandri  
Councillor Keith Sargent  
Councillor Adam Spagnolo

**Employees** Acting Chief Executive Officer - Michael Littleton  
Director Community Development - Michael Quirk  
Director Planning and Development - Ross Povey  
Acting Director Corporate Services - Natalia Smith  
Acting Director Infrastructure - Paul Giamov  
Manager Governance - Jamie Blanchard  
Manager Recreation and Leisure Services - Cheyne Cameron  
Internal Auditor - Ian Ekins  
Acting Senior Coordinator Communications - Gemma Taavale  
Senior Governance Officer - Regan Clyde  
Senior Governance Officer - Jaclyn Farrow  
Senior Governance Advisor - Jasmine Bray

**Public** 35

**Press** 1

**APOLOGIES**

Chief Executive Officer - Stuart Jardine PSM.

### 3. APPROVED LEAVE OF ABSENCE

Councillor Karen Caddy (granted a leave of absence for the period 23 September 2019 to 30 September 2019 inclusive).

Councillor Bianca Sandri (granted a leave of absence for the period 26 September 2019 to 1 October 2019 inclusive).

### 4. DISCLOSURES OF INTEREST

#### **Audit Committee - 26 August 2019**

Councillor Bianca Sandri disclosed an Impartial Interest in Item 12.1/IA3 as a friend previously worked for the firm who undertook the Audit.

#### **CEO's Performance Review Committee - 27 August 2019**

Nil.

#### **Community and Resources Committee - 3 September 2019**

Councillor Bianca Sandri disclosed an Impartial Interest in Item 12.3/ES1 as the lawyers acting on behalf of the Mount Lawley Ratepayers Association are known to her.

#### **Council - 10 September 2019**

Nil.

### 5. PETITIONS

#### 5.1 EPETITION - SAVE THE SEAT

Councillor Joe Ferrante tabled the following ePetition containing 37 verified signatures:-

*"We, the undersigned, submit this ePetition to request that a seat (located in Bercove Lane, Mount Lawley, between the rear boundary fence of 50A Walcott Street, Mount Lawley and the kerb), not be removed. Unfortunately one resident has made a complaint and the City wants us to remove our children's seat. The entire community has the opportunity to show their support for this art piece to remain by signing this ePetition and visiting and enjoying the seat and vegetable garden that is planted on Council land. All of the children in the area have learnt to ride trikes, bikes and boards in this area, creating a friendly community for themselves and parents alike. We don't want all the kids in the area to miss out having this art piece in their back lane."*

The ePetition has been forwarded to the Development Services Business Unit.

**5.2 PETITION - PROPOSAL PIAZZA WITHIN THE MOUNT LAWLEY TOWN CENTRE**

Councillor Elizabeth Re tabled the following petition containing 482 verified signatures:-

*“We, the undersigned, do respectfully request that the Council:-*

- 1. Not reduce the number of public parking bays in the Mount Lawley Town Centre.*
- 2. Not proceed with the 2 July 2019 proposal for a piazza in the western public carpark of the Mount Lawley Town Centre.*
- 3. Not relocate the public toilet in the Mount Lawley Town Centre.*
- 4. That a Mount Lawley Town Square be provided by way of land acquisition.*
- 5. That funds currently approved for the piazza in the City’s 2019/2020 budget be set aside for future land acquisition for the purposes of a Town Square.”*

The ePetition has been forwarded to the Customer and Communications Business Unit.

**Council Resolution****0919/001****Moved Councillor Lagan, seconded Councillor Perkov**

**That Council RECEIVES the petitions tabled at the Council meeting held 10 September 2019 and the petitions be REFERRED to the Chief Executive Officer for the appropriate action.**

**The motion was put and declared CARRIED (13/0).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.



## 6. RESPONSES TO PREVIOUS QUESTIONS FROM MEMBERS OF THE PUBLIC TAKEN ON NOTICE

The responses to questions that were answered during Public Question Time at the previous Council meeting were published in the minutes of that meeting.

Only the responses to questions that were taken on notice at the previous Council meeting appear in the minutes below.

### 6.1 PUBLIC QUESTION TIME - M HUDSON

The following questions submitted by Ms M Hudson, 3 Sloan Drive, Dunsborough WA 6218 were taken on notice at the Council Meeting held Tuesday 27 August 2019.

Q1. *"I have a unit at 159 Hector Street, Osborne Park. Is Council aware of the claim against the five damaging ficus tree roots on the verge at 159 Hector Street? They have already uprooted the pavement."*

A1. The Mayor advised that the question would be taken on notice and a written response provided.

Q2. *"The Stirling Council solicitors, Jackson McDonald Solicitors, have offered the owners of this block of 106 units the sum of \$4,500 for greater than 12 years of damaging tree roots to the plumbing, sewerage and all of the things that go with it. Our claim was for \$180,000 as well as treating the roots and the trees. If the roots and the trees are not treated, the money is useless."*

A2. The Mayor advised that the question would be taken on notice and a written response provided. The Mayor further advised that the matter is a Local Government Insurance Service (LGIS) claim, and Jackson McDonald Solicitors represent the LGIS.

Q3. *"What is the Stirling Council's outlay at this time in employing Jackson McDonald Solicitors? I believe the Council should have undertaken the work themselves as they are liable for the verge trees."*

A3. The Mayor advised that the question would be taken on notice and a written response provided. The Mayor reiterated Jackson McDonald Solicitors are representing LGIS as the City's insurers who are looking into this matter.

#### Additional Information

A1. The City is aware of the claim for damage at 159 Hector Street, Osborne Park. The matter has been referred to the City's insurer – LGIS who is currently dealing with the matter through the relevant insurance policy.

A2. The claim has been assessed by the City's insurer and the origin of the damage has been determined to be related to ageing infrastructure and not the trees and roots. This matter continues to be the subject of ongoing negotiations, and it is recommended that the owners contact LGIS on (08) 9483 8854 for further clarification and discussion.

A3. The City has referred this matter to its insurer LGIS, who is currently assessing and negotiating the matter with the property owners.

## 6.2 PUBLIC QUESTION TIME - P ELLIS

The following questions submitted by Mr P Ellis, 7 Taxal Close, Carine WA 6020 were taken on notice at the Council Meeting held Tuesday 27 August 2019.

Q1. *“Did Stirling Council ever own the parking area on Manning Street in Scarborough, between The Esplanade and West Coast Highway?”*

A1. The Mayor advised the question would be taken on notice and a written response provided.

Q3. *“How much was spent on legal fees in the 2018/2019 financial year?”*

A3. The Mayor advised the question would be taken on notice and a written response provided.

### **Additional Information**

A1. The Manning Street Carpark (located at 1 Manning Street, Scarborough) is held in private ownership. Records for the property do not show the City ever having ownership of this property.

A3. The City’s legal expenditure for the 2018/2019 financial year was \$1,170,706 compared to \$1,603,839 in the 2017/2018 financial year, indicating a decrease of 27%.

### 6.3 PUBLIC QUESTION TIME - A DAVIES

The following questions submitted by Mr A Davies, 50 Francis Avenue, Karrinyup WA 6018 were taken on notice at the Council Meeting held Tuesday 27 August 2019.

Q1. *“How many tonnes of green waste were collected in the green lidded bins for the 2017/2018 and 2018/2019 financial years?”*

A1. The Director Infrastructure advised the question would be taken on notice and a written response provided.

Q2. *“How many tonnes of waste were collected by the skip bins for the 2017/2018 and 2018/2019 financial years?”*

A2. The Mayor advised that the question would be taken on notice and a written response provided.

#### **Additional Information**

A1. In the 2017/2018 financial year, 16,768 tonnes of kerbside garden organic waste were collected.

In the 2018/2019 financial year, 17,561 tonnes of kerbside garden organic waste were collected.

A2. In the 2017/2018 financial year, 3,762 tonnes of vergeside skip bin on-demand waste were collected.

In the 2018/2019 financial year, 4,724 tonnes of vergeside skip bin on-demand waste were collected.

## 7. PUBLIC QUESTION TIME

### 7.1 PUBLIC QUESTION TIME - J GOUT

**The following questions were submitted by Ms J Gout, 47 Woodsome Street, Mount Lawley WA 6050 at the Council Meeting held Tuesday 10 September 2019.**

The following questions are in relation to Item 12.3/FPA1.

Q1. *“The recent City of Stirling advice (regarding the Hamer Park Development) noted that other proposed locations would be, quote: ‘...further consulted with stakeholders through November 2019 with the outcomes being included within a report to Council, once the consultation process is complete.’ Could the Council please confirm the dates of this consultation period, the form it will take, and who the stakeholders will be?”*

A1. The Director Community Development confirmed that consultation will be undertaken throughout November 2019 – specific dates have not yet been confirmed, but it will occur during the month of November. Given the previous consultation that has been undertaken, and the importance of this project, the City is currently seeking independent advice about some of the engagement methods that should be utilised; a consultation strategy is currently being prepared. The stakeholders will include local residents, local sporting clubs, reserve users, state sporting associations, and interested residents and stakeholders who have previously registered their views via the City’s ‘Your Say’ page.

Q2. *“Could the Council please consider Community Consultation Workshops during this stakeholder consultation period?”*

A2. The Director Community Development advised that the engagement plan is still being prepared. The City can certainly consider Community Workshops, however different techniques are also being considered to engage residents as much as possible.

Q3. *“Could the Council please confirm that it intends to make all relevant reports and supporting documentation available for community review during this consultation process?”*

A3. The Mayor confirmed this.

**7.2 PUBLIC QUESTION TIME - R PAPARDE**

**The following questions were submitted by Mr R Paparde, 3/36 Colin Road, Scarborough WA 6019 at the Council Meeting held Tuesday 10 September 2019.**

Q1. *“Has the Council actively engaged other levels of government to address the burgeoning congestion issues at the intersection of Marmion Avenue, West Coast Highway and Karrinyup Road? If so, what has been the response?”*

A1. The Acting Director Infrastructure advised that the City has not actively investigated this intersection, as it is located at the junction of three State Government controlled roads, and therefore the control and management of the intersection is the responsibility of Main Roads WA. The City is aware of recent upgrades at other intersections along Marmion Avenue (outside the City of Stirling - namely Hepburn Avenue and Whitfords Avenue) that were aimed at reducing congestion, but is not aware of any plans by Main Roads WA to introduce upgrades that would reduce congestion at this intersection.

The Mayor further advised that Council has actively lobbied the other parties involved, including the State Government; there is a Working Group that has been set up with Main Roads WA, the State Government and other agencies, to look at congestion issues as a whole throughout the area.

Q2. *“Has the Council approached 3 Oceans to consider allowing temporary parking on their site on the corner of Scarborough Beach Road and West Coast Highway?”*

A2. The Acting Director Infrastructure advised that earlier this year (in June 2019), the owners of the 3 Oceans site indicated a desire to activate the site on an interim basis until further redevelopment is considered. While this may include consideration of some additional parking, it would not be expected to cover the entire site. Examples of proposals being considered by the owners include pop-up bars, a public park, a dog park, a community garden and advertising billboards, however the City is not aware of any detailed proposals at this stage.

Q3. *“What is the timeframe for that, in terms of allowing some parking space in future?”*

A3. The Mayor advised that currently, this comes under the control of the Metropolitan Redevelopment Authority planning control – they are very aware that the City is seeking temporary parking solutions. The City is actively engaged, and there is money within the budget, for extra parking along the Esplanade. The City is also currently investigating other land use options on West Coast Highway for parking.

Q4. *“Is there engagement with the Woolworths Group ahead of their development application submission for the White Sands Hotel site, to provide parking for not just customers and patrons of the planned retail and residential complex, but for other visitors and tourists to Scarborough Beach?”*

A4. The Mayor confirmed that there is.

### 7.3 PUBLIC QUESTION TIME - P COLLINS

**The following questions were submitted by Mr P Collins, 15 Malba Crescent, Dianella WA 6059 at the Council Meeting held Tuesday 10 September 2019.**

The following questions are in relation to Item 12.3/FPA1.

- Q1. *“In relation to the building adjacent to the Moyle Pavilion - the Inglewood Sports and Bowling Club building - why does the report and funding model for the redevelopment fail to include planning or funding proposals for this building?”*
- A1. The Acting Chief Executive Officer advised that the Inglewood Sports and Bowling Club has been extended a three year lease term for the use of the site. Council has considered the broader future of the Club, and is working with the Club on their strategies; at this stage, they need to show an increased patronage which is expected to be demonstrated over the next three years of the lease term.
- Q2. *“The Inglewood Sports and Bowling Club building is given a designation on the site plan as ‘asset to be replaced’, which is the same designation given to the Moyle Pavilion. What are the City’s planning, funding and timing proposals for the future of the Inglewood Sports and Bowling Club building?”*
- A2. The Acting Chief Executive Officer advised that at this time, there is no proposal to improve the Clubhouse. Council has contemplated its use, and the Club has been extended a three year lease term. The future of the Club and of the facility will be determined over that time.
- Q3. *“The Inglewood Sports and Bowling Club building will be one of the few buildings left, if not the only one, that does not have compliance-accessible toilets. Is there a reason why this has not been rectified?”*
- A3. The Acting Chief Executive Officer advised that the City has a strategy to make facilities disability compliant as it improves those assets. As the City renews each asset, it also improves compliance with the *Disability Discrimination Act 1992*. There is no requirement to pre-empt this and address all facilities immediately, as this would be unmanageable.

### 7.4 PUBLIC QUESTION TIME - I CORNELL

**The following question was submitted by Mr I Cornell, 660 Beaufort Street, Mount Lawley WA 6050 at the Council Meeting held Tuesday 10 September 2019.**

- Q1. *“Will this petition [tabled during the Council meeting, and in relation to the Mount Lawley Town Centre] be considered as part of the consultation process and community feedback for the Mount Lawley Streetscape studies?”*
- A1. The Mayor confirmed it would be.

**7.5 PUBLIC QUESTION TIME - P ELLIS**

**The following questions were submitted by Mr P Ellis, 7 Taxal Close, Carine WA 6020 at the Council Meeting held Tuesday 10 September 2019.**

Q1. *“Why does the Chief Executive Officer, as manager of day to day activities, require to hire a consultant to design and build a car park in West Coast Highway when he employs an Engineering Design section as listed on page 139 and 140 of the 2016/2017 Annual Report to build a big road?”*

A1. The Acting Chief Executive Officer advised that the proposed development – either temporary parking or permanent parking – on the City’s land on West Coast Highway is not as simple as just designing a carpark. The City does not require additional consultancies to do that. It needs to be undertaken in the context of the Planning Scheme that has been established; it is the Metropolitan Redevelopment Authority (MRA) that is responsible for enforcing that Scheme, and they do require activation around the carpark. So the basic engineering is quite straight forward, but addressing the Planning Scheme requirements, and aspects associated with the MRA, is where the City has sought assistance.

The Acting Chief Executive Officer further advised that the question would also be taken on notice and a written response provided.

Q2. *“Why does the Chief Executive require to hire a consultant to submit an application for the above carpark, when he already employs an Approvals section as listed on page 145?”*

A2. The Director Planning and Development advised that the carpark site is within the MRA area, and the City would need to prepare the development application and lodge it for assessment by the MRA, which would require professional advice from a consultant.

Q3. *“May I enquire as to why the City Administration, with employee costs of \$78,088,895 as listed on page 154 of the Annual Report 2017/2018, then needs to hire a consultant when he already employs academically qualified staff?”*

A3. The Acting Chief Executive Officer advised that the City engages consultants where it looks to offset. In some circumstances, it is not worth the City maintaining all skillsets that consultancies could offer; invariably, it is cheaper (in some instances) to engage somebody with a particular skillset, which is what would be done in this situation.

**Moved Councillor Caddy, seconded Councillor Sandri**

**That in accordance with Clause 5.7(12) of the City of Stirling’s Meeting Procedures Local Law 2009, Public Question Time be EXTENDED for a further 15 minutes.**

**The motion was put and declared CARRIED (13/0).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

**7.6 PUBLIC QUESTION TIME - B BURNSIDE**

**The following questions were submitted by Ms B Burnside, 29 Woodsome Street, Mount Lawley WA 6050 at the Council Meeting held Tuesday 10 September 2019.**

The following questions are in relation to Item 12.3/FPA1.

- Q1. *“Has the City of Stirling considered architectural styling that is more akin to the heritage overlay for the surrounding area, as an alternative to the modern styling presented to date?”*
- A1. The Acting Chief Executive Officer advised that the City is looking at architectural styling which will support the precinct, but has not yet progressed to detailed design – it is still at the concept stage. As the City proceeds into detailed design, it will consider how to best develop the project.
- Q2. *“Is there any way that the Hamer Park Community Group could assist the City of Stirling in the next phase of the development process? We are happy to leave this as an open question to give City Officers the option of making contact with us. We are prepared to assist wherever possible.”*
- A2. The Mayor thanked Ms Burnside, and advised that the question would be taken on notice to allow the Hamer Park Community Group to be engaged with.



**7.7 PUBLIC QUESTION TIME - A DAVIES**

The following questions were submitted by Mr A Davies, 50 Francis Avenue, Karrinyup WA 6018 at the Council Meeting held Tuesday 10 September 2019.

Q1. *“What temperature increase for nearby residents and bird life was factored into the environmental report submitted by City employees, regarding the development application for the Karrinyup Shopping Centre extensions? The volume and area covered by concrete will increase the temperature for nearby residents, especially the height which will affect the prevailing cooling breeze. The birds have gone from Davenport Street and the southern end of Francis Avenue since the trees were removed.”*

A1. The Mayor advised that the question would be taken on notice and a written response provided.

Q2. *“Will the City of Stirling now cease to process development applications where they accept payment in lieu of providing the required number of parking bays?”*

A2. The Director Planning and Development advised that the City’s planning framework does allow the City to consider cash in lieu provisions, which can be applied to both the provision of car parking and other associated transport infrastructure. So the short answer is no, because it is part of the City’s planning framework. It is common in local government to enable the consideration of cash in lieu, where it is appropriate.

Q3. *“So you will continue to let the parking problem continue, and let wheel clamping become a bigger problem?”*

A3. The Mayor advised that these are two separate issues. He advised that Council will always make a decision based on the application it is presented with, and will take into account the amount of parking and the other modes of transport that may be used. Clamping is a very separate issue; it occurs on private property, and sometimes it is conducted where it should not be, because there should be reciprocal parking rights in place.

Q4. *“During each of the past three financial years, how many misconduct or fraud reports have been received by the City of Stirling? What were the outcomes, and where can ratepayers access the reports?”*

A4. The Mayor advised that the question would be taken on notice and a written response provided.

**7.8 PUBLIC QUESTION TIME - A BARISIC**

**The following questions were submitted by Ms A Barisic, 28 Park Road, Mount Lawley WA 6050 at the Council Meeting held Tuesday 10 September 2019.**

- Q1. *"I proposed for the name of our lane to be changed from Hold Lane to Sundercombe Lane. Is Council aware of the objection to Sundercombe Lane because it is confused - in theory - with Sundercombe Street in Osborne Park? But Sundercombe Street in Osborne Park is a very well-known road and is heavily associated with business and retail. It is unlikely to be confused with a small residential lane, and also it is several suburbs away."*
- A1. The Mayor advised that the item was on the agenda for Council's consideration during the meeting.
- Q2. *"Is Council aware of Captain Sundercombe's very distinguished career? He fought at Gallipoli and laid his life on the line. He was an ace fighter pilot and won the military cross."*
- A2. The Mayor thanked Ms Barisic for the information and confirmed that Council is now aware.

**7.9 PUBLIC QUESTION TIME - J WHITBURN**

**The following questions were submitted by Mr J Whitburn, 2 Thurston Street, Mount Lawley WA 6050 at the Council Meeting held Tuesday 10 September 2019.**

- Q1. *“Can the City of Stirling please advise if it has finalised a usage plan for both the Inglewood and Hamer Park ovals, specifically the junior and senior football club usage?”*
- A1. The Director Community Development advised that the City has been working closely with the State sporting associations and local sporting clubs for quite some time, so has a good understanding of current and projected use. The oval usage plan has directly driven decision making around the changing of use between Hamer Park and Inglewood Oval, which has led to the decision making around Moyle Pavilion being presented to Council on the agenda, so the answer is yes.
- Q2. *“Does this usage plan include the demolition and construction phases at Moyle and the yet to be decided action that will take place at Hamer Park?”*
- A2. The Director Community Development advised that the City is currently working to split the two projects; however, as within the report that is being presented to Council, it is envisaged that a further report will be presented no later than February 2020 to deal with the Hamer Park Pavilion. Therefore, the City is hopeful that the projects can be kept somewhat aligned in terms of construction, which will enable the oval usage plan to be implemented as initially envisaged.
- Q3. *“Regarding the planning for the November consultation process – in regards to whether the junior football club will be relocated from its current Moyle Pavilion down to the Hamer Park location, will that information be made available to community members prior to November?”*
- A3. The Director Community Development advised that it would certainly be available through this next phase of consultation; whether that predates the commencement in November cannot be confirmed at this time, but it will certainly be information that is provided to the community as part of the next consultation phase.

**7.10 PUBLIC QUESTION TIME - G VLAHOS**

**The following questions were submitted by Mr G Vlahos, 129 Birkett Street, Bedford WA 6052 at the Council Meeting held Tuesday 10 September 2019.**

The following questions are in relation to Item 14.3.

- Q1. *“Is the Council aware of the dangers of not having a safety cage for discus throwing at training and competition, when so many young athletes, volunteers and parents are competing and helping out with nearby activities without being able to give their full attention to the discus throwing taking place?”*
- A1. The Director Community Development advised that the City is aware of the inherent risks that come with community sport, however sometimes there is an infrastructure solution to those challenges or risks, and sometimes there is a management solution. The City works with the State sporting associations and clubs to work out whether an infrastructure or a management solution is required.
- Q2. *“Is the Council aware of the specifications for athletics equipment regularly being updated to ensure compliance with the minimum safety standards? Is Council aware that most of the temporary nets currently being used, such as ours, would not meet these recommended guidelines, so placing our centre at risk of not providing a safe environment?”*
- A2. The Director Community Development advised that the City is aware of the changing requirements across many different codes. The City does try to keep up with those standards, however it is important that the City approaches or focuses primarily on community level sport, and that is something that the City does often support. When changes occur at a State sporting association level, there is an expectation that the sport also funds certain types of sporting infrastructure.
- Q3. *“Is the Council aware of the cost of replacing ongoing equipment? For example, the semi-permanent cages for discus throwing can exceed \$6,000; it is up to \$5,000 or \$6,000 for high jump mats; and replacing 80 to 100 hurdles costs \$95 per hurdle. Are you aware of the costs of running a centre?”*
- A3. The Mayor advised that Council was certainly more aware of the costs now, and further added that the item was on the agenda for Council’s consideration during the meeting.

**7.11 PUBLIC QUESTION TIME - K SOMERS**

**The following questions were submitted by Mr K Somers, 26 First Avenue, Mount Lawley WA 6050 at the Council Meeting held Tuesday 10 September 2019.**

The following questions are in relation to Item 12.3/ES1.

- Q1. *“How does the City propose to improve the sight lines or reduce speeds at the approaches to the raised platforms, to comply with the Australian Standards and Austroads?”*
- A1. The Acting Director Infrastructure advised that stopping sight distances and sight lines are a combination of stopping time and reaction time. The reaction time for drivers is consistent and is determined by Austroad Standards, but the reaction time is also a function of vehicle speed - so by implementing the proposed treatments, the speed of vehicles is being reduced, and the required stopping sight distance that is required from the side road approaches is effectively decreased.
- Q2. *“Has the City taken legal advice as to the liability of undertaking construction that is not in compliance with Austroads and Australian Standards?”*
- A2. The Mayor confirmed that the City has.

**7.12 PUBLIC QUESTION TIME - C BERBATIS**

**The following questions were submitted by Mr C Berbatis, 24 First Avenue, Mount Lawley WA 6050 at the Council Meeting held Tuesday 10 September 2019.**

The following questions related to Item 12.3/ES1.

- Q1. *“Proposed resolution 3 (which refers to the annual budget and the funding of these intersections) contemplates the inclusion of raised platforms into the draft 2020/2021 budget, however the officer’s report notes the need to apply for Black Spot funding. My understanding is that Black Spot funding cannot be applied for unless there is adequately developed and designed feasibility studies recorded, and I think applications for Black Spot funding have already closed for this year. Does that not mean that Black Spot funding for these intersections will be applied for in the mid-year 2020/2021 cut off for Black Spot applications, and hence have implications for resolutions 3 and 4?”*
- A1. The Acting Chief Executive Officer advised that following the consultation that was undertaken and the support that the City has received for raised plateaus, the City pre-emptively made an application for Black Spot funding in July. Given the raised platforms were supported generally through the feedback that has been received, it was important that an application was made to the 2019/2020 Black Spot program to ensure that if the outcome was supportive of the raised platforms, then the City would be able to actually deliver the works very early in the 2020/2021 financial year - which is what had been committed to for the residents that were consulted.
- Q2. *“When is the Black Spot funding likely to come through?”*
- A2. The Acting Chief Executive Officer advised that the City’s expectation is that notification would be received as to the success - or otherwise - of the two projects in December 2019, with the funding becoming available in the 2020/2021 financial year.
- Q3. *“One of the recommendations refers to a 24 month monitoring period. Given the earliest construction of the raised islands is likely to be more than 12 or 18 months away, do you think that recommendation 4 needs to be amended?”*
- A3. The Mayor advised that the item was on the agenda for Council’s consideration during the meeting.

The Acting Chief Executive Officer advised that the intent of the committee recommendation was to ensure that there was ongoing monitoring of speed and safety once the treatments were in place. The 24 month monitoring period was intended to occur after installation.

Q4. *“The Cardnos report, which was submitted on 23 August to your committee and to the officers, pointed to noncompliance issues in the City’s report on a number of matters regarding the Austroads guidelines. Has the City taken legal advice as to the liability to undertaking construction that is not in compliance with Austroads and Australian Standards?”*

A4. The Mayor confirmed that the City had done so.

The Acting Director Infrastructure also confirmed that the City had undertaken legal advice. He further clarified that, in terms of sight line assessments, officers have been onsite, they have measured the sight lines, and they have ensured that they comply with Austroad’s requirement for the current design speed of the road. By implementing these treatments, the speed is reduced on the approaches to the two intersections; and by reducing speed, the stopping sight distance is increased. For a design speed of 51km per hour - which is what the 85<sup>th</sup> percentile speed is – there is a sight line requirement of 55. But if you have a lower approach speed, then the amount of stopping sight distance (which a driver requires to stop in time to avoid a collision) is less. So the way that the sight line issue is being addressed is by implementing treatments that reduce the speed at the two intersections.

### 7.13 PUBLIC QUESTION TIME - T COATES

**The following questions, submitted by Mr T Coates, 57 Osborne Street, Joondanna WA 6060, were received prior to (but not read at) the Council Meeting held Tuesday 10 September 2019.**

Q1. *“As a resident, it would be nice to see our laneways sealed and kerbed. This would add value and improved amenity to residents. In my opinion, this is an area where our local government can improve given what other local governments (see Vincent) have achieved in this area. Does the City of Stirling have a published plan for the strategic upgrade of laneways?”*

A1. The Acting Director Infrastructure confirmed that the City of Stirling adopted a Rights of Way Management Strategy in 2009, which provides a framework for its approach to the management of more than 400 private Rights of Way (ROWs) and dedicated public laneways.

Q2. *“Where can this plan be found?”*

A2. The Acting Director Infrastructure advised that all relevant information about the ROW Management Strategy, including plans showing indicative schedules of construction and lighting upgrades, are available by visiting the ‘Projects and Initiatives’ page of the City’s website (<https://www.stirling.wa.gov.au/your-city/projects-and-initiatives/planning-strategies>).

**8. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**9. CONFIRMATION OF MINUTES****Council Resolution****0919/002****Moved Councillor Spagnolo, seconded Councillor Lagan****That the Minutes of the Ordinary Meeting of Council of 27 August 2019 be confirmed as a true and correct record of proceedings.****The motion was put and declared CARRIED (13/0).****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.**Against:** Nil.**10. ANNOUNCEMENTS BY THE PRESIDING MEMBER****10.1 CHILDREN'S CONSULTATION CATEGORY AT THE 2019 LOCAL GOVERNMENT POLICY AWARDS**

Councillor Karen Caddy made the following announcement:-

*"On Thursday 8 August 2019 His Worship the Mayor, Councillor Mark Irwin attended the 2019 Local Government Policy Awards Breakfast event hosted by the Public Health Advocacy Institute of Western Australia and I am very pleased to advise that the City of Stirling has been announced the winner of the Children's Consultation Category.*

*The City received this award for its youth consultation and framework engagement. During September and October 2018, the City delivered an extensive Youth Survey consultation process to hear the voices of 10-24 year olds who live, work, go to school or hang out in the City of Stirling. The survey was designed to understand the needs of 10-24 year olds in the City and their vision in delivering the four key focus areas of the Youth Framework, which includes engagement, information and support; leadership and civic participation; youth-friendly communities and inclusion and diversity.*

*The Local Government Policy Awards celebrate Western Australian Local Governments and the range of projects and programs implemented to support the health and wellbeing of children and young people.*

*I would like to take this opportunity to thank the Community Services Business Unit for their hard work throughout the year and present this framed certificate to Council."*

**11. UNRESOLVED BUSINESS FROM PREVIOUS MEETING**

Nil.



## 12. REPORTS AND RECOMMENDATIONS OF COMMITTEES

### 12.1 AUDIT COMMITTEE - 26 AUGUST 2019

#### 12.1/A1 SERVICE IMPROVEMENTS - DEVELOPMENT SERVICES PROGRESS UPDATE

##### Report Information

Location:	City Wide
Applicant:	Not Applicable
Reporting Officer:	Director Planning and Development
Business Unit:	Planning and Development
Ward:	City Wide
Suburb:	City Wide

##### Authority/Discretion

###### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

## Council Resolution

**0919/003**

**Moved Councillor Lagan, seconded Councillor Caddy**

**That Council NOTES the completion of the recommendations in the Planning Context/CSBA report and that a report be PRESENTED to the Audit Committee in 12 months providing statistics and feedback.**

**The motion was put and declared CARRIED (13/0).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

## Committee Recommendation

That Council NOTES the completion of the recommendations in the Planning Context/CSBA report and that a report be PRESENTED to the Audit Committee in 12 months providing statistics and feedback.

## Officer's Recommendation

That Council NOTES the completion of the recommendations in the Planning Context/CSBA report.

## Report Purpose

To provide a final progress report on the implementation of the Development Services Customer Service Agreement.

## Relevant Documents

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

## Background

At its meeting held 12 March 2019, Council considered a final progress report on the implementation of the recommendations contained within the report provided by Planning Context and CSBA, and resolved (Council Resolution Number 0319/007) as follows:-

*“That Council NOTES completion of the recommendations of the Planning Context/CSBA report, with the exception of the performance management recommendation from Planning Context, contained in recommendation 3”.*

This report provides further information relating to the training and implementation of the Development Services Customer Service Agreement by Development Services employees.

## Comment

The Customer Service Agreement, endorsed by Council at its meeting held 4 December 2018 (Council Resolution Number 1218/022), has been fully implemented by the Development Services Business Unit. All employees within Development Services have been provided with specific training relating to the Customer Service Agreement and have also completed additional ‘dealing with difficult customers’ training in the first quarter of 2019.

The bespoke Customer Service Agreement outlines the processes Development Services officers carry out on a daily basis to help customers gain relevant advice and obtain determination of applications in a timely manner. Development Services officers assist customers in the following ways:-

- Provide general advice via telephone, at the duty counter or via email;
- Provide formal pre-lodgement advice through written advice or via meetings;
- Help customers to obtain independent design advice from the Design Review Panel through the Pre-lodgement advice service;
- Assess and determine development applications;
- Assist residents to obtain information relating to development applications that have been advertised for public comment; and
- Present reports to decision makers (Council and Joint Development Assessment Panel) relating to development applications.

The overarching principle behind the above processes carried out by Development Services employees is to ensure orderly and proper planning that results in high amenity suburbs and neighbourhoods. The Customer Service Agreement requires all officers to demonstrate commitment to the City of Stirling values by ensuring that service is at the heart of everything that is undertaken. This commitment is demonstrated by officers on a daily basis and is able to be measured in a number of different ways to ensure that the Customer Service Agreement is being implemented effectively.

### General Advice

General advice is provided by Development Services employees in accordance with the City's Customer Service Charter, with officers responding to telephone call back enquires by 5.00pm the next business day, and via a written response in seven business days. Development Services also provides access to a Duty Planner Officer and Building Surveyor via telephone each day, which allows for the majority of general telephone queries to be answered at point of contact; this provides customers with the ability to obtain general advice quickly.

Development Services also provides access to a Duty Planning Officer and Building Surveyor on the front counter at the City's Administration Centre each business day for customers who wish to obtain general advice in person. Development Services is currently the only Business Unit which provides this technical service to its customers at the Administration Centre.

Employee performance relating to general advice is measured through feedback provided by customers and also via the City's Customer and Communications team, which meets with Senior Planning Officers on a monthly basis to discuss the Planning team's customer service standards. General advice is also measured on a monthly basis through mystery shopper surveys, which test the City's customer service and technical responses at the Duty Planning counter, via telephone and via email. This data is presented to the Manager Development Services for review each month. Where required, feedback is provided back to officers to ensure continual improvement.

### Pre-Lodgement Advice

Development Services – Planning implemented a 'Pre-Lodgement Advice Service' in February 2019, which provides customers with planning advice prior to the lodgement of a development application. This service is available via the City's website and aims to provide written advice or set up a meeting with a customer to discuss their proposal, generally within 10 working days. A longer timeframe is required for more complex proposals, or where referral advice is sought for other internal Business Units and external agencies such as Main Roads WA or the Department of Planning, Lands and Heritage.

To date, the City has received 175 requests for pre-lodgement advice from customers relating to a wide range of development proposals. Feedback from the City's Pre-Lodgement Advice Service has been positive, with a number of advice requests also presented to the City's Design Review Panel for independent design comment. This advice has enabled customers to obtain the City's feedback as well as the Design Review Panel's comments prior to lodgement of development applications.

Feedback on employee performance relating to pre-lodgement advice is monitored by the Manager Development Services on a regular basis to ensure written advice provided is to a high standard, and that it provides customers with all the relevant information required to enable them to lodge their development application.

The Pre-Lodgement Advice Service will be improving further through the implementation of a new RMS workflow, which will become operational in September 2019. The new workflow will provide additional resources to monitor officers' interactions with customers through the Pre-Lodgement process, and will be utilised to ensure that officers are performing in accordance with the requirements of the Customer Service Agreement.

## Development Applications

The role of a Planning Officer is quite complex, and requires officers to assess applications in accordance with the City's Planning Framework, determine applications within the statutory timeframes stipulated within the Planning and Development (Local Planning Schemes) Regulations 2015, and in addition, provide a high level of customer service to applicants in order to progress applications towards receiving development approval.

The City's Planning Officers also help other stakeholders in the planning process including local residents to discuss development applications that have been advertised for public comment and seek to answer any queries they have relating to advertised applications. Where a local resident has commented on a development application, the City will notify the resident of the outcome of the application and provide reasoning of this determination against their submission comments. Where an application is to be determined by a Decision Maker other than the City, such as Council or the Joint Development Assessment Panel, the City will notify the resident of the meeting date and how to make a deputation should they wish to.

Development Services formulated a 'Consultation on Planning Proposals' Information Sheet to further assist residents with providing information on how to comment on development applications. This information sheet is accessible from the 'Development Applications Open for Comment' page on the City's website. The City's Planning Officers aim to assist the entire community when assessing development applications and to ultimately ensure orderly and proper planning that results in high amenity suburbs and neighbourhoods.

The provision of high quality customer service through the development application process is measured in a number of different ways. These include:-

- Responses provided by applicants who receive a determination from the City via a survey link;
- A monthly independent telephone survey of 20 applicants who have dealt with the City in the past twelve months;
- Feedback and accolades provided from applicants on an adhoc basis;
- Monthly audits of determination timeframes;
- Provision of in-house and external customer service training; and
- Review of individual officer performance through annual review process and inclusion of the Customer Service Agreement as a Key Performance Outcome in employee performance review templates.

High quality customer service is an integral focus for all Development Services employees and is monitored to ensure ongoing compliance with the Development Services Customer Service Agreement.

In light of the above information, it is considered that the implementation of the Agreement has been carried out effectively and all employees are familiar with the expectations and new processes contained within the Agreement.

## **Consultation/Communication Implications**

Nil.

## Policy and Legislative Implications

Under Section 5.41 (g) of the *Local Government Act 1995* the Chief Executive Officer is responsible for the employment, management, supervision, direction and dismissal of other employees. (Subject to Section 5.37(2) in relation to Senior Employees).

## Financial Implications

Nil.

## Strategic Implications

**Governance:** Making it happen

**Outcome G3:** Customer-focussed organisation

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Community engagement	The Customer Service Agreement will encourage and enable more customers to have access to and assistance from technical officers within the Development Services Business Unit.

ECONOMIC	
Issue	Comment
Dvlpmnt of key business sectors	Improved access to Development Services advice and assistance will decrease uncertainty and improve time frames for application assessment which should increase business confidence when seeking to invest in the City.

## Conclusion

This report confirms that the Development Services Customer Service Agreement has been fully implemented with training provided to all employees. Ongoing compliance with the Agreement has been included as a Key Performance Outcome in all performance review templates of Development Service employees, and will be monitored through the annual performance review process. The Customer Service Agreement will enable Development Services to deliver high quality customer service to its customers.

Councillor Bianca Sandri disclosed an Impartial Interest in Item 12.1/IA3 as a friend previously worked for the firm who undertook the Audit.

## 12.1/IA3 ASBESTOS AND PESTICIDE INTERNAL AUDIT REPORT

### Report Information

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Internal Auditor  
Business Unit: Executive Services  
Ward: Not Applicable  
Suburb: Not Applicable

### Authority/Discretion

#### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

## Council Resolution

**0919/004**

**Moved Councillor Lagan, seconded Councillor Spagnolo**

- 1. That Council RECEIVES the Asbestos and Pesticide Internal Audit Report.**
- 2. That the 'medium' rated observations BE LISTED on the Management Action Plan for Audit Committee review until completed, and the 'low' rated observation BE LISTED for review by the Executive Team until completion.**

**The motion was put and declared CARRIED (12/1).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Sandri, Sargent and Spagnolo.

**Against:** Councillor Re.

## Committee Recommendation

1. That Council RECEIVES the Asbestos and Pesticide Internal Audit Report.
2. That the 'medium' rated observations BE LISTED on the Management Action Plan for Audit Committee review until completed, and the 'low' rated observation BE LISTED for review by the Executive Team until completion.

## Officer's Recommendation

1. That Council RECEIVES the Asbestos and Pesticide Internal Audit Report.
2. That the 'medium' rated observations BE LISTED on the Management Action Plan for Audit Committee review until completed, and the 'low' rated observation BE LISTED for review by the Executive Team until completion.

## Report Purpose

To inform Council on the outcome of the Asbestos and Pesticide Internal Audit Review.

## Relevant Documents

### Attachments

Attachment 1 - Asbestos & Pesticide Internal Audit Report (previously circulated to Councillors under separate confidential cover)

### Available for viewing at meeting

Nil



## Background

The Asbestos and Pesticide Internal Audit Review was approved as part of the 2018/2019 Annual Internal Audit Plan by the Audit Committee, and subsequently by Council at its meeting held 22 May 2018 (Council Resolution Number 0518/038).

The review was performed by BDO and overseen by the Internal Auditor. It was conducted in accordance with the Institute of Internal Auditors' International Standards for Professional Practice Internal Auditing.

## Comment

The objective for the review was to assess the design and operational effectiveness of the control framework around asbestos and pesticide.

One 'high' and four 'medium' risk rated findings were identified and are documented in the Internal Audit Report (refer to Attachment 1).

## Consultation/Communication Implications

Nil.

## Policy and Legislative Implications

Nil.

## Financial Implications

Nil.

## Strategic Implications

**Governance:** Making it happen

**Outcome G1:** Good governance

**Objective G1.1:** Provide accountable and ethical governance

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

**SOCIAL**

Issue	Comment
Nil.	

**ECONOMIC**

Issue	Comment
Nil.	

**Conclusion**

The Asbestos and Pesticide Internal Audit Review has been completed in accordance with the Strategic Audit Plan. One 'high' and four 'medium' rated findings were identified and are documented in the Internal Audit Report (refer to Attachment 1).

**Council Resolution****0919/005****Moved Councillor Lagan, seconded Councillor Sargent****That the balance of the Audit Committee recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2009.****The motion was put and declared CARRIED (13/0).****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.**Against:** Nil.

## 12.1/IA1 INTERNAL AUDITOR'S REPORT

### Report Information

Location:	Not applicable
Applicant:	Not applicable
Reporting Officer:	Internal Auditor
Business Unit:	Executive Services
Ward:	Not applicable
Suburb:	Not applicable

### Authority/Discretion

#### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
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- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

## Council Resolution

**0919/006**

**Moved Councillor Lagan, seconded Councillor Sargent**

1. That Council **RECEIVES** the Internal Audit Report.
2. That Council **NOTES** the current status of the Management Action Plans for past audits and reviews.
3. That Management Action Plan tasks currently under review **REMAIN** on this report until complete.
4. That Council **NOTES** the current status of the Internal Audit Plan.

**The motion was put and declared CARRIED (13/0) by exception resolution.**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

## Committee Recommendation

1. That Council **RECEIVES** the Internal Audit Report.
2. That Council **NOTES** the current status of the Management Action Plans for past audits and reviews.
3. That Management Action Plan tasks currently under review **REMAIN** on this report until complete.
4. That Council **NOTES** the current status of the Internal Audit Plan.

## Officer's Recommendation

1. That Council **RECEIVES** the Internal Audit Report.
2. That Council **NOTES** the current status of the Management Action Plans for past audits and reviews.
3. That Management Action Plan tasks currently under review **REMAIN** on this report until complete.
4. That Council **NOTES** the current status of the Internal Audit Plan.

## Report Purpose

This report updates Council on a range of internal audit activity.

## Relevant Documents

### Attachments

Attachment 1 - Internal Audit Activity Report (previously circulated to Councillors under separate confidential cover)

Attachment 2 - Management Action Plans (previously circulated to Councillors under separate confidential cover)

### Available for viewing at meeting

Nil

## Background

Under its Terms of Reference, the Audit Committee assists Council in overseeing the City's internal audit program.

## Comment

The Internal Audit Activity Report table shown in Attachment 1 summarises the current status of the internal audit program.

## Consultation and Other Activity

Regular meetings are held with the Senior Coordinator Corporate Compliance and the Risk Management and Information Officer. This helps ensure coordination between the audit, compliance and risk management functions.

The Internal Auditor has also reviewed the Compliance Self-Assessment and is working on the Annual Report.

### Tender Conflict Checks

The Internal Auditor has reviewed the results of seven tender conflict checks (numbers 425-431) since the last Audit Committee meeting. There were no issues arising from these checks.

### Annual Internal Audit Plan

The Internal Audit Activity Report within Attachment 1 summarises the current status of the 2018/2019 annual Internal Audit Plan as at 8 August 2019. Two internal audit reviews have been completed since the Audit Committee meeting held 20 May 2019 and a further two are nearing completion.

### Misconduct, Corruption and Fraud Hotline

Since the Audit Committee meeting held 20 May 2019, no calls have been received through the Misconduct and Fraud Hotline.

### Management Action Plan Updates

At the time of reporting to the May 2019 Audit Committee, there were 35 action plans which were open. Since then 14 actions have been closed and one new action plan has been added. One action has been removed from the Lease Review as this was duplicated. As at 15 August 2019 there are 21 action plans which are open. Of these, five are not yet due and 16 are overdue, compared to 14 overdue in May 2019.

However, it should be noted that the majority of actions are related to process improvement and updating of documented guidance as opposed to a lack of control.

Audit Name	Original Actions	Previously closed	Closed This Quarter	Open	Overdue	Not Yet Due
Environmental Health & Pools	18	15	0	3	3	0
Fleet Services	6	5	0	1	1	0
Procurement & Contract Mgmt	4	3	0	1	1	0
Project Management	3	1	0	2	2	0
Events	11	9	0	2	2	0
Community Services	5	4	1	0	0	0
Waste Management	3	0	1	2	2	0
Asset Management	7	4	3	0	0	0
OAG Financial Statement	2	1	1	0	0	0
CIS Service Management	8	4	4	0	0	0
Risk, Control & Compliance	5	0	1	4	1	3
Lease Review	7	2	2	3	3	0
Financial Management Review	12	9	1	2	1	1
Recreation & Leisure Services	1	0	0	1	0	1
<b>Total</b>	<b>92</b>	<b>57</b>	<b>14</b>	<b>21</b>	<b>16</b>	<b>5</b>

The overdue action plans are summarised below along with an update status and can be found in more detail within Attachment 2.

<b>Audit Name &amp; Date of Review</b>	<b>Area</b>	<b>Rating</b>
Environmental Health & Pools – August 2017	Implement remote technology for Environmental Health inspections	Medium
Environmental Health & Pools – August 2017	Review of the verge and tree bond processes	Medium
Environmental Health & Pools – August 2017	E-lodgement and work-flowing of inspections processes	Medium
Fleet Services – October 2017	Review of Fleet Policy and Management Practice	Medium
Procurement and Contract Management – October 2017	Provision of contract management training	Medium
Project Management – February 2018	Establish Project Management Office and update internal guidance	Medium
Project Management – February 2018	Provide training	Medium
Events – February 2018	Process and system review for events planning	High
Events – February 2018	Document storage on planning system	High
Waste Management – July 2018	Update of waste management plan	Medium
Waste Management – July 2018	Development of contract management plans for major contracts	Medium
Risk, Control & Compliance – February 2019	Update of documentation	Medium
Lease Review – February 2019	Responsibility for repairs and maintenance	Medium
Lease Review – February 2019	Notify clubs of requirements for City to approve changes to lease assets	Medium
Lease Review – February 2019	Development application for lighting towers	Medium
Financial Mgmt Review – July 2018	Exception report for rates changes	Medium

### **Policy and Legislative Implications**

Nil.

### **Financial Implications**

Nil.



## Strategic Implications

**Governance:** Making it happen

**Outcome G1:** Good governance

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Nil.	

ECONOMIC	
Issue	Comment
Nil.	

## Conclusion

The Internal Audit Activity Report updates Council on the City's internal audit program.

## 12.1/IA2 PARKING SERVICES INTERNAL AUDIT REPORT

### Report Information

Location:	Not Applicable
Applicant:	Not Applicable
Reporting Officer:	Internal Auditor
Business Unit:	Executive Services
Ward:	Not Applicable
Suburb:	Not Applicable

### Authority/Discretion

#### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

### Council Resolution

**0919/007**

**Moved Councillor Lagan, seconded Councillor Sargent**

- 1. That Council RECEIVES the Parking Services Internal Audit Report.**
- 2. That the 'medium' rated observations BE LISTED on the Management Action Plan for Audit Committee review until completed, and the 'low' rated observation BE LISTED for review by the Executive Team until completion**

**The motion was put and declared CARRIED (13/0) by exception resolution.**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

### **Committee Recommendation**

1. That Council RECEIVES the Parking Services Internal Audit Report.
2. That the 'medium' rated observations BE LISTED on the Management Action Plan for Audit Committee review until completed, and the 'low' rated observation BE LISTED for review by the Executive Team until completion

### **Officer's Recommendation**

1. That Council RECEIVES the Parking Services Internal Audit Report.
2. That the 'medium' rated observations BE LISTED on the Management Action Plan for Audit Committee review until completed, and the 'low' rated observation BE LISTED for review by the Executive Team until completion

### **Report Purpose**

To inform Council on the outcome of the Parking Services Internal Audit Review.

### **Relevant Documents**

#### Attachments

Attachment 1 - Parking Services Internal Audit Report (previously circulated to Councillors under separate confidential cover)

#### Available for viewing at meeting

Nil

### **Background**

The Parking Services Internal Audit Review was approved as part of the 2018/2019 Annual Internal Audit Plan by the Audit Committee, and subsequently by Council at its meeting held 22 May 2018 (Council Resolution Number 0518/038).

The review was performed by Andrew Burchfield Consulting and overseen by the Internal Auditor. It was conducted in accordance with the Institute of Internal Auditors' International Standards for Professional Practice Internal Auditing.

### **Comment**

The objective for the review was to assess the design and operational effectiveness of service provision in certain areas of Parking Services.

Two 'medium' risk rated findings were identified and are documented in the Internal Audit Report (refer to Attachment 1).

## Consultation/Communication Implications

Nil.

## Policy and Legislative Implications

Nil.

## Financial Implications

Nil.

## Strategic Implications

**Governance:** Making it happen

**Outcome G1:** Good governance

**Objective G1.1:** Provide accountable and ethical governance

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Nil.	

ECONOMIC	
Issue	Comment
Nil.	

## Conclusion

The Parking Services Internal Audit Review has been completed in accordance with the Strategic Audit Plan. Two 'medium' rated findings were identified and are documented in the Internal Audit Report (refer to Attachment 1).

**12.1/CG1 INTERNAL COMPLIANCE SELF-ASSESSMENT****Report Information**

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Acting Manager Governance  
Business Unit: Not Applicable  
Ward: Not Applicable  
Suburb: Not Applicable

**Authority/Discretion****Definition**

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

**Council Resolution****0919/008****Moved Councillor Lagan, seconded Councillor Sargent****That Council ADOPTS the Internal Compliance Self-Assessment for the period 1 January 2019 to 30 June 2019, as shown in Attachment 1.****The motion was put and declared CARRIED (13/0) by exception resolution.****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.**Against:** Nil.

## Committee Recommendation

That Council ADOPTS the Internal Compliance Self-Assessment for the period 1 January 2019 to 30 June 2019, as shown in Attachment 1.

## Officer's Recommendation

That Council ADOPTS the Internal Compliance Self-Assessment for the period 1 January 2019 to 30 June 2019, as shown in Attachment 1.

## Report Purpose

The purpose of this report is to summarise the City's response to the Internal Compliance Self-Assessment ('assessment') for the period 1 January 2019 to 30 June 2019.

## Relevant Documents

### Attachments

Attachment 1 - Internal Compliance Self Assessment January - June 2019 (previously circulated to Councillors under separate confidential cover)

### Available for viewing at meeting

Nil

## Background

The composition of the assessment focuses on legislative compliance within the *Local Government Act 1995*, Local Government (Audit) Regulations 1996 and other written laws.

The report identifies compliance questions considered medium/low risk that no longer form part of the Department of Local Government, Sport and Cultural Industries' Annual Compliance Audit Return. Retaining these elements monitors the treatment to meet legislative compliance.

The Audit Committee's role includes the requirement to review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal controls and legislative compliance.

## Comment

The assessment incorporates the compliance reviews under the following legislation:-

- *Local Government Act 1995*
- *Building Act 2011*
- *Bush Fires Act 1954*
- *Caravan Parks and Camping Grounds Act 1995*
- *Cat Act 2011*

- *Control of Vehicles (Off-Road Areas) Act 1978*
- *Disability Services Act 1993*
- *Dog Act 1976*
- *Emergency Management Act 2005*
- *Equal Employment Opportunity Act 1984*
- *Fines, Penalties and Infringement Notices Enforcement Act 1995*
- *Fire and Emergency Services Authority of WA Act 1998*
- *Food Act 2008*
- *Freedom of Information Act 1992*
- *Health Act 1911*
- *Heritage of Western Australia Act 1990*
- *Litter Act 1979*
- *Occupational Safety and Health Act 1984*
- *Planning and Development Act 2005*
- *Public Health Act 2016*
- *Public Interest Disclosure Act 2003*
- *Rates and Charges (Rebates and Deferrals) Act 1992*
- *Rights of Water and Irrigation Act 1914*
- *State Records Act 2000*
- *Working with Children (Criminal Record Checking) Act 2004*

Each Business Unit Manager has provided responses to the questions relevant to their area of responsibility.

The report has been reviewed by the Internal Auditor. There was one minor non-compliance matter. This was in regard to Section 5.22(2)(3) of the *Local Government Act 1995* which states that minutes of all Council and Committee meetings are to be signed to certify their confirmation by the person presiding at the meeting at which the minutes of Council or committee were confirmed. The City's practice has been resolved so that it complies with the legislation.

### **Consultation/Communication Implications**

The assessment was circulated for comment to the relevant Business Unit Managers to complete. This report demonstrates the City has work processes in place to meet legislative responsibilities.

### **Policy and Legislative Implications**

The assessment was undertaken in accordance with Regulation 17(1) and (2) of the Local Government (Audit) Regulations 1996. This report has been presented to the Audit Committee for its review in accordance with Regulation 17(3) of the Local Government (Audit) Regulations 1996.

### **Financial Implications**

Nil.

## Strategic Implications

**Governance:** Making it happen

**Outcome G1:** Good governance

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Nil.	

ECONOMIC	
Issue	Comment
Nil.	

## Conclusion

The Internal Compliance Self-Assessment for the period 1 January 2019 to 30 June 2019 reflects a satisfactory performance for the period and is attached for Council's consideration and endorsement.



## 12.1/CG2 CITY OF STIRLING STRATEGIC RISK REVIEW REPORT

### Report Information

Location: City of Stirling  
Applicant: Not Applicable  
Reporting Officer: Manager Governance  
Business Unit: Governance  
Ward: Not Applicable  
Suburb: Not Applicable

### Authority/Discretion

#### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

### Council Resolution

**0919/009**

**Moved Councillor Lagan, seconded Councillor Sargent**

1. **That Council ADOPTS the City of Stirling Strategic Register, Risk Appetite Statement and Key Risk Indicators as contained in the Strategic Risk Review Report, with the following amendment to Appendix A of the Strategic Risks, Appetite and Appetite Statements:-**
  - a. **change the rating from 'moderate appetite' to 'limited appetite' in relation to part two of the Risk Category "Environment" on page 10.**

2. That the City further DEVELOPS the Strategic Risk Register to include risk ratings, controls and future treatments.
3. That strategic risks and KPIs are REVIEWED as part of the corporate and strategic planning process.
4. That the City DEVELOPS a risk reporting process to the Audit Committee and Council.

The motion was put and declared CARRIED (13/0) by exception resolution.

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

### Committee Recommendation

1. That Council ADOPTS the City of Stirling Strategic Register, Risk Appetite Statement and Key Risk Indicators as contained in the Strategic Risk Review Report, with the following amendment to Appendix A of the Strategic Risks, Appetite and Appetite Statements:-
  - a. change the rating from 'moderate appetite' to 'limited appetite' in relation to part two of the Risk Category "Environment" on page 10.
2. That the City further DEVELOPS the Strategic Risk Register to include risk ratings, controls and future treatments.
3. That strategic risks and KPIs are REVIEWED as part of the corporate and strategic planning process.
4. That the City DEVELOPS a risk reporting process to the Audit Committee and Council.

The motion was put and declared CARRIED (8/0).

**For:** Councillors Caddy, Irwin, Italiano, Lagan, Migdale, Perkov, Sandri and Mr Linden.

**Against:** Nil.

### Officer's Recommendation

1. That Council ADOPTS the City of Stirling Strategic Register, Risk Appetite Statement and Key Risk Indicators as contained in the Strategic Risk Review Report.
2. That the City further DEVELOPS the Strategic Risk Register to include risk ratings, controls and future treatments.
3. That strategic risks and KPIs are REVIEWED as part of the corporate and strategic planning process.
4. That the City DEVELOPS a risk reporting process to the Audit Committee and Council.

## Report Purpose

To accept and implement the recommendations in the Strategic Risk Review Report.

## Relevant Documents

### Attachments

Attachment 1 - City of Stirling Strategic Risk Review Report [↓](#)

Attachment 2 - Risk Management Action Plan [↓](#)

Attachment 3 - City of Stirling Risk Management Policy [↓](#)

### Available for viewing at meeting

Nil

## Background

At its meeting held 23 May 2017, Council resolved (Council Resolution Number 017/034) that an internal audit review be undertaken as part of the 2018/2019 Internal Audit Plan.

The objective of the review is to ensure compliance with regulatory requirements in relation to risk, internal control and legislative compliance, and to ensure related processes are designed and operating effectively (in accordance with Regulation 17 of the Local Government (Audit) Regulations 1996).

The Risk, Internal Control and Legislative Compliance Audit was conducted in February 2019 with business improvement opportunities identified following from the review.

As a result, the Risk Management Action Plan ('Risk Plan') was developed to improve risk management at the City and to determine future actions to address the business improvement opportunities. The Risk Plan is a planned approach over three years, comprising of four phases. They are:-

- Phase 1 : Review of the City's Strategic Risk Register and Risk Appetite;
- Phase 2 : Implementation of recommendations from Phase 1, risk reporting to the Audit Committee and Council, and review of the City's Risk Management Framework, Management Practice and risk training;
- Phase 3: Review of the City's Operational Risk Register; and
- Phase 4: Reporting and review of Strategic Risks, Key Performance Indicators and data in line with the strategic planning process.

Deloitte Risk Advisory Pty Ltd assisted the City in the development of the Strategic Risk Review based on the City's Strategic Community Plan.

The scope of the review included:-

- Review of the City's Strategic Community Plan and identifying key risk components preventing the delivery of the City's Strategic objectives;
- Workshops with the City's Executive Team, Business Unit Managers and Elected Members to identify the City's Strategic Risks and Key Risks Indicators;
- Review of the City's Risk Appetite in line with the City's Strategic Risks.

The Strategic Risks identified within the report have been determined to have the highest potential impact on the future direction of the City. As risk appetite shapes an organisation's tolerance to risk, establishing a risk appetite against each strategic risk will align the City's decision making process to the agreed risk appetite, whilst the key risk indicators provide insight and information of risks that could potentially hinder the achievement of the City's objectives. It allows for the strategic risks to be monitored according to the agreed level of risk appetite.

## **Comment**

The City's Risk Register currently accommodates Operational and Project risks which are reviewed within pre-determined timeframes to ensure the City maintains an accurate understanding of its risks, and that controls and treatments are sound and up-to-date.

Acceptance of the Strategic Risk Register, Risk Appetite Statements and Key Risk Indicators is the first step in the Risk Management Action Plan. Adoption by Council on the recommendation of the Audit Committee will then drive the next step of the Plan. These key next steps include rating the Strategic Risks, identifying key controls and treatments, and the development of a risk reporting process through to the Audit Committee and Council.

Following these steps, future stages include a review of Operational Risk based on the adopted Strategic Risk Register.

## **Consultation/Communication Implications**

The results from the Strategic Risk Review Report were formulated based on discussions from the following consultation process:-

- Executive Team Risk Workshop held 28 March 2019
- Executive Team Validation Session held 9 April 2019
- Elected Member Risk Workshop held 15 April 2019 (also attended by Executive Team)

The report was presented to Business Unit Managers for consideration on 11 June 2019.

On 27 June 2019, representatives from Deloitte provided a walk through and insights on the development of the report to the Leadership Team.

## **Policy and Legislative Implications**

The Risk Management Policy, Risk Management Practice and Risk Management Framework will be reviewed no later than every two years to address the development and refinement of the Risk Register.

The review of the Risk Management Practice and Risk Management Framework is scheduled to be conducted in Phase 2 of the Risk Plan (March 2020).

## **Financial Implications**

The implementation of the review will be met within budget.

## Strategic Implications

**Governance:** Making it happen

**Outcome G1:** Good governance

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Nil.	

ECONOMIC	
Issue	Comment
Nil.	

## Conclusion

The Strategic Risk Review Report is comprehensive and outlines the City's strategic risks that have the greatest potential to prevent the achievement of the City's strategic objectives. It is pivotal to operationalise the results from the report in order to align business processes and behaviours. The requirement to continually monitor and control all risks is crucial to support the City's vision and objectives.

**Deloitte.**



**City of Stirling**  
Strategic Risk Review  
23 July 2019

**Deloitte.**

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23 July 2019

City of Stirling  
25 Cedric Street  
Perth  
Western Australia  
6021

Dear Jamie,

**Strategic Risk Review – Final Report**

We are proud to provide you with our final report which outlines the results of the Deloitte facilitated workshops held with the City's Business Managers, Executive Team and Elected Members. Our report, developed in partnership with you outlines the City's strategic risks, risk appetite and key recommendations to begin the journey to align processes and controls with the City's risk appetite.

We thank you for the opportunity to partner with you to provide advice and workshop facilitation services in support of achieving the City's strategic objectives.

Yours sincerely



**Tom Rayner**  
Partner

Deloitte Risk Advisory Pty Ltd

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## **Inherent Limitations**

The Services provided are advisory in nature and have not been conducted in accordance with the standards issued by the Australian Auditing and Assurance Standards Board and consequently no opinions or conclusions under these standards are expressed.

Because of the inherent limitations of any internal control structure, it is possible that errors or irregularities may occur and not be detected. The matters raised in this report are only those which came to our attention during the course of performing our procedures and are not necessarily a comprehensive statement of all the weaknesses that exist or improvements that might be made.

Our work is performed on a sample basis; we cannot, in practice, examine every activity and procedure, nor can we be a substitute for management's responsibility to maintain adequate controls over all levels of operations and their responsibility to prevent and detect irregularities, including fraud.

Any projection of the evaluation of the control procedures to future periods is subject to the risk that the systems may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Recommendations and suggestions for improvement should be assessed by management for their full commercial impact before they are implemented.

We believe that the statements made in this report are accurate, but no warranty of completeness, accuracy, or reliability is given in relation to the statements and representations made by, and the information and documentation provided by personnel. We have not attempted to verify these sources independently unless otherwise noted within the report.

## **Limitation of Use**

This report is intended solely for the information and internal use of the City of Stirling in accordance with our proposal dated 21 February 2019, and is not intended to be and should not be used by any other person or entity. No other person or entity is entitled to rely, in any manner, or for any purpose, on this report. We do not accept or assume responsibility to anyone other than the City of Stirling for our work, for this report, or for any reliance which may be placed on this report by any party other than the City of Stirling.

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# Executive summary

## Executive Summary

In order to support the City of Stirling's (the City) vision, Deloitte was asked to undertake a Strategic Risk Review to help identify the significant risks that have the potential to prevent the achievement of the City's strategic objectives. This report outlines the results of the Strategic Risk review which was formulated with input from City's Elected Members, Executive Team, Business Unit Managers and Governance Team.

Strategic risks are risks that affect or are created by the City's business strategy and strategic outcomes. Strategic risks are higher order risks that tend to be long-term in nature and impact the future direction of the City. In simple terms for the City, these are risks that threaten the achievement of the Strategic Community Plan.

The result of the workshops with Elected Members and the Executive Team identified 8 key risk categories and 18 strategic risks which carry the highest potential to impact the future direction of the City.

Risk appetite helps to shape an organisation's tolerance to risk. When defining risk appetite it is important to maintain the right balance between risk and reward. Organisations create value by taking risks and lose value by failing to manage them appropriately. An effective risk management program focuses simultaneously on value protection and value creation.

Risk appetite was a key theme that was explored against each of the agreed strategic risks in the workshops. The City's risk appetite ranged from Low Appetite for risks related to maintaining safe places of work, to a more balanced moderate appetite for asset management. Comments from the executive team highlighted that the City's risk appetite does not align to business practices in some cases.

The next step is to operationalise the results of the Strategic Risk Review for the City in order to align business processes and behaviours. A Strategic Risk Register that is continually monitored and updated should be created. It should be used to continually control and monitor the strategic risks that have been identified as a part of this review. The City should also identify key decision making forums that will be used as the vehicles to drive future behavioural change to align decision making to the City's agreed risk appetite.

Deloitte, in partnership with the City, has developed initial Key Risk Indicators (KRIs) against each strategic risk. The City should further develop the KRIs identified in this report against each strategic risk. The development of KRIs will help benchmark the City's current behaviour against the key risks, facilitating action to align processes (including controls) and behaviours. Once KRIs are identified and benchmarked, processes and behaviours identified as out of appetite may need to be addressed. A formal change program may need to be initiated to effect behavioural changes required.

# Strategic Risk Review

## Introduction

The City is one of the largest local governments in Western Australia by population, with almost 220,000 residents covering an area of approximately 100 square kilometres. The City provides a wide range of essential services to an increasingly diverse population. In accordance with local government legislation the City has developed a Strategic Community Plan 2018-2028 (the Plan), which sets out the vision, mission and objectives for the City over the next 9 years and beyond. The Plan will drive improvements in community engagement, service performance and sustainable outcomes to contribute to the achievement of the City's vision to be the 'City of Choice'.

In order to support the City's vision Deloitte was asked to undertake a Strategic Risk Review to help identify the significant risks that have the potential to prevent the achievement of the City's strategic objectives. Specifically Deloitte was asked to:

- Review the City's Strategic Community Plan and identify the key risk components preventing the delivery of the City's Strategic objectives
- Facilitate workshops with the City's Executive Team, Business Unit Managers and Elected Members to identify the City's Strategic Risks and key risk indicators
- Review the City's Risk Appetite in line with the City's Strategic risks.

This report outlines the results of the Strategic Risk Review, which was formulated with input from City's Elected Members, Executive Team, Business Unit Managers and Governance Team. The following sessions were held to develop the content of this report:

- Executive Team and Business Managers Risk Workshop – 28 March 2019
- Executive Team and Business Managers Validation Session – 9 April 2019
- Elected Member (attended by Executive Team) Risk Workshop – 15 April 2019.

## Strategic Risks

Strategic risks are risks that affect or are created by the City’s business strategy and strategic outcomes. Strategic risks are higher order risks that tend to be long-term in nature and impact the future direction of the City. In simple terms these are risks that threaten the achievement of the Strategic Community Plan. These risks need to be identified, analysed and reported on.

Strategic risks are different from operational and project risks which are much more granular in nature. It is important to distinguish strategic risks from these lower level risks.

<b>Strategic Risk</b>	Risks of an internal or external nature that affect the achievement of the City’s long-term objectives. This level of risk should include input from Council and is managed at Executive Leadership Team level.
Operational Risk	Risks of an internal or external nature that have day to day impact on the City’s operational activities. These risks are managed at the Business Unit level.
Project Risk	Risks of an internal or external nature that have an impact on the development and delivery of projects. This level of risk is managed within the project teams over the life of the relevant project.

Figure 1: Definitions of strategic, operational and project risk

To assist Elected Members and the Executive Team to articulate the right strategic risks for the City, eight strategic risk categories were developed to drive strategic risk thinking to specific areas. These form the agreed risk categories which help frame the strategic risks below.

The result of the workshops with Elected Members and the Executive Team are shown below which outlines 18 strategic risks which carry the highest potential to impact the future direction of the City.

Agreed risk categories	Agreed strategic risks
Service Delivery	<ul style="list-style-type: none"> <li>The City does not efficiently deliver services and programs in a manner consistent with community needs</li> <li>The City does not maintain safe and accessible places, facilities and events for staff and the community</li> </ul>
Stakeholder & Community Relations	<ul style="list-style-type: none"> <li>The City’s ability to respond to service delivery expectations is limited by a failure to effectively engage all of its diverse community and stakeholders</li> <li>The City does not effectively contribute to the maintenance of a cohesive and integrated community</li> </ul>

Agreed risk categories	Agreed strategic risks
	<ul style="list-style-type: none"> <li>Adverse social media, media commentary or campaigns impact on stakeholder and community trust in the City's ability to meet its strategic outcomes</li> </ul>
Governance	<ul style="list-style-type: none"> <li>City decisions or actions are not lawful, effective, accountable or transparent</li> <li>Poor governance practices and conduct result in an inquiry, authorised investigation or adverse findings</li> <li>The City's approach to imposing and enforcing regulations do not meet the community's needs or expectations</li> </ul>
Political	<ul style="list-style-type: none"> <li>Policy, funding or legislative changes by State or Federal Governments have an unexpected material impact on the City's operations or objectives</li> <li>Political pressures influence the City's commitment and ability to meet its strategic outcomes</li> </ul>
Commercial/Financial	<ul style="list-style-type: none"> <li>The City is not financially viable or sustainable into the future as a result of internal, economic or other external factors</li> <li>The City does not have the capability to effectively manage its asset renewal obligations, community service obligations or commercial undertakings</li> </ul>
Environment	<ul style="list-style-type: none"> <li>The City does not effectively plan for or respond to changes to the built environment arising from urban intensification, demographic change or changing community needs</li> <li>The City does not effectively plan for or respond to changes in, or impacts on the natural environment</li> </ul>
Asset Management	<ul style="list-style-type: none"> <li>The City does not procure, maintain and renew assets in a manner that enables the City to achieve its strategic outcomes and meet community needs</li> <li>The City does not plan for and deliver the assets required as a result of urban intensification, demographic change or changing community needs</li> </ul>
Workforce/Organisation	<ul style="list-style-type: none"> <li>The City does not have the workforce or culture to support the City to achieve its strategic outcomes</li> <li>Injury or death from an unsafe work environment or systems of work</li> </ul>

Table 1: The City's' strategic risks

## Risk Appetite

Risk appetite helps to shape an organisation’s tolerance to risk. When defining risk appetite it is important to maintain the right balance between risk and reward. Organisations create value by taking risks and opportunities and lose value by failing to manage them appropriately. An effective risk management program focuses simultaneously on value protection and value creation.

In the workshops with the Elected Members, risk appetite was explained using the example of travel safety. With a high risk appetite, organisations will pursue low cost travel with carriers with reduced safety and comfort standards. With a low risk appetite organisations will seek the best carriers, which will have higher safety and comfort standards as well as higher costs.

Risk appetite was a key theme that was explored against each of the agreed strategic risks in the workshops. Risk appetite was identified individually according to the scale shown below by each participant. The City’s risk appetite ranged from low appetite for risks related to maintaining safe places of work to a more balanced moderate appetite for asset management (see Appendix A).

Risk Appetite Range	Low Appetite	Limited Appetite	Moderate Appetite	Moderate to High Appetite	High Appetite
Approach to risk	Accepts as little risk as possible	Takes a cautious approach towards taking risk	Takes a balanced approach to risk taking	Takes a higher level of risk for increased benefit	Takes an aggressive approach towards taking risk
<b>Low Risk Appetite</b> <ul style="list-style-type: none"> <li>• Lower capacity for innovation</li> <li>• Higher cost of control</li> <li>• Results in lower risk exposure</li> </ul>					<b>High Risk Appetite</b> <ul style="list-style-type: none"> <li>• Greater capacity for innovation</li> <li>• Lower cost of control</li> <li>• Results in higher risk exposure</li> </ul>

Figure 2: Risk appetite scale used in determining the City’s appetite to risk

Comments from the executive team highlighted that the City’s risk appetite does not align to business practices in some cases. This means that although the City’s appetite for taking risks might be higher, the controls and practices in place actually reflect a much lower risk appetite. To assist in driving business practices based on risk appetite, Deloitte assisted in drafting risk appetite statements that will help shape decision making and organisation behaviour into the future (see Appendix A).

## Recommendations

This report has outlined the City's strategic risks that have the greatest potential to disrupt the City's strategic outcomes and the City's appetite against each risk. The next step is to operationalise these appetite statements by aligning business processes or behaviours.

### **Create strategic risk register**

This register cannot be a static document and must be continually monitored and periodically updated. It should be used to continually identify, control and monitor strategic risks that impact the City's strategic objectives.

### **Embed the risk appetite statement in key decision making forums**

The City should also identify some key decision making forums that will be used as the vehicles to drive future behaviour that align decision making to the City's agreed risk appetite. The risk appetite statements can be embedded in these forums through engagement and redefinition of processes or charters. We recommend a phased pilot approach that initially focusses on a couple of key forums.

### **Benchmark current processes / behaviours**

The City should further develop KRIs against each strategic risk. KRIs allow for strategic risks to be monitored according to the agreed level of risk appetite. Deloitte, in partnership with the City, has developed initial KRIs against each strategic risk, however, these depend on availability of data and should be further developed based on relevance back to the strategic risk or objective. KRIs should be incorporated into 'business as usual' metrics if possible.

The development of KRIs will help benchmark the City's current behaviour against the key risks, facilitating action to align processes (including controls) and behaviours.






### **Change processes / behaviours identified as out of appetite**






Once KRIs are identified and benchmarked, processes and behaviours identified as out of appetite may need to be addressed. A formal change program may need to be initiated to effect behavioural changes required (For example: getting the City to embrace innovative technology). We would expect the change program to include internal communication that outlines expected activities or behaviours. Change messaging should clearly outline the risk appetite of the City.















# Appendix

## Appendix A: Strategic risks, appetite and appetite statements

Risk Category	Strategic Risk	Low Appetite	Limited Appetite	Moderate Appetite	Moderate to High Appetite	High Appetite	Risk Appetite Statement
Service Delivery	The City does not efficiently deliver services and programs in a manner consistent with community needs						The City will meet service quality targets as outlined in the service delivery plan without a decrease in financial efficiency.
	The City does not maintain safe and accessible places, facilities and events for the community						The City will assess the risks and implement appropriate control measures when providing places, facilities and events for the community.  The City will have continuity plans in place for key events, services and facilities.
Stakeholder & Community Relations	The City's ability to respond to service delivery expectations is limited by a failure to effectively engage all of its diverse community and stakeholders						The City must engage with its customers and stakeholders on decisions that will impact them. Business Units are empowered to engage as required, in line with the City's stakeholder engagement policy.
	The City does not effectively contribute to the maintenance of a cohesive and integrated community						The City must consider diversity and community inclusion as part of its decision making processes.
	Adverse social media, media commentary or campaigns impact on stakeholder and community trust in the City's ability to meet its strategic outcomes						Communications to stakeholders will be undertaken across a number of platforms to build community trust. Significant impacts on stakeholder and community trust in the City must be escalated.

Risk Category	Strategic Risk	Low Appetite	Limited Appetite	Moderate Appetite	Moderate to High Appetite	High Appetite	Risk Appetite Statement
Governance	City decisions or actions are not lawful, effective, accountable or transparent						The City must make decisions that are lawful and will only act on external advice where there is a risk of unlawful activity.
	Poor governance practices and conduct result in an inquiry, authorised investigation or adverse findings						All instances where there is a reasonable suspicion of misconduct must be escalated or reported.
	The City's approach to imposing and enforcing regulations does not meet community needs or expectations						The City's will undertake a public interest test prior to changing or reviewing its regulatory approach or commencing enforcement activities.
Political	Policy, funding or legislative changes by State or Federal Governments have an unexpected material impact on the City's operations or objectives						The City will forecast and manage the impact of State or Federal Government policy, funding or legislative change and lobby for changes that support its strategic outcomes.
	Political pressures influence the City's commitment and ability to meet its strategic outcomes						The City will prioritise strategic outcomes over political pressure where the impact is important for community and stakeholder relations.

Risk Category	Strategic Risk	Low Appetite	Limited Appetite	Moderate Appetite	Moderate to High Appetite	High Appetite	Risk Appetite Statement
							
Commercial/ Financial	The City is not financially viable or sustainable into the future as a result of internal, economic or other external factors						The City will deliver its service objectives in a manner that does not significantly impact on future financial sustainability.
	The City does not have the capability to effectively manage its asset renewal obligations, community service obligations or commercial undertakings						The City will maintain sufficient commercial capability to allow it to both pursue innovation and ensure continued delivery of commercial, asset renewal and community service obligations.
Environment	The City does not effectively plan for or respond to changes to the built environment arising from urban intensification, demographic change or changing community needs						The City will meet current urban-growth targets in a way that balances with community expectations.
	The City does not effectively plan for or respond to changes in, or impacts on the natural environment						The City will invest in protection and retention of the current natural environment and respond to changes in the natural environment in accordance with accepted environmental practice in the WA local government sector.
Asset Management	The City does not procure, maintain and renew assets in a manner that enables the City to achieve its strategic outcomes and meet community needs						The City will operate fit-for-purpose assets to provide agreed level of services to the community to optimise the balance between community need and assets' whole of life costs.
	The City does not plan for and deliver the assets required as a result of urban intensification, demographic change or changing community needs						The City will provide assets needed for future community needs according to growth targets and forecast demographic change.

Risk Category	Strategic Risk	Low Appetite	Limited Appetite	Moderate Appetite	Moderate to High Appetite	High Appetite	Risk Appetite Statement
Workforce/ Organisation	The City does not have the workforce or culture to support the City to achieve its strategic outcomes						<p>The City will maintain a workforce at local government sector benchmarks for both capability and resourcing.</p> <p>The City will promote a culture of empowerment and accountability.</p>
	Injury or death from an unsafe work environment or systems of work						<p>The City does not tolerate uncontrolled risks to injuries or deaths. The City must not operate where there are uncontrolled risks that have not been risk assessed and any required controls implemented.</p> <p>The City must maintain and implements continuity plans for all business units.</p>

## Appendix B: Strategic risks & KRIs

<b>Key Strategic Risk</b>	<b>KRIs</b>
<b>Service Delivery</b>	
The City does not efficiently deliver services and programs in a manner consistent with community needs	<ul style="list-style-type: none"> <li>• Service delivery cost by resident (\$)</li> <li>• Community service satisfaction surveys (%)</li> </ul>
The City does not maintain safe and accessible places, facilities and events for staff and the community	<ul style="list-style-type: none"> <li>• Total recordable incident frequency rate (% to target)</li> <li>• Days lost to business continuity event (#)</li> </ul>
<b>Stakeholder and Community Relations</b>	
The City's ability to respond to service delivery expectations is limited by a failure to effectively engage all of its diverse community and stakeholders	<ul style="list-style-type: none"> <li>• Projects delay days (#)</li> </ul>
The City does not effectively contribute to the maintenance of a cohesive and integrated community	<ul style="list-style-type: none"> <li>• Evidence of community inputs in investment decisions (#)</li> </ul>
Adverse social media, media commentary or campaigns impact on stakeholder and community trust in the City's ability to meet its strategic outcomes	<ul style="list-style-type: none"> <li>• Community service satisfaction surveys (%)</li> </ul>
<b>Governance</b>	
City decisions or actions are not lawful, effective, accountable or lack transparency	<ul style="list-style-type: none"> <li>• Adverse audit findings (#)</li> </ul>
Poor governance practices and conduct result in an inquiry, authorised investigation or adverse findings	<ul style="list-style-type: none"> <li>• Inquiry, authorised investigation or adverse findings (#)</li> </ul>
The City's approach to imposing and enforcing regulations does not meet community needs or expectations	<ul style="list-style-type: none"> <li>• Ratio of cautions sent, notices issued and prosecutions undertaken</li> </ul>
<b>Political</b>	
Policy, funding or legislative changes by State or Federal Governments have an unexpected material impact on the City's operations or objectives	<ul style="list-style-type: none"> <li>• Amount of time spent engaging with state and federal government by CEO and executive management (#)</li> </ul>
Political pressures influence the City's commitment and ability to meet its strategic outcomes	<ul style="list-style-type: none"> <li>• Success ratio of key lobbying initiatives (%)</li> </ul>
<b>Commercial/Financial</b>	
The City is not financially viable or sustainable into the future as a result of internal, economic or other external factors	<ul style="list-style-type: none"> <li>• Financial health indicator variance to metro target (%)</li> </ul>

<b>Key Strategic Risk</b>	<b>KRIs</b>
The City does not have the capability to effectively manage its asset renewal obligations, community service obligations or commercial undertakings	<ul style="list-style-type: none"> <li>• Salary variance to sector standard (%)</li> <li>• Resourcing levels and positions to sector standard</li> </ul>
<b>Environmental</b>	
The City does not effectively plan for or respond to changes to the built environment arising from urban intensification, demographic change or changing community needs	<ul style="list-style-type: none"> <li>• Future development planning alignment to population growth targets (%)</li> </ul>
The City does not effectively plan for or respond to changes in, or impacts on the natural environment	<ul style="list-style-type: none"> <li>• Urban canopy cover (%)</li> <li>• Investment in the environment compared to sector standards and prior year (\$)</li> </ul>
<b>Asset Management</b>	
The City does not procure, maintain and renew assets in a manner that enables the City to achieve its strategic outcomes and meet community needs	<ul style="list-style-type: none"> <li>• Asset consumption ratio</li> <li>• Asset sustainability ratio</li> <li>• Asset renewal ratio</li> </ul>
The City does not plan for and deliver the assets required as a result of urban intensification, demographic change or changing community needs	<ul style="list-style-type: none"> <li>• Total assets value per resident (\$)</li> <li>• Ten year plan assets value per resident (\$)</li> </ul>
<b>Workforce/Organisation</b>	
The City does not have workforce or culture to support the City to achieve its strategic outcomes	<ul style="list-style-type: none"> <li>• Resourcing levels, salary and positions to sector standard</li> <li>• Staff culture survey</li> </ul>
Injury or death from an unsafe work environment or systems of work	<ul style="list-style-type: none"> <li>• Total recordable incident frequency rate (% to target)</li> </ul>

## Appendix C: Methodology

The Deloitte risk methodology is to focus on what must go right as opposed to what could go wrong, which was the key approach used in the workshops held with the City's Elected Members and Executive Team. By focusing on what must go right, the most relevant strategic risks can be identified critical to achievement of the City's strategic outcomes. The below table outlines what must go right for the City across its key risk categories, which can be used to guide and inform future strategic risk discussions.

Risk Category	What Must Go Right
Service Delivery	The City must efficiently deliver quality services in a manner that achieves its strategic outcomes
Stakeholder & Community Relations	The City must effectively manage stakeholders and relations with the community in a manner that achieves strategic outcomes
Governance	The City must effectively govern itself in a manner that achieves its strategic outcomes
Political	The City must adapt to the dynamic political environment in order to deliver strategic outcomes
Commercial/Financial	The City must manage its financial position in order to deliver strategic outcomes
Environment	The City must respond to changes in the built and natural environment to achieve its strategic outcomes
Asset Management	The City must procure, operate and maintain assets in a manner that achieves strategic outcomes and optimises whole of life costs
Workforce/Organisation	The City must have the right workforce to deliver on its strategic outcomes in a safe manner



Risk Management Action Plan	2019												2020												2021											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
<b>Phase 1</b>																																				
Risk Management and Information Officer to identify potential risk consultants (LGIS,AICD, Deloitte, RiskWest) and obtain quotes	Completed																																			
Present early concept to Corporate Risk Management Group - February 14 meeting	Plan presented on 14 Feb 2019																																			
Executive Team to endorse early concept	Plan endorsed on 26 Feb 2019																																			
Engage consultant (consultant tbc) to conduct risk workshops			Deloitte																																	
Manager Governance/Senior Coordinator Corporate Compliance/Risk Management and Information Officer to meet with consultant to discuss workshop format																																				
Review and finalisation of workshop format																																				
<b>Workshop 1:</b> Executive Team/Directors/Business Unit Managers 1. Strategic Risk Identification/Assessment 2. Risk Appetite 3. KPIs					Workshops held on 28 Mar and 9 April 2019																															
<b>Workshop 2:</b> Councillors and Executive Team/Directors/Business Unit Managers 1. Consider the Strategic Risks identified in Workshop 1 2. Risk Appetite 3. KPIs					Workshop held on 15 April 2019																															
Manager Governance/Senior Coordinator Corporate Compliance/Risk Management and Information Officer to meet with consultant to finalise strategic risks					Completed - 25/07/2019																															
<b>Phase 2</b>																																				
Strategic risks to be reflected in the Strategic Risk Register							Aug																													
Develop risk reporting process to Audit Committee and Council							Aug																													
Present "Risk reporting process" at Corporate Risk Management Group - February meeting									Nov																											
Executive Team to endorse "Risk reporting process "									Nov																											
Incorporate KPIs and review of strategic risks as part of the strategic planning process									Nov																											
First risk reporting to Audit Committee and Council									Feb																											
Review of Risk Management Framework and Management Practice (include inherent risks)									Mar																											
Risk Management Framework to be: - tabled at Corporate Risk Management Group - May meeting - circulated for comments - endorsed by Executive Team									May																											
Review existing Risk Management E-learning module									Jul																											
Training to be made mandatory for officers directly involved in risk management and potentially for all officers as part of induction process - liaise with Organisational Capability Advisor									Jul																											
<b>Phase 3</b>																																				
Review of Operational Risk Register									Oct																											
<b>Phase 4</b>																																				
Reporting and review of Strategic risk/KPIs and data in line with the strategic planning process									Dec																											



# Risk Management Policy

<b>Responsible Directorate</b>	<b>Office of the Chief Executive Officer</b>
<b>Responsible Business Unit/s</b>	<b>Governance</b>
<b>Responsible Officer</b>	<b>Manager Governance</b>
<b>Affected Business Unit/s</b>	<b>All</b>

## Objective

To develop a culture and awareness of the processes directed towards the effective management of potential opportunities and adverse effects across the organisation and to reduce the potential costs of risk through the implementation of a risk management framework.

## Scope

This policy covers all activities of the City from Strategic Planning and Corporate Governance to operational activities and specific projects.

## Policy

The City is committed to the principles of managing risk as outlined in AS/NZS ISO 31000:2018 Risk Management – Guidelines by maintaining a risk management process that deals with identification, analysis, evaluation, treatment, monitoring, reviewing, recording and reporting of risk.

This policy encompasses:

- The implementation of the Risk Management Framework across the organisation in accordance with the Standard AS/NZS ISO 31000:2018 Risk Management – Guidelines; and
- To ensure the Framework is integrated into strategic and operational planning, including business case decision making and project management.

## Definitions

**Risk** – AS/NZS ISO 31000:2018 defines risk as “effect of uncertainty on objectives”. A risk is often specified in terms of risk sources, potential events or circumstances and the consequences and likelihood that flow from it.

**Risk Management** – AS/NZS ISO 31000:2018 defines risk management as “coordinated activities to direct and control an organisation with regard to risk”.

**Risk Management Framework** – ISO Guide 73:2009 Risk Management - Vocabulary defines a risk management framework as a “set of components that provide the foundations and organizational arrangements for designing, implementing, monitoring, reviewing and continually improving risk management throughout the organization”.

### Relevant management practices/documents

Risk Management Management Practice  
 Risk Management Framework  
 AS/NZS ISO 31000: 2018 Risk Management – Guidelines  
 ISO Guide 73: 2009 Risk Management - Vocabulary

### Legislation/local law requirements

*Local Government Act 1995* – Section 5.41  
*Local Government (Audit) Regulations 1996* – Regulation 17

Office use only			
<b>Relevant delegations</b>	Not applicable		
<b>Initial Council adoption</b>	<b>Date</b>	21 February 2012	<b>Resolution #</b> 0212/097
<b>Last reviewed</b>	<b>Date</b>	4 December 2018	<b>Resolution #</b> 1218/012
<b>Next review due</b>	<b>Date</b>	2020	

## 12.2 CEO'S PERFORMANCE REVIEW COMMITTEE - 27 AUGUST 2019

### 12.2/10.1 CHIEF EXECUTIVE OFFICER'S EMPLOYMENT MATTERS

#### Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 5.23(2)(a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:-

- (a) *a matter affecting an employee or employees.*

#### Report Information

Location:	Not Applicable
Applicant:	Not Applicable
Reporting Officer:	Manager Human Resources
Business Unit:	Human Resources
Ward:	Not Applicable
Suburb:	Not Applicable

#### Authority/Discretion

##### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

**Council Resolution****0919/010****Moved Councillor Italiano, seconded Councillor Caddy****That the Chief Executive Officer's Performance Review Committee PROCEEDS with part one of the Committee's alternative recommendation in the conclusion of this report.****The motion was put and declared CARRIED (12/1).****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Sandri, Sargent and Spagnolo.**Against:** Councillor Re.**That the Chief Executive Officer's Performance Review Committee PROCEEDS with part two of the Committee's alternative recommendation in the conclusion of this report.****The motion was put and declared CARRIED (11/2).****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Migdale, Perkov, Proud, Sandri, Sargent and Spagnolo.**Against:** Councillors Lagan and Re.

## 12.3 COMMUNITY AND RESOURCES COMMITTEE - 3 SEPTEMBER 2019

Councillor Bianca Sandri disclosed an Impartial Interest in Item 12.3/ES1 as the lawyers acting on behalf of the Mount Lawley Ratepayers Association are known to her.

### 12.3/ES1 INTERSECTIONS OF CARRINGTON STREET WITH FIRST AVENUE AND SECOND AVENUE, MOUNT LAWLEY - ROAD SAFETY MODIFICATIONS

This item was REFERRED to the Community and Resources Committee meeting to be held 3 September 2019 at the Council Meeting held 13 August 2019 to allow community representation at the meeting.

Additional information has been included at the end of the report.

#### Report Information

Location: Intersections of Carrington Street with First Avenue and Second Avenue  
Applicant: Not Applicable  
Reporting Officer: Manager Engineering Services  
Business Unit: Engineering Services  
Ward: Lawley  
Suburb: Mount Lawley

#### Authority/Discretion

##### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

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## Council Resolution

0919/011

**Moved Councillor Migdale, seconded Councillor Ferrante**

1. That Council **ENDORSES** the construction of a raised intersection platform for the intersection of Carrington Street and First Avenue, Mount Lawley.
2. That Council **ENDORSES** the construction of a raised intersection platform for the intersection of Carrington Street and Second Avenue, Mount Lawley.
3. That the two intersections (between Carrington Street and First Avenue as well as Carrington Street and Second Avenue, Mount Lawley) be **LISTED** on the Draft 2020/2021 Annual Budget for consideration of approval as part of the normal budgeting process.
4. That the City **MONITORS** the performance of its preferred intersection treatments over the first 24 months after installation in relation to speed and safety, and evaluates the need for any further modifications.
5. That the City **PRIORITISES** the construction of the preferred intersection treatments in the first quarter of the 2020/2021 financial year, subject to confirmation of Black Spot funding and approval of budget by Council through the normal budgeting process.

**The motion was put and declared CARRIED (13/0).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

Reason for change:-

Council forms the opinion that the revised recommendation provides greater clarity over the schedule for installation, subject to both Black Spot and Council funding, as well as the period for review of the treatment once installed.

## Committee Recommendation

1. That Council **ENDORSES** the construction of a raised intersection platform for the intersection of Carrington Street and First Avenue, Mount Lawley.
2. That Council **ENDORSES** the construction of a raised intersection platform for the intersection of Carrington Street and Second Avenue, Mount Lawley.
3. That the two intersections (between Carrington Street and First Avenue as well as Carrington Street and Second Avenue, Mount Lawley) be **LISTED** on the Draft 2020/2021 Annual Budget for consideration of approval as part of the normal budgeting process.
4. That the City **MONITORS** the performance of its preferred intersection treatments over the next 24 months in relation to speed and safety, and evaluates the need for any further modifications.

## Officer's Recommendation

1. That Council ENDORSES the construction of a raised intersection platform for the intersection of Carrington Street and First Avenue, Mount Lawley.
2. That Council ENDORSES the construction of a raised intersection platform for the intersection of Carrington Street and Second Avenue, Mount Lawley.
3. That the two intersections (between Carrington Street and First Avenue as well as Carrington Street and Second Avenue, Mount Lawley) be LISTED on the Draft 2020/2021 Annual Budget for consideration of approval as part of the normal budgeting process.

## Report Purpose

To advise Council of the results of recent community consultation associated with proposed intersection modifications along Carrington Street, Mount Lawley and to seek Council endorsement of the recommended treatments for those intersections.

## Relevant Documents

### Attachments

Attachment 1 - Location Plan [↓](#)

Attachment 2 - Examples of Proposed Treatments [↓](#)

### Available for viewing at the meeting

1. Technical Memorandum: Review of Carrington Street Intersection Treatments (dated 3 July 2019) by Cardno (ECM Doc No: 11329805)

## Background

The City has received concerns from local residents, motorists and the Local Member for Mount Lawley regarding road safety issues at the intersection of Carrington Street and Second Avenue in Mount Lawley. These concerns have been supported by an increasing number of reported crashes at the intersection.

After a thorough investigation of various treatments, including consideration of impacts on adjacent roads and intersections, a preferred and recommended treatment was developed, which included the removal of the right turn and through movements from the two Second Avenue approaches. The City's proposal was distributed amongst a network of local residents, resulting in a number of concerns being raised. The concerns were primarily based on the potential impacts of the proposal on traffic flows and road safety at adjacent roads and intersections, particularly along First Avenue.



At its meeting held 26 March 2019, Council resolved (Council Resolution Number 0319/055) as follows:-

- “1. That Council REVIEWS the traffic modifications proposed between Second Avenue and Carrington Street Mount Lawley before any work is undertaken to ensure the public concerns are considered and the proposed modifications do not contribute to increase rat running in the adjacent streets.*
- 2. That a report, including the potential impact of the proposed modifications will have on the aligned streets, potential increase in traffic and the outcomes of the public consultation, be PRESENTED at the next Community and Resources Committee meeting.”*

A report was subsequently presented to the Council meeting held 16 April 2019. The report included detailed discussion on:-

- Analysis of crash patterns at the intersection which informed the proposed treatment;
- Review of potential options considered during the design process;
- Description and justification for the City's recommended treatment;
- Impact of the recommended treatment on adjacent roads and intersections;
- Consideration of additional alternative treatments; and
- Comments on the request for a local area traffic management study for the surrounding precinct.

Following consideration of this report at the meeting, Council resolved (Council Resolution Number 0419/004) as follows:-

*“That the City DEVELOPS alternative treatments for the intersection of Carrington Street and Second Avenue, and Carrington street and First Avenue, Mount Lawley and UNDERTAKES further consultation in relation to those treatments (including letters to the affected community as well as a further community meeting).”*

## **Comment**

### Initial Meeting with Representative Residents Group

In progressing the above Council Resolution, the City contacted one of the lead residents to request an initial meeting to discuss the matter further. A meeting was subsequently held on 24 April 2019 with a group of eight residents, which included a representative from both the Mount Lawley Society and the Mount Lawley Ratepayers Association. At the meeting, the following items were discussed:-

- Proposed and preferred treatments for the two Carrington Street intersections.
- Budgeting and funding timelines.
- Process for consultation with the broader community.

A consultation letter was subsequently developed with input from the group, and then distributed to more than 1,200 owners and residents in the wider community.

### Public Meeting and Information Session

The consultation letter sent to the wider community included an invitation to attend a public meeting and information session. The meeting was held on Thursday 6 June 2019 at the Mount Lawley Bowling Club, and was attended by approximately 50 residents.

At the meeting, City officers provided a presentation that covered the project background and objectives, the solutions that were not supported or not possible (due to constraints), the preferred solutions, the community consultation process, budgeting and funding timelines, and discussion on an area-wide traffic study.

The presentation was followed by a question and answer session, where residents were given the opportunity to raise comments and concerns.

A significant amount of data was presented to those in attendance and a copy of the presentation was subsequently added to the 'Your Say' section of the City's website to allow residents to further consider and review the information before making an informed decision on their preferred treatment. This also provided the opportunity for those that were unable to attend to find further information about the project.

### Community Consultation

Consultation letters were sent to 1,037 owners and residents in the wider community, and an additional 200 letters were provided to the representative residents group to distribute as they considered appropriate. The consultation letter requested residents to indicate their preferred treatment of the following options:-

- Option 1 – Raised Intersection Platform.
- Option 2 – Traffic Median Islands on Side Road Approaches.
- Option 3 – Other - Respondents were given the opportunity to indicate their preference for any alternative treatment they wished to be considered.

An example of the two recommended treatments was provided with the consultation letter, as shown in Attachment 2.

The City received a total of 113 responses, including 69 responses in hard copy, 34 responses via the online survey and 10 responses submitted by email. A summary of the responses, including a breakdown of where they were received from, is shown in the table below.

<b>Road Section</b>	<b>Option 1 Raised Intersection Platform</b>	<b>Option 2 Traffic Median Islands</b>	<b>Option 3 Other</b>	<b>Total</b>
Directly Affected Roads <sup>1</sup>	41	10	21	72
Others Within Precinct <sup>2</sup>	17	14	6	37
Outside Precinct	0	0	4	4
<b>Total</b>	<b>58 (51%)</b>	<b>24 (21%)</b>	<b>31 (27%)</b>	<b>113</b>

**Notes:**

<sup>1</sup> Directly affected roads include First Avenue, Second Avenue and Carrington Street / Clotilde Street.

<sup>2</sup> Precinct refers to the area bounded by Beaufort Street, Walcott Street, Railway Parade and Central Avenue.

The significant majority of respondents that selected Option 3 (Other) indicated roundabouts or mini-roundabouts as their preferred choice of treatment for the two intersections. A number of those respondents also suggested the installation of speed humps or speed cushions on the approaches as complementary treatments. 12 of the 31 respondents that selected Option 3 referred to the recommendations of a Technical Memorandum, prepared by Cardno on behalf of the Mount Lawley Ratepayers Association, as the basis for their selection. This Technical Memorandum is discussed in further detail below.

The remaining suggestions included a midblock closure along Carrington Street, a permanent reduction in the speed limit along the road or other traffic calming treatments along midblock sections along Carrington Street.

### Consideration of Options

The treatment that is preferred by the majority of respondents and supported by City officers is Option 1, which is the construction of raised intersection platforms at both intersections.

This treatment would act to further slow the prevailing speed of Carrington Street (particularly over the crest); it would not markedly change the traffic flow in the precinct and it would treat the crash issues at both the First Avenue and Second Avenue intersections.

Similar treatments have been constructed at a number of other intersections in the City of Stirling, primarily to reduce the frequency and severity of crashes and/or reduce the travel speed of vehicles (sometimes as part of a wider traffic management scheme). Key improvements to other intersections that have raised intersection platforms include:-

- Intersection of Tyler Street and Powell Street in Joondanna – Constructed in 2012 as a Black Spot project, the treatment has reduced right angle crashes by 75% (from eight crashes to two).
- Intersection of Manning Road and Wheatcroft Street in Scarborough – Constructed in 2014, the treatment has reduced the total number of crashes from 12 (between 2009 and 2013) to zero (between 2014 and 2018).
- Intersections of Sylvia Street with Champion Avenue and Collier Avenue in Balcatta – Constructed as part of wider traffic management schemes in 2012 and 2014, the treatments have reduced the midblock travel speeds along Sylvia Street from approximately 60km/h to 52km/h.

In relation to the request for consideration of roundabouts at the intersection, this was discussed in detail in the previous report to Council, and further at the recent public meeting and information session.

While the two subject intersections appear similar to the Carrington Street / Third Avenue intersection (with a roundabout), not all four abutting properties have the required corner truncations. A roundabout that complies with the current design standards could not be designed to fit within the existing road reserve, and still have sufficient verge space (behind the kerbs) to accommodate footpaths, lighting and underground utility services.

Given the constraints on available space, a number of respondents have raised the possibility of mini-roundabouts. This was also discussed in detail in the previous report to Council, and further at the recent public meeting and information session.

Mini-roundabouts use the same right of way rules as standard roundabouts, but they can produce different driver behaviour. The central island of a mini-roundabout has a much smaller diameter (sometimes a painted circle or dome) that is generally fully traversable. While motorists can drive over them when there is no other traffic, it is potentially dangerous to do so otherwise. Once the practice is established it may be difficult to discourage. They are primarily utilised in UK and European countries, where there is a lack of available road reserve width, and a standard roundabout cannot be accommodated.

The potential disadvantage with mini-roundabouts is that the smaller diameter central island provides little deflection to through movements, and therefore little encouragement for motorists to adopt a lower approach speed when travelling through the treatment. Many standard roundabouts in the City, which have a larger deflection than mini-roundabouts, have already experienced issues with high approach speeds and right angle crashes, and have had to be retrofit with pre-deflection chicanes on the approaches to reduce speeds and crashes.

A mini-roundabout for this intersection, where motorists are already not slowing down appropriately, and where there is a downward slope on Carrington Street towards the intersection, may create a false sense of security for motorists on the minor road approaches. The City therefore considers that mini-roundabouts would have limited impact on the frequency and severity of crashes at these two locations and would not be as safe as the raised plateaus recommended.

Another important factor affecting the feasibility of roundabouts and mini-roundabouts is the grade of both roads, and the potential lateral (sideways) deflection of movements on a downward slope towards the corner properties. The City has concerns that the introduction of a lateral shift of the vehicle travel path may not be a suitable treatment for a road section that is located immediately adjacent to the crest of a hill, as the combination of horizontal and vertical displacement may have negative unintended consequences on vehicle movements and crash patterns.

### Technical Memorandum

The Mount Lawley Ratepayers Association commissioned Cardno, a multi-disciplinary engineering consultancy, to review and provide technical advice and recommendations on the suitability of the intersection treatments being proposed by the City. Based on the review, Cardno concluded the following:-

- *“The proposed Raised Platform treatment is not the best option for the Carrington Street/First Avenue intersection and the viability of the alternative small roundabout option should be investigated in more detail.*
- *The proposed Raised Platform treatment could be an appropriate option for the Carrington Street/Second Avenue intersection if additional traffic management measures are added although the viability of an alternative arrangement, consisting of a small roundabout treatment, should also be considered.*
- *The intersection treatments on their own are not considered to be effective as speed reduction measures. It is essential that for both the Carrington Street/First Avenue and Carrington Street/Second Avenue intersections additional traffic management measures such as speed humps or cushions be implemented to reduce speeds nearer to 30km/h on the approaches to these intersections. In addition, these traffic management measures could potentially also discourage rat running on Carrington Street.*

- *Issues such as sight line obstruction by overgrown vegetation and trees, adequacy of street lighting, misaligned pedestrian facilities and incorrectly placed signage should be addressed by the City as a comprehensive package to improve safety at the Carrington Street/First Avenue and Carrington Street/Second Avenue intersections.”*

The City has reviewed the Technical Memorandum prepared by Cardno and provides the following comments:-

- The Technical Memorandum does not support the raised platform treatment for the Carrington / First intersection on the basis of an assessment indicating insufficient sight distances from the minor road approaches. However, the sight line assessment has utilised a design speed of 60km/h, instead of the default urban speed limit of 50km/h that is applicable to Carrington Street. The use of 60km/h in the assessment would only be required if the recorded 85<sup>th</sup> percentile speed was approaching 60km/h, however the most recent surveys indicate an 85<sup>th</sup> percentile speed of 51km/h for this section of Carrington Street. As such, it is considered appropriate to use 50km/h as the design speed for sight line assessment. The City has previously assessed sight lines at both Carrington Street intersections and has determined that the sight distances available meet the requirements for a 50km/h road.
- The Technical Memorandum acknowledges that a raised platform treatment for the Carrington / Second intersection is a suitable treatment, but suggests that additional speed cushions or humps are required on the approaches to further reduce speed. The Technical Memorandum appears to consider the two intersections in isolation, whereas the City is proposing the same treatment for both intersections as a package, effectively decreasing travel speeds over the crest of the hill between First and Second Avenues. By introducing the treatments as a package, it will effectively reduce vehicle speed over the crest of the hill thus increasing reaction times for motorists held on the minor roads. This effectively addresses the concerns raised to the City during the consultation period.
- The Technical Memorandum indicates that the proposed treatment (raised intersection platform) does not resolve the speeding issue. The City would argue that the recorded travel speeds along various sections of Carrington Street do not indicate an inherent speeding problem along this road, with recorded travel speeds ranging between 47km/h and 53 km/h. Also, pre and post construction surveys at other locations with raised intersection platforms have demonstrated significant reductions in travel speed resulting from the treatment.
- The Technical Memorandum recommends consideration of mini/compact roundabouts, but suggests that vehicles may still be approaching them at high speed due to them being less common in Western Australia. The City would not support an intersection treatment that has noted deficiencies before its implementation, such that it would require complementary treatments to improve its effectiveness.

- The Technical Memorandum has assessed the level of lighting and suggests that additional street lighting is required at both locations. While this could certainly be considered, the Technical Memorandum does not provide comment on the impacts of lighting on crash statistics. Analysis of the crash data indicates that only one of 18 reported crashes at the Carrington Street / Second Avenue intersection and none of the seven reported crashes at the Carrington Street / First Avenue intersection occurred during night time hours. The current level of street lighting does not appear to be having any impact on road safety at the intersection, and a significant increase in lighting may be met with opposition from the surrounding residential properties. Given the current issues experienced at many locations in the City with deteriorating condition of street lamps (and lack of pro-active maintenance by Western Power), the street lighting at these two locations could be improved by simply replacing the existing (and likely failing) lamp.
- The Technical Memorandum comments that the current position of 'STOP' signs may not be seen clearly by approaching drivers. This will be addressed as part of the proposed intersection improvements, as the signs will be installed within newly constructed median islands and would therefore be much more visible to approaching traffic.
- The Technical Memorandum comments that the current pram ramps and median island cut-throughs do not align. This point is acknowledged and will be addressed as part of the proposed intersection improvements.

### **Consultation/Communication Implications**

In order to determine the views of the community, the City undertook direct consultation with owners and residents within the area bounded by Third Avenue (north), Railway Parade (east), First Avenue (south) and Beaufort Street (west), as well as owners and residents of Clotilde Street and Carrington Street (between Walcott Street and Central Avenue). Letters were distributed to 1,037 owners and residents within this area on 24 May 2019, and upon request, an additional 200 letters were provided to the representative residents group to distribute to those outside of the nominated area as they considered appropriate.

The consultation letter included an invitation to attend a public meeting and information session scheduled for Thursday 6 June 2019, as well as a brief description (and example photo) of the proposed treatments for the intersection. A survey questionnaire form and reply paid envelope was also included in the consultation package.

To complement the consultation letter, a notice was placed on the 'Your Say' section of the City's website, so that all interested parties could access information about the project. The notice included the invitation to the public meeting and an electronic copy of the survey questionnaire form that was included in the consultation package.

Responses to the consultation could be submitted to the City in hard copy, by email or by completing the online form on the 'Your Say' section of the City's website.

The consultation period was initially open for five weeks, concluding on Friday 28 June 2019. However, at the request of the Mount Lawley Ratepayers Association, the consultation period was extended by one week to allow their members to submit late responses. The results of the survey are discussed earlier in this report.

## Policy and Legislative Implications

Nil.

## Financial Implications

The recommended treatments (raised intersection platforms) for the two Carrington Street intersections have been estimated to cost in the order of \$180,000 per intersection.

The City can seek funding assistance from the Australian and State Governments for road safety improvements through the respective 2020/2021 Black Spot programs, with both programs prioritising projects on the basis of Benefit-Cost Ratio (BCR). This is a measure of construction costs versus potential savings in crash costs resulting from a particular treatment.

If a project has a BCR greater than 1.0, it is eligible for funding under the State Black Spot Program, and a funding grant of two-thirds of the construction costs can be awarded. If a project has a BCR greater than 2.0 (and there have been more than five casualty crashes), it is eligible for funding under the National Black Spot Program, and a funding grant equivalent to the entire construction costs can be awarded.

The recommended treatment for the intersection of Carrington Street and Second Avenue has been calculated to have a BCR of 3.70, and is therefore eligible for a funding grant of up to \$180,000. The recommended treatment for the intersection of Carrington Street and First Avenue has been calculated to have a BCR of 1.13, and is therefore eligible for a funding grant of up to \$120,000. It is important to note that the grants are not awarded automatically, and projects submitted by all local governments in the State and Australia must compete for a limited amount of funding. As such, it is possible that one or both projects may not receive a funding grant if there are projects with higher BCRs, and would therefore need to be funded entirely from municipal funds (approved by Council through the normal budgeting process).

It should be noted that municipal funding of \$100,000 was previously listed on Council's 2018/2019 Annual Budget for road safety improvements to the intersection of Carrington Street and Second Avenue (to complement the 2018/2019 Black Spot funding grant received for the previously proposed treatment). Part of that funding was utilised for the purpose of design, survey and advanced service relocations, however all unspent funding for this project will be carried forward to reduce the amount of additional funding required for the project.

## Strategic Implications

**Built Environment:** Liveable and accessible City

**Outcome B3:** Built infrastructure that meets community needs

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

<b>ENVIRONMENTAL</b>	
<b>Issue</b>	<b>Comment</b>
Vegetation impact	The recommended treatment does not require the removal of any vegetation. The alternative suggestion for roundabouts would require the removal of numerous significant trees from the verges adjacent to the intersections.

<b>SOCIAL</b>	
<b>Issue</b>	<b>Comment</b>
Health, wellbeing and safety	The proposed modifications will facilitate improvements in community health and safety by reducing the frequency and severity of crashes at the two subject intersections.

<b>ECONOMIC</b>	
<b>Issue</b>	<b>Comment</b>
Transport and infrastructure	The proposed modifications will provide economic benefits to the community in terms of reduced crash costs.

## Conclusion

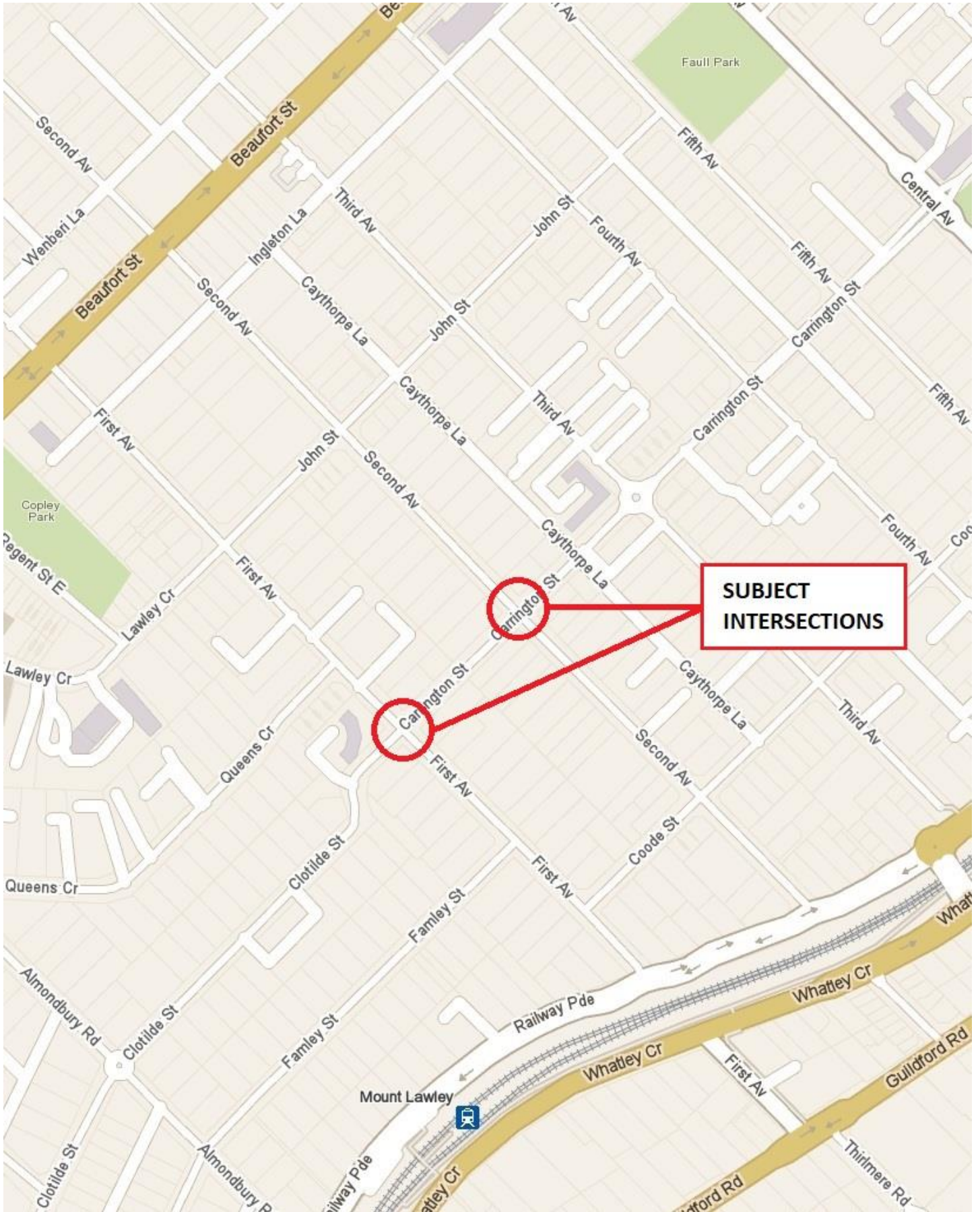
The City has undertaken an extensive community consultation process for this project, and considers that it now has sufficient mandate to proceed with the proposed intersection modifications at the two Carrington Street intersections. It is therefore recommended that Council endorses the construction of raised intersection platforms at both intersections, and the projects be listed on the Draft 2020/2021 Annual Budgets for consideration of funding as part of the normal budgeting process.

## Additional Information – 3 September 2019

At its meeting held 13 August 2019, Council resolved (Council Resolution Number 0819/008) as follows:-

*“That the item relating to the Intersections of Carrington Street with First Avenue and Second Avenue, Mount Lawley – Road Safety Modifications be REFERRED to the Community and Resources Committee meeting to be held 3 September 2019 to allow for community representation at the meeting.”*





**Example Option 1 – Intersection of Learoyd Street / Rookwood Street in Mt Lawley**



**Example Option 2 – Intersection of Eighth Avenue / John Street in Inglewood**



Councillor Suzanne Migdale left the meeting at 8.14pm during consideration of Item 12.3/RL1.

## **12.3/RL1 COMMUNITY SPORTING AND RECREATION FACILITIES FUND APPLICATIONS - ANNUAL AND FORWARD PLANNING GRANTS**

### **Report Information**

Location: City Wide  
Applicant: Not Applicable  
Reporting Officer: Manager Recreation and Leisure Services  
Business Unit: Recreation and Leisure Services  
Ward: City Wide  
Suburb: City Wide

### **Authority/Discretion**

#### **Definition**

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

**Council Resolution****0919/012****Moved Councillor Caddy, seconded Councillor Proud**

**That Council ENDORSES the four Community Sporting and Recreation Facilities Fund applications and the priority rating for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:-**

**PRIORITY 1 - Carine Regional Open Space Sports Floodlighting Upgrade (Stage one)**

<b>COS (ex GST)</b>	<b>\$354,536</b>
<b>CLUB (ex GST)</b>	<b>\$0</b>
<b>DLGSCI (ex GST)</b>	<b>\$177,268</b>
<b>TOTAL (ex GST)</b>	<b>\$531,804</b>
<b>TOTAL (incl. GST)</b>	<b>\$584,985</b>

**PRIORITY 2 - Bennett Park Clubrooms Refurbishment**

<b>COS (ex GST)</b>	<b>\$1,050,827</b>
<b>CLUB (ex GST)</b>	<b>\$0</b>
<b>DLGSCI (ex GST)</b>	<b>\$525,413</b>
<b>TOTAL (ex GST)</b>	<b>\$1,576,240</b>
<b>TOTAL (incl. GST)</b>	<b>\$1,738,593</b>

**PRIORITY 3 - Wembley Downs Tennis Club Court Resurfacing and Floodlights Installation**

<b>COS (ex GST)</b>	<b>\$101,666</b>
<b>CLUB (ex GST)</b>	<b>\$101,666</b>
<b>DLGSCI (ex GST)</b>	<b>\$101,666</b>
<b>TOTAL (ex GST)</b>	<b>\$305,000</b>
<b>TOTAL (incl. GST)</b>	<b>\$335,500</b>

**PRIORITY 4 - Mount Lawley Bowling Club Bowling Green Conversions and Resurfacing**

<b>COS (ex GST)</b>	<b>\$155,000</b>
<b>CLUB (ex GST)</b>	<b>\$155,000</b>
<b>DLGSCI (ex GST)</b>	<b>\$155,000</b>
<b>TOTAL (ex GST)</b>	<b>\$465,000</b>
<b>TOTAL (incl. GST)</b>	<b>\$511,500</b>

**Total of Priority 1,2,3 and 4**

<b>COS (ex GST)</b>	<b>\$1,662,029</b>
<b>CLUB (ex GST)</b>	<b>\$256,666</b>
<b>DLGSCI (ex GST)</b>	<b>\$959,347</b>
<b>TOTAL (ex GST)</b>	<b>\$2,878,044</b>
<b>TOTAL (incl. GST)</b>	<b>\$3,170,578</b>

**The motion was put and declared CARRIED (12/0).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

## Committee Recommendation

That Council ENDORSES the four Community Sporting and Recreation Facilities Fund applications and the priority rating for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:-

### PRIORITY 1 - Carine Regional Open Space Sports Floodlighting Upgrade (Stage one)

COS (ex GST)	\$354,536
CLUB (ex GST)	\$0
DLGSCI (ex GST)	\$177,268
TOTAL (ex GST)	\$531,804
TOTAL (incl. GST)	\$584,985

### PRIORITY 2 - Bennett Park Clubrooms Refurbishment

COS (ex GST)	\$1,050,827
CLUB (ex GST)	\$0
DLGSCI (ex GST)	\$525,413
TOTAL (ex GST)	\$1,576,240
TOTAL (incl. GST)	\$1,738,593

### PRIORITY 3 - Wembley Downs Tennis Club Court Resurfacing and Floodlights Installation

COS (ex GST)	\$101,666
CLUB (ex GST)	\$101,666
DLGSCI (ex GST)	\$101,666
TOTAL (ex GST)	\$305,000
TOTAL (incl. GST)	\$335,500

### PRIORITY 4 - Mount Lawley Bowling Club Bowling Green Conversions and Resurfacing

COS (ex GST)	\$155,000
CLUB (ex GST)	\$155,000
DLGSCI (ex GST)	\$155,000
TOTAL (ex GST)	\$465,000
TOTAL (incl. GST)	\$511,500

### Total of Priority 1,2,3 and 4

COS (ex GST)	\$1,662,029
CLUB (ex GST)	\$256,666
DLGSCI (ex GST)	\$959,347
TOTAL (ex GST)	\$2,878,044
TOTAL (incl. GST)	\$3,170,578

## Officer's Recommendation

That Council ENDORSES the four Community Sporting and Recreation Facilities Fund applications and the priority rating for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:-

### PRIORITY 1 - Carine Regional Open Space Sports Floodlighting Upgrade (Stage one)

COS (ex GST)	\$354,536
CLUB (ex GST)	\$0
DLGSCI (ex GST)	\$177,268
TOTAL (ex GST)	\$531,804
TOTAL (incl. GST)	\$584,985

**PRIORITY 2 - Bennett Park Clubrooms Refurbishment**

COS (ex GST)	\$1,050,827
CLUB (ex GST)	\$0
DLGSCI (ex GST)	\$525,413
TOTAL (ex GST)	\$1,576,240
TOTAL (incl. GST)	\$1,738,593

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COS (ex GST)	\$101,666
CLUB (ex GST)	\$101,666
DLGSCI (ex GST)	\$101,666
TOTAL (ex GST)	\$305,000
TOTAL (incl. GST)	\$335,500

**PRIORITY 4 - Mount Lawley Bowling Club Bowling Green Conversions and Resurfacing**

COS (ex GST)	\$155,000
CLUB (ex GST)	\$155,000
DLGSCI (ex GST)	\$155,000
TOTAL (ex GST)	\$465,000
TOTAL (incl. GST)	\$511,500

**Total of Priority 1,2,3 and 4**

COS (ex GST)	\$1,662,029
CLUB (ex GST)	\$256,666
DLGSCI (ex GST)	\$959,347
TOTAL (ex GST)	\$2,878,044
TOTAL (incl. GST)	\$3,170,578

**Report Purpose**

To seek endorsement for the submission of applications to the Department of Local Government, Sport and Cultural Industries' (the Department) Community Sport and Recreation Facilities Fund (CSRFF) 2020/2021 'Annual and Forward Planning Grants' round. There are four project submissions including Carine Regional Open Space Sports Floodlighting Upgrade (Stage One); Bennett Park Clubrooms Refurbishment; Wembley Downs Tennis Club Court Resurfacing and Floodlights Installation; and the Mount Lawley Bowling Club Bowling Green Conversions and Resurfacing.

**Relevant Documents**Attachments

Nil.

Available for viewing at the meeting

Nil.

## Background

Local government authorities and not-for-profit sport/recreation organisations are eligible to apply for CSRFF grants aimed towards increasing participation through the development of basic sustainable infrastructure that is well planned and designed. Priority consideration is given to projects that lead to facility sharing and rationalisation with floodlights, synthetic surfaces, changerooms and sports storage listed as one of the Department's priorities.

The Department will invest \$12 million across three rounds for the 2020/2021 financial year. Round one of Annual and Forward Planning Grants is reported to Council in September and the two rounds of 'Small Grants' are reported to Council in March and August.

The maximum grant awarded by the Department will be no greater than one third of the total cost of the project up to a maximum of \$2 million. The CSRFF grant must be at least matched by the applicant's own cash contribution equivalent to one third of the total project cost, with any remaining funds being sourced by the applicant. In some cases funds provided by the Department do not equate to one third of the project costs and the applicants are advised that they are expected to fund any such shortfall.

The Department will assess the total eligible cost of the project (excluding GST) from the information provided. Any ineligible items will be deducted from the eligible project cost. This may result in the funding eligible for the project being less than the amount requested. The Department does not guarantee that the full grant amount requested or the maximum level of funding will be received. The level of financial assistance offered is based on the overall significance of the proposed project, including the benefits provided to the community. Receiving financial assistance through the program does not guarantee that future stages of the project will be funded.

The City utilises the CSRFF assessment principles and guidelines, as well as relevant strategic plans and policies, to assess the need, viability and priority of applications. After consideration by Council, the CSRFF applications are submitted to the Department for formal assessment. Announcements on successful/unsuccessful Annual and Forward Planning Grants are scheduled for December 2019/January 2020.

### CSRFF Grant Categories:-

Grant Category	Total Project Cost Range (excl. GST)	Standard DLGSCI Contribution	Frequency
Small Grants	\$7,500 - \$300,000	\$2,500 - \$100,000	Bi-annual
Annual Grants	\$300,001 - \$500,000	\$100,001 - \$166,666	Annual
Forward Planning Grants	\$500,001 +	\$166,667 - \$2 million	Annual

The Department provides specific criteria to assess (rank and rate) each application received by the City, as follows:-

A	Well planned and needed by municipality
B	Well planned and needed by applicant
C	Needed by municipality, more planning required
D	Needed by applicant, more planning required
E	Idea has merit, more preliminary work required
F	Not recommended

### Comment

Four applications are submitted for Council consideration as part of the Department's CSRFF Annual and Forward Grants round.

1. Carine Regional Open Space Sports Floodlighting Upgrade (Stage One)

Carine Regional Open Space in Carine is a regional reserve in line with the City's Public Open Space Strategy and is one of the largest and most used reserves in the City. The reserve provides recreation, social, environmental and tourism value. It provides opportunities for formalised sports for the surrounding community as well as high level recreational use. Council demonstrated its commitment for ongoing improvement to the reserve with the endorsement of the Carine Regional Open Space Master Plan in 2003. Since the completion of the Master Plan and following adoption of a new sports floodlighting policy in 2016 sports floodlighting improvements have been identified as a high priority.

The reserve accommodates a significant level of organised sport for a range of sporting codes including Australian Rules Football, little athletics, soccer, cricket, dog obedience training, tee ball and baseball.

There are two main sporting activity areas on the reserve that require sports floodlighting upgrades. The first, and highest priority for the City, is the area to the east of the Carine Clubrooms which caters for Australian Rules Football with two football fields - one senior and one junior. This area also caters for tee ball, athletics, dog obedience training and cricket. Currently, there are two floodlights (and one security light) that service the main field. These were installed in 2006 and provide lighting to Australian Standards 2560 - Ball and Physical Training levels to an average of 50 lux across approximately half of the field with only one floodlight on the junior (lower) field.

The second area is west of the Carine Clubrooms and caters for soccer, baseball, tee ball and dog obedience training. There are three soccer pitches and two main baseball diamonds in this area.



In 2016, Council endorsed a new Sports Floodlighting Policy for sports ground lighting. The policy outlines the City's position in relation to the provision, installation, maintenance and prioritisation of sports field floodlighting on sportsgrounds and outdoor leased sporting facilities on land under the care and control of the City. Sports floodlighting priorities are reviewed annually with the need and priority of floodlighting installation and upgrades being based on a number of factors such as existing floodlight provision and condition, demonstrated user need and demand, reserve use and participation, utilisation capacity and player safety and opportunity to improve sporting access. Following adoption of the policy two large scale priority projects have been completed. These include Charles Riley Memorial Reserve football/cricket fields and Dianella Regional Open Space number three oval (soccer/athletics) both accommodating 100 lux lighting levels.

The City's priority for sports floodlighting on reserves is primarily based on providing sports lighting for winter sports given their reduced access to natural light. The City sees a direct community benefit given increased sports participation and access during winter where membership is high and growth sports such as Australian Rules Football and Football (Soccer) utilise the reserves.

Carine Regional Open Space (East) is considered the next priority for the City given the regional classification of the reserve, the high and growing usage in the winter season, the current provision of floodlighting at the reserve, the increased need for night use for Auskick training, significant growth in women's football and the overall need to improve sports training and match play access. Key considerations utilised to determine its priority include:-

- The reserve has only three metal halide sports floodlights over two fields (one senior and one junior);
- The reserve floodlights do not meet the Australian Standards for Club Competition and match practice nor ball and physical training to a uniform level across the entire field;
- The floodlights are an aging asset and were installed in 2006;
- Club use of these ovals is high. There are almost 400 junior footballers utilising the grounds through the Carine Junior Football Club. Membership is increasing annually particularly in Auskick and female participation groups. It is considered one of the City's largest and most successful Australian Rules Junior Football clubs;
- There is also high use from the Hamersley Carine Amateur Football Club which has 145 members;
- The additional lighting will allow more flexibility with regards to training and rotation of the training area which should improve reserve capacity and wear and tear;
- Carine Junior Football Club and Hamersley Carine Amateur Football Club have sought and confirmed their needs for improved lighting given their membership, growth and need to improve training conditions at the reserve; and
- The scope will include a recreational component to allow increased use by the community for dog walking and safe recreation use during the twilight/evening hours.

The total project cost is \$531,804 (exclusive of GST). There is currently \$358,000 of municipal funds listed on the 2019/2020 capital works budget for the project. The application is categorised as a Forward Planning Grant given its total project cost.

This project is rated A - Well planned and needed by the municipality, in line with the Department's specific criteria to assess (rank and rate) each project.

## 2. Bennett Park Clubrooms Refurbishment

Bennett Park is a district level reserve which includes the Doubleview Bowling Club and the Bennett Park Clubrooms, home to three clubs - the Northern District Touch Association, Wests Scarborough Rugby Union Club and the Scarborough Mercantile Cricket Club. The ground is also used by the Scarborough Junior Cricket Club, although they do not have access to the clubrooms.

The Bennett Park Clubrooms were first constructed in the mid-1960s with several additions since, most recently in the late 1980s. Since the completion of the initial construction and upgrade works, the needs of modern community level sport has changed and the facility no longer meets these needs especially in regard to the needs of female sports participation. In addition to these needs, the club facility only has three change rooms despite serving two playing fields.

The Wests Scarborough Rugby Union Club relocated to Bennett Park to join the Northern Districts Touch Association and the Scarborough Mercantile Cricket Club as sporting clubroom users in 2013. At the time of relocation it was identified that the need for clubroom improvements would be considered in time, with the initial focus being to establish the club at the reserve and develop positive shared use arrangements with the current users. Following review and consultation with the clubs, it has been identified that there is a need to improve the clubrooms at the reserve for the following reasons:-

- Current and growing use of the facility;
- Concerns from neighbouring residents regarding noise and amenity impacts;
- The age and condition of the current facility; and
- The need for increased and improved changeroom, storage and umpire amenities.

Significant engagement and consultation has occurred with the sporting groups in this regard. Utilising the City's standards of provision for sporting clubroom upgrades and relevant State Sporting Association facility standards and integration of club needs, it has been identified that the scope of the improvement works should include:-

- Four unisex change rooms;
- Two unisex umpires change rooms;
- One universally accessible public toilet;
- External storage space (large goal posts and other sports related equipment);
- Internal toilet amenities (male, female, universally accessible toilet);
- Internal storage spaces;
- Clubroom space;
- Outdoor undercover spectator area; and
- Kitchen/kiosk and servery.

The improvements will ensure that the facility meets modern sporting standards for the 1,500 active users of the facility and will foster increased participation opportunities for females.

The total project cost is \$1,576,240 (exclusive of GST). There is currently \$850,000 municipal funds allocated on the 2019/2020 capital works budget. The project has been designed to be staged across two financial years with the priority works for changerooms, toilets and storage taking place in 2019/2020 and the social spaces, kitchen and kiosk being completed in 2020/2021. The application is categorised as a 'Forward Planning Grant' given its total project cost.

The City is applying for a CSRFF Forward Planning Grant valued at \$525,413 which is one third of the cost of the total eligible project cost. The City has allocated \$850,000 in the 2019/2020 financial year with stage two proposed for inclusion in the 2020/2021 capital works budget.

This project is rated A - Well planned and needed by the municipality, in line with the Department's specific criteria to assess (rank and rate) each project.

### 3. Wembley Down Tennis Club Court Resurfacing and Floodlights Installation

Wembley Downs Tennis Club (the 'Club') is one of six tennis clubs delivering tennis participation opportunities within the City. The Club was established in 1961, and experienced an increase in membership, junior coaching programs and increased recreation tennis use over the years. The current membership is 462 which is a significant increase from 281 members in 2017/2018.

The Club has 19 courts consisting of 12 grass, three synthetic and four plexipave hard courts. The four plexipave hard courts have sport floodlights for night tennis. While the grass courts are of a high quality they require extensive maintenance and watering, rotational seasonal use and are playable only in daylight hours. The Club has identified that the current synthetic surface courts are being utilised to capacity and provide limited opportunity for growth. As a result, there is pressure on court availability, particularly the floodlit hardcourts.

The Club has submitted a CSRFF application to the City seeking support for the conversion of four grass courts to cushioned acrylic courts including sport floodlights in accordance with the relevant Australian Standards.

The current lawn courts have significant limitations and require extensive maintenance. They are not available for night use and have periods of resting required to ensure they are always at a high standard. Also, they can be unavailable during the winter season as the grass remains dormant and the risk of damage is high.

The proposed acrylic hard court surfaces are hard wearing and do not need the same maintenance nor do they require rest time. This surface is an approved surface in line with Tennis West recommendations for the future of tennis across the state.

The proposed court resurfacing will assist the Club in meeting the increasing demand for tennis all year around through the provision of an all-weather surface which allows increased evening play as well as increased junior coaching programs. Night time participation and access of floodlights is considered important to delivering increased physical activity opportunities for both active and recreational tennis participants. With the Department focussing on increased participation it is considered that the delivery of floodlit, all-weather surfaced tennis courts will meet this objective.

The Club has demonstrated over an extended period that it is well governed and managed, and has consistently submitted its annual health checks to the City. These documents outline the Club's 'health' and identify the capacity of the City to provide and maintain the proposed infrastructure. It should be noted, the project is strongly reliant upon both the CSRFF and the City given the proposed one third contribution of capital funding.

In accordance with the City Sports Floodlight Policy, and as the Club operates under a lease agreement, it will be responsible for maintaining, operating and repairing all sports floodlighting infrastructure to the appropriate Australian Standard.

The Club submitted an application in 2016/2017 as part of the Annual and Forward Planning Grants. The City did approve this application in support of the Club, however it was unsuccessful with the Department given the total number of submissions for the grant round at the time and that the application was for a synthetic surface which is not a sanctioned Tennis West surface. The Club has revisited the project and has modified the tennis courts' location to group all the Club's hardcourts together, the surface proposed and has noted the growth in membership numbers.

The total project cost is \$305,000 (exclusive of GST). The City will list \$101,666 on the City's 2020/2021 capital works budget for this project as a one third contribution to the total project if the application is successful.

This project is rated B - Well planned and needed by applicant, in line with the Department's specific criteria to assess (rank and rate) each project.

#### 4. Mount Lawley Bowling Club Bowling Green Conversions and Resurfacing

The City has eight public bowling clubs within its boundaries that provide bowling opportunities as well as a wider community benefit. In 2017 the City undertook a Bowls Review in consultation with Bowls Australia and Bowls WA. This review identified many of the challenges facing bowling clubs including declining volunteerism, changing industry trends (i.e. 'fast food' sport), changing demographics, perceptions of bowls, increased community bowls and aging facilities. One of the key directions that came out of the review was that bowling clubs need to adapt and diversify their services to remain relevant as a hub of activity within their community.

Mount Lawley Bowling Club (the 'Bowling Club') has two grass greens and one synthetic green. Each green caters for six rinks which provide 18 rinks in total. The Bowling Club has identified the need to consider the long term viability of its playing surfaces through converting the grass greens to synthetic greens in the Club's Action Plan 2017. These conversions will make the greens 'all year' surfaces as grass green have limitations through the winter period and cold evenings, are prone to weeds and need year round curating. These limitations make programming difficult and increasing the opportunity to generate income is also very challenging.

The two grass greens are expensive to maintain with the Bowling Club spending approximately \$90,000 annually. This figure does not include water, nor the replacement of specialised mowing and maintenance equipment such as mowers and rollers. With the conversion of the grass greens there will be a reduction in expenses in excess of \$1,300,000 across the estimated life expectancy (15 years) of the synthetic surfaces. This will allow the Bowling Club to adequately meet future resurfacing expenses through annual contributions to a specific resurfacing sinking fund. It is important to note that currently the Bowling Club has funds set aside to contribute to the upgrade and conversions of the bowling greens however, with the challenges facing clubs in relation to the growing operational costs associated with maintaining grass greens, these club project funds will reduce annually, therefore making the project less financially feasible each year if the project is delayed.

The Bowling Club has identified a number of areas to increase participation which builds on its social and competitive memberships. Current programs such as Bowl, Beat and Burgers and Barefoot Bowls is limited in its growth given the lack of availability to greens year around. This project will assist these opportunities into the future.

The existing synthetic green is now at the end of its asset life and needs replacing. The replacement of this third green is included as part of this CSRFF application. The Department views conversions of grass greens to synthetic greens as a higher priority than replacement of existing synthetic surfaces.

The total project cost is \$465,000 (exclusive GST). The City will list \$155,000 on the City's 2020/2021 capital works budget for this project as the one third contribution to the total project cost if the application is successful.

This project is rated B - Well planned and needed by applicant, in line with the Department's specific criteria to assess (rank and rate) each project.

### **Consultation/Communication Implications**

The Department has been consulted in relation to these projects. The Department has advised that floodlighting is generally considered a high priority if the existing floodlights are at the end of their useful life and/or are inadequate and there is still a need for floodlights. Priorities are given to projects that will increase sporting and participation numbers.

#### Carine Regional Open Space

Carine Regional Open Space Sport Floodlighting Upgrade has been subject to club and community consultation as part of the design and documentation component of the project and in accord with the City's Sports Floodlighting Policy. There was no adverse feedback received as part of this consultation process.

#### Bennett Park Clubrooms Refurbishment

The Bennett Park Clubroom refurbishment has included extensive engagement with the clubs that use the facility resulting in a comprehensive needs assessment being developed and reflected in the design.

As the project will require development approval through the City's planning approvals process a community engagement period will allow the surrounding community to have their say and make comment on the design. City officers are confident that the facility design will suitably address recent concerns from the surrounding community.

#### Wembley Downs Tennis Club Court Resurfacing and Floodlights Installation

The Club has liaised with City officers, the Department, Tennis West, club members, and the immediate residents adjacent to the tennis club.

Any further community consultation with residents surrounding the Club will be included as part of the Development Application.

#### Mount Lawley Bowling Club Bowling Green Conversions and Resurfacing

The Bowling Club has liaised with City officers, the Department, Bowls WA and club members.

Any further community consultation with residents surrounding the Club will be included as part of the Development Application.

## Policy and Legislative Implications

Sports Floodlighting Policy.

## Financial Implications

The CSRFF applications and their associated prioritisation will be submitted to the Department in accordance with Council's resolution.

The City will list the relevant capital funding contribution on the City's 2020/2021 capital works budget for Council consideration. Where external funding for the projects is not successful, Council will then need to further consider whether the projects will proceed in the 2020/2021 financial year as part of the 2020/2021 Capital Works program through budget review process or should be submitted for reconsideration in the next relevant grant round.

### Carine Regional Open Space Sports Floodlighting Upgrade (Stage One)

The total project cost is \$531,804 (exclusive of GST). The application is seeking a one third contribution from the Department with the City funding the remaining two thirds of the total project cost. The City currently has \$358,000 municipal funds listed in the 2019/2020 capital works budget.

### Bennett Park Clubrooms Refurbishment

The total eligible project cost is \$1,576,240 (exclusive of GST). The application is seeking a one third contribution of \$525,413 from the Department with the City funding the remaining two thirds of the total project cost being \$1,050,827. The City currently has \$850,000 listed on the capital works budget for stage one of the project with stage two currently proposed to be considered for inclusion on the 2020/2021 capital works budget.

In the event of the City's CSRFF grant being unsuccessful, the City has planned for the project to be staged over two financial years with stage one being undertaken in 2019/2020 and stage 2 being completed in 2020/2021. These works would be programmed to minimise inconvenience to the resident clubs wherever possible.

### Wembley Down Tennis Club Court Resurfacing and Floodlights Installation

The total project cost is \$305,000 (exclusive of GST). The project is subject to one third of the total estimated cost contribution from the City, one third from the Department and the remaining one third from the Club.

\$101,666 will be listed in the City's 2020/2021 capital works budget for the completion of these works if the grant application is successful.

### Mount Lawley Bowling Club Bowling Green Conversions and Resurfacing

The total project cost is \$465,000 (exclusive of GST). The project is subject to one third of the total estimated cost contribution from the City, one third from the Department and the remaining one third from the Bowling Club.

As part of the City's 2020/2021 capital works budget, \$155,000 will be listed for the completion of these works, if the grant application is successful.

The Department's Annual and Forward Planning Grant conditions require successful Annual Grants to be acquitted within the same financial year. If successful, the Annual Grants projects will need to be completed by 1 June 2021 with the Forward Planning Grants having the ability to be allocated in one or a combination of the years in the next triennium.

### 2020/2021 CSRFF Annual and Forward Planning Grant Applications Ranking and Rating

Applicant	Project	Ranking	Rating	City Contribution	Total Project Cost
City of Stirling	Carine ROS Sports Floodlighting (Stage1)	1	A	\$354,536 (ex GST)	\$531,804 (ex GST)
City of Stirling	Bennett Park Clubrooms Refurbishment	2	A	\$1,050,827 (ex GST)	\$1,576,240 (ex GST)
Wembley Down Tennis Club	Court Resurfacing and Floodlights Installation	3	B	\$101,666 (ex GST)	\$305,000 (ex GST)
Mount Lawley Bowling Club	Bowling Green Conversions and Resurfacing	4	B	\$155,000 (ex GST)	\$465,000 (ex GST)

### Strategic Implications

**Social:** Thriving local communities

**Outcome S2:** Active and healthy City

### Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Amenity	Potential facility and infrastructure upgrades will provide quality infrastructure improvement for City assets.
Community engagement	Potential facility and infrastructure upgrades will increase community access and engagement.

**ECONOMIC****Issue****Comment**

Nil.

**Conclusion**

Four applications have been prepared for the CSRFF Annual and Forward Planning Grant round as detailed in this report.

The CSRFF application for Carine Regional Open Space Sport Floodlight Upgrade (Stage 1) is considered the highest priority given the level of reserve and floodlight utilisation, participation trends and demand, the age of the existing asset, the need to improve the availability of the playing space to meet demand and to assist with reserve wear and tear.

The Bennett Park Clubroom Refurbishment application adheres to the key grant criteria and the proposal for shared use is supported given the anticipated membership and participation increases with the highlighted areas of growth in juniors. It is considered that this application should be the City's second CSRFF priority.

The applications from Wembley Downs Tennis Club and the Bowling Club are the third and fourth ranked projects respectively and adhere to the key grant criteria.

The assessment and prioritisation of applications by local government is an essential element of the CSRFF application process.

Following endorsement by Council, the applications will be forwarded to the Department for their formal assessment.



Councillor Suzanne Migdale returned to the meeting at 8.24pm during consideration of Item 12.3/TE1.

## **12.3/TE1 TENDER FOR THE ROOF REPLACEMENT AND MECHANICAL UPGRADE AT LOT 550, HOUSE NUMBER 22, CHESTERFIELD ROAD, MIRRABOOKA**

### **Report Information**

Location: Lot 550, House Number 22, Chesterfield Rd, Mirrabooka  
Applicant: Not applicable  
Reporting Officer: Manager Facilities, Projects & Assets  
Business Unit: Facilities, Projects & Assets  
Ward: Balga  
Suburb: Mirrabooka

### **Authority/Discretion**

#### **Definition**

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

## Council Resolution

0919/013

**Moved Councillor Caddy, seconded Councillor Sargent**

1. That the Tender from Infrastructure Development Builders Pty Ltd for the Roof Replacement & Mechanical Upgrade at Lot 550, House Number 22, Chesterfield Road, Mirrabooka be **ACCEPTED** at the fixed price lump sum of \$544,309.47 (excluding GST).
2. That Council **APPROVES** the transfer of up to \$544,309.47 (excluding GST) from the Investment Income Reserve to fund the Roof Replacement and Mechanical Upgrade at Lot 550, House Number 22, Chesterfield Road, Mirrabooka.

**The motion was put and declared CARRIED (11/2).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Sargent and Spagnolo.

**Against:** Councillors Re and Sandri.

## Committee Recommendation

1. That the Tender from Infrastructure Development Builders Pty Ltd for the Roof Replacement & Mechanical Upgrade at Lot 550, House Number 22, Chesterfield Road, Mirrabooka be **ACCEPTED** at the fixed price lump sum of \$544,309.47 (excluding GST).
2. That Council **APPROVES** the transfer of up to \$544,309.47 (excluding GST) from the Investment Income Reserve to fund the Roof Replacement and Mechanical Upgrade at Lot 550, House Number 22, Chesterfield Road, Mirrabooka.

## Officer's Recommendation

1. That the Tender from Infrastructure Development Builders Pty Ltd for the Roof Replacement & Mechanical Upgrade at Lot 550, House Number 22, Chesterfield Road, Mirrabooka be **ACCEPTED** at the fixed price lump sum of \$544,309.47 (excluding GST).
2. That Council **APPROVES** the transfer of up to \$544,309.47 (excluding GST) from the Investment Income Reserve to fund the Roof Replacement and Mechanical Upgrade at Lot 550, House Number 22, Chesterfield Road, Mirrabooka.

## Report Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

## Relevant Documents

### Attachments

Attachment 1 - Attachment A - Schedule of Tenders Received (previously circulated to Councillors under confidential separate cover)

Attachment 2 - Attachment B - Weighted Scores [↓](#)

### Available for viewing at meeting

Nil

## Background

### Tender Details

**IFT Number** 19.045.S.IFT  
**IFT Title** Roof Replacement and Mechanical Upgrade at Lot 550, House Number 22, Chesterfield Road, Mirrabooka

**Recommended Tenderer(s)** Infrastructure Development Builders Pty Ltd  
Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

**Contract Term** Initial: Three months  
Extension Options: Not applicable  
Defects Liability Period: 52 weeks

**Tendered Rates/Cost** Provided in Attachment A to this report (confidential)

**Panel Allocation** Not applicable

**Advertising:** Saturday, 25 May 2019 The West Australian

**Tender Deadline:** Wednesday, 26 June 2019 1.00pm

**Tender Opening:** Wednesday, 26 June 2019 3.00pm

### Tender Submissions

11 tenders were received, including Alternative and non-conforming Tenders:-

- Access Without Barriers Pty Ltd
- Classic Contractors Pty Ltd
- Construct360 Pty Ltd
- DK Kaartdijin Pty Ltd
- Geared Construction Pty Ltd
- Infrastructure Development Builders Pty Ltd
- LKS Constructions (WA) Pty Ltd
- Orixon Pty Ltd
- Safeway Building and Renovations Pty Ltd
- Hoskins Investments Pty Ltd, as trustee for MR Hoskins Family Trust
- Vera Builders Pty Ltd.

**Contract**

Commencement Date of New Contract:	October 2019
Reason for gap between Contracts:	Not applicable
Completion Date of New Contract:	November 2019
Estimated Value of New Contract:	\$544,309.47 (excluding GST)
Price Basis of New Contract:	Fixed price lump-sum

**Tender Evaluation Panel**

The tender evaluation panel comprised of four members, including a Business Unit Manager (Chairperson) and officer(s). Process and probity advice during evaluation was provided by a City Procurement Officer.

**Evaluation of Tenders**

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Respondent(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

**Evaluation Justification**

The facility is a commercial premises generating significant income to the City. Currently all tenancies are occupied and works will be carried out on a fully operational building. The scope of works requires:-

- complete roof replacement;
- replacement and/or relocation of all mechanical units on the roof; and
- replacement and/or relocation of most mechanical infrastructure in the ceiling space.

It is a requirement of the project that the impact of the works on the tenants be kept to a minimum.

Accordingly, the Project Officer and the City's Mechanical Services Officer, in consultation with the Engineering Consultants, developed a detailed staging plan for the works that allows completion of all works in three weeks, while allowing tenants to continue operating with a scheduled loss of only two days use of their leased tenancies.

The constraints included as part of the tender documentation, included the following:-

1. Allow to work a 24 hour rotating roster over weekends;
2. Allow to extend one weekend by up to two days; and
3. Allow to work 12 hour night shifts through the week.

The City received a submission from MR Hoskins Family Trust for a lump sum price significantly less than the recommended vendor. Hoskins methodology only allowed for standard day shift, Monday to Friday work, and did not demonstrate how the tenants can use their tenancies whilst works were carried out. Intrusive works were completed over a four to five week time frame, which would have significant impact on the tenants, rendering the building unusable during much of the works. Notwithstanding, the City sent a request to Hoskins requesting clarification on their lump sum price including carrying out works as described in the tender documentation. Hoskins confirmed their submission did not allow for this. Accordingly, we do not recommend the MR Hoskins submission for consideration.

DK Kaartdijin Pty Ltd provided a price almost half of other respondents. This price excluded mechanical works, rendering it non-compliant and is not recommended for consideration.

Both Construct 360 Pty Ltd and Vera Builders Pty Ltd provided lower pricing than the recommended tenderer, however their Qualitative Criteria both scored low, and neither company successfully demonstrated an understanding of the complexity and risks associated with this scope of work. Accordingly they are not recommended for consideration.

The recommended submission from Infrastructure Development Builders Pty Ltd demonstrates a clear understanding of the complexities and risks of the project and was only marginally higher than the Pre Tender QS estimate provided by the design consultants.

### **Comment**

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:-

<b>Has the recommended Tenderer(s) undergone Reference Checks successfully?</b>	YES
<b>Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?</b>	YES
<b>Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?</b>	YES
<b>Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?</b>	YES
<b>Was a Conflict of Interest declared by the recommended Tenderer(s)? If yes, please specify how it was managed.</b>	NO

### **Consultation/Communication Implications**

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the *Local Government (Functions and General) Regulations 1996* the Tender was advertised in a state wide publication. A link to the Tender documents was also made available via the City's website.

## Policy and Legislative Implications

The Tender has been conducted in accordance with Part 4 of the Local Government (Functions and General) Regulations 1996.

## Financial Implications

Account Number:	G0909
Budget Item:	Capital
Budget Amount:	\$604,673.00 (excluding GST)
Amount Spent to Date:	\$ 21,000.00 (excluding GST)
Proposed Cost:	\$544,309.47 (excluding GST)
Balance:	\$ 39,363.53 (excluding GST)

All figures quoted in this report are exclusive of GST.

In accordance with the City's Property Strategy 2016-2020, costs incurred in managing the City's investment property (including maintenance and capital works) are to be funded from the Property Strategy Investment Income Reserve. As such, the transfer of up to \$544,309.47 to fund the Roof Replacement and Mechanical Upgrade at Lot 550, House Number 22, Chesterfield Road, Mirrabooka will be transferred from the Property Strategy Investment Income Reserve to reimburse the project costs.

## Strategic Implications

**Theme 5:** Prosperous City

**Objective G4.1:** Optimise use of the City's resources

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Energy consumption	Modern energy efficient mechanical plant is being installed.

SOCIAL	
Issue	Comment
Nil.	

ECONOMIC	
Issue	Comment
Business innovation	Allows for continued income generation for the City through commercial leasing of the facility.

## **Conclusion**

The Evaluation Panel recommends that the contract for the Roof Replacement and Mechanical Upgrade at Lot 550, House Number 22, Chesterfield Road, Mirrabooka for the City of Stirling be awarded to Infrastructure Development Builders Pty Ltd at a total fixed contract price of \$544,309.47 (excluding GST).

Tenderers		Access Without Barriers Pty Ltd	Classic Contractors Pty Ltd	Construct360 Pty Ltd	Geared Construction Pty Ltd	Infrastructure Development Builders Pty Ltd	LKS Constructions (WA) Pty Ltd	Orixon Pty Ltd	Safeway Building and Renovations Pty Ltd	The Trustee for M R Hoskins Family Trust	Vera Builders Pty Ltd
Weighted Criteria	Weighting	Score	Score	Score	Score	Score	Score	Score	Score	Score	Score
Company Profile	5%	60.0%	63.3%	53.3%	70.0%	73.3%	66.7%	53.3%	56.7%	73.3%	60.0%
Methodology	35%	40.0%	50.0%	43.3%	73.3%	56.7%	46.7%	56.7%	66.7%	70.0%	40.0%
Relevant Past Experience	10%	60.0%	36.7%	36.7%	70.0%	56.7%	66.7%	43.3%	63.3%	66.7%	43.3%
Tenderer's Resources	15%	50.0%	30.0%	33.3%	63.3%	66.7%	60.0%	60.0%	56.7%	63.3%	46.7%
Price	35%	57.3%	78.5%	97.7%	62.9%	84.1%	77.8%	71.5%	74.5%	100.0%	86.1%
Non Price (Utility) Score		46.9%	44.4%	40.8%	70.3%	60.3%	54.4%	55.1%	63.1%	68.2%	43.6%
VFM/ Weighted Price adjusted Score		50.5	56.3	60.7	67.7	68.6	62.6	60.9	67.1	79.3	58.5



**Council Resolution****0919/014****Moved Councillor Caddy, seconded Councillor Proud****That the balance of the Community and Resources Committee recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2009.****The motion was put and declared CARRIED (13/0).****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.**Against:** Nil.

**12.3/ES2 INTERSECTION OF EMPIRE AVENUE AND CROMARTY ROAD,  
CHURCHLANDS - PROPOSED MODIFICATIONS****Report Information**

Location: Intersection of Empire Avenue and Cromarty Road  
Applicant: Not Applicable  
Reporting Officer: Manager Engineering Services  
Business Unit: Engineering Services  
Ward: Doubleview  
Suburb: Churchlands

**Authority/Discretion****Definition**

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

**Council Resolution****0919/015****Moved Councillor Caddy, seconded Councillor Proud****That Council ENDORSES further investigation of options, including origin-destination surveys at critical intersections, to address the issue of non-local traffic through Churchlands Green residential estate.****The motion was put and declared CARRIED (13/0) by exception resolution.****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.**Against:** Nil.

## Committee Recommendation

That Council ENDORSES further investigation of options, including origin-destination surveys at critical intersections, to address the issue of non-local traffic through Churchlands Green residential estate.

## Officer's Recommendation

1. That Council ENDORSES the proposal to modify the intersection of Empire Avenue and Cromarty Road, Churchlands to provide full turning movements, with costs shared equally between the City of Stirling and the Town of Cambridge.
2. That the City WRITES to the Town of Cambridge seeking endorsement of the proposal to modify the intersection of Empire Avenue and Cromarty Road, including consideration of funding allocation within the 2020/2021 Annual Budget.

## Report Purpose

To advise Council of a proposal to modify the intersection of Empire Avenue and Cromarty Road, Churchlands, and report on the results of consultation undertaken with the surrounding community of Churchlands and Floreat.

## Relevant Documents

### Attachments

Attachment 1 - Location Plan [↓](#)

Attachment 2 - Proposed Concept Plan (T-Junction) [↓](#)

Attachment 3 - Proposed Concept Plan (Roundabout) [↓](#)

### Available for viewing at meeting

Nil

## Background

The intersection of Empire Avenue and Cromarty Road is located on the municipal boundary between the City of Stirling (the City) and the Town of Cambridge (refer to Attachment 1). The City has been requested to consider a proposal to modify the intersection for reasons explained in this report.

### Initial Concerns regarding University Avenue and Alumni Terrace

For a number of years, the City has received concerns from residents of University Avenue and Alumni Terrace in Churchlands regarding the volume of traffic along these two roads. These two roads are located within the Churchlands Green residential estate, which encompasses the area previously occupied by the Edith Cowan University (ECU) Churchlands campus. The ECU Churchlands campus was progressively closed between 2006 and 2008.

The two roads combine to provide a connection between Empire Avenue and Pearson Street, and it is claimed that the road is being heavily utilised by non-local residents travelling through the area, rather than local residents within the subdivision.

In response to the concerns raised by residents, the City has undertaken regular traffic count monitoring over the last 10 years along University Avenue and Alumni Terrace. The Churchlands Green residential estate was largely undeveloped in 2010, with only a small percentage of the lots being developed. As the rate of residential development within the estate increased, the volume of traffic along these two roads has also increased, as expected. The volume of traffic has always remained below the desirable upper limit for a Local Access road, which is 3,000 vehicles per day. A summary of the recorded traffic volumes and travel speeds are provided in the table below.

Date	University Avenue North of Empire Avenue		Alumni Terrace North of University Avenue	
	Average Weekday Traffic [vehicles per day]	85 <sup>th</sup> Percentile Speed [km/h]	Average Weekday Traffic [vehicles per day]	85 <sup>th</sup> Percentile Speed [km/h]
2010-Mar	848	46.1	-	-
2011-Mar	1,141	46.8	-	-
2012-Mar	1,346	46.1	-	-
2013-Mar	1,568	46.4	1,341	45.4
2014-Mar	1,768	46.8	1,577	45.4
2015-Feb	1,925	46.4	1,705	46.4
2017-Apr	2,289	46.1	-	-
2018-May	2,485	45.4	2,229	45.6
2018-Nov	2,638	46.0	2,411	45.7

#### Traffic Calming Treatments on University Avenue and Alumni Terrace

In order to address the increase in traffic through the Churchlands Green residential estate, and to discourage the use of these roads by non-local motorists, residents of University Avenue and Alumni Terrace have previously requested consideration of traffic calming treatments on these two roads.

As per normal practice when considering requests for traffic calming treatments, the City has undertaken an assessment of the two affected roads in accordance with the criteria listed in Council's Traffic Management Warrants Policy. The key considerations in the assessment of these two roads include:-

- The average weekday traffic volume on both roads is currently within the practical design capacity for a Local Access road. However, the volume of traffic is beginning to approach the desirable upper limit of 3,000 vehicles per day.
- The 85<sup>th</sup> percentile speed for both roads has remained consistently between 45km/h and 47km/h over the last decade, which is below the 50km/h default built-up speed limit.
- Crash statistics for the five-year period on record (between 2014 and 2018) indicate no reported midblock crashes along the entire length of University Avenue, only one midblock crash along Alumni Terrace (between University Avenue and Campus Way) was reported, which resulted in minor property damage only.

- Both roads incorporate bends in their horizontal geometry, but these features do not reduce forward sight lines below the accepted standard.
- While not directly fronting a school, University Avenue is heavily utilised for pick up and drop offs for students at Newman College.
- The percentage of heavy vehicles has been recorded (in November 2018) as 3.6% on University Avenue and 2.3% on Alumni Terrace, which are within accepted values for Local Access roads. Previous surveys for University Avenue indicated 6.8% heavy vehicles in May 2018, but this appears to be a one-off spike compared with previous and subsequent surveys.
- The percentage of peak hour traffic on both roads is between 14-15%, which is marginally higher than the normal value between 10-12%. However, this is not unexpected, as similar values have been recorded on other roads abutting and adjacent to schools.

Based on the information available, and subject to an assessment under Council's Traffic Management Warrants Policy, University Avenue scores 18 points and Alumni Terrace scores 20 points. These values are well below the 50-point minimum threshold for consideration of traffic calming treatments, and as such, the City has consistently maintained (in response to all previous requests) that traffic calming treatments along these two roads cannot be justified.

#### Request for Modifications to the Intersection of Empire Avenue and Cromarty Road

The intersection of Empire Avenue and Cromarty Road was modified during the late 1980s to prevent right turns into Cromarty Road from the southern approach of Empire Avenue. These works were undertaken at a time when the ECU Churchlands campus was in full operation, and one of the primary reasons for the modifications was to reduce the volume of university-related traffic using Cromarty Road.

The ECU campus has not been in operation since 2008. To assist in reducing the volume of non-local traffic through Churchlands Green estate, residents have requested consideration of modifying the intersection to reinstate the restricted right turn movements from Empire Avenue.

A concept plan was subsequently developed for the intersection (refer to Attachment 2). The modified intersection would include a new right turn pocket on the southern approach of Empire Avenue to facilitate safer right turns into Cromarty Road. The left turn pocket from the northern approach of Empire Avenue would also be modified to ensure those vehicles slow down appropriately and give way to vehicles entering Cromarty Road from the south. The configuration of the left turn pocket and splitter island would be designed to ensure a significant power pole remains in its current location and does not need to be relocated (which would add significant cost to the project).

The proposal to modify the intersection would have the advantages of improving accessibility to properties on Cromarty Road and the adjacent residential precincts, reducing travel times and distances (from the south) and reducing the speed of vehicles entering Cromarty Road from the north (by removing the free-flow left turn slip lane). The primary disadvantage of the proposal would be a potential increase in traffic on Cromarty Road for vehicles travelling from Empire Avenue to Pearson Street, and the subsequent perceived impacts on road safety and property values.

## Comment

### Community Consultation

Following discussions between the City and the Town of Cambridge, input was sought from the surrounding community to gauge the level of support to modify the intersection. The City undertook consultation with 700 owners and residents of Churchlands and Floreat, who were requested to indicate their support or otherwise for the proposed concept plan.

The City received a total of 299 responses, which represents a higher than average response rate of 43%. A summary of the results, and a breakdown of where the responses were received, is shown in the table below.

Precinct	Letters Sent	Responses Received	Yes (Support the Proposal)	No (Object to the Proposal)
Cromarty Road	44	27	1 (4%)	26 (96%)
Non-Cromarty Road (City of Stirling)	362	168	155 (92%)	13 (8%)
Non-Cromarty Road (Town of Cambridge)	294	104	53 (51%)	51 (49%)
<b>Total</b>	<b>700</b>	<b>299</b>	<b>209 (70%)</b>	<b>90 (30%)</b>

The results showed that the proposal is supported by the significant majority of respondents to the consultation. However, when considering responses from Cromarty Road residents only, the proposal was strongly opposed.

During the consultation, residents were also given the opportunity to provide comments on the proposal. The comments received have been grouped by similar themes and are described in the table below.

Submission Details	No of Submissions
<b>Support the Proposal</b>	
The proposal will help reduce non-local through traffic through Churchlands Estate, particularly University Avenue and Alumni Terrace	68
Supportive of the proposal, but would prefer a roundabout at the intersection	13
<b>Object to the Proposal</b>	
Concerned about the resulting increase in traffic on Cromarty Road	46
Concerned about the impact on safety of school students and pedestrians	33
Concerned about the difficulty for right turns from Cromarty Road into Empire Avenue	22
Objects to the proposal on the basis that a roundabout would be a better solution for the intersection	9
Concerned about the short length of the proposed right turn pocket from Empire Avenue into Cromarty Road	7
Suggested changes to the intersection of Pearson Street and Alumni Terrace instead of the proposed changes.	6
Concerned about safety at intersection of Cromarty Road and Pearson Street	4
Suggest construction of Stephenson Avenue (between Empire Avenue and Pearson Street) instead of the proposed changes.	2

#### Officer's Response to Comments

- Preference for a Roundabout as an Alternative Treatment

A number of respondents suggested that a roundabout would be a more suitable option, including respondents that voted for and against the proposal. The construction of a roundabout at the intersection was certainly considered by the City and the Town of Cambridge. Based on initial investigations, the most significant barrier to the construction of a roundabout at the intersection was thought to be the position of a significant power pole containing high voltage transmission lines. The pole is positioned within a large splitter island on the north-east corner of the intersection, and the T-junction proposal (which was the subject of consultation) was specifically designed to ensure the power pole would not need to be relocated.

In order to construct a roundabout along the 'normal' alignment, the power pole would need to be relocated, and the cost for service relocations would be in the order of hundreds of thousands of dollars. However, since the completion of the consultation, the City has undertaken further investigations and has developed an alternative concept plan that shifts the roundabout slightly south of the normal alignment such that the power pole could be retained in its current position. A concept plan showing the alternative roundabout proposal is provided in Attachment 3.

In order to accommodate the roundabout, the northern end of Alyth Road would need to be modified into a cul-de-sac, as the connection to Cromarty Road would be too close to the roundabout. However, an alternative access arrangement could be provided further south along Empire Avenue to ensure permeability is maintained for local residents.

The provision of a roundabout at the intersection would provide a number of significant advantages over the standard T-junction configuration, as follows:-

- The potential delays and queues for vehicles turning right from Cromarty Road would be reduced, as these vehicles would have priority over northbound traffic on Empire Avenue. This issue was raised as a concern by a number of respondents to the consultation, particularly for larger vehicles such as buses.
- A roundabout would reduce the travel speed of vehicles on all approaches to the intersection, and would reduce the number of conflict points, thus providing a safer intersection configuration. Pre-deflection chicanes and tightening of kerb radii would also ensure that the speed of vehicles entering Cromarty Road is reduced.
- A roundabout could incorporate landscaping within the central circulating island, which would assist in improving the amenity of the intersection.

The provision of a roundabout would satisfy the request for full movements at the intersection and would address the objections raised by some of the respondents. When considering those respondents that objected solely because of issues that would otherwise be addressed by a roundabout, the level of support would potentially increase from 70% to 75% if a roundabout was constructed instead of the standard T-junction. Further detailed design would still need to be undertaken based on a feature survey of the intersection, but assuming that a roundabout could be accommodated within the existing constraints, it would be the preferred treatment for the intersection.

- **Resulting Increase in Traffic on Cromarty Road**

It is acknowledged that the proposal to modify the intersection will result in some increase in traffic on Cromarty Road however, it is important to note that Cromarty Road is classified as a Local Distributor road, and has a road width of approximately 7.4m. Roads of this classification and width are designed to carry up to 7,000 vehicles per day. The most recent traffic count surveys for Cromarty Road indicate that the average weekday traffic flow ranges between 2,030 vehicles per day (east of Empire Avenue) and 3,630 vehicles per day (west of Pearson Street).

It can therefore be shown that the volume of traffic on Cromarty Road is well within the practical design capacity for a Local Distributor road and is even within the range of a Local Access road at some locations. The road also incorporates traffic management treatments at regular spacing, which have been shown to maintain travel speeds between 45 and 53 km/h. Given that most turning movements are currently permitted at the intersection with Empire Avenue, the only additional traffic volumes that would likely be generated are from the south.

In contrast, both University Avenue and Alumni Terrace are classified as Local Access roads, with a practical design capacity of 3,000 vehicles per day. Alumni Terrace has a road width of 7.4m, similar to Cromarty Road, but University Avenue has a road width of just 6m.

A traffic count survey conducted along Cromarty Road in 1984 (when the intersection allowed full movements) indicated an average weekday traffic flow of 5,040 vehicles per day. The City is not suggesting that the traffic volume would automatically return to this level if the right turn into Cromarty Road was permitted. However, the volume would still be well within the practical design capacity of a Local Distributor road.



- Impact on Safety of School Students and Pedestrians

It is acknowledged that there are traffic congestion issues during pick up and drop off times for Churchlands Primary School, as is the case with all schools during these periods. However, the net volume of additional vehicles that would use Cromarty Road during the school peak periods would not be significant, with a conservative estimate of around 100 additional vehicles during the peak hour (which is less than two additional vehicles per minute). This volume is unlikely to have any noticeable impact on vehicle movements and congestion above what is already experienced.

It is also important to note that there are many primary schools located along Local Distributor and District Distributor roads, which experience similar or greater volumes of traffic without necessarily having a corresponding decrease in safety for vehicles and pedestrians. Such examples include Takari Primary School (adjacent to Jones Street with 5,200 vehicles per day), Tuart Hill Primary School (adjacent to Cape Street with 7,200 vehicles per day), North Beach Primary School (adjacent to North Beach Road with 7,200 vehicles per day) and Doubleview Primary School (adjacent to Ewen Street with 7,900 vehicles per day). Many schools also have secondary frontages along higher order District Distributor roads with much higher volumes (such as Alexander Drive, Hutton Street, Main Street) and these schools do not have any recorded corresponding decrease in safety for pedestrians.

- Difficulties Turning Right from Cromarty Road

A number of concerns have been raised regarding the difficulties for vehicles turning right from Cromarty Road into Empire Avenue, particularly larger trucks and buses. The proposed T-junction configuration would not change the ability for vehicles to turn right out of Cromarty Road, as they would still need to give way to the same number of vehicles on Empire Avenue; the only difference is that some of the northbound vehicles may be turning right into Cromarty Road instead of continuing straight on Empire Avenue.

The T-junction proposal would provide right turn vehicles with a pseudo acceleration lane, as an additional northbound lane is generated on Empire Avenue north of the intersection. As such, northbound vehicles on Empire Avenue would be able to continue straight in their own separate lane, and vehicles turning right from Cromarty Road would have their own lane to enter the northbound traffic flow on Empire Avenue.

Notwithstanding the above, the alternative proposal for a roundabout at the intersection (refer to Attachment 3) would assist in reducing the delays and queue lengths for vehicles turning from Cromarty Road into Empire Avenue, as right turn vehicles would subsequently have priority over all northbound traffic on Empire Avenue.

It should also be noted that while delays and queues may be experienced at the intersection during peak periods (as with many other intersections), there has not been any significant impact on road safety, with just two reported crashes in the last five-year period on record (between 2014 and 2018).

- Length of Turning Pocket on Empire Avenue

The City understands the concerns regarding the length of the proposed right turn pocket from Empire Avenue into Cromarty Road. A substandard length of turning pocket would result in right turn vehicles queuing back into the through lane of traffic, and therefore increasing congestion. However, there is certainly scope to review the length of turning pocket using intersection modelling software, and this is a matter that would be progressed if and when the proposal was endorsed by both Councils and a detailed design was subsequently prepared. The City would ensure that a suitable length turning pocket is provided in any future detailed design.

- Changes to Pearson Street and Alumni Terrace Intersection

The intersection of Pearson Street and Alumni Terrace is a three-way unsignalised intersection that allows full movements (turning left and right, in and out of the side road). A number of requests were made to modify the intersection to remove the right turns into Alumni Terrace from the southbound lanes of Pearson Street. A similar treatment is in place at the adjacent Dolomite Court intersection, which is 160m further north along Pearson Street.

The construction of a similar treatment at the Alumni Terrace intersection would further reduce the volume of non-local traffic using Alumni Terrace and University Avenue, and would require both local and non-local traffic to use Cromarty Road to access Empire Avenue. While this would achieve one of the objectives, it would further reduce the permeability of the local road network, which is not desirable. This treatment would therefore only be considered if the current proposal is not supported.

- Intersection of Cromarty Road and Pearson Street

Concerns have also been raised regarding traffic and congestion at the intersection of Cromarty Road and Pearson Street, and the impact on safety at that intersection. While delays and queues may be experienced at the intersection during peak periods (as with many other intersections), there has not been any significant impact on road safety, with just three reported crashes in the last five-year period on record (between 2014 and 2018). The intersection incorporates a right turn pocket from the north (for right turns into Cromarty Road) and separate left and right turn lanes on the Cromarty Road approach. The installation of traffic signals or a dual lane roundabout could not be justified on the basis of the relatively low crash history, and it is considered that any additional traffic can be accommodated within the existing intersection design.

- Construction of Stephenson Avenue (between Empire and Pearson)

The construction of Stephenson Avenue, to provide an additional distributor road connection between Empire Avenue and Pearson Street, would be a significant project with significant costs. Based on recent independent cost estimates for the future section of Stephenson Avenue (between Scarborough Beach Road and the Mitchell Freeway), the cost to construct a new section of road between Empire Avenue and Pearson Street would likely be above \$20 million. The Stephenson Avenue road reserve is vested within the control and management of the State Government, and the City is not aware of any short or medium term plans to construct this section of road at this stage.

### Officer's Recommendation

Modifications to the intersection have been supported by the significant majority of surrounding residents, as evidenced by the results of the community consultation surveys. While the concerns regarding potential increased flows are acknowledged, it is important to recognise that Cromarty Road is a Local Distributor road that is well underutilised (in terms of road capacity), and has been designed to accommodate higher traffic volumes than lower level Local Access roads such as University Avenue and Alumni Terrace. The City generally does not favour the restriction of movements at intersections between two distributor roads (unless there is a significant history of crashes), as it reduces the permeability of the distributor road network and distributes traffic to lower order roads that were not designed to accommodate high traffic flows.

Based on the information available, it is the City's recommendation to endorse the proposal to modify the intersection of Empire Avenue and Cromarty Road to provide full turning movements, and to write to the Town of Cambridge seeking their endorsement of the proposal, including consideration of funding allocation within the 2020/2021 Annual Budget. The proposal for a roundabout at the intersection would be the preferred treatment, but further investigation would be required to ensure that a compliant roundabout could be accommodated within the existing constraints of services and road reserve features.

### **Consultation/Communication Implications**

The City undertook consultation with 700 owners and residents of Churchlands and Floreat to determine the views of the community regarding the proposed modifications to the intersection. The area of consultation encompassed a radius of approximately 500m from Cromarty Road, including the entire Churchlands Green residential estate to the north of Cromarty Road (within the City), and a similar sized area south of Cromarty Road (within the Town of Cambridge). The consultation package included a cover letter, a plan of the proposed modifications, a survey questionnaire form and a reply paid envelope.

The consultation period was open for four weeks, from Monday 10 June 2019 to Friday 5 July 2019, however all responses received to date (the latest being on Tuesday 23 July 2019) have been included in the consideration of this matter. The City received a total of 299 responses, which represents a higher than average response rate of 43%. The results of the survey are discussed earlier in this report.

### **Policy and Legislative Implications**

The City and the Town of Cambridge have a Boundary Roads Agreement at an operational level to determine the roles and responsibilities of each Council when considering matters along boundary roads. As part of the Agreement, the cost of construction of any traffic management works or road upgrades is shared equally between both local governments.

### **Financial Implications**

There are no funds allocated within the current budgets of either local governments for modifications at the intersection, and no detailed designs have been undertaken at this early stage that would allow a preliminary cost estimate. Should the proposal be supported by both Councils (Stirling and Cambridge), the project would be subject to detailed design and then cost estimate before being listed for consideration on each Council's budget.

## Strategic Implications

**Built Environment:** Liveable and accessible City

**Outcome B3:** Built infrastructure that meets community needs

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Greenhouse emissions	The proposed modifications should have no impact on greenhouse emissions, as the project is not expected to generate additional vehicles that are not already travelling on the local road network.

SOCIAL	
Issue	Comment
Amenity	The proposed modifications will improve the amenity of residents living along lower order Local Access roads due to reduced traffic flows.

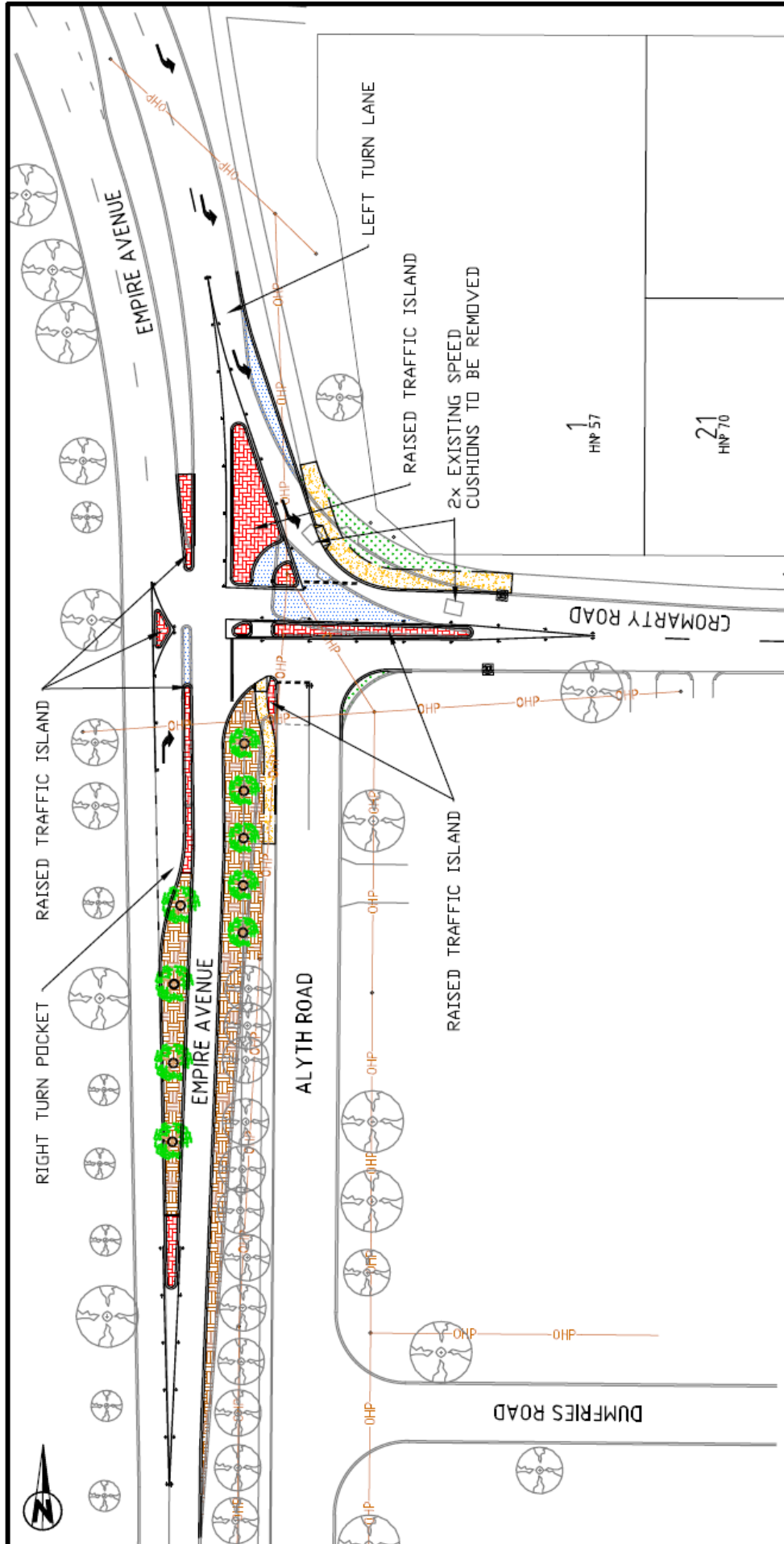
ECONOMIC	
Issue	Comment
Transport and infrastructure	The proposed modifications will improve the efficiency and accessibility of the network, by ensuring that regional traffic is encouraged to use higher order Local Distributor roads rather than narrow Local Access roads.

## Conclusion

The City has been requested to consider a proposal to modify the intersection of Empire Avenue and Cromarty Road to provide full turning movements. Consultation with the surrounding community has indicated majority support for the proposal, and the reinstatement of restricted right turn movements is a reasonable course of action from a road hierarchy and network connectivity perspective. On that basis, it is the City's recommendation to endorse the proposal to modify the intersection of Empire Avenue and Cromarty Road to provide full turning movements, and that the preferred treatment for the intersection is a roundabout.



**CROMARTY ROAD & EMPIRE AVENUE - CHURCHLANDS - CONCEPT PLAN**  
*not to scale*



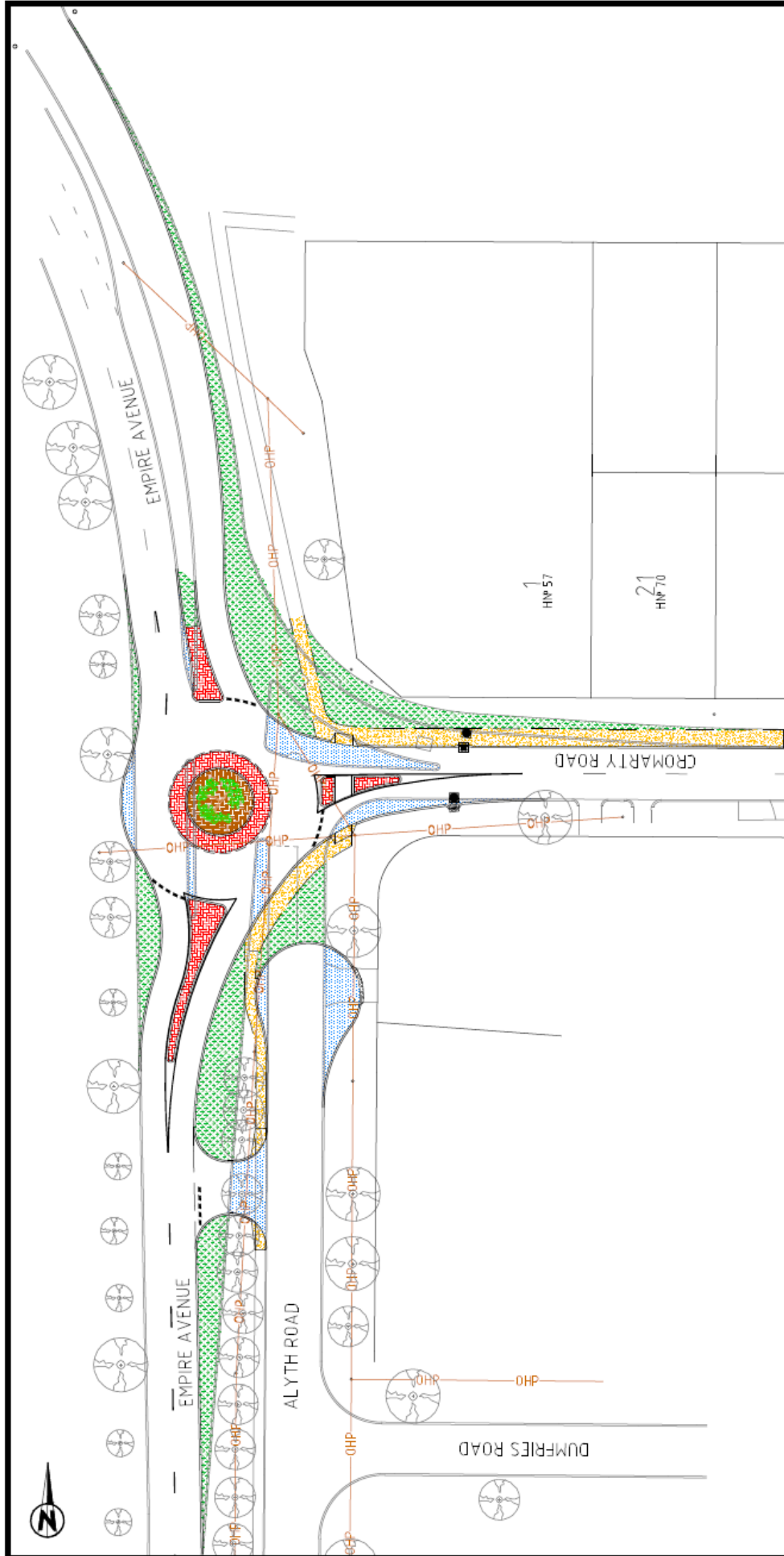
**LEGEND**

- PROPOSED RAISED TRAFFIC ISLAND
- PROPOSED CONCRETE FOOTPATH
- PROPOSED GRASSSED VERGE
- PROPOSED MULCH
- PROPOSED BLACK ASPHALT






**NOTES**

- 1) ALL CROSSOVERS AFFECTED BY WORKS SHALL BE REINSTATED TO THE CITY OF STIRLING STANDARDS, AT THE CITY'S EXPENSE.
- 2) ANY IRRIGATION AFFECTED IN THE VERGE AREA TO BE ADJUSTED AND REINSTATED TO PROPERTY OWNER'S REQUIREMENTS.

**CROMARTY ROAD & EMPIRE AVENUE - CHURCHLANDS - CONCEPT PLAN**  
*not to scale*



**LEGEND**

-  PROPOSED RAISED TRAFFIC ISLAND
-  PROPOSED CONCRETE FOOTPATH
-  PROPOSED GRASSED VERGE
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**12.3/CC1 CULTURAL DEVELOPMENT FUND LEVEL 1 FLAGSHIP APPLICATION 2019/2020 - GROUNDSWELL SURF AND SKATE FESTIVAL 2019****Report Information**

Location: Scarborough Beach Precinct  
Applicant: Local Community Church  
Reporting Officer: Manager Customer and Communications  
Business Unit: Customer and Communications  
Ward: Coastal  
Suburb: Scarborough

**Authority/Discretion****Definition**

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

**Council Resolution****0919/016****Moved Councillor Caddy, seconded Councillor Proud****That Council APPROVES Flagship Cultural Development Funding for Groundswell Surf and Skate Festival 2019 to the value of \$20,000.****The motion was put and declared CARRIED (13/0) by exception resolution.****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.**Against:** Nil.



## Committee Recommendation

That Council APPROVES Flagship Cultural Development Funding for Groundswell Surf and Skate Festival 2019 to the value of \$20,000.

## Officer's Recommendation

That Council APPROVES Flagship Cultural Development Funding for Groundswell Surf and Skate Festival 2019 to the value of \$20,000.

## Report Purpose

The City's Cultural Development Fund Policy states that the funding contribution provided for Level 1 Flagship Events/Projects (\$10,001 to \$20,000 ex. GST) will be recommended by the Fund Assessment Panel and determined by Council.

This report details a Cultural Development Fund Level 1 Flagship Application received for the 2019/2020 financial year and makes a recommendation to Council for the amount to be funded for the event.

## Relevant Documents

### Attachments

Nil

### Available for viewing at the meeting

1. Cultural Development Fund Application - Groundswell Surf and Skate Festival 2019 (Confidential ECM Doc No.11473499)

## Background

The Cultural Development Fund supports the planning and development of sustainable and safe events that foster culture and the arts, as well as contribute to community capacity building, community health and wellbeing, and the development of community spirit. The Cultural Development Fund enables a diverse range of community events and projects to be held throughout the year across all City of Stirling wards.

The Cultural Development Fund is categorised into three levels of funding:-

- Level 1 - Flagship Events/Projects (\$10,001 - \$20,000 ex. GST);
- Level 2 - Community Events/Projects (\$5,001 - \$10,000 ex. GST); and
- Level 3 - Small Events/Projects (up to \$5,000 ex. GST).

There are two funding application rounds each financial year for Level 1 Flagship Applications. These are presented to Council for funding approval and determination.

Round One Funding Applications were presented to Council at its meeting held 2 July 2019, with \$192,530 in funding approved (Council Resolution Number 0719/013).

Applications for Round Two Flagship Funding (for events occurring from February 2020 - July 2020) will be presented to Council for consideration in November 2019.

Applications for Level 2 and Level 3 funding are due a minimum of eight weeks prior to the event/project commencing with funding for these events determined by the Fund Assessment Panel. These applications are accepted throughout the year.

## **Comment**

In August 2019, the City received a Cultural Development Fund application for Groundswell Surf and Skate Festival 2019, which requested the event be considered for Level 1 Flagship Funding, despite being received outside of the usual funding rounds.

The event has previously received Level 2 funding from the Cultural Development Fund. The event organisers had planned to expand the festival program for 2019, however they had not originally anticipated applying for Level 1 Flagship Funding due to projected sponsorship funding from Healthway (WA State Government health promotion foundation). Unfortunately, the application deadline for Healthway funding was unintentionally missed and therefore they are now seeking additional funding from the City to enable the event to proceed as planned.

The application has been assessed by the Fund Assessment Panel, which includes the following members:-

- Coordinator Arts and Activation;
- Project Officer Arts and Events; and
- External Events Officer

The application has been assessed as per the Cultural Development Fund Objectives and Assessment Criteria, which assesses the following (each of the criteria is scored out of five, with the maximum possible total score being 40):-

Project Aims and Objectives - How likely is it that the event/project will deliver:-

- Cultural Benefit - Will the project contribute to the development of culture and the arts within the City of Stirling?
- Social Benefit - Will the project contribute to thriving communities?
- Economic benefit - Will the project create a thriving and prosperous City, attract visitors and encourage local business growth?

Funding Criteria:-

- Community Need and Support - Evidence of need for project and details of community support provided.
- Reach - Events should be open and accessible to the community, free or low cost, have broad appeal to the general community, promote access and inclusion principles and have a sound strategy to inform the community of the event. The number of people expected to engage with the project is also considered.
- Experience and Planning - Past capable experience in event/project organisation by the group and organising committee should be demonstrated. Timelines, budget and support material should demonstrate realistic consideration of all activity elements.

- Financial Responsibility - Projects should represent good value for money and have a clear budget with all aspects of the event/project taken into account.
- Financial Need and Contribution - Have other sources of funding/in-kind support been secured? Cultural development funding should only cover 40-50% of event costs.

Events funded by the Cultural Development Fund are subject to the City's Event Application process and must comply with all relevant Western Australian legislation and City of Stirling local laws relating to public events. For insurance and risk purposes, funding cannot be issued until the City is satisfied that all event requirements have been met.

A summary of the event and comment is below.

### **Groundswell Surf and Skate Festival**

**Applicant:** Local Community Church (formerly Be the Church)

**Ward:** Coastal

**Date:** Saturday 5 October 2019 and Sunday 6 October 2019

**Venue:** Scarborough Beach Precinct - Amphitheatre, Square, Skate Park and Beach

<b>Event Description</b>	<p>Groundswell Surf and Skate Festival is a two-day event targeted at youth and families, celebrating surf and skate culture at Scarborough. This unique event is the only one of its kind in the Perth metro area.</p> <p>In 2019 the event will be expanded to a two day festival - hosting both an amateur and Surf League surfing competition and skate competition, plus skateboarding workshops, basketball comps, and a festival village featuring free activities, market stalls, food and more.</p> <p>The organisers are working closely with the Scarborough Beach Association, as well as the City's Youth Development Team, mentoring and developing capacity amongst the Stirling Youth Advocates in the area of activation and event management, and youth engagement.</p>
<b>Event Objectives</b>	<ul style="list-style-type: none"> <li>• Engage the local children and youth.</li> <li>• Support a sense of social connectedness through positive interaction between peers.</li> <li>• Use the existing facilities in the area to draw children and youth to Scarborough Beach.</li> <li>• Strengthen relationships and build respect between young people, local businesses and the community.</li> <li>• Overall safer community through engagement of young people and the building of community resilience.</li> <li>• Continue to grow the Groundswell brand for events in the area.</li> <li>• Continue to deliver great joint events between the City of Stirling, Local Community Church and Scarborough Beach Association.</li> <li>• Promoting a sense of self-worth through skill development, identifying talents and positive promotion of young people.</li> <li>• Facilitation of an inclusive community, regardless of cultural background.</li> </ul>

<b>Officers Comments</b>	<p>Groundswell has been running since 2014, with varying formats and programs over the years. It was initially held as two separate events, with the Skate Festival held in April 2014 and the Surf Festival held in October 2014. Since then, the event has been held every year, with the organiser Local Community Church (formerly Be the Church) partnering with the Scarborough Beach Association in 2018 and combining the two events into one weekend.</p> <p>The City of Stirling has previously provided funding for the event as a Level 2 Community Event and has been closely involved with the organisers in terms of approvals for the event, as well as working with the Church in engaging with local youth.</p> <p>They are hoping to extend the event to two days (previously one day), which aligns with the Scarborough Beach Association’s Action Plan for the area to host a major surf/skate carnival. It will be the only major surf/skate festival in the Perth metro area and provides great opportunities for social, economic and cultural benefit to the area and further promotes Scarborough as a premier destination in Perth for surf and skate culture.</p> <p>The event is organised and run in partnership with Scarborough Beach Association (Town Team) and Kinn and Co (Event Organiser) who work closely with agencies such as Surfing WA, Australian Skateboarding Association and Basketball WA, as well as local business.</p>			
<b>Expected Attendance</b>	<b>Assessment Score</b>	<b>Projected Event Cost</b>	<b>Requested Funding</b>	<b>Recommended Funding</b>
2,500-3,000 people	32/40	\$139,814	\$20,000	\$20,000

### Consultation/Communication Implications

The Fund Assessment Panel has assessed each event as per the Cultural Development Fund Policy.

### Policy and Legislative Implications

This report has been submitted to Council in accordance with the Cultural Development Fund Policy.

### Financial Implications

The City has budgeted approximately \$350,000 for the Cultural Development Fund for 2019/2020 and there are sufficient funds remaining in this budget to meet the funding level recommended.

## Strategic Implications

**Social:** Thriving local communities

**Outcome S2:** Active and healthy City

**Economic:** Prosperous and vibrant City

**Outcome E1:** Destination City

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Community Engagement	The Cultural Development Fund aims to provide not-for-profit community organisations with access to funding and in-kind support to assist them in coordinating events and projects within the City of Stirling for the benefit of residents and the wider community.
Cultural and Heritage Value	Provides community groups the opportunity to hold events and maintain cultural activities within the City which may not have been possible without the City's support.
Health, Wellbeing and Safety	The events and activities supported by the Cultural Development Fund provide opportunities for community engagement, supporting mental health outcomes and creating a sense of community, well-being and belonging within our community. Utilising public spaces reduces anti-social behaviour and encourages ownership of spaces, increasing public safety and perceptions of safety.
Community Services	The Cultural Development Fund offers opportunities for community service organisations to engage with the community.

**ECONOMIC**

Issue	Comment
Development of key business	The Cultural Development Fund supports event organisers to operate within the City, providing an economic benefit to local businesses and increasing the number of visitors to the City, in line with the Economic and Tourism Development Strategy.
Business Innovation	The Cultural Development Fund supports organisations who seek to build on strategic alliances and planning strategies such as the Scarborough Beach Association's Action Plan.

**Conclusion**

The Cultural Development Fund aligns with the City's Strategic Community Plan in supporting thriving local communities, and a prosperous and vibrant City.

Endorsing the recommended funding allocation for the Groundswell Surf and Skate Festival 2019 will enable the City to support the delivery of a high quality, unique event that promotes Scarborough as a premier destination in Perth for surf and skate culture.

**12.3/CS1 ESTABLISHMENT OF A WOMEN'S SHED****Report Information**

Location: City Wide  
Applicant: Not Applicable  
Reporting Officer: Manager Community Services  
Business Unit: Community Services  
Ward: City Wide  
Suburb: City Wide

**Authority/Discretion****Definition**

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

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## Council Resolution

**0919/017**

**Moved Councillor Caddy, seconded Councillor Proud**

1. That Council **RECEIVES** the review into the need for a Women's Shed within the City of Stirling.
2. That Council **ENDORSES** the establishment a Women's Shed Pilot Program (at Innaloo Sportsmen's Club) from January 2020 to December 2020.
3. That Council **NOTES** a further report on the Women's Shed Pilot Program will be presented for consideration to inform any future decision on the proposed establishment of a Women's Shed in the City.

**The motion was put and declared CARRIED (13/0) by exception resolution.**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

## Committee Recommendation

1. That Council **RECEIVES** the review into the need for a Women's Shed within the City of Stirling.
2. That Council **ENDORSES** the establishment a Women's Shed Pilot Program (at Innaloo Sportsmen's Club) from January 2020 to December 2020.
3. That Council **NOTES** a further report on the Women's Shed Pilot Program will be presented for consideration to inform any future decision on the proposed establishment of a Women's Shed in the City.

## Officer's Recommendation

1. That Council **RECEIVES** the review into the need for a Women's Shed within the City of Stirling.
2. That Council **ENDORSES** the establishment a Women's Shed Pilot Program (at Innaloo Sportsmen's Club) from January 2020 to December 2020.
3. That Council **NOTES** a further report on the Women's Shed Pilot Program will be presented for consideration to inform any future decision on the proposed establishment of a Women's Shed in the City.



## Report Purpose

To inform Council of the outcome of the review of the need for a Women's Shed in the City of Stirling. In addition, the report seeks Council endorsement to undertake a 12 month Women's Shed Pilot Program at the Innaloo Sportsmen's Club. Information gathered from the pilot program will inform Council on the proposed establishment of a Women's Shed in the City.

## Relevant Documents

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

## Background

In late 2005, the City was approached by a community member to establish a Men's Shed in Stirling. Men's Sheds are a powerful tool in addressing men's health and wellbeing. The Australian Men's Shed Association motto of 'Shoulder to Shoulder' identifies the way in which men are comfortable communicating with each other. Unlike women, most men are reluctant to talk about their feelings and emotions, many do not take an interest in their own health and wellbeing and this consequently means they do not usually ask for help. When dealing with changes in life (such as retirement, relationship breakdowns, physical or mental illness) men are at risk of socially isolating themselves or missing opportunities to improve their situations by seeking help. Men's Sheds provide a space for relationships to form, to provide health and wellbeing talks, to provide referral materials and to normalise discussions around feelings and emotions for men.

The Stirling Community Men's Shed officially opened 19 August 2011. The first regional Men's Shed was partly funded by Lotterywest, Department of Veteran Affairs, Department of Health and the City of Stirling.

The Men's Shed was an immediate success, with hundreds of men joining as members, resulting in the need to form a waitlist.

The Stirling Community Men's Shed provides a place where men can work with wood, cook, and garden, participate in a range of social activities, including cards and games, support community initiatives and charities, undertake IT/computer training as well as attend informal men's health workshops. The shed enables men to complete their own work on any number of community projects.

In 2013 the Community Services Business Unit developed a report for the future directions of the Men's Shed program, including the need for additional sheds and the concept of satellite sheds to meet the needs of City of Stirling residents.

At its meeting held 5 March 2013, Council resolved (Council Resolution Number 0313/018) as follows:-

- “1. Council *RECEIVE* the report on the future directions of the Men’s Shed program.
2. That Council *SUPPORTS* the strategic direction to develop the Men’s Shed program on the basis that individual proposals are submitted for Council consideration.”

Within the report, the concept of a Women’s Shed was explored.

At its meeting held 12 March 2019 Council resolved (Council Resolution Number 0319/037) as follows:-

*“That the City UNDERTAKES a review of the need for a Women’s Shed in the City of Stirling (including consideration of Innaloo Sportsman Club or alternate facilities) and that a report be PRESENTED to the Community and Resources Committee meeting to be held 25 June 2019.”*

Currently, the Men’s Shed movement provides options for men as men do not generally participate in other programs and services provided in the community. The Shed needs to be a place where men can come together for companionship, emotional support and knowledge sharing without women.

The ‘Women Working with Wood Association’ operates from the Stirling Community Men’s Shed every Saturday from 12.00pm to 5.00pm and the City supports this group by advertising on their behalf, maintaining the equipment for them and subsidising their use of the facility. The current attendance rates average 34 participants per month. The feedback regarding the types of woodwork the group undertakes is that they are more delicate, artistic and require a lot of finesse compared to some of the work undertaken by their male counterparts. These include items such as candle holders, jewellery boxes and items that require wood turning.

In Western Australia there two known specific sheds for women.

The North Coastal Women’s Shed is located in Merriwa. Its mantra is Learn. Inspire. Connect. It is a community program for women by women. It creates a sense of community and camaraderie for women from all walks of life to offer a space to share their experience and provide supports for each other when they need it most. Some examples of workshops and programs on offer are meditation, weight-loss, candle-making and yoga.

The Ellenbrook Women’s Shed community group’s mission is to empower women, with power tools and general household DIY as well as learning the basics with car checks, and just being somewhere likeminded women can hang out and chat and learn new things. This group is newly established and just had its inaugural meeting held 18 June 2019.

There are cases of Men’s Sheds accepting women as members. This is normally done by setting up specific days for women to attend. In the Perth metropolitan area the Fremantle Men’s Community Shed offers specific workshops for women during the school term. Wanneroo, Mosman Park, Manning and Vincent do not currently accept female members, however there are a few considering offering a day or tuition options for women to learn woodworking skills.

The C.Y.O’Connor Men’s Shed in Kalgoorlie appears to be the only shed in Western Australia that accepts women as members.

The City explored the Innaloo Sportmen's Club as a possible location for a Women's Shed and the results of the investigation are provided in the comment section below.

## **Comment**

Prior to considering the establishment of a Women's Shed it is important to determine the community need and likely demand for such an initiative as well as identifying the types of activities to be undertaken. The two known Women's Sheds offer very different settings and experiences.

### Community Need

Within the City of Stirling there are 54,699 people aged 55 years and over. Of these, there are 24,745 men (11.77%) and 29,965 women (15.25%).

Statistics from the 2016 ABS Census identify that there are a higher percentage of women (2,278) aged 55 years and over than men (1,644) in the Innaloo-Doubleview SA2 locality.

Additionally, the surrounding localities Karrinyup-Gwelup-Carine and Wembley-West Leederville-Glendalough demonstrate a higher proportion of women aged 55 years and over compared to men, with 3,176 (5.39%) and 2,286 (3.88%) respectively.

These statistics demonstrate this is a potentially logical location for a Women's Shed or similar program.

### Activities and Programs

The review of Women's Sheds and research related to Men's and Women's Sheds revealed that Women's Shed activities and programs vary and demand may be for short leisure program type activities rather than long term membership style activities.

City officers met with the President of the Women Working with Wood Association on 27 July 2019 to discuss the current demand, if they were interested in a purpose built facility just for women and what they felt the needs of women interested in woodworking activities in the community would be.

The group was satisfied with the current arrangements and the Stirling Community Men's Shed facility. However, it did understand the need for a different type of women's space to undertake workshops that would benefit women. It was identified that the following learning opportunities may appeal to women:-

- Repairing items such as furniture/chairs;
- Fixing dollhouses;
- Changing washers and taps;
- How to hit a nail and hang a picture frame;
- How to use a drill/hot glue guns;
- How to make a chopping board;
- How to undertake maintenance items;
- Restoration and upholstery; and
- Sanding and varnishing.

Although there are similarities in these activities and some of the Shed programs, these would be quite different and offer short-term commitment to learning a skill and then moving on.

### Innaloo Sportsmen's Club

Viability of the Innaloo Sportsmen's Club as a suitable venue to support a Women's Shed, opportunities for increased activation, and attraction of new members was investigated. A meeting was held with the Innaloo Sportsmen's Club Committee to discuss the concept. The Committee confirmed it has a space within the existing clubrooms which could host suitable Women's Shed activities on a six to 12 month trial basis. The Committee raised the proposal with the general membership on 19 August 2019 and the proposal was endorsed.

### External Funding

Infrastructure and new developments are often timely, costly and have not been included in the 2019-2020 budget. Funding for Sheds' development is highly competitive, usually requires some in-kind or financial contribution from the applicant and is often difficult to secure. Lotterywest released a new Community Investment Framework in late 2018 which identifies priority areas for grants and lists grant outcomes. Lotterywest support is now directed to buildings where usage is not limited to a single program and usage can be identified as regular and frequent. Lotterywest funding is much more likely to be approved based on the greater benefit to the community and the ability to cater for a more diverse range of activities and users.

The demand and need for this type of facility is not yet known; although statistically the City can identify a target group based on gender and age, the community needs are yet to be determined. A pilot program will assist the City in making informed decisions regarding a Women's Shed.

### Community-Led Activities

The Community Services Business Unit works under a community capacity building model, recognising that the most sustainable activities and programs are community-led and initiated.

The City will work with the community, Innaloo Sportsmen's Club and residents to establish regular attendees and work towards the development of an independent working group to continue to manage the program and drive the potential development of a Women's Shed initiative.

Through existing networks and partnerships, the City would connect the Stirling Community Men's Shed, Women Working with Wood, local autumn/seniors clubs and any other relevant community groups.

Community-led activities such as these would likely be supported by the City.

### Women's Shed Pilot Program

Based on the findings above it is recommended to implement a Women's Shed pilot program to ensure that there is a defined community need, the location is suitable and the program is sustainable, before investing resources into the development of a Women's Shed.

The pilot program will be developed and implemented in an internal space at the Innaloo Sportsmen's Club. The City would need to develop the concept in more detail and continue to collaborate with the Innaloo Sportsmen's Club to ascertain whether there would need to be any minor room modifications to help facilitate and support the pilot program.

This proposal is based on the following considerations:-

- Low noise and low dust activities;
- Sessional programs;
- Facilitated workshops;
- Hand tools only; and
- A variety of educational opportunities to be offered during the pilot program.

It is proposed that this pilot commences in January 2020 to December 2020. This would need to be further refined in collaboration with the Innaloo Sportsmen's Club to ensure efficient integration with existing use and bowls programs. This will enable time for suitable arrangements to be put in place prior to commencement, and a review over a 12 month period will ensure well-informed decision making regarding the proposed establishment of a Women's Shed on a permanent basis. The pilot program will be evaluated during this period by ascertaining feedback from participants and facilitators, utilising the Your Say Stirling platform and interest from the community.

Any participants who are interested in woodwork involving machinery will be connected to the Women Working with Wood Association at the Stirling Community Men's Shed and longer term to the proposed Community Artisan Centre. The City will maintain a register of those participants who would like to be involved in consulting on the potential development of a Women's Shed.

Depending on the success of the pilot, the participants will be encouraged to form a management committee, become incorporated and operate independently from the City of Stirling.

If supported, the Women's Shed Pilot Program will be led by the Service Lead Community Services and Development in conjunction with the Club Development team in Recreation and Leisure Services, Stirling Community Men's Shed and Innaloo Sportsmen's Club.

### **Consultation/Communication Implications**

The Innaloo Sportsmen's Club has been consulted and are supportive of an initial pilot program being undertaken within a suitable space in the clubrooms. Further discussion with the club will occur if the concept is endorsed by Council in relation to suitable days and times, access, storage requirements, cost implications and any minor room modification works which would need to be undertaken to facilitate a pilot program.

The Women Working with Wood Association were also consulted.

### **Policy and Legislative Implications**

Nil.

### **Financial Implications**

Given the City is facilitating the pilot the City will be responsible for outgoings associated with room hire and any needed minor improvements to the room that would be required to help support the pilot.

Participants will be charged a fee for use or materials depending on the activity being undertaken.

Equipment will be sourced from the Stirling Community Men's Shed.

The costs for coordination of the pilot, allocation of instructors, provision of volunteers and promotion of activities will be undertaken within the existing 2019/2020 budget allocations.

### Strategic Implications

**Social:** Thriving local communities

**Objective S3.1:** Accessible services for all members of the community

### Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

<b>ENVIRONMENTAL</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

<b>SOCIAL</b>	
<b>Issue</b>	<b>Comment</b>
Amenity	Potential modifications to the existing Innaloo Sportsmen's Club, increasing the flexibility of activities that can benefit the community.
Community engagement	Increased participation of women in a range of programs and activities, opportunity to develop community members skills and capacity to continue as a community group/organisation.
Community services	Increase the number of programs and activities for women to build their skills and knowledge.
Equity	Offering like services and linkages/referrals to existing services for women.

<b>ECONOMIC</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

### Conclusion

It is recommended that Council supports the establishment of a Women's Shed Pilot Program at the Innaloo Sportsmen's Club to better inform future decision making regarding the establishment of a Women's Shed in the City of Stirling.

**12.3/CS2      INSTALLATION OF PLAQUES TO DOCUMENT THE HISTORY OF  
CITY OF STIRLING BUILDINGS AND RESERVES****Report Information**

Location:                    Not Applicable  
Applicant:                 Not Applicable  
Reporting Officer:        Manager Community Services  
Business Unit:            Community Services  
Ward:                        City Wide  
Suburb:                     City Wide

**Authority/Discretion****Definition**

- Advocacy                    *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive                    *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
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- Information Purposes    *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

## Council Resolution

0919/018

Moved Councillor Caddy, seconded Councillor Proud

1. That Council **RECEIVES** this report regarding options to provide historical information to the community and visitors on the naming of City facilities, parks, reserves, memorials and places of significance.
2. That Council **APPROVES** the proposed Action Plan to install plaques that document the history of City of Stirling buildings, reserves and other places of significance.
3. That Council **SUPPORTS** the establishment of a single repository/database, via the City's *MOSAiC* local history collections management system, for the recording and collation of information about the history and naming of facilities, reserves, memorials and places of significance.
4. That Council **NOTES** that required funding to research, validate, collate and upload historical information about the history and naming of City of Stirling facilities, parks, reserves, memorials and places of significance will be listed for consideration within the 2020/2021 annual budget.

The motion was put and declared **CARRIED (13/0)** by exception resolution.

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

## Committee Recommendation

1. That Council **RECEIVES** this report regarding options to provide historical information to the community and visitors on the naming of City facilities, parks, reserves, memorials and places of significance.
2. That Council **APPROVES** the proposed Action Plan to install plaques that document the history of City of Stirling buildings, reserves and other places of significance.
3. That Council **SUPPORTS** the establishment of a single repository/database, via the City's *MOSAiC* local history collections management system, for the recording and collation of information about the history and naming of facilities, reserves, memorials and places of significance.
4. That Council **NOTES** that required funding to research, validate, collate and upload historical information about the history and naming of City of Stirling facilities, parks, reserves, memorials and places of significance will be listed for consideration within the 2020/2021 annual budget.



## Officer's Recommendation

1. That Council RECEIVES this report regarding options to provide historical information to the community and visitors on the naming of City facilities, parks, reserves, memorials and places of significance.
2. That Council APPROVES the proposed Action Plan to install plaques that document the history of City of Stirling buildings, reserves and other places of significance.
3. That Council SUPPORTS the establishment of a single repository/database, via the City's MOSAiC local history collections management system, for the recording and collation of information about the history and naming of facilities, reserves, memorials and places of significance.
4. That Council NOTES that required funding to research, validate, collate and upload historical information about the history and naming of City of Stirling facilities, parks, reserves, memorials and places of significance will be listed for consideration within the 2020/2021 annual budget.

## Report Purpose

To seek Council's approval of the proposed Action Plan for the installation of plaques that document the history of the City's buildings, reserves and places of significance, as well as support for the establishment of a historical database.

## Relevant Documents

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

## Background

At its meeting held 16 April 2019, Council resolved (Council Resolution Number 0419/030) as follows:-

*"That the City INVESTIGATES options to provide historical information to the community and visitors on the naming of City facilities, parks, reserves, memorials and places of significance, and PROVIDES a report on the outcomes to the Community and Resources Committee meeting to be held 3 September 2019."*

There are a number of factors to be considered in the installation of plaques that document the history of the City's buildings, reserves and places of significance such as:-

- There are many facilities, roads, reserves, memorials and places of significance which have been named to recognise significant people or events, including Aboriginal places of significance, which have contributed to the sense of place and history of the City of Stirling.

- The City has policies for the naming of facilities, roads, parks, reserves and memorials; and is expected to comply with naming policies and approvals at the State Government level.
- There are several business units across the City of Stirling that are involved in the naming of facilities, roads, parks, reserves, memorials and places of significance, including Community Services, Recreation and Leisure Services, Customer and Communications, Parks and Sustainability, Engineering Services and City Planning.
- The City has limited historical records relating to the naming of places managed by each business unit; and there is no central register, policy or process, that records the historical information that underpinned the decision to name the facility, road, park, reserve, memorial or place of significance. Recently, Community Services (through the Museum Curator) and Recreation and Leisure Services have commenced collating a combined record of named parks, reserves and facilities.

## Comment

The City's Community Services, through the Service Lead Libraries and Lifelong Learning, and Museum Curator, have further consulted with business units involved in the naming of facilities, roads, parks, reserves, memorials and places of significance. This consultation and subsequent investigations have identified a number of issues and opportunities including:-

- There are 478 buildings, and 473 parks and reserves owned and managed by the City of Stirling, however officers cannot provide definitive advice on the number of named parks and reserves, facilities or named rooms within the facilities.
- There are many plaques, memorials, and site markers across the City of Stirling, however officers cannot provide definitive advice on the number of named locations.
- Recording the history of street names, suburbs, including Aboriginal places of significance should be considered in the scope of works. This aligns with the Reconciliation Action Plan action 2.1.3:-  
*"Continue to identify, acknowledge and promote sites of cultural significance through interpretive signage and co-naming."*
- A more thorough environmental scan across local and state government should be conducted to determine best practice in policy and recording historical information on the naming of facilities, roads, parks, reserves, memorials and places of significance. It appears that there are many local governments who maintain a plaques register, however they are not made public. There is also a Register of Aboriginal Sites available to the public through the Department of Planning, Lands and Heritage.
- The City's naming/memorial policies and related management practices including the design, production and installation of plaques, memorials and site markers are reviewed with current policy holders to develop consistency across the City of Stirling. Through the policy it is identified that historical information on the naming is provided to the Museum Curator for the City's historical records.
- The City's local history collection management system *MOSAiC*, has been identified as an appropriate platform and single repository/database to store naming information, relevant records and photographs for the City's historical records. Existing *MOSAiC* records include the Stirling History Collection, documents, photographs, Mount Flora Regional Museum objects and Council Memorabilia, and are all easily accessible to the community via the City's website. As *MOSAiC* is already implemented within the City, background information, photographs and histories of the City's buildings, reserves, plaques and memorials can easily be uploaded.

- Investigate the use of contemporary interpretation technology to digitise heritage markers, provide information on the location of plaques or the use of QR codes on facilities to view naming information.
- Review existing priorities for the Museum Curator and Library and Lifelong Learning and reallocate projects and resources to enable work on this project to be undertaken.
- There will be a requirement for ongoing capital expenses for production, installation and maintenance of plaques/markers if Council wish to proceed with these initiatives. Proposals for these expenses will be included in the 2020/2021 annual budget for consideration.

Giving consideration to the information gathered in the review process the following Action Plan is proposed. Stage One will be to review policies, procedures and standards to ensure any new naming of facilities, parks, reserves, memorials and places of significance are captured at the time of approval and entered into MOSAiC. Stage Two is to allocate resources to progressively address the backlog. This work will be done in phases commencing with information already available which will need validation, review of all building and facility naming, a review and update of all park and reserve naming and memorials.

A more detailed Action Plan is outlined below:-

#### Stage One

1. Upload new naming information to *MOSAiC*.  
Timeframe: September 2019  
Cost: Within existing 2019/2020 budget allocation.
2. Review City policies and management practices relevant to naming  
Timeframe: October 2019 to April 2020  
Cost: Within existing 2019/2020 budget allocation.
3. Liaise with Customer and Communications Business Unit to develop a standard style for the design, production and installation of plaques, memorials and site markers where appropriate.  
Timeframe: November 2019 to April 2020.  
Cost: Within existing 2019/2020 budget allocation.

#### Stage Two

1. Conduct environmental scan to determine best practice in recording naming information.  
Timeframe: May 2020 to June 2020.  
Cost: Within existing 2019/2020 budget allocation
2. Finalise methodology for validating backlog information and commence uploading information already recorded.  
Timeframe: July 2020 to December 2020  
Cost: Within the 2020/2021 budget allocation.
3. Conduct research, validate, collate and upload naming information to online program.  
Timeframe: January 2021 to December 2021 (Noting: that there will be interim reporting on progress of this project)  
Cost: Within the 2020/2021 and 2021/2022 budget allocation.

The project will be overseen by the Service Lead Libraries and Lifelong Learning, and the delivery will be through the Museum Curator.

### **Consultation/Communication Implications**

Consultation with the individuals and families of the named locations across the City will need to be included as part of the research, validation and recording process. Privacy and confidentiality will need to be considered in this process.

Consultation with the City's business units involved in the naming process will continue throughout the project delivery stage.

### **Policy and Legislative Implications**

There are a number of current policies that would be reviewed and consolidated through this review including:-

- Memorial Plaque Request Policy
- Memorial Tree Request Policy
- Naming of Parks, Reserves and Buildings Policy

Further to existing City policy, the City assesses naming requests in accordance with the Geographic Naming's Committee Policies and Standards Document as required, via [https://www.landgate.wa.gov.au/docvault.nsf/web/PS\\_LD/\\$file/1574-Geographic-names-policies.pdf](https://www.landgate.wa.gov.au/docvault.nsf/web/PS_LD/$file/1574-Geographic-names-policies.pdf)

### **Financial Implications**

To enable the project to be delivered, there will be a review of the current projects, services and priorities being undertaken within the Libraries and Lifelong Learning service stream, within the Community Services Business Unit. Resources will be identified and allocated to this project if Council wishes to proceed.

There will be a requirement for ongoing capital expenses for production, installation and maintenance of plaques/markers. Proposals for these expenses will be included in the 2020/2021 annual budget and subsequent budgets as required. Exact costs of plaque production, where required, will be determined once a standard style has been developed.

### **Strategic Implications**

**Social:** Thriving local communities

**Outcome S1:** Inclusive and harmonious City

Providing historical information on the naming of facilities, parks, reserves and memorials celebrates the City's past and people who have contributed to their community.

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

<b>ENVIRONMENTAL</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

<b>SOCIAL</b>	
<b>Issue</b>	<b>Comment</b>
Cultural and heritage value	Historical information regarding the naming of facilities, parks, reserves and memorials provides cultural value to City residents and young people learning about where they live. It also provides interest to visitors to the City. The naming of sites of cultural heritage for Aboriginal people links with the Reconciliation Action Plan outcomes.

<b>ECONOMIC</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

## Conclusion

Officers support the proposal to provide information that outlines the history behind the naming of facilities, roads, parks, reserves, memorials, plaques and places of significance, as this celebrates the City's past and people who have contributed to their community. Ensuring accurate historical records on naming information will ensure the City's rich and diverse history will be accessible to the community and future generations.

## 12.3/FPA1 MOYLE PAVILION CONCEPT DESIGNS

### Report Information

Location: Inglewood Oval, Stancliffe Street, Mount Lawley  
Applicant: Not Applicable  
Reporting Officer: Manager Facilities, Projects & Assets  
Business Unit: Facilities, Projects & Assets  
Ward: Lawley  
Suburb: Mount Lawley

### Authority/Discretion

#### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
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- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

### Council Resolution

0919/019

Moved Councillor Caddy, seconded Councillor Proud

**That Council ENDORSES the concept design and location for the redevelopment of Moyle Pavilion for the purpose of progressing it to detailed design and documentation.**

**The motion was put and declared CARRIED (13/0) by exception resolution.**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

## Committee Recommendation

That Council ENDORSES the concept design and location for the redevelopment of Moyle Pavilion for the purpose of progressing it to detailed design and documentation.

## Officer's Recommendation

That Council ENDORSES the concept design and location for the redevelopment of Moyle Pavilion for the purpose of progressing it to detailed design and documentation.

## Report Purpose

To consider the results of stakeholder engagement on the proposed Moyle Pavilion redevelopment and endorse concept plans for progression from concept to design development and documentation.

## Relevant Documents

### Attachments

Attachment 1 - Moyle Pavilion Concept Renders [↓](#)

Attachment 2 - Moyle Pavilion Building Site Plan [↓](#)

Attachment 3 - Moyle Pavilion Existing and Concept Plan [↓](#)

### Available for viewing at meeting

Nil

## Background

The Inglewood Oval/Hamer Park Redevelopment project is currently in the concept development phase. Stakeholders were engaged to provide feedback on the proposed concepts in April/May 2019. This report considers the feedback on the Moyle Pavilion component of the project and seeks endorsement of the concept plans in order to develop detail designs and proceed to tender and construction.

## Comment

### Changing User Profile

The Hamer Park clubroom located at Second Avenue is utilised by the Mount Lawley Amateur Football Club and the Mount Lawley Inglewood Cricket Club. The location of the clubrooms being in close proximity to existing North Street residents has resulted in some noise, parking and amenity impacts being experienced over an extended period of time. A number of strategies have been implemented by the Mount Lawley Amateur Football Club to try to address these impacts with some success however it is a clear objective to deal with this matter in any new development of the facility.

As part of the redevelopment concept and following consultation with the clubs it is proposed that the Mount Lawley Amateur Football Club relocate to the Moyle Pavilion site located at Inglewood Oval. This will enable the club to utilise existing car parking amenities which will better support their training and match play needs, and improve opportunities for club related social and fundraising activities. It will also improve opportunities for female sports participation to support current demand. The elevated position of the proposed new Moyle Pavilion will also foster better spectator viewing for amateur games.

It is proposed that the Mount Lawley Amateur Football Club relocate to the new Moyle Pavilion and co-locate with the current summer clubroom tenant being the Perth Baseball Club. As an outcome, it is proposed that the Mount Lawley Inglewood Junior Football Club would then relocate from the Moyle Pavilion to a new clubroom facility located within the Hamer Park sporting grounds. In discussions with the junior football club, the additional oval space is critical to the club's operations and the club is supportive of the proposed move. Relocating the Junior Football Club will also assist with mitigating noise and amenity impacts, improves junior access to sporting ovals and facilitates opportunities to support junior, youth and female related sporting activities in the future. The proposal would see the Junior Football Club co-locate with the Mount Lawley Inglewood Cricket Club being the current summer clubroom tenant.

### Community Consultation Outcome

In 2018/2019, the City developed a concept proposal based on the needs assessment previously completed in consultation with clubs. Stakeholder engagement on the preferred proposals commenced in April/May 2019 with a six week online 'Your Say Stirling' consultation (1 April 2019 to 28 April 2019) which was extended to 12 May 2019 following requests from the community.

Stakeholders were advised of the survey by:-

- Direct letter mail out to over 800 residents within 400m of the site;
- On site signage;
- Decals on pathways at key points on site;
- Social media posts;
- Direct emails to residents who registered following the 2014 consultation process;
- Direct emails to clubs, community groups and schools in close proximity; and
- A 'Scoop' Article which advertised the upcoming consultation.

Copies of the project fact sheets, proposed building site plans, concept designs and FAQ information were also available and remain on the 'Your Say Stirling' project page.

Following closure of the survey, two Community Information Sessions were held at the Moyle Pavilion on 22 May 2019 and 23 May 2019, as well as an additional opportunity to provide further feedback online was made available up to 14 June 2019.

### Feedback on Moyle Pavilion

The online survey asked the community to provide feedback on the proposed Moyle Pavilion redevelopment. Feedback received was largely positive with the following statements encapsulating the sentiment: *"Very happy with the design that Council and the club have come up with"*, *"very good design and a complete rebuild is the correct move"* and *"many other facilities have been upgraded in the Council and this is well over due"*.



Other feedback received from the community included seeking confirmation of the end user, the provision of public toilets, internal space provisions – specifically for broader community use, external design, costs and heritage elements. These matters will be further addressed in the design development phase.

#### Concept Design Moyle Pavilion Redevelopment

The existing Moyle Pavilion does not meet contemporary sporting facility standards nor cater for female sporting participation. The new build will address these issues. The concept plans developed for the purposes of consultation (including elevations and architectural renderings) are shown at Attachment. For comparison purposes, the current facility is 462m<sup>2</sup> whilst the new facility will increase in size to 681m<sup>2</sup> to accommodate the changes to user groups (i.e. senior football and baseball). The proposed new facilities will integrate the City's standards of provision for sporting clubrooms and will also take into consideration State Sporting Association facility standards.

#### Location – Moyle Pavilion Redevelopment

The proposed new build is situated in the same location as the current pavilion. The new pavilion will include three change rooms, umpire/official change rooms, external sports equipment storage, clubroom space, internal store, kitchen and kiosk servery, internal toilets, office and an external under cover spectator area. These needs have been identified in consultation with the clubs and will be further finalised through the design development phase. The 150m<sup>2</sup> clubroom space serviced by a kitchen and servery will provide the opportunity for the facility to be used for small scale community events subject to availability and appropriate hire arrangements in line with the licence agreements entered into with the clubs.

During construction, temporary facilities will be provided to support continued sporting operations such as changeroom, toilet and kiosk blocks will be provided and will be further discussed with the clubs as the City progresses the project.

#### Feedback on Hamer Park

The original proposal contemplated moving the new Hamer Park clubroom to the opposite side of the oval with access from Woodsome Street. Three petitions have been received in response to the proposal – two opposing the location of the Hamer Park proposal and one supportive as follows:-

- 14 May 2019 – Petition opposing (397 verified signatures)
- 30 July 2019 – Petition opposing (834 verified signatures)
- 11 June 2019 – Petition supporting (88 verified signatures)

The community (through direct feedback and petitions) has expressed significant concerns regarding the Hamer Park proposal specifically related to the change of location, parking provisions, traffic on Woodsome Street and other elements including safety, cost etc.

Council has committed to conducting further consultation with the community and stakeholders. Given the level of concern raised in response to the consultation undertaken in April, May and June 2019, the Woodsome Street location will not be progressed. The City will develop further concepts for a facility which is accessed off North Street (in proximity to the current location) and will pay particular attention in the design to further mitigate noise and parking congestion which has been identified as primary concerns for the North Street residents. These options will be further consulted with stakeholders through November 2019 with the outcomes being included within a report to Council, once the consultation process is complete. It is anticipated that a further report in relation to Hamer Park clubrooms will be presented to Council for determination by February 2020.

### Summary

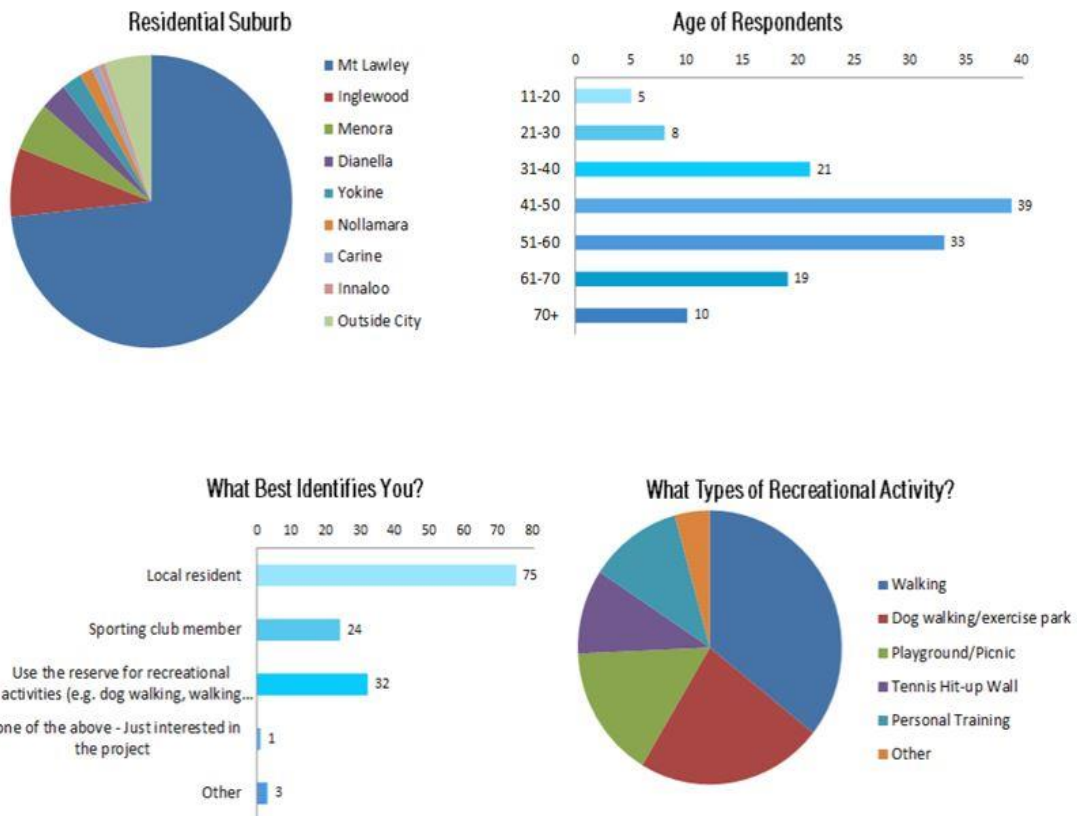
The consultation outcomes have been largely supportive of the proposed upgrade to Moyle Pavilion. On that basis it is recommended to progress this component of the project to design development, documentation and procurement.

The City has committed to conducting further consultation on the Hamer Park clubrooms. Given the feedback received, the Woodsome Street location will not be progressed further. The City will develop further concepts for a facility which is accessed off North Street (in proximity to the current location) and complete further consultation on that proposal. The matter will be represented to Council once further consultation is complete.

### **Consultation/Communication Implication**

The report identifies the consultation process that has been conducted. The following is the specific data that has been identified through the survey:-

- 150 individual survey responses received.
- Majority of respondents reside in Mount Lawley followed by Inglewood, Menora, Dianella, Yokine, Nollamara, Carine and Innaloo. A high proportion of the respondents also reside outside of the City which is expected given its location and its district role as a sporting role to the surrounding catchment. Refer to pie chart accordingly.
- The majority of respondents were within the 41-50 year age group, followed by 51-60 years, 31-40 years, 61-70 years, 70+ years, 21-30 years and 11-20 years.
- Local Residents were the primary respondents along with reserves users followed by sporting clubs.
- The majority of recreational users who responded use the reserve for walking, followed by dog walking/use of the dog exercise park, playground/tennis hit up wall followed by personal training activities and other relevant recreational activities.

**Table 1 – Survey Respondent Demographics**


### Policy and Legislative Implications

Community and Stakeholder Engagement Policy.

### Financial Implications

The total budget for the project is \$6.3 million with \$1.934 million allocated to the construction of Moyle Pavilion. Further detail is shown below.

Delivery	2018/2019	2019/2020	2020/2021	2021/2022	Totals
Moyle Pavilion	\$1,600,000	\$ 334,370			\$1,934,370
Hamer Park Clubrooms		\$ 200,000	\$1,660,974		\$1,860,974
Ancillary items: Headworks, temporary facilities, car park, reticulation, path networks, turfing, art work, contingencies, consultants, cost recovery		\$1,400,000	\$ 244,046		\$1,644,046
Oval Lighting				\$870,000	\$ 870,000
	<b>\$1,600,000</b>	<b>\$1,934,370</b>	<b>\$1,905,020</b>	<b>\$870,000</b>	<b>\$6,309,390</b>

The City will also seek grant funding through a Community Sporting and Recreation Facilities Fund Grant (CSRFF) application for new sports floodlighting along with the future Hamer Park clubrooms. This will be further considered by the community and Council.

## Strategic Implications

**Built Environment:** Liveable and accessible City

**Outcome B3:** Built infrastructure that meets community needs

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

<b>ENVIRONMENTAL</b>	
<b>Issue</b>	<b>Comment</b>
Energy consumption	The new facility will include modern electrical equipment and reduce consumption.
Water consumption and quality	The new facility will include modern equipment and reduce consumption.

<b>SOCIAL</b>	
<b>Issue</b>	<b>Comment</b>
Amenity	The new facility will improve the amenity of the area by providing new and modern facilities.
Health, wellbeing and safety	The new facility will improve the health, wellbeing and safety of visitors by providing a new and compliant facility that also improves accessibility for the community.

<b>ECONOMIC</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

## Conclusion

The concept designs for the Moyle Pavilion have been well received by the community who recognise that the facilities are aged and require improvements. Endorsing the concept designs will allow the City to progress through to design development, documentation and procurement.

A separate report will be developed to deal with the Hamer Park clubrooms once further consultation has been completed as indicated in the body of the report.

The timing of the proposed relocation of the Mount Lawley Amateur Football Club and the Mount Lawley Junior Football will be addressed directly with the clubs once the Hamer Park clubroom proposal is finalised and a decision made by Council.





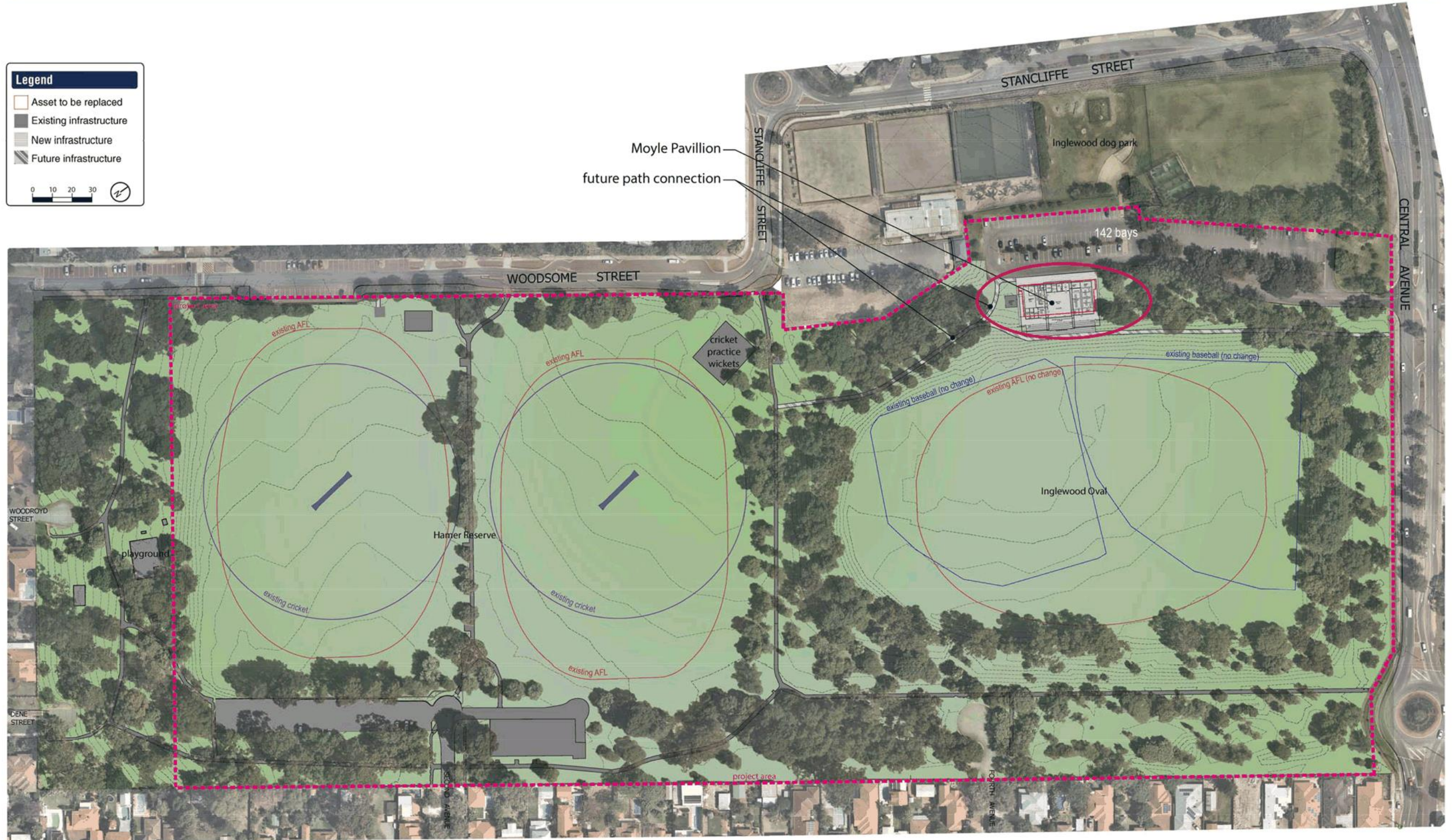
# Moyle Pavilion Building - Site Plan

Rev B  
August 2019

**Legend**

- Asset to be replaced
- Existing infrastructure
- New infrastructure
- Future infrastructure

0 10 20 30





## 12.3/CSA1 PARKING TICKET MACHINE CREDIT CARD PROCESSING AND MAINTENANCE PROVIDER

### Report Information

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Manager Community Safety  
Business Unit: Community Safety  
Ward: City Wide  
Suburb: City Wide

### Authority/Discretion

#### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*



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## Council Resolution

**0919/020**

**Moved Councillor Caddy, seconded Councillor Proud**

**That in accordance with the provisions of Clause 11(2)(f) of the Local Government (Functions and General) Regulations 1996 and the City's Purchasing and Tender Management Practice, Council APPROVES the waiver of the requirement to invite tenders for sole supplier support services for Parking Ticket Machines relating to:-**

- a. Credit card transaction and processing services for parking fee payment by credit card, for a period of five years; and**
- b. Maintenance services for parking ticket machines including the provision and replacement of spare parts and supplementary support services for a period of five years.**

**The motion was put and declared CARRIED (13/0) by exception resolution.**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

## Committee Recommendation

That in accordance with the provisions of Clause 11(2)(f) of the Local Government (Functions and General) Regulations 1996 and the City's Purchasing and Tender Management Practice, Council APPROVES the waiver of the requirement to invite tenders for sole supplier support services for Parking Ticket Machines relating to:-

- a. Credit card transaction and processing services for parking fee payment by credit card, for a period of five years; and
- b. Maintenance services for parking ticket machines including the provision and replacement of spare parts and supplementary support services for a period of five years.

## Officer's Recommendation

That in accordance with the provisions of Clause 11(2)(f) of the Local Government (Functions and General) Regulations 1996 and the City's Purchasing and Tender Management Practice, Council APPROVES the waiver of the requirement to invite tenders for sole supplier support services for Parking Ticket Machines relating to:-

- a. Credit card transaction and processing services for parking fee payment by credit card, for a period of five years; and
- b. Maintenance services for parking ticket machines including the provision and replacement of spare parts and supplementary support services for a period of five years.

## Report Purpose

To seek Council approval in accordance with the provisions of Clause 11(2)(f) of the Local Government (Functions and General) Regulations 1996, to waive the requirement to invite tenders where “*it is unlikely that there is more than one supplier*”. This request is sought in relation to continuing with current arrangements for credit card processing services and maintenance provisions associated with the City’s Parking Ticket Machines.

## Relevant Documents

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

## Background

In 2013 the City conducted a tender for the Supply, Delivery, Installation and Commissioning of Parking Ticket Machines for a period of five years within the City of Stirling. At its meeting held Tuesday 6 August 2013, Council accepted the tender from Australian Parking and Revenue Control Pty Ltd (APARC) (Council Resolution Number 0813/027).

The tender report included reference to both matters under the headings ‘Credit Card Processing’ and ‘Maintenance of Parking Ticket Machines’. The costing for credit card transaction processing was detailed in the tender report. A cost to undertake ticket machine maintenance was also provided by the successful tenderer. On closer examination of the credit card transaction process and the maintenance of components, it was revealed that both services are limited to provision by the successful tenderer (APARC) as sole supplier.

Subsequently, at its meeting held 1 October 2013, Council resolved (Council Resolution Number 1013/022) to waive tender requirements endorsing APARC as a sole supplier for the provisions of parking ticket machine maintenance and SimplePay Pty Ltd as sole supplier for credit card processing services, as outlined below:-

- “1. *That in keeping with the provisions of Clause 11(2)(f) of the Local Government (Functions and General) Regulations 1996 and the City’s Purchasing and Tender Management Practice, Council APPROVES the waiver of the requirement to invite tenders for sole supplier support services for Parking Ticket Machines relating to:*
  - a. *credit card transaction and processing services for parking fee payment by credit card, for a period of five (5) years from the date of commencement of paid parking with the City’s ticket machines; and*
  - b. *maintenance services for parking ticket machines including the provision of and replacement of spare parts and supplementary support services for a period of three (3) years with the option at the City’s absolute discretion, to renew annually for a further two (2) years for a total of five (5) years, from the date of commencement of paid parking with the City’s ticket machines.*

2. *That in accordance with (1) one above, contract agreements, suitable to the City, be ESTABLISHED for the service provisions with Simple Pay Solutions Pty Ltd and APARC and that the Director of Community Development be authorised to endorse these on behalf of the City.”*

## **Comment**

### Credit Card Payment and EMV Compliance

The successful Parking Ticket Machine tenderer, Australian Parking and Revenue Control Pty Ltd (APARC), included the MR40 card reader in ticket machines supplied to the City. The Europay, Mastercard and Visa (EMV) compliant certification, end to end solution that is to be provided to the City includes the MR40 card reader with Simple Pay as the transaction processor. This end to end solution is limited to the ticket machine provider APARC and Simple Pay, its wholly owned subsidiary, as the sole supplier. EMV — is a global standard for cards equipped with computer chips and the technology used to authenticate chip-card transactions. Officers have confirmed with the parking ticket machine manufacturer that SimplePay is currently the sole service provider certified by Parkeon (France) for the purposes of credit card processing on Parkeon payment terminals within the Australian & New Zealand markets.

### Parking Ticket Machine Maintenance

APARC is the sole agency in Australia for the sale and supply of Parkeon Strada Ticket Machines, spare parts and licensing for access to the Ticket Machine Management system. This is the normal situation with suppliers of parking ticket machines.

APARC are a well-established company within Australia and are currently contracted by a number of other Local Governments including (but not limited to) the City of Perth, City of Vincent, City of South Perth, City of Fremantle, City of Bunbury, City of Hobart and City of Townsville.

In keeping with the City’s Purchasing and Tender Management Practice, Council approval is necessary to waive the requirements to call tenders when the services are limited to provision by a sole supplier and when the cost of a service will most likely exceed the tender threshold amount (\$150,000) over the period of the contract. The ticket machine maintenance costs will be in the order of \$120,000 per annum (ex GST).

Subject to Council endorsement the City will progress a variation to the existing contract with APARC for the Supply, Delivery and Commissioning of Parking Ticket machines, to include the required maintenance provisions. The expiration date for the Supply, Delivery and Commissioning of Parking Ticket Machines contract is November 2023, which includes two, one year extension options. The contract expiration period will align with the current parking ticket machines nearing the end of their asset life. Following the expiration of this contract it is the City’s intention to re-tender for the provision of parking ticket machines and associated services.

Officers will also establish a new contract with SimplePay Pty Ltd in order to continue with its current parking ticket machine credit card processing services at an estimated cost of approximately \$45,000 per annum excluding GST.

## Consultation/Communication Implications

Upon Council endorsement, officers will undertake the necessary communication with the associated companies to continue with the above mentioned services.

## Policy and Legislative Implications

Local Government (Functions and General) Regulations 1996 Clause 11(2) (f) states:

*“Tenders do not have to be publicly invited according to the requirements of this division if-*

- (f) the local government has good reason to believe that, because of the unique nature of the goods or services required or for any other reason, it is unlikely that there is more than one supplier;”*

The City’s Purchasing and Tender Management Practice outlines the necessity to seek a waiver by Council when there is only one supplier and the cost of goods or services will exceed the tender threshold of \$150,000.

### *“5.7 Waiver of Tender (Sole Supplier)*

*Where the purchase of goods and/or services is expected to cost in excess of the tender threshold and it is considered that there is only one (1) source of supply, the request for a waiver from undertaking a tender must be submitted to and determined by the Council. Council has not delegated the authority to waive the requirement to go to tender. It should be noted that even when Council has determined that a tender is not required, a formal contract with the City’s standard terms and conditions should be established with the supplier.”*

## Financial Implications

As the City of Stirling already uses services supplied by APARC there is already a thorough understanding of the baseline costs associated with parking ticket machine maintenance and credit card processing services. As such, officers are able to determine that the City continues to receive value for money in line with industry standards when procuring these services.

Costs will be within budget parameters already included in the 2019/2020 adopted budget:-

External Contract Services  
Budgeted Amount: \$150,000

Credit Card Charges  
Budgeted Amount: \$82,000

## Strategic Implications

**Built Environment:** Liveable and accessible City

**Outcome B2:** Accessible and connected City

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

<b>ENVIRONMENTAL</b>	
<b>Issue</b>	<b>Comment</b>
Energy consumption	The Parking Ticket Machines are solar powered. They operate with minimal power consumption from a 12 volt rechargeable battery, charged by the solar panel.

<b>SOCIAL</b>	
<b>Issue</b>	<b>Comment</b>
Amenity	The Parking Ticket Machines have a small footprint and disseminate positively into the streetscape without being a glaringly obvious addition.

<b>ECONOMIC</b>	
<b>Issue</b>	<b>Comment</b>
Business innovation	Paid parking is an effective parking management tool for the City which also enables parking revenue to be reinvested into provision of additional parking supply, transport and amenity facilities like footpaths and trees.
Transport and infrastructure	Paid parking will encourage turnover of vehicles creating increased opportunity for motorists/customers to park and undertake business.

## Conclusion

The City's parking ticket machines offer fee payment by either cash or credit card. The credit card transaction processing must be certified EMV compliant to meet security requirements.

It is imperative that the ticket machines operate to greatest effect with an overall operating functionality across the fleet of ticket machines at approximately 99% during the period when parking fees apply. This level of operational effectiveness is important from a customer service perspective and is achievable. As with any machinery and equipment, it must be regularly maintained and serviced to achieve its optimal operational effectiveness.

The credit card reader and transaction process certification being supplied with the City's Parking Ticket Machines, as well as the maintenance of ticket machines is limited to SimplePay Pty Ltd and APARC as the sole suppliers in Australia. As the value of the service exceeds \$150,000, a Council approved waiver is required to ensure the continued operation of the City's parking ticket machines.

## 12.3/CSA2 EXTENSION OF FREE NEW ONE-YEAR CAT REGISTRATIONS INITIATIVE

### Report Information

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Acting Manager Community Safety  
Business Unit: Community Safety  
Ward: City Wide  
Suburb: City Wide

### Authority/Discretion

#### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

### Council Resolution

0919/021

Moved Councillor Caddy, seconded Councillor Proud

That Council **APPROVES** an extension of the free one-year cat registration initiative for residents that have not previously registered their cat, until 31 October 2020.

The motion was put and declared **CARRIED (13/0)** by exception resolution.

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

## Committee Recommendation

That Council APPROVES an extension of the free one-year cat registration initiative for residents that have not previously registered their cat, until 31 October 2020.

## Officer's Recommendation

That Council APPROVES an extension of the free one-year cat registration initiative for residents that have not previously registered their cat, until 31 October 2020.

## Report Purpose

This report advises of the success of the current free one-year cat registration initiative and seeks Council approval for the extension of the initiative until 31 October 2020. The initiative waives the one year cat registration fee for owners that have not previously registered their cat and aims to increase the overall number of registered cats within the City.

## Relevant Documents

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

## Background

Following a report released regarding the low number of cat registrations within the City, at its meeting held 12 February 2019, Council resolved (Council Resolution Number 0219/016) as follows:-

*“That Council SUPPORTS the City’s options and initiatives in responding to reported abandoned and unowned cats, as outlined in the report.”*

The Council resolution included the initiative to waive the one year registration fee for cats not previously registered for the remainder of the 2018/2019 registration period - until 31 October 2019.

The initiative aimed to encourage cat registrations and was promoted through a variety of mediums including social media, e-newsletters, the City’s website and flyer distribution at City facilities and dog parks.

From 18 February 2018 to 12 August 2018, the City processed 75 new, one-year cat registrations. During the same period the following year and since the introduction of the registration initiative, the City processed 364 new one-year cat registrations, representing a 485% increase in new one year cat registrations.

Since the introduction of the *Cat Act 2011* in Western Australia and despite the active promotion and enforcement of cat registrations within the City, the number of registered cats observed within the City remains below expectations.

According to an international survey conducted by the GfK Group in 2016, cats are the second most common pet and 29% of metropolitan households in Australia own a cat. Based upon the current number of cats registered within the City of Stirling (6,420) it is estimated that 76.4% or 20,840 of the cat population remains unregistered.

One year registrations (for cats and dogs) run from 1 November until 31 October annually. Concessional rates apply, and a discounted rate applies for the period from 1 June to 31 October.

### **Comment**

The significant increase of new one year cat registrations since the introduction of the initiative has proven the trial to be a success. Although the number of new one year cat registrations increased during the trial period, the overall number of registered cats within the City still remains below expectations. With the current trial due to end on 31 October 2019, the City is seeking to extend the initiative for an additional 12 months until 31 October 2020.

In addition to increasing the number of registered cats in the City, waiving of the fee for new one-year cat registrations will reduce the burden owners' face for the cost of microchipping and sterilising their cat, particularly during the current economic climate.

### **Consultation/Communication Implications**

To assist with the success of the initiative, a marketing and promotional campaign will be conducted to promote the availability of the free, new one-year cat registrations.

Since the implementation of this initiative, the City has provided other local governments with details of the initiative to assist them with improving cat registrations for their respective areas. It is expected that information and outcomes of the initiative will be provided to the Western Australian Local Government Association (WALGA), the Local Government Community Safety Network (LGCSN) and Western Australian Rangers Association (WARA) to assist with increasing cat registrations in the wider metropolitan area.

### **Policy and Legislative Implications**

Nil.

### **Financial Implications**

Based upon adoption rates of the current free registration initiative, it is estimated that 750 additional new one year registrations may be observed from 1 November 2019 until 31 October 2020. With an estimated 15% concessional registrations, the total amount of revenue foregone during this period is approximately \$13,875.

At the end of the registration period, owners of the cats registered for one year will be notified of their registration renewal options:-

- one year \$20.00;
- three years \$42.50; or
- lifetime \$100.00.

Note that concessional fees apply for pensioners.



Due to the higher number of cat registrations expected, cat registration renewal revenue may observe an increase upon expiration of the free cat registrations on 31 October 2020. It is difficult to predict the increase in registration renewal revenue due to the available registration renewal options.

Projected registration revenue losses and marketing and promotional costs associated with the registration initiative are able to be absorbed by the Community Safety Business Unit during the 2019/2020 financial year and will not require additional funding.

### Strategic Implications

**Social:** Thriving local communities

**Outcome S1:** Inclusive and harmonious City

### Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

<b>ENVIRONMENTAL</b>	
<b>Issue</b>	<b>Comment</b>
Vegetation impact	This initiative will assist to reduce the proliferation of and predation by unregistered cats

<b>SOCIAL</b>	
<b>Issue</b>	<b>Comment</b>
Amenity	This initiative will reduce the negative impact of unregistered cats on the community.

<b>ECONOMIC</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

### Conclusion

The current trial period for the free new one year cat registration initiative is due to end 31 October 2019 and to assist with capitalising on the success of the initiative, the City is seeking to extend the date. The extension of the initiative will waive the one year cat registration fee for owners that have not previously registered their cat, until 31 October 2020.

In addition to increasing cat registrations, the initiative also has the additional benefits of assisting cat owners with the total cost of registration during the current economic climate, reducing the negative impact of unregistered cats on the community and reducing the occurrence of predation by unregistered cats.

**12.3/F1 SCHEDULE OF ACCOUNTS PAID FOR PERIOD 1 ENDING 31 JULY 2019****Report Information**

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Director Corporate Services  
Business Unit: Finance Services  
Ward: Not Applicable  
Suburb: Not Applicable

**Authority/Discretion****Definition**

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
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- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

**Council Resolution****0919/022****Moved Councillor Caddy, seconded Councillor Proud****That the schedule of cheques drawn and payments made for Period 1, 1 July – 31 July 2019 amounting to:-**

<b>Municipal Fund</b>	<b>\$30,767,703.54</b>
<b>Trust Fund</b>	<b>-</b>
<b>Reserve Fund</b>	<b>-</b>
<b>TOTAL</b>	<b><u>\$30,767,703.54</u></b>

**be RECEIVED.****The motion was put and declared CARRIED (13/0) by exception resolution.****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.**Against:** Nil.**Committee Recommendation****That the schedule of cheques drawn and payments made for Period 1, 1 July – 31 July 2019 amounting to:-**

Municipal Fund	\$30,767,703.54
Trust Fund	-
Reserve Fund	-
TOTAL	<u>\$30,767,703.54</u>

**be RECEIVED.****Officer's Recommendation****That the schedule of cheques drawn and payments made for Period 1, 1 July – 31 July 2019 amounting to:-**

Municipal Fund	\$30,767,703.54
Trust Fund	-
Reserve Fund	-
TOTAL	<u>\$30,767,703.54</u>

**be RECEIVED.**

## Report Purpose

To inform Council of funds disbursed for the period 1 July 2019 to 31 July 2019.

## Relevant Documents

### Attachments

Attachment 1 - Schedule of Accounts - July 2019 [↓](#)

Attachment 2 - Cheque Listing Attachment - July 2019 - (ECM Doc No: 11496570)  
(previously circulated to Councillors under separate cover)\*

### Available for viewing at meeting

Nil

*\*(Please note the Cheque Listing Attachment can be viewed as a separate document to the Agenda on the City of Stirling website).*

## Background

Nil.

## Comment

The reported schedules are submitted in accordance with Regulation 13(1) of the Local Government (Financial Management) Regulations 1996.

## Consultation/Communication Implications

Nil.

## Policy and Legislative Implications

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented to the Council at the next ordinary meeting of Council after the list is prepared.

## Financial Implications

Nil.

## Strategic Implications

**Governance:** Making it happen

**Outcome G4:** Sustainable organisation

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Nil.	

ECONOMIC	
Issue	Comment
Nil.	

## Conclusion

The schedule of cheques drawn and payments made during the reporting period be presented.

**SCHEDULE FOR PERIOD 1 - 01/07/2019- 31/07/2019**

<b>PAYMENT</b>	<b>TRANSACTION</b>	<b>DATE</b>	<b>A/C VOUCHER NUMBERS</b>	<b>AMOUNT \$</b>	<b>MUNICIPAL \$</b>	<b>TRUST \$</b>	<b>RESERVE \$</b>
CREDITORS PAYMENTS	VARIOUS	3-Jul	508708-508716	43,012.00	43,012.00		
CREDITORS PAYMENTS	VARIOUS	3-Jul	EF177289-EF177299	152,191.60	152,191.60		
CREDITORS PAYMENTS	VARIOUS	3-Jul	EF177300	1,484.60	1,484.60		
CREDITORS PAYMENTS	VARIOUS	3-Jul	508717-508746	33,340.49	33,340.49		
BANK OF QUEENSLAND	INVESTMENT	3-Jul	EF177301	2,000,000.00	2,000,000.00		
CREDITORS PAYMENTS	VARIOUS	4-Jul	EF177302-EF177325	2,052.38	2,052.38		
CREDITORS PAYMENTS	VARIOUS	4-Jul	EF177326-EF177335	35,087.89	35,087.89		
CREDITORS PAYMENTS	VARIOUS	4-Jul	508747	391.99	391.99		
CREDITORS PAYMENTS	VARIOUS	4-Jul	EF177336-EF177366	253,352.81	253,352.81		
CREDITORS PAYMENTS	VARIOUS	4-Jul	508748	5,035.80	5,035.80		
CREDITORS PAYMENTS	VARIOUS	4-Jul	EF177367-EF177404	252,705.96	252,705.96		
CREDITORS PAYMENTS	VARIOUS	4-Jul	EF177405-EF177438	267,540.54	267,540.54		
CREDITORS PAYMENTS	VARIOUS	4-Jul	EF177439-EF177441	477,178.87	477,178.87		
CREDITORS PAYMENTS	VARIOUS	4-Jul	EF177442	406,947.00	406,947.00		
CREDITORS PAYMENTS	VARIOUS	4-Jul	EF177443	509,197.33	509,197.33		
CREDITORS PAYMENTS	CANCEL	4-Jul	508273 / 506949				
CREDITORS PAYMENTS	VARIOUS	4-Jul	508749-508757	5,533.92	5,533.92		
CREDITORS PAYMENTS	VARIOUS	5-Jul	EF177444-EF177448	114,877.22	114,877.22		
CREDITORS PAYMENTS	VARIOUS	5-Jul	EF177449-EF177484	6,090.91	6,090.91		
CREDITORS PAYMENTS	VARIOUS	5-Jul	508758	57.12	57.12		
CREDITORS PAYMENTS	VARIOUS	5-Jul	508759-508785	56,606.29	56,606.29		
CREDITORS PAYMENTS	VARIOUS	8-Jul	508786-508787	5,248.30	5,248.30		
CREDITORS PAYMENTS	VARIOUS	8-Jul	EF177485-EF177489	13,273.09	13,273.09		
CREDITORS PAYMENTS	VARIOUS	8-Jul	EF177490-EF177519	108,919.84	108,919.84		
CREDITORS PAYMENTS	VARIOUS	8-Jul	508788-508792	16,003.62	16,003.62		
CREDITORS PAYMENTS	VARIOUS	8-Jul	EF177520-EF177523	526,465.50	526,465.50		
CREDITORS PAYMENTS	VARIOUS	8-Jul	508793-508823	8,763.00	8,763.00		
CREDITORS PAYMENTS	VARIOUS	8-Jul	EF177524-EF177547	4,105.91	4,105.91		
CREDITORS PAYMENTS	VARIOUS	9-Jul	EF177548	1,126.55	1,126.55		
CREDITORS PAYMENTS	VARIOUS	9-Jul	EF177549-EF177556	67,043.49	67,043.49		
CREDITORS PAYMENTS	VARIOUS	9-Jul	508824-508825	27,659.60	27,659.60		
CREDITORS PAYMENTS	VARIOUS	9-Jul	EF177557-EF177592	107,920.20	107,920.20		
CREDITORS PAYMENTS	CANCEL	9-Jul	508442				
CREDITORS PAYMENTS	VARIOUS	9-Jul	EF177593-EF177632	160,326.06	160,326.06		
CREDITORS PAYMENTS	VARIOUS	10-Jul	508826-508829	1,484.04	1,484.04		
CREDITORS PAYMENTS	VARIOUS	11-Jul	508830-508831	2,782.09	2,782.09		
CREDITORS PAYMENTS	VARIOUS	11-Jul	EF177639-EF177641	11,235.41	11,235.41		
CREDITORS PAYMENTS	VARIOUS	11-Jul	EF177642-EF177666	73,621.35	73,621.35		
			<b>Sub Totals</b>	<b>5,758,662.77</b>	<b>5,758,662.77</b>	<b>0.00</b>	<b>0.00</b>

**SCHEDULE FOR PERIOD 1 - 01/07/2019- 31/07/2019**

<b>PAYMENT</b>	<b>TRANSACTION</b>	<b>DATE</b>	<b>A/C VOUCHER NUMBERS</b>	<b>AMOUNT</b> \$	<b>MUNICIPAL</b> \$	<b>TRUST</b> \$	<b>RESERVE</b> \$
CREDITORS PAYMENTS	VARIOUS	11-Jul	EF177667-EF177702	160,919.26	160,919.26		
CREDITORS PAYMENTS	VARIOUS	11-Jul	EF177703-EF177739	105,128.95	105,128.95		
CREDITORS PAYMENTS	VARIOUS	11-Jul	EF177740-EF177769	276,634.30	276,634.30		
CREDITORS PAYMENTS	VARIOUS	11-Jul	EF177770-EF177799	243,680.85	243,680.85		
CREDITORS PAYMENTS	VARIOUS	11-Jul	EF177800	1,089.75	1,089.75		
CREDITORS PAYMENTS	VARIOUS	11-Jul	EF177801-EF177811	739.42	739.42		
CREDITORS PAYMENTS	VARIOUS	11-Jul	508832-508867	37,658.57	37,658.57		
CREDITORS PAYMENTS	VARIOUS	12-Jul	508868-508870	18,327.35	18,327.35		
CREDITORS PAYMENTS	VARIOUS	12-Jul	EF177812-EF177814	459,286.91	459,286.91		
CREDITORS PAYMENTS	VARIOUS	12-Jul	EF177815-EF177829	59,123.41	59,123.41		
CREDITORS PAYMENTS	VARIOUS	12-Jul	EF177830-EF177846	87,587.14	87,587.14		
CREDITORS PAYMENTS	VARIOUS	12-Jul	508871-508873	3,108.80	3,108.80		
CREDITORS PAYMENTS	VARIOUS	12-Jul	EF177847-EF177852	236,976.00	236,976.00		
CREDITORS PAYMENTS	VARIOUS	12-Jul	508874-508901	23,064.83	23,064.83		
CREDITORS PAYMENTS	CANCEL	15-Jul	507449				
CREDITORS PAYMENTS	VARIOUS	15-Jul	508902-50904	3,728.50	3,728.50		
CREDITORS PAYMENTS	VARIOUS	16-Jul	EF177853-EF177862	62,990.57	62,990.57		
CREDITORS PAYMENTS	VARIOUS	16-Jul	508905-508907	4,699.74	4,699.74		
CREDITORS PAYMENTS	VARIOUS	16-Jul	EF177863-EF177887	149,146.39	149,146.39		
CREDITORS PAYMENTS	VARIOUS	16-Jul	508908	348.41	348.41		
CREDITORS PAYMENTS	VARIOUS	16-Jul	EF177888-EF177921	223,405.36	223,405.36		
CREDITORS PAYMENTS	VARIOUS	16-Jul	508909-508937	18,832.80	18,832.80		
CREDITORS PAYMENTS	VARIOUS	17-Jul	EF177922-EF177951	153,348.84	153,348.84		
CREDITORS PAYMENTS	VARIOUS	17-Jul	508938-508939	538.00	538.00		
CREDITORS PAYMENTS	VARIOUS	17-Jul	EF177952-EF177976	122,208.86	122,208.86		
CREDITORS PAYMENTS	VARIOUS	17-Jul	508940	1,817.21	1,817.21		
CREDITORS PAYMENTS	VARIOUS	17-Jul	EF177977-EF178003	164,094.81	164,094.81		
CREDITORS PAYMENTS	VARIOUS	17-Jul	508941-508943	11,770.58	11,770.58		
CREDITORS PAYMENTS	VARIOUS	17-Jul	EF178004-EF178010	40,525.53	40,525.53		
CREDITORS PAYMENTS	CANCEL	18-Jul	508750	-99.00	-99.00		
CREDITORS PAYMENTS	CANCEL	18-Jul	508615 / 508616				
CREDITORS PAYMENTS	VARIOUS	18-Jul	508944-508945	8,957.50	8,957.50		
CREDITORS PAYMENTS	VARIOUS	18-Jul	EF178011-EF178043	261,324.88	261,324.88		
CREDITORS PAYMENTS	VARIOUS	18-Jul	508946-508972	32,682.28	32,682.28		
CREDITORS PAYMENTS	VARIOUS	18-Jul	EF178044-EF178045	314,992.04	314,992.04		
CREDITORS PAYMENTS	VARIOUS	18-Jul	508973	1,519.75	1,519.75		
CREDITORS PAYMENTS	VARIOUS	18-Jul	EF178046-EF178053	146,245.55	146,245.55		
			<b>Sub Totals</b>	<b>9,195,066.91</b>	<b>9,195,066.91</b>	<b>0.00</b>	<b>0.00</b>

SCHEDULE FOR PERIOD 1 - 01/07/2019- 31/07/2019							
PAYMENT	TRANSACTION	DATE	A/C VOUCHER NUMBERS	AMOUNT \$	MUNICIPAL \$	TRUST \$	RESERVE \$
CREDITORS PAYMENTS	VARIOUS	18-Jul	EF178054	1,187.25	1,187.25		
CREDITORS PAYMENTS	VARIOUS	18-Jul	508974-508981	15,500.00	15,500.00		
CREDITORS PAYMENTS	VARIOUS	19-Jul	EF178055	213,832.80	213,832.80		
CREDITORS PAYMENTS	VARIOUS	19-Jul	EF178056-EF178083	312,787.66	312,787.66		
CREDITORS PAYMENTS	VARIOUS	19-Jul	EF178084-EF178087	537,900.50	537,900.50		
CREDITORS PAYMENTS	VARIOUS	19-Jul	508982-508985	16,535.16	16,535.16		
NOT TO EXCEED	VARIOUS	19-Jul	471161	115.00	115.00		
NOT TO EXCEED	CANCEL	19-Jul	471161	-115.00	-115.00		
NOT TO EXCEED	VARIOUS	19-Jul	417161	115.00	115.00		
NOT TO EXCEED	VARIOUS	19-Jul	417165	65.40	65.40		
NOT TO EXCEED	VARIOUS	19-Jul	417157	168.00	168.00		
NOT TO EXCEED	VARIOUS	19-Jul	417160	191.70	191.70		
NOT TO EXCEED	VARIOUS	19-Jul	417205	330.00	330.00		
CREDITORS PAYMENTS	CANCEL	19-Jul	EF177844	-140.00	-140.00		
CREDITORS PAYMENTS	VARIOUS	19-Jul	508986-508987	919.50	919.50		
CREDITORS PAYMENTS	CANCEL	22-Jul	508796	-90.30	-90.30		
CREDITORS PAYMENTS	VARIOUS	22-Jul	508988-508989	1,250.80	1,250.80		
CREDITORS PAYMENTS	VARIOUS	22-Jul	EF178088	485,651.53	485,651.53		
CREDITORS PAYMENTS	VARIOUS	22-Jul	EF178089-EF8118	224,017.29	224,017.29		
CREDITORS PAYMENTS	VARIOUS	22-Jul	EF1778119-EF178148	277,307.00	277,307.00		
CREDITORS PAYMENTS	VARIOUS	23-Jul	EF178149-EF178154	35,662.43	35,662.43		
CREDITORS PAYMENTS	VARIOUS	23-Jul	EF178155	368,712.95	368,712.95		
CREDITORS PAYMENTS	VARIOUS	23-Jul	EF178156-EF178187	265,675.57	265,675.57		
CREDITORS PAYMENTS	VARIOUS	23-Jul	508990	560.00	560.00		
CREDITORS PAYMENTS	VARIOUS	23-Jul	EF178188-EF178215	250,735.60	250,735.60		
CREDITORS PAYMENTS	VARIOUS	23-Jul	EF178216	244,754.86	244,754.86		
CREDITORS PAYMENTS	VARIOUS	23-Jul	EF178217	407.15	407.15		
CREDITORS PAYMENTS	VARIOUS	23-Jul	EF178218-EF178228	572.56	572.56		
CREDITORS PAYMENTS	VARIOUS	23-Jul	508991	1,500.00	1,500.00		
CREDITORS PAYMENTS	CANCEL	24-Jul	EF178109	- 1,005.00	- 1,005.00		
CREDITORS PAYMENTS	CANCEL	24-Jul	508727 / 508793	- 825.00	- 825.00		
CREDITORS PAYMENTS	VARIOUS	24-Jul	508992	825.00	825.00		
CREDITORS PAYMENTS	CANCEL	24-Jul	508992	- 825.00	- 825.00		
CREDITORS PAYMENTS	VARIOUS	24-Jul	508993	825.00	825.00		
CREDITORS PAYMENTS	VARIOUS	24-Jul	EF178229	1,191,056.55	1,191,056.55		
CREDITORS PAYMENTS	VARIOUS	24-Jul	508994	441.00	441.00		
CREDITORS PAYMENTS	VARIOUS	24-Jul	508995-50900	32,058.53	32,058.53		
CREDITORS PAYMENTS	VARIOUS	24-Jul	EF178230-EF178238	24,182.17	24,182.17		
			<b>Sub Totals</b>	<b>13,697,910.57</b>	<b>13,697,910.57</b>	<b>0.00</b>	<b>0.00</b>



**SCHEDULE FOR PERIOD 1 - 01/07/2019- 31/07/2019**

<b>PAYMENT</b>	<b>TRANSACTION</b>	<b>DATE</b>	<b>A/C VOUCHER NUMBERS</b>	<b>AMOUNT \$</b>	<b>MUNICIPAL \$</b>	<b>TRUST \$</b>	<b>RESERVE \$</b>
CREDITORS PAYMENTS	CANCEL	24-Jul	EF178230-EF178238	-24182.17	-24182.17		
CREDITORS PAYMENTS	VARIOUS	24-Jul	EF178239-EF178247	24182.17	24182.17		
CREDITORS PAYMENTS	VARIOUS	25-Jul	EF178248-EF178274	302,786.87	302,786.87		
CREDITORS PAYMENTS	VARIOUS	25-Jul	EF178275-EF178296	5,187.81	5,187.81		
CREDITORS PAYMENTS	VARIOUS	25-Jul	509001	108.41	108.41		
CREDITORS PAYMENTS	VARIOUS	25-Jul	EF178297-EF178324	222,272.22	222,272.22		
CREDITORS PAYMENTS	VARIOUS	25-Jul	509002-509003	788.40	788.40		
CREDITORS PAYMENTS	VARIOUS	25-Jul	EF178325-EF178356	213,497.22	213,497.22		
CREDITORS PAYMENTS	VARIOUS	25-Jul	EF178357-EF178387	249,686.50	249,686.50		
CREDITORS PAYMENTS	VARIOUS	25-Jul	EF178388-EF178416	322,552.36	322,552.36		
CREDITORS PAYMENTS	VARIOUS	25-Jul	EF178417-EF1785455	235,087.82	235,087.82		
CREDITORS PAYMENTS	VARIOUS	25-Jul	EF178456-EF178480	377,872.27	377,872.27		
CREDITORS PAYMENTS	VARIOUS	25-Jul	509004-509005	600.00	600.00		
CREDITORS PAYMENTS	VARIOUS	25-Jul	EF178481-EF178490	18,189.73	18,189.73		
CREDITORS PAYMENTS	VARIOUS	26-Jul	EF178491	234,160.24	234,160.24		
CREDITORS PAYMENTS	VARIOUS	26-Jul	509006-509009	4,328.31	4,328.31		
CREDITORS PAYMENTS	VARIOUS	26-Jul	EF178492-EF178497	224,751.40	224,751.40		
CREDITORS PAYMENTS	VARIOUS	26-Jul	EF178498-EF178525	311,932.71	311,932.71		
CREDITORS PAYMENTS	VARIOUS	26-Jul	EF178526-EF178550	295,097.13	295,097.13		
CREDITORS PAYMENTS	VARIOUS	26-Jul	509010-509020	10,946.85	10,946.85		
NOT TO EXCEED	VARIOUS	27-Jul	417164	180.00	180.00		
NOT TO EXCEED	VARIOUS	28-Jul	417156	150.00	150.00		
NOT TO EXCEED	VARIOUS	29-Jul	417201	255.00	255.00		
NOT TO EXCEED	VARIOUS	30-Jul	417169	250.60	250.60		
NOT TO EXCEED	VARIOUS	31-Jul	417166	146.70	146.70		
CREDITORS PAYMENTS	VARIOUS	29-Jul	509021-509023	29,991.00	29,991.00		
CREDITORS PAYMENTS	VARIOUS	29-Jul	EF178551-178560	134,165.87	134,165.87		
CREDITORS PAYMENTS	VARIOUS	29-Jul	EF178561-178580	1,608.60	1,608.60		
CREDITORS PAYMENTS	VARIOUS	29-Jul	EF178581	1,513.25	1,513.25		
CREDITORS PAYMENTS	VARIOUS	29-Jul	EF178582	515,116.48	515,116.48		
CREDITORS PAYMENTS	VARIOUS	29-Jul	EF178583	603,590.29	603,590.29		
CREDITORS PAYMENTS	VARIOUS	29-Jul	EF178584	325,867.30	325,867.30		
CREDITORS PAYMENTS	VARIOUS	29-Jul	EF178585-178586	387,025.61	387,025.61		
CREDITORS PAYMENTS	VARIOUS	29-Jul	EF178587-178615	227,080.86	227,080.86		
CREDITORS PAYMENTS	VARIOUS	29-Jul	EF178616-178642	362,444.91	362,444.91		
CREDITORS PAYMENTS	CANCEL	29-Jul	504633/505977/507978				
CREDITORS PAYMENTS	CANCEL	29-Jul	504277/505335				
CREDITORS PAYMENTS	CANCEL	29-Jul	505330/505326				
			<b>Sub Totals</b>	<b>19,317,143.29</b>	<b>19,317,143.29</b>	<b>0.00</b>	<b>0.00</b>

**SCHEDULE FOR PERIOD 1 - 01/07/2019- 31/07/2019**

<b>PAYMENT</b>	<b>TRANSACTION</b>	<b>DATE</b>	<b>A/C VOUCHER NUMBERS</b>	<b>AMOUNT \$</b>	<b>MUNICIPAL \$</b>	<b>TRUST \$</b>	<b>RESERVE \$</b>
CREDITORS PAYMENTS	CANCEL	29-Jul	508816	-165.00	-165.00		
CREDITORS PAYMENTS	CANCEL	30-Jul	507331				
CREDITORS PAYMENTS	VARIOUS	30-Jul	509024-509034	19,255.74	19,255.74		
CREDITORS PAYMENTS	VARIOUS	30-Jul	509035-509039	14,939.87	14,939.87		
CREDITORS PAYMENTS	VARIOUS	30-Jul	EF178643-178653	331,763.02	331,763.02		
CREDITORS PAYMENTS	VARIOUS	30-Jul	EF178654-178682	115,729.72	115,729.72		
CREDITORS PAYMENTS	VARIOUS	30-Jul	EF178683-178713	118,539.89	118,539.89		
CREDITORS PAYMENTS	VARIOUS	30-Jul	EF178714-178743	74,829.33	74,829.33		
CREDITORS PAYMENTS	CANCEL	30-Jul	EF178354	-249.00	-249.00		
CREDITORS PAYMENTS	VARIOUS	31-Jul	509040-509046	3,201.00	3,201.00		
CREDITORS PAYMENTS	VARIOUS	31-Jul	509047-509050	22,001.39	22,001.39		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178744-178749	29,412.46	29,412.46		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178750-178787	451,645.40	451,645.40		
ME BANK	INVESTMENT	29-Jul	EF178788	3,200,000.00	3,200,000.00		
ME BANK	INVESTMENT	30-Jul	EF178789	3,200,000.00	3,200,000.00		
BANK OF QUEENSLAND	INVESTMENT	31-Jul	EF178790	1,000,000.00	1,000,000.00		
CREDITORS PAYMENTS	VARIOUS	31-Jul	509051-509062	5,812.47	5,812.47		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178791	9,537.28	9,537.28		
NOT TO EXCEED	VARIOUS	31-Jul	417203	147.10	147.10		
CREDITORS PAYMENTS	CANCEL	31-Jul	508698				
CREDITORS PAYMENTS	VARIOUS	31-Jul	509063-509064	3,170.65	3,170.65		
CREDITORS PAYMENTS	VARIOUS	31-Jul	509065	800.00	800.00		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178792-178811	41,317.67	41,317.67		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178812-178826	600,386.17	600,386.17		
CREDITORS PAYMENTS	VARIOUS	31-Jul	509066-509092	14,888.37	14,888.37		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178827	750,000.00	750,000.00		
CREDITORS PAYMENTS	VARIOUS	31-Jul	509093-509094	985.14	985.14		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178828-178836	25,605.22	25,605.22		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178837-178867	58,405.21	58,405.21		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178868-178897	85,043.52	85,043.52		
CREDITORS PAYMENTS	VARIOUS	31-Jul	509095-509123	28,000.00	28,000.00		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178898	242,607.00	242,607.00		
CREDITORS PAYMENTS	VARIOUS	31-Jul	509124-509127	16,657.72	16,657.72		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178899-178902	535,845.50	535,845.50		
CREDITORS PAYMENTS	VARIOUS	31-Jul	509128	4,408.21	4,408.21		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178903-178907	39,206.36	39,206.36		
CREDITORS PAYMENTS	VARIOUS	31-Jul	EF178908-178946	134,755.64	134,755.64		
CREDITORS PAYMENTS	VARIOUS	31-Jul	509129-509130	3,149.00	3,149.00		
			<b>Sub Totals</b>	<b>30,498,775.34</b>	<b>30,498,775.34</b>	<b>0.00</b>	<b>0.00</b>



**12.3/F2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE  
MONTH ENDING 31 JULY 2019****Report Information**

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Director Corporate Services  
Business Unit: Finance  
Ward: Not Applicable  
Suburb: Not Applicable

**Authority/Discretion****Definition**

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

**Council Resolution****0919/023****Moved Councillor Caddy, seconded Councillor Proud****That the monthly Statement of Financial Activity and other relevant Financial Reports for the month ending 31 July 2019 be RECEIVED.****The motion was put and declared CARRIED (13/0) by exception resolution.****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.**Against:** Nil.

## Committee Recommendation

That the monthly Statement of Financial Activity and other relevant Financial Reports for the month ending 31 July 2019 be RECEIVED.

## Officer's Recommendation

That the monthly Statement of Financial Activity and other relevant Financial Reports for the month ending 31 July 2019 be RECEIVED.

## Report Purpose

To apprise Council of the financial position of the City at 31 July 2019 in compliance with the provisions of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 as amended.

## Relevant Documents

### Attachments

Attachment 1 - A Statement of Financial Activity in the form of a Rate Setting Statement [↓](#)

Attachment 2 - A Statement of Comprehensive Income by Programme - City Wide [↓](#)

Attachment 3 - An Operating Statement by Nature - City Wide [↓](#)

Attachment 4 - An Operating Statement by Nature - Directorate [↓](#)

Attachment 5 - A Statement of Financial Position [↓](#)

Attachment 6 - Net Current Asset Position Statement [↓](#)

Attachment 7 - A Statement of Cash Flows [↓](#)

Attachment 8 - A Statement of Capital Transactions - Summary [↓](#)

Attachment 9 - A Statement of Capital Transactions - Detail by Business Unit [↓](#)

Attachment 10 -An Investment Summary [↓](#)

Attachment 11 -An Investment Report [↓](#)

Attachment 12 -A Statement of Financial Performance of City Services [↓](#)

### Available for viewing at meeting

Nil

## Background

The City's Financial Reports are produced in accordance with the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996 as amended.

Regulation 34 of the Local Government (Financial Management) Regulations 1996 requires that local governments produce a monthly statement of financial activity and such other supporting information as is considered relevant by the local government. The City of Stirling (City) produces a number of reports to assist in the understanding of its operations and financial position.

The City's financial reporting framework provides Council, management and employees with a broad overview of the City Wide financial position. The format for the financial report is in two parts:-

1. A financial summary comprising a Statement of Financial Activity and an explanation of the composition of net current assets, less committed assets and restricted assets plus an explanation of each material variance in accordance with the requirements of Regulation 34 (Attachment 1).
2. A package of other relevant financial reports as detailed above (Attachment 2 – 12).

### Comment

To comply with the requirements of Regulation 34, a Statement of Financial Activity in the form of a Rate Setting Statement is attached. A summary of this statement follows:-

Comments are required for variances that are more than 10% of budget and \$100,000.

### Part 1

#### **Monthly Statement of Financial Activity for period ending 31 July 2019**

It should be noted that this statement only includes transactions as they relate to the Municipal Fund and it removes the non-cash items to allow an assessment of the City's dependency on rate levies. A summary of this statement follows:-

	<b>YTD Actual \$'000</b>	<b>YTD Budget \$'000</b>	<b>Adopted Budget \$'000</b>
<b>Opening Funds</b>	33,060	25,932	25,932
Operating Revenue	46,284	41,426	87,492
Operating Expenditure	<u>(16,376)</u>	<u>(20,612)</u>	<u>(237,813)</u>
<b>Net Operating Surplus/(Deficit)</b>	<b>29,908</b>	<b>20,813</b>	<b>(150,320)</b>
<b>Operating Activities Excluded</b>	2,681	3,809	42,124
<b>Amount Attributed to Operating Activities</b>	<u>32,588</u>	<u>24,622</u>	<u>(108,196)</u>
<b>Investment Activities</b>			
Grants & Subsidies	781	104	34,490
Equity Share of Investment	-	-	1,667
Proceeds from Disposal of Assets	193	126	4,828
Profit / (Loss) on Disposals	(3)	(54)	(1,642)
Capital Expenditure	<u>15</u>	<u>(2,567)</u>	<u>(99,467)</u>

	<b>YTD Actual \$'000</b>	<b>YTD Budget \$'000</b>	<b>Adopted Budget \$'000</b>
<b>Amount attributed to Investment Activities</b>	986	(2,390)	(56,840)
<b>Funded From</b>			
Transferred to/from Accumulated Funds	-	-	(1,624)
<b>Total Amount Raised from General Rates</b>	<u>139,590</u>	<u>139,862</u>	<u>140,726</u>
<b>Closing Funds Net Current Assets at End of Period - Surplus/(Deficit)</b>	<u><b>206,224</b></u>	<u><b>188,026</b></u>	<u><b>0</b></u>

An explanation of major variances between YTD Actual and YTD Budget for the period ending 31 July 2019 is as follows:-

### **Operating Revenue**

#### **1. Underground Power**

This item is revenue for Menora Underground Power project that has been carried over to match expected expenditure for current year.

#### **2. Grants & Subsidies**

This revenue item has a positive variance of 247% of YTD Budget. This can mainly be attributed to money received from Department of Home Affairs for SETS program and first quarterly instalment for Commonwealth Home Support Program.

#### **3. Interest**

This revenue item has a negative variance of 38% of YTD Budget. This can mainly be attributed to lower interest being obtained from investments due to decrease in interest rates.

#### **4. Fees & Charges**

This revenue item has a positive variance of 15% of YTD Budget. This can mainly be attributed to revenue from hire of facilities and lease from commercial properties being higher than forecast in budget.

### **Operating Expenditure**

#### **5. Employee Costs**

This expenditure item has a positive variance of 32% of YTD Budget. This is mainly attributed to lower salaries and wages than forecast in budget.

#### **6. Material & Contracts Direct MTC of NCA**

This expenditure item has a positive variance of 24% of YTD Budget. This is mainly due to lower cost for maintenance for reserves, roads and drainage than forecast in budget.

**7. Material & Contracts Other Works**

This expenditure item has a positive variance of 35% of YTD Budget. This is mainly attributed to lower than expected costs in the areas of tipping fees, service activity fees and building cleaning costs expenses than forecast in budget.

**8. Depreciation**

This expenditure item has a negative variance of 12% of YTD Budget. This is mainly due to higher depreciation cost for buildings, mobile fleet and recreation equipment than forecast in budget.

**9. Insurance**

This expenditure item has a negative variance of 31% of YTD Budget. This is mainly due to higher insurance costs for motor vehicles, property and public liability than forecast in budget. This is a timing issue only.

**Non - Operating Activity****10. Gifted & Previously Unrecognised Asset**

This revenue item is mainly recognition of additional assets for Metropolitan Redevelopment Authority share of costs for the Scarborough Redevelopment.

**Investment Activity****11. Grants & Services**

This revenue item has a positive variance of 648% of YTD Budget. This can mainly be attributed to grants funding received for other government grants.

**12. Capital Expenditure**

See separate report for details on variances in capital expenditure "A Statement of Capital Transactions – Detail by Business Unit".



Regulation 34 also requires an explanation of the composition of the Net Current Assets less committed assets and restricted assets. The following table provides this information: -

<b>CURRENT ASSETS</b>	<b>\$'000</b>
Cash and cash equivalent	110,848
Trade receivables	210,450
Inventory	2,228
Other current assets	<u>378</u>
 Total Current Assets	 <u>323,905</u>
<b>CURRENT LIABILITIES</b>	
Trade and other payable	(43,424)
Employee related provisions	<u>(15,478)</u>
 Total Current Liabilities	 <u>(58,902)</u>
<b>NET CURRENT ASSETS</b>	<b>265,002</b>
 Less Restricted Assets	 (74,256)
<b>Net Current Assets adjusted for Committed and Restricted Assets</b>	<b>190,746</b>
Add Back Cash Backed Leave Provisions	<u>15,478</u>
<b>CLOSING FUNDS</b>	<b><u>206,224</u></b>

## Part 2

### Other Relevant Financial Reports

Other supporting information considered relevant to this financial report is attached. The report comprises:-

- A Statement of Comprehensive Income by Programme - City Wide;
- An Operating Statement by Nature - City Wide;
- An Operating Statement by Nature - by Directorate;
- A Statement of Financial Position;
- A Statement of Cash Flows;
- A Statement of Capital Transactions - Summary;
- A Statement of Capital Transactions - Detail by Business Unit;
- An Investment Summary;
- An Investment Report; and
- A Statement of Financial Performance of City Services.

The following table summarises the City's operations as reported by the Operating Statement by Nature (Attachment 3). These are more traditional accrual-based Operating Statements consolidating all Council operations except Trust Fund transactions. They contain both cash and non-cash (e.g. depreciation) transactions.

	<b>YTD Actual \$'000</b>	<b>YTD Budget \$'000</b>	<b>Adopted Budget \$'000</b>
<b><u>Operating Activity</u></b>			
Revenue	185,878	181,288	228,221
Expenditures	<u>(16,376)</u>	<u>(20,612)</u>	<u>(237,813)</u>
Change in Net Assets Resulting from Operations	169,502	160,675	(9,592)
<b><u>Non-Operating Activity</u></b>			
Total Non-Operating Activity	<u>2,284</u>	<u>51</u>	<u>37,799</u>
<b><u>Net Result</u></b>	171,785	160,726	28,207
<b><u>Capital</u></b>	<u>(2,093)</u>	<u>(2,567)</u>	<u>(95,924)</u>
<b><u>Position Compared with Budget</u></b>	<u>169,692</u>	<u>158,160</u>	<u>(67,718)</u>

### **Consultation/Communication Implications**

Each month business units are issued detailed management reports for their review and a budget control meeting is held with the Chief Executive Officer, Executive Team and Finance to discuss significant variances and status of capital works programs.

### **Policy and Legislative Implications**

Regulation 34 of the Local Government (Financial Management) Regulations 1996 as amended requires all local governments to prepare each month a Statement of Financial Activity reporting on the revenue and expenditure for the month in question.

Financial Management Regulation 34 also requires this statement to be accompanied by:-

- a. An explanation of the composition of the net current assets, less committed assets and restricted assets.
- b. An explanation of material variances; and
- c. Such supporting information that is relevant to the Local Government.

## Financial Implications

The administration is mandated by Council to operate in a financially sustainable and responsible manner. As such, the City ensures that it closely monitors its financials against approved budget.

## Strategic Implications

**Governance:** Making it happen

**Outcome G4:** Sustainable organisation

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Nil.	

ECONOMIC	
Issue	Comment
This report demonstrates responsible financial management in line with the City's strategic priorities to ensure that the City remains in a solid financial position.	

## Conclusion

Local Government (Financial Management) Regulation 34 requires local governments to prepare each month a Statement of Financial Activity, reporting on revenue and expenditure for the month in question.

This report demonstrates responsible financial management in line with the City's strategic priorities to ensure that the City remains in a sustainable financial position.

**City of Stirling**  
**Rate Setting Statement**  
**For the Period Ending 31 July 2019**

Description	Notes	YTD Actual	YTD Budget	Variance	%	Adopted Budget	Original Budget
		\$'000	\$'000	\$'000		\$'000	\$'000
<b>OPERATING ACTIVITIES</b>							
Net surplus/(deficit) start of financial year		33,060	25,932			25,932	25,932
<b>Revenue from operating activity (excluding rates)</b>							
Other Rates Revenue		35	10	25	252	660	660
Underground Power Rates	(1)	1,495	-	1,495	100		
Security Charge		2,995	2,972	22	1	2,972	2,972
Grants & Subsidies	(2)	2,547	735	1,812	247	12,332	12,332
Contributions, Reimbursements & Donations		345	303	42	14	2,766	2,766
Interest	(3)	206	334	(128)	(38)	4,051	4,051
Registration, Licences & Permits		595	694	(99)	(14)	4,483	4,483
Service Charges		36,050	34,681	1,369	4	38,583	38,583
Fees & Charges	(4)	1,685	1,459	226	15	18,480	18,480
Other		331	238	93	39	3,165	3,165
<b>Total Operating Revenue</b>		<b>46,284</b>	<b>41,426</b>	<b>4,858</b>	<b>12</b>	<b>87,492</b>	<b>87,492</b>
<b>Expenditure from operating activities</b>							
Employee Costs	(5)	(5,712)	(8,375)	2,663	32	(82,985)	(82,985)
Materials & Contracts Direct MTC of NCA	(6)	(1,280)	(1,689)	409	24	(22,181)	(22,181)
Materials & Contracts Other Works	(7)	(3,510)	(5,409)	1,899	35	(75,880)	(75,880)
Utilities		(325)	(355)	31	9	(8,187)	(8,187)
Depreciation	(8)	(4,204)	(3,755)	(449)	(12)	(43,766)	(43,766)
Insurance	(9)	(1,141)	(872)	(269)	(31)	(1,744)	(1,744)
Other		(205)	(157)	(48)	(30)	(3,069)	(3,069)
<b>Total Operating Expenditure</b>		<b>(16,376)</b>	<b>(20,612)</b>	<b>4,236</b>	<b>21</b>	<b>(237,813)</b>	<b>(237,813)</b>
<b>Sub Total Operating Result</b>		<b>29,908</b>	<b>20,813</b>	<b>9,095</b>	<b>44</b>	<b>(150,320)</b>	<b>(150,320)</b>
<b>Operating activities excluded</b>							
Profit on disposal of assets		20	-	20	100	2,231	(2,231)
(Loss) on disposal of assets		(22)	(54)	31	58	(589)	589
Movement Leave Provisions & Committed Grants		20	-	20	-	-	-
Gifted & Previously Unrecognised Assets	(10)	1,506	-	1,506	100	-	-
Depreciation on Assets	(8)	(4,204)	(3,755)	(449)	(12)	(43,766)	43,766
<b>Total Excluded from Operating Result</b>		<b>2,681</b>	<b>3,809</b>	<b>(1,128)</b>	<b>(30)</b>	<b>42,124</b>	<b>42,124</b>
<b>Amount attributed to operating activities</b>		<b>32,588</b>	<b>24,622</b>	<b>7,966</b>	<b>32</b>	<b>(108,196)</b>	<b>(108,196)</b>
<b>INVESTMENT ACTIVITIES</b>							
Grants & Subsidies	(11)	781	104	676	648	34,490	34,490
Equity Share of Investment		-	-	-	-	1,667	1,667
Proceeds from Disposal of Assets		193	126	67	54	4,828	4,828
Profit / (Loss) on Disposals		(3)	(54)	51	95	1,642	1,642
Total Capital Expenditure	(12)	15	(2,567)	(2,582)	(101)	(99,467)	(99,467)
<b>Amount attributed to investment activities</b>		<b>986</b>	<b>(2,390)</b>	<b>3,377</b>	<b>141</b>	<b>(56,840)</b>	<b>(56,840)</b>
<b>FINANCIAL ACTIVITIES</b>							
Transfers to Reserves		-	-	-	-	(14,528)	(14,498)
Transfers to Accum Funds		-	-	-	-	12,904	12,904
<b>Amount attribute to financial activities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(1,624)</b>	<b>(1,624)</b>
<b>Surplus/(deficient) before general rates</b>		<b>(139,590)</b>	<b>(139,862)</b>			<b>(140,728)</b>	<b>(140,728)</b>
<b>Total amount raised from general rates</b>		<b>139,590</b>	<b>139,862</b>			<b>140,728</b>	<b>140,728</b>
<b>Net current assets at end of period - surplus/(deficit)</b>		<b>206,224</b>	<b>188,026</b>			<b>0</b>	<b>0</b>

**City of Stirling**  
**Statement of Comprehensive Income by Programme**  
**City Wide**  
**For the Period Ending 31 July 2019**

MTD				Description	YTD				Adopted Budget \$'000
Actual \$'000	Budget \$'000	Variance \$'000	%		Actual \$'000	Budget \$'000	Variance \$'000	%	
<b>Operating Revenue</b>									
139,835	140,207	(372)	(1)	General Purpose Funding	139,835	140,207	(372)	(1)	150,214
174	98	76	78	Governance	174	98	76	78	1,660
3,015	3,017	(3)	(1)	Law Order & Public Safety	3,015	3,017	(3)	(1)	3,583
5	18	(13)	(72)	Health	5	18	(13)	(72)	220
2,573	1,020	1,553	152	Education And Welfare	2,573	1,020	1,553	152	10,825
36,673	34,992	1,681	5	Community Amenities	36,673	34,992	1,681	5	42,571
1,295	1,007	288	29	Recreation & Culture	1,295	1,007	288	29	13,092
262	236	26	11	Transport	262	236	26	11	3,193
2,014	515	1,499	291	Economic Services	2,014	515	1,499	291	2,335
31	177	(146)	(82)	Other Property & Services	31	177	(146)	(82)	478
0	0	0	0	Fund Transfers	0	0	0	0	50
<b>185,878</b>	<b>181,288</b>	<b>4,590</b>	<b>3</b>	<b>Total Operating Revenue</b>	<b>185,878</b>	<b>181,288</b>	<b>4,590</b>	<b>3</b>	<b>228,221</b>
<b>Operating Expenditure</b>									
0	(5)	5	100	General Purpose Funding	0	(5)	5	100	(60)
(1,163)	(2,570)	1,407	55	Governance	(1,163)	(2,570)	1,407	55	(14,494)
(552)	(849)	297	35	Law Order & Public Safety	(552)	(849)	297	35	(8,299)
(251)	(343)	92	27	Health	(251)	(343)	92	27	(3,060)
(1,738)	(2,295)	557	24	Education And Welfare	(1,738)	(2,295)	557	24	(18,962)
(1,519)	(2,113)	594	28	Community Amenities	(1,519)	(2,113)	594	28	(48,018)
(5,160)	(5,882)	722	12	Recreation & Culture	(5,160)	(5,882)	722	12	(66,710)
(4,058)	(4,648)	590	13	Transport	(4,058)	(4,648)	590	13	(57,345)
(427)	(521)	94	18	Economic Services	(427)	(521)	94	18	(5,404)
(1,509)	(1,388)	(121)	(9)	Other Property & Services	(1,509)	(1,388)	(121)	(9)	(15,460)
<b>(16,376)</b>	<b>(20,612)</b>	<b>4,236</b>	<b>21</b>	<b>Total Operating Expenditure Excluding Finance Costs</b>	<b>(16,376)</b>	<b>(20,612)</b>	<b>4,236</b>	<b>21</b>	<b>(237,813)</b>
<b>Finance Costs</b>									
0	0	0	0		0	0	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total Finance Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>169,502</b>	<b>160,675</b>	<b>8,826</b>	<b>5</b>	<b>Total Operating</b>	<b>169,502</b>	<b>160,675</b>	<b>8,826</b>	<b>5</b>	<b>(9,592)</b>
<b>Non-Operating</b>									
<b>Non-Operating Grants, Subsidies, Contributions</b>									
0	0	0	0	General Purpose Funding	0	0	0	0	2,203
0	0	0	0	Community Amenities	0	0	0	0	57
15	0	15	100	Recreation & Culture	15	0	15	100	301
321	35	285	808	Transport	321	35	285	808	3,263
445	69	376	545	Other Property & Services	445	69	376	545	28,666
<b>781</b>	<b>104</b>	<b>676</b>	<b>648</b>	<b>Total Non-Operating Grants, Subsidies, Contributions</b>	<b>781</b>	<b>104</b>	<b>676</b>	<b>648</b>	<b>34,490</b>
<b>Equity Share of Investment</b>									
0	0	0	0	Other Property & Services	0	0	0	0	1,667
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total Equity Share of Investment</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,667</b>
<b>Loss on Revaluation of Assets</b>									
0	0	0	0		0	0	0	0	0
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total Loss on Revaluation of Assets</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Profit/(Loss) On Disposal Of Assets</b>									
(4)	0	(4)	(100)	Governance	(4)	0	(4)	(100)	0
(0)	0	(0)	(100)	Education And Welfare	(0)	0	(0)	(100)	0
(0)	0	(0)	(100)	Recreation & Culture	(0)	0	(0)	(100)	0
2	(54)	55	103	Other Property & Services	2	(54)	55	103	1,642
<b>(3)</b>	<b>(54)</b>	<b>51</b>	<b>95</b>	<b>Total Profit/(Loss) on Disposal of Assets</b>	<b>(3)</b>	<b>(54)</b>	<b>51</b>	<b>95</b>	<b>1,642</b>
<b>Gifted &amp; Previously Unrecognised Assets</b>									
1,506	0	1,506	100	Other Property & Services	1,506	0	1,506	100	0
<b>1,506</b>	<b>0</b>	<b>1,506</b>	<b>100</b>	<b>Total Gifted &amp; Previously Unrecognised Assets</b>	<b>1,506</b>	<b>0</b>	<b>1,506</b>	<b>100</b>	<b>0</b>
<b>2,284</b>	<b>51</b>	<b>2,233</b>	<b>4,402</b>	<b>Total Non Operating</b>	<b>2,284</b>	<b>51</b>	<b>2,233</b>	<b>4,402</b>	<b>37,799</b>
<b>171,785</b>	<b>160,726</b>	<b>11,059</b>	<b>7</b>	<b>Net Result</b>	<b>171,785</b>	<b>160,726</b>	<b>11,059</b>	<b>7</b>	<b>28,207</b>
<b>Other Comprehensive Income</b>									
0	0	0	0	Not Applicable	0	0	0	0	0
<b>171,785</b>	<b>160,726</b>	<b>11,059</b>	<b>7</b>	<b>Total Comprehensive Income</b>	<b>171,785</b>	<b>160,726</b>	<b>11,059</b>	<b>7</b>	<b>28,207</b>

**City of Stirling**  
**Operating Statement by Nature**  
**City Wide**  
**For the Period Ending 31 July 2019**

MTD				Description	YTD				Adopted Budget \$'000
Actual \$'000	Budget \$'000	Variance \$'000	%		Actual \$'000	Budget \$'000	Variance \$'000	%	
<b>Operating Revenue</b>									
139,629	139,872	(244)	(1)	Rates	139,629	139,872	(244)	(1)	141,388
1,495	0	1,495	100	Underground Power	1,495	0	1,495	100	0
2,995	2,972	22	1	Security Charge	2,995	2,972	22	1	2,972
2,547	735	1,812	247	Grants & Subsidies	2,547	735	1,812	247	12,332
345	303	42	14	Contributions, Reimbursements & Donations	345	303	42	14	2,766
206	334	(128)	(38)	Interest	206	334	(128)	(38)	4,051
594	694	(100)	(14)	Registration, Licences & Permits	594	694	(100)	(14)	4,483
36,051	34,681	1,370	4	Service Charges	36,051	34,681	1,370	4	38,583
1,685	1,459	226	15	Fees & Charges	1,685	1,459	226	15	18,480
331	238	93	39	Other	331	238	93	39	3,165
<b>185,878</b>	<b>181,288</b>	<b>4,590</b>	<b>3</b>	<b>Total Operating Revenue</b>	<b>185,878</b>	<b>181,288</b>	<b>4,590</b>	<b>3</b>	<b>228,221</b>
<b>Operating Expenditure</b>									
(5,712)	(8,375)	2,663	32	Employee Costs	(5,712)	(8,375)	2,663	32	(82,985)
(1,280)	(1,689)	409	24	Materials & Contracts Direct MTC of NCA	(1,280)	(1,689)	409	24	(22,181)
(3,510)	(5,409)	1,899	35	Materials & Contracts Other Works	(3,510)	(5,409)	1,899	35	(75,880)
(325)	(355)	31	9	Utilities	(325)	(355)	31	9	(8,187)
(4,204)	(3,755)	(449)	(12)	Depreciation	(4,204)	(3,755)	(449)	(12)	(43,766)
(1,141)	(872)	(269)	(31)	Insurance	(1,141)	(872)	(269)	(31)	(1,744)
(205)	(157)	(48)	(30)	Other	(205)	(157)	(48)	(30)	(3,069)
<b>(16,376)</b>	<b>(20,612)</b>	<b>4,236</b>	<b>21</b>	<b>Total Operating Expenditure</b>	<b>(16,376)</b>	<b>(20,612)</b>	<b>4,236</b>	<b>21</b>	<b>(237,813)</b>
<b>169,502</b>	<b>160,675</b>	<b>8,826</b>	<b>5</b>	<b>OPERATING SURPLUS / (DEFICIT) BEFORE ALLOCATIONS</b>	<b>169,502</b>	<b>160,675</b>	<b>8,826</b>	<b>5</b>	<b>(9,592)</b>
0	0	0	0	Allocations	0	0	0	0	0
<b>169,502</b>	<b>160,675</b>	<b>8,826</b>	<b>5</b>	<b>OPERATING SURPLUS / (DEFICIT) AFTER ALLOCATIONS</b>	<b>169,502</b>	<b>160,675</b>	<b>8,826</b>	<b>5</b>	<b>(9,592)</b>
<b>Non Operating Activity</b>									
781	104	676	100	Grants & Subsidies	781	104	676	100	34,490
1,506	0	1,506	100	Gifted and Previously Unrecognised Assets	1,506	0	1,506	100	0
0	0	0	0	Equity Share of Investment	0	0	0	0	1,667
20	0	20	100	Profit on Asset Disposal	20	0	20	100	2,231
(22)	(54)	31	58	Loss on Asset Disposal	(22)	(54)	31	58	(589)
<b>2,284</b>	<b>51</b>	<b>2,233</b>	<b>4,402</b>	<b>Total Non Operating Activity</b>	<b>2,284</b>	<b>51</b>	<b>2,233</b>	<b>4,402</b>	<b>37,799</b>
<b>171,785</b>	<b>160,726</b>	<b>11,059</b>	<b>7</b>	<b>NET RESULT</b>	<b>171,785</b>	<b>160,726</b>	<b>11,059</b>	<b>7</b>	<b>28,207</b>
0	0	0	0	<b>OTHER COMPREHENSIVE INCOME</b> Change in revaluation of non-current assets	0	0	0	0	0
<b>171,785</b>	<b>160,726</b>	<b>11,059</b>	<b>7</b>	<b>TOTAL COMPREHENSIVE INCOME</b>	<b>171,785</b>	<b>160,726</b>	<b>11,059</b>	<b>7</b>	<b>28,207</b>
<b>(2,093)</b>	<b>(2,567)</b>	<b>473</b>	<b>18</b>	<b>Capital Expenditure</b>	<b>(2,093)</b>	<b>(2,567)</b>	<b>473</b>	<b>18</b>	<b>(95,924)</b>
<b>169,692</b>	<b>158,160</b>	<b>11,532</b>	<b>7</b>	<b>POSITION COMPARED WITH BUDGET</b>	<b>169,692</b>	<b>158,160</b>	<b>11,532</b>	<b>7</b>	<b>(67,718)</b>

**City of Stirling  
City Wide  
YTD Operating Statement by Nature  
For the Month Ending 31 July 2019**

CITY WIDE				Description	CENTRAL FINANCE				CEO				CORPORATE SERVICES				PLANNING AND DEVELOPMENT				INFRASTRUCTURE				COMMUNITY DEVELOPMENT					
Actual \$'000	Budget \$'000	Variance \$'000	%		Actual \$'000	Budget \$'000	Variance \$'000	%	Actual \$'000	Budget \$'000	Variance \$'000	%	Actual \$'000	Budget \$'000	Variance \$'000	%	Actual \$'000	Budget \$'000	Variance \$'000	%	Actual \$'000	Budget \$'000	Variance \$'000	%	Actual \$'000	Budget \$'000	Variance \$'000	%		
<b>Operating Revenue</b>																														
139,629	139,872	(244)	(1)	Rates	139,629	139,872	(244)	(1)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
1,495	0	1,495	100	Underground Power	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1,495	0	1,495	100	0		
2,995	2,972	22	1	Security Charge	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,995	2,972	22	1
2,547	735	1,812	247	Grants & Subsidies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	8	0	8	100	2,538	735	1,804	246
345	303	42	14	Contributions, Reimbursements & Donations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	182	252	(70)	(28)	73	36	37	103
206	334	(128)	(38)	Interest	206	334	(128)	(38)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
594	694	(100)	(14)	Registration, Licences & Permits	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	2	(1)	(60)	18	29	(11)	(38)
36,051	34,681	1,370	4	Service Charges	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	36,051	34,681	1,370	4	0	0	0	0
1,685	1,459	226	15	Fees & Charges	0	1	(1)	(81)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	366	135	231	171	1,318	1,322	(4)	(1)
331	238	93	39	Other	1	0	1	100	46	44	2	5	33	36	(3)	(8)	55	23	31	134	85	3	82	2,631	112	132	(20)	(15)		
<b>185,878</b>	<b>181,288</b>	<b>4,588</b>	<b>3</b>	<b>Total Operating Revenue</b>	<b>139,835</b>	<b>140,207</b>	<b>(372)</b>	<b>(1)</b>	<b>46</b>	<b>44</b>	<b>2</b>	<b>5</b>	<b>123</b>	<b>50</b>	<b>73</b>	<b>147</b>	<b>630</b>	<b>687</b>	<b>(57)</b>	<b>(8)</b>	<b>38,189</b>	<b>35,073</b>	<b>3,115</b>	<b>9</b>	<b>7,054</b>	<b>5,226</b>	<b>1,828</b>	<b>35</b>		
<b>Operating Expenditure</b>																														
(5,712)	(8,375)	2,663	32	Employee Costs	0	0	0	0	(296)	(439)	143	33	(1,432)	(1,299)	(133)	(10)	(845)	(1,253)	408	33	(345)	(1,449)	1,104	76	(2,794)	(3,935)	1,141	29		
(1,280)	(1,689)	409	24	Materials & Contracts Direct MTC of NCA	0	0	0	0	(1)	(1)	0	0	(3)	(1)	(1)	(74)	0	(1)	1	97	(1,262)	(1,654)	392	24	(15)	(31)	16	51		
(3,510)	(5,409)	1,899	35	Materials & Contracts Other Works	0	(2)	2	120	(176)	(386)	210	54	(598)	(1,276)	678	53	(172)	(209)	37	18	(1,481)	(1,912)	431	23	(1,082)	(1,625)	542	33		
0	0	0	0	Underground Power	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(325)	(355)	31	9	Utilities	0	0	0	0	(4)	1	(4)	741	(7)	2	(9)	(1)	(9)	1	(9)	(1)	(197)	(251)	54	21	(108)	(107)	(1)	(1)		
(4,204)	(3,755)	(448)	(12)	Depreciation	0	0	0	0	(15)	(12)	(2)	(16)	(37)	(53)	15	29	(3)	(9)	5	57	(3,536)	(3,248)	(288)	(9)	(613)	(434)	(179)	(41)		
0	0	0	0	Interest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(1,141)	(872)	(269)	(31)	Insurance	0	0	0	0	(21)	(35)	13	37	(42)	(51)	9	18	(5)	(4)	(1)	(23)	(758)	(501)	(257)	(51)	(314)	(280)	(33)	(12)		
(205)	(157)	(48)	(31)	Other	0	(3)	3	90	(79)	(71)	(8)	(11)	(2)	0	(2)	(100)	(0)	(8)	7	92	0	(7)	7	94	(123)	(68)	(55)	(81)		
<b>(16,376)</b>	<b>(20,612)</b>	<b>4,237</b>	<b>21</b>	<b>Total Operating Expenditure</b>	<b>0</b>	<b>(5)</b>	<b>5</b>	<b>100</b>	<b>(591)</b>	<b>(943)</b>	<b>352</b>	<b>37</b>	<b>(2,122)</b>	<b>(2,679)</b>	<b>557</b>	<b>21</b>	<b>(1,034)</b>	<b>(1,483)</b>	<b>448</b>	<b>30</b>	<b>(7,579)</b>	<b>(9,023)</b>	<b>1,443</b>	<b>16</b>	<b>(5,049)</b>	<b>(6,481)</b>	<b>1,431</b>	<b>22</b>		
<b>169,502</b>	<b>160,675</b>	<b>8,826</b>	<b>5</b>	<b>OPERATING SURPLUS / (DEFICIT) BEFORE ALLOCATIONS</b>	<b>139,835</b>	<b>140,202</b>	<b>(367)</b>	<b>(1)</b>	<b>(546)</b>	<b>(899)</b>	<b>353</b>	<b>39</b>	<b>(1,999)</b>	<b>(2,629)</b>	<b>630</b>	<b>24</b>	<b>(404)</b>	<b>(795)</b>	<b>391</b>	<b>49</b>	<b>30,610</b>	<b>26,050</b>	<b>4,560</b>	<b>18</b>	<b>2,005</b>	<b>(1,254)</b>	<b>3,259</b>	<b>260</b>		
0	(0)	0	0	Allocations	(900)	(1,019)	119	12	551	668	(117)	(18)	1,719	1,655	64	4	(235)	(253)	18	7	(621)	(602)	(19)	(3)	(515)	(450)	(65)	(14)		
<b>169,502</b>	<b>160,675</b>	<b>8,826</b>	<b>5</b>	<b>OPERATING SURPLUS / (DEFICIT) AFTER ALLOCATIONS</b>	<b>140,735</b>	<b>141,221</b>	<b>(486)</b>	<b>(1)</b>	<b>(1,097)</b>	<b>(1,567)</b>	<b>470</b>	<b>30</b>	<b>(3,719)</b>	<b>(4,284)</b>	<b>566</b>	<b>13</b>	<b>(169)</b>	<b>(542)</b>	<b>373</b>	<b>69</b>	<b>31,231</b>	<b>26,652</b>	<b>4,579</b>	<b>17</b>	<b>2,520</b>	<b>(804)</b>	<b>3,324</b>	<b>413</b>		
<b>Non Operating Activity</b>																														
781	104	676	648	Grants & Subsidies	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1,506	0	1,506	100	Gifted and Previously Unrecognised Assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	Equity Share of Investment	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	Impairment of Financial Asset	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
20	0	20	100	Profit on Asset Disposal	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
(22)	(54)	31	58	Loss on Asset Disposal	0	0	0	0	(0)	0	0	0	(5)	0	(5)	(100)	0	0	0	0	(18)	(54)	36	67	(0)	0	0	0	0	
<b>2,284</b>	<b>51</b>	<b>2,233</b>	<b>4,402</b>	<b>Total Non Operating Activity</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(4)</b>	<b>0</b>	<b>(5)</b>	<b>(100)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,288</b>	<b>51</b>	<b>2,238</b>	<b>4,412</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>171,785</b>	<b>160,726</b>	<b>11,059</b>	<b>7</b>	<b>NET RESULT</b>	<b>140,735</b>	<b>141,221</b>	<b>(486)</b>	<b>(1)</b>	<b>(1,097)</b>	<b>(1,567)</b>	<b>470</b>	<b>30</b>	<b>(3,723)</b>	<b>(4,284)</b>	<b>561</b>	<b>13</b>	<b>(169)</b>	<b>(542)</b>	<b>373</b>	<b>69</b>	<b>33,519</b>	<b>26,703</b>	<b>6,816</b>	<b>26</b>	<b>2,520</b>	<b>(804)</b>	<b>3,324</b>	<b>413</b>		
0	0	0	0	OTHER COMPREHENSIVE INCOME	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
0	0	0	0	Change in revaluation of non-current assets	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>171,785</b>	<b>160,726</b>	<b>11,059</b>	<b>7</b>	<b>TOTAL COMPREHENSIVE INCOME</b>	<b>140,735</b>	<b>141,221</b>	<b>(486)</b>	<b>(1)</b>	<b>(1,097)</b>	<b>(1,567)</b>	<b>470</b>	<b>30</b>	<b>(3,723)</b>	<b>(4,284)</b>	<b>561</b>	<b>13</b>	<b>(169)</b>	<b>(542)</b>	<b>373</b>	<b>69</b>	<b>33,519</b>	<b>26,703</b>	<b>6,816</b>	<b>26</b>	<b>2,520</b>	<b>(804)</b>	<b>3,324</b>	<b>413</b>		
<b>(2,093)</b>	<b>(2,567)</b>	<b>473</b>	<b>18</b>	<b>Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(8)</b>	<b>(20)</b>	<b>12</b>	<b>60</b>	<b>0</b>	<b>(220)</b>	<b>220</b>	<b>100</b>	<b>0</b>	<b>(19)</b>	<b>19</b>	<b>100</b>	<b>(2,035)</b>	<b>(2,027)</b>	<b>(9)</b>	<b>(1)</b>	<b>(50)</b>	<b>(281)</b>	<b>231</b>	<b>82</b>		
<b>169,692</b>	<b>158,160</b>	<b>11,532</b>	<b>7</b>	<b>POSITION COMPARED WITH BUDGET</b>	<b>140,735</b>	<b>141,221</b>	<b>(486)</b>	<b>(1)</b>	<b>(1,104)</b>	<b>(1,587)</b>	<b>482</b>	<b>30</b>	<b>(3,723)</b>	<b>(4,504)</b>	<b>781</b>	<b>17</b>	<b>(169)</b>	<b>(561)</b>	<b>392</b>	<b>70</b>	<b>31,484</b>	<b>24,676</b>	<b>6,808</b>	<b>28</b>	<b>2,469</b>	<b>(1,085)</b>	<b>3,554</b>	<b>328</b>		

**City of Stirling**  
**Statement of Financial Position**  
**As At 31 July 2019**

	\$'000
<b>ASSETS</b>	
<b>CURRENT ASSETS</b>	
Cash and cash equivalents	110,848
Trade receivables	210,450
Inventories	2,228
Other current assets	378
<b>Total Current Assets</b>	<b>323,905</b>
<b>NON CURRENT ASSETS</b>	
Investments	39,145
Other financial assets at amortised cost	175
Other Receivables	1,643
Property, Plant & Equipment	765,533
Infrastructure	2,237,947
<b>Total Non Current Assets</b>	<b>3,044,443</b>
<b>TOTAL ASSETS</b>	<b>3,368,348</b>
<b>LIABILITIES</b>	
<b>CURRENT LIABILITIES</b>	
Trade and other payables	43,424
Employee related provisions	15,478
<b>Total Current Liabilities</b>	<b>58,902</b>
<b>NON CURRENT LIABILITIES</b>	
Employee related provisions	1,241
<b>Total Non Current Liabilities</b>	<b>1,241</b>
<b>TOTAL LIABILITIES</b>	<b>60,143</b>
<b>NET ASSETS</b>	<b>3,308,205</b>
<b>EQUITY</b>	
Accumulated Surplus	1,072,535
Change in Net Assets resulting from Operations	171,785
Reserves - Cash Backed	74,256
Reserves - Asset Revaluation	1,989,630
<b>TOTAL EQUITY</b>	<b>3,308,205</b>



**City of Stirling  
 Statement of Financial Position  
 As At 31 July 2019**

	\$'000
<b>CURRENT ASSETS</b>	
Cash and cash equivalents	110,848
Trade receivables	210,450
Other financial assets at amortised cost	-
Inventories	2,228
Other current assets	378
Assets classified as held for sale	-
<b>Total Current Assets</b>	<b>323,905</b>
<b>CURRENT LIABILITIES</b>	
Borrowings	-
Trade and other payables	43,424
Employee related provisions	15,478
Other provisions	-
<b>Total Current Liabilities</b>	<b>58,902</b>
Closing Funds	<b>265,002</b>
<b>Restricted Assets</b>	
Restricted Investments	74,256
<b>Total Restricted Assets</b>	<b>74,256</b>
<b>NET CURRENT ASSETS LESS RESTRICTED</b>	<b>190,746</b>
Add Cash Backed Leave	15,478
<b>CLOSING FUNDS</b>	<b>206,224</b>

**City of Stirling**  
**Statement of Cash Flows**  
**For the Period Ending 31 July 2019**




	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	
Receipts	
Rates	10,826
Fees from Regulatory Services	715
User Charges	7,796
Interest Earned	364
Other Grants and Contributions	118
Government Grants (Operating)	2,547
Capital Expenditure - Specific Government Grants	482
Activity Functional Operating Revenue	386
	23,234
Payments	
Staff Expenses	(10,337)
Accommodation Expenses	(1,109)
Office Equipment, Plant and Equipment	(583)
Sanitation	(13)
Maintenance of Community Infrastructure	(2,916)
Stock Purchases	(2)
Activity Functional Operating Expense	(8,829)
	(23,789)
<b>NET CASH FLOWS FROM OPERATING ACTIVITIES</b>	<b>(556)</b>
<b>CASH FLOWS USED IN INVESTING ACTIVITIES</b>	
New and Redevelopment of Community Infrastructure	(1,489)
Payments for Purchases of Property, Plant and Equipment	(1,635)
Proceeds from Sale of Property, Plant and Equipment	283
Capital Grants and Contributions (Govt & Non Govt)	299
	(2,542)
<b>NET CASH FLOWS FROM INVESTING</b>	<b>(2,542)</b>
NET INCREASE/(DECREASE) IN CASH HELD	(3,098)
CASH AT BEGINNING OF REPORTING PERIOD	113,946
<b>CASH AT END OF REPORTING PERIOD</b>	<b>110,848</b>

**City of Stirling**  
**Total Capital Expenditure**  
**By Nature**  
**For the Period Ending 31 July 2019**

MTD				Description	YTD				Adopted Budget \$'000
Actual \$'000	Budget \$'000	Variance \$'000	% Budget		Actual \$'000	Budget \$'000	Variance \$'000	% Budget	
296	358	62	17	Land & Buildings	296	358	62	17	37,565
132	196	64	33	Plant and Equipment	132	196	64	33	1,568
129	1,074	945	88	Motor Vehicles & Plant	129	1,074	945	88	10,235
49	324	275	85	Furniture & Office Equipment	49	324	275	85	3,960
4	150	146	97	Recreation Equipment	4	150	146	97	1,587
1,258	453	(805)	(178)	Construction Infrastructure Roads	1,258	453	(805)	(178)	27,500
226	13	(213)	(1,706)	Construction Infrastructure Other	226	13	(213)	(1,706)	13,510
<b>2,093</b>	<b>2,567</b>	<b>473</b>	<b>18</b>	<b>Total Capital Expenditure</b>	<b>2,093</b>	<b>2,567</b>	<b>473</b>	<b>18</b>	<b>95,924</b>

**Total Capital Expenditure  
For the Period Ending 31 July 2019**

Description	Actuals YTD \$	Commitments -For the Period Ending 31 July 2019 \$	Actuals+Committ ments \$	Budget YTD \$	Variance of Actuals vs YTD Budget \$	YTD % Variance (NO COMMITMENTS) %	Variance of Actual + Commitments vs YTD Budget \$	YTD % Variance (WITH COMMITMENTS) \$	Comment Number	Variance of	
										Budget	Actuals+Committ ents vs Full Yr Budget
<b>Directorate: 2 - Office of the CEO</b>											
21 - Chief Executive Office Administration	0	0	0	0	0	0	0	0	No comment required	0	0
72 - Governance	7,700	0	7,700	20,000	12,300	62	12,300	62	No comment required	503,663	495,963
<b>Total Directorate Capital Expenditure</b>	<b>7,700</b>	<b>0</b>	<b>7,700</b>	<b>20,000</b>	<b>12,300</b>	<b>62</b>	<b>12,300</b>	<b>62</b>		<b>503,663</b>	<b>495,963</b>
<b>Directorate: 3 - Corporate Services</b>											
23 - Human Resources	0	0	0	0	0	0	0	0	No comment required	60,000	60,000
31 - Corporate Services Admin	0	0	0	0	0	0	0	0	No comment required	500,000	500,000
32 - Finance Services	0	0	0	0	0	0	0	0	No comment required	199,518	199,518
33 - Corporate Information Services	0	0	0	220,000	220,000	100	220,000	100	(1)	1,542,469	1,542,469
<b>Total Directorate Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>220,000</b>	<b>220,000</b>	<b>100</b>	<b>220,000</b>	<b>100</b>		<b>2,301,987</b>	<b>2,301,987</b>
<b>Directorate: 4 - Planning &amp; Development</b>											
44 - Development Services	0	0	0	19,000	19,000	100	19,000	100	No comment required	59,000	59,000
<b>Total Directorate Capital Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>19,000</b>	<b>19,000</b>	<b>100</b>	<b>19,000</b>	<b>100</b>		<b>59,000</b>	<b>59,000</b>
<b>Directorate: 5 - Infrastructure</b>											
46 - Facilities, Projects & Assets (FPA)	625,274	1,007,586	1,632,860	351,500	(273,774)	(78)	(1,281,360)	(365)	(2)	41,183,558	39,550,698
52 - Engineering Design	0	2,888	2,888	0	0	0	(2,888)	(100)	No comment required	0	(2,888)
54 - Engineering Services	1,049,400	1,669,322	2,718,722	642,114	(407,286)	(63)	(2,076,608)	(323)	(3)	28,300,704	25,581,983
56 - Parks and Sustainability	228,564	1,727,722	1,956,286	0	(228,564)	(100)	(1,956,286)	(100)	(4)	11,571,775	9,615,489
58 - Waste and Fleet	131,968	306,647	438,615	1,032,970	901,002	87	594,355	58	(5)	10,171,965	9,733,350
<b>Total Directorate Capital Expenditure</b>	<b>2,035,206</b>	<b>4,714,164</b>	<b>6,749,370</b>	<b>2,026,584</b>	<b>(8,622)</b>	<b>(0)</b>	<b>(4,722,786)</b>	<b>(233)</b>		<b>91,228,002</b>	<b>84,478,632</b>
<b>Directorate: 6 - Community Development</b>											
22 - Customer and Communications	0	0	0	70,500	70,500	100	70,500	100	(6)	170,500	170,500
62 - Community Services	0	17,825	17,825	4,276	4,276	100	(13,550)	(317)	No comment required	692,903	675,078
65 - Recreation & Leisure Services	50,387	103,672	154,060	202,588	152,200	75	48,528	24	No comment required	914,188	760,128
73 - Community Safety	0	10,968	10,968	3,583	3,583	100	(7,384)	(206)	No comment required	54,220	43,252
<b>Total Directorate Capital Expenditure</b>	<b>50,387</b>	<b>132,465</b>	<b>182,853</b>	<b>280,947</b>	<b>230,559</b>	<b>82</b>	<b>98,094</b>	<b>35</b>		<b>1,831,811</b>	<b>1,648,958</b>
<b>Total City Wide Capital Expenditure</b>	<b>2,093,293</b>	<b>4,846,630</b>	<b>6,939,923</b>	<b>2,566,530</b>	<b>473,237</b>	<b>18</b>	<b>(4,373,393)</b>	<b>(170)</b>		<b>95,924,463</b>	

Variance <= \$50,000 and/or <= 10% of YTD Budget		Within Agreed Tolerance
Variance >= \$50,000 or >=10% of YTD Budget-Underspent		Underspent
Variance >= \$50,000 or >=10% of YTD Budget-Overspent		Overspent

## Comments:

1)

[33 - Corporate Information Services](#)

The invoices for H0468 - ECM / EAS Upgrade Project have been incorrectly allocated to A0119 – 3324. Please re-allocate the invoices to H0468. The ECM Upgrade project (\$120K) is estimated to complete in December 2019.

The capital projects listed below (\$100K) are in the process of finalising quotations from vendors. Once the vendor selection process is completed, these projects are estimated to complete in November 2019.

- Follow Me Printing (H0470)
- Balga Pool Comms Room Upgrade (H0472)
- KVM Replacements (H0477)

2)

[46 - Facilities, Projects & Assets \(FPA\)](#)

The variances can be mainly explained by:

Only those projects that had a full year budget that is considered material are included below (variance only showing with commitments):

**G0690 – Master Plan Moyle Pavilion** – Multiyear project which is currently in communication phase. Delay's arising from revision of needs assessment & stake holder engagement. Majority of YTD actuals are for architectural fees. Schedule to be amended.

**G0857 – Lake Gwelup Public Toilets** – Project has reached practical completion and not anticipated to exceed budget. Contractor to issue final invoice.

**G0913 – Solar Panels Terry Tyzack Aquatics** - Schedule to be amended. Project 85% complete. Awaiting Western Power approval for connection to main grid. Practical completion estimated September 2019. Project not anticipated to exceed budget.

**G0929 – Bennet Park, Cricket & Football Club** - Delays arising from extensive stake holder engagement. Project in final stages of concept review by Rec & Leisure. Design will be presented to clubs in August 2019.

**G0931 – Princess Wallington Reserve** - Multiyear project. 100% design now complete. Procurement/tender currently underway. Report to be submitted to council in October 2019.

**G0935 – Stephenson Avenue Design** - Multiyear project. Design is almost complete. Surveying services under way & the majority of YTD costs are for Western Power relocating the transmission pole at Scarborough beach road.

**Project Variations:**

Under delegation, the Director Infrastructure has 0 project variations over \$10,000 this month.

3)

[54 - Engineering Services](#)

The variances can be explained by:

**C3118 - RS\_Flora Terrace (Malcolm-Margaret), Watermans Bay** - In progress minor works outstanding will not exceed budget.

**C3232 - RG\_SBR-Main-Green-Brady** - Project is being funded entirely by a State Government funding commitment. Actuals will be offset by revenue.

**C3285 - DR\_2020 Manhole Rehabilitation Programme** - Works continuing over from previous year will not exceed budget.

**C3356 - SL\_2020 Identified Lighting Projects** - Works continuing over from previous year will not exceed budget.

At this stage, all other projects scheduled to be completed this year are on track to do so.

4)

[56 - Parks and Sustainability](#)

The variances can be explained by:

**P1704 - CW Local Reserve Minor Upgrade** - Carried forward project. Works proceeding ahead of scheduling due to contractor availability.

At this stage, all other projects scheduled to be completed this year are on track to do so.

5)

[58 - Waste and Fleet](#)

The variance can be explained by:

The current fleet replacement programme is tracking as per schedule, commitments and actual are elevated however this is due to the entire fleet replacement programme now falling under *A0200-Transport Fleet Management*

6)

[22 - Customer and Communications](#)

This is a phasing issue. The budget will be spend before the end of the 19/20 financial year.

### Investments As At 31 July 2019

Fund	ID	Borrower	Principal	Inv. Date	Maturity	Term	Rate
<b>Municipal Fund</b>							
	6452	ME Bank	750,000.00	10/05/2019	1/08/2019	83	2.40
	6455	Bankwest	800,000.00	16/05/2019	2/08/2019	78	2.23
	6456	Bankwest	900,000.00	17/05/2019	8/08/2019	83	2.23
	6459	Bank Of Queensland	1,500,000.00	31/05/2019	4/09/2019	96	2.15
	6460	NAB	800,000.00	4/06/2019	2/09/2019	90	2.20
	6461	NAB	800,000.00	7/06/2019	3/09/2019	88	2.10
	6472	NAB	800,000.00	14/06/2019	5/09/2019	83	2.00
	6473	NAB	1,210,000.00	19/06/2019	11/09/2019	84	1.95
	6476	NAB	1,000,000.00	25/06/2019	9/09/2019	76	1.83
	6477	ME Bank	800,000.00	25/06/2019	6/09/2019	73	1.89
	6481	ME Bank	800,000.00	27/06/2019	10/09/2019	75	1.95
	6482	ME Bank	800,000.00	28/06/2019	11/09/2019	75	1.95
	6486	Bank Of Queensland	2,000,000.00	1/07/2019	25/09/2019	86	2.00
	6487	Westpac	800,000.00	2/07/2019	2/10/2019	92	2.00
	6488	Suncorp Metway Bank	800,000.00	3/07/2019	12/09/2019	71	1.73
	6489	Westpac	1,000,000.00	3/07/2019	3/10/2019	92	2.03
	6490	Westpac	800,000.00	5/07/2019	7/10/2019	94	2.03
	6491	Westpac	800,000.00	8/07/2019	8/10/2019	92	2.03
	6492	ME Bank	800,000.00	9/07/2019	13/09/2019	66	1.75
	6495	NAB	1,800,000.00	10/07/2019	9/10/2019	91	1.93
	6496	ME Bank	1,500,000.00	10/07/2019	16/10/2019	98	1.95
	6499	NAB	800,000.00	15/07/2019	16/09/2019	63	1.57
	6500	NAB	800,000.00	16/07/2019	17/09/2019	63	1.55
	6502	Bankwest	800,000.00	18/07/2019	18/09/2019	62	1.80
	6505	ME Bank	800,000.00	29/07/2019	30/08/2019	32	1.60
	6506	ME Bank	800,000.00	29/07/2019	18/09/2019	51	1.65
	6507	ME Bank	800,000.00	29/07/2019	20/09/2019	53	1.65
	6508	ME Bank	800,000.00	29/07/2019	23/09/2019	56	1.65
	6509	ME Bank	800,000.00	29/07/2019	24/09/2019	57	1.65
	6510	ME Bank	800,000.00	30/07/2019	19/09/2019	51	1.65
	6511	ME Bank	3,200,000.00	30/07/2019	19/09/2019	51	1.65
	6512	Bank Of Queensland	1,000,000.00	31/07/2019	19/09/2019	50	1.65
	6513	NAB	600,000.00	31/07/2019	1/10/2019	62	1.47
	6514	Bank Of Queensland	500,000.00	31/07/2019	19/09/2019	50	1.65
	6515	NAB	800,000.00	31/07/2019	2/10/2019	63	1.47
	6517	Westpac	800,000.00	4/07/2019	4/10/2019	92	2.00
			35,360,000.00				
<b>Reserve Fund</b>							
	6409	Bank Of Queensland	5,760,799.43	18/03/2019	20/08/2019	155	2.65
	6424	Bendigo & Adelaide Bank Limited	4,510,162.49	28/03/2019	28/08/2019	153	2.45
	6436	Westpac	4,378,882.82	9/04/2019	12/08/2019	125	2.44
	6438	Bank Of Queensland	2,315,863.52	11/04/2019	12/08/2019	123	2.50
	6440	Suncorp Metway Bank	3,804,315.89	17/04/2019	15/08/2019	120	2.30
	6446	Bank Of Queensland	7,061,050.01	24/04/2019	8/10/2019	167	2.45
	6449	Bank Of Queensland	748,592.13	2/05/2019	10/10/2019	161	2.30
	6450	ME Bank	6,274,822.42	2/05/2019	9/10/2019	160	2.45
	6457	Suncorp Metway Bank	2,757,547.22	30/05/2019	27/09/2019	120	2.25
	6474	Bank Of Queensland	4,180,641.72	20/06/2019	26/09/2019	98	2.05
	6475	NAB	2,341,450.01	20/06/2019	18/09/2019	90	2.04
	6478	ME Bank	3,924,840.14	26/06/2019	31/10/2019	127	2.00
	6480	NAB	1,395,232.09	26/06/2019	27/09/2019	93	1.97
	6484	NAB	5,615,540.90	28/06/2019	17/10/2019	111	1.93
	6485	Bank Of Queensland	535,823.00	11/07/2019	15/10/2019	96	1.90
	6493	Bendigo & Adelaide Bank Limited	2,588,257.79	10/07/2019	17/10/2019	99	1.85
	6494	Bank Of Queensland	1,011,048.30	10/07/2019	22/10/2019	104	1.90
	6501	Bank Of Queensland	4,352,973.52	16/07/2019	29/10/2019	105	1.91

### Investments As At 31 July 2019

Fund	ID	Borrower	Principal	Inv. Date	Maturity	Term	Rate
	6503	ME Bank	3,088,174.31	19/07/2019	30/10/2019	103	1.95
	6504	Bank Of Queensland	4,726,549.24	26/07/2019	28/11/2019	125	1.85
	6516	Bank Of Queensland	2,883,181.78	31/07/2019	1/11/2019	93	1.85
			74,255,748.73				
<b>Special Trust Fund</b>							
	6463	Bendigo & Adelaide Bank Limited	1,064,939.68	13/06/2019	12/09/2019	91	2.10
	6464	Bendigo & Adelaide Bank Limited	815,591.72	13/06/2019	12/09/2019	91	2.10
	6465	Bendigo & Adelaide Bank Limited	188,301.10	13/06/2019	12/09/2019	91	2.10
	6466	Bendigo & Adelaide Bank Limited	430,451.68	13/06/2019	12/09/2019	91	2.10
	6467	Bendigo & Adelaide Bank Limited	104,879.80	13/06/2019	12/09/2019	91	2.10
	6468	Bendigo & Adelaide Bank Limited	2,760,965.07	13/06/2019	12/09/2019	91	2.10
	6469	Bendigo & Adelaide Bank Limited	12,444,718.39	13/06/2019	12/09/2019	91	2.10
	6470	Bendigo & Adelaide Bank Limited	1,135,172.40	13/06/2019	12/09/2019	91	2.10
			18,945,019.84				
<b>Trust</b>							
	6462	Bendigo & Adelaide Bank Limited	1,483,239.04	7/06/2019	5/09/2019	90	2.05
	6483	Bendigo & Adelaide Bank Limited	7,449,743.24	10/07/2019	15/10/2019	97	1.85
			8,932,982.28				
<b>Total for all Funds</b>			<b>137,493,750.85</b>				

## CITY OF STIRLING CASH & INVESTMENT REPORT AS AT 31 JULY 2019

	Short term Rating	Long-term Rating	Allocation %	AV RATE %	TOTAL FUNDS \$	MUNI FUNDS \$	TRUST FUNDS \$	RESERVE FUNDS \$
<b>IN HOUSE INVESTMENTS</b>								
<b>Banks</b>								
Bank of Queensland	A2	A-	29	1.97%	38,576,523	5,000,000	-	33,576,523
Commonwealth Bank	A-1+	AA-	0	0.00%	-	-	-	-
Bendigo / Adelaide Bank	A2	A-	25	2.06%	34,976,422	-	27,878,002	7,098,420
ME Bank	A2	BBB+	19	1.96%	26,737,837	13,450,000	-	13,287,837
NAB	A1+	AA-	14	2.00%	18,762,223	9,410,000	-	9,352,223
Rural Bank	A2	A-	0	2.40%	-	-	-	-
Sun Corp Metway	A-1	A+	5	2.25%	7,361,863	800,000	-	6,561,863
Westpac	A1+	AA-	6	2.01%	8,578,883	4,200,000	-	4,378,883
Bankwest	A-1+	AA-	2	2.23%	2,500,000	2,500,000	-	-
<b>TOTAL INVESTMENTS</b>			<b>100</b>	<b>2.33%</b>	<b>\$ 137,493,751</b>	<b>\$ 35,360,000</b>	<b>\$ 27,878,002</b>	<b>\$ 74,255,749</b>

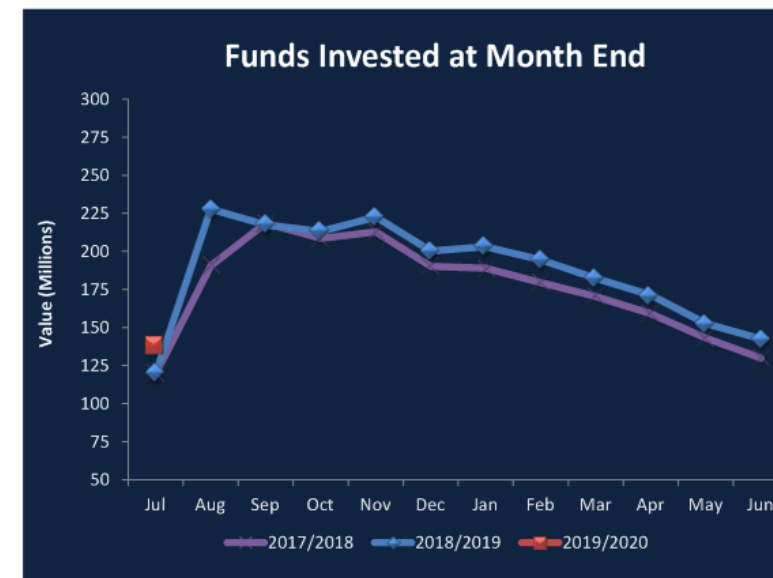
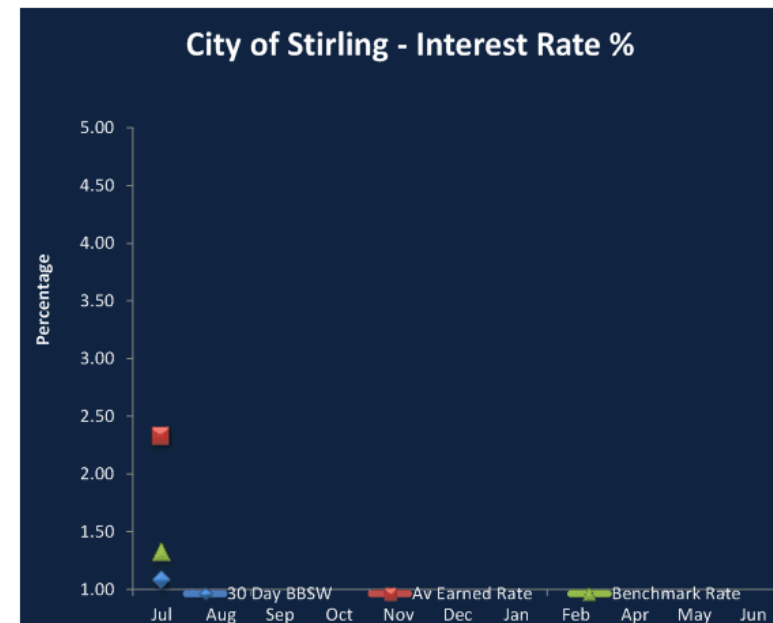
	INTEREST RECEIVED TO DATE	%	BUDGET
<b>INTEREST EARNED</b>			
Municipal Fund	206,013	5.09%	4,050,680
<b>TOTAL</b>	<b>206,013</b>	<b>5.09%</b>	<b>4,050,680</b>

<b>INTEREST RATES</b>							
	JUL	AUG	SEP	OCT	NOV	DEC	
AVGE EARNED RATE (ALL INVESTMENTS)	2.33						
BENCHMARK RATE	1.32						
30 DAY MARKET RATE	1.07						
<b>INTEREST RATES</b>							
	JAN	FEB	MAR	APR	MAY	JUN	
AVGE EARNED RATE							
BENCHMARK RATE							
30 DAY MARKET RATE							

<b>MARKET AVERAGE INTEREST RATES</b>							
	At Call	30 Day	90 Day	180 Days	5 Yr Bond	YTD Av	
FOR 2018-19 YEAR ONLY	1.05	1.07	1.07	1.10	1.16	2.33	

**COMMENTARY**

- The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA Local Government Act 1995 and its Amendments 2012.
- For this financial year 2019/20, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.
- This report is supported by detailed statements of borrowers of the City's funds with details thereto.
- In terms of investment returns for this financial year and an outlook of diminishing returns, the City's planned targets above the daily Bank Bill Swap Rate (BBSW) is 25 basis points.
- The return on investment is 5.09% against the original budget for the year.



TRUST FUND DETAILS	BALANCE \$
Verge Bonds	1,688,501
Book Bonds	180
Client Bonds	200
Hall Hire Bonds	55,490
Other Bonds	717,114
Key Bonds	3,572
Performance Bonds	3,248,935
Reserve Hire Bonds	-
Unclaimed Monies	158,199
Section 152 Land	1,722,744
Right of Way Bonds	946,827
Payment in Lieu of Public Open Space	11,823,697
Other Trusts	2,701,727
Home Care Monies	425,196
Street Trees Bonds	1,259,764
Town Planning Schemes	2,739,956
Builders Registration Board Levy	80,612
<b>FINANCE ONE</b>	<b>27,572,714</b>
<b>INVESTMENT REGISTER</b>	<b>27,878,002</b>
<b>Funds to be Transferred</b>	<b>-305,288</b>

RESERVE FUND DETAILS	BALANCE \$
Capital Investment Reserve	3,707,933
Security Service Reserve	575,992
Workers Compensation Reserve	2,647,511
Plant Replacement Reserve	4,284,569
Long Service Leave Reserve	660,586
Leave Liability Reserve	13,063,947
Road Widening Compensation Reserve	136,428
Asset Acquisition Reserve	2,844,363
Corporate Project Fund	1,113,668
Payment in Lieu of Parking Reserve	3,171,099
Tree Fund Reserve	555,731
Tamala Park Reserve	2,441,187
Churchlands Lighting Reserve	39,741
Strategic Waste Development Reserve	26,374,241
Investment Income Reserve	1,753,461
Public Parking Strategy Reserve	10,885,293
<b>FINANCE ONE</b>	<b>74,255,749</b>
<b>INVESTMENT REGISTER</b>	<b>74,255,749</b>
<b>Funds to be Transferred</b>	<b>0</b>





City of Stirling  
Financial Performance of City Services  
For the Period Ending 31 July 2019

YTD Prev. Year 2018/2019				Description	YTD				Full Year Budget \$
Actual \$	Budget \$	Variance \$	%		Actual \$	Budget \$	Variance \$	%	
<b>Community Safety</b>									
<b>Dog Control</b>									
45,602	37,992	7,610	20	Revenue	27,739	36,666	(8,927)	(24)	444,507
(29,335)	(25,931)	(3,404)	(13)	Operating Expenditure	(18,098)	(35,248)	17,149	49	(354,244)
<b>16,267</b>	<b>12,060</b>	<b>4,206</b>	<b>35</b>	<b>Total Revenue &amp; Expenses</b>	<b>9,640</b>	<b>1,419</b>	<b>8,222</b>	<b>580</b>	<b>90,263</b>
(1,482)	(1,471)	(11)	(1)	Depreciation Expense	(2,073)	(1,482)	(591)	(40)	(17,448)
(20,936)	(20,936)	0	0	Internal Charges/Overheads	(17,015)	(20,663)	3,648	18	(247,949)
<b>(6,152)</b>	<b>(10,347)</b>	<b>4,196</b>	<b>41</b>	<b>Profit/(Loss)</b>	<b>(9,447)</b>	<b>(20,726)</b>	<b>11,279</b>	<b>54</b>	<b>(175,134)</b>

Total Community Safety				Total Community Safety				Total Community Safety			
45,602	37,992	7,610	20	Revenue	27,739	36,666	(8,927)	(24)	444,507		
(29,335)	(25,931)	(3,404)	(13)	Operating Expenditure	(18,098)	(35,248)	17,149	49	(354,244)		
<b>16,267</b>	<b>12,060</b>	<b>4,206</b>	<b>35</b>	<b>Total Revenue &amp; Expenses</b>	<b>9,640</b>	<b>1,419</b>	<b>8,222</b>	<b>580</b>	<b>90,263</b>		
(1,482)	(1,471)	(11)	(1)	Depreciation Expense	(2,073)	(1,482)	(591)	(40)	(17,448)		
(20,936)	(20,936)	0	0	Internal Charges/Overheads	(17,015)	(20,663)	3,648	18	(247,949)		
<b>(6,152)</b>	<b>(10,347)</b>	<b>4,196</b>	<b>41</b>	<b>Profit/(Loss)</b>	<b>(9,447)</b>	<b>(20,726)</b>	<b>11,279</b>	<b>54</b>	<b>(175,134)</b>		

<b>Community Services</b>									
<b>Food Services</b>									
171,141	193,440	(22,299)	(12)	Revenue	165,247	146,418	18,829	13	1,757,019
(159,043)	(198,953)	39,910	20	Operating Expenditure	(152,468)	(183,346)	30,878	17	(2,039,875)
<b>12,098</b>	<b>(5,513)</b>	<b>17,611</b>	<b>319</b>	<b>Total Revenue &amp; Expenses</b>	<b>12,779</b>	<b>(36,928)</b>	<b>49,707</b>	<b>135</b>	<b>(282,855)</b>
(3,653)	(5,163)	1,510	29	Depreciation Expense	(3,396)	(3,653)	257	7	(43,010)
(31,056)	(31,057)	0	0	Internal Charges/Overheads	(30,084)	(29,992)	(93)	(0)	(359,899)
<b>(22,611)</b>	<b>(41,733)</b>	<b>19,122</b>	<b>46</b>	<b>Profit/(Loss)</b>	<b>(20,701)</b>	<b>(70,573)</b>	<b>49,871</b>	<b>71</b>	<b>(685,764)</b>
<b>Kevin Smith Community Centre</b>									
9,574	9,422	152	2	Revenue	7,532	16,101	(8,569)	(53)	51,000
(3)	(2,477)	2,474	100	Operating Expenditure	(1,773)	(971)	(802)	(83)	(32,433)
<b>9,570</b>	<b>6,945</b>	<b>2,625</b>	<b>38</b>	<b>Total Revenue &amp; Expenses</b>	<b>5,759</b>	<b>15,130</b>	<b>(9,371)</b>	<b>(62)</b>	<b>18,567</b>
(168)	(168)	0	0	Depreciation Expense	(138)	(168)	30	18	(1,978)
(3,082)	(3,082)	0	0	Internal Charges/Overheads	(3,257)	(2,165)	(1,092)	(50)	(25,975)
<b>6,320</b>	<b>3,695</b>	<b>2,625</b>	<b>71</b>	<b>Profit/(Loss)</b>	<b>2,365</b>	<b>12,798</b>	<b>(10,433)</b>	<b>(82)</b>	<b>(9,386)</b>
<b>Balga Community Centre</b>									
4,016	3,333	683	20	Revenue	7,830	3,333	4,497	135	40,000
(17,711)	(18,058)	347	2	Operating Expenditure	(11,208)	(6,434)	(4,774)	(74)	(67,888)
<b>(13,695)</b>	<b>(14,724)</b>	<b>1,029</b>	<b>7</b>	<b>Total Revenue &amp; Expenses</b>	<b>(3,378)</b>	<b>(3,101)</b>	<b>(277)</b>	<b>(9)</b>	<b>(27,888)</b>
(3,764)	(4,302)	538	13	Depreciation Expense	(4,862)	(3,764)	(1,098)	(29)	(44,317)
(8,083)	(8,083)	1	0	Internal Charges/Overheads	(7,183)	(6,669)	(514)	(8)	(80,025)
<b>(25,542)</b>	<b>(27,110)</b>	<b>1,568</b>	<b>6</b>	<b>Profit/(Loss)</b>	<b>(15,423)</b>	<b>(13,534)</b>	<b>(1,889)</b>	<b>(14)</b>	<b>(152,230)</b>



**City of Stirling**  
**Financial Performance of City Services**  
For the Period Ending 31 July 2019

YTD Prev. Year 2018/2019				Description	YTD				Full Year
Actual \$	Budget \$	Variance \$	%		Actual \$	Budget \$	Variance \$	%	Budget \$
<b>Dianella Community Centre</b>									
4,744	2,667	2,077	78	Revenue	2,225	2,917	(691)	(24)	35,000
(2,173)	(3,047)	874	29	Operating Expenditure	(1,366)	(9,143)	7,777	85	(24,667)
<b>2,571</b>	<b>(380)</b>	<b>2,951</b>	<b>776</b>	<b>Total Revenue &amp; Expenses</b>	<b>859</b>	<b>(6,227)</b>	<b>7,086</b>	<b>114</b>	<b>10,333</b>
(1,470)	(1,718)	248	14	Depreciation Expense	(1,546)	(1,470)	(76)	(5)	(17,306)
(3,392)	(3,392)	0	0	Internal Charges/Overheads	(3,016)	(2,001)	(1,014)	(51)	(24,017)
<b>(2,291)</b>	<b>(5,490)</b>	<b>3,199</b>	<b>58</b>	<b>Profit/(Loss)</b>	<b>(3,703)</b>	<b>(9,698)</b>	<b>5,995</b>	<b>62</b>	<b>(30,990)</b>
<b>Nollamara Community Centre</b>									
950	1,000	(50)	(5)	Revenue	2,863	1,167	1,696	145	14,000
(2,634)	(2,408)	(226)	(9)	Operating Expenditure	(1,143)	(2,194)	1,051	48	(24,298)
<b>(1,684)</b>	<b>(1,408)</b>	<b>(277)</b>	<b>(20)</b>	<b>Total Revenue &amp; Expenses</b>	<b>1,720</b>	<b>(1,027)</b>	<b>2,747</b>	<b>267</b>	<b>(10,298)</b>
(1,392)	(1,613)	221	14	Depreciation Expense	(1,439)	(1,425)	(14)	(1)	(16,780)
(13,305)	(13,305)	0	0	Internal Charges/Overheads	(11,880)	(14,680)	2,800	19	(176,163)
<b>(16,381)</b>	<b>(16,325)</b>	<b>(56)</b>	<b>(0)</b>	<b>Profit/(Loss)</b>	<b>(11,599)</b>	<b>(17,133)</b>	<b>5,533</b>	<b>32</b>	<b>(203,241)</b>
<b>North Beach Community Centre</b>									
1,884	2,667	(783)	(29)	Revenue	4,374	2,500	1,874	75	30,000
(1,918)	(3,434)	1,517	44	Operating Expenditure	(1,256)	(2,709)	1,453	54	(27,573)
<b>(34)</b>	<b>(768)</b>	<b>734</b>	<b>96</b>	<b>Total Revenue &amp; Expenses</b>	<b>3,118</b>	<b>(209)</b>	<b>3,327</b>	<b>1,592</b>	<b>2,427</b>
(987)	(1,412)	425	30	Depreciation Expense	(913)	(987)	74	7	(11,622)
(5,439)	(5,439)	(0)	(0)	Internal Charges/Overheads	(4,681)	(4,274)	(407)	(10)	(51,285)
<b>(6,460)</b>	<b>(7,619)</b>	<b>1,159</b>	<b>15</b>	<b>Profit/(Loss)</b>	<b>(2,476)</b>	<b>(5,470)</b>	<b>2,994</b>	<b>55</b>	<b>(60,480)</b>
<b>Osborne Community Centre</b>									
7,423	4,333	3,090	71	Revenue	8,887	6,250	2,637	42	75,000
(7,403)	(9,921)	2,518	25	Operating Expenditure	(5,381)	(3,360)	(2,021)	(60)	(81,631)
<b>20</b>	<b>(5,588)</b>	<b>5,608</b>	<b>100</b>	<b>Total Revenue &amp; Expenses</b>	<b>3,506</b>	<b>2,890</b>	<b>616</b>	<b>21</b>	<b>(6,631)</b>
(1,020)	(827)	(194)	(23)	Depreciation Expense	(1,505)	(999)	(506)	(51)	(11,763)
(4,931)	(4,931)	0	0	Internal Charges/Overheads	(3,970)	(3,083)	(887)	(29)	(37,004)
<b>(5,932)</b>	<b>(11,346)</b>	<b>5,414</b>	<b>48</b>	<b>Profit/(Loss)</b>	<b>(1,970)</b>	<b>(1,192)</b>	<b>(777)</b>	<b>(65)</b>	<b>(55,399)</b>
<b>Scarborough Community Centre</b>									
5,285	4,167	1,118	27	Revenue	13,346	5,000	8,346	167	60,000
(13,479)	(14,947)	1,468	10	Operating Expenditure	(12,081)	(5,311)	(6,771)	(127)	(61,091)
<b>(8,195)</b>	<b>(10,780)</b>	<b>2,586</b>	<b>24</b>	<b>Total Revenue &amp; Expenses</b>	<b>1,264</b>	<b>(311)</b>	<b>1,575</b>	<b>507</b>	<b>(1,091)</b>
(4,627)	(4,202)	(425)	(10)	Depreciation Expense	(4,804)	(4,686)	(118)	(3)	(55,169)
(6,438)	(6,438)	0	0	Internal Charges/Overheads	(5,251)	(4,408)	(843)	(19)	(52,889)
<b>(19,259)</b>	<b>(21,421)</b>	<b>2,161</b>	<b>10</b>	<b>Profit/(Loss)</b>	<b>(8,790)</b>	<b>(9,404)</b>	<b>614</b>	<b>7</b>	<b>(109,149)</b>
<b>Inglewood Community Centre</b>									
1,645	4,000	(2,355)	(59)	Revenue	8,570	4,833	3,737	77	58,000
(9,048)	(11,996)	2,948	25	Operating Expenditure	(10,339)	(2,962)	(7,377)	(249)	(31,083)
<b>(7,402)</b>	<b>(7,996)</b>	<b>594</b>	<b>7</b>	<b>Total Revenue &amp; Expenses</b>	<b>(1,769)</b>	<b>1,871</b>	<b>(3,640)</b>	<b>(195)</b>	<b>26,917</b>
(2,826)	(4,511)	1,685	37	Depreciation Expense	(3,240)	(3,651)	411	11	(33,271)
(6,440)	(6,440)	0	0	Internal Charges/Overheads	(5,187)	(4,274)	(913)	(21)	(51,281)
<b>(16,668)</b>	<b>(18,947)</b>	<b>2,279</b>	<b>12</b>	<b>Profit/(Loss)</b>	<b>(10,196)</b>	<b>(6,054)</b>	<b>(4,142)</b>	<b>(68)</b>	<b>(57,636)</b>
<b>Day Centres</b>									
409,092	223,606	185,486	83	Revenue	436,250	171,043	265,207	155	2,052,518
(150,376)	(193,472)	43,096	22	Operating Expenditure	(152,975)	(200,669)	47,694	24	(1,914,866)
<b>258,716</b>	<b>30,134</b>	<b>228,582</b>	<b>759</b>	<b>Total Revenue &amp; Expenses</b>	<b>283,275</b>	<b>(29,626)</b>	<b>312,901</b>	<b>1,056</b>	<b>137,652</b>
(3,542)	(3,736)	194	5	Depreciation Expense	(3,582)	(3,542)	(40)	(1)	(41,706)
(38,292)	(38,292)	0	0	Internal Charges/Overheads	(45,685)	(46,088)	403	1	(553,050)
<b>216,882</b>	<b>(11,894)</b>	<b>228,776</b>	<b>1,923</b>	<b>Profit/(Loss)</b>	<b>234,008</b>	<b>(79,256)</b>	<b>313,264</b>	<b>395</b>	<b>(457,105)</b>
<b>Dianella Library</b>									



**City of Stirling**  
**Financial Performance of City Services**  
For the Period Ending 31 July 2019

YTD Prev. Year 2018/2019				Description	YTD				Full Year Budget \$
Actual \$	Budget \$	Variance \$	%		Actual \$	Budget \$	Variance \$	%	
959	1,233	(274)	(22)	Revenue	1,190	1,088	103	9	13,050
(75,215)	(89,550)	14,335	16	Operating Expenditure	(66,949)	(118,073)	51,123	43	(1,104,036)
<b>(74,256)</b>	<b>(88,317)</b>	<b>14,061</b>	<b>16</b>	<b>Total Revenue &amp; Expenses</b>	<b>(65,759)</b>	<b>(116,985)</b>	<b>51,226</b>	<b>44</b>	<b>(1,090,986)</b>
(4,536)	(5,529)	994	18	Depreciation Expense	(5,002)	(4,536)	(466)	(10)	(53,403)
(26,239)	(26,239)	(0)	(0)	Internal Charges/Overheads	(18,385)	(13,906)	(4,480)	(32)	(166,868)
<b>(105,031)</b>	<b>(120,085)</b>	<b>15,054</b>	<b>13</b>	<b>Profit/(Loss)</b>	<b>(89,147)</b>	<b>(135,426)</b>	<b>46,280</b>	<b>34</b>	<b>(1,311,257)</b>
<b>Inglewood Library</b>									
512	743	(230)	(31)	Revenue	795	634	161	25	7,610
(92,163)	(89,946)	(2,217)	(2)	Operating Expenditure	(70,665)	(103,876)	33,311	32	(935,721)
<b>(91,650)</b>	<b>(89,203)</b>	<b>(2,447)</b>	<b>(3)</b>	<b>Total Revenue &amp; Expenses</b>	<b>(69,870)</b>	<b>(103,342)</b>	<b>33,472</b>	<b>32</b>	<b>(928,111)</b>
(5,285)	(5,545)	260	5	Depreciation Expense	(6,295)	(5,217)	(1,078)	(21)	(61,270)
(30,737)	(30,738)	1	0	Internal Charges/Overheads	(16,650)	(12,194)	(4,456)	(37)	(146,325)
<b>(127,672)</b>	<b>(125,486)</b>	<b>(2,186)</b>	<b>(2)</b>	<b>Profit/(Loss)</b>	<b>(92,815)</b>	<b>(120,752)</b>	<b>27,937</b>	<b>23</b>	<b>(1,135,705)</b>
<b>Karrinyup Library</b>									
1,073	1,076	(2)	(0)	Revenue	1,018	1,000	18	2	12,000
(82,762)	(94,620)	11,858	13	Operating Expenditure	(95,195)	(119,929)	24,733	21	(1,158,526)
<b>(81,689)</b>	<b>(93,544)</b>	<b>11,855</b>	<b>13</b>	<b>Total Revenue &amp; Expenses</b>	<b>(94,178)</b>	<b>(118,929)</b>	<b>24,751</b>	<b>21</b>	<b>(1,146,526)</b>
(6,331)	(5,976)	(355)	(6)	Depreciation Expense	(6,546)	(6,331)	(215)	(3)	(74,547)
(37,311)	(37,311)	0	0	Internal Charges/Overheads	(19,242)	(14,311)	(4,932)	(34)	(171,730)
<b>(125,331)</b>	<b>(136,831)</b>	<b>11,500</b>	<b>8</b>	<b>Profit/(Loss)</b>	<b>(119,967)</b>	<b>(139,571)</b>	<b>19,604</b>	<b>14</b>	<b>(1,392,802)</b>
<b>Osborne Library</b>									
1,037	1,086	(49)	(4)	Revenue	1,293	1,036	257	25	12,430
(75,531)	(94,674)	19,143	20	Operating Expenditure	(73,573)	(118,671)	45,098	38	(1,092,825)
<b>(74,494)</b>	<b>(93,589)</b>	<b>19,094</b>	<b>20</b>	<b>Total Revenue &amp; Expenses</b>	<b>(72,279)</b>	<b>(117,635)</b>	<b>45,355</b>	<b>39</b>	<b>(1,080,395)</b>
(11,412)	(11,986)	574	5	Depreciation Expense	(11,418)	(11,412)	(6)	(0)	(134,373)
(36,609)	(36,609)	(0)	(0)	Internal Charges/Overheads	(18,436)	(14,209)	(4,227)	(30)	(170,516)
<b>(122,515)</b>	<b>(142,184)</b>	<b>19,668</b>	<b>14</b>	<b>Profit/(Loss)</b>	<b>(102,134)</b>	<b>(143,257)</b>	<b>41,123</b>	<b>29</b>	<b>(1,385,284)</b>
<b>Scarborough Library</b>									
1,063	1,292	(228)	(18)	Revenue	1,363	1,138	225	20	13,650
(70,101)	(85,454)	15,353	18	Operating Expenditure	(73,353)	(111,452)	38,100	34	(999,953)
<b>(69,038)</b>	<b>(84,163)</b>	<b>15,125</b>	<b>18</b>	<b>Total Revenue &amp; Expenses</b>	<b>(71,990)</b>	<b>(110,315)</b>	<b>38,325</b>	<b>35</b>	<b>(986,303)</b>
(5,785)	(6,150)	365	6	Depreciation Expense	(6,314)	(5,883)	(430)	(7)	(69,271)
(33,907)	(33,907)	(0)	(0)	Internal Charges/Overheads	(17,922)	(13,126)	(4,796)	(37)	(157,515)
<b>(108,730)</b>	<b>(124,220)</b>	<b>15,490</b>	<b>12</b>	<b>Profit/(Loss)</b>	<b>(96,225)</b>	<b>(129,324)</b>	<b>33,099</b>	<b>26</b>	<b>(1,213,089)</b>
<b>Mirraboopa Library</b>									
2,385	2,067	318	15	Revenue	2,902	1,896	1,006	53	22,750
(81,894)	(87,151)	5,257	6	Operating Expenditure	(75,101)	(116,327)	41,226	35	(1,085,978)
<b>(79,510)</b>	<b>(85,084)</b>	<b>5,575</b>	<b>7</b>	<b>Total Revenue &amp; Expenses</b>	<b>(72,199)</b>	<b>(114,431)</b>	<b>42,232</b>	<b>37</b>	<b>(1,063,228)</b>
(7,710)	(10,182)	2,472	24	Depreciation Expense	(7,759)	(7,813)	54	1	(91,690)
(49,933)	(49,933)	(0)	(0)	Internal Charges/Overheads	(18,087)	(13,784)	(4,302)	(31)	(165,416)
<b>(137,153)</b>	<b>(145,199)</b>	<b>8,047</b>	<b>6</b>	<b>Profit/(Loss)</b>	<b>(98,045)</b>	<b>(136,029)</b>	<b>37,984</b>	<b>28</b>	<b>(1,320,335)</b>



**City of Stirling**  
**Financial Performance of City Services**  
For the Period Ending 31 July 2019

YTD Prev. Year 2018/2019				Description	YTD				Full Year
Actual \$	Budget \$	Variance \$	%		Actual \$	Budget \$	Variance \$	%	Budget \$
<b>Total Community Services</b>				<b>Total Community Services</b>				<b>Total Community Services</b>	
622,782	456,131	166,651	37	Revenue	665,685	366,353	299,332	82	4,254,027
(841,454)	(1,000,109)	158,655	16	Operating Expenditure	(804,827)	(1,105,527)	300,700	27	(10,682,443)
<b>(218,672)</b>	<b>(543,978)</b>	<b>325,306</b>	<b>60</b>	<b>Total Revenue &amp; Expenses</b>	<b>(139,142)</b>	<b>(739,174)</b>	<b>600,032</b>	<b>81</b>	<b>(6,428,416)</b>
(64,508)	(73,021)	8,513	12	Depreciation Expense	(68,759)	(65,537)	(3,222)	(5)	(761,477)
(335,194)	(335,195)	1	0	Internal Charges/Overheads	(228,917)	(199,164)	(29,753)	(15)	(2,389,959)
<b>(618,374)</b>	<b>(952,194)</b>	<b>333,821</b>	<b>35</b>	<b>Profit/(Loss)</b>	<b>(436,818)</b>	<b>(1,003,875)</b>	<b>567,057</b>	<b>56</b>	<b>(9,579,853)</b>
<b>Development Services</b>									
<b>Building Plan Approvals</b>				<b>Building Plan Approvals</b>				<b>Building Plan Approvals</b>	
94,574	133,333	(38,759)	(29)	Revenue	93,586	135,000	(41,414)	(31)	1,620,000
(126,600)	(126,817)	217	0	Operating Expenditure	(116,195)	(207,768)	91,574	44	(1,982,151)
<b>(32,026)</b>	<b>6,516</b>	<b>(38,542)</b>	<b>(591)</b>	<b>Total Revenue &amp; Expenses</b>	<b>(22,609)</b>	<b>(72,768)</b>	<b>50,160</b>	<b>69</b>	<b>(362,151)</b>
(87)	(143)	55	39	Depreciation Expense	(961)	(2,486)	1,525	61	(21,650)
(58,635)	(58,635)	0	0	Internal Charges/Overheads	(72,459)	(94,174)	21,715	23	(1,130,089)
<b>(90,748)</b>	<b>(52,261)</b>	<b>(38,487)</b>	<b>(74)</b>	<b>Profit/(Loss)</b>	<b>(96,028)</b>	<b>(169,428)</b>	<b>73,400</b>	<b>43</b>	<b>(1,513,889)</b>
<b>Swimming Pool Inspections &amp; Control</b>				<b>Swimming Pool Inspections &amp; Control</b>				<b>Swimming Pool Inspections &amp; Control</b>	
347,584	330,833	16,751	5	Revenue	348,480	350,833	(2,353)	(1)	360,000
(21,660)	(21,645)	(15)	(0)	Operating Expenditure	(19,985)	(24,463)	4,477	18	(322,117)
<b>325,924</b>	<b>309,189</b>	<b>16,735</b>	<b>5</b>	<b>Total Revenue &amp; Expenses</b>	<b>328,495</b>	<b>326,371</b>	<b>2,124</b>	<b>1</b>	<b>37,883</b>
(65)	(65)	0	0	Depreciation Expense	(0)	(65)	65	100	(769)
(12,964)	(12,964)	0	0	Internal Charges/Overheads	(10,281)	(12,733)	2,452	19	(152,796)
<b>312,895</b>	<b>296,159</b>	<b>16,735</b>	<b>6</b>	<b>Profit/(Loss)</b>	<b>318,214</b>	<b>313,572</b>	<b>4,642</b>	<b>1</b>	<b>(115,683)</b>
<b>Total Approvals</b>				<b>Total Development Services</b>				<b>Total Approvals</b>	
442,158	464,167	(22,009)	(5)	Revenue	442,066	485,833	(43,767)	(9)	1,980,000
(148,260)	(148,462)	202	0	Operating Expenditure	(136,180)	(232,231)	96,051	41	(2,304,268)
<b>293,898</b>	<b>315,705</b>	<b>(21,807)</b>	<b>(7)</b>	<b>Total Revenue &amp; Expenses</b>	<b>305,886</b>	<b>253,602</b>	<b>52,283</b>	<b>21</b>	<b>(324,268)</b>
(153)	(208)	55	27	Depreciation Expense	(961)	(2,551)	1,591	62	(22,419)
(71,599)	(71,599)	0	0	Internal Charges/Overheads	(82,740)	(106,907)	24,167	23	(1,282,885)
<b>222,147</b>	<b>243,898</b>	<b>(21,752)</b>	<b>(9)</b>	<b>Profit/(Loss)</b>	<b>222,186</b>	<b>144,144</b>	<b>78,041</b>	<b>54</b>	<b>(1,629,572)</b>
<b>Total Waste Services</b>				<b>Total Waste Services</b>				<b>Total Waste Services</b>	
32,720,259	33,400,326	(680,067)	(2)	Revenue	33,394,556	33,785,191	(390,635)	(1)	37,887,161
(1,171,017)	(1,319,362)	148,346	11	Operating Expenditure	(840,980)	(913,447)	72,467	8	(34,717,635)
<b>31,549,242</b>	<b>32,080,964</b>	<b>(531,722)</b>	<b>(2)</b>	<b>Total Revenue &amp; Expenses</b>	<b>32,553,576</b>	<b>32,871,743</b>	<b>(318,168)</b>	<b>(1)</b>	<b>2,969,526</b>
(41,383)	(42,493)	1,110	3	Depreciation Expense	(44,988)	(41,267)	(3,721)	(9)	(485,887)
55,659	55,657	2	0	Internal Charges/Overheads	49,522	3,781	45,741	1,210	105,886
<b>31,563,518</b>	<b>32,094,128</b>	<b>(530,610)</b>	<b>(2)</b>	<b>Profit/(Loss)</b>	<b>32,558,110</b>	<b>32,834,257</b>	<b>(276,147)</b>	<b>(1)</b>	<b>2,589,526</b>



**City of Stirling**  
**Financial Performance of City Services**  
For the Period Ending 31 July 2019

YTD Prev. Year 2018/2019				Description	YTD				Full Year
Actual \$	Budget \$	Variance \$	%		Actual \$	Budget \$	Variance \$	%	Budget \$
<b>Recreation &amp; Leisure Services</b>									
<b>Hamersley Golf Course</b>									
135,654	113,923	21,730	19	Revenue	125,720	140,130	(14,410)	(10)	1,681,556
(37,225)	(40,703)	3,478	9	Operating Expenditure	(36,435)	(40,028)	3,593	9	(299,732)
<b>98,429</b>	<b>73,220</b>	<b>25,209</b>	<b>34</b>	<b>Total Revenue &amp; Expenses</b>	<b>89,285</b>	<b>100,102</b>	<b>(10,817)</b>	<b>(11)</b>	<b>1,381,824</b>
(3,060)	(3,060)	0	0	Depreciation Expense	(3,077)	(3,081)	4	0	(36,275)
(14,689)	(14,689)	(0)	(0)	Internal Charges/Overheads	(12,347)	(13,764)	1,417	10	(165,166)
<b>80,680</b>	<b>55,472</b>	<b>25,208</b>	<b>45</b>	<b>Profit/(Loss)</b>	<b>73,861</b>	<b>83,257</b>	<b>(9,397)</b>	<b>(11)</b>	<b>1,180,382</b>
<b>Stirling Leisure Centre - Jim Satchell- Dianella</b>									
11,304	8,078	3,227	40	Revenue	33,777	8,145	25,633	315	97,735
(5,068)	(5,743)	675	12	Operating Expenditure	(4,202)	(6,178)	1,976	32	(52,759)
<b>6,237</b>	<b>2,335</b>	<b>3,902</b>	<b>167</b>	<b>Total Revenue &amp; Expenses excl Depn &amp; O/head</b>	<b>29,576</b>	<b>1,967</b>	<b>27,609</b>	<b>1,404</b>	<b>44,976</b>
(3,740)	(4,611)	871	19	Depreciation Expense	(3,924)	(3,740)	(184)	(5)	(44,032)
(2,868)	(2,869)	1	0	Internal Charges/Overheads	(2,606)	(2,505)	(101)	(4)	(30,061)
<b>(371)</b>	<b>(5,145)</b>	<b>4,774</b>	<b>93</b>	<b>Profit/(Loss)</b>	<b>23,046</b>	<b>(4,278)</b>	<b>27,324</b>	<b>639</b>	<b>(29,116)</b>
<b>Stirling Leisure Centre - Hamersley</b>									
22,271	18,003	4,268	24	Revenue	54,355	20,935	33,420	160	283,705
(33,136)	(77,971)	44,834	58	Operating Expenditure	(35,300)	(36,967)	1,667	5	(409,185)
<b>(10,866)</b>	<b>(59,968)</b>	<b>49,102</b>	<b>82</b>	<b>Total Revenue &amp; Expenses</b>	<b>19,055</b>	<b>(16,032)</b>	<b>35,087</b>	<b>219</b>	<b>(125,480)</b>
(6,817)	(9,021)	2,204	24	Depreciation Expense	(7,242)	(4,121)	(3,121)	(76)	(48,241)
(11,200)	(11,200)	0	0	Internal Charges/Overheads	(11,496)	(11,775)	279	2	(141,292)
<b>(28,883)</b>	<b>(80,189)</b>	<b>51,307</b>	<b>64</b>	<b>Profit/(Loss)</b>	<b>317</b>	<b>(31,928)</b>	<b>32,245</b>	<b>101</b>	<b>(315,013)</b>
<b>Stirling Leisure Centre - Innaloo</b>									
0	208	(208)	(100)	Revenue	0	208	(208)	(100)	2,500
(2,413)	(2,334)	(79)	(3)	Operating Expenditure	(2,293)	(2,243)	(51)	(2)	(18,130)
<b>(2,413)</b>	<b>(2,126)</b>	<b>(287)</b>	<b>(14)</b>	<b>Total Revenue &amp; Expenses</b>	<b>(2,293)</b>	<b>(2,034)</b>	<b>(259)</b>	<b>(13)</b>	<b>(15,630)</b>
(1,868)	(2,353)	485	21	Depreciation Expense	(1,895)	(1,868)	(26)	(1)	(21,998)
(1,862)	(1,861)	(0)	(0)	Internal Charges/Overheads	(1,614)	(1,633)	20	1	(19,602)
<b>(6,143)</b>	<b>(6,340)</b>	<b>197</b>	<b>3</b>	<b>Profit/(Loss)</b>	<b>(5,802)</b>	<b>(5,536)</b>	<b>(266)</b>	<b>(5)</b>	<b>(57,231)</b>
<b>Stirling Leisure Centre - Karrinyup</b>									
9,941	7,415	2,526	34	Revenue	24,317	7,158	17,158	240	85,900
(8,848)	(9,441)	593	6	Operating Expenditure	(9,516)	(7,750)	(1,766)	(23)	(85,473)
<b>1,093</b>	<b>(2,026)</b>	<b>3,119</b>	<b>154</b>	<b>Total Revenue &amp; Expenses</b>	<b>14,801</b>	<b>(592)</b>	<b>15,393</b>	<b>2,602</b>	<b>427</b>
(4,887)	(5,288)	401	8	Depreciation Expense	(5,732)	(4,887)	(845)	(17)	(57,542)
(3,251)	(3,251)	0	0	Internal Charges/Overheads	(3,185)	(2,844)	(341)	(12)	(34,129)
<b>(7,045)</b>	<b>(10,565)</b>	<b>3,520</b>	<b>33</b>	<b>Profit/(Loss)</b>	<b>5,885</b>	<b>(8,322)</b>	<b>14,207</b>	<b>171</b>	<b>(91,244)</b>
<b>Stirling Leisure Centre - Yokine</b>									
4,038	4,310	(272)	(6)	Revenue	11,978	4,414	7,564	171	52,970
(4,890)	(5,100)	209	4	Operating Expenditure	(3,236)	(6,213)	2,977	48	(48,602)
<b>(852)</b>	<b>(789)</b>	<b>(63)</b>	<b>(8)</b>	<b>Total Revenue &amp; Expenses</b>	<b>8,743</b>	<b>(1,798)</b>	<b>10,541</b>	<b>586</b>	<b>4,368</b>
(2,651)	(2,657)	6	0	Depreciation Expense	(2,706)	(2,651)	(54)	(2)	(31,217)
(2,790)	(2,790)	0	0	Internal Charges/Overheads	(2,596)	(2,556)	(39)	(2)	(30,670)
<b>(6,293)</b>	<b>(6,236)</b>	<b>(57)</b>	<b>(1)</b>	<b>Profit/(Loss)</b>	<b>3,441</b>	<b>(7,006)</b>	<b>10,448</b>	<b>149</b>	<b>(57,519)</b>



**City of Stirling**  
**Financial Performance of City Services**  
For the Period Ending 31 July 2019

YTD Prev. Year 2018/2019				Description	YTD				Full Year Budget \$
Actual \$	Budget \$	Variance \$	%		Actual \$	Budget \$	Variance \$	%	
<b>Stirling Leisure Centre - Herb Graham</b>									
86,607	67,409	19,198	28	Revenue	82,548	77,665	4,883	6	662,292
(89,876)	(95,407)	5,532	6	Operating Expenditure	(122,035)	(117,222)	(4,813)	(4)	(1,020,583)
<b>(3,269)</b>	<b>(27,998)</b>	<b>24,730</b>	<b>88</b>	<b>Total Revenue &amp; Expenses</b>	<b>(39,487)</b>	<b>(39,557)</b>	<b>70</b>	<b>0</b>	<b>(358,291)</b>
(18,981)	(20,673)	1,692	8	Depreciation Expense	(19,508)	(18,981)	(527)	(3)	(223,489)
(30,276)	(30,276)	1	0	Internal Charges/Overheads	(32,026)	(32,749)	723	2	(392,981)
<b>(52,526)</b>	<b>(78,948)</b>	<b>26,422</b>	<b>33</b>	<b>Profit/(Loss)</b>	<b>(91,021)</b>	<b>(91,287)</b>	<b>266</b>	<b>0</b>	<b>(974,762)</b>
<b>Stirling Leisure Centre - Terry Tyzack Aquatics</b>									
343,225	349,229	(6,004)	(2)	Revenue	372,231	310,364	61,867	20	4,313,532
(242,618)	(298,973)	56,356	19	Operating Expenditure	(302,786)	(312,299)	9,513	3	(4,189,702)
<b>100,607</b>	<b>50,256</b>	<b>50,351</b>	<b>100</b>	<b>Total Revenue &amp; Expenses</b>	<b>69,445</b>	<b>(1,935)</b>	<b>71,379</b>	<b>3,689</b>	<b>123,830</b>
(33,241)	(41,102)	7,860	19	Depreciation Expense	(35,692)	(33,340)	(2,351)	(7)	(392,556)
(67,500)	(67,499)	(1)	(0)	Internal Charges/Overheads	(75,922)	(75,477)	(445)	(1)	(905,723)
<b>(134)</b>	<b>(58,345)</b>	<b>58,211</b>	<b>100</b>	<b>Profit/(Loss)</b>	<b>(42,169)</b>	<b>(110,752)</b>	<b>68,583</b>	<b>62</b>	<b>(1,174,448)</b>
<b>Scarborough Amphitheatre</b>									
(177)	4,417	(4,594)	(104)	Revenue	0	2,500	(2,500)	(100)	30,000
(339)	(3,112)	2,773	89	Operating Expenditure	(476)	(1,224)	748	61	(15,056)
<b>(516)</b>	<b>1,305</b>	<b>(1,821)</b>	<b>(140)</b>	<b>Total Revenue &amp; Expenses</b>	<b>(476)</b>	<b>1,276</b>	<b>(1,752)</b>	<b>(137)</b>	<b>14,944</b>
(1,421)	(1,615)	195	12	Depreciation Expense	(2,014)	(1,421)	(594)	(42)	(16,727)
(1,781)	(1,780)	(0)	(0)	Internal Charges/Overheads	(1,434)	(1,456)	22	2	(17,478)
<b>(3,717)</b>	<b>(2,091)</b>	<b>(1,626)</b>	<b>(78)</b>	<b>Profit/(Loss)</b>	<b>(3,924)</b>	<b>(1,601)</b>	<b>(2,324)</b>	<b>(145)</b>	<b>(19,261)</b>
<b>Leisure Park - Balga</b>									
140,460	140,736	(276)	(0)	Revenue	151,691	124,887	26,805	21	1,742,049
(170,971)	(207,351)	36,379	18	Operating Expenditure	(161,607)	(235,542)	73,935	31	(2,567,231)
<b>(30,512)</b>	<b>(66,615)</b>	<b>36,103</b>	<b>54</b>	<b>Total Revenue &amp; Expenses</b>	<b>(9,916)</b>	<b>(110,655)</b>	<b>100,740</b>	<b>91</b>	<b>(825,182)</b>
(20,367)	(27,432)	7,065	26	Depreciation Expense	(22,665)	(21,503)	(1,163)	(5)	(253,175)
(39,615)	(39,615)	0	0	Internal Charges/Overheads	(44,090)	(43,286)	(804)	(2)	(519,429)
<b>(90,494)</b>	<b>(133,662)</b>	<b>43,169</b>	<b>32</b>	<b>Profit/(Loss)</b>	<b>(76,671)</b>	<b>(175,444)</b>	<b>98,773</b>	<b>56</b>	<b>(1,597,786)</b>
<b>Stirling Community Centres - Dryandra</b>									
2,596	2,542	54	2	Revenue	5,399	2,863	2,536	89	34,352
(2,621)	(4,033)	1,411	35	Operating Expenditure	(2,010)	(20,270)	18,260	90	(35,657)
<b>(25)</b>	<b>(1,491)</b>	<b>1,466</b>	<b>98</b>	<b>Total Revenue &amp; Expenses</b>	<b>3,389</b>	<b>(17,407)</b>	<b>20,796</b>	<b>119</b>	<b>(1,305)</b>
(1,805)	(2,188)	383	18	Depreciation Expense	(1,807)	(1,805)	(2)	(0)	(21,253)
(2,507)	(2,507)	0	0	Internal Charges/Overheads	(2,298)	(2,384)	86	4	(28,609)
<b>(4,338)</b>	<b>(6,187)</b>	<b>1,849</b>	<b>30</b>	<b>Profit/(Loss)</b>	<b>(716)</b>	<b>(21,596)</b>	<b>20,881</b>	<b>97</b>	<b>(51,167)</b>
<b>Stirling Community Centres - Karrinyup</b>									
8,276	6,245	2,031	33	Revenue	17,605	4,344	13,261	305	52,128
(2,619)	(4,389)	1,770	40	Operating Expenditure	(2,298)	(3,494)	1,196	34	(44,182)
<b>5,657</b>	<b>1,856</b>	<b>3,801</b>	<b>205</b>	<b>Total Revenue &amp; Expenses</b>	<b>15,307</b>	<b>850</b>	<b>14,457</b>	<b>1,700</b>	<b>7,946</b>
(1,852)	(2,052)	200	10	Depreciation Expense	(1,827)	(1,852)	25	1	(21,806)
(2,311)	(2,311)	0	0	Internal Charges/Overheads	(1,963)	(1,996)	33	2	(23,954)
<b>1,494</b>	<b>(2,507)</b>	<b>4,001</b>	<b>160</b>	<b>Profit/(Loss)</b>	<b>11,517</b>	<b>(2,997)</b>	<b>14,514</b>	<b>484</b>	<b>(37,815)</b>



**City of Stirling**  
**Financial Performance of City Services**  
For the Period Ending 31 July 2019

YTD Prev. Year 2018/2019				Description	YTD				Full Year Budget \$
Actual \$	Budget \$	Variance \$	%		Actual \$	Budget \$	Variance \$	%	
<b>Stirling Community Centres - Wk Moir - Balcatta</b>									
3,031	3,402	(370)	(11)	Revenue	0	0	0	0	
(1,260)	(1,163)	(97)	(8)	Operating Expenditure	(1,101)	(1,511)	409	27	
<b>1,771</b>	<b>2,239</b>	<b>(468)</b>	<b>(21)</b>	<b>Total Revenue &amp; Expenses</b>	<b>(1,101)</b>	<b>(1,511)</b>	<b>409</b>	<b>27</b>	
(0)	(0)	0	0	Depreciation Expense	(0)	(0)	0	0	
(1,037)	(1,037)	0	0	Internal Charges/Overheads	(905)	(878)	(26)	(3)	
<b>734</b>	<b>1,202</b>	<b>(468)</b>	<b>(39)</b>	<b>Profit/(Loss)</b>	<b>(2,006)</b>	<b>(2,389)</b>	<b>383</b>	<b>16</b>	
<b>Stirling Community Centres - Tuart Hill</b>									
5,150	6,650	(1,500)	(23)	Revenue	20,346	5,522	14,824	268	
(5,568)	(6,503)	935	14	Operating Expenditure	(3,559)	(7,805)	4,046	53	
<b>(418)</b>	<b>147</b>	<b>(565)</b>	<b>(383)</b>	<b>Total Revenue &amp; Expenses</b>	<b>16,787</b>	<b>(2,083)</b>	<b>18,870</b>	<b>906</b>	
(88)	(88)	0	0	Depreciation Expense	(0)	(88)	88	100	
(2,158)	(2,158)	(0)	(0)	Internal Charges/Overheads	(2,126)	(2,073)	(53)	(3)	
<b>(2,664)</b>	<b>(2,099)</b>	<b>(565)</b>	<b>(27)</b>	<b>Profit/(Loss)</b>	<b>14,661</b>	<b>(4,243)</b>	<b>18,905</b>	<b>446</b>	
<b>Stirling Community Centres-Charles Riley-North Beach</b>									
6,141	5,160	981	19	Revenue	14,845	5,952	8,893	149	
(9,804)	(10,386)	583	6	Operating Expenditure	(8,158)	(15,138)	6,980	46	
<b>(3,663)</b>	<b>(5,226)</b>	<b>1,563</b>	<b>30</b>	<b>Total Revenue &amp; Expenses</b>	<b>6,687</b>	<b>(9,186)</b>	<b>15,873</b>	<b>173</b>	
(8,818)	(10,184)	1,366	13	Depreciation Expense	(8,635)	(8,818)	183	2	
(3,952)	(3,952)	0	0	Internal Charges/Overheads	(3,904)	(3,611)	(293)	(8)	
<b>(16,433)</b>	<b>(19,362)</b>	<b>2,929</b>	<b>15</b>	<b>Profit/(Loss)</b>	<b>(5,853)</b>	<b>(21,615)</b>	<b>15,763</b>	<b>73</b>	
<b>Stirling Leisure Centre - Scarborough</b>									
50,332	35,398	14,934	42	Revenue	56,821	42,893	13,928	32	
(50,459)	(51,043)	584	1	Operating Expenditure	(45,450)	(62,138)	16,687	27	
<b>(127)</b>	<b>(15,645)</b>	<b>15,518</b>	<b>99</b>	<b>Total Revenue &amp; Expenses</b>	<b>11,370</b>	<b>(19,245)</b>	<b>30,615</b>	<b>159</b>	
(10,414)	(11,031)	617	6	Depreciation Expense	(12,207)	(10,477)	(1,731)	(17)	
(13,420)	(13,420)	0	0	Internal Charges/Overheads	(14,959)	(14,943)	(16)	(0)	
<b>(23,961)</b>	<b>(40,096)</b>	<b>16,135</b>	<b>40</b>	<b>Profit/(Loss)</b>	<b>(15,796)</b>	<b>(44,665)</b>	<b>28,869</b>	<b>65</b>	
<b>Stirling Leisure Centre - Scarborough Beach Pool</b>									
84,592	142,197	(57,605)	(41)	Revenue	78,350	135,631	(57,282)	(42)	
(143,986)	(156,904)	12,917	8	Operating Expenditure	(98,594)	(198,966)	100,373	50	
<b>(59,394)</b>	<b>(14,707)</b>	<b>(44,687)</b>	<b>(304)</b>	<b>Total Revenue &amp; Expenses</b>	<b>(20,244)</b>	<b>(63,335)</b>	<b>43,091</b>	<b>68</b>	
(44,802)	(18,024)	(26,777)	(149)	Depreciation Expense	(43,609)	(43,475)	(133)	(0)	
(26,125)	(26,125)	0	0	Internal Charges/Overheads	(31,876)	(32,349)	473	1	
<b>(130,321)</b>	<b>(58,857)</b>	<b>(71,464)</b>	<b>(121)</b>	<b>Profit/(Loss)</b>	<b>(95,728)</b>	<b>(139,159)</b>	<b>43,430</b>	<b>31</b>	
<b>Total Recreation &amp; Leisure Services</b>									
839,631	838,321	1,310	0	Revenue	981,288	790,969	190,319	24	
(718,855)	(894,114)	175,259	20	Operating Expenditure	(800,626)	(977,636)	177,010	18	
<b>120,776</b>	<b>(55,793)</b>	<b>176,569</b>	<b>316</b>	<b>Total Revenue &amp; Expenses</b>	<b>180,661</b>	<b>(186,667)</b>	<b>367,328</b>	<b>197</b>	
(163,807)	(161,380)	(2,427)	(2)	Depreciation Expense	(171,536)	(161,103)	(10,434)	(6)	
(215,920)	(215,921)	1	0	Internal Charges/Overheads	(234,411)	(234,100)	(311)	(0)	
<b>(258,951)</b>	<b>(433,094)</b>	<b>174,143</b>	<b>40</b>	<b>Profit/(Loss)</b>	<b>(225,286)</b>	<b>(581,870)</b>	<b>356,583</b>	<b>61</b>	

### 13. REPORTS FOR CONSIDERATION IN ACCORDANCE WITH CLAUSE 4.2(4) OF THE MEETING PROCEDURES LOCAL LAW 2009

In accordance with Clause 4.2(4) of the City of Stirling Meeting Procedures Local Law 2009, the Chief Executive Officer may include on the agenda of a Council meeting; in an appropriate place within the order of business; any matter which must be decided, or which he considers is appropriate to be decided, by that meeting.

#### 13.1 MOUNT LAWLEY / INGLEWOOD RSL SUB BRANCH CENTENARY CELEBRATIONS

##### Report Information

Location: Not Applicable  
Applicant: Mount Lawley / Inglewood RSL Sub Branch  
Reporting Officer: Manager Governance  
Business Unit: Governance  
Ward: Lawley  
Suburb: Menora

##### Authority/Discretion

###### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*



## Council Resolution

**0919/024**

**Moved Councillor Ferrante, seconded Councillor Migdale**

**That Council APPROVES a one off donation of \$6,000 to the Mount Lawley / Inglewood RSL Sub Branch to commemorate their 100 years of service on 20 September 2019, in line with the Elected Members' Entitlements Policy.**

**The motion was put and declared CARRIED (13/0).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

## Recommendation

That Council APPROVES a one off donation of \$6,000 to the Mount Lawley / Inglewood RSL Sub Branch to commemorate their 100 years of service on 20 September 2019, in line with the Elected Members' Entitlements Policy.

## Report Purpose

To consider the application from the Mount Lawley / Inglewood RSL Sub Branch for donation towards the 100 Years of Service celebrations on 20 September 2019.

## Relevant Documents

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

## Background

The Mount Lawley RSL was established in 1919. The format of the Mount Lawley / Inglewood RSL Sub Branch was officially recognised in 1935, which has continued to this day.

The Mount Lawley / Inglewood RSL Sub Branch has operated from various venues over time, with its headquarters being at Menora Gardens since 2005. As it has existed for the past 100 years, it has now been granted a centenary certificate.

Across its long life, the Sub Branch has served as a base for the returned and services people while providing solace in the fellowship of other veterans.

## Comment

For the past 100 years, the Sub Branch has provided significant support to the Returned and Services League and plans to celebrate the 100<sup>th</sup> anniversary on 20 September 2019. The Sub Branch has submitted a formal application to the City of Stirling to request financial assistance as per the Elected Members' Entitlements Policy.

The Elected Members' Entitlements Policy states the following:-

*“Subject to a formal application being made and approved by Council a donation may be made in addition to the annual donation towards holding a significant milestone celebration. A ‘one-off’ financial contribution will be available to the above branches of up to \$6,000.”*

The Sub Branch has advised the cost of holding the event is \$7,531.40. The Policy allows for a ‘one-off’ financial contribution to be available up to \$6,000.

## Consultation/Communication Implications

Nil.

## Policy and Legislative Implications

The Elected Members' Entitlements Policy provides for an annual donation of \$2,000 to each of the City of Stirling Sub Branches and \$1,500 to the WA Naval Association of Australia to assist in conducting the annual ANZAC Day service.

In addition, the Mount Lawley/Inglewood RSL Sub Branch and the North Beach RSL Sub Branch are eligible to seek reimbursement of up to \$2,000 for traffic management costs attributed to holding the ceremony.

The Elected Members' Entitlements Policy provides for a “one-off” financial contribution to be available for Milestone celebrations up to \$6,000.

The provisions of the *Local Government Act 1995* and Local Government (Financial Management) Regulations 1996 provide the power to approve the request.

## Financial Implications

The Mount Lawley / Inglewood RSL Sub Branch has provided the City of Stirling with a formal application for financial assistance.

It is recommended that the City of Stirling provides the full \$6,000 allocation from A0105-3915-0000.

## Strategic Implications

**Theme 6:** Making It Happen

**Objective 6.2:** Good Governance

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

<b>ENVIRONMENTAL</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

<b>SOCIAL</b>	
<b>Issue</b>	<b>Comment</b>
Community engagement	Across its long life, the Mount Lawley/Inglewood RSL has served as a base for the returned and services people while providing solace in the fellowship of other veterans and their families.

<b>ECONOMIC</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

## Conclusion

The City is supportive of the centenary celebration. The request for financial assistance by the Mount Lawley / Inglewood RSL Sub Branch sits within the Elected Members' Entitlements policy requirements.

The celebration encourages community spirit while acknowledging the valuable contribution of the Mount Lawley / Inglewood RSL Sub Branch and those who have served past, present and future.

**13.2 2019 ELECTORS' GENERAL MEETING - CHANGE OF DATE****Report Information**

Location: Not Applicable  
Applicant: Not Applicable  
Reporting Officer: Manager Governance  
Business Unit: Governance  
Ward: Not Applicable  
Suburb: Not Applicable

**Authority/Discretion****Definition**

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person's right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

**Council Resolution****0919/025****Moved Councillor Boothman, seconded Councillor Italiano****That the date of the Electors' General Meeting be SELECTED as Monday 2 December 2019 instead of the previous date of Monday 18 November 2019****The motion was put and declared CARRIED (13/0).****For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.**Against:** Nil.

## Recommendation

That the date of the Electors' General Meeting be SELECTED as Monday 2 December 2019 instead of the previous date of Monday 18 November 2019.

## Report Purpose

To seek Council approval to amend the date of the Electors' General Meeting from Monday 18 November 2019 to Monday 2 December 2019.

## Relevant Documents

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

## Background

Historically, the Electors' General Meeting (EGM) has been held on the third Monday in November each year. At its meeting held 2 October 2018, Council endorsed the Council and Committee meeting dates, times and places for 2019 (Council Resolution Number 1018/014). This endorsement included the 2019 EGM being scheduled to be held 18 November 2019.

In 2018 there was a delay in the City receiving the Auditor's Report from the Office of the Auditor General and as such, at its meeting held 16 October 2018, Council resolved (Council Resolution Number 1018/025) as follows:-

- "1. That the presentation of the 2017/2018 Annual Report Incorporating the 2017/2018 Annual Financial Statements and Auditor's Report be REFERRED to a Special Council Meeting to be held at 6.00pm on Monday 12 November 2018 to allow for the Office of the Auditor General to provide the Auditor's Report.*
- 2. That the date of the Electors' General Meeting be AMENDED from 19 November 2018 to 3 December 2018 to allow for acceptance by Council of the 2017/2018 Annual Report Incorporating the 2017/2018 Annual Financial Statements and Auditor's Report on 12 November 2018."*

The dates of both the Special Council Meeting and the postponed 2018 EGM had to be advertised. This resulted in a total of four advertisements in the community newspapers, plus one advertisement in the West Australian. The total cost for the advertising plus the standard yearly costs in relation to the EGM was approximately \$10,000. This resulted in double the total cost (approximately \$5,000) of the original estimate for the 2018 EGM.

## Comment

Holding the 2018 EGM at the later date of 3 December 2018, one day prior to the final Council meeting of that year, was well received. The additional time ensured that the City had an opportunity to receive the Auditor's Report from the Auditor General.

A significant benefit of the change was in relation to addressing motions of the electors made at the EGM. These motions must be considered at the next Council meeting following the EGM. When the EGM was held in November in previous years, the City had a very short period of time to consider and respond to motions of the electors made at the EGM. Holding the EGM in December allows the period of the Council recess in December and January for the City to consider the motions, assess their feasibility and provide comprehensive reports and recommendations for Council to consider at the first meeting in the New Year. This was a positive outcome for the electors who raised motions at the 2018 EGM.

The 2019 EGM was scheduled along with all other Council and Committee meeting dates at its meeting held 2 October 2018 (Council Resolution Number 1018/014). This is before the benefits of a later EGM date were realised.

At its meeting held 27 August 2019, the 2020 Council and Committee meeting dates were endorsed by Council (Council Resolution Number 0819/036) with the 2020 EGM scheduled for Monday 30 November 2020 and the final Council meeting to be held 1 December 2019.

Taking into account the positive feedback, and to mitigate any risk of the Auditor's Report being delayed and the associated costs, it is proposed to reschedule the 2019 EGM from Monday 18 November 2019 to Monday 2 December 2019.

## Consultation/Communication Implications

If Council endorses rescheduling the date of the 2019 EGM to Monday 2 December 2019, all attendees of the 2018 EGM will be notified. The new date for the 2019 EGM will be advertised in the community newspapers, in the City's Libraries and Recreation Centres, and on the City's website.

## Policy and Legislative Implications

Nil.

## Financial Implications

The EGM is advertised in community newspapers for two weeks leading up to the meeting. If Council endorses moving the EGM to Monday 2 December 2019, the City will advertise for an additional week at an increased cost of approximately \$1,500.

## Strategic Implications

**Governance:** Making it happen

**Outcome G1:** Good governance

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

<b>ENVIRONMENTAL</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

<b>SOCIAL</b>	
<b>Issue</b>	<b>Comment</b>
Community engagement	The EGM provides an opportunity for members of the public to attend and participate in the meeting.

<b>ECONOMIC</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

## Conclusion

It is recommended that Council approves the date of the 2019 EGM be amended from Monday 18 November 2019 to Monday 2 December 2019.

## 14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

### 14.1 NOTICE OF MOTION - COUNCILLOR JOE FERRANTE - PROPOSED NAME FOR RIGHT OF WAY IN MOUNT LAWLEY

Councillor Joe Ferrante submitted the following Notice of Motion prior to the Council Meeting held 10 September 2019:-

*“That a report be PRESENTED to Council to allow the name that has previously been recommended for Right of Way Number 28053 to be changed from ‘Hold Lane’ to ‘Sundercombe Lane’.”*

#### Background Information/Reason for Motion (provided by Councillor Joe Ferrante)

‘The naming of this Right of Way to ‘Sundercombe Lane’ will remember a former resident of Park Road, Captain Norman Sundercombe, who was a proud Mount Lawley man who laid down his life for his country at Gallipoli; was a highly decorated war serviceman; and who deserves to be remembered by our suburb.’

#### Report Information

Location: Right of Way 28053 between Park Road and Clive Road, Mount Lawley  
Applicant: Not Applicable  
Reporting Officer: Manager City Planning  
Business Unit: City Planning  
Ward: Lawley  
Suburb: Mount Lawley

#### Authority/Discretion

##### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*



Moved Councillor Ferrante, seconded Councillor Sandri

That a report be PRESENTED to Council to allow the name that has previously been recommended for Right of Way Number 28053 to be changed from 'Hold Lane' to 'Sundercombe Lane'.

It was suggested that, following the words "*Hold Lane' to*", the word "*either*" be ADDED and, following the words "*Sundercombe Lane*", the words "*or Norman Sundercombe Lane*" be ADDED.

With the agreement of the mover and seconder, the recommendation was reworded as follows:-

### **Council Resolution**

**0919/026**

**Moved Councillor Ferrante, seconded Councillor Sandri**

**That a report be PRESENTED to Council to allow the name that has previously been recommended for Right of Way Number 28053 to be changed from 'Hold Lane' to either 'Sundercombe Lane' or 'Norman Sundercombe Lane'.**

**The motion was put and declared CARRIED (13/0).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

### **Notice of Motion Recommendation**

That a report be PRESENTED to Council to allow the name that has previously been recommended for Right of Way Number 28053 to be changed from 'Hold Lane' to 'Sundercombe Lane'.

**(Suggested Alternative Recommendation – refer to Conclusion)**

### **Report Purpose**

To respond to the Notice of Motion submitted by Councillor Joe Ferrante.

### **Relevant Documents**

#### Attachments

Nil.

#### Available for viewing at the meeting

Nil.

## Background

At its meeting held 20 August 2013, Council considered a report containing options for future naming of Rights of Way within the City, and resolved (Council Resolution Number 0813/057) as follows:-

*“That Council ENDORSE ‘Option 4 - Rights of Way Naming Maps’, as outlined in the Manager City Planning’s report.”*

As a result of this resolution, draft Rights of Way Name Maps were to be prepared which were presented to a future meeting of Council for adoption.

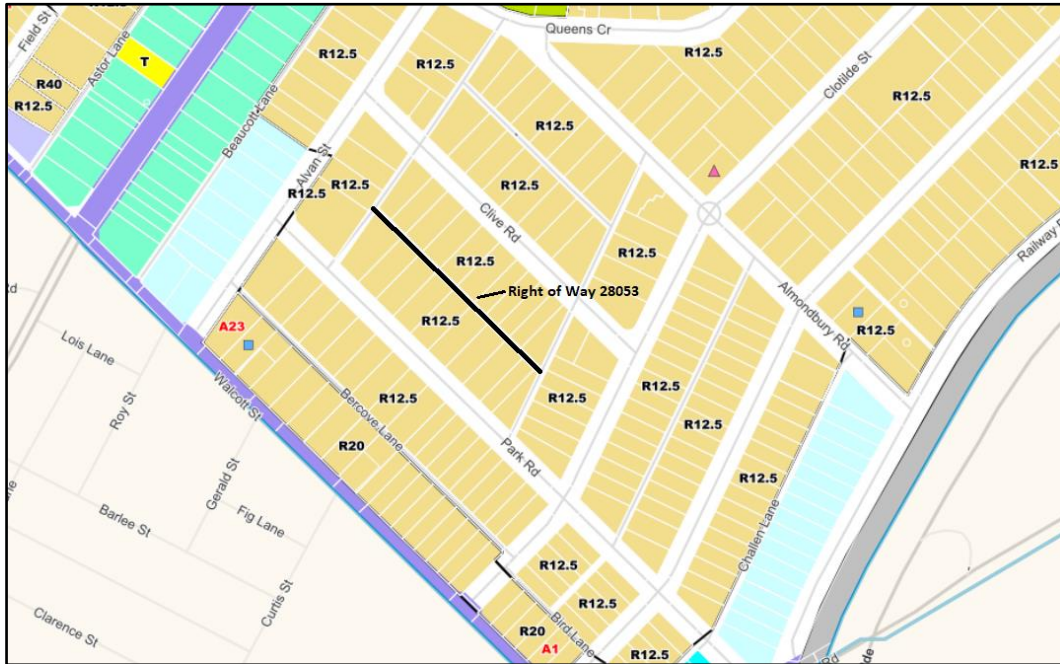
Following consultation with Ward Councillors on Rights of Way names within their wards, at its meeting held 15 April 2014, Council resolved (Council Resolution Number 0414/026) to adopt the proposed Rights of Way names, with modifications (none of which are relevant to the Right of Way the subject of this report).

The adopted Rights of Way names list contains names for approximately 175 Rights of Way, and when Rights of Way are dedicated (following construction), and need to be named, the City requests that Landgate applies the name on the adopted list to the Right of Way.

This resolution of Council resulted in the name ‘Hold Lane’ being allocated to Right of Way Number 28053, which is located between Park Road and Clive Road, Mount Lawley, as shown in Figure 1 below.

The City cannot approve any road or Rights of Way names as this responsibility lies with the Minister for Lands. The City’s role in the process is to recommend names for roads and Rights of Way to Landgate’s Geographical Names Committee, which assesses names against the Policies and Standards document. This document contains the criteria against which roads and Rights of Way names are assessed, and therefore when the City recommends names to Landgate, the names are in accordance with that criteria.

Landgate’s Geographical Names Committee will then make a decision on the proposed name.



In August 2019, a request was received from a ratepayer in Mount Lawley requesting that the name allocated to Right of Way Number 28053 be changed to 'Sundercombe Lane'. That request is the subject of this Notice of Motion.

## Comment

The process for naming Rights of Way required Council to adopt one name for every Right of Way in the City, and the name that was identified for the Right of Way the subject of this report is 'Hold Lane'. The City's officers use the adopted names on this list to apply to Landgate to name Rights of Way once they have been constructed and are proposed to be dedicated.

The City's records provide the following explanation for the name 'Hold Lane':

*The name follows a theme of items relevant to ships and boats to complement an association with Captain Stirling.*

The following reasons for changing the name of the Right of Way were provided:-

- *Our laneway has been given a name that has nothing to do with Mount Lawley, or the people that have lived here, that have made our suburb what it is today. There is nothing of our local heritage in the name.*
- *The Sundercombe family first built number 28 Park Road and became influential people around Perth 100 years ago.*
- *Norman William Sundercombe became a decorated WW1 flyer and was awarded the Military Cross. He was a veteran of Gallipoli and several other battles before coming home on the 4th of January 1919. He had Park Road as his address on his enlistment papers.*
- *Norman Sundercombe was a highly decorated war serviceman. He was awarded the Military Cross and fought at Gallipoli and many other legendary campaigns. He gave his enlistment address at Park Road Mount Lawley.*

- *May I make a suggestion that all these laneways that are about to be upgraded in our heritage area be named after the WA battalion members that fought at Gallipoli.*
- *His brother John Percy Sundercombe was an businessman and was an important member of the Perth Agricultural Society. Sundercombe St in Osborne Park was named in honor of John Percy. 28 Park Road Mount Lawley was his home until 1942.*
- *The proposed name of Sundercombe has been rejected on weak grounds. Several suburbs away there is a street in Osborne Park named after one of the family. Therefore the name Sundercombe Lane is apparently confusing. I do not know of anyone that confuses a street in Osborne Park with streets in Mount Lawley. It is too far away in the inner city to do this.*

Council's adopted procedure for changing names for Rights of Ways requires Council to resolve to amend the adopted names list. If Council supports this Notice of Motion, a report will be presented to a future Planning and Development Committee meeting to consider an alternative name for the Right of Way.

This process is extensive, and requires much research, as a report will need to be presented to Council which contains three naming options for alternative naming for the Right of Way, (as this is Landgate's current practice). This process can take in excess of 40 hours.

The proposed replacement name 'Sundercombe Lane' was discussed with Landgate (as there is currently a 'Sundercombe Street' in Osborne Park) who provided the following advice:-

*"The duplication of same/similar names within a 10km radius and particularly with the same LGA is not permitted. Sundercombe Street is a well-established business area with many addresses".*

Landgate's position is that applying a duplicate name would not be permitted; duplicated names may lead to confusion for the public and to emergency service responders.

The reasons provided in support of naming the Right of Way as 'Sundercombe Lane' are noted, and the name meets some of the requirements of Landgate to allow the name to be considered.

However, Landgate has advised that the name will not be allowed because there is another road that contains the name 'Sundercombe' within 10km of this area. For this reason, and the resource requirements required to prepare a further report to Council (taking officers away from other work to undertake what is likely to be a fruitless exercise), the Notice of Motion is not supported by the City's officers.

An alternative recommendation is contained further in this report.

### **Consultation/Communication Implications**

There is no requirement for community consultation for Rights of Way naming, however, there is a requirement to consult with Ward Councillors for their comment, suggestions and preferred order.

If Council supports the Notice of Motion, proposed replacement Rights of Way names (including the proposed 'Sundercombe Lane') will be provided to the Lawley Ward Councillors for comment. After taking the Ward Councillors' comments and Landgate's requirements into consideration, proposed replacement Rights of Way names (in order of preference) will be recommended to Council in a subsequent report.

## Policy and Legislative Implications

The naming of Rights of Way is processed in accordance with the Landgate Geographic Names Committee 'Policies and Standards for Geographical Naming in Western Australia' document, Version 01:2017 Sections 1 and 2; Council's Naming of Roads within the City of Stirling procedure adopted by Council at its meeting held 20 August 2013 (Council Resolution Number 0813/057); and Council's naming procedure for Rights of Way adopted by Council at its meeting held 15 April 2014 (Council Resolution Number 0414/026).

## Financial Implications

The research and preparation of a further report will take approximately 40 hours of officer time.

## Strategic Implications

**Governance:** Making it happen

**Outcome G1:** Good governance

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

<b>ENVIRONMENTAL</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

<b>SOCIAL</b>	
<b>Issue</b>	<b>Comment</b>
Cultural and heritage value	The process of Right of Way naming allows the recognition of a person who has contributed to an area's history through naming a Right of Way after that person.

<b>ECONOMIC</b>	
<b>Issue</b>	<b>Comment</b>
Nil.	

## Conclusion

The reasons for the request to change the name of Right of Way Number 28053 from 'Hold Lane' to 'Sundercombe Lane' are noted. However, Landgate has advised that it will not allow this name, because there is a similar road name in Osborne Park ('Sundercombe Street'). Landgate does not allow similar road names in proximity to the same, or similar sounding, names. Processing the name change request will require considerable effort and it is likely that Landgate will not allow the name as it does not meet their guidelines.

For this reason, the Notice of Motion is not supported by the City's officers, and an alternative recommendation is provided below.

### **Suggested Alternative Recommendation**

**That Council NOTES the reasons for Right of Way Number 28053 to retain its assigned name of 'Hold Lane'.**

#### Reason for Alternative Recommendation

Landgate has advised it will not permit this name, and Landgate does not allow similar road names to be used within a 10km radius and within the same local government area.

## 14.2 NOTICE OF MOTION - COUNCILLOR ELIZABETH RE - THREE BIN SYSTEM COST AND RECYCLING RECOVERY RATES

Councillor Elizabeth Re submitted the following Notice of Motion prior to the Council Meeting held 10 September 2019:-

*“That a report be PREPARED for the Council meeting to be held 19 November 2019 outlining the individual cost and the recycling recovery rates of each of the three bin system.”*

### Background Information/Reason for Motion (provided by Councillor Elizabeth Re)

“The management cost of operating two waste councils and the three bin system is increasing every year and with TMRC management costing ratepayers \$902,556 in the last financial year and this cost is constantly being transferred to the ratepayer and so the whole waste management strategy and costs need to be considered by Council to ensure ratepayers are getting the best return for their money.”

### Report Information

Location: City Wide  
Applicant: Not Applicable  
Reporting Officer: Manager Waste and Fleet  
Business Unit: Waste and Fleet  
Ward: City Wide  
Suburb: City Wide

### Authority/Discretion

#### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

## Council Resolution

**0919/027**

**Moved Councillor Re, seconded Councillor Spagnolo**

**That a report be PREPARED for the Council meeting to be held 19 November 2019 outlining the individual cost and the recycling recovery rates of each of the three bin system.**

**The motion was put and declared CARRIED (13/0).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

## Notice of Motion Recommendation

That a report be PREPARED for the Council meeting to be held 19 November 2019 outlining the individual cost and the recycling recovery rates of each of the three bin system.

## Report Purpose

To respond to the Notice of Motion submitted by Councillor Elizabeth Re.

## Relevant Documents

### Attachments

Nil.

### Available for viewing at the meeting

Nil.

## Background

The City of Stirling has operated a three bin domestic kerbside waste collection service since 2015.

## Comment

The City can provide a report to the 19 November 2019 Council meeting to provide cost and recycling recovery rates, as requested.

## Consultation/Communication Implications

Nil.



## Policy and Legislative Implications

*Waste Avoidance and Resource Recovery Act 2007.*

## Financial Implications

Nil

## Strategic Implications

**Natural Environment:** Sustainable natural environment

**Outcome N1:** Sustainable natural resources

## Sustainability Implications

The report in November will explore these implications in greater detail.

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Nil.	

ECONOMIC	
Issue	Comment
Nil.	

## Conclusion

The City can provide a report to the 19 November 2019 Council meeting to provide cost and recycling recovery rates for the three bin system, as requested.

### 14.3 NOTICE OF MOTION - COUNCILLOR DAVID LAGAN - FUNDING OF A DISCUS SAFETY CAGE FOR THE INGLEWOOD LITTLE ATHLETICS CLUB

Councillor David Lagan submitted the following Notice of Motion prior to the Council Meeting held 10 September 2019.

*“That Council CONSIDERS at mid-year budget review the funding of a safety cage for discus events for the Inglewood Little Athletics Club at a cost of \$10,000.”*

#### Report Information

Location: Dianella Regional Open Space  
Applicant: Not Applicable  
Reporting Officer: Manager Recreation and Leisure Services  
Business Unit: Recreation and Leisure Services  
Ward: Inglewood  
Suburb: Dianella

#### Authority/Discretion

##### Definition

- Advocacy *when Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.*
- Executive *the substantial direction setting and oversight role of the Council. e.g. adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.*
- Legislative *includes adopting local laws, town planning schemes and policies. It is also when Council reviews decisions made by Officers.*
- Quasi-Judicial *when Council determines an application/matter that directly affects a person’s right and interests. The judicial character arises from the obligation to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licences, applications for other permits/licences (e.g. under Health Act, Dog Act or Local Laws) and other decisions that may be appealable to the State Administrative Tribunal.*
- Information Purposes *includes items provided to Council for information purposes only, that do not require a decision of Council (i.e. - for 'noting').*

## Council Resolution

**0919/028**

**Moved Councillor Lagan, seconded Councillor Sandri**

**That Council ADVISES the Inglewood Little Athletics Centre to seek funding towards the installation of discus cages through funding sources such as the Federal Government Stronger Communities Programme, and the Stirling Junior Sport Equipment Grants.**

**The motion was put and declared CARRIED (13/0).**

**For:** Councillors Boothman, Caddy, Ferrante, Irwin, Italiano, Lagan, Migdale, Perkov, Proud, Re, Sandri, Sargent and Spagnolo.

**Against:** Nil.

### Reason for Change

Council forms the opinion that, given the safety benefit the proposed installation of discus cages would have for club participants and spectators, the City should financially contribute to this project.

### **Notice of Motion Recommendation**

That Council CONSIDERS at mid-year budget review the funding of a safety cage for discus events for the Inglewood Little Athletics Club at a cost of \$10,000.

**(Suggested Alternative Recommendation – refer to Conclusion)**

### **Report Purpose**

To respond to the Notice of Motion submitted by Councillor David Lagan.

### **Relevant Documents**

#### Attachments

Nil.

#### Available for viewing at the meeting

Nil.

### **Background**

A Notice of Motion has been received seeking the potential funding for the discus cages at Dianella Regional Open Space No.3 which is currently utilised by the Inglewood Little Athletics Centre and Dianella White Eagles Soccer Clubs.

## Comment

There are over 400 sporting clubs across the City that utilise sporting reserves and facilities, with two athletics clubs, including Inglewood Athletics Centre located at Dianella Regional Open Space and Hamersley Athletics Centre located at Charles Riley Memorial Reserve. These two Centres currently have 469 and 356 members respectively.

The Inglewood Little Athletics Centre is seeking to install two semi-permanent discus cages to provide increased safety for members and to assist with reducing the labour for volunteers during set-up. The Centre initially requested the installation of a discus cages in 2018, however given the shared use of the reserve, such a solution was not considered appropriate at this location. In addition, discus cages are not a standard infrastructure requirement for little athletics and the City did not regard this as a high priority, so it was not considered for the 2019/2020 capital works budget proposals. The City consulted further with the Centre and the project was then progressed in the form of a landlord's consent arrangement, with the Centre agreeing to fully fund the infrastructure. This arrangement was agreed to by both the City and the Centre, and an onsite meeting was held on Friday 30 August 2019 to discuss the location and timing of installation.

It should be noted that the City has supported the Centre through significant investment into facilities and sporting infrastructure over the past five years, as outlined below.

Projects:-

- A new storage facility for the Inglewood Athletics Centre;
- A refurbishment of their clubroom facility;
- New sports floodlighting to 75 lux (which is the standard for athletics twilight meets);
- Returfing of their short track (sprint track);
- Improvements to turf areas with poor drainage, improving the overall turf condition for the club;
- Change rooms are scheduled to be refurbished this financial year and will be completed in time for the winter 2020 season (April 2020); and
- Improvements to the throwing circles and jumps pits.

These improvements have benefitted the Inglewood Athletics Centre directly. Also the City works closely with the Centre on an ongoing basis regarding day-to-day operational facility and reserve usage needs.

## Consultation/Communication Implications

The City has regularly liaised with the Centre regarding the discus cages proposal including onsite meetings.

## Policy and Legislative Implications

Nil.

## Financial Implications

The total cost of the proposed discus cages is \$5,980 (excl. GST) using steel posts or \$6,374 (excl. GST) using aluminium posts, both with a 4m high barrier net.

Based on previous discussions, the Centre was to fund the purchase and installation of discus cages resulting in no direct costs for the City.

## Strategic Implications

**Social:** Thriving local communities

**Outcome S2:** Active and healthy City

## Sustainability Implications

The following tables outline the applicable sustainability issues for this proposal:-

ENVIRONMENTAL	
Issue	Comment
Nil.	

SOCIAL	
Issue	Comment
Amenity	The installation of discus cages will assist the Centre to conduct sport and recreation activities on the reserve, and may also provide improved safety for members as well as reducing volunteer labour.

ECONOMIC	
Issue	Comment
Nil.	

## Conclusion

The provision of discus cages, whilst beneficial to the Centre, has no benefit to the broader recreational users of the reserve and is beyond the current provision standard for this type of infrastructure. Should Council opt to fund this project through the midyear budget review, this will require the reallocation of funds from an existing project or through the identification of an additional revenue source.

Based on previous discussions with the Centre, it is recommended that the City not fund the discus cages, however an alternate funding opportunity has been identified. The Centre has recently been encouraged to contact the Federal Member for Stirling as the proposed discus cages are eligible for funding through the Federal Government Stronger Communities Programme and other grant opportunities available. This Programme provides grants of between \$2,500 and \$25,000 for small capital projects that deliver social benefits for local communities. Applications are open until 10 October 2019 with \$150,000 available for each electorate across a maximum of 20 projects.

### **Suggested Alternative Recommendation**

**That Council ADVISES the Inglewood Little Athletics Centre to seek funding towards the installation of discus cages through external funding sources such as the Federal Government Stronger Communities Programme.**

#### Reason for Alternative Recommendation

The Centre has met with Officers several times to discuss the installation of safety cages for discus events at Dianella Regional Open Space. Given that the cages are sport specific, beyond the current provision standard, and provide no benefit to the broader community, the Centre previously agreed to meet the associated costs. An alternate funding opportunity targeted towards small capital projects that deliver social benefits for local communities is currently available through the Federal Government Stronger Communities Programme.

**15. NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING**

Nil.

**16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN**

Nil.

**17. NEW BUSINESS OF AN URGENT NATURE**

Nil.

**18. MATTERS BEHIND CLOSED DOORS**

Nil.

**19. CLOSURE**

The Presiding Member declared the meeting closed at 8.51pm.

These minutes were confirmed as a true and correct record of proceedings on:-

...../...../ 2019

SIGNED:-

Councillor Name: .....

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PRESIDING MEMBER