

VOLUNTEER POSITION DESCRIPTION

VOLUNTEER POSITION – BUS DRIVER Monday Night Program

DEPARTMENT NAME:

- City of Stirling Youth Services

LOCATION/S:

- Varying locations due to changing nature of program

RESPONSIBLE TO:

- Coordinator Stirling Youth Services

CRITERIA:

- Current A, B or F – Class driver's licence
- Sound knowledge of road rules with a safe and courteous attitude to driving
- A happy and patient disposition, reliable and punctual
- Willingness to accept and engage with young people from varied backgrounds, with differing physical and social abilities, cultural and religious beliefs
- Approachable manner with developed interpersonal skills
- Work as a team with the Youth Coordinator
- Interest in youth activities and services.

DUTIES & RESPONSIBILITIES:

Primary Responsibilities:

- Provide young people from differing backgrounds and capabilities participating on the School Holiday Program with safe and efficient transport to and from activity locations
- Responsibility to ensure the safety of all young people and staff travelling on the bus.

TIME REQUIRED:

- Bus Driver is required to work Monday evenings throughout the school term beginning at 3.45pm and finishing at 9.00pm.

PROCEDURES:

- Refuel bus at the end of each shift.

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