



City of Stirling

Ordinary Meeting of the 41st Council

13 February 2024

Minutes

To: The Mayor and Councillors

Here within the Minutes of the Ordinary Meeting of Council of the City of Stirling held Tuesday 13 February 2024 in the City of Stirling Council Chamber, 25 Cedric Street, Stirling.

A handwritten signature in black ink, appearing to read 'S. Rodic'.

Stevan Rodic | Chief Executive Officer

Our Vision, Mission and Values

Vision

A sustainable City with a local focus.

Mission

To serve our community by delivering efficient, responsive and sustainable service.

Values

The City of Stirling's core values are:

- Approachable
- Responsive
- Transparent
- Innovative.

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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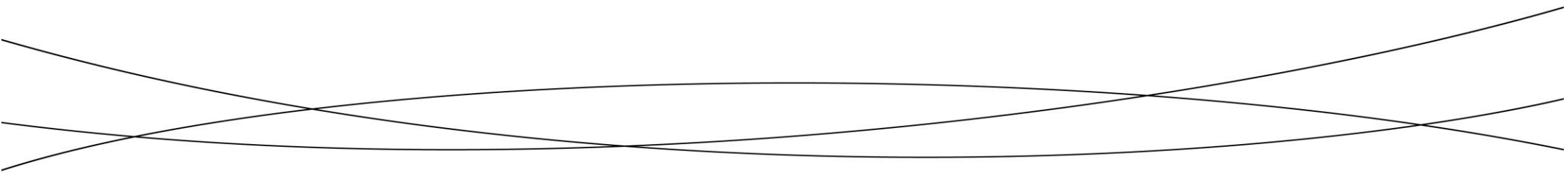


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**MINUTES OF THE ORDINARY MEETING OF COUNCIL OF TUESDAY 13 FEBRUARY 2024 HELD IN CITY OF STIRLING
COUNCIL CHAMBER, 25 CEDRIC STREET, STIRLING**

1. OFFICIAL OPENING

The Presiding Member declared the Ordinary Meeting of Council open at 6.32pm.

2. ATTENDANCE AND APOLOGIES

ATTENDANCE

Mayor

Mark Irwin

Councillors

Councillor Andrea Creado
Councillor Michael Dudek
Councillor Joe Ferrante
Councillor Damien Giudici
Councillor Chris Hatton
Councillor Tony Krsticevic
Councillor David Lagan
Councillor Suzanne Migdale
Councillor Teresa Olow
Councillor Rob Papparde
Councillor Karlo Perkovic
Councillor Stephanie Proud JP
Councillor Elizabeth Re
Councillor Lisa Thornton

Employees

Chief Executive Officer - Stevan Rodic
Director Corporate Services - Ingrid Hawkins
Director Infrastructure - Andrew Murphy
Director Planning and Development - Amanda Sheers
Acting Director Community Development - Cheyne Cameron
Manager City Future - Andrew Lefort
Manager Commercial Portfolio - Jon Morellini
Manager Community Safety - Peter Mullins
Manager Development Services - Giovanna Lumbaca
Manager Engineering Services - Paul Giamov
Manager Facilities, Projects and Assets - Paul Kellick
Manager Governance - Jamie Blanchard
Manager Parks and Environment - Ian Hunter
Manager Strategy and Performance - Michelle Wolsoncroft
Service Lead Council & Civic - Candice D'Castro
Lead Governance Officer - Regan Clyde
Lead Governance Advisor - Jackson Mawby
Senior Governance Officer - Daniel Govus

Public

8

Press

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APOLOGIES

Nil.

3. APPROVED LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF INTEREST

Where a member has disclosed a financial or proximity interest in an item, they must leave the Chamber for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the Chamber. The member is required to bring an independent mind to the item and decide impartially on behalf of the City of Stirling and its community.

Community and Resources Committee - 30 January 2024

Councillor Damien Giudici disclosed an Impartial Interest in Item 12.1/FPA1 as he is employed by DevelopmentWA, which is the former developer of the Scarborough Beach precinct.

Councillor Elizabeth Re disclosed an Impartial Interest in Item 12.1/RL1 as she is a member.

Councillor Michael Dudek disclosed a Financial Interest in Item 12.1/TE3 as one of the tenderers is a client of his brother's business, for whom he works.

Planning and Development Committee - 6 February 2024

Nil.

Council - 13 February 2024

Councillor Damien Giudici disclosed an Impartial Interest in Item 12.1/ES2 as he was the lead petitioner.

Councillor Rob Papatde disclosed an Impartial Interest in Item 12.1/FPA1 as he is a Scarborough Rotary Director and Board Member.

Councillor Stephanie Proud JP disclosed an Impartial Interest in Item 12.1/RL1 as she is a social member of the Club.

Councillor Damien Giudici disclosed an Impartial Interest in Item 12.2/CPS1 as he is employed by DevelopmentWA, which is the former developer of the Scarborough Beach precinct.

The Chief Executive Officer, Mr Stevan Rodic, disclosed an Impartial Interest in Item 13.2 as the report centres around the recruitment process for his position.

5. PETITIONS

5.1 PETITION - PUBLIC SAFETY UPGRADES AND PAVING TO THE LANEWAY ON THE SOUTHERN BOUNDARY OF SCARBOROUGH PRIMARY SCHOOL

Councillor Tony Krsticevic tabled the following petition containing six verified signatures:

“We the undersigned, do respectfully request that the Council provide a fully paved, safe lane to the southern boundary of the Scarborough Primary School. The lane runs east to west between Hinderwell Street and Deanmore Road. Construction works have finished on the lane at the school with boundary fences installed. Cromite Lane west and Wubin Lane east of the lane in question have been fully paved with speed humps, kerbing and drainage for a number of years. Currently the lane is rough, corrugated and a dusty safety hazard with no warning signs or traffic control, inadequate drainage, no lighting and is hazardous for all forms of pedestrian or vehicular traffic.

Abutting the lane are a mix of pedestrian and vehicle access ratepayers, some having contributed bonds to Council for upgrades to the lane which represent a substantial financial outlay to the ratepayer without any appreciable benefit. A recent accident on the east end footpath on Deanmore Road highlights the urgent need for the lane and approaches to be made safer.

We would like to see the lane paved and made less hazardous substantially sooner than the current timing of 2030. A paved lane would lower maintenance to ratepayers and the school staff. We would like to see a paved lane with kerbing, drainage and speed humps for traffic control. Stop signs / local traffic signs, other safety items may include traffic mirrors, rumble strips, hooped chicane bollards to paths and visual truncations maintained at lane approaches.”

The petition has been forwarded to the Engineering Services Business Unit for consideration.

5.2 PETITION - IMPROVING PUBLIC TOILET ACCESS AT LAKE GWELUP

Councillor Karlo Perkov tabled the following ePetition containing nine verified signatures:

“We, the undersigned, do respectfully request that the Council:

Install additional public toilet facilities on the eastern side of Lake Gwelup nearby the Rotunda and Colin Moore Resource Centre. This may be through one self-cleaning toilet, similar to that at Morris Place shopping centre. The regional open space is heavily used by people of all ages, however the only current toilets are on the western side of the lake near the tennis courts and oval. The distance and time to reach these may be challenging for people with children, ambulant restrictions and other park users including older residents. This is a public health consideration Council is asked to take seriously.”

The petition has been forwarded to the Facilities, Projects and Assets Business Unit for consideration.

Council Resolution

0224/001

Moved Councillor Migdale, seconded Councillor Ferrante

That Council RECEIVES the petitions tabled at the Council meeting held Tuesday 13 February 2024 and the petitions be REFERRED to the Chief Executive Officer for the appropriate action.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

All petitions will have an update available in due course on the Petition Status Update page of the City’s website which can be accessed [here](#).

6. RESPONSES TO PREVIOUS QUESTIONS FROM MEMBERS OF THE PUBLIC TAKEN ON NOTICE

All Public Question Time responses from the previous Council meeting were published in the minutes of that meeting.

7. PUBLIC QUESTION TIME

Public Question Time is included in the live stream. Members of the public are only required to state their name and suburb when addressing the meeting.

Members of the public who wish to ask question/s at the Council meeting are requested to submit these through the City's online Public Question Time submission form ([click here](#)).

7.1 PUBLIC QUESTION TIME - J MULLINS

The following questions were submitted by J Mullins, Tuart Hill 6060 at the Council Meeting held Tuesday 13 February 2024.

Q1. *“I refer to an incident on 18 December last year, where my dog was attacked at the Yokine Reserve. Are the Rangers aware of the Freedom of Information application as they were unaware when I asked about it.”*

A1. The Manager Community Safety advised Rangers are aware of the Freedom of Information request.

The Manager Governance advised the City is aware and processing the Freedom of Information application. It is well within the 45-day statutory timeframe for processing a Freedom of Information request and the City has continued to keep the applicant updated on the progress of the claim.

Q2. *“I would also like to point out a couple of photographs of the dog attack and I’d like them to be passed around as well. It was quite a severe dog attack. I’d like to know what is the process when a dog is attacked and the Ranger attends to the dog attack?”*

A2. The Manager Community Safety advised that when a dog attack is reported to the City, City Rangers will endeavour to attend. It is understood that City Rangers did attend this particular instance within around 20 minutes. The process is to conduct an investigation in accordance with the provisions of the *Dog Act 1976*, which is to interview people, obtain statements and then determine an outcome. That outcome could be to take no action, to issue an infringement notice known as a Modified Penalty or to refer the matter for prosecution in a Magistrates Court.

Q3. *“What is the point of a Freedom of Information when you won’t give out the information of the third parties without their permission?”*

A3. The Manager Governance advised the City has an obligation under the *Freedom of Information Act 1992* to make information available to the public and also protect the private information of third parties. All applications are assessed against the provisions of *the Act* and information that can be released will be released.

Q4. *“Your website says that you take all dog attacks seriously. You were given all of the evidence and yet we found that a \$400 fine was insignificant in comparison to what has happened to our dog and the amount of money that we’ve had to spend on our dog to get our dog fixed. And it’s still ongoing.”*

A4. The Mayor agreed that dog attacks are distressing. The *Dog Act 1976* is very prescriptive in the way it is acted on by Rangers, however this discussion is more in-depth than a Council meeting allows for. The Manager Community Safety will make contact after this meeting to go through details to provide some comfort in this process.

7.2 PUBLIC QUESTION TIME - R MITCHELL

The following questions were submitted by R Mitchell, Karrinyup 6018 at the Council Meeting held Tuesday 13 February 2024.

- Q1. *“Mayor, I’ve written to you regarding Councillor Re, quoting, I might say, a generic statement regarding the moral rectitude of people arriving in Australia or for that matter, anywhere. And Councillor Re, I am led to believe, made that homily on her private Facebook reference.*

I’m informed that Councillor Re did not use or conjure or write any identification of her as a Councillor or reference any motive of the City of Stirling in that passage of regurgitated thought.

Suresh Rajan, a publicly known blogger and muckraker of anything racial, lodged a complaint with the City of Stirling where you took it upon yourself to carry his complaint verbatim to the press along with the comment from Mr Suresh Rajan, absolutely out of context to what Councillor Re published. It is absolutely positive to state that the reply in concert with Suresh Rajan has no such good. Not only of inferred racism, but no business of the City of Stirling, or you Mayor taking the matter on board on behalf of ratepayers of the City of Stirling.

I ask you Sir; would you Mayor apologise to Councillor Re, then ensure the integrity of City of Stirling is reviewed and assured along with risk management policy that the ratepayers and electors of the City of Stirling have no embrace of this type of manufactured slur on anybody.”

- A1. The Mayor advised he cannot agree with this statement, as he did not take it upon himself to regurgitate anything of Mr Rajan. The only contact had was with the media, and no judgement was made. The Mayor advised that his actual comment was along the lines of people will make their own judgement. It is the job of the Mayor to take on board community context and uphold the values of the City, which is what was done and there is nothing to apologise for.
- Q2. *“I draw your attention to the long running matter of parking signage on the perimeter of the verges around the Karrinyup Shopping Centre. Whereupon the owner management of this shopping centre took it upon themselves to install electronic display plinths, metal plinths, without any authority from the City of Stirling or any other State Government body having any authority to do so.*

I asked the question at the previous Council meeting about their presence and was told the City was giving temporary approval for them whilst the matter of them in situ would remain until this meeting in February, where a decision on their existence was to be made prior. I now request an answer on the decision.

If before over the last years, no insurance on them, no public liability or risk management considered. In fact, any accident or event involving them happened the City of Stirling would be open to sole liability without any type of risk management protection in place.

Mayor, as you know, being at the plinth in Davenport Street two years ago with me, you made the statement that they were illegally placed. If the City of Stirling makes some type of permission for them to remain, then any building, verge or car yard has the ability to carry out similar advertising plinths anywhere. Please provide the City of Stirling ruling on their existence.”

- A2. The Director Planning and Development advised the temporary approval the City gave for those structures to be in the verge was due to expire on 7 February 2024. They did lodge an application with the City to have a general permit for those structures to remain in place, officers considered the application and have conditionally approved it. What the conditional approval means is the issues you raise such as insurance are resolved. The City still has the authority to revoke that approval at any point in time. It is still City land, but investigations and discussions with our Engineering and Community Safety teams found that the City had no complaints during the time they were temporarily approved in place. The City has now approved them in place.

“Is there insurance in place?”

The Mayor advised the City is insured and AMP Capital is insured.

- Q3. *“Has any progress been made to reduce the current 50km/h speed limit in Davenport and approve speed limit signage placed? The situation with plinths objecting and speed in this congested street is a recipe for an incident and or an accident.”*
- A3. The CEO advised the 40km/h zone limit has been in place since October last year along parts of Burroughs Road, Francis Avenue and Davenport Street. They are adjacent to the shopping centre and will remain there permanently.

At 6.51pm, in accordance with Clause 5.2(14) of the Meeting Procedures Local Law, Mayor Mark Irwin ruled to extend Public Question Time.

7.3 PUBLIC QUESTION TIME - J COTTMAN

The following questions were submitted by R Hadley, on behalf of J Cottman, Carine WA 6020, at the Council Meeting held Tuesday 13 February 2024.

Q1. *“\$2,000 was paid to the Doubleview House on 21 December 2023. Where is Doubleview House and what was the payment for?”*

A1. The Mayor advised Doubleview House is on Scarborough Beach Road and referred to the Director Corporate Services for payment details.

The Director Corporate Services advised this question would be taken on notice and a response provided in writing.

Q2. *“Similarly, Trigg Island Surf Club was generously paid \$74,126, for what purpose did the City ratepayers pay for this?”*

A2. The Acting Director Community Development advised that payment to Trigg Island Surf Lifesaving Club is to one of two Surf Clubs in the City and relates to the services they provide for volunteer Surf Lifesaving patrols throughout the summer.

The Mayor advised Surf Lifesaving Clubs generally work with most local government authorities because they provide consistent volunteer lifesaving services, have a service level agreement as a commitment, a signed agreement to provide services and certain hours so the City is aware when the beaches are patrolled, and the City provides a contribution towards that.

Q3. *“On 13 December the City paid Major Motors \$1,186,632 for vehicle parts and repairs. Over \$1,000,000 seems a lot of parts, is this a regular transaction and what is it actually for?”*

A3. The Director Corporate Services advised the purchase was for three large side-loaders and has asked the Accounts Payable team to update that category so the City shows the payment as a vehicle purchase in the future.

Additional Information

A1. The \$2,000 payment to Doubleview House was a ‘community grants quick response grant for a 10-week program of practical yoga for parenthood’.

7.4 PUBLIC QUESTION TIME - R HADLEY

The following questions were submitted by R Hadley, Woodlands WA 6018, at the Council Meeting held Tuesday 13 February 2024.

Q1. *“Instead of the Council squandering time, money and resources on that futile trackless tram fiasco and \$90,000 apparently to light up a clock tower in Scarborough, my question is: will the Council allocate a minimum of \$14 million to \$18 million from either the \$100 million held in reserve fund, \$113 million in the municipal fund or \$31 million in the trust fund to offset the annual rate charges? Particularly when some ratepayers are experiencing financial stress.”*

A1. The Mayor advised that is a decision for Council during budget time. The trackless tram project was considered a big success.

Q2. *“I asked on behalf of the Ewan Street community group on 23 October, full detailed costs relating to this now defunct trackless tram to nowhere. Details of expenditure by all parties regarding this \$2 million federal grant and full costings within the minor works budget have never been sighted. Could we expect a response?”*

A2. The Mayor advised this question would be taken on notice and a written response provided.

“In addition, ratepayers have never sighted the trackless tram report as promised by the Mayor in a Council meeting in October. Where is the accountability and transparency or should ratepayers simply forget about the thousands wasted on this wacky trackless tram project?”

The Mayor advised the report will be available to the public when it is completed.

Q2. *“For some reason, former CEO Stuart Jardine has been appointed advisor to the Council. We ask the questions, why, who suggested this proposal? What was the position advertised? How many applicants were there? Who drafted the job description? What are the hours of employment? For how long is this employment? Is the former CEO Mr Jardine now paid on consultant rates? Why do ratepayers need an advisor to the Council? Did former CEO Mr Jardine require an advisor? Through the chair, I’m sure the Governance Officer will confirm that this appointment does not contravene local government regulations, but we look forward to this answer and others.*

A3. The Mayor advised Mr Stuart Jardine PSM is still under contract as the CEO, but since the City appointed a new CEO, Mr Jardine is still being paid as per the terms of his contract. Because the City cannot have two CEOs, Mr Jardine has a different title.

Additional Information

- A2. A full report on the details of the Trackless Tram project, including the acquittal of the \$2 million federal grant, will be provided when the business case has been finalised. This is currently in its final stages and once this has been accepted by the federal government, this will be made available to the public. It is anticipated that this will occur no later than 30 June 2024.

7.5 PUBLIC QUESTION TIME - G PHILLIPS

The following questions were submitted by G Phillips, Bedford WA 6052, prior to the Council Meeting held Tuesday 13 February 2024.

- Q1. *“My dog was attacked on 18 December 2023 what has been done about my dog being attacked and do you really take dog attacks seriously? Why didn't the ranger talk to me and take a statement from me or my partner?”*

A1. The City investigates all reported dog attacks seriously and thoroughly, in accordance with the legislative provisions of the *Dog Act 1976*. We are aware of this matter which was reported on 18 December 2023. It was received at 8.58am and a City Ranger attended the location at 9.18am. An investigation has been undertaken with statements obtained from all relevant person/s involved. The investigation was concluded on 29 December 2023 with the outcome of the investigation advised to all person/s involved on 3 January 2024.

- Q2. *“Why is my FOI form taking so long to be seen and answered? This is a very serious complaint and I want some answers please.”*

A2. Mr Phillips has submitted a valid Freedom of Information application.

The statutory time for processing an FOI application is 45 days. The City is well within this timeframe.

The City has continued to keep Mr Phillips updated on the progress of the FOI application.

- Q3. *“Why don't your rangers ever reply to phone calls or text messages, and why don't your rangers look at emails and only want information texted to them? No one returns your calls. This is a very serious issue and it appears that the rangers are fogging me off.”*

A3. City Rangers use a combination of different communication methods to engage with residents including phone calls, text messages, emails and meeting in person. Due to the nature of their work sometimes they are unable to take a phone call. A review of the case notes indicates that communication has been maintained and responses provided as required.

8. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

9. CONFIRMATION OF MINUTES

Council Resolution

0224/002

Moved Councillor Perkov, seconded Councillor Olow

That the Minutes of the Ordinary Meeting of Council of 5 December 2023 be confirmed as a true and correct record of proceedings.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

10. ANNOUNCEMENTS BY THE PRESIDING MEMBER

10.1 ANNOUNCEMENT - COUNCILLOR TONY KRSTICEVIC - CANOE OCEAN RACING WORLD CHAMPIONSHIP

Councillor Tony Krsticevic made the following announcement:

“Last year from 30 November 2023 to 3 December 2023, the International Canoe Federation Canoe Ocean Racing World Championships were held at Scarborough Beach.

The City of Stirling joined Paddle Australia as a principal partner to help secure the 2023 International Canoe Federation Canoe Ocean Racing World Championships and it was the first time this event was held in the southern hemisphere with 26 countries competing.

The City committed \$120,000 in sponsorship and logistics support to Paddle Australia, the event organisers. The Athlete’s Hub was held at Scarborough Beach for the event duration and finish line for the 20km ocean paddle race from Fremantle on Thursday 30 November and Saturday 2 December.

I am pleased to present to Council this framed certificate and trophy presented to the City from Paddle Australia and the International Canoe Federation in recognition of the City’s contribution and commitment to the 2023 Ocean Racing World Championships.

The event was a huge success for competitor experience and local businesses.”

11. UNRESOLVED BUSINESS FROM PREVIOUS MEETING

Nil.

12. REPORTS AND RECOMMENDATIONS OF COMMITTEES

12.1 COMMUNITY AND RESOURCES COMMITTEE - 30 JANUARY 2024

Councillor Damien Giudici disclosed an Impartial Interest in Item 12.1/ES2 as he was the lead petitioner. At 7.00pm, he left the meeting prior to consideration of the Item.

12.1/ES2 BEAUFORT STREET, INGLEWOOD - EVALUATION OF 40KM/H VARIABLE SPEED ZONE TRIAL

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Inglewood	Location: Beaufort Street, Central Avenue to Crawford Road
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0224/003

Moved Councillor Lagan, seconded Councillor Migdale

That Council SUPPORTS the retention of the 40km/h Variable Speed Zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, on a permanent basis.

The motion was put and declared CARRIED (14/0).

For: Councillors Creado, Dudek, Ferrante, Hatton, Krsticevic, Lagan, Migdale, Olow, Papparde, Perkov, Proud, Re, Thornton and Mayor Irwin.
Against: Nil.

Committee Recommendation

That Council SUPPORTS the retention of the 40km/h Variable Speed Zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, on a permanent basis.

Officer's Recommendation

That Council SUPPORTS the retention of the 40km/h Variable Speed Zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, on a permanent basis

Purpose

To provide Council with information relating to the 40km/h Variable Speed Zone trial conducted along Beaufort Street in Inglewood, between Central Avenue and Crawford Road.

Details

Background

Beaufort Street is classified as a District Distributor 'A' road under the City's Functional Road Hierarchy. The section of Beaufort Street in Inglewood carries approximately 23,000 vehicles per day and incorporates four lanes of traffic, including two lanes in each direction separated by a wide median.

In February 2020, Council resolved to endorse the implementation of a 40km/h variable speed zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, on a trial basis for a period of two years. The 40km/h speed zone was initially in operation from 7.30am to 10.00pm every day and extended to 1.00am on Friday and Saturday nights. Outside of these times, the speed limit defaults to 60km/h, as per the previous speed limit. Following an 18-month period of design, negotiation and budgeting for the electronic signs, the 40km/h Variable Speed Zone became operational from Monday 5 July 2021.

In December 2021, as part of a wider traffic and parking study of Inglewood, Council resolved (in part) to amend the timing of speed restrictions of the 40km/hr speed trial along Beaufort Street to 7.30am to 10.00pm, Monday to Sunday. These changes were implemented by Main Roads WA on 24 January 2022, and have remained unchanged since that time.

Impact on Traffic Volumes and Travel Speeds

Traffic count surveys were undertaken at 33 locations within the suburb of Inglewood at the following times:

- March 2021 – three months before the implementation of the trial;
- September 2021 – three months after the commencement of the trial; and
- June 2023 – two years after the commencement of the trial.

The results of the traffic surveys at each location over the three separate time periods are provided in the table below.

Road Name	Location	Average Weekday Traffic [vpd]					85th Percentile Speed [km/h]				
		Mar 2021	Sep 2021	Jun 2023	Change	(%)	Mar 2021	Sep 2021	Jun 2023	Change	(%)
Local Roads - Inglewood West											
Arthur St	S of Crawford St	661	642	616	-45	(-7%)	42.3	46.6	40.5	-1.8	(-4%)
Clifton Cres	S of Dundas Rd	3,531	3,435	3,168	-363	(-10%)	52.4	53.6	52.2	-0.2	(-0%)
Clifton Cres	N of Central Ave	3,431	3,439	3,082	-349	(-10%)	49.3	48.6	48.0	-1.3	(-3%)
Crawford Rd	W of Beaufort St	894	888	870	-24	(-3%)	47.5	45.9	46.0	-1.5	(-3%)
Dundas Rd	E of Arthur St	1,515	1,482	1,565	50	(3%)	52.6	51.1	52.2	-0.4	(-1%)
Eighth Ave	E of Clifton Cres	1,198	1,307	1,381	183	(15%)	50.4	47.2	47.2	-3.2	(-6%)
Hamer Pde	S of Dundas Rd	2,350	2,257	2,226	-124	(-5%)	50.9	52.2	51.7	0.8	(2%)
Ninth Ave	E of Clifton Cres	990	1,011	908	-82	(-8%)	50.2	50.4	48.1	-2.1	(-4%)
Normanby Rd	W of Beaufort St	261	257	276	15	(6%)	45.4	44.3	43.1	-2.3	(-5%)
Seventh Ave	E of Clifton Cres	800	731	713	-87	(-11%)	52.6	51.3	49.3	-3.3	(-6%)
Sixth Ave	E of Clifton Cres	627	616	542	-85	(-14%)	42.8	43.7	41.7	-1.1	(-3%)
Tenth Ave	E of Clifton Cres	1,125	1,018	1,024	-101	(-9%)	52.0	51.7	51.6	-0.5	(-1%)
Wood St	W of Beaufort St	2,258	2,194	2,133	-125	(-6%)	49.0	50.9	47.3	-1.7	(-3%)
Average	LR West	1,511	1,483	1,423	-87	(-6%)	49.0	49.0	47.6	-1.4	(-3%)
Local Roads - Inglewood East											
Carrington St	N of Ninth Ave	940	933	1,092	152	(16%)	52.2	52.2	51.3	-0.9	(-2%)
Carrington St	N of Central Ave	691	627	662	-29	(-4%)	46.3	47.9	45.9	-0.4	(-1%)
Crawford Rd	E of Beaufort St	758	840	803	45	(6%)	41.9	36.5	47.3	5.4	(13%)
Eighth Ave	W of John St	961	988	844	-117	(-12%)	45.0	45.4	45.1	0.1	(0%)
Harcourt St	E of Beaufort St	176	153	161	-15	(-9%)	46.3	45.9	45.0	-1.3	(-3%)
John St	N of Eighth Ave	1,290	1,397	1,600	310	(24%)	53.5	53.5	39.7	-13.8	(-26%)
John St	N of Central Ave	1,580	1,563	1,568	-12	(-1%)	50.2	50.6	49.5	-0.7	(-1%)
Nelson St	N of York St	950	924	957	7	(1%)	53.2	52.7	53.4	0.2	(0%)
Ninth Ave	W of John St	994	1,022	962	-32	(-3%)	46.4	46.6	47.8	1.4	(3%)

Road Name	Location	Average Weekday Traffic [vpd]					85th Percentile Speed [km/h]				
		Mar 2021	Sep 2021	Jun 2023	Change	(%)	Mar 2021	Sep 2021	Jun 2023	Change	(%)
Robinson St	S of Crawford St	2,595	2,657	2,509	-86	(-3%)	52.4	53.1	51.2	-1.2	(-2%)
Seventh Ave	W of John St	1,208	1,105	1,183	-25	(-2%)	40.5	40.5	38.1	-2.4	(-6%)
Sixth Ave	W of John St	590	545	559	-31	(-5%)	44.7	45.2	43.3	-1.4	(-3%)
Stuart St	N of York St	353	363	335	-18	(-5%)	51.3	49.9	50.6	-0.7	(-1%)
Tenth Ave	W of John St	1,707	1,818	1,711	4	(0%)	43.0	42.3	42.3	-0.7	(-2%)
Waterford St	E of Beaufort St	604	616	720	116	(19%)	49.9	49.5	47.8	-2.1	(-4%)
York St	S of Crawford St	1,060	1,133	1,188	128	(12%)	50.9	50.0	48.8	-2.1	(-4%)
Average	LR East	1,029	1,043	1,053	25	(2%)	48.0	47.6	46.7	-1.3	(-3%)
Distributor Roads											
Beaufort St	S of Eighth Ave	23,295	21,524	19,877	-3,418	(-15%)	50.9	47.0	45.7	-5.2	(-10%)
Central Ave	W of Beaufort St	14,589	13,879	13,082	-1,507	(-10%)	60.5	59.9	59.6	-0.9	(-1%)
Central Ave	E of Beaufort St	12,039	11,583	10,841	-1,198	(-10%)	60.5	62.8	60.8	0.3	(0%)
Hamer Pde	N of Central Ave	16,439	16,573	16,505	66	(0%)	55.4	53.8	53.2	-2.2	(-4%)

Prior to the implementation of the trial, there were concerns from some residents that the reduced speed limit on Beaufort Street would push traffic to local roads. The traffic survey data showed that 22 of the 33 locations experienced reductions in traffic volumes between March 2021 and June 2023, with a further four locations showing increases of less than 5%. The resulting traffic volumes are within acceptable limits, and changes of this magnitude can be experienced even when there are no significant developments or changes to the road network.

The traffic volumes along Beaufort Street reduced by 15% between March 2021 and June 2023, but this may not be entirely due to the speed zone reduction. Increased public transport patronage along the route (25-35% increase at some stops) would have also played some part in this reduction.

The most significant increases in traffic volumes on local roads occurred at the following locations:-

- Eighth Avenue, east of Clifton Crescent – 183 vpd (15% increase)
- John Street, north of Eighth Avenue – 310 vpd (24% increase)
- Waterford Street, east of Beaufort Street – 116 vpd (19% increase)
- Carrington Street, north of Ninth Avenue – 152 vpd (16% increase)
- York Street, south of Crawford Street – 128 vpd (12% increase)

On the western side, the increase in traffic on Eighth Avenue is likely related to the increasing popularity of the shopping centre at Beaufort Street and Eighth Avenue. On the eastern side, the increases on some roads may be related to the permanent closure of the Caledonian Avenue railway crossing in Maylands, which may have resulted in a redistribution of traffic patterns within the precinct. However, the resulting traffic volumes are still well within an acceptable range, with these roads operating at 25-55% of the desired maximum capacity for a Local Access road.

The traffic survey data also showed that 27 of the 33 locations experienced reductions in 85th percentile travel speeds between March 2021 and June 2023, with a further four locations showing increases of less than 5%. Overall, there was a 3% reduction in travel speeds on local roads, and a significant 10% reduction in travel speeds on Beaufort Street. The only significant increase in travel speeds on local roads occurred at Crawford Road, east of Beaufort Street. The 85th percentile speed increased by 13% (from 41.9km/h to 47.3km/h), but this is still below the default urban speed limit.

Impact on Crash Data

Crash data for the section of Beaufort Street Central Avenue and Nelson Street was compared for the five year period prior to installation (2016 to 2020) and the one full year after the installation (2022) (Note: crash data for the 2023 calendar year will not be available until April/May of this year). The comparisons are provided in the table below.

Section	Category	Average Annual Crash Frequency Before Installation of 40km/h Speed Zone (2016-2020)	Annual Crash Frequency After Installation of 40km/h Speed Zone (2022)
Location	Intersection	28	17
	Midblock	16	6
Crash Type	Rear End	21	8
	Sideswipe	8	4
	Right Angle	9	6
	Right Turn Through	3	2
	Hit Pedestrian	1	0
	Other	2	3
Crash Severity	Hospital	1	0
	Medical	7	1
	Property Damage – Major	26	9
	Property Damage – Minor	10	13
Time of Day	Overnight (10pm-7am)	3	0
	Morning Peak (7am-9am)	6	4
	Inter Peak (9am-4pm)	22	12
	Afternoon Peak (4pm-6pm)	8	5
	Late Evening (6pm-10pm)	5	2
Total		44	23

The data indicates the following significant improvements in relation to the frequency of crashes along the affected section of Beaufort Street.

- The total number of crashes reduced by 48% from 44 per year to 23 per year.
- There was a 40% reduction in intersection crashes and a 62% reduction in midblock crashes.
- The number of serious injury (hospital and medical) crashes reduced by 88% - from eight per year to just one per year.

Conclusion

The pre and post installation traffic surveys and crash statistics have shown that the 40km/h trial has been successful in reducing travel speeds and crash frequencies along Beaufort Street without any significant adverse impacts on the local road network. These outcomes are consistent with the objectives of the Local Planning Scheme to reduce speeds through activity centres and corridors, and to make these streets more people friendly.

No further treatments are considered necessary at this stage, however monitoring of traffic and crash data for these roads will occur as part of the City’s ongoing programs.

Financial Assessment and Implications

The implementation of the 40km/h Speed Zone trial required the installation of 12 flashing variable speed zone signs in the median of Beaufort Street. These were installed at the City’s expense. Regardless of whether Council resolves to proceed with the trial on a permanent basis, there would be no further financial implications for the City.

Stakeholder Engagement

The implementation of the 40km/h Speed Zone was preceded by an extensive community engagement phase. This involved direct consultation with approximately 3,000 property owners, residents and businesses within the area bounded generally by Hamer Parade (west), Nelson Street (north), Carrington Street (east) and Central Avenue (south). No further engagement has been undertaken during the trial.

Options Summary

The following options were considered.

OPTIONS	
1.	That Council SUPPORTS the retention of the 40km/h Variable Speed Zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, on a permanent basis.
2.	That Council DOES NOT SUPPORT the retention of the 40km/h Variable Speed Zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, and REQUESTS Main Roads WA to revert to the previous 60km/h speed zone.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
11 February 2020	0220/010	1. That Council ENDORSES the implementation of a 40km/h variable speed zone on Beaufort Street, Inglewood, between Central Avenue and Crawford Road, on a trial basis for a period of two years. 2. That a report be PREPARED at the completion of the trial period to inform Council of the impacts on traffic volumes, travel speeds, crash statistics and pedestrian behaviour along Beaufort Street and adjacent side roads.
7 December 2021	1221/011 (part)	3. That Council REQUESTS Main Roads WA to amend the timing of speed restrictions of the 40km/hr speed trial along Beaufort Street to 7.30am to 10.00pm, Monday to Sunday.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

At 7.12pm, Councillor Damien Giudici returned to the meeting prior to consideration of Item 12.1/RL1.

Councillor Stephanie Proud JP disclosed an Impartial Interest in Item 12.1/RL1 as she is a social member of the Club.

Councillor Elizabeth Re disclosed an Impartial Interest in Item 12.1/RL1 as she is a member.

12.1/RL1 DOUBLEVIEW BOWLING CLUB IMPROVEMENTS

Business Unit:	Recreation and Leisure Services	Service: Leisure Services
Ward:	Doubleview	Location: Doubleview Bowling Club
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Moved Councillor Re

1. That Council NOTES the information contained within this report regarding proposed infrastructure improvements based on discussions with Doubleview Bowling Club to assist with their bid to host the 2025 Master Builders Association Championships.
2. That Council CONSIDERS listing \$10,812 on the 2023/2024 mid-year budget review to support the successful Doubleview Bowling Club – Club Night Lights Program funding application for bowling green lighting upgrades.
3. That Council CONSIDERS bowling upgrades, green conversion and building upgrade as a matter of priority.

The motion lapsed for want of a seconder.

Council Resolution

0224/004

Moved Councillor Perkov, seconded Councillor Proud

1. That Council **NOTES** the information contained within this report regarding proposed infrastructure improvements based on discussions with Doubleview Bowling Club to assist with their bid to host the 2025 Master Builders Association Championships.
2. That Council **CONSIDERS** listing \$10,812 on the 2023/2024 mid-year budget review to support the successful Doubleview Bowling Club – Club Night Lights Program funding application for bowling green lighting upgrades.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That Council **NOTES** the information contained within this report regarding proposed infrastructure improvements based on discussions with Doubleview Bowling Club to assist with their bid to host the 2025 Master Builders Association Championships.
2. That Council **CONSIDERS** listing \$10,812 on the 2023/2024 mid-year budget review to support the successful Doubleview Bowling Club – Club Night Lights Program funding application for bowling green lighting upgrades.

Officer's Recommendation

1. That Council **NOTES** the information contained within this report regarding proposed infrastructure improvements based on discussions with Doubleview Bowling Club to assist with their bid to host the 2025 Master Builders Association Championships.
2. That Council **CONSIDERS** listing \$10,812 on the 2023/2024 mid-year budget review to support the successful Doubleview Bowling Club – Club Night Lights Program funding application for bowling green lighting upgrades.

Purpose

To respond to a Notice of Motion from Councillor Elizabeth Re requesting that a report be presented to Council regarding the Doubleview Bowling Club. The request was for consideration as part of the budget process and Better Suburbs program, to have their facilities upgraded to enable the Club to be considered to host the 2025 National Bowling Championships.

The following background was provided by the Elected Member:

“The Doubleview Bowling club is one of the oldest Bowling Clubs within the City of Stirling and one of the most successful over its 62 plus years history with very little money being allocated for improvements to the club. The national bowling championship will be held in Perth in 2025 and the club would like to be able to put in to host the championships however currently the club is not up to the standard for consideration to host. The club has had to endure issues such as flooding, storms and amalgamations which means that not a lot of money has been spent on improvements to the facilities unlike many other clubs in the City of Stirling.”

Details

Doubleview Bowling Club was established in 1958 and serves as one of 10 dedicated bowling clubs within the City of Stirling, with four floodlit bowling greens, one of which is a synthetic green. The Club has a registered playing membership of approximately 142 members with a further social membership of approximately 950. The Club is located at Bennett Park which also accommodates Wests Scarborough Rugby Union Club, Scarborough Sharks Cricket Club and the Northern Districts Touch Association.

In response to this Notice of Motion, City Officers engaged with Doubleview Bowling Club Committee Members as well as Bowls WA and Bowls Australia representatives to better understand bid requirements associated with the 2025 National Bowling Championships. During these discussions the Doubleview Bowling Club representatives advised that they intended to bid for the Master Builders Association Championships in 2025 rather than the National Championships. It is now evident that the Doubleview Bowling Club would currently meet venue requirements for the Master Builders Association Championships whereas it would not (and most likely could not) solely meet venue requirements for the National Championships.

While hosting the Master Builders Association Championships does not require any additional infrastructure, there are a range of infrastructure improvements that should be considered. During the above-mentioned engagement, the Club identified their immediate infrastructure priorities as being bowling green LED sports lighting upgrades and a synthetic green conversion. Subsequently, City Officers propose the following actions:

Bowling Green Lighting Upgrades

In August 2023, Council endorsed a Club Night Lights Program (CNLP) small grant application for Doubleview Bowling Club (Council Resolution Number 0823/069) to convert bowling green lighting to more effective LED sport lighting. The City was advised in December 2023 that the application was successful, with \$21,624 State Government funding allocated towards the \$43,248 project. It is now necessary for Council to allocate \$10,812 through mid-year budget review to enable the project to proceed in 2023/2024.

Bowling Green Conversion

An additional synthetic green conversion has been highlighted as another key priority for the Club and this project has now been shortlisted as a possible Community Sporting and Recreation Facilities Fund (CSRFF) grant submission later in 2024, pending Council endorsement. Prior to the submission of a CSRFF application, City Officers will liaise with Club representatives and Bowls WA to ensure that the project has been sufficiently scoped and costed to fulfil grant application requirements. Should this CSRFF application be supported by Council and the State Government, this conversion project could be completed in 2024/2025.

Building Upgrades

It is acknowledged that the clubroom building requires improvement and based on the asset condition assessment, it has been listed on the City's Four-Year Capital Works Program. It is currently anticipated that design will be progressed in 2026/2027 based upon engagement with the Club and Bowls WA as well as assessment of building usage, local population forecasting and trends, asset condition, and any relevant guiding documents including the City's Community Infrastructure Plan and building provision standards. Pending project and budget approval, it is anticipated that construction would then take place in 2027/2028.

Club Governance

To ensure the Club's ongoing sustainability and participation growth the City has registered its participation in the Active Communities ClubMap initiative in 2023/2024. This provides the Club with access to specialist assistance in all aspects of governance, which can be specifically tailored to meet the needs and requirements of the Club. The outcomes will assist with future facilities planning, building upgrades planning, and external grant applications.

2025 Master Builders Association Championships Bid

The James Wall Cup first started in 1923 with the donation of a trophy by the late James Wall, then President of the Master Builders' Federation of Australia and President of the New South Wales Bowling Association. The competition is open to Master Builders Bowling Clubs in each state. The James Wall Cup is contested amongst the best lawn bowlers from each of the Master Builders Bowling Clubs in Victoria, South Australia, New South Wales, Queensland and Western Australia.

The City has engaged both the Club and Bowls WA regarding the 2025 Master Builders Association Championship bid. The Doubleview Bowling Club is able to satisfy the hosting requirements for the Master Builders Championships with the current number of greens and infrastructure, the club has confirmed that they will continue to liaise with the City regarding their bid. Bowls WA have noted their support for this event would be in the form of promotion should the Club be successful with their bid.

Financial Assessment and Implications

The bowling green lighting upgrades project will cost \$43,248 with the State Government contributing \$21,624 and the Club contributing \$10,812. The City's matching contribution of \$10,812 will need to be considered by Council during the 2023/2024 mid-year budget review.

The City will engage with the Club and Bowls WA regarding the proposed synthetic green conversion to ensure a Community Sporting and Recreation Facilities Fund (CSRFF) application is completed by September 2024. Based on recent green conversation projects it is expected this project cost will be in range of \$300,000 to \$350,000.

Any future building improvements will remain subject to Council consideration of the annual and four-year capital works program.

Stakeholder Engagement

The City has engaged directly with key representatives from Doubleview Bowling Club, Bowls WA and Bowls Australia regarding hosting the various championships and the proposal for upgrading facilities.

Relevant Policies, Legislation and Council Resolutions

Sports Floodlighting Policy

Community and Stakeholder Engagement Policy

Leisure Planning Policy

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
4 July 2023	0723/019	That a report be PRESENTED to Council regarding the Doubleview Bowling Club being CONSIDERED as part of the budget process to have their facilities upgraded to enable the Club to be considered to host the 2025 National Bowling Championships.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality, well-maintained facilities for the benefit of the community

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

Councillor Damien Giudici disclosed an Impartial Interest in Item 12.1/FPA1 as he is employed by DevelopmentWA, which is the former developer of the Scarborough Beach precinct.

Councillor Rob Papatde disclosed an Impartial Interest in Item 12.1/FPA1 as he is a Scarborough Rotary Director and Board Member.

12.1/FPA1 SCARBOROUGH GROUND LIGHT INSTALLATION

Business Unit:	Facilities, Projects & Assets	Service: Facility Management
Ward:	Coastal	Location: Scarborough Clock Tower, The Esplanade, Scarborough Beach
Applicant:	Not Applicable	

Role

Information - *Receiving information about the City or its community.*

Council Resolution

0224/005

Moved Councillor Perkov, seconded Councillor Dudek

1. That Council **APPROVES** funding of \$90,000 for the installation of ‘LED colour change lighting’ for the Scarborough Beach Clock Tower during the 2023/2024 mid-year budget review.
2. That a policy be drafted and **PRESENTED** to Council regarding the permitted use of the lighting prior to any causes or events being supported.

The motion was put and declared CARRIED (14/1).

For: Councillors Creado, Dudek, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papatde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Councillor Ferrante.

Committee Recommendation

That Council APPROVES funding of \$90,000 for the installation of 'LED colour change lighting' for the Scarborough Beach Clock Tower during the 2023/2024 mid-year budget review.

Officer's Recommendation

That Council APPROVES funding of \$90,000 for the installation of 'LED colour change lighting' for the Scarborough Beach Clock Tower during the 2023/2024 mid-year budget review.

Purpose

To enable Council to consider funding for ground lighting at the Scarborough Beach Clock Tower.

Details

At its meeting held 15 August 2023, Council considered a Notice of Motion submitted by former Councillor Felicity Farrelly, and resolved that the City investigate the provision of ground light installation around the Scarborough Beach precinct.

The Scarborough Beach precinct is a popular coastal destination and was redeveloped by the (then) Metropolitan Regional Authority (MRA) in 2018. During the redevelopment, lighting across the precinct was redesigned and replaced. A variety of lighting has been installed throughout, primarily to highlight the path network and other public spaces. There are also some examples of architectural feature lighting including the Scarborough Beach Pool (SBP) lift atrium and the adjacent 'Ethereal Welcome Hand' artwork.

While the focus of the Notice of Motion was on 'ground lighting' (or uplighting), this report reviews opportunities to create coloured lighting in the precinct to support on site events as well as 'lighting up' to support specific causes such as the *16 Days in WA* campaign, to stop violence against women. The City is currently not able to participate in these events as it does not have the necessary infrastructure in place.

Scarborough Beach Clock Tower

Officers have been in discussions with the Scarborough Rotary Club about reinstalling coloured lighting to this structure which is currently illuminated by white inground uplighting as shown in Figure 1 below. Prior to the Scarborough Beach Precinct redevelopment, the clock tower had LED colour changing lights, however these were not reinstated by the MRA after the tower's relocation.

A successful lighting demonstration was undertaken in September 2023 with the Clock Tower 'washed' with a single colour from several large floodlights at ground level, as shown in Figure 2 below. Opportunities also exist to light the Clock Tower in two colours by mounting light fittings to existing pole infrastructure (subject to structural assessment), surrounding the tower. Mounting light fittings to existing poles, rather than in-ground lighting also reduces the risk of vandalism and water ingress damage. In addition to single and multi-coloured effects, the lighting technology can also be programmed to roll through different colours sequentially.

This option presents the best opportunity to provide coloured lighting to the Scarborough Beach Precinct and funds for this work will be included in the 2023/2024 mid-year budget review, subject to Council's resolution.



Figure 1: existing white lighting



Figure 2: demonstration of colour light effect

Scarborough Beach Amphitheatre

Prior to the Scarborough Redevelopment, the Amphitheatre also had colour change lighting. However, due to safety concerns surrounding general lighting levels and users negotiating the stairs of the amphitheatre at night, additional white lighting was installed during the redevelopment. The coloured lighting was 'washed out' due to the stronger white light and, as a result, the coloured lighting was removed. This site is no longer an option for coloured lighting.

Scarborough Beach Pool

The Scarborough Beach Pool lift atrium currently has feature lighting which was installed during construction in 2018. The lighting controls installed are complex and require a lighting consultant at a cost of approximately \$700 per event. For this reason, the lighting is permanently set to green and gold. It is proposed to replace the existing (complex) lighting controls with a more flexible solution so colours can be changed as requested.

Uplighting across the precinct

Additional 'ground lighting' installations were also considered across the Scarborough Beach Precinct with a view to reflecting on to built and natural landforms. The scope was restricted to City controlled Public Open Space and excluded privately owned buildings.

The Norfolk Pine is the predominant feature tree in the Precinct and these were up lit in different colours as part of the September 2023 demonstration. The result was disappointing, primarily due to the thin structure of the tree and leaves, and certainly not as attractive as up lit broader leaf trees which can be seen in various locations across Perth.

In terms of lighting up built facilities, it was not considered appropriate to feature light the City's public toilets and the vacant land encompassing the future commercial hubs was not considered further due to proposed future development.

Feasibility

Preliminary discussions with the City's electricians confirmed that coloured lighting can be installed across the precinct although this would involve horizontally drilling under existing paths to run cables from existing switchboards to lighting locations. Care would also need to be taken due to the Precinct's high voltage network located here. Lighting can then be controlled via an app.

Discussion

Opportunities to install coloured up lighting (ground lights) across the Scarborough Beach Precinct have been investigated and although feasible, there appears to be limited opportunity to reflect on to existing natural or built form. The one exception is the Scarborough Beach Clock Tower that was previously lit up with coloured LED lighting.

It is recommended that the City proceeds with this option.

Financial Assessment and Implications

The cost of installing lighting for the Scarborough Clock Tower has been estimated at \$75,000 with a recommended contingency of \$15,000.

Stakeholder Engagement

Discussions have taken place with the Scarborough Rotary Club and it supports the lighting of the Clock Tower.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
15 August 2023	0923/042	That the City INVESTIGATES the provision of ground light installations around the Scarborough Beach precinct and that a report be PRESENTED to a future meeting of the Community and Resources Committee in November 2023.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: A liveable City

Priority: Improve the quality, liveability and identity of local areas

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

Councillor Michael Dudek disclosed a Financial Interest in Item 12.2/TE3 as one of the tenderers is a client of his brother's business, for whom he works. Accordingly, he left the meeting at 7.15pm prior to consideration of the Item.

12.1/TE3 TENDER 47589 ROBERTSBRIDGE RESERVE CLUBROOM REFURBISHMENT

Robertsbridge Reserve Clubroom Refurbishment

Business Unit:	Facilities, Projects & Asset	Service: Project Management
Ward:	Lawley	Location: Robertsbridge Reserve, 16 Robertsbridge Rd, Nollamara WA 6061
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0224/006

Moved Councillor Perkov, seconded Councillor Proud

That the tender for the Robertsbridge Reserve Clubroom Refurbishment – IFT47589 be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (14/0).

For: Councillors Creado, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That the tender for the Robertsbridge Reserve Clubroom Refurbishment – IFT47589 be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the tender for the Robertsbridge Reserve Clubroom Refurbishment – IFT47589 be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Overview

Robertsbridge Reserve is a District level reserve which services Balga Bandits Softball Club and various Cricket Clubs. The Clubroom building provides social space and a kiosk, male and female public toilets, two change room areas with a combined shower area, and storage. The clubroom requires refurbishment, and the scope of works includes:

- Removal of asbestos;
- Relocation of toilets and conversion into universal access toilets (UAT) to face the oval;
- Conversion of the current change rooms into separate unisex changerooms to allow for female participation, inclusive of private shower cubicles and pan toilets;
- Improvements to the efficiency of the building including LED lighting and other improvements; and
- General building and storage refurbishments.

These upgrades will benefit both the resident sporting clubs and the local community. The provision of unisex change rooms removes a barrier for female participation at the reserve. This increases potential growth for the resident clubs which have recently included female teams and have noted difficulties with the current provision of changing and toilet facilities for female participants. By relocating the public toilets to the front of the building, it will increase the level of passive surveillance to the toilets, helping to mitigate potential anti-social behaviour, and better service oval users. The improvements are beneficial for the community as they provide access that complies with the Disability Discrimination Act (DDA) and accessibility requirements.

Tender Details

IFT Number 47589
IFT Title Robertsbridge Reserve Clubroom Refurbishment
Recommended Tenderer(s) As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term Initial: Four to six months
Extension Options: Not Applicable
Defects Liability Period: 12 Months
Tendered Rates/Cost Provided in Attachment 1 to this report (confidential)
Advertising: Saturday, 14 October 2023 The West Australian
Tender Deadline: Wednesday, 15 November 2023 1.00pm
Tender Opening: Wednesday, 15 November 2023 3.00pm

Tender Submissions

Six tenders were received, including alternative and non-conforming Tenders:

Tenderer	Trading Name	Stirling or Local Business?
Access Without Barriers Pty Ltd	AWB CO	YES
BE Projects (WA) Pty Ltd	BE Projects	YES
Brausch Construction Group Pty Ltd	Brausch Construction Group	YES
CP Projects Pty Ltd	N/A	YES
LKS Constructions (WA) Pty Ltd	N/A	YES
Schlager Group Pty Ltd	Schlager Group	YES

Contract

Commencement Date of New Contract: February 2024
 Completion Date of New Contract: June 2024
 Price Basis of New Contract: Fixed Price Lump Sum

Tender Evaluation Panel

The tender evaluation panel comprised of four members, including a Business Unit Manager (Chairperson) and Officers. Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommends that the Tenderer recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a state wide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Objective: An inclusive and harmonious City

Priority: Facilitate social connections and access to services locally

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality well-maintained sporting reserves, parks and open spaces for the community

Objective: A liveable City

Priority: Improve the quality, liveability and identity of local areas

Strategic Risk

Strategic Risk	Risk Appetite
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

At 7.16pm, Councillor Michael Dudek returned to the meeting prior to the consideration of the Balance of the Community and Resources Committee recommendations.

Council Resolution

0224/007

Moved Councillor Perkov, seconded Councillor Proud

That the balance of the Community and Resources Committee recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2021.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papatde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

12.1/ES1 TRAFFIC CALMING MEASURES ON BRIGHTON ROAD, SCARBOROUGH

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Coastal	Location: Brighton Road, between Hastings Street and Calais Road
Applicant:	Not Applicable	

Role

Executive – *Governing the City and the community through executive powers.*

Council Resolution
0224/008
Moved Councillor Perkov, seconded Councillor Proud

That Council NOTES that additional traffic calming measures on Brighton Road, Scarborough (between Hastings Street and Calais Road) are not required at this stage.

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papatde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That Council NOTES that additional traffic calming measures on Brighton Road, Scarborough (between Hastings Street and Calais Road) are not required at this stage.

Officer's Recommendation

That Council NOTES that additional traffic calming measures on Brighton Road, Scarborough (between Hastings Street and Calais Road) are not required at this stage

Purpose

To respond to a Notice of Motion submitted by (former) Councillor Felicity Farrelly in relation to traffic calming measures on Brighton Road in Scarborough, between Hastings Street and Calais Road.

It is important to note that this report focusses specifically on traffic calming measures on Brighton Road and does not consider parking issues being experienced on Calais Road. Those issues were discussed in a separate report to Council on 21 November 2023, and have been deferred for further consideration to the next Council Meeting (13 February 2024).

Details

Introduction

Brighton Road is classified as a District Distributor road under the City's Functional Road Hierarchy. The road forms part of the major road distribution network, carrying both local and non-local traffic between commercial centres, arterial roads (West Coast Highway and Scarborough Beach Road), distributor roads (Duke Street and Weaponess Road) and access roads within residential areas. Brighton Road is governed by the default built-up area speed limit of 50km/h.

Existing Configuration

A traffic management scheme was previously implemented along Brighton Road in several stages. Stage 1 was implemented between Hastings Street and Westborough Street in 2007, and Stage 2 was implemented for the remaining section between Westborough Street and Duke Street in 2011.

The scheme incorporates a single 4.2m wide traffic lane in each direction, separated by a flush, red-asphalt median with central landscaping. At all intersections along this section of road, there are raised median islands that provide refuge for pedestrians crossing the road, as well as ensuring that vehicles remain on the correct side of the road when turning in and out of side roads.

Options Available

The type of traffic calming measures that could be implemented (in addition to the existing measures) are limited for several reasons. Traffic calming measures are generally in the form of vertical displacement devices or horizontal displacement devices (e.g. chicanes, slow points).

The installation of vertical displacement devices includes speed humps (asphalt), raised plateaus and speed cushions (rubber). These types of treatments are generally not installed on high volume arterial roads, as they can generate additional traffic noise due to braking, deceleration, and acceleration of vehicles as they traverse over them. This noise can be tolerated on local roads that carry low traffic volumes, but they can potentially have a significant impact to the amenity of adjacent properties when installed on roads carrying more than 3,000 vehicles per day.

The installation of horizontal displacement devices includes chicanes, angled slow points and oval slow points. These types of treatments generally require road widening to be undertaken into the adjacent verges to ensure there is sufficient deflection of movements. As part of the previous traffic management scheme implemented in 2011, widenings were already undertaken into the adjacent verges, which resulted in kerb lines being closer to property boundaries. The tie-ins between the roadway and the adjacent driveways were difficult to achieve in many situations along this length of road due to the level differences between the road and garage floor levels. Further widening may result in sharp and steep crossovers, which can result in vehicles bottoming out and scraping.

There are also numerous well-established verge trees along both sides of Brighton Road, which are located close to the kerb and may need to be removed to accommodate horizontal displacement treatments. These trees have had a positive impact in reducing vehicle speeds, and there would likely be objections from abutting residents due to loss of verge space to accommodate horizontal displacement treatments.

Investigation

The City receives many requests each year to investigate road safety issues and construct traffic management measures on local roads. To ensure that the City spends its limited capital budget in a strategic and prioritised manner, all requests are subject to assessment under Council's Traffic Management Warrants Policy. Under this policy, road sections are ranked and prioritised based on a range of safety and amenity factors including traffic volumes, travel speeds, crash history, road geometry, road users and activity generators. This method of assessment ensures that ratepayers' funds are allocated to the highest priority projects and is best practice for determining the need for traffic management measures in a fair and equitable manner.

The City's latest traffic data for the section of Brighton Road, between Hastings Street and Calais Road, indicates an average weekday traffic volume of 9,500 vehicles per day and an 85th percentile travel speed of 54 km/h (i.e. 85% of vehicles are travelling at or below 54 km/h). These values are within the ranges expected for this classification of road.

Crash data for the above section of Brighton Road showed there were nine reported midblock crashes in the last five-year period on record. Six of the nine crashes were coded as midblock crashes, but further investigation showed these were rear-end collisions with vehicles slowing down to turn at intersections. All but one of these crashes resulted in property damage only, with one crash from 2018 requiring medical treatment (involving a pedestrian being hit while crossing the road at night).

Recommendation

Based on the information above and an assessment under the Traffic Management Warrants Policy, Brighton Road would be considered a low priority for further traffic or speed management measures at this stage. The speed survey data collected for this road suggests that the existing traffic calming measures are having a positive impact in terms of maintaining appropriate vehicle speeds.

The City will continue to monitor traffic volumes, speeds and crash data for this road over time, and can consider further action in the future if there is sufficient justification.

Financial Assessment and Implications

Any proposed traffic calming measures would need to be designed and funded on a future Annual Budget as part of the normal budgeting process.

Stakeholder Engagement

Any proposed traffic calming measures would be subject to consultation and support from the abutting property owners.

Options Summary

The following options were considered.

	OPTIONS
1.	That the City does not implement any additional traffic calming measures along Brighton Road at this stage.
2.	That the City develops design options for additional midblock traffic calming measures along Brighton Road.

Relevant Policies, Legislation and Council Resolutions

[Traffic Management Warrants Policy](#)

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
29/08/2023	0823/091	That a report be PRESENTED to Council in early 2024 outlining possible traffic calming measures on Brighton Road between Hastings Street and Calais Road, Scarborough.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil

12.1/RL2 COMMUNITY SPORTING AND RECREATION FACILITIES FUND AND CLUB NIGHT LIGHTS PROGRAM - FEBRUARY SMALL GRANTS ROUND

Business Unit:	Recreation and Leisure Services	Service: Leisure Services
Ward:	City Wide	Location: Various
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0224/009
Moved Councillor Perkov, seconded Councillor Proud

1. That Council **ENDORSES** the Club Night Lights Program (CNLP) 2024/2025 February Small grants applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:
PRIORITY 1: Small CNLP Grant Application – Aintree Eglinton Reserve – Floodlight Upgrades. Total project cost of \$286,815.00 (excluding GST) including a CNLP grant of \$143,407.50.
2. That Council **ENDORSES** the Community Sporting and Recreation Facilities Fund (CSRFF) 2024/2025 February Small grants applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:
PRIORITY 1: Small CSRFF Grant Application – RDA Carine – RDA Paddock Fencing upgrades. Total project cost of \$55,990.19 (excluding GST) including a CSRFF grant of \$27,995.10.

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That Council ENDORSES the Club Night Lights Program (CNLP) 2024/2025 February Small grants applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:
PRIORITY 1: Small CNLP Grant Application – Aintree Eglinton Reserve – Floodlight Upgrades. Total project cost of \$286,815.00 (excluding GST) including a CNLP grant of \$143,407.50.
2. That Council ENDORSES the Community Sporting and Recreation Facilities Fund (CSRFF) 2024/2025 February Small grants applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:
PRIORITY 1: Small CSRFF Grant Application – RDA Carine – RDA Paddock Fencing upgrades. Total project cost of \$55,990.19 (excluding GST) including a CSRFF grant of \$27,995.10.

Officer's Recommendation

1. That Council ENDORSES the Club Night Lights Program (CNLP) 2024/2025 February Small grants applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:
PRIORITY 1: Small CNLP Grant Application – Aintree Eglinton Reserve – Floodlight Upgrades. Total project cost of \$286,815.00 (excluding GST) including a CNLP grant of \$143,407.50.
2. That Council ENDORSES the Community Sporting and Recreation Facilities Fund (CSRFF) 2024/2025 February Small grants applications for consideration by the Department of Local Government, Sport and Cultural Industries, as follows:
PRIORITY 1: Small CSRFF Grant Application – RDA Carine – RDA Paddock Fencing upgrades. Total project cost of \$55,990.19 (excluding GST) including a CSRFF grant of \$27,995.10

Purpose

To seek endorsement for the submission of applications to the Department of Local Government, Sport and Cultural Industries' (DLGSC) Club Night Lights Program (CNLP) and Community Sporting and Recreation Facilities Fund (CSRFF) 2024/2025 February Small Grant rounds.

Details

Both the CNLP and CSRFF grants are administered by the DLGSC on behalf of the State Government. Funding is available to community/sporting groups and local governments to assist in the development of sustainable floodlighting infrastructure (CNLP) and basic sporting infrastructure (CSRFF) that aims to increase participation in sport and recreation across the State. CNLP allocates approximately \$2.5 million each year towards floodlighting infrastructure, with CSRFF having approximately \$20 million allocation for basic sporting infrastructure. The aim of the program is to maintain or increase participation in sport and recreation with an emphasis on physical activity, through the strategic development of good quality, well-designed and well-utilised facilities.

The small grants category has recently consolidated from two funding levels to one with an increase in the total project cost eligibility now up to \$500,000. Successful small grant recipients will now also be eligible to receive funding for up to half of their total estimated project cost (exclusive of GST), capped at \$200,000 in total funding. This has increased from a one-third funding contribution. Two funding rounds are advertised per year - one in July (which closes at the end of August) and one in February (which closes at the end of March).

The City utilises the grant assessment principles and guidelines, as well as relevant strategic plans and policies, to assess the need, viability and priority of applications. After consideration by Council, the applications are submitted to the Department for formal assessment. The Department provides specific criteria to assess (rank and rate) each application received by the City, as follows:

A	Well planned and needed by municipality
B	Well planned and needed by applicant
C	Needed by municipality, more planning required
D	Needed by applicant, more planning required
E	Idea has merit, more preliminary work required
F	Not recommended

The February small grants round closes on 31 March 2024, with successful/unsuccessful notifications in June 2023.

Small Grant Round February 2024-2025 Club Night Lights Program (CNLP) Application:**Project: Aintree Eglinton Reserve, Hamersley – Floodlight Upgrades (CNLP)****Applicant: City of Stirling**

Aintree Eglinton Reserve, Hamersley is a district level reserve. The reserve accommodates one senior AFL/Cricket field which provides a venue for Hamersley Carine Amateur Football and Carine Junior Football Clubs (winter) and North Beach Carine Junior Cricket and Balcatta Cricket Clubs (summer). Additional sporting infrastructure also includes a two lane cricket net, and floodlighting that no longer meets the standards required under the Australian Standard AS2560. The lighting provides limited illumination, and limits reserve use outside of daylight hours. Located within the Hamersley Hub precinct, it also acts as a focal point for the local community, hosting events such as the annual Carols by Candlelight and the Stirling Street Foods as a venue for food trucks.

A Needs Assessment was conducted as part of the Hamersley Community Hub implementation plan. The implementation plan considered the outcomes of the report to Council at its meeting of 7 December 2021 (12.1/RL2) that provided guidance on the short, medium and long-term investment into the four buildings at the now named Hamersley Community Hub and the adjacent Aintree Eglinton Reserve. The Needs Assessment analysed feedback from current user groups and community consultation and identified the lack of suitable lighting to the reserve as a major barrier in activating the reserve to its full capacity. The current level of usage is limited to mainly daylight hours only, with the current lighting provided for use as recreational lighting. Increasing the utilisation of the reserve is seen as an important aspect of the implementation plan, as it will help facilitate increased activation of the overall Hamersley Community Hub.

The current floodlighting system was installed in the 1980s and no longer meets the illuminance and uniformity levels, pole location and height requirements of the standard and has reached the end of its useful asset life. Whilst the future provision of a dedicated sports clubroom has also been indicated as part of the implementation plan, change facilities can be accessed at the adjacent Stirling Leisure Centres - Hamersley building. For this reason, the upgrade of the sports floodlighting has been determined as the highest priority for several reasons. These include the high use of the network of sporting reserves and increasing usage in the winter sporting season, the current provision of floodlighting at the reserve, the increased need for night use for match play and training, significant growth in women's football and the overall need to improve sports training and match play access. The City is seeking to submit an application to upgrade the current lighting to LED technology and improve the lighting levels to comply with the relevant Australian Standard. It is proposed to upgrade the lighting to 100 lux levels across the sporting field (match play) with the ability to operate at 50 lux for training levels to deliver an efficient lighting solution. The scope includes recreational lighting to support increased use by the community for dog walking and recreational use during the early morning and evening hours, and provision of a power bollard adjacent to the Cricket Nets to allow for the use of a bowling machine, or during community events such as the Carols by Candlelight.

This project is considered a priority based on a range of key considerations, including:

- Lighting is limited given the current number of poles and luminaires which restricts sporting use for training and match play;
- Upgrading lighting to meet current Australian Standards for competition and match practice;
- Current club use and opportunity to better support growing female and junior participation groups;

- Additional lighting will deliver flexibility with regards to training and rotation of the training space to improve reserve capacity and wear and tear; and
- Supporting increased use by the community for dog walking and safe recreation use during the early morning and evening hours across the year.

The increased activation will support higher levels of passive surveillance and support broader community safety initiatives in the area. This is considered an important project in supporting and responding to the local community's needs for investment in community infrastructure that delivers a more active, safe and connected community.

This project is ranked 1 and rated A – 'Well planned and needed by municipality', in line with the Department's specific criteria to assess (rank and rate) each project.

Small Grant Round February 2024-2025 Community Sporting and Recreation Facilities Fund (CSRFF) Application:**Project: Carine Regional Open Space, Carine – RDA Paddock Fencing upgrades (CSRFF)****Applicant: Riding for the Disabled Carine**

Riding for the Disabled Carine (RDA Carine) is located at Carine Regional Space, leasing its facility from the City. It supports participation opportunities for therapeutic equine assisted activities for those with disabilities and special needs. It has been operating for over 50 years and is one of the largest RDA Centres within the state, with 153 riders ranging in age from three to 70, and a waiting list of approximately 100. The Centre also facilitates volunteering opportunities for the community with some 125 volunteers at the Centre.

Located on Monyash Road, the facilities at the Centre include an external paddock, indoor arena, stables and office facilities. Subject to Council endorsement, the Club will submit an application for CSRFF funding to upgrade the external fencing. Currently the fencing is made of timber logs. The Centre has reported instances of unauthorised access to the paddock by dirt bikes, and also by animals such as dogs. These occurrences negatively impact the experience of the RDA Carine participants, and put participants and community members at risk.

The project proposes to replace the current fencing (which is damaged in sections) with full height timber and garrison fencing. Replacing the existing fence with full height fencing should reduce the level of risk by minimising the access of unauthorised people and animals.

The City has reviewed the scope and need of the project. This project is rated B - Well planned and needed by applicant, in line with the Department's specific criteria to assess (rank and rate) each project.

Financial Assessment and Implications

The table below outlines the financial implications for each project.

Grant Type	Project	Applicant	Ranking	Rating	City Contribution	Club Contribution	DLGSC Contribution	Total Estimated Project Cost (excl. GST)
CNLP – Small	Aintree Eglinton Reserve, Hamersley – Floodlight Upgrades	City of Stirling	1 of 1	Well planned and needed by municipality	\$143,407.50	N/A	\$143,407.50	\$286,815.00
CSFFF – Small	RDA Paddock Fencing upgrades	RDA Carine	1 of 1	Well planned and needed by applicant	\$13,997.54	\$13,997.55	\$27,995.10	\$55,990.19
Total Estimated Contribution if grant successful					\$157,405.04	\$13,997.55	\$171,402.60	\$342,805.19

Following endorsement by Council, applications will be forwarded to the DLGSC for formal assessment. The DLGSC does not guarantee that projects will receive the full amount of the grant requested or the maximum level of funding. The progression of any project that is unsuccessful with the current funding application, or which did not receive the full funding amount requested, may require further Council consideration. Any shortfall in funding is considered the responsibility of the applicant.

If supported by State funding, the floodlighting upgrades at Aintree Eglinton Reserve and the City's contribution towards the RDA Carine fencing improvement project will need to be listed in the 2024-2025 draft capital budget for funding consideration.

Stakeholder Engagement

The DLGSC has been consulted in relation to these projects. It has advised that floodlighting is generally considered a high priority if the existing floodlights are at the end of their useful life and/or are inadequate and there is still a need for floodlights. Priority is given to projects that will increase sporting and participation numbers, and which respond to the key principles of facility provision assessment criteria. The DLGSC has also indicated that RDA Carine has engaged with the Department regarding their proposed application. Engagement with state sporting associations has also been undertaken, as relevant to each project.

With regards to Aintree Eglinton Reserve, the City will undertake community and stakeholder engagement to ensure that stakeholders are supportive of the design whilst ensuring compliance with Australian Standards and Sports Floodlighting Policy. Stakeholders will include the local clubs and user groups along with their State Sporting Association. The City has engaged with the West Australian Football Commission, which supports the project. Local residents will be provided an opportunity to comment on the project and will be advised of proposed changes to floodlight locations, lux levels, new pole installations and floodlight pole heights.

RDA Carine will need to seek landlord approval, along with any other planning and development approvals, prior to commencement. Local community notification by the Club may be considered as a condition of the landlord's approval to ensure the community is informed of the scope of works. The Club has engaged with Disability Services through the DLGSC, which has indicated via a letter from the Minister of Regional Development; Disability Services; Fisheries; Seniors and Ageing of the likelihood of the project's eligibility for funding and the value of the work that RDA Carine conducts for those living with a disability. The City will continue to engage with RDA Carine to facilitate the application process.

Options Summary

The following options were considered, presented in the order in which they are recommended.

	OPTIONS
1.	Submit the applications. There is a demonstrated need for each project, and each is considered a priority.
2.	Submit some applications. Each of the projects has a demonstrated need, and each is considered a priority.
3.	Do nothing.

Relevant Policies, Legislation and Council Resolutions

Sports Floodlighting Policy

Leisure Planning Policy

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long-term financial sustainability of the City.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil

12.1/F1 SCHEDULE OF ACCOUNTS FOR PERIOD 5 ENDING 30 NOVEMBER 2023 AND PERIOD 6 ENDING 31 DECEMBER 2023

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not applicable.	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0224/010
Moved Councillor Perkov, seconded Councillor Proud
1. That the schedules for Period 5 – 1 November – 30 November 2023 comprising of:

- a. Cheques drawn and payments made amounting to \$32,123,010.82, and
- b. Fuel card payments made amounting to \$35,090.22

be RECEIVED.
2. That the schedules for Period 6 – 1 December – 31 December 2023 comprising of:

- a. Cheques drawn and payments made amounting to \$45,075,188.96
- b. Fuel card payments made amounting to \$35,242.33

be RECEIVED
The motion was put and declared CARRIED (15/0) by exception resolution.
For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That the schedules for Period 5 – 1 November – 30 November 2023 comprising of:
 - a. Cheques drawn and payments made amounting to \$32,123,010.82, and
 - b. Fuel card payments made amounting to \$35,090.22

be RECEIVED.

2. That the schedules for Period 6 – 1 December – 31 December 2023 comprising of:
 - a. Cheques drawn and payments made amounting to \$45,075,188.96
 - b. Fuel card payments made amounting to \$35,242.33

be RECEIVED.

Officer's Recommendation

1. That the schedules for Period 5 – 1 November – 30 November 2023 comprising of:
 - a. Cheques drawn and payments made amounting to \$32,123,010.82, and
 - b. Fuel card payments made amounting to \$35,090.22

be RECEIVED.

2. That the schedules for Period 6 – 1 December – 31 December 2023 comprising of:
 - a. Cheques drawn and payments made amounting to \$45,075,188.96
 - b. Fuel card payments made amounting to \$35,242.33

be RECEIVED.

Purpose

To inform Council of funds disbursed for the period 1 November to 30 November 2023, and 1 December to 31 December 2023.

Details

The reported schedules are submitted in accordance with Regulation 13 and 13A of the Local Government (Financial Management) Regulations 1996. In June 2023, the Regulations were amended to include the requirement to report payments by purchasing cards (Regulation 13A) to be implemented by local governments by September 2023.

The definition of purchasing cards includes fuel cards and so a separate attachment has been prepared showing fuel card transactions. The use of fuel cards is controlled with the card assigned to an individual vehicle and transactions limited to the purchase of fuel. Vehicle odometer readings are recorded for each fuel purchase. It should be noted that the full payment to Ampol is shown in the Payments Listing and the amount on the fuel card report may differ due to the timing of invoices.

The value of payments made in the month includes new term deposit investments of surplus cash funds. The surplus cash funds available for investment will be impacted by the City's cashflow cycle including the value of term deposits maturing in the month. The value of new term deposits is the main cause of fluctuations in the level of payments from month to month. Other factors would include progress payments made for major capital projects.

The cheques drawn and payments made in December 2023 were the higher of the two months as it included the quarterly payment to DFES of Emergency Services Levies collected by the City.

Expenditure on Agency Staffing

The table below shows the spend on agency staffing to December 2023. The actual spend of \$746,987 equates to 1.3% of the total spent on direct staffing by the City for the period.

Agency Costs by Business Unit	Year to Date Dec 2023 Actual \$	% of Total Staffing Cost
Finance Services	99,694	4.5%
Facilities, Projects & Assets	77,515	4.1%
City Future	48,318	2.8%
Parks & Environment	253,388	3.3%
Waste & Fleet	202,342	4.4%
Recreation & Leisure Services	16,885	0.2%
Community Development	23,493	0.3%
Governance	12,967	0.6%
Customer & Communications	12,384	0.4%
Total	746,987	1.3%

Relevant Policies, Legislation and Council Resolutions

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented to the Council at the next ordinary meeting of Council after the list is prepared.

Regulation 13A of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid includes payments via purchasing cards.

[Local Government \(Financial Management\) Regulations 1996](#)

[Local Government Act 1995](#)

Relevant Documents and Information

Attachments

Attachment 1 - Payments Listing - November 2023 (ECM No.10975426) (previously circulated to Elected Members under separate cover)* [↗](#)

Attachment 2 - Ampol Purchase Card Report - November 2023 (ECM No. 10972643) (previously circulated to Elected Members under separate cover)* [↗](#)

Attachment 3 - Payments Listing - December 2023 (ECM No. 10975429) (previously circulated to Elected Members under separate cover)* [↗](#)

Attachment 4 - Ampol Purchase Card Report - December 2023 (ECM No. 10972645) (previously circulated to Elected Members under separate cover)* [↗](#)

Available for viewing at meeting

Nil

Linked Documents

**(Please note that Attachments 1 - 4 can be viewed as a separate document to the Agenda on the City of Stirling website).*

12.1/F2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTHS ENDING 30 NOVEMBER 2023 AND 31 DECEMBER 2023

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0224/011
Moved Councillor Perkov, seconded Councillor Proud

That the monthly Statement of Financial Activity and other relevant Financial Reports for the months ending 30 November 2023 and 31 December 2023 be RECEIVED.

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papatde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That the monthly Statement of Financial Activity and other relevant Financial Reports for the months ending 30 November 2023 and 31 December 2023 be RECEIVED.

Officer's Recommendation

That the monthly Statement of Financial Activity and other relevant Financial Reports for the months ending 30 November 2023 and 31 December 2023 be RECEIVED.

Purpose

To apprise Council of the financial position of the City in compliance with the provisions of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 as amended.

Details

The City's financial reporting framework provides Council, management, and employees with a broad overview of the City-Wide financial position. The format for the financial report includes:

1. A financial summary comprising a Statement of Financial Activity (Attachments 1 and 4) and an explanation of each material variance in accordance with the requirements of Regulation 34 (see below).
2. The composition of net current assets, less committed assets, and restricted assets (Attachments 2 and 5) in accordance with the requirements of Regulation 34.
3. An Investment Report (Attachments 3 and 6) detailing the performance of the investment portfolio as required by the City's Investment Policy.

Monthly Statement of Financial Activity for the Period Ending 30 November 2023

It should be noted that the statement shown as Attachment 1, only includes transactions as they relate to the Municipal Fund, and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

An explanation of major variances between YTD Actual and YTD Budget for the month ended 30 November 2023 is as follows:

Operating Revenue

1. Grants & Subsidies

This variance is due to the advance payment of the 2023/2024 Financial Assistance Grant which was received by the City in June 2023 but budgeted for in 2023/2024. This will remain as a variance until adjusted during mid-year planning and budget review.

2. Contributions, Reimbursements & Donations

This revenue item has a positive variance due to the City receiving unbudgeted revenue relating to charges for replacement of street trees for a subdivision on Alexander Drive, Mirrabooka.

3. Interest

The average interest rate earned on investments of 5.18% was above the budgeted rate resulting in this positive variance.

4. Fees & Charges

This positive variance is due to the additional revenue generated from the learn to swim program, membership fees and hire of facilities. This will be adjusting during mid-year planning and budget review.

Operating Expenditure

5. Employee Costs (including Agency Staff)

For the period to 30 November 2023, the total of direct employee costs (net of the cost of Agency Personnel) was \$0.7 million below budget and indirect employee costs were \$0.2 million below budget. These positive variances were partly offset by a negative labour recovery variance, resulting in a net positive variance of \$0.8 million.

Labour recoveries relate to the transfer of internal staff time to maintenance services and capital projects and the negative labour recovery variance will therefore be offset by reduced costs in these areas.

6. Underground Power Expenditure

This variance relates to cash call payments for the Scarborough Underground Power project (Council Resolution Number 1123/010).

Investment Activity

7. Loss on Disposal

This variance relates to the demolition of the Hamersley Public Golf Course club house building and removal of shade sails included in the scope of the Hamersley Golf Course redevelopment project (Council Resolution Number 0823/074).

8. Equity Share of Investment

This positive variance is due to the volume of Catalina Estate land sales which have exceeded forecast for the year to date.

Monthly Statement of Financial Activity for the Period Ending 31 December 2023

It should be noted that the statement shown as Attachment 4, only includes transactions as they relate to the Municipal Fund, and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

An explanation of major variances between YTD Actual and YTD Budget for the month ended 31 December 2023 is as follows:

Operating Revenue

1. Grants & Subsidies

This variance is due to the advance payment of the 2023/2024 Financial Assistance Grant which was received by the City in June 2023 but budgeted for in 2023/2024. This will remain as a variance until adjusted during mid-year planning and budget review.

2. Contributions, Reimbursements & Donations

This revenue item has a positive variance due to the City receiving unbudgeted revenue relating to charges for replacement of street trees for a subdivision on Alexander Drive, Mirrabooka.

3. Interest

The average interest rate earned on investments of 5.17% was above the budgeted rate resulting in this positive variance.

Operating Expenditure

4. Employee Costs (including Agency Staff)

For the period to 31 December 2023, the total of direct employee costs (net of the cost of Agency Personnel) was \$0.8 million below budget and indirect employee costs were \$0.2 million below budget. These positive variances were partly offset by a negative labour recovery variance, resulting in a net positive variance of \$0.6 million.

Labour recoveries relate to the transfer of internal staff time to maintenance services and capital projects and the negative labour recovery variance will therefore be offset by reduced costs in these areas.

5. Underground Power Expenses

This variance relates to cash call payments for the Scarborough Underground Power project (Council Resolution Number 1123/010).

Investment Activity

6. Loss on Disposals

This variance relates to the demolition of the Hamersley Public Golf Course club house building and removal of shade sails included in the scope of the Hamersley Golf Course redevelopment project (Council Resolution Number 0823/074).

7. Equity Share of Investment

This positive variance is due to the volume of Catalina Estate land sales which have exceeded forecast for the year to date.

Financial Assessment and Implications

The administration is mandated by Council to operate in a financially sustainable and responsible manner. As such, the City ensures that it closely monitors its financials against approved budget.

Relevant Policies, Legislation and Council Resolutions

The monthly statement of financial activity is prepared in accordance with Regulation 34 of the [Local Government \(Financial Management\) Regulations 1996](#)

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
1 April 1997	Item 10.2/A11	A monthly report must be provided to Council detailing the investment portfolio in terms of overall performance, percentage exposure of total portfolio by investment institution and in the case of managed investments, the changes in market value.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Statement of Financial Activity in the form of a Rate Setting Statement for the period to 30 November 2023 [↓](#)

Attachment 2 - Net Current Assets as at 30 November 2023 [↓](#)

Attachment 3 - An Investment Report for the period to 30 November 2023 [↓](#)

Attachment 4 - Statement of Financial Activity in the form of a Rate Setting Statement for the period to 31 December 2023 [↓](#)

Attachment 5 - Net Current Assets as at 31 December 2023 [↓](#)

Attachment 6 - An Investment Report for the period to 31 December 2023 [↓](#)

Available for viewing at meeting

Nil

Linked Documents

City of Stirling
Rate Setting Statement
For the Period Ending 30 November 2023

Description	Notes	YTD Actual \$'000	YTD Budget \$'000	Variance \$'000	%	Adopted Budget \$'000
OPERATING ACTIVITIES						
Net surplus/(deficit) start of financial year		45,401	50,122			50,122
Revenue from operating activity (excluding rates)						
Other Rates Revenue		308	255	53	21	500
Underground Power Rates		2	0	2	100	0
Security Charge		4,122	4,082	40	1	4,082
Grants & Subsidies	(1)	6,071	7,234	(1,163)	(16)	15,231
Contributions, Reimbursements & Donations	(2)	1,547	1,128	418	37	2,399
Interest	(3)	4,690	3,425	1,265	37	7,991
Registration, Licences & Permits		1,956	1,946	10	1	4,046
Service Charges		42,222	41,998	224	1	44,486
Fees & Charges	(4)	8,346	7,588	758	10	19,596
Other		1,860	1,931	(72)	(4)	4,759
Total Operating Revenue		71,124	69,588	1,536	2	103,090
Expenditure from operating activities						
Employee Costs (including Agency Staff)	(5)	(42,805)	(43,567)	762	2	(103,430)
Materials & Contracts Direct MTC of NCA		(10,929)	(10,824)	(105)	(1)	(28,828)
Materials & Contracts Other Works		(28,995)	(28,484)	(511)	(2)	(72,767)
Underground Power Expenditure	(6)	(1,389)	0	(1,389)	(100)	0
Utilities		(3,420)	(3,230)	(190)	(6)	(8,310)
Depreciation		(20,973)	(21,612)	639	3	(51,293)
Insurance		(2,089)	(2,234)	145	6	(2,238)
Other		(1,709)	(1,599)	(110)	(7)	(4,887)
Total Operating Expenditure		(112,309)	(111,550)	(759)	(1)	(271,753)
Sub Total Operating Result		(41,186)	(41,963)	777	2	(168,663)
Operating activities excluded						
Profit on disposal of assets		253	212	41	19	507
(Loss) on disposal of assets	(7)	(1,671)	(67)	(1,604)	(2,391)	(128)
Movement Leave Provisions & Committed Grants		(2,458)	0	(2,458)	(100)	0
Depreciation on Assets		(20,973)	(21,612)	639	3	(51,293)
Total Excluded from Operating Result		19,934	21,467	(1,533)	(7)	50,915
Amount attributed to operating activities		(21,252)	(20,496)	(756)	(4)	(117,748)
INVESTMENT ACTIVITIES						
Grants & Subsidies		3,574	3,303	270	8	10,384
Equity Share of Investment	(8)	2,658	1,500	1,158	77	6,667
Proceeds from Disposal of Assets		929	976	(47)	(5)	2,937
Profit / (Loss) on Disposals	(7)	(1,418)	145	(1,564)	(1,077)	379
Total Capital Expenditure		(18,852)	(20,487)	1,635	8	(120,406)
Amount attributed to investment activities		(13,110)	(14,563)	1,453	10	(100,040)
FINANCIAL ACTIVITIES						
Transfers to/from Trust						
Transfers to Reserves		(90)	0	(90)	(100)	(17,932)
Transfers to Accum Funds		0	0	0	0	26,202
Amount attribute to financial activities		(90)	(90)	(90)	(100)	8,269
Surplus/(deficient) before general rates		(159,684)	(158,969)			(159,396)
Total amount raised from general rates		159,684	158,969			159,396
Net current assets at end of period - surplus/(deficit)		170,633	174,033			0

City of Stirling

Net Current Asset Position Statement As At 30 November 2023

	\$'000
CURRENT ASSETS	
Cash and cash equivalents	251,112
Trade receivables	71,118
Other financial assets at amortised cost	4,546
Inventories	4,922
Contract assets	1,317
Total Current Assets	333,014
CURRENT LIABILITIES	
Trade and other payables	51,447
Contract liabilities	1,922
Lease liabilities	80
Employee related provisions	18,339
Other provisions	13,688
Total Current Liabilities	85,476
Closing Funds	247,538
Restricted Assets	
Restricted Investments	95,244
Total Restricted Assets	95,244
NET CURRENT ASSETS LESS RESTRICTED ASSETS	152,294
Add Cash Backed Leave	18,339
CLOSING FUNDS	170,633

City of Stirling
Rate Setting Statement
For the Period Ending 31 December 2023

Description	Notes	YTD Actual \$'000	YTD Budget \$'000	Variance \$'000	%	Adopted Budget \$'000
OPERATING ACTIVITIES						
Net surplus/(deficit) start of financial year		45,401	50,122			50,122
Revenue from operating activity (excluding rates)						
Other Rates Revenue		308	295	13	4	500
Underground Power Rates		2	0	2	100	0
Security Charge		4,123	4,082	41	1	4,082
Grants & Subsidies	(1)	7,553	10,147	(2,594)	(26)	15,231
Contributions, Reimbursements & Donations	(2)	1,597	1,293	305	24	2,399
Interest	(3)	5,720	4,184	1,536	37	7,991
Registration, Licences & Permits		2,349	2,420	(71)	(3)	4,046
Service Charges		42,690	42,353	337	1	44,486
Fees & Charges		9,516	9,564	(48)	(1)	19,596
Other		2,263	2,322	(60)	(3)	4,759
Total Operating Revenue		76,122	76,662	(539)	(1)	103,090
Expenditure from operating activities						
Employee Costs (including Agency Staff)	(4)	(51,961)	(52,531)	569	1	(103,430)
Materials & Contracts Direct MTC of NCA		(13,197)	(13,387)	190	1	(28,828)
Materials & Contracts Other Works		(33,747)	(34,183)	436	1	(72,767)
Underground Power Expenditure	(5)	(1,410)	0	(1,410)	(100)	0
Utilities		(4,139)	(3,899)	(240)	(6)	(8,310)
Depreciation		(25,264)	(25,951)	688	3	(51,293)
Insurance		(2,092)	(2,237)	145	6	(2,238)
Other		(1,937)	(2,001)	64	3	(4,887)
Total Operating Expenditure		(133,746)	(134,189)	443	0	(271,753)
Sub Total Operating Result		(57,624)	(57,527)	(97)	(0)	(168,663)
Operating activities excluded						
Profit on disposal of assets		253	337	(84)	(25)	507
(Loss) on disposal of assets	(6)	(1,680)	(73)	(1,607)	(2,202)	(128)
Movement Leave Provisions & Committed Grants		2,435	0	2,435	0	0
Depreciation on Assets		(25,268)	(25,951)	683	3	(51,293)
Total Excluded from Operating Result		29,129	25,687	3,442	13	50,915
Amount attributed to operating activities		(28,494)	(31,840)	3,346	11	(117,748)
INVESTMENT ACTIVITIES						
Grants & Subsidies		3,812	3,686	126	3	10,384
Equity Share of Investment	(7)	3,010	3,333	(323)	(10)	6,667
Proceeds from Disposal of Assets	(6)	929	1,208	(279)	(23)	2,937
Profit / (Loss) on Disposals	(6)	(1,426)	264	(1,691)	(639)	379
Total Capital Expenditure		(26,651)	(28,826)	2,176	8	(120,406)
Amount attributed to investment activities		(20,326)	(20,335)	9	(0)	(100,040)
FINANCIAL ACTIVITIES						
Transfers to/from Trust						
Transfers to Reserves		(5,090)		(5,090)	(100)	(17,932)
Transfers to Accum Funds						26,202
Amount attribute to financial activities		(5,090)		(5,090)	(100)	8,269
Surplus/(deficient) before general rates		(159,733)	(159,111)			(159,396)
Total amount raised from general rates		159,733	159,111			159,396
Net current assets at end of period - surplus/(deficit)		151,224	157,059			0

City of Stirling

Net Current Asset Position Statement As At 31 December 2023

	\$'000
CURRENT ASSETS	
Cash and cash equivalents	229,786
Trade receivables	61,933
Other financial assets at amortised cost	4,680
Inventories	4,880
Contract assets	1,190
Total Current Assets	302,469
CURRENT LIABILITIES	
Trade and other payables	35,256
Contract liabilities	1,815
Lease liabilities	80
Employee related provisions	17,846
Other provisions	13,850
Total Current Liabilities	68,847
Closing Funds	233,622
Restricted Assets	
Restricted Investments	100,244
Total Restricted Assets	100,244
NET CURRENT ASSETS LESS RESTRICTED ASSETS	133,378
Add Cash Backed Leave	17,846
CLOSING FUNDS	151,224

CITY OF STIRLING CASH & INVESTMENT REPORT AS AT 31 DECEMBER 2023

	Short term Rating	Long-term Rating	Allocation %	AV RATE ¹ %	TOTAL FUNDS \$	MUNI FUNDS \$	REST FUNDS \$	TRUST FUNDS \$	RESERVE FUNDS \$
IN HOUSE INVESTMENTS									
Banks									
AMP Bank	BBB	BBB	0	4.90%	900,000	900,000	-	-	-
Bank of Queensland	A2	A-	24	5.31%	58,308,837	13,750,000	1,253,991	-	43,304,845
Bankwest	A-1+	AA-	0	-	-	-	-	-	-
Bendigo / Adelaide Bank	A2	A-	19	4.77%	46,620,762	19,450,000	4,784,258	17,410,904	4,975,600
Commonwealth Bank	A-1+	AA-	0	-	-	-	-	-	-
ME Bank	A2	BBB+	0	-	-	-	-	-	-
NAB	A1+	AA-	29	5.25%	70,231,818	26,780,000	7,820,991	-	35,630,827
Rural Bank	A2	A-	0	-	-	-	-	-	-
Sun Corp Metway	A-1	A+	6	5.30%	15,891,737	4,830,000	-	-	11,061,737
Westpac	A1+	AA-	22	5.23%	52,885,917	47,615,000	-	-	5,270,917
TOTAL INVESTMENTS			100	5.17%	\$ 244,839,071	\$ 113,325,000	\$ 13,859,240	\$ 17,410,904	\$ 100,243,927

¹ Average Rate for each bank relates to the investments held at monthend i.e. Total Funds balance

	INTEREST RECEIVED TO DATE	%	FULL YEAR BUDGET
INTEREST EARNED			
Municipal Fund	5,720,402	71.59%	7,990,804
TOTAL	5,720,402	71.59%	7,990,804

INTEREST RATES	MONTHS						
	JUL	AUG	SEP	OCT	NOV	DEC	
AVGE EARNED RATE (ALL INVESTMENTS)	5.15	5.14	5.18	5.20	5.18	5.17	
BENCHMARK RATE	4.34	4.19	4.14	4.20	4.39	4.36	

INTEREST RATES	MONTHS					
	JAN	FEB	MAR	APR	MAY	JUN
AVGE EARNED RATE (ALL INVESTMENTS)						
BENCHMARK RATE						

MARKET AVERAGE INTEREST RATES FOR 2023-24 YEAR ONLY	At Call	30 Day	90 Days	180 Days	5 Yr Bond	YTD Av
	%	%	%	%	%	%
	4.35	4.28	4.34	4.48	0.00	4.36

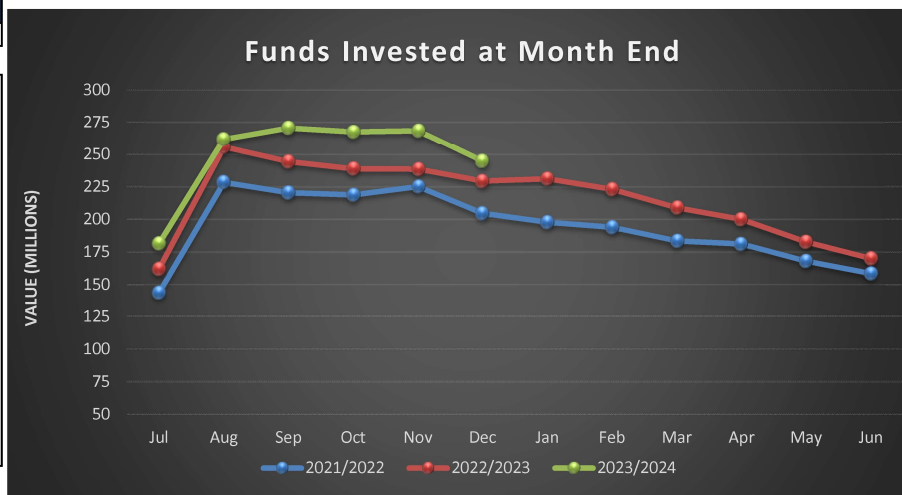
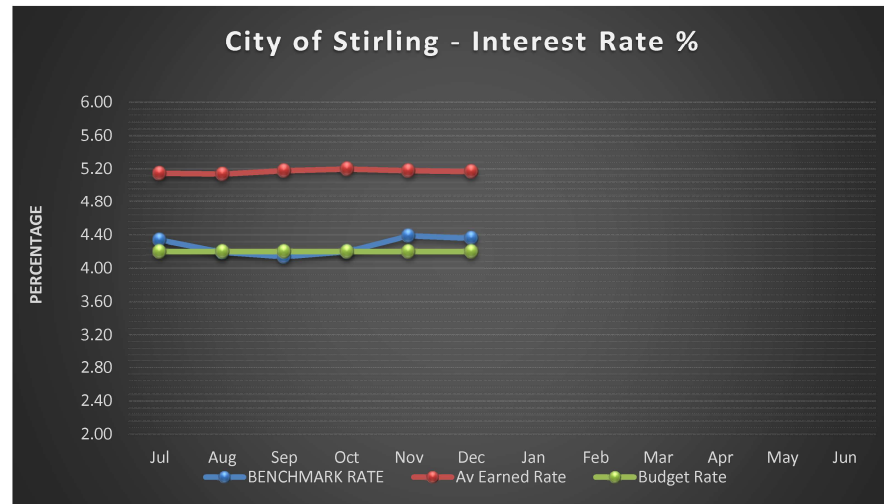
COMMENTARY

1. The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA Local Government Act 1995 and its Amendments 2012.
2. For this financial year 2023/24, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.
3. This report is supported by detailed statements of borrowers of the City's funds with details thereto.

TRUST FUND DETAILS	BALANCE \$
Other Bonds	537,247
Right of Way Bonds	556,644
Payment in Lieu of Public Open Space	9,615,935
Town Planning Schemes	5,636,507
Other Trusts	1,064,572
FINANCE ONE INVESTMENT REGISTER	17,410,904
Funds to be Transferred	-

RESERVE FUND DETAILS	BALANCE \$
Asset Acquisition Reserve	99,182
Cash in Lieu of Public Open Space	1,004,077
Churchlands Lighting Reserve	42,334
Corporate Project Fund	24,046,309
Capital Investment Reserve	22,684,821
Investment Income Reserve	2,994,946
Leave Liability Reserve	13,916,697
Long Service Leave Reserve	844,740
Payment in Lieu of Parking Reserve	3,045,831
Plant Replacement Reserve	5,496,112
Public Parking Strategy Reserve	6,677,269
Road Widening Compensation Reserve	145,334
Security Service Reserve	475,523
Strategic Waste Development Reserve	14,523,055
Tree Fund Reserve	1,223,116
Workers Compensation Reserve	2,767,826
FINANCE ONE INVESTMENT REGISTER	99,987,172
Funds to be Transferred	256,755

RESTRICTED FUND DETAILS	BALANCE \$
Book Bond	180
Builders Registration Board Levy	66,413
BCITF Levy	45,923
Client Bonds	600
Development Trust	23,726
Hall Hire Bonds	3,500
Other Rest Funds	9,445
Pay in Lieu POS	4,305,809
Payments in Adv	-
Performance Bonds	4,362,387
Reserve Bond	600
Section 152 Land	1,722,744
Street Trees Bonds	408,301
Unclaimed Monies	127,777
Verge Bonds	2,772,752
FINANCE ONE INVESTMENT REGISTER	13,850,157
Funds to be Transferred	-9,083



12.1/TE1 QUOTATION VP379501 PROVISION OF EXTRUDED CONCRETE KERBING
WALGA IFQ VP379501 Provision of Extruded Concrete Kerbing

Business Unit:	Engineering Services	Service: Maintenance Services
Ward:	City Wide	Location: City Wide
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0224/012

Moved Councillor Perkov, seconded Councillor Proud

That the Quotation for the Provision of Extruded Concrete Kerbing be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papatde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That the Quotation for the Provision of Extruded Concrete Kerbing be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the Quotation for the Provision of Extruded Concrete Kerbing be ACCEPTED as detailed in Confidential Attachment 1.

Purpose

To report on the results from tender exempt Invitation for Quotation (IFQ) and the evaluation of submissions, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

The City sought tender submissions from suitably qualified contractors for the supply of materials and construction of all types of extruded concrete kerbs and all associated works. These kerbing works are required as part of the City's road, traffic management, Rights of Way, drainage and maintenance projects.

Quotation Details

IFQ Number VP379501
IFQ Title Provision of Extruded Concrete Kerbing
Recommended Respondent(s) As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term Initial: Two years
Extension Options: Three extension options of one year each
Defects Liability Period: 12 months

Quoted Rates/Cost Provided in Attachment 1 to this report (confidential)

Quotation Deadline: Monday, 16 October 2023 3.00pm

Quotation Opening: Monday, 16 October 2023 3.30pm

Quotation Submissions

One quotation was received, including alternative and non-conforming quotations:-

Respondent	Trading Name	Stirling or Local Business?
The Trustee for Allstate Kerbing And Concrete Unit Trust	Allstate Kerbing & Concrete	YES

Contract

Commencement Date of New Contract: 12 March 2024
 Completion Date of New Contract: 11 March 2026
 Price Basis of New Contract: Schedule of Rates

Quotation Evaluation Panel

The evaluation panel comprised of four members, including a Business Unit Manager (Chairperson) and three Officers. Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Quotations

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFQ.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the respondents.

It is confirmed that the following checks have been undertaken:

Has the recommended Respondent(s) undergone Reference Checks successfully?	YES
Has the recommended Respondent(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Respondent(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Respondent(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Regulation 11(2)(b) of the Local Government (Functions and General) Regulations 1996 the Invitation for Quotation was not required to be advertised in a state-wide publication because the supply of goods and services is to be obtained through the WALGA Preferred Supplier Program.

Relevant Policies, Legislation and Council Resolutions

The IFQ has been conducted in accordance with Part 4 of [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.

12.1/TE2 TENDER 47218 PARKING WAYFINDING TECHNOLOGY

Business Unit:	Community Safety	Service: Ranger Services
Ward:	Coastal	Location: Carparks from Scarborough to Watermans Bay
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0224/013
Moved Councillor Perkov, seconded Councillor Proud
That the tender for Parking Wayfinding Technology be ACCEPTED as detailed in Confidential Attachment 1.
The motion was put and declared CARRIED (15/0) by exception resolution.
For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papatde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That the tender for Parking Wayfinding Technology be ACCEPTED as detailed in Confidential Attachment 1.

Officer's Recommendation

That the tender for Parking Wayfinding Technology be ACCEPTED as detailed in Confidential Attachment 1

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Overview

As the City's premier economic and tourism destination, Scarborough Beach attracts high numbers of people and vehicles, particularly during peak periods. The introduction of parking wayfinding technology is a key element of the City's overall approach to improve the management and accessibility of public parking areas in Scarborough. This technology will enable motorists to better locate available parking options in the immediate area as well as surrounding coastal car parks. It will likely include a mixture of dynamic and static wayfinding signage, displaying real-time information about available parking bays.

It is acknowledged that parking wayfinding technology alone will not resolve the significant car parking challenges at Scarborough Beach. Other initiatives being progressed as part of the City's overall approach to improve parking management and accessibility include reviewing current timed restriction zones, identifying opportunities for additional public parking areas, maximising public parking within private developments as per Scarborough Design Guidelines, improved management of taxis and rideshare vehicles, and illegal camping enforcement. The availability of alternative transport modes such as e-scooters and mid-tier transit from Glendalough Train Station as well as improved connectivity to other coastal car parks (i.e. Trigg Beach) are also vitally important initiatives.

Tender Details

IFT Number	47218
IFT Title	Parking Wayfinding Technology
Recommended Tenderer(s)	As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term	Initial:	Six months
	Extension Options:	Not Applicable
Tendered Rates/Cost	Provided in Attachment 1 to this report (confidential)	
Advertising:	Wednesday, 13 September 2023 The West Australian	
Tender Deadline:	Wednesday, 25 October 2023	1.00pm
Tender Opening:	Wednesday, 25 October 2023	3.00pm

Tender Submissions

Four tenders were received, including alternative and non-conforming Tenders:

Tenderer	Trading Name	Stirling or Local Business?
CDS Worldwide Pty. Ltd.		NO
Park Agility Pty Ltd	Park Agility	NO
The Trustee For Jason Signmakers Unit Trust	Jason Signmakers	YES
Kingman Signs & Graphics Pty Ltd	Kingman Visual (Kingman Group)	NO

Contract

Commencement Date of New Contract:	February 2024
Completion Date of New Contract:	August 2024
Price Basis of New Contract:	Fixed Lump Sum Price

Tender Evaluation Panel

The tender evaluation panel comprised of five members, including a Business Unit Manager (Chairperson) and four Officers from the Community Development Directorate. Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommends that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a statewide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Key Result Area: Our community

Objective: A safer City

Priority: Educate our community and provide support to enhance community safety

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Provide local government sector leadership

Objective: A customer-focused City

Priority: Transform the City's digital environment to increase access to the City

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

12.2 PLANNING AND DEVELOPMENT COMMITTEE - 6 FEBRUARY 2024

Councillor Damien Giudici disclosed an Impartial Interest in Item 12.2/CPS1 as he is employed by DevelopmentWA, which is the former developer of the Scarborough Beach precinct.

During consideration of Item 12.2/CPS1, Councillor Suzanne Migdale left the meeting at 7.39pm, and returned at 7.46pm.

12.2/CPS1 LOT 0 ON PLAN 12303 – 273 WEST COAST HIGHWAY, SCARBOROUGH WA 6019

Business Unit:	Property and Commercial Services	Service: Property Services
Ward:	Coastal	Location: Lot 0 on Plan 1203 - 273 West Coast Highway, Scarborough WA 6019
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Moved Councillor Proud, seconded Councillor Krsticevic

1. That Council APPROVES the commencement of all design and planning requirements to lodge a Development Application for a 62 bay temporary car park, as per Attachment 1, for Lot 0, House Number 273, West Coast Highway, Scarborough.
2. That Council APPROVES funding for the endorsed car park option 4 as per Council Resolution Number 1223/012 from the Public Parking Strategy reserve during the 2024/2025 annual budget process.

During debate, Mayor Mark Irwin ruled to grant Councillor Stephanie Proud JP one additional minute to speak.

Moved Councillor Proud, seconded Councillor Krsticevic

1. That Council APPROVES the commencement of all design and planning requirements to lodge a Development Application for a 62 bay temporary car park, as per Attachment 1, for Lot 0, House Number 273, West Coast Highway, Scarborough.
2. That Council APPROVES funding for the endorsed car park option 4 as per Council Resolution Number 1223/012 from the Public Parking Strategy reserve during the 2024/2025 annual budget process.

The motion was put and declared LOST (6/9).

For: Councillors Krsticevic, Migdale, Papparde, Proud, Thornton and Mayor Irwin.

Against: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Lagan, Olow, Perkov and Re.

During debate, Councillor Michael Dudek foreshadowed the following motion:

Council Resolution

0224/014

Moved Councillor Dudek, seconded Councillor Perkov

1. That a report be PRESENTED to Council to consider all options to increase availability of parking within the Scarborough Beach Precinct, as well as opportunities for funding or collaboration from the WA State Government and Tourism WA.
2. That potential uses and opportunities for Lot 0, House Number 273, West Coast Highway, Scarborough, be DISCUSSED at a future workshop with Elected Members prior to July 2024.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That Council APPROVES the commencement of all design and planning requirements to lodge a Development Application for a 62 bay temporary car park, as per Attachment 1, for Lot 0, House Number 273, West Coast Highway, Scarborough.
2. That Council APPROVES funding for the endorsed car park option 4 as per Council Resolution Number 1223/012 from the Public Parking Strategy reserve during the 2024/2025 annual budget process.

Officer's Recommendation

1. That Council APPROVES the commencement of all design and planning requirements to lodge a Development Application for a 62 bay temporary car park, as per Attachment 1, for Lot 0, House Number 273, West Coast Highway, Scarborough.
2. That Council APPROVES funding for the endorsed car park option from the Public Parking Strategy reserve during the 2024/2025 annual budget process.

NB: Absolute Majority Vote Required at Council.

Purpose

This report provides Council with confirmation of the full design, planning requirements and funding mechanisms for the endorsed car park option at Lot 0, House Number 273, West Coast Highway, Scarborough.

Details

Background

At its meeting held 5 December 2023, Council resolved (Council Resolution Number 1223/012) as follows:

1. *That Council NOTES the options and estimated costs of providing temporary car parking at Lot 0, House Number 273, West Coast Highway, Scarborough.*
2. *That Council ENDORSES car park Option 4 with regards to Lot 0, House Number 273, West Coast Highway, Scarborough.*
3. *That Council NOTES that on determination of the final car park option and full design, funding mechanisms and planning requirements will be presented to Council for approval.*

273 West Coast Highway, Scarborough, comprises a 2,987m² vacant parcel of land which is owned in freehold by the City. It is approximately 670m from the centre of the main public activity spaces within Scarborough.

Council has previously requested investigations into delivering a temporary car park at 273 West Coast Highway to assist with parking related matters occurring within the Scarborough Beach Precinct. The City has investigated further the planning requirements, delivery timeline and funding options available in order to commence construction.

Since the original resolution to develop a temporary carpark on the site, planning control of the Scarborough Redevelopment Area has returned to the City. The planning framework for the area sits within the City's Local Planning Scheme No.3 (LPS3) and the City will be the decision maker of the development application.

Final Design

No changes have been made to the design endorsed by Council at its meeting held 5 December 2023. The design is provided in Attachment 1.

The design and configuration address Australian Standards AS2890.1, and includes the following:

- Line markings;
- Post and rails;
- Asphalt sealed;
- Solar power lighting;
- Landscaping treatment including, trees, native tube stock and mulch;
- Tree planting ratio exceeding per bay and land area ratios;

The design will require further documentation in order to progress to tender detail specifications. The preferred delivery approach has been confirmed for the work to be outsourced and tendered.

Pedestrian Impacts

Whilst the site does not provide direct pedestrian access to The Esplanade or the beach, under the planning scheme the adjoining Lot 115 requires a pedestrian access through to the City site to be formalised. This will provide that pedestrian access in the future, however it is only a requirement as part of a formal Development Application being lodged by the owner.

Planning Requirements

The proposed temporary car park at 273 West Coast Highway, Scarborough does not constitute public works in accordance with the *Public Works Act 1902*. The Planning and Development Business Unit has advised the temporary car park is not captured within the Schedule 1 - classes of public works table included as Attachment 2 of this report. An application for development approval will be required.

The proposed use of the site is defined as 'Commercial Car Park' as per Schedule 13 – Scarborough Special Control Area LPS3 which means:

“land and buildings used primarily for parking cars, taxis or wheeled vehicles whether open to the public or not but does not include any part of a public road used for parking or for a taxi rank, or any land or buildings in which cars are displayed for sale or hire.”

The site is located within the Esplanade Precinct and is a Contemplated Use as per Table 13.2 Land Use Table of LPS 3. Clause 3.6 of Schedule 13 – Scarborough Special Control Area of LPS3 states the following with respect to Contemplated Uses:

Contemplated Uses are land uses which the Local Government may consider suitable for a location if it can be shown that such a use would not detract from the precinct intent and the amenity of the locality. Contemplated Uses are those uses within the Land Use Category or Categories which are shown as a Contemplated category for a particular precinct in Table 13.2 – Land Use Table.

- (1) *If Table 13.2 stipulates a Land Use Category as Contemplated for a particular precinct, in dealing with a Development Application involving a use within that category the Local Government may:*
 - (a) *require written justification from the applicant detailing the suitability of the use in that location, including consistency with the Vision and precinct intent and its compatibility with surrounding land uses;*
 - (b) *seek expert advice on the application or require the applicant to obtain expert advice (at the applicant's cost) on aspects of the proposal;*
 - (c) *advertise the application for public comment; and/or*
 - (d) *require the incorporation of a Preferred Use into the development instead of or as well as the Contemplated Use.*
- (2) *The Local Government may approve or refuse an application involving a Contemplated Use, or approve the application subject to conditions. Conditions of approval may include, but are not limited to, any condition the Local Government considers appropriate to manage the suitability or compatibility of that use in its location*

With respect to the above, a Planning Report will be required to be submitted as part of the development application. A Planning Report was previously prepared by Altus Planning dated 4 March 2021. This report is outdated as it was prepared prior to normalisation of the Scarborough Area, with the City's Scheme and relevant planning policies being applicable. A quote has been received to have this Planning Report updated and is within existing budgets.

The Planning Report will also need to be updated to reference the provision of landscaping and lighting which were not provided as part of the previous Planning Report.

Any development application will require referral to Main Roads Western Australia, as the relevant referral agency for West Coast Highway, to consider any potential impacts of the proposed car park.

A list of updated documents and timeline from a planning perspective are included in the below 'Delivery Timeline' section of this report.

Parking Management

Current internal parking advice is that, based on its location and proximity to Scarborough Beach, the City's recommendation is to implement 4P parking. A Scarborough Precinct Parking Plan will be developed in the future which may recommend a change to this suggested 4P. The City will also look to incorporate this car park location in its Parking Wayfinding Project to guide motorists to the car park.

Delivery Timeline

The proposed temporary car park at 273 West Coast Highway, Scarborough does not constitute public works in accordance with the *Public Works Act 1902*. An application for development approval will be required. The Engineering Business Unit's existing program scheduler has advised in order to fit construction of the temporary carpark at 273 West Coast Highway, Scarborough into the schedule of works, delivery by an external contractor is recommended to be undertaken.

Below is a list of items to be delivered and a schedule of delivery.

- Finalise Site Plan and Landscaping Plan (Attachment 3) for review by Planning Consultant;
- Engage Planning Consultant to review Site Plan and Landscaping and request any modifications;
- Full Transport Assessment for Planning Report and Development Application (DA) submission;
- Car parking management Plan for Planning Report and DA submission;
- Lighting Plan for Planning Report and DA submission;
- Submit Planning Report and Development Application;

- Assessment and Determination of Development Application – Statutory Timeframe of up to 90 days with referral required to Main Roads WA and potential public consultation. All DAs are determined in different time frames depending on the complexity. In the schedule below the final 30 days is running concurrently with tender documentation, with anticipation for a less than 90 day turnaround given the average processing timeframes is currently 51 days.
- Construction of Car Park – Tender documentation and awarding to contractor 2-3 months; 3-4 weeks resident notification; handover; construction Practical Completion.

Schedule of Planning Approvals and Construction – 62 Car bays 273 West Coast Highway 2024										
Task	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov
Planning Submission										
Development Application (DA)										
DA Assessment and Determination										
Tender Documentation										
Tender Process										
Resident Notification										
Construction										
Handover										
Opening										

Financial Assessment and Implications

The preliminary estimated costs for construction of the final temporary car park design are provided in Confidential Attachment 4. An additional cost for planning and consultancy of \$20,000 has also been included in the 2023/2024 mid-year review budget.

Funding Mechanisms

Options to fund the car park include municipal funding or reserve funding with a recommendation to utilise the Public Parking Strategy reserve.

The use of cash-in-lieu of parking funds for construction of this temporary car park is not feasible as the funds are required to be used for the provision of permanent long-term parking not temporary parking. This fund was a requirement of the scheme to provide additional long-term permanent public car parking.

The Capital Investment Reserve was considered, however, the current use for this reserve is for land purchases and property acquisitions, and the operational costs related to implementing the City's property strategy. The purpose of this reserve does not align and is therefore not recommended on this occasion.

The Public Parking Strategy reserve was created in 2016/2017. In its creation, it was noted that:

“This Reserve will align with the City's Public Parking Strategy and will accommodate excess funds from the City's Parking Service which will be applied to:

- *Meeting the costs of providing, maintaining and managing the parking service;*
- *Establishing a modern, well-maintained and sustainable parking service;*
- *Increasing the supply of parking bays at approved locations;*
- *Providing a City wide parking service with minimal contribution from rate revenue; and*
- *Contribution to or funding approved activities and infrastructure that benefit the community.”*

The reserve balance at 31 December 2023 was \$6,677,269, with a forecast balance of \$5,346,209 at 30 June 2024.

Stakeholder Engagement

Nil.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
10 December 2013	1213/006	<ol style="list-style-type: none"> 1. That Council NOT APPROVE the disposal of Lot 1134, House Number 273, West Coast Highway, Scarborough. 2. That Council AGREE that the future of the property at Lot 1134, House Number 273, West Coast Highway, Scarborough be dealt with under the provisions of the City's Property Strategy.
2 July 2019	0719/015	<ol style="list-style-type: none"> 1. That Council PROCEEDS with making a planning application for the development of a temporary carpark on the City's property located at Lot 0, House Number 273, West Coast Highway, Scarborough. 3. That subject to obtaining the required planning approval, the City UNDERTAKES further investigation into an appropriate mechanism to fund the development of public parking at Lot 0, House Number 273, West Coast highway, Scarborough.
7 February 2023	0223/014	That the City PROGRESSES the previously endorsed Council decision from its meeting held 2 July 2019 (Council Resolution Number 0719/015) and immediately provides Council with options and costings of providing car parking at Lot 0, House Number 273, West Coast Highway, Scarborough.
15 August 2023	0823/031	<ol style="list-style-type: none"> 1. That Council ENDORSES the Land Asset Action Plan 2023 - 2028 and its recommendations. 2. That Council NOTES any proposal in respect to Council owned or controlled property will be considered by Council with reference to the Land Asset Action Plan 2023 - 2028.
15 August 2023	0823/031	See Attachment 5 for the Confidential Recommendation
5 December 2023	1223/012	<ol style="list-style-type: none"> 3. That Council NOTES that on determination of the final car park option and full design, funding mechanisms and planning requirements will be presented to Council for approval.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.

Relevant Documents and Information

Attachments

Attachment 1 - Car Park Final Design 62 Bays [↓](#)

Attachment 2 - Public Works Extract [↓](#)

Attachment 3 - Car Park Landscaping Plan [↓](#)

Attachment 4 - Temporary Car Parking Options Costings (previously circulated to Elected Members under confidential separate cover)

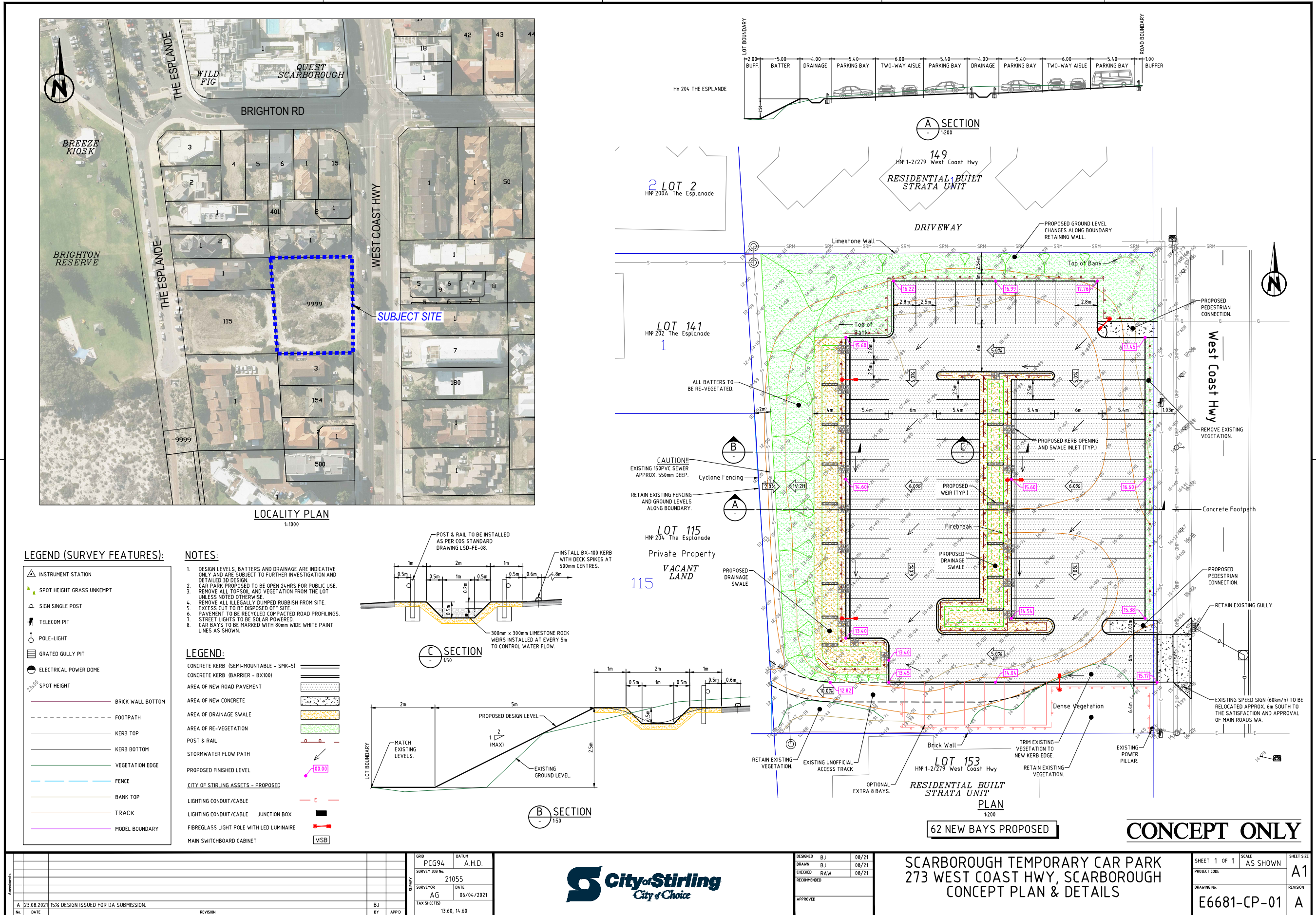
Attachment 5 - Council Resolution 0823/031 - Confidential Recommendation (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil.



LEGEND (SURVEY FEATURES):

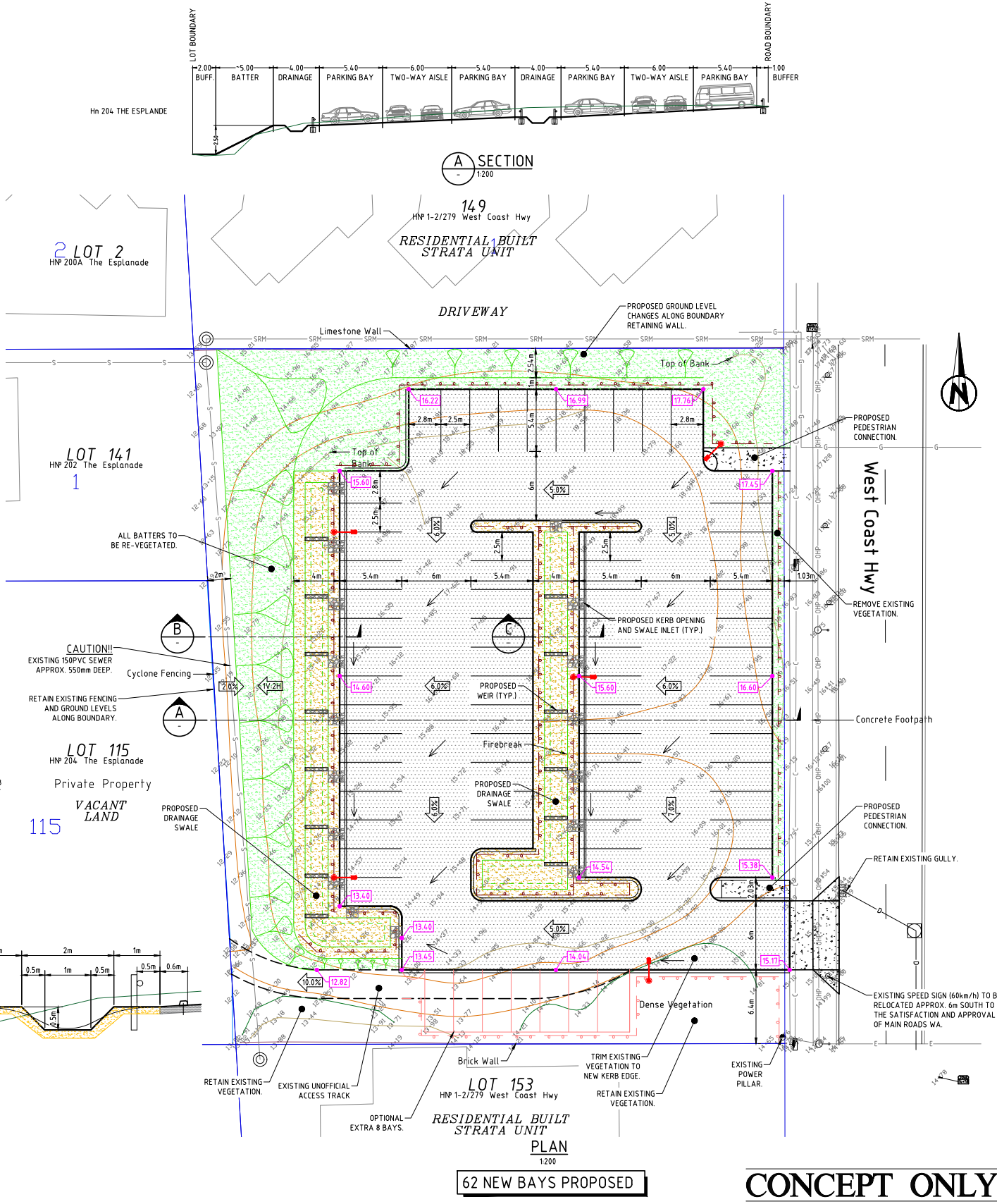
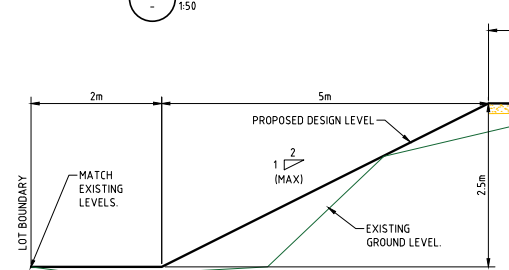
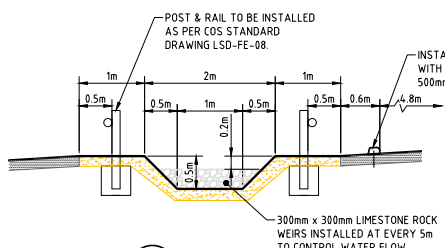
- INSTRUMENT STATION
- SPOT HEIGHT GRASS UNKEMPT
- SIGN SINGLE POST
- TELECOM PIT
- POLE-LIGHT
- GRATED GULLY PIT
- ELECTRICAL POWER DOME
- SPOT HEIGHT
- BRICK WALL BOTTOM
- FOOTPATH
- KERB TOP
- KERB BOTTOM
- VEGETATION EDGE
- FENCE
- BANK TOP
- TRACK
- MODEL BOUNDARY

NOTES:

1. DESIGN LEVELS, BATTERS AND DRAINAGE ARE INDICATIVE ONLY AND ARE SUBJECT TO FURTHER INVESTIGATION AND DETAILED 3D DESIGN.
2. CAR PARK PROPOSED TO BE OPEN 24HRS FOR PUBLIC USE.
3. REMOVE ALL TOPSOIL AND VEGETATION FROM THE LOT UNLESS NOTED OTHERWISE.
4. REMOVE ALL ILLEGALLY DUMPED RUBBISH FROM SITE. EXCESS CUT TO BE DISPOSED OFF SITE.
5. PAVEMENT TO BE RECYCLED COMPACTED ROAD PROFILINGS.
6. STREET LIGHTS TO BE SOLAR POWERED.
7. CAR BAYS TO BE MARKED WITH 80mm WIDE WHITE PAINT LINES AS SHOWN.

LEGEND:

- CONCRETE KERB (SEMI-MOUNTABLE - SMK-5)
- CONCRETE KERB (BARRIER - BX100)
- AREA OF NEW ROAD PAVEMENT
- AREA OF NEW CONCRETE
- AREA OF DRAINAGE SWALE
- AREA OF RE-VEGETATION
- POST & RAIL
- STORMWATER FLOW PATH
- PROPOSED FINISHED LEVEL
- CITY OF STIRLING ASSETS - PROPOSED
- LIGHTING CONDUIT/CABLE
- LIGHTING CONDUIT/CABLE JUNCTION BOX
- FIBREGLASS LIGHT POLE WITH LED LUMINAIRE
- MAIN SWITCHBOARD CABINET



62 NEW BAYS PROPOSED

CONCEPT ONLY

No. DATE A 23.08.2021 15% DESIGN ISSUED FOR DA SUBMISSION No. DATE	REVISION BY APPD	GRID PCG94 A.H.D. SURVEY JOB No. 21055 SURVEYOR AG DATE 06/04/2021 TAX SHEET(S) 13.60, 14.60		DESIGNED BJ 08/21 DRAWN BJ 08/21 CHECKED RAW 08/21 RECOMMENDED APPROVED	SCARBOROUGH TEMPORARY CAR PARK 273 WEST COAST HWY, SCARBOROUGH CONCEPT PLAN & DETAILS	SHEET 1 OF 1 SCALE AS SHOWN SHEET SIZE A1 PROJECT CODE DRAWING No. E6681-CP-01 REVISION A

©\Work\Eng\Dev\Eng_Roads\SMALL JOBS\DRAWINGS\021007_WCH Car Park\E6681.dwg, 23/08/2021 10:31:22 AM

Public Works Act 1902
 Classes of public work **Schedule 1**

Schedule 1 — Classes of public work

[s. 2]

[Heading inserted: No. 4 of 2023 s. 100.]

Item	Description
1.	Works that the Crown, the Governor, the Government of Western Australia, a Minister of the Crown or a local authority is authorised to undertake, construct or provide under this Act or any other Act.
2.	Railways authorised under a special Act or any other works authorised under an Act.
3.	Tramways, light railways, monorails and works for any prescribed means of public passenger transport as defined in the <i>Public Transport Authority Act 2003</i> section 3.
4.	(1) Works for or in connection with the conservation, protection or management of water or water resources. (2) Works for or in connection with any of the following — <ul style="list-style-type: none"> (a) water supply, including abstraction and reticulation; (b) drainage, including reticulation; (c) the restoration or improvement of, or measures for the prevention of erosion of, rivers, watercourses, lakes or inlets, including deepening, widening and other alteration, disposal of silt and removal of waste or debris; (d) flood prevention or mitigation; (e) sewerage, including reticulation.

Public Works Act 1902
Schedule 1 Classes of public work

Item	Description
5.	(1) Buildings for occupation by either or both Houses of Parliament. (2) Buildings for State government or local government office accommodation. (3) Works for or in connection with space leased or licensed for State government or local government office accommodation.
6.	Health care facilities, including hospitals, hospices, medical clinics, other medical facilities, community health care centres and residential or short-term accommodation facilities for patients and their carers or for staff.
7.	Community residential facilities, including boarding houses, refuges, aged care facilities and facilities for people with a disability or mental illness or subject to social disadvantage.
8.	Scientific facilities, including observatories, research stations, environmental monitoring facilities, laboratories and scientific installations.
9.	Educational and related facilities, including schools, universities, colleges, technical and other educational institutions, teaching establishments, early learning centres, childcare centres, kindergartens, playgrounds and residential accommodation facilities for students attending those facilities or for staff.
10.	Cultural, sporting, tourism and community facilities, including libraries, museums, theatres, art galleries, interpretive centres, entertainment facilities, stadiums and community centres.
11.	Facilities for the Western Australian Mint.

Public Works Act 1902
 Classes of public work **Schedule 1**

Item	Description
12.	(1) Public or community housing and community facilities and amenities, as defined in the <i>Housing Act 1980</i> section 61(2), that are related or incidental to public or community housing. (2) Housing provided under the <i>Government Employees' Housing Act 1964</i> .
13.	(1) Parks and gardens, including botanical gardens and zoological gardens. (2) Recreational or sporting grounds or facilities, including recreational paths or trails. (3) Showgrounds. (4) Racecourses.
14.	Animal pounds (including cat management facilities under the <i>Cat Act 2011</i> and dog management facilities under the <i>Dog Act 1976</i>).
15.	Cemeteries, crematoriums and memorials.
16.	Works for or in connection with the protection or preservation of a place of scientific, heritage, historical, natural, geological, environmental, aesthetic or cultural interest or value.
17.	Works for or in connection with any of the following — (a) the protection or preservation of indigenous flora or fauna; (b) the protection or preservation of wetlands; (c) revegetation for conservation purposes.
18.	Abattoirs, stock saleyards and agricultural saleyards.

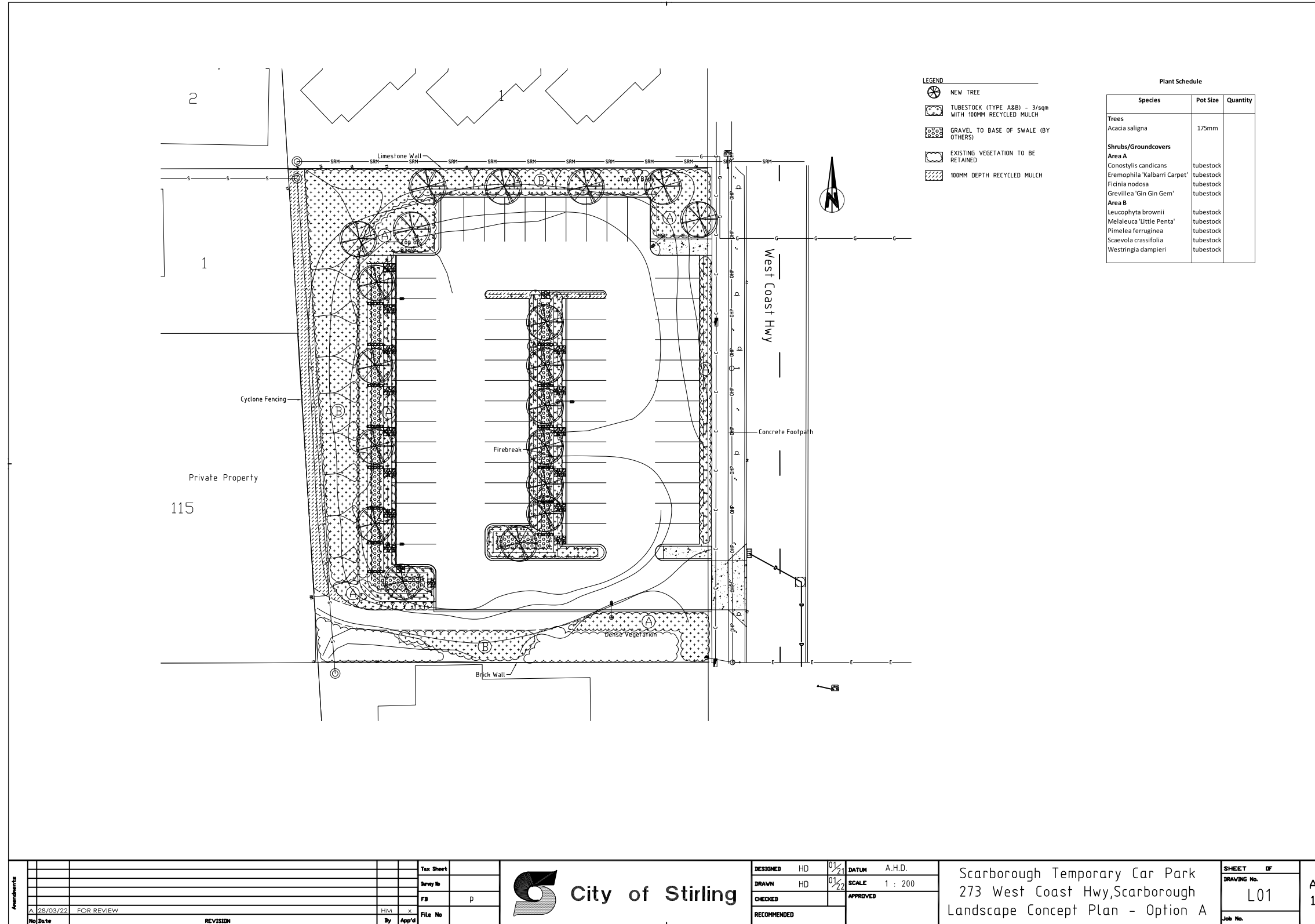
Public Works Act 1902
Schedule 1 Classes of public work

Item	Description
19.	(1) Harbours and ports, including storage, handling or wharfage areas and other facilities for or in connection with shipping or boating operations. (2) Wharves, docks, ferry facilities, piers, jetties, bridges, launching ramps, landing places, slips and moorings. (3) Breakwaters, leading marks, navigational aids and lighthouses. (4) Works for or in connection with the provision, improvement or alteration of channels, including the landing and disposal of silt. (5) Port works as defined in the <i>Port Authorities Act 1999</i> section 35(9).
20.	Quarries or works for procuring timber, stone, gravel, earth or any other material required — (a) by or for the State for or in connection with the carrying on of any commercial or industrial undertaking or activity, or any other undertaking or activity, that is being carried on by or for the State under the authority of a written law; or (b) for the construction of, or for any purpose connected with, a public work.
21.	Facilities required for justice or emergency services purposes, including courthouses, prisons, detention centres, watch houses, lock-ups, police stations and other police facilities, fire stations and ambulance depots.
22	Works for or in connection with the establishment or extension of sites for towns.
23.	Roads, bicycle paths, shared paths, stock routes, viaducts, canals, tunnels, weighbridges, roadside testing facilities and roadside amenities.

Public Works Act 1902
 Classes of public work **Schedule 1**

Item	Description
24.	Works for or in connection with the production, generation, transmission, distribution or storage of electricity, gas or any other form or source of energy.
25.	Waste management facilities, including refuse tips, waste transfer stations, waste storage facilities, incinerators and recycling centres and depots.
26.	Airstrip and airport facilities, including runways, taxiways, apron areas, passenger terminals, control towers, security facilities, walkways, busways, car parks, passenger transit facilities, passenger pick-up and set-down areas and servicing facilities.
27.	Biosecurity facilities, including barrier fences and quarantine inspection stations.
28.	Works for or in connection with an Aboriginal community or settlement, including works relating to the provision of essential services (for example, electricity, water or sewerage services), administrative services or emergency services.
29.	Works for or in connection with the reclamation of land for the purposes of a public work.
30.	Surveys and other investigative works for or in connection with a public work.
31.	Works, facilities, buildings, structures and other things that are incidental or ancillary to, or otherwise connected with, a public work.

[Schedule 1 inserted: No. 4 of 2023 s. 100.]



Council Resolution

0224/015

Moved Councillor Proud, seconded Councillor Lagan

That the balance of the Planning and Development Committee recommendations be ADOPTED by exception resolution in accordance with Clause 4.7 of the City of Stirling Meeting Procedures Local Law 2021.

The motion was put and declared CARRIED (15/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papatde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

12.2/CF1 LOCAL PLANNING SCHEME NO.3 - AMENDMENT NO.126 - LOT 66, HOUSE NUMBER 220, BALCATT A ROAD, BALCATT A - 'ADDITIONAL USE NO 95' - DRIVE THROUGH FAST FOOD OUTLET - OUTCOMES OF ADVERTISING

Business Unit: City Future	Service: Schemes, Policies & Heritage
Ward: Hamersley	Location: 220 Balcatta Road, Balcatta
Applicant: Apex Planning	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0224/016

Moved Councillor Proud, seconded Councillor Lagan

- 1. That pursuant to Section 75 of the *Planning and Development Act 2005*, Council SUPPORTS Local Planning Scheme No.3 Amendment No.126, without modifications, as shown in Attachment 1.**
- 2. That authority be GIVEN to the Mayor and Chief Executive Officer to sign and affix the Common Seal to Local Planning Scheme No.3 Amendment No.126 documents, and that the Amendment be REFERRED to the Western Australian Planning Commission and the Minister for Planning for determination.**

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

1. That pursuant to Section 75 of the *Planning and Development Act 2005*, Council SUPPORTS Local Planning Scheme No.3 Amendment No.126, without modifications, as shown in Attachment 1.
2. That authority be GIVEN to the Mayor and Chief Executive Officer to sign and affix the Common Seal to Local Planning Scheme No.3 Amendment No.126 documents, and that the Amendment be REFERRED to the Western Australian Planning Commission and the Minister for Planning for determination.

Officer's Recommendation

1. That pursuant to Section 75 of the *Planning and Development Act 2005*, Council SUPPORTS Local Planning Scheme No.3 Amendment No.126, without modifications, as shown in Attachment 1.
2. That authority be GIVEN to the Mayor and Chief Executive Officer to sign and affix the Common Seal to Local Planning Scheme No.3 Amendment No.126 documents, and that the Amendment be REFERRED to the Western Australian Planning Commission and the Minister for Planning for determination.

Purpose

To report on the outcomes of advertising of Scheme Amendment No.126, and to obtain a Council resolution to proceed with the Scheme Amendment.

Details

At the meeting held 30 May 2023, Council adopted Scheme Amendment No.126 to Local Planning Scheme No.3 (LPS3) for the purpose of advertising. The existing zoning restricts the types of commercial land uses that can be considered as discretionary uses on the site, and the Scheme Amendment proposes that 'Drive Through Fast Food Outlet' be a land use that can be considered as a discretionary use on this site.

Council supported the recommendation, and the Scheme Amendment was subsequently advertised for public comment.

Any amendment to the City's LPS3 is required to align with the City's Local Planning Strategy. The City's officers have determined that the proposed additional use, in this instance, aligns with the City's Local Planning Strategy.

The subject lot is located within a 'Mixed Business' zone, and the proposed additional use would not introduce a new land use that cannot currently be contemplated within the surrounding area. Additionally, allowing a 'Drive Through Fast Food Outlet' as a discretionary use that can be considered would satisfy a key objective for the Local Centre zone which is to provide '*commercial facilities to meet the day-to-day needs of the immediate neighbourhood*'.

Financial Assessment and Implications

The costs associated with advertising Scheme Amendment No.126 are covered by the fee paid by the applicant.

Stakeholder Engagement

Advertising of Scheme Amendment No.126 was carried out in the accordance with the requirements of the Planning and Development (Local Planning Schemes) Regulations 2015 and the City's Local Planning Policy 6.18 – Public Consultation.

Advertising commenced on 21 September 2023 and concluded on 1 November 2023. Details of the proposal were placed on the City's website and notices were placed in the City's Administration Centre for the duration of the advertising of the Policy. Additionally, a sign was placed on site.

At the conclusion of the advertising period five submissions were received – all from State Government agencies. None of the submissions raised concerns, objections or recommended any modifications to the advertised Scheme Amendment.

Recommendation Action

It is recommended that Council supports the amendment as shown in Attachment 1, without modification, and forwards its decision to the Western Australian Planning Commission for determination.

Relevant Policies, Legislation and Council Resolutions

The Planning and Development (Local Planning Scheme) Regulations 2015 identify the process to be followed when an amendment to a local planning scheme is proposed.

Meeting Date	Council Resolution Number	Council Resolution
30 May 2023	0523/038	1. That pursuant to the Planning and Development (Local Planning Schemes) Regulations 2015, Council ADOPTS (for the purpose of advertising) Scheme Amendment No.126 to Local Planning Scheme No.3 to rezone Lot 66, House Number 220, Balcatta Road, Balcatta to allow Additional Uses, as shown in Attachment 1. 2. That pursuant to Regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015, Council RESOLVES that, in its opinion, Local Planning Scheme No.3 Amendment No.126 is a Standard Amendment.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A customer-focused City

Priority: Provide consistent, responsive and efficient customer service

Strategic Risk

Strategic Risk	Risk Appetite
Reputation	The City will ensure that any decisions that may affect the City's reputation are made at the appropriate level with stakeholders remaining informed and engaged.

Relevant Documents and Information

Attachments

Attachment 1 - Formal Documentation (without modifications) [↓](#)

Available for viewing at meeting

Nil

Linked Documents

Nil



CITY OF STIRLING

Local Planning Scheme No. 3

AMENDMENT NO.126

**Proposed change of zoning to Lot 66,
House Number 220, Balcatta Road, Balcatta to include
'Additional Use (Drive Through Fast Food Outlet)'**

INTRODUCTION

AMENDMENT PURPOSE

The purpose of this Amendment is to change the zoning of Lot 66, House Number 220, Balcatta Road, Balcatta to include 'Additional Use (Drive Through Fast Food Outlet)'.

BACKGROUND

On 26 April 2023 an application to rezone Lot 66 (House Number 220) Balcatta Road, Balcatta from 'Local Centre' to 'Local Centre' and 'Additional Use (Drive Through Fast Food Outlet)' was received by the City (Scheme Amendment No.126).

At its meeting on 30 May 2023, Council considered the proposed amendment and resolved (Council Resolution 0520/005):

- “1. That pursuant to the Planning and Development (Local Planning Schemes) Regulations 2015, Council **ADOPTS** (for the purpose of advertising) Scheme Amendment No.126 to Local Planning Scheme No.3 to rezone Lot 66, House Number 220, Balcatta Road, Balcatta to allow Additional Uses, as shown in Attachment 1.
2. That pursuant to Regulation 35 of the Planning and Development (Local Planning Schemes) Regulations 2015, Council **RESOLVES** that, in its opinion, Local Planning Scheme No.3 Amendment No.126 is a Standard Amendment.”

FORMAL DOCUMENTATION

Local Planning Scheme No.3
Amendment No126

PLANNING & DEVELOPMENT ACT 2005



CITY OF STIRLING

LOCAL PLANNING SCHEME NO 3 - AMENDMENT NO.126

Resolution to adopt Amendment to Local Planning Scheme No.3

Resolved that the local government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by amending the Scheme Map and Text by:

- Amend Schedule 2 – Additional Use to include the following:

No.	Description of Land	additional uses	conditions
A95	Lot 66 House Number 220, Balcatta Road, Balcatta	Drive Through Fast Food Outlet 'D' Use	

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

1. *It is an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve.*
2. *An amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment.'*

Dated this day of .

CHIEF EXECUTIVE OFFICER

PLANNING & DEVELOPMENT ACT 2005



CITY OF STIRLING

LOCAL PLANNING SCHEME NO 3 - AMENDMENT NO.126

Resolution to adopt Amendment to Local Planning Scheme No.3

The City of Stirling Council, under and by virtue of the powers conferred upon it in that behalf by the Planning and Development Act 2005, hereby amends the above Town Planning Scheme by:

- Amending the Scheme Text by modifying 'Schedule 2 – Additional Uses' to include the following:

No.	Description of Land	Additional Uses	Conditions
A95	Lot 66 House Number 220, Balcatta Road, Balcatta	Drive Through Fast Food Outlet 'D' Use	

- Amending the Scheme Map by rezoning Lot 66 (House Number 220) Balcatta Road, Balcatta from 'Local Centre' to 'Local Centre' and 'Additional Use (Drive Through Fast Food Outlet)' by applying the 'Additional Use (A95)' designation as shown on the Amendment Map.

The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- It is an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve.*
- An amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment.'*

Dated this _____ day of _____ .

CHIEF EXECUTIVE OFFICER

Local Planning Scheme No.3
Amendment No126

PLANNING & DEVELOPMENT ACT 2005



CITY OF STIRLING

LOCAL PLANNING SCHEME NO 3 - AMENDMENT NO. 126

Adopted by resolution of the Council of the City of Stirling at the meeting
of the Council held on the _____ day of _____ 20 .

MAYOR

CHIEF EXECUTIVE OFFICER

Adopted for final approval by resolution of the City of Stirling at the Meeting
of the Council held on the _____ day of _____ 20 and the Common Seal
of the City of Stirling was hereunto affixed by the authority of a resolution
of the Council in the presence of:

MAYOR

CHIEF EXECUTIVE OFFICER

Recommended/Submitted for
Final Approval

Delegated under S.16 of PD Act 2005

Date _____



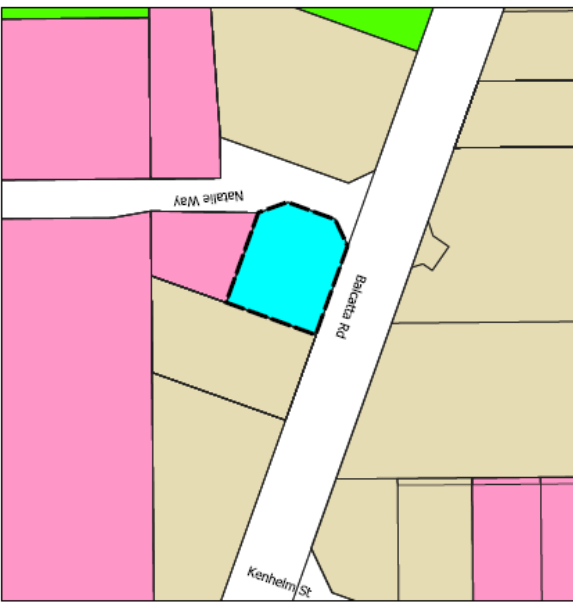
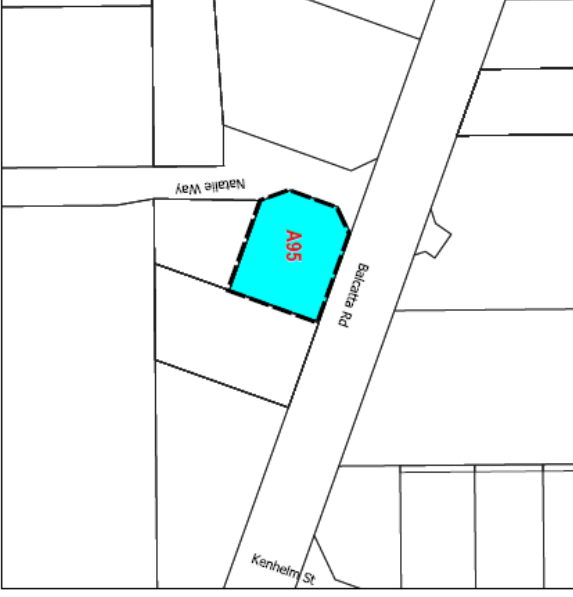

Final Approval granted

MINISTER FOR PLANNING; LANDS;
HOUSING; HOMELESSNESS

Date _____

Local Planning Scheme No.3
Amendment No126

Local Planning Scheme No.3
Amendment No126

	 CITY OF STIRLING Local Planning Scheme No.3	AMENDMENT No.126 Lot 66 (HN. 220) Balcatta Road, Balcatta
REZONING FROM 'LOCAL CENTRE' TO 'LOCAL CENTRE AND ADDITIONAL USE (A95)'		
<p style="text-align: center;">Existing Zoning</p> 	<p style="text-align: center;">Proposed Zoning</p> 	
<p>LEGEND</p> <p>Subject Area</p> <p>ZONES</p> <ul style="list-style-type: none"> ■ A95 - Additional Use ■ Local Centre ■ Mixed Business ■ Industry ■ Public Open Space and Local Authority Purposes 		
<p>Adopted by resolution of the Council of the City of Stirling at the Meeting of the Council held on the 30th day of May 2023.</p> <p>Mayor _____ Date _____</p> <p>Chief Executive Officer _____ Date _____</p>		
<p>FINAL APPROVAL</p> <p>1. Adopted by resolution of the Council of the City of Stirling at the Meeting of the Council held on the _____ day of _____ 202__ and the Seal of the Municipality was pursuant to that resolution hereunto affixed in the presence of:-</p> <p>Mayor _____ Chief Executive Officer _____</p> <p>Delegated Under S.16 of the Planning & Development Act 2005 _____ Date _____</p> <p>3. Final Approval Granted _____ Date _____</p> <p>Minister for Planning _____</p> <div style="text-align: right; margin-top: 20px;">  </div>		

Local Planning Scheme No.3
Amendment No126

12.2/CF2 HERITAGE AWARDS 2024 - APPOINTMENT OF ELECTED MEMBERS FOR JUDGING PANEL

Business Unit:	City Future	Service: Schemes, Policies & Heritage
Ward:	City Wide	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution
0224/017
Moved Councillor Proud, seconded Councillor Lagan
That Council APPOINTS the following Elected Members to the Heritage Awards 2024 Judging Panel:

- 1. Councillor Suzanne Migdale.**
- 2. Councillor Joe Ferrante.**
- 3. Councillor David Lagan.**

The motion was put and declared CARRIED (15/0) by exception resolution.
For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That Council APPOINTS the following Elected Members to the Heritage Awards 2024 Judging Panel:

1. Councillor Suzanne Migdale.
2. Councillor Joe Ferrante.
3. Councillor David Lagan.

Officer's Recommendation

That Council APPOINTS the following Elected Members to the Heritage Awards 2024 Judging Panel:

1. _____
2. _____

Purpose

To seek Council's appointment of two Elected Members to form part of the Heritage Awards 2024 judging panel.

Details

At its meeting held 18 February 2003, Council endorsed a proposal for the inaugural Heritage Awards Program (Item 11.1/PL4). The purpose of the program is to increase awareness of the City's heritage and to recognise the contributions made by individuals, community groups, businesses, and government bodies to the conservation of local built heritage.

The Heritage Awards Program is as a biennial event and the City has held 10 successful programs to date: 2003, 2006, 2008, 2010, 2012, 2014, 2016, 2018, 2020 and 2022.

Nominations are required for two Elected Members to join the judging panel for the Heritage Awards 2024.

Comment

The Heritage Awards focus on works that conserve the built environment and streetscape of Heritage Places, and the promotion of heritage within the wider community. By recognising conservation of the built environment, an opportunity exists for the City to promote the benefits of proactive heritage management processes, and to recognise community groups or individuals for their efforts to educate and/or promote heritage within their communities.

The awards contain a number of categories which promote conservation of the built environment; new developments within the Heritage Area; and contributions the community has made to promote heritage.

Judging Panel

A judging panel will need to be established to assess nominations received and undertake site visits at nominated properties. Site visits will occur in late March/April 2024. The number of hours required for this will depend on the number of applications received.

Judging panel members will also be required to attend the Heritage Awards Ceremony which will be held in June/July 2024.

The judging panel will comprise of:

- Two Elected Members;
- One representative member of the Mount Lawley Society;
- A heritage consultant from the WALGA panel; and
- The City's Senior Planning Officer Heritage.

Awards will be given to all Heritage category winners, along with the relevant Builder or Architect of the proposal at the Awards Ceremony.

Recommended Action

The judging panel for the Heritage Awards requires Elected Member representation and therefore it is recommended that Council appoints two Elected Members for the Heritage Awards 2024 judging panel.

Financial Assessment and Implications

The costs associated with the Heritage Awards 2024 are contained within the City Future Business Unit budget.

Stakeholder Engagement

The City's Heritage Awards seek to increase public awareness of, and interest in, the City's built Heritage and Historical record collection. As such, it will be subject to specific communication strategies to ensure that this objective is met.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our economy

Objective: A vibrant City

Priority: Support the City's cultural sector to create vibrancy in our local areas

Key Result Area: Our built environment

Objective: A liveable City

Priority: Improve the quality, liveability and identity of local areas

Strategic Risk

Strategic Risk	Risk Appetite
Funding	The City will take sufficient financial risk to enable it to achieve its strategic objectives, providing it does not significantly impact on the long term financial sustainability of the City.

Relevant Documents and Information

Attachments

Nil.

Available for viewing at the meeting

Nil.

Linked Documents

Nil.

12.2/CPS2 STRATEGIC PROPERTY ADVISORY GROUP

Business Unit:	Property and Commercial Services	Service: Property Services
Ward:	City Wide	Location: Not Applicable
Applicant:	Not applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0224/018

Moved Councillor Proud, seconded Councillor Lagan

That Council APPROVES that the Strategic Property Advisory Group be disbanded.

The motion was put and declared CARRIED (15/0) by exception resolution.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Committee Recommendation

That Council APPROVES that the Strategic Property Advisory Group be disbanded.

Officer's Recommendation

That Council APPROVES that the Strategic Property Advisory Group be disbanded.

Purpose

To recommend that the Strategic Property Advisory Group be disbanded as it is no longer required. All property matters are presented for consideration to the Planning and Development Committee and Council.

Details

The Strategic Property Advisory Group was formed in December 2013 and restructured in 2020 (Council Resolution Number 0820/038). Its terms of reference and membership were resolved (Council Resolution Number 1020/012) in October 2020.

The objective of the group was to provide the opportunity for members to discuss and advise on strategic decisions, strategy objectives and items in relation to the City's property portfolio in accordance with the City's Property Strategy (the full Terms of Reference are contained Attachment 1).

Membership consisted of five Elected Members and three City officers (Director Infrastructure, Coordinator Property Services and Property Analyst) and meetings were held once each month.

With the establishment of the new Property and Commercial Services Business Unit and the appointment of the Manager Commercial Portfolio in November 2022, feedback was sought from Elected Members on the direction for the new Business Unit and the key strategic priorities. As part of that feedback Elected Members indicated a preference for property matters to be addressed through the normal Council meeting cycle with significant matters to be presented at a dedicated workshop that could be attended by all Elected Members.

This process has been in operation throughout 2022 and 2023. In addition to property reports to Committee and Council, six workshops or presentations have been held with Elected Members on key property matters over the same time period. A list of the workshops and presentations held to date is provided in Attachment. Future workshops have been scheduled to be held every other month, starting from April 2024.

There are currently no members of the Strategic Property Advisory Group as the term of those appointed on 26 October 2021 expired in October 2023, (prior to the 2023 Local Government Election) and no Elected Members have been appointed to the group since.

Recommended Action

With Elected Members indicating a preference for property matters to be addressed through the normal Council meeting cycle, with significant matters to be presented at dedicated workshops that could be attended by all Elected Members, it is recommended that the Strategic Property Advisory Group be disbanded.

Financial Assessment and Implications

Nil.

Stakeholder Engagement

Nil.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
25 August 2020	0820/038	4. That Council PROCEEDS with re-structuring the Strategic Property Advisory Group consistent with Option B and that a further report be PRESENTED to Council with revised Terms of Reference for the Strategic Property Advisory Group.
13 October 2020	1020/012	1. That Council ADOPTS the Strategic Property Advisory Group Terms of Reference, as shown in Attachment 1, with the following amendments:- <ol style="list-style-type: none"> a. Under section '5. Meetings', within the first sentence, amend the time from "5.30pm" to "6.00pm". 2. That the following Elected Members be APPOINTED to the City of Stirling Strategic Property Advisory Group for the period 1 November 2020 to 15 October 2021:

		<ol style="list-style-type: none"> a. Mayor Irwin b. Councillor Lagan c. Councillor Farrelly d. Councillor Caddy e. Councillor Migdale
26 October 2021	1021/011	<p>That the following Elected Members be APPOINTED to the City of Stirling Strategic Property Advisory Group for the period 26 October 2021 to 21 October 2023. Delegates:</p> <ol style="list-style-type: none"> 1. Councillor Stephanie Proud 2. Councillor Keith Sargent 3. Councillor Bianca Sandri 4. Councillor Suzanne Migdale 5. Councillor David Lagan 6. Councillor Chris Hatton

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Strategic Property Advisory Group - Terms of Reference [↓](#)

Attachment 2 - Workshops and Presentations 2022 - 2023 [↓](#)

Available for viewing at meeting

Nil

Linked Documents

Nil



Strategic Property Advisory Group Terms of Reference

1. Name

The group will be known as the “Strategic Property Advisory Group” (‘group’).

2. Purpose

The purpose of the group is to act as an intermediary review on various projects of a strategic property nature, as well as provide advice and input into the development of the City’s Property Strategy and its specific strategic goals.

3. Aims and Objectives

The aim and objective of the Strategic Property Advisory Group is to provide the opportunity for members to discuss and advise on strategic decisions, strategy objectives and items in relation to the City’s property holdings in accordance with the City’s Property Strategy. The Advisory Group’s advice will be sought on the following topics:-

- Providing advice in respect of the development of the City’s Property Strategy and specific strategic goals for the City’s property portfolio;
- Development and redevelopment opportunities for the City’s property portfolio;
- Informing the scope and criteria surrounding the City’s property investment objectives;
- Setting of the City’s property investment minimum rate of return;
- Categorisation of the City’s property holdings identifying underutilised property which may be suitable for divestment;
- The proposed sale, lease, disposal, development or redevelopment of the City’s property holdings;
- Proposed acquisition of income generating properties, strategic land holdings and other acquisition projects as deemed suitable;
- Management/divestment of income generated through the City’s property holdings; and
- Any other strategic property matters in accordance with the City’s Property Strategy.

Strategic Property Advisory Group Terms of Reference as at 13 October 2020

Telephone (08) 9205 8555 | Email stirling@stirling.wa.gov.au | Web www.stirling.wa.gov.au | [f](#) [t](#) [@](#) /citystirlingwa
This information is available in alternative formats on request. Please contact the Stirling Customer Contact Centre on (08) 9205 8555



Strategic Property Advisory Group Terms of Reference

4. Membership

The membership of the group shall consist of five Elected Members as nominated and appointed by Council.

The following City officers will also be in attendance:-

- Director Infrastructure
- Coordinator Property Services
- Property Analyst

External consultants and other City officers may attend by approval of the Director Infrastructure. External consultants will be used to providing supporting documentation in relation to the agenda as well as to present information and updates in relation to the property market and proposals being considered as part of the Advisory Group's aims and objectives.

Membership to the Advisory group will expire in October 2021, prior to the next Council Election.

5. Meetings

The meetings will be held at least once per month and will be held at 6.00pm on either the first Wednesday or Thursday of each month with an agenda to be issued prior to the meeting date. Meetings will not occur during any period of Council break, unless otherwise agreed by the members of the Advisory Group.

The Property Services Team will be responsible for scheduling each meeting and additional meetings may be convened at the discretion of the Director Infrastructure.

Meetings are intended to be informal in nature with an option to meet in person or via an agreed online medium (such as video conference call) to provide flexibility to Elected member to be able to attend via multiple mediums.

There are no minimum attendance numbers for any scheduled meeting.

6. Minutes

City officers shall be responsible for taking minutes of each meeting and distributing to all group members prior to the next meeting.

7. Delegation

The group performs an advisory function and does not have any delegated authority.

Strategic Property Group Terms of Reference as at 13 October 2020

Telephone (08) 9205 8555 | Email stirling@stirling.wa.gov.au | Web www.stirling.wa.gov.au | [Facebook](#) [Twitter](#) [Instagram](#) /citystirlingwa
This information is available in alternative formats on request. Please contact the Stirling Customer Contact Centre on (08) 9205 8555

Property and Commercial Services
Workshops and presentations to Elected Members – 2022 and 2023

Date	Workshop / Presentation Topic	Details
28 November 2022	Property & Commercial Services – Vision and Strategy	Gap Analysis, Aspirational Vision, Sustainable Stirling Alignment, Financial Targets, Investment Parameters.
29 May 2023	Property Workshop- Land Asset Action Plan	Re cap on Vision and Strategy LAAP, Mapping system updates
24 July 2023	Lease and Licences	Feedback from Community Workshops, details on roles and responsibilities
21 August 2023	Scarborough Beach Precinct	Planning, MRA, Land Tenure
13 November 2023	Property Workshop - Land Asset Action Plan Top 10 update	Detailed list of updates for the Top 10 properties in the LAAP
28 November 2023	Scarborough Beach Precinct	Planning, MRA, Land Tenure

13. REPORTS FOR CONSIDERATION IN ACCORDANCE WITH CLAUSE 4.2(4) OF THE MEETING PROCEDURES LOCAL LAW 2021

In accordance with Clause 4.2(4) of the City of Stirling Meeting Procedures Local Law 2021, the Chief Executive Officer may include on the agenda of a Council meeting, in an appropriate place within the order of business, any matter which must be decided, or which he considers is appropriate to be decided, by that meeting.

13.1 CITY OF STIRLING ANNUAL REPORT 2022/2023

Business Unit:	Strategy and Performance	Service: Strategy & Performance
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0224/019

Moved Councillor Lagan, seconded Councillor Krsticevic

1. That Council **ACCEPTS** the Annual Report for the City of Stirling for the financial year **2022/2023**, incorporating the **2022/2023 Annual Financial Statements and the 2022/2023 Auditor's Report.**
2. That Council **SCHEDULES** the **2022/2023 Electors' General Meeting** to be held at **6.00pm on Monday 18 March 2024** in the **City's Council Chambers.**

The motion was put and declared CARRIED (14/1) by an Absolute Majority vote.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papatde, Perkov, Proud, Thornton and Mayor Irwin.

Against: Councillor Re.

Recommendation

1. That Council **ACCEPTS** the Annual Report for the City of Stirling for the financial year **2022/2023**, incorporating the **2022/2023 Annual Financial Statements and the 2022/2023 Auditor's Report.**
2. That Council **SCHEDULES** the **2022/2023 Electors' General Meeting** to be held at **6.00pm on Monday 18 March 2024** in the **City's Council Chambers.**

NB: Absolute Majority vote required.

Purpose

To seek Council acceptance of the Annual Report and Annual Financial Statements for the **2022/2023** financial year, and to receive the Audit Report on those Annual Financial Statements.

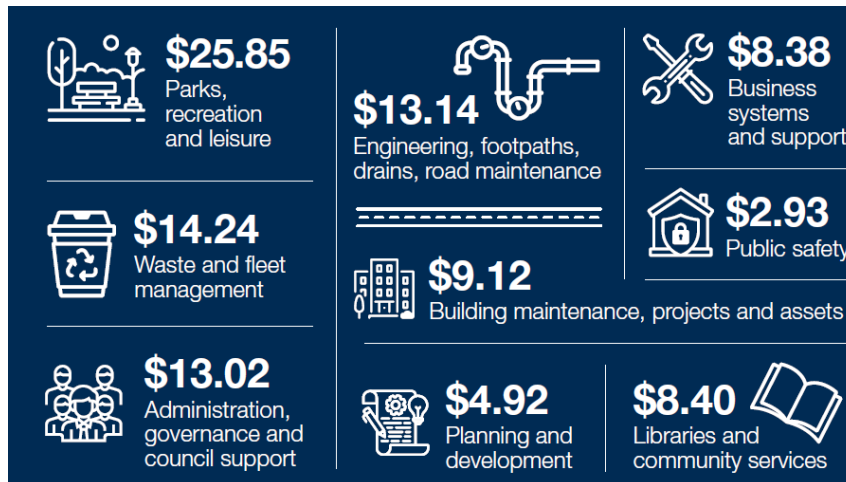
Details

The development of an annual report is a requirement of the *Local Government Act 1995* (the Act). Section 5.53(1) of the Act requires local governments to develop and publish an annual report for each financial year with the required content specified in Section 5.53(2). The City goes beyond statutory requirements by producing a report that is comprehensive and engaging, demonstrating a wide range of activities.

In accordance with Section 5.53 of the Act, the City of Stirling's Annual Report outlines the progress made towards achieving the vision and objectives set out in the City's Strategic Community Plan, Sustainable Stirling 2022-2032. The Annual Report details the City's achievements and challenges in 2022/2023, highlighting the performance of the services, projects and programs included in the Corporate Business Plan 2023-2027. It also provides information on future activities.

A draft of the proposed 2022/2023 Annual Report was provided to Elected Members for review on Tuesday 30 January 2024. Feedback received from Elected Members and City officers has since been incorporated into the Annual Report, and amendments made to the publication include:

- Page 33 - E Re added to Community and Resources Committee July 2022 to June 2023 and E Re removed from Planning and Development Committee July 2022 to June 2023.
- Page 36 - JP added after Deputy Mayor Stephanie Proud (three locations).
- Page 49 - Figures in the infographic updated to the below:



- Page 49 - In the 'Expenses - what did we spend it on?' section, \$271 million was changed to \$279 million.
- Page 189 - Compliance, Risk & Information Management Net cost changed from \$36 to \$0 and Project Management Office & Business Systems Net cost changed from \$5 to \$0.

Divided into five main sections, the Annual Report for 2022/2023 comprises the following:

- An overview of the City, including reports from His Worship the Mayor and the Chief Executive Officer.
- Information on the City's Council and governance.
- Organisational structure.
- Our performance.
- Detailed financial statements.

The 'Our performance' section addresses the City's achievement against the following key result areas in the City's Strategic Community Plan, Sustainable Stirling 2022-2032:

- Our Community.
- Our Economy.
- Our Built Environment.
- Our Natural Environment.
- Our Leadership.

The City of Stirling is striving to build a sustainable future for its community and has commenced a journey to align performance to the United Nations Sustainable Development Goals (SDGs). The SDGs are considered more relevant to the local government sector and will allow the City to understand its contribution towards the global goals to address the social, economic and environmental elements of sustainable development. With this renewed approach in mind, the City has now ceased formally referencing Global Reporting Initiative indicators in its annual report.

Non-financial results presented within this report have been tested on a sample basis by the City's Internal Auditor.

The Annual Report 2022/2023 has been prepared in accordance with the Act and the Department of Local Government's Integrated Planning and Reporting Framework and guidelines.

The Annual Report has also been developed to meet the Australasian Reporting Awards standards which benchmark annual reports against world best practice criteria. In 2023, the City was awarded the 'Best in Sector' award for accountability and transparency in its reporting and was acknowledged as achieving excellence by receiving a gold award, the ninth in a row for the City. The City always aims for the highest level of reporting and as such, will enter the 2022/2023 Annual Report into the Australasian Reporting Awards in 2024.

Financial Assessment and Implications

Nil.

Stakeholder Engagement

The Annual Report is seen by the City as an essential tool to inform all stakeholders of its performance and plans. Once accepted by Council, the Annual Report will be made available on the City's website and will be accessible in audio-visual format named 'The Year in Review' on the City's YouTube channel (<https://www.youtube.com/cityofstirlingwa>). In line with the City's ongoing commitment to sustainability, a limited number of hard copies of the Annual Report will be produced. These will be made available to the public at the Administration Centre and the six Stirling Libraries. Alternatively, a copy of the report can be requested via the City's Customer Contact Centre. The Annual Report can be translated into alternative languages by calling the Translating and Interpreting Service (TIS) on 13 14 50.

Relevant Policies, Legislation and Council Resolutions

Section 5.53(1) of the Act requires a Local Government to prepare an Annual Report for each financial year. Section 5.53(2)(f) of the Act specifies that the Annual Report is to contain the financial report of the financial year, and Section 5.53(2)(h) specifies that it must contain the Auditor's report for the financial year.

In accordance with Section 5.54(1) of the Act, an Annual Report for the financial year is to be accepted by the Local Government no later than 31 December after that financial year. Section 5.54(2) notes that if the Auditor's report is not available in time for the Annual Report for a financial year to be accepted by 31 December after that financial year, the Annual Report is to be accepted by the local government no later than two months after the auditor's report becomes available. The City received the Auditor's report on 15 December 2023.

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - City of Annual Report 2022/2023 (previously circulated to Elected Members under separate cover) [⇒](#)

Available for viewing at meeting

Nil

Linked Documents

Nil.

The Chief Executive Officer, Mr Stevan Rodic, disclosed a Financial Interest in Item 13.2 as the report centres around the recruitment process for his position. Accordingly, he left the meeting at 8.01pm prior to consideration of the Item.

13.2 CERTIFICATION OF CHIEF EXECUTIVE OFFICER RECRUITMENT PROCESS

Business Unit:	Governance	Service: Council Governance
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Council Resolution

0224/020

Moved Councillor Lagan, seconded Councillor Hatton

- 1. That Council CERTIFIES that the Chief Executive Officer was recruited in accordance with the Model Standards for CEO Recruitment, Performance and Termination, as outlined in Attachment 1.**
- 2. That this Resolution be PROVIDED to the Chief Executive Officer of the Department of Local Government.**

The motion was put and declared CARRIED (15/0) by an Absolute Majority Vote.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Paparde, Perkov, Proud, Re, Thornton and Mayor Irwin.

Against: Nil.

Recommendation

1. That Council CERTIFIES that the Chief Executive Officer was recruited in accordance with the Model Standards for CEO Recruitment, Performance and Termination, as outlined in Attachment 1.
2. That this Resolution be PROVIDED to the Chief Executive Officer of the Department of Local Government.

NB: Absolute Majority Vote Required.

Purpose

To enable Council to certify that the Chief Executive Officer (CEO) Mr Stevan Rodic was employed in accordance with the City's [Model Standards for CEO Recruitment, Performance and Termination \(Model Standards\)](#).

Details

A fundamental role of Council is to recruit the CEO of the City.

From February 2023 to August 2023, Council undertook a process to recruit a CEO. The recruitment process was led by Council, and was in accordance with the Model Standards.

Following the CEO's commencement in the role, Council is required to certify by absolute majority that the CEO was recruited in accordance with the Model Standards. The Resolution is then required to be provided to the CEO of the Department of Local Government. Council adopted the Model Standards without amendment at its meeting held 16 March 2021 (Council Resolution Number 0321/019).

Details of compliance with the Model Standards are contained in Attachment 1.

Financial Assessment and Implications

Nil.

Stakeholder Engagement

Mayor Mark Irwin, as Chair of the Selection Panel, was consulted in the preparation of this report.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

[Local Government \(Administration\) Regulations 1996](#)

[Model Standards for CEO Recruitment, Performance and Termination \(Model Standards\)](#)

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Certification of CEO Recruitment Process [↓](#)

Available for viewing at meeting

Nil

Linked Documents

Nil.

1. Determination of Selection Criteria and Approval of Job Description Form

Requirement	Compliance
Council was required to determine the selection criteria for the position of CEO, based on the local government's consideration of the knowledge, experience, qualifications and skills necessary to effectively perform the duties and responsibilities of the position of the CEO.	<p>At a Workshop held in February 2023, Council discussed its preferred qualifications and selection criteria.</p> <p>At its meeting held 21 March 2023, Council adopted (Council Resolution Number 0323/047), by an absolute majority, a job description form containing the selection criteria, qualifications and responsibilities of the position.</p>
Council was also required to resolve, by absolute majority, approval of a job description form for the position of CEO setting out the duties and responsibilities of the position and the section criteria.	

2. Statewide Public Notice

Requirement	Compliance
As the position of CEO was to become vacant, statewide public notice was required to be given.	<p>Statewide public notice began on 19 May 2023 via the following methods:</p> <ul style="list-style-type: none"> • The Weekend West Australian (Saturday 20 May 2023); • Australian Local Government Jobs Directory (online); • Seek online advertising platform; • LinkedIn online advertising platform; • Beilby Downing Teal website; • City of Stirling website; • The City of Stirling's LinkedIn page; and • Newsletter to City of Stirling residents.
Statewide public notice requires that notices be placed in a newspaper circulating generally in the State, and contain specified information.	

	<p>The following information, as required by the Model Standards, was available in the notice:</p> <ul style="list-style-type: none"> • Details of the remuneration and benefits offered; • Details of where applications for the position were to be submitted; • The date and time for the closing of applications for the position; • The duration of the proposed contract; • A website address where the job description form for the position could be accessed; • Contact details for provision of further information about the position.
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3. Job Description Form to be made available by local government.

Requirement	Compliance
Job description form to be made available by the local government.	The job description form was contained in the Application Package, which was made available to view on the Recruitment Consultant's website. The Recruitment Consultant's website was accessible through the City's own website, via a dedicated page for the recruitment.

4. Establishment of Selection Panel for Employment of CEO

Requirement	Compliance
<p>Council was required to establish a Selection Panel to conduct the recruitment and selection process. The Selection Panel was required to consist of a number of Elected Members to be determined by Council, and at least one Independent Member who was not a current Elected Member, human resources consultant or employee of the City.</p>	<p>At its meeting held 9 May 2023, Council resolved (Council Resolution Number 0523/022) to establish a Selection Panel to conduct the recruitment and selection process for the position of CEO. The Terms of Reference of the Selection Panel were also endorsed.</p> <p>The Selection Panel comprised of four Elected Members and one Independent Member.</p> <p>Council also appointed a Recruitment Consultant (Beilby Downing Teal) to assist the Selection Panel with its recruitment process.</p>

5. Recommendation by Selection Panel

Requirement	Compliance
<p>Each applicant's knowledge, experience, qualifications, and skills were to be assessed against the selection criteria by or on behalf of the Selection Panel.</p> <p>A summary of each assessment was to be provided to the local government.</p> <p>The Selection Panel must recommend to Council which applicant or applicants are suitable to be employed in the position of CEO.</p>	<p>The Selection Panel convened to assess each applicant's knowledge, experience, qualifications, and skills against the selection criteria.</p> <p>At its meeting held 19 June 2023, the Selection Panel prepared a shortlist of five candidates to interview based on the above considerations. A report was provided to the City summarising the assessment each applicant.</p> <p>At its meeting held 26 June 2023, the Selection Panel interviewed five candidates.</p>
<p>The Selection Panel was required to conduct itself in an impartial and transparent manner, and free from nepotism, bias and unlawful discrimination.</p>	<p>Following this meeting, three candidates were selected to present to the full Council at a Workshop held 3 July 2023. At this Workshop, Council heard from these candidates in no particular order, and provided advice to the Selection Panel, which informed the recommendation of the below Selection Panel Report.</p> <p>On 4 July 2023, the Selection Panel convened and endorsed a Selection Panel Report, recommending that Mr Stevan Rodic - having demonstrated that his knowledge, experience, qualifications and skills meet the selection criteria - be appointed to the position of CEO.</p> <p>Background checks verified Mr Rodic's qualifications, and referee checks verified Mr Rodic's character, work history, skills and performances. These checks were conducted by the Recruitment Consultant.</p> <p>Each member of the Selection Panel was cognisant of their obligations.</p>

6. Applications of cl. 5 where new process carried out

Requirement	Compliance
Should Council accept a recommendation from the Selection Panel that none of the applicants are suitable, the local government must conduct a new recruitment process.	Not applicable – the Selection Panel did not consider that any applicants were unsuitable.

7. Offer of Employment in Position of CEO

Requirement	Compliance
Before making an applicant an offer of employment, Council must, by absolute majority, approve the making of the offer and the proposed terms of the contract.	<p>At its meeting held 9 May 2023, Council approved by absolute majority (Council Resolution Number 0523/022) the proposed terms of the contract in which an offer of employment was to be made to a preferred applicant.</p> <p>At its meeting held 4 July 2023, Council resolved, by absolute majority (Council Resolution Number 0723/022) to make an offer of employment to Mr Rodic based on the terms of approved contract. Council also authorised Mayor Mark Irwin and the Recruitment Consultant to negotiate the final terms of the contract with the preferred candidate.</p>

8. Variations to Proposed Terms of Contract of Employment

Requirement	Compliance
<p>Should an applicant who is made an offer of employment negotiate the terms of the contract with the local government, before entering into the contract the Council must approve the terms of the negotiated contract by absolute majority.</p>	<p>The final terms of the contract were negotiated following the 4 July 2023 Council meeting.</p> <p>At its meeting held 1 August 2023, Council resolved by absolute majority (Council Resolution Number 0823/025) to approve the terms of negotiated contract, and to appoint Mr Rodic as the next CEO of the City of Stirling in accordance with the terms of the negotiated contract.</p>

9. Recruitment to be Undertaken on Expiry of Certain CEO Contract

Requirement	Compliance
<p>A recruitment process is required to be undertaken where the current CEO has had 10 or more consecutive years of service upon the expiry of their contract and is seeking to have their contract renewed.</p>	<p>Not applicable – the incumbent CEO provided a letter of resignation to the Mayor, which was accepted by Council at its meeting held 4 April 2023 (Council Resolution Number 0323/047).</p>

14. NOTICES OF MOTION FOR CONSIDERATION

'Notices of Motion for Consideration' include a brief report to assist Council in deciding to approve or not approve the Motion.

A further and more detailed report will be submitted at a future Ordinary Council meeting for Motions that are approved, in accordance with Clause 4.5(2)(c) of the City of Stirling Meeting Procedures Local Law 2021.

At 8.04pm, the Chief Executive Officer, Mr Stevan Rodic, returned to the meeting prior to consideration of Item 14.1.

At 8.04pm, Councillor Elizabeth Re retired from the meeting.

14.1 PROPOSED NOTICE OF MOTION - FORMER COUNCILLOR FELICITY FARRELLY - CALAIS ROAD SAFETY

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Coastal	Location: Calais Road, between Stewart Street and Ewen Street, Scarborough
Applicant:	Not Applicable	

Council Resolution

0224/021

Moved Councillor Papathe, seconded Councillor Krsticevic

That Council NOTES that parking restrictions along Calais Road between Stewart Street and Ewen Street are not required at this stage.

The motion was put and declared CARRIED (14/0).

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papathe, Perkovic, Proud, Thornton and Mayor Irwin.

Against: Nil.

Reason for Alternative Motion

The City has undertaken extensive investigations of parking issues and site inspections to review parking behaviour along this road. These investigations have demonstrated that parking along this road is generally occurring in a safe and acceptable manner.

Notice of Motion Recommendation

That officers action REMEDIATION to ensure residents on the west side of Calais Road between Stewart Street and Ewen Street have safe car egress and access to their properties, particularly those opposite the ROW shops on the East Side of Calais Road.

(Suggested Alternative Recommendation – Refer to Conclusion of Report)

Background provided by Elected Member

“Calais Road is congested by parked vehicles. It does not allow two cars to move in opposite directions parallel to each other without having to stop behind an open driveway and then move out into the middle and endeavour to get to the end of the road before another enters.”

Referred

This item was REFERRED to the Council meeting to be held 13 February 2024 at the Council meeting held 21 November 2023 to allow further consideration by Elected Members.

Additional Information - 13 February 2024

Nil. (Refer to the Suggested Alternative Recommendation in the conclusion of this report.)

Details

The section of Calais Road between Stewart Street and Ewen Street, Scarborough is classified as a Local Access Road under the City's Functional Road Hierarchy. The road is 190m in length with a single lane of traffic in each direction. The abutting land uses are primarily residential (including mostly multi-dwelling properties), with the Calais Road Local Centre on the eastern side of the road for the first 55m south of Ewen Street.

Concerns have been raised regarding road safety along this section of Calais Road due to vehicles being parked on both sides of the road. These concerns have been investigated by City officers, taking into consideration various industry standards (including the West Australian Planning Commission's Liveable Neighbourhood Guidelines) as well as numerous onsite observations of parking activities and vehicle movements.

The section of Calais Road adjacent to the Local Centre has a road width of approximately 6.8m, which allows vehicles to be parked on the western kerb and still leave sufficient passing width. The remaining section of Calais Road south of the Local Centre is around 7.2m wide, which allows a vehicle to be parked on both sides and still leave the minimum passing width for vehicles of 3m (according to the Road Traffic Code). It is acknowledged that this requires one vehicle to wait and find a space to give way to the opposing direction, but on-site observations indicate this occurs regularly and without incident.

The City previously organised to have the solid centre line on the adjacent section of Ewen Street removed (and replaced with a dashed centreline) to free up space for additional on-street parking and to remove some of the pressures from Calais Road. Requests have also been made to construct parking embayments on both sides of Calais Road to increase the provision of parking. However, the City does not provide public parking embayments within the verges of private residential properties.

The City will generally consider the installation of parking restrictions at locations adjacent to bends or crests for safety reasons, or where vehicles park too close to intersections, or where the road is too narrow to accommodate legal parking on both sides. The City has many locations where on-street parking is permitted along similar width roads as Calais Road.

On-street parking can and does occur on many inner-city local roads and is becoming increasingly common as infill development continues and parking requirements are reduced. Comparisons between roads with and without on-street parking has shown that parking can have a positive impact in reducing vehicle speeds, as motorists are generally required to slow down to pass stationary vehicles. Removal of on-street parking has shown to increase the speed of vehicles along a road.

Based on these investigations, the City considers that parking along this road is generally occurring in a safe and acceptable manner. If restrictions were applied, the number of parked vehicles would not necessarily reduce, and would simply be transferred to other adjacent road sections. There may also be flow-on impacts to the commercial viability of businesses in the adjacent shops.

Financial Assessment and Implications

Nil.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Suggested Alternative Recommendation

That Council NOTES that parking restrictions along Calais Road between Stewart Street and Ewen Street are not required at this stage.

Reason for Alternative Recommendation

The City has undertaken extensive investigations of parking issues and site inspections to review parking behaviour along this road. These investigations have demonstrated that parking along this road is generally occurring in a safe and acceptable manner.

14.2 PROPOSED NOTICE OF MOTION - COUNCILLOR STEPHANIE PROUD JP - BBQ FACILITIES IN THE DOUBLEVIEW WARD

Business Unit:	Parks and Environment	Service: Parks & Streetscapes
Ward:	Doubleview	Location: Birralee Reserve , Yuluma Park , Bradley Reserve
Applicant:	Not Applicable	

Council Resolution

0224/022

Moved Councillor Proud, seconded Councillor Krsticevic

That a report be PRESENTED to Council to consider the installation of BBQ facilities within the 2024/2025 budget for the below three parks/reserves:

- a. Birralee Reserve, Innaloo;
- b. Yuluma Park, Innaloo; and
- c. Bradley Reserve, Doubleview.

The motion was put and declared **CARRIED (14/0)**.

For: Councillors Creado, Dudek, Ferrante, Giudici, Hatton, Krsticevic, Lagan, Migdale, Olow, Papatde, Perkov, Proud, Thornton and Mayor Irwin.

Against: Nil.

Notice of Motion Recommendation

That a report be PRESENTED to Council to consider the installation of BBQ facilities within the 2024/2025 budget for the below three parks/reserves:

- a. Birralee Reserve, Innaloo;
- b. Yuluma Park, Innaloo; and
- c. Bradley Reserve, Doubleview.

(Suggested Alternative Recommendation - Refer to Conclusion of Report)

Background provided by Elected Member

“Each of the three family-friendly parks/reserves is very popular and well utilised by local residents who have made requests over an extended period for BBQ facilities to enhance the parks’ amenity value and encourage community-building.”

Details

Each year the City receives many requests for improvements across its 400 plus parks and reserves. This includes items such as barbecues, landscaping, seating, signage, shelters, drinking fountains, bird waterers, and playground items. To deal with these requests in a timely and efficient manner, it is more appropriate for this matter to follow normal protocol and be considered as part of the Budget process.

A Suggested Alternative Recommendation is proposed below.

Financial Assessment and Implications

The cost of park improvement items, including barbecues, can be considered and costed by Elected Members during the Budget Review Process.

Sustainable Stirling 2022-2032

Key Result Area: Our community

Objective: An active and healthy City

Priority: Facilitate a range of recreation and leisure opportunities for everyone in the City

Strategic Risk

Strategic Risk	Risk Appetite
Community	The City will ensure that it engages with the community in accordance with its Community and Stakeholder Engagement Plan.

Suggested Alternative Recommendation

That Council **CONSIDERS** improvements for City parks, reserves and streetscapes as part of the formal Budget process.

15. NOTICE OF MOTION FOR CONSIDERATION AT THE NEXT MEETING**15.1 PROPOSED NOTICE OF MOTION - COUNCILLOR SUZANNE MIGDALE - SIGNAGE AT METTAMS POOL**

Councillor Suzanne Migdale submitted the following Notice of Motion at the Council meeting held 13 February 2024.

Notice of Motion Recommendation

That a sign be ERECTED at Mettams Pool requesting visitors to refrain from walking on the reef.

Reason for Motion

Our natural environment should be protected wherever possible, and a gentle reminder may assist in achieving this objective.

16. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil.

17. NEW BUSINESS OF AN URGENT NATURE

Nil.

18. MATTERS BEHIND CLOSED DOORS

Nil.

19. CLOSURE

The Presiding Member declared the meeting closed at 8.08pm.

These minutes were confirmed as a true and correct record of proceedings on:

...../...../ 2024

SIGNED:

Presiding Member Name:

PRESIDING MEMBER