



City of Stirling

Community and Resources Committee

19 March 2024

Minutes

To: The Mayor and Councillors

Here within the Minutes of the Community and Resources Committee meeting of the City of Stirling held Tuesday 19 March 2024 in the City of Stirling Parmelia Room, 25 Cedric Street, Stirling.

Stevan Rodic | Chief Executive Officer

Our Vision, Mission and Values

Vision

A sustainable City with a local focus.

Mission

To serve our community by delivering efficient, responsive and sustainable service.

Values

The City of Stirling's core values are:

- Approachable
- Responsive
- Transparent
- Innovative.

Disclaimer

Members of the public should note that in any discussion regarding any planning or other application that any statement or intimation of approval made by any member or officer of the City during the course of any meeting is not intended to be and is not to be taken as notice of approval from the City. No action should be taken on any item discussed at a Council meeting prior to written advice on the resolution of the Council being received.

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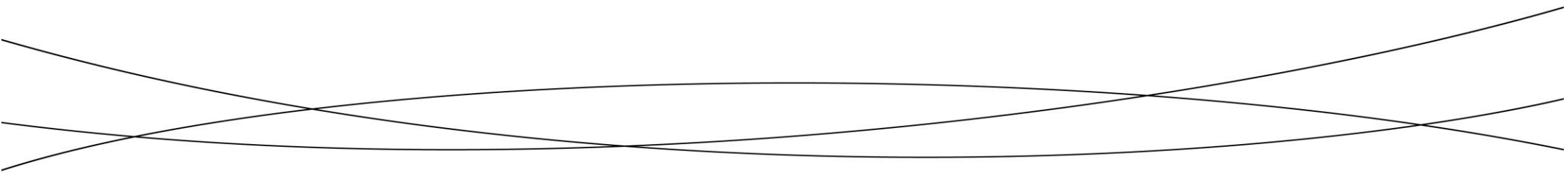


TABLE OF CONTENTS

ITEM	SUBJECT	PAGE
1.	OFFICIAL OPENING	5
2.	ATTENDANCE AND APOLOGIES.....	5
3.	APPROVED LEAVE OF ABSENCE.....	6
4.	DISCLOSURES OF INTEREST.....	7
5.	CONFIRMATION OF MINUTES	7
6.	ANNOUNCEMENTS BY THE PRESIDING MEMBER.....	8
7.	COMMUNITY AND RESOURCES COMMITTEE ITEMS.....	9
	ENGINEERING SERVICES	
ES1	PARKING IN THE WALCOTT STREET NEIGHBOURHOOD CENTRE, COOLBINIA	9
	FINANCE	
F1	SCHEDULE OF ACCOUNTS FOR PERIOD 8 ENDING 29 FEBRUARY 2024.....	18
F2	MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDING 29 FEBRUARY 2024.....	22
	TENDERS	
TE1	TENDER 48691 ROAD DEMARCATION AND ASSOCIATED WORKS.....	31
TE2	TENDER 46885 SUPPLY, INSTALL AND MAINTAIN PUMPS, BORES AND WELLS	37
8.	MATTERS BEHIND CLOSED DOORS	43
9.	MEMORANDUM OF OUTSTANDING BUSINESS	45

10. CLOSURE 50

MINUTES OF THE COMMUNITY AND RESOURCES COMMITTEE MEETING OF TUESDAY 19 MARCH 2024 HELD IN CITY OF STIRLING PARMELIA ROOM, 25 CEDRIC STREET, STIRLING**1. OFFICIAL OPENING**

The Presiding Member declared the Community and Resources Committee meeting open at 6.00pm.

2. ATTENDANCE AND APOLOGIES**ATTENDANCE**

Presiding Member Councillor Karlo Perkov

Deputy Presiding Member Councillor Teresa Olow

Members
Mayor Mark Irwin
Councillor Michael Dudek (until 7.33pm)
Councillor Joe Ferrante
Councillor Tony Krsticevic
Councillor David Lagan
Councillor Elizabeth Re (until 7.37pm)

Observers
Councillor Damien Giudici
Councillor Chris Hatton
Councillor Suzanne Migdale
Councillor Rob Papparde
Councillor Stephanie Proud JP (from 6.02pm)

Employees

- Chief Executive Officer - Stevan Rodic
- Director Community Development - Michael Quirk
- Director Corporate Services - Ingrid Hawkins
- Director Infrastructure - Andrew Murphy
- Manager Engineering Services - Paul Giamov
- Manager Finance - Dan Richards
- Manager Parks and Environment - Ian Hunter
- Acting Manager Governance - Candice D'Castro
- Lead Governance Officer - Regan Clyde
- Lead Governance Advisor - Jackson Mawby
- Senior Governance Officer - Daniel Govus

Public 0

Press 0

APOLOGIES

Councillor Andrea Creado
Councillor Lisa Thornton

3. APPROVED LEAVE OF ABSENCE

Nil.

4. DISCLOSURES OF INTEREST

Where a member has disclosed a financial or proximity interest in an item, they must leave the room for consideration of that item.

Where a member has disclosed an impartiality interest in an item, they may remain in the room. The member is required to bring an independent mind to the item and decide impartially on behalf of the City of Stirling and its community.

Councillor Elizabeth Re disclosed an Impartial Interest in Item F1 as Thomas Geer Perth Solicitors were used by her to defend herself against the City.

Mayor Mark Irwin disclosed an Impartial Interest in Item TE1 as the CEO of one of the companies is known to him.

Councillor Karlo Perkov disclosed an Impartial Interest in Item TE1 as the director of XL Linemarking is known to him personally.

5. CONFIRMATION OF MINUTES

Councillor Stephanie Proud JP arrived at the meeting at 6.02pm during consideration of Item 5.

Moved Councillor Krsticevic, seconded Councillor Ferrante

That the Minutes of the Community and Resources Committee of 20 February 2024 be confirmed as a true and correct record of proceedings.

The motion was put and declared CARRIED (8/0).

For: Councillors Dudek, Ferrante, Krsticevic, Lagan, Olow, Perkov, Re and Mayor Irwin.

Against: Nil.

6. ANNOUNCEMENTS BY THE PRESIDING MEMBER

Nil.

7. COMMUNITY AND RESOURCES COMMITTEE ITEMS

ENGINEERING SERVICES

ES1 PARKING IN THE WALCOTT STREET NEIGHBOURHOOD CENTRE, COOLBINIA

Business Unit:	Engineering Services	Service: Design Services
Ward:	Lawley	Location: Walcott Street Neighbourhood Centre
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Moved Councillor Ferrante, seconded Councillor Krsticevic

THE COMMITTEE RECOMMENDS TO COUNCIL

That the City PROGRESSES the detailed design and future budgeting, including consultation, for a parking embayment along the western side of Adair Parade (between Walcott Street and Ardross Crescent) with construction potentially to occur during the 2025/2026 Financial Year.

The motion was put and declared CARRIED (8/0).

For: Councillors Dudek, Ferrante, Krsticevic, Lagan, Olow, Perkov, Re and Mayor Irwin.

Against: Nil.

Recommendation

That the City NOTES the opportunities for additional on-street car parking in the vicinity of the Walcott Street Neighbourhood Centre.

Purpose

To inform Council of the City's investigation into the opportunities for additional on-street parking in the vicinity of the Walcott Street Neighbourhood Centre, in response to a Notice of Motion submitted by Councillor Joe Ferrante in August 2023.

Details

The Walcott Street Neighbourhood Centre (WSNC) is located along the section of Walcott Street between Ardross Crescent (Coolbinia) and Dumbarton Crescent (Menora). The abutting land uses along this road section comprise mostly of retail and commercial properties, with residential land uses along adjacent roads including Adair Parade, Lanark Street and Ardross Crescent.

Public parking for the commercial properties within the WSNC consists of 19 on-street parking bays accessed from Ardross Crescent and on-street parking for approximately eight vehicles on the northern side of Walcott Street (between Ardross Crescent and Mistletoe Lane). Several businesses along the WSNC also have off-street parking available for their customers within the private property boundary. Informal on-street parking can also be accommodated on numerous roads within the surrounding precinct.

The City has investigated opportunities for additional on-street parking in the vicinity of this neighbourhood centre, taking into consideration constraints imposed by residential verges, crossovers, utility services, street trees and footpaths. It is important to note that the City does not construct public parking embayments within verges abutting privately owned residential properties, as it removes the exclusive parking rights allocated to those residential property owners. Given this position, the only remaining areas where on-street parking embayments could be accommodated within the surrounding precinct are:

- Along the western side of Adair Parade, between Lanark Street and Ardross Crescent;
- Within the verges abutting Dean Tarca Reserve (bounded by Ardross Crescent, Lanark Street and Koorda Street); and
- Within the verges abutting Lanark Graham Ardross Reserve (bounded by Lanark Street, Graham Road and Ardross Crescent).

The opportunities and constraints associated with these locations are discussed in the following sections.

Adair Parade

In 2017, the City developed a Local Area Traffic Management (LATM) scheme for Adair Parade, between Walcott Street and Tweed Crescent. The scheme was developed to address various traffic and road safety concerns raised by local residents. When the scheme was subject to public consultation, it was well supported by residents of Adair Parade. However, there was strong opposition by residents of adjacent roads due to the perception that traffic would be redistributed to other roads. While this redistribution was considered by officers to be highly unlikely, at its meeting held 5 December 2017, Council resolved (Council Resolution Number 1217/003) to not proceed with the proposed traffic management measures for Adair Parade.

Notwithstanding the above, one component of the LATM scheme included using the existing road width of Adair Parade and narrowing down the roadway to allow the construction of a parallel parking embayment on the western side of the road between Lanark Street and Ardross Crescent. A concept plan of the proposed parking embayment along Adair Parade is shown in Attachment 1. This plan indicates parking space for approximately 13 vehicles.

The narrowing of Adair Parade to create a formalised parking embayment will not necessarily result in additional parking bays being provided. It would have the benefit of narrowing the wide road section, which would reduce vehicle speeds and allow formalised parking.

Development Approval

A Development Assessment Panel application for a five-storey mixed use development at 2 and 8 Adair Parade, Coolbinia was approved by the Metro Inner-North Joint Development Assessment Panel on 27 July 2023.

The approval included a condition requiring four embayed on-street parking bays to be constructed within the road reserve of Adair Parade, prior to occupation of the development, at the owner's expense, and to the satisfaction of the City. The purpose of these parking bays is for service delivery to the commercial tenancies of the development and for the public use. The approval included a condition of approval requiring signage to be installed reflecting the permitted use of these bays, with timing restrictions clearly outlined on the signs.

A building permit has not been submitted for this development.

Dean Tarca Reserve

Dean Tarca Reserve is located approximately 200m away from the commercial precinct along Walcott Street. The reserve includes a concrete footpath around the perimeter of the reserve. Unlike Adair Parade, which has a relatively wide carriageway, the roads surrounding the reserve are all (approximately) 7.2m, and therefore cannot be narrowed down to create a parking embayment. The provision of parking embayments would therefore need to be constructed within the verges abutting the reserve.

In order to construct embayments within the verges abutting the reserve, it would be necessary to remove / reconstruct the three existing footpaths, as well as drainage infrastructure, street lighting poles and underground power assets. The construction of parking embayments would also require the removal of around 11 well-established trees within close proximity to the edge of the reserve. A concept plan of the proposed parking embayment around the reserve, which can accommodate approximately 31 vehicles, is shown in Attachment 2.

Informal on-street parking can already be accommodated on the roads surrounding the reserve, so the net increase in parking would be minimal. Given the distance between the reserve and the commercial properties, and given the significant impact of removing 11 mature trees, it is not considered viable to proceed with this proposal.

Lanark Graham Ardross Reserve

Lanark Graham Ardross Reserve is located approximately 200m away from the commercial precinct along Walcott Street. The reserve includes a concrete footpath around the Lanark Street frontage of the reserve. Similar to the roads around Dean Tarca Reserve, the roads surrounding the reserve are all (approximately) 7.2m, and therefore cannot be narrowed down to create a parking embayment. The provision of parking embayments would therefore need to be constructed within the verges abutting the reserve.

In order to construct embayments within the verges abutting the reserve, it would be necessary to remove / reconstruct the existing footpath, street lighting poles and underground power assets. The construction of parking embayments would also require the removal of around 16 well-established trees within close proximity to the edge of the reserve. A concept plan of the proposed parking embayments around the reserve, which can accommodate approximately 31 vehicles, is shown in Attachment 3.

Informal on-street parking can already be accommodated on the roads surrounding the reserve, so the net increase in parking would be minimal. Given the distance between the reserve and the commercial properties and given the significant impact of removing 16 mature trees, it is not considered viable to proceed with this proposal.

Recommendation

The City's investigation has determined that there are very few opportunities to provide feasible parking embayments within close proximity to the Walcott Street Neighbourhood Centre. The City could progress the detailed design and future budgeting for the parking embayment on Adair Parade (Option 1). However, it must be understood that this would only replace existing on-street parking that occurs along this section of road and would not necessarily result in a significant increase in parking provision.

While other opportunities for parking embayments are available within the verges abutting two local reserves, these reserves would come at significant capital costs and perhaps more importantly, the loss of a significant number of well-established verge trees. It is therefore recommended that parking embayments around these two reserves are not progressed.

For the reasons above, it is recommended that no options should be progressed at this time.

Financial Assessment and Implications

There are no funds currently listed on the current Annual Budget for the construction of any parking embayments in the Walcott Street Neighbourhood Centre. Any future provision of parking embayments would be subject to detailed design and consultation in one financial year and construction in the following financial year, as per the normal process for Engineering capital works projects.

Stakeholder Engagement

There has not been any engagement with stakeholders in the preparation of this report. However, any new proposal(s) for parking embayments would be subject to consultation with abutting residents / tenants and property owners.

Options Summary

The following options were considered, presented in the order in which they are recommended.

	OPTIONS
1.	That the City PROGRESSES the detailed design and future budgeting for a parking embayment along the western side of Adair Parade (between Lanark Street and Ardross Crescent).
2.	That the construction of formalised on-street parking embayments within the Walcott Street Neighbourhood Centre is NOT REQUIRED at this stage on the basis that it will not result in any increase in parking provision.
3.	That the City PROGRESSES the detailed design and future budgeting for a parking embayments along the western side of Adair Parade (between Lanark Street and Ardross Crescent), around Dean Tarca Reserve and Lanark Graham Ardross Reserve.

Relevant Policies, Legislation and Council Resolutions

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
5 December 2017	1217/003	That Council DOES NOT PROCEED with the proposed traffic management measures on Adair Parade, Coolbinia.
15 August 2023	0823/039	That officers INVESTIGATE opportunities for additional on-street car parking in the vicinity of the Walcott Street Neighbourhood Centre and a report be PREPARED for Council's consideration within the next six months.

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
Purpose	The City will pursue community and sector leadership through forward thinking decision making, and alignment of its services and operations with its strategic objectives.

Relevant Documents and Information

Attachments

Attachment 1 - Concept Plan - Adair Parade [↓](#)

Attachment 2 - Concept Plan - Dean Tarca Reserve [↓](#)

Attachment 3 - Concept Plan - Lanark Graham Ardross Reserve [↓](#)

Available for viewing at meeting

Nil

Linked Documents

Nil

ADAIR PARADE - LANARK STREET TO ARDROSS CRESCENT
ON-STREET PARKING - CONCEPT PLAN

NOT TO SCALE






86.7m PARALLEL PARKING EMBAYMENT,
(EFFECTIVE LENGTH IS APPROXIMATELY 76m DUE TO
CROSSOVER) SUFFICIENT FOR APPROXIMATELY 13 CARS

NOTES

- 1) ALL CROSSOVERS AFFECTED BY WORKS SHALL BE REINSTATED TO THE CITY OF STIRLING STANDARD, AT THE CITY'S EXPENSE.
- 2) ANY IRRIGATION AFFECTED IN THE VERGE AREA TO BE ADJUSTED AND REINSTATED TO PROPERTY OWNER'S REQUIREMENTS.

LEGEND

- | | |
|--------------------------------------|---|
| PROPOSED PARALLEL PARKING EMBAYMENTS |  |
| PROPOSED RAISED TRAFFIC ISLAND |  |
| PROPOSED FOOTPATH |  |

DEAN-TARCA RESERVE ON-STREET PARKING - CONCEPT PLAN

NOT TO SCALE

66.7m PARALLEL PARKING EMBAYMENT,
SUFFICIENT FOR APPROXIMATELY 11 CARS
REMOVAL OF 4 MATURE TREES






68.6m PARALLEL PARKING EMBAYMENT,
SUFFICIENT FOR APPROXIMATELY 11 CARS
REMOVAL OF 5 MATURE TREES

60.5m PARALLEL PARKING EMBAYMENT,
SUFFICIENT FOR APPROXIMATELY 10 CARS
REMOVAL OF 2 SIGNIFICANT MATURE TREES

NOTES

- 1) ALL CROSSOVERS AFFECTED BY WORKS SHALL BE REINSTATED TO THE CITY OF STIRLING STANDARD, AT THE CITY'S EXPENSE.
- 2) ANY IRRIGATION AFFECTED IN THE VERGE AREA TO BE ADJUSTED AND REINSTATED TO PROPERTY OWNER'S REQUIREMENTS.

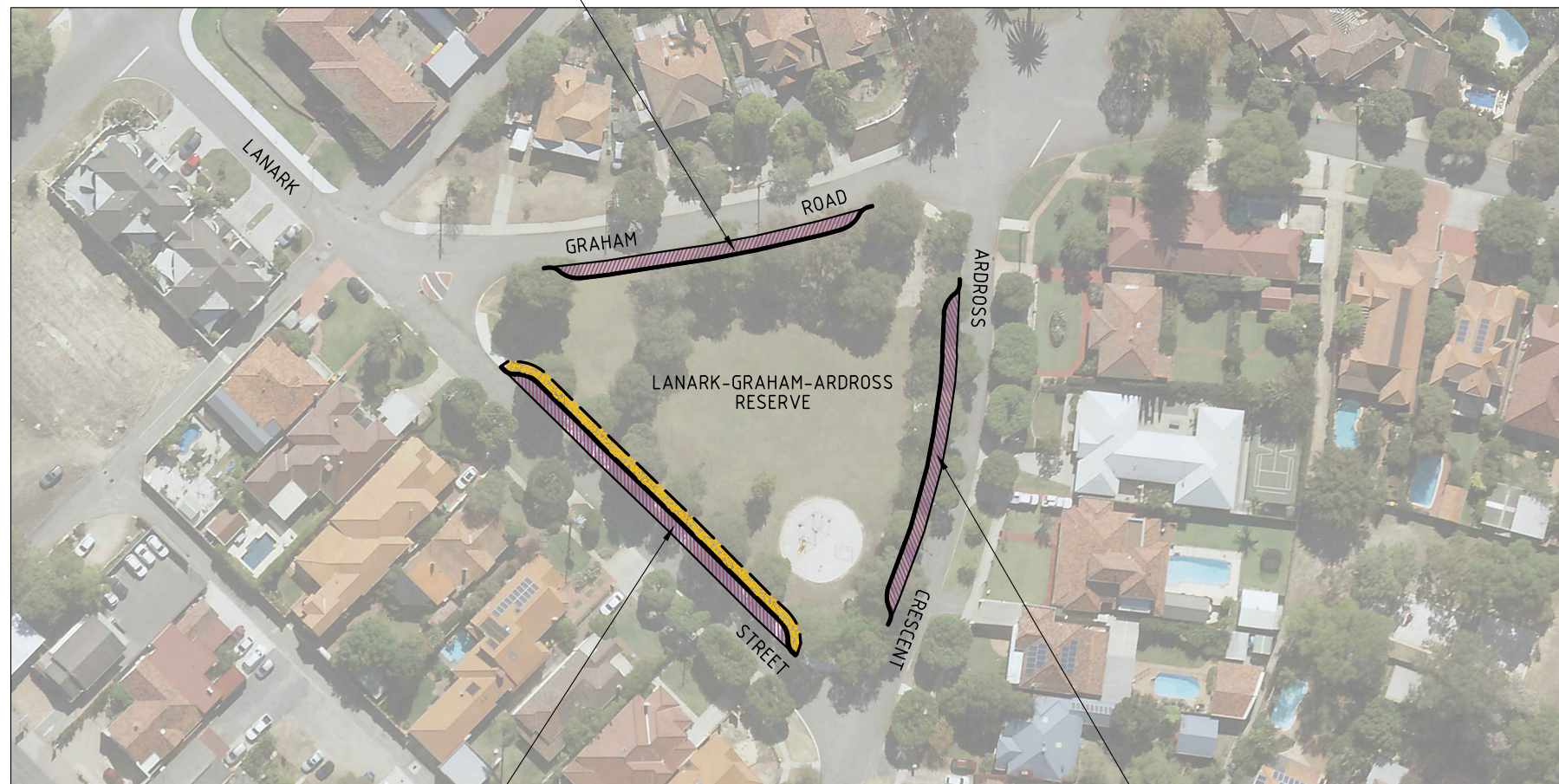
LEGEND

- | | |
|--------------------------------------|---|
| PROPOSED PARALLEL PARKING EMBAYMENTS |  |
| PROPOSED RAISED TRAFFIC ISLAND |  |
| PROPOSED FOOTPATH |  |

LANARK-GRAHAM-ARDROSS RESERVE ON-STREET PARKING - CONCEPT PLAN

NOT TO SCALE

57.5m PARALLEL PARKING EMBAYMENT,
SUFFICIENT FOR APPROXIMATELY 9 CARS
REMOVAL OF 4 MATURE TREES



60.9m PARALLEL PARKING EMBAYMENT,
SUFFICIENT FOR APPROXIMATELY 12 CARS
REMOVAL OF 6 MATURE TREES

60.9m PARALLEL PARKING EMBAYMENT,
SUFFICIENT FOR APPROXIMATELY 10 CARS
REMOVAL OF 6 MATURE TREES

NOTES

- 1) ALL CROSSOVERS AFFECTED BY WORKS SHALL BE REINSTATED TO THE CITY OF STIRLING STANDARD, AT THE CITY'S EXPENSE.
- 2) ANY IRRIGATION AFFECTED IN THE VERGE AREA TO BE ADJUSTED AND REINSTATED TO PROPERTY OWNER'S REQUIREMENTS.

LEGEND

- | | |
|--------------------------------------|--|
| PROPOSED PARALLEL PARKING EMBAYMENTS | |
| PROPOSED RAISED TRAFFIC ISLAND | |
| PROPOSED FOOTPATH | |

FINANCE

Councillor Elizabeth Re disclosed an Impartial Interest in Item F1 as Thomas Geer Perth Solicitors were used by her to defend herself against the City.

F1 SCHEDULE OF ACCOUNTS FOR PERIOD 8 ENDING 29 FEBRUARY 2024

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Moved Councillor Lagan, seconded Mayor Irwin

THE COMMITTEE RECOMMENDS TO COUNCIL

That the schedules for Period 8 – 1 February – 29 February 2024 comprising of

- a. Cheques drawn and payments made amounting to \$21,423,986.31 and**
- b. Fuel card payments made amounting to \$34,645.68**

be RECEIVED.

The motion was put and declared CARRIED (8/0).

For: Councillors Dudek, Ferrante, Krsticevic, Lagan, Olow, Perkov, Re and Mayor Irwin.

Against: Nil.

Recommendation

That the schedules for Period 8 – 1 February – 29 February 2024 comprising of

- a. Cheques drawn and payments made amounting to \$21,423,986.31 and
- b. Fuel card payments made amounting to \$34,645.68

be RECEIVED.

Purpose

To inform Council of funds disbursed for the period 1 February to 29 February 2024.

Details

The reported schedules are submitted in accordance with Regulation 13 and 13A of the Local Government (Financial Management) Regulations 1996. In June 2023, the Regulations were amended to include the requirement to report payments by purchasing cards (Regulation 13A) to be implemented by local governments by September 2023.

Fuel cards are considered purchasing cards and so a separate attachment has been prepared for these transactions. Fuel cards are used for the purchase of fuel for the City's petrol vehicles and plant. The use of fuel cards is controlled with the card assigned to an individual vehicle and transactions limited to the purchase of fuel. Vehicle odometer readings are recorded for each fuel purchase. It should be noted that the full payment to Ampol is shown in the Payments Listing and the amount on the fuel card report may differ due to the timing of invoices.

The value of payments made in the month includes new term deposit investments of surplus cash funds. The surplus cash funds available for investment will be impacted by the City's cashflow cycle including the value of term deposits maturing in the month. The value of new term deposits is the main cause of fluctuations in the level of payments from month to month. Other factors would include progress payments made for major capital projects.

Expenditure on Agency Staffing

The table below shows the spend on agency staffing to January 2024. The actual spend of \$957,785 equates to 1.2% of the total spent on direct staffing by the City for the period.

Agency Costs by Business Unit	Year to Date Feb 2024 Actual \$	% of Total Staffing Cost
Finance Services	130,248	4.3%
Facilities, Projects & Assets	77,515	3.0%
City Future	48,318	2.0%
Parks & Environment	319,047	3.0%
Waste & Fleet	260,417	4.2%
Recreation & Leisure Services	18,165	0.2%
Community Development	33,247	0.3%
Governance	17,641	0.7%
Customer & Communications	25,087	0.6%
Property & Commercial Services	16,032	2.9%
Development Services	12,068	0.2%
Total	957,785	1.2%

Relevant Policies, Legislation and Council Resolutions

Regulation 13 of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid by the Chief Executive Officer is to be prepared each month and presented to the Council at the next ordinary meeting of Council after the list is prepared. Regulation 13A of the Local Government (Financial Management) Regulations 1996 requires that a list of accounts paid includes payments via purchasing cards.

[Local Government \(Financial Management\) Regulations 1996](#)

[Local Government Act 1995](#)

Relevant Documents and Information

Attachments

Attachment 1 - Payments Listing - February 2024 (ECM No. 10992965) (previously circulated to Elected Members under separate cover) [⇒](#)

Attachment 2 - Ampol Purchase Card Report - February 2024 (ECM No. 10992966) (previously circulated to Elected Members under separate cover) [⇒](#)

Available for viewing at meeting

Nil

Linked Documents

**(Please note that Attachments 1 – 2 can be viewed as a separate document to the Agenda on the City of Stirling website).*

F2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE MONTH ENDING 29 FEBRUARY 2024

Business Unit:	Finance Services	Service: Financial Accounting
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Moved Councillor Olow, seconded Mayor Irwin

THE COMMITTEE RECOMMENDS TO COUNCIL

That the monthly Statement of Financial Activity and other relevant Financial Reports for the month ending 29 February 2024 be RECEIVED.

The motion was put and declared CARRIED (8/0).

For: Councillors Dudek, Ferrante, Krsticevic, Lagan, Olow, Perkov, Re and Mayor Irwin.

Against: Nil.

Recommendation

That the monthly Statement of Financial Activity and other relevant Financial Reports for the month ending 29 February 2024 be RECEIVED.

Purpose

To apprise Council of the financial position of the City in compliance with the provisions of Section 6.4 of the *Local Government Act 1995* and Regulation 34 of the Local Government (Financial Management) Regulations 1996 as amended.

Details

The City's financial reporting framework provides Council, management, and employees with a broad overview of the City-Wide financial position. The format for the financial report includes:

1. A financial summary comprising a Statement of Financial Activity (Attachment 1) and an explanation of each material variance in accordance with the requirements of Regulation 34 (see below).
2. The composition of net current assets, less committed assets, and restricted assets (Attachment 2) in accordance with the requirements of Regulation 34.
3. An Investment Report (Attachment 3) detailing the performance of the investment portfolio as required by the City's Investment Policy.

Monthly Statement of Financial Activity for the Period Ending 29 February 2024

It should be noted that the statement shown as Attachment 1, only includes transactions as they relate to the Municipal Fund, and it removes the non-cash items to allow an assessment of the City's dependency on rate levies.

An explanation of major variances between YTD Actual and YTD Budget for the month ended 29 February 2024 are as follows:

Operating Revenue

1. Grants & Subsidies

This variance is due to the advance payment of the 2023/2024 Financial Assistance Grant which was received by the City in June 2023 but budgeted for in 2023/2024. This will remain as a variance until adjusted during mid-year planning and budget review.

2. Contributions, Reimbursements & Donations

This revenue item has a positive variance due to the City receiving unbudgeted revenue relating to charges for replacement of street trees for a subdivision on Alexander Drive, Mirrabooka and the timing of grant revenue for the Lake Gwelup Community Learning Trails which is a timing variance only.

3. Interest

The average interest rate earned on investments of 5.13% was above the budgeted rate resulting in this positive variance.

Operating Expenditure

4. Employee Costs (including Agency Staff)

For the period to 29 February 2024, the total of direct employee costs (net of the cost of Agency Personnel) and indirect employee costs were in line with budget. The adverse employee costs variance was due to labour recoveries which were \$0.7million below budget.

Labour recoveries relate to the transfer of internal staff time to maintenance services and capital projects and the negative labour recovery variance will therefore be offset by reduced costs in these areas.

5. Underground Power Expenditure

This variance relates to cash call payments for the Scarborough Underground Power project (Council Resolution Number 1123/010). This will be adjusted during the 2023/2024 mid-year planning and budget review.

Investment Activity

6. Loss on Disposals

This variance relates to Council Resolution Number 0823/074 for the disposal of Hamersley Public Golf Course club house including two shade sails.

7. Equity Share of Investment

This positive variance is due to the volume of Catalina Estate land sales which have exceeded forecast for the year to date.

Financial Assessment and Implications

The administration is mandated by Council to operate in a financially sustainable and responsible manner. As such, the City ensures that it closely monitors its financials against approved budget.

Relevant Policies, Legislation and Council Resolutions

The monthly statement of financial activity is prepared in accordance with Regulation 34 of the [Local Government \(Financial Management\) Regulations 1996](#)

[Local Government Act 1995](#)

Meeting Date	Council Resolution Number	Council Resolution
1 April 1997	Item 10.2/A11	A monthly report must be provided to Council detailing the investment portfolio in terms of overall performance, percentage exposure of total portfolio by investment institution and in the case of managed investments, the changes in market value.

Sustainable Stirling 2022-2032

Key Result Area: Our leadership

Objective: A well-governed City

Priority: Comply with legislation, standards and obligations

Strategic Risk

Strategic Risk	Risk Appetite
Governance	The City will act with integrity and implement appropriate processes and controls to avoid breach of legislation.

Relevant Documents and Information

Attachments

Attachment 1 - Statement of Financial Activity in the form of a Rate Setting Statement for the period to 29 February 2024 [↓](#)

Attachment 2 - Net Current Assets as at 29 February 2024 [↓](#)

Attachment 3 - An Investment Report for the period to 29 February 2024 [↓](#)

Available for viewing at meeting

Nil

Linked Documents

Nil.

City of Stirling
Rate Setting Statement
For the Period Ending 29 February 2024

Description	Notes	YTD Actual \$'000	YTD Budget \$'000	Variance \$'000	%	Adopted Budget \$'000
OPERATING ACTIVITIES						
Net surplus/(deficit) start of financial year		45,401	50,122			50,122
Revenue from operating activity (excluding rates)						
Other Rates Revenue		462	375	87	23	500
Underground Power Rates		3	0	3	100	0
Security Charge		4,130	4,082	48	1	4,082
Grants & Subsidies	(1)	8,014	11,575	(3,561)	(31)	15,231
Contributions, Reimbursements & Donations	(2)	2,212	1,646	565	34	2,399
Interest	(3)	7,663	5,565	2,098	38	7,991
Registration, Licences & Permits		3,011	3,027	(16)	(1)	4,046
Service Charges		43,645	43,064	581	1	44,486
Fees & Charges		13,605	13,300	305	2	19,596
Other		2,874	3,148	(275)	(9)	4,759
Total Operating Revenue		85,617	85,783	(166)	(0)	103,090
Expenditure from operating activities						
Employee Costs (including Agency Staff)	(4)	(69,825)	(69,155)	(671)	(1)	(103,430)
Materials & Contracts Direct MTC of NCA		(17,416)	(18,351)	936	5	(28,828)
Materials & Contracts Other Works		(45,546)	(46,201)	655	1	(72,767)
Underground Power Expenditure	(5)	(1,438)	0	(1,438)	(100)	0
Utilities		(5,516)	(5,355)	(161)	(3)	(8,310)
Impairment		4	0	4	100	-
Depreciation		(33,655)	(34,272)	617	2	(51,293)
Insurance		(2,094)	(2,237)	142	6	(2,238)
Other		(2,937)	(2,971)	34	1	(4,887)
Total Operating Expenditure		(178,424)	(178,542)	118	0	(271,753)
Sub Total Operating Result		(92,807)	(92,759)	(48)	0	(168,663)
Operating activities excluded						
Profit on disposal of assets		485	406	79	19	507
(Loss) on disposal of assets	(6)	(1,691)	(80)	(1,611)	(2,023)	(128)
Movement Leave Provisions & Committed Grants		365	0	365	100	0
Depreciation on Assets		(33,655)	(34,272)	617	2	(51,293)
Total Excluded from Operating Result		35,226	33,945	1,281	4	50,915
Amount attributed to operating activities		(57,581)	(58,814)	1,233	2	(117,748)
INVESTMENT ACTIVITIES						
Grants & Subsidies		4,318	4,632	(313)	(7)	10,384
Equity Share of Investment	(7)	5,140	3,333	1,807	54	6,667
Proceeds from Disposal of Assets		1,755	1,681	75	4	2,937
Profit / (Loss) on Disposals	(6)	(1,206)	327	(1,532)	(469)	379
Total Capital Expenditure		(38,350)	(41,630)	3,280	8	(120,406)
Amount attributed to investment activities		(28,342)	(31,658)	3,316	10	(100,040)
FINANCIAL ACTIVITIES						
Transfers to/from Trust		(5,090)	0	(5,090)	(100)	(17,932)
Transfers to Reserves		0	250	(250)	(100)	26,202
Transfers to Accum Funds		(5,090)	250	(5,340)	(2,136)	8,269
Amount attribute to financial activities		(5,090)	250	(5,340)	(2,136)	8,269
Surplus/(deficient) before general rates		(159,946)	(159,325)			(159,396)
Total amount raised from general rates		159,946	159,325			159,396
Net current assets at end of period - surplus/(deficit)		114,334	119,225			0

City of Stirling
Net Current Asset Position Statement
As At 28 February 2024

	\$'000
CURRENT ASSETS	
Cash and cash equivalents	220,850
Trade receivables	38,922
Other financial assets at amortised cost	4,454
Inventories	4,957
Contract assets	1,124
Total Current Assets	270,307
CURRENT LIABILITIES	
Trade and other payables	39,825
Contract liabilities	1,822
Lease liabilities	80
Employee related provisions	17,944
Other provisions	14,003
Total Current Liabilities	73,673
Closing Funds	196,634
Restricted Assets	
Restricted Investments	100,244
Total Restricted Assets	100,244
NET CURRENT ASSETS LESS RESTRICTED ASSETS	96,390
Add Cash Backed Leave	17,944
CLOSING FUNDS	114,334

CITY OF STIRLING CASH & INVESTMENT REPORT AS AT 29 FEBRUARY 2024

	Short term Rating	Long-term Rating	Allocation %	AV RATE ¹ %	TOTAL FUNDS \$	MUNI FUNDS \$	REST FUNDS \$	TRUST FUNDS \$	RESERVE FUNDS \$
IN HOUSE INVESTMENTS									
Banks									
AMP Bank	BBB	BBB	0	4.90%	900,000	900,000	-	-	-
Bank of Queensland	A2	A-	24	5.11%	57,508,837	12,950,000	1,253,991	-	43,304,845
Bankwest	A-1+	AA-	0	-	-	-	-	-	-
Bendigo / Adelaide Bank	A2	A-	18	4.90%	42,241,461	14,800,000	4,784,258	17,681,603	4,975,600
Commonwealth Bank	A-1+	AA-	0	-	-	-	-	-	-
ME Bank	A2	BBB+	0	-	-	-	-	-	-
NAB	A1+	AA-	30	5.23%	70,731,818	27,280,000	7,820,991	-	35,630,827
Rural Bank	A2	A-	0	-	-	-	-	-	-
Sun Corp Metway	A-1	A+	7	5.05%	15,891,737	4,830,000	-	-	11,061,737
Westpac	A1+	AA-	21	5.20%	50,245,917	44,975,000	-	-	5,270,917
TOTAL INVESTMENTS			100	5.13%	\$ 237,519,770	\$ 105,735,000	\$ 13,859,240	\$ 17,681,603	\$ 100,243,927

¹ Average Rate for each bank relates to the investments held at monthend i.e. Total Funds balance

	INTEREST RECEIVED TO DATE	%	FULL YEAR BUDGET
INTEREST EARNED			
Municipal Fund	7,662,642	95.89%	7,990,804
TOTAL	7,662,642	95.89%	7,990,804

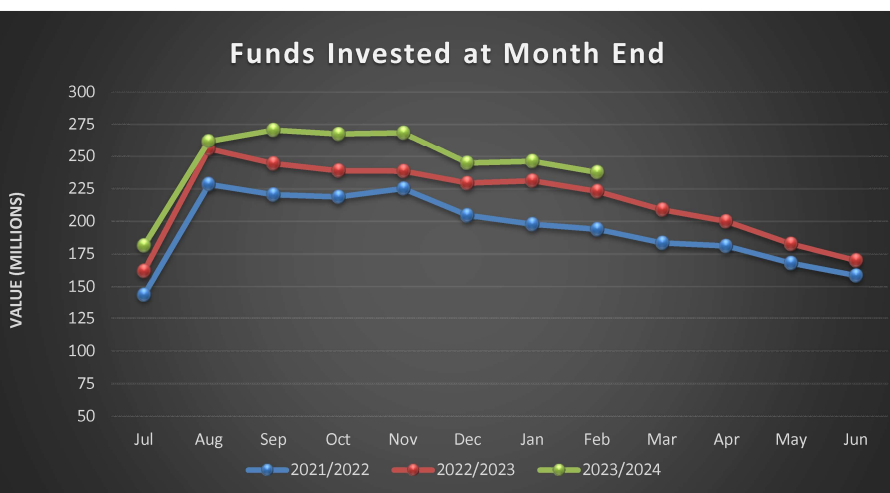
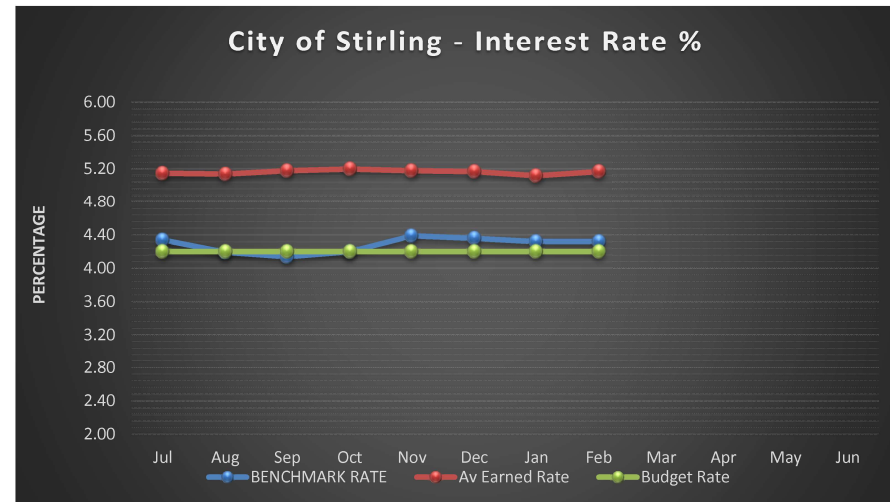
INTEREST RATES	JUL %	AUG %	SEP %	OCT %	NOV %	DEC %
AVGE EARNED RATE (ALL INVESTMENTS)	5.15	5.14	5.18	5.20	5.18	5.17
BENCHMARK RATE	4.34	4.19	4.14	4.20	4.39	4.36

INTEREST RATES	JAN %	FEB %	MAR %	APR %	MAY %	JUN %
AVGE EARNED RATE (ALL INVESTMENTS)	5.12	5.13				
BENCHMARK RATE	4.32	4.32				

MARKET AVERAGE INTEREST RATES FOR 2023-24 YEAR ONLY	At Call %	30 Day %	90 Days %	180 Days %	5 Yr Bond %	YTD Av %
	4.35	4.25	4.29	4.29	0.00	4.32

COMMENTARY

- The City of Stirling continues its cautious approach in managing and investing its funds and only invests funds as per the City's investment policy. To date the City only invests in approved and authorised institutions in line with the WA Local Government Act 1995 and its Amendments 2012.
- For this financial year 2023/24, the City continued its cash investments strategy with local banking institutions administrated in house. The City may also consider recommendations from approved advisors should the need arise.
- This report is supported by detailed statements of borrowers of the City's funds with details thereto.



TRUST FUND DETAILS	BALANCE \$
Other Bonds	545,600
Right of Way Bonds	565,298
Payment in Lieu of Public Open Space	9,615,935
Town Planning Schemes	5,724,142
Other Trusts	1,230,629
FINANCE ONE INVESTMENT REGISTER	17,681,603
Funds to be Transferred	-

RESERVE FUND DETAILS	BALANCE \$
Asset Acquisition Reserve	99,182
Cash in Lieu of Public Open Space	1,004,077
Churchlands Lighting Reserve	42,334
Corporate Project Fund	24,046,309
Capital Investment Reserve	22,684,821
Investment Income Reserve	2,994,946
Leave Liability Reserve	13,916,697
Long Service Leave Reserve	844,740
Payment in Lieu of Parking Reserve	3,045,831
Plant Replacement Reserve	5,496,112
Public Parking Strategy Reserve	6,677,269
Road Widening Compensation Reserve	145,334
Security Service Reserve	475,523
Strategic Waste Development Reserve	14,523,055
Tree Fund Reserve	1,223,116
Workers Compensation Reserve	2,767,826
FINANCE ONE INVESTMENT REGISTER	99,987,172
Funds to be Transferred	256,755

RESTRICTED FUND DETAILS	BALANCE \$
Book Bond	135
Builders Registration Board Levy	91,439
BCITF Levy	84,776
Client Bonds	700
Development Trust	6,230
Hall Hire Bonds	5,400
Other Rest Funds	9,445
Pay in Lieu POS	4,305,809
Payments in Adv	-
Performance Bonds	4,473,613
Reserve Bond	2,600
Section 152 Land	1,722,744
Street Trees Bonds	361,301
Unclaimed Monies	129,482
Verge Bonds	2,809,008
FINANCE ONE INVESTMENT REGISTER	14,002,682
Funds to be Transferred	143,442

Moved Councillor Lagan, seconded Councillor Ferrante

That Items TE1 - Tender 48691 Road Demarcation and Associated Works and TE2 - Tender 46885 Supply, Install and Maintain Pumps, Bores and Wells be **CONSIDERED Behind Closed Doors** in accordance with Sections 5.23(2)(c) and (e)(ii) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and*
- (e) *a matter that if disclosed, would reveal -*
 - (ii) *information that has a commercial value to a person.*

The motion was put and declared **CARRIED (8/0)**.

For: Councillors Dudek, Ferrante, Krsticevic, Lagan, Olow, Perkov, Re and Mayor Irwin.

Against: Nil.

At 6.57pm the meeting was closed to the public and all employees who were not required left the meeting prior to consideration of Items TE1 and TE2.

TENDERS

Mayor Mark Irwin disclosed an Impartial Interest in Item TE1 as the CEO of one of the companies is known to him.

Councillor Karlo Perkov disclosed an Impartial Interest in Item TE1 as the director of XL Linemarking is known to him personally.

Councillor Elizabeth Re left the meeting at 6.59pm during consideration of Item TE1, and returned at 7.01pm.

Councillor Chris Hatton left the meeting at 7.11pm during consideration of Item TE1, and returned at 7.19pm.

TE1 TENDER 48691 ROAD DEMARCATION AND ASSOCIATED WORKS

Business Unit:	Engineering Services	Service: Transport Services
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Moved Councillor Ferrante, seconded Councillor Krsticevic

That the tender for the Road Demarcation and Associated Works be ACCEPTED as detailed in Confidential Attachment 1.

Discussion ensued.

During debate, Councillor Krsticevic WITHDREW his support of the motion.

The Presiding Member sought a new seconder for the motion.

Moved Councillor Ferrante, seconded Councillor Dudek

That the tender for the Road Demarcation and Associated Works be **ACCEPTED** as detailed in Confidential Attachment 1.

The motion was put and declared **CARRIED (4/4)**.

For: Councillors Dudek, Ferrante, Lagan and Perkov.

Against: Councillors Krsticevic, Olow, Re and Mayor Irwin.

Casting Vote For: Councillor Perkov.

Recommendation

That the tender for the Road Demarcation and Associated Works be **ACCEPTED** as detailed in Confidential Attachment 1.

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

The City invited Tenders from suitably qualified organisations for the Provision of Road Demarcation and Street Signs Including Associated Works. This contract is for carrying out pavement marking using solvent borne chlorinated rubber paint or water borne chlorinated rubber paint along with thermoplastic pavement marking and cold applied plastic pavement marking.

Tender Details

IFT Number	48691
IFT Title	Road Demarcation and Associated Works
Recommended Tenderer(s)	As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term	Initial:	Three years
	Extension Options:	One option to extend for one year
	Defects Liability Period:	12 months
Tendered Rates/Cost	Provided in Attachment 1 to this report (confidential)	
Panel Allocation	Work will be offered for acceptance based on agreed contract Schedule of Rates and ability to meet the required timeline	
Advertising:	Wednesday, 10 January 2024	The West Australian
Tender Deadline:	Wednesday, 31 January 2024	1.00pm
Tender Opening:	Wednesday, 31 January 2024	3.00pm

Tender Submissions

Two tenders were received, including alternative and non-conforming Tenders:

Tenderer	Trading Name	Stirling or Local Business?
Linemarking WA Pty Ltd	Linemarking WA Pty Ltd	YES
Velios, Christopher James	XL Linemarking	YES

Contract

Commencement Date of New Contract:	April 2024
Completion Date of New Contract:	April 2027
Price Basis of New Contract:	Schedule of Rates

Tender Evaluation Panel

The tender evaluation panel comprised of five members, including Engineer Construction Engineering Services, Acting Engineer Construction Engineering Services, Engineer Reactive Maintenance, Engineer Construction and Manager Engineering Services. Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor or Contractors to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer(s) recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer(s) undergone Reference Checks successfully?	YES
Has the recommended Tenderer(s) undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer(s) undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer(s) undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a state wide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An accessible and connected City

Priority: Provide and maintain safe and accessible roads and parking

Strategic Risk

Strategic Risk	Risk Appetite
People and Safety	The City will employ a capable workforce that is culturally aligned and is empowered to deliver strategic objectives without comprising safety.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

TE2 TENDER 46885 SUPPLY, INSTALL AND MAINTAIN PUMPS, BORES AND WELLS

Business Unit:	Parks and Environment	Service: Parks & Streetscapes
Ward:	Not Applicable	Location: Not Applicable
Applicant:	Not Applicable	

Role

Executive - *Governing the City and the community through executive powers.*

Moved Councillor Lagan, seconded Councillor Ferrante

THE COMMITTEE RECOMMENDS TO COUNCIL

That the tender for the Supply, Install and Maintain Pumps, Bores and Wells be ACCEPTED as detailed in Confidential Attachment 1.

The motion was put and declared CARRIED (6/2).

For: Councillors Dudek, Ferrante, Krsticevic, Olow, Perkov and Re.

Against: Councillor Lagan and Mayor Irwin.

Recommendation

That the tender for the Supply, Install and Maintain Pumps, Bores and Wells be ACCEPTED as detailed in Confidential Attachment 1

Purpose

To report on the results from public Invitation for Tender (IFT) and the evaluation of tenders, in accordance with Regulation 18 of the Local Government (Functions and General) Regulations 1996.

Details

Tender Details

IFT Number 46885
IFT Title Supply, Install and Maintain Pumps, Bores and Wells
Recommended Tenderer(s) As per confidential Attachment 1

Expenditure under this Contract is not capped or fixed. The estimated Contract award value is based on estimated expenditure at this time but may vary depending on budget availability.

Contract Term Initial: Three years
 Extension Options: One option to extend for one year
 Defects Liability Period: 12 months

Tendered Rates/Cost Provided in Attachment 1 to this report (confidential)

Advertising: Saturday, 13 January 2024 The West Australian

Tender Deadline: Wednesday, 14 February 2024 1.00pm

Tender Opening: Wednesday, 14 February 2024 3.00pm

Tender Submissions

Three tenders were received, including alternative and non-conforming Tenders:

Tenderer	Trading Name	Stirling or Local Business?
KS Black Pty Ltd	KS Black Pty Ltd	YES
Newground Water Services Pty Ltd	Newground Water Services Pty Ltd	YES
Western Irrigation Pty. Ltd.	Western Irrigation Pty. Ltd.	YES

Contract

Commencement Date of New Contract:	April 2024
Reason for gap between Contracts:	Limited availability of BU due to operational commitments
Completion Date of New Contract:	April 2027
Price Basis of New Contract:	Schedule of Rates

Tender Evaluation Panel

The tender evaluation panel comprised of four members, including Manager Parks & Environment (Chair), Coordinator Fleet Services, Senior Irrigation Officer and Irrigation Technician. Process and probity advice during evaluation was provided by a City Procurement Officer.

Evaluation of Tenders

The objective of the evaluation panel is to recommend a suitably qualified and experienced Contractor to satisfy the requirement of the above mentioned IFT.

Based on evaluation of the received submissions and subsequent compliance assessments, the Evaluation Panel recommend that the Tenderer recommended in this report be accepted at the estimated Contract value and Contract term provided, from the anticipated commencement date.

Evaluation Justification

Provided in Confidential Attachment 1 to this report.

Comment

All members of the evaluation panel have made a conflict of interest declaration in writing confirming they have no relationships with any of the tenderers.

It is confirmed that the following checks have been undertaken:

Has the recommended Tenderer undergone Reference Checks successfully?	YES
Has the recommended Tenderer undergone Probity assessment and been deemed compliant?	YES
Has the recommended Tenderer undergone Financial Viability assessment and been deemed acceptable?	YES
Was a Conflict of Interest declared? If yes, please specify how it was managed	NO
Has the recommended Tenderer undergone Occupational Safety and Health assessment and been deemed acceptable?	YES

Financial Assessment and Implications

Provided in Confidential Attachment 1 to this report.

Stakeholder Engagement

In accordance with Section 1.8 of the *Local Government Act 1995* and Regulation 14(1) of the Local Government (Functions and General) Regulations 1996 the Tender was advertised in a state-wide publication. A link to the Tender documents was also made available via the City's website.

Following contract execution, details will be included on the Tender Register on the City's Website.

Relevant Policies, Legislation and Council Resolutions

The Tender has been conducted in accordance with Part 4 of the [Local Government \(Functions and General\) Regulations 1996](#).

[City of Stirling Procurement Policy](#)

[Delegated Authority Register](#)

[Local Government Act 1995](#)

Sustainable Stirling 2022-2032

Key Result Area: Our built environment

Objective: An attractive and well-maintained City

Priority: Provide quality, well-maintained facilities for the benefit of the community

Strategic Risk

Strategic Risk	Risk Appetite
Environment	The City will prioritise protection, enhancement and sustainability of the natural environment unless this cannot be achieved without significantly compromising the City's economic or social sustainability.

Relevant Documents and Information

Attachments

Attachment 1 - Evaluation and Recommendation (previously circulated to Elected Members under confidential separate cover)

Attachment 2 - List of Directors (previously circulated to Elected Members under confidential separate cover)

Available for viewing at meeting

Nil

Linked Documents

Nil

8. MATTERS BEHIND CLOSED DOORS

Nil.

Moved Councillor Lagan, seconded Councillor Re

That the Meeting be REOPENED to the public.

The motion was put and declared CARRIED (8/0).

For: Councillors Dudek, Ferrante, Krsticevic, Lagan, Olow, Perkov, Re and Mayor Irwin.

Against: Nil.

At 7.33pm the meeting was reopened to the public.

9. MEMORANDUM OF OUTSTANDING BUSINESS

Councillor Michael Dudek retired from the meeting at 7.33pm during consideration of Item 9.

Councillor Chris Hatton left the meeting at 7.35pm during consideration of Item 9, and returned at 7.36pm.

Councillor Elizabeth Re retired from the meeting at 7.37pm during consideration of Item 9.

#	Item	Item Presented	Responsible Officer	Future Actions
1.	Overview of On-Road Parking in Scarborough, Trigg and Karrinyup	5 July 2022	Manager Engineering Services	It is anticipated that a City-wide Policy for the Control and Management of On-Street Parking will be presented to an Elected Member Workshop, and to a subsequent Community and Resources Committee in 2024.
2.	Notice of Motion - Councillor Karlo Perkov - Lake Gwelup Charity Bins	15 November 2022	Manager Waste and Fleet	The Charity Clothing Bins on Council Controlled Land Policy be reviewed and presented to a Community and Resources Committee meeting to be held in 2024.
3.	Notice of Motion - Councillor Suzanne Migdale - Street Tree and Reserves Tree Policy	4 April 2023	Manager Parks and Environment	A report is anticipated to be presented to the Community and Resources Committee meeting to be held 23 April 2024.

#	Item	Item Presented	Responsible Officer	Future Actions
4.	Notice of Motion - Councillor Tony Krsticevic - City's Urban Forest Initiative	4 April 2023	Manager Parks and Environment	An Elected Members' Workshop was held 27 November 2023, with subsequent discussion on 5 December 2023. A report is anticipated to be presented later in 2024.
5.	Notice of Motion - Councillor Andrea Creado - Upgrades to Clubrooms for Female Players	20 June 2023	Manager Recreation and Leisure Services	Further information on the Australian Government 'Play Our Way' program has recently been received; a report will now be presented to the Community and Resources Committee meeting to be held 23 April 2024. This will align with the 'Play Our Way' funding submission and draft 2024/2025 capital works budget timeframes.
6.	Proposed Notice of Motion - Councillor Elizabeth Re - Review of Emergency Calls Procedure	29 August 2023	Director Community Development	A report is anticipated to be presented to the Community and Resources Committee meeting to be held 23 April 2024.
7.	Proposed Notice of Motion - Councillor Tony Krsticevic - Traffic Calming Measures on Karrynup Road	29 August 2023	Manager Engineering Services	A report outlining possible traffic calming measures on Karrynup Road, between West Coast Drive and Arnott Street, Trigg is anticipated to be presented to the Community and Resources Committee meeting to be held 23 April 2024.

#	Item	Item Presented	Responsible Officer	Future Actions
8.	Proposed Notice of Motion - Councillor Tony Krsticevic - Development and/or Activation of Mount Flora Museum	29 August 2023	Manager Community Development	A report regarding the opportunities for development and/or activation of the buildings (including rooftop) at the Mount Flora Museum is anticipated to be presented to the Community and Resources Committee meeting to be held 18 June 2024.
9.	Proposed Notice of Motion - Councillor Lisa Thornton - Relocation of Cedric Street Wetland	29 August 2023	Manager Parks and Environment	The City is liaising with the Department of Water and Environmental Regulation and the Environmental Protection Authority. A report on the early 2000s relocation of the Cedric Street Wetland is anticipated to be presented to the Community and Resources Committee meeting to be held 23 April 2024. The City is proposing to commission an independent consultant to review Ministerial Statement 522 issued in 1999.

#	Item	Item Presented	Responsible Officer	Future Actions
10.	Proposed Notice of Motion - Councillor Lisa Thornton - Climate Change Adaptation Plan Review	29 August 2023	Manager Parks and Environment	<p>A report undertaking a review and gap analysis of the City's Climate Change Adaptation Plan is anticipated to be presented to the Community and Resources Committee meeting to be held 18 June 2024.</p> <p>A subsequent report with a revised set of actions is anticipated to be presented to the Community and Resources Committee meeting to be held 26 November 2024.</p>
11.	Proposed Notice of Motion - Councillor Stephanie Proud JP - Improvements to Innaloo Parks	29 August 2023	Manager Recreation and Leisure Services	<p>A report on potential recreational improvements and bird waterers in identified parks in Innaloo is anticipated to be presented in April 2024.</p>
12.	Potential Local Law – Trees on Private Land	29 August 2023	Manager Governance	<p>Council resolved to defer consideration of a local law to allow an Elected Member workshop to be held (this occurred on 5 December) and until LG reforms come into force in 2024.</p> <p>It is anticipated a report will be presented to Council later in 2024.</p>

#	Item	Item Presented	Responsible Officer	Future Actions
13.	Proposed Inglewood Parkland Project	21 November 2023	Manager Recreation and Leisure Services	Funding to prepare concept design and capital cost estimates will be listed on the mid-year budget review for consideration as resolved by Council. A further report will be presented to Council prior to June 2025 following community engagement, development of concept designs and cost estimates.
14.	Results of Balga Ward Clean Up	5 December 2023	Director Infrastructure	A report is anticipated to be presented to Council in mid-2024 with the results from a sample survey of residents to determine whether they would like to see a return to the Annual Bulk Verge Collection, compared to the current Skip Bin On Demand System.
15.	Scarborough Ground Light Installation	13 February 2024	Director Community Development	A policy to inform management and use of the new clocktower lighting will be finalised prior to the lighting installation being completed. It is anticipated that a report will be presented to the Community and Resources Committee on 21 May 2024.
16.	Proposed Notice of Motion - Councillor Stephanie Proud JP - BBQ Facilities in the Doubleview Ward	13 February 2024	Manager Parks and Environment	A report will be presented to the Community and Resources Committee on 21 May 2024.

10. CLOSURE

The Presiding Member declared the meeting closed at 7.41pm.

These minutes were confirmed as a true and correct record of proceedings on:

...../...../ 2024

SIGNED:

Presiding Member Name:

PRESIDING MEMBER